



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS AGENDA
REGULAR MEETING
MARCH 28, 2025 – 9:00 AM**

Members of the public may attend in-person or participate remotely via Zoom.

**Scotts Valley City Council Chambers
1 Civic Center Drive
Scotts Valley, CA**

**Zoom [Link](#)
Dial In: 1-669-900-6833
Meeting ID: 851-7326-5084
Passcode: 969342**

The Board of Directors Meeting agenda packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz METRO's Administrative Office at 110 Vernon Street, Santa Cruz, CA.

Public comment may be submitted via email to boardinquiries@scmttd.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board's correspondence that is posted online at the Board meeting packet link. Oral public comments will also be accepted during the meeting through Zoom. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The Board may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

BOARD ROSTER

Director Rebecca Downing	County of Santa Cruz
Director Jimmy Dutra	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Fabian Leonor	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Monica Martinez	County of Santa Cruz
Director Scott Newsome	City of Santa Cruz
Director Melinda Orbach	City of Capitola
Director Vanessa Quiroz-Carter*	City of Watsonville
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College
Ex-Officio Director Edward Reiskin	UC Santa Cruz

*Attending virtually from 628 Crown Road, Santa Cruz, CA

Corey Aldridge
Julie Sherman

METRO CEO/General Manager
METRO General Counsel

CORRECTION ON ITEM 6 NUMBERING

Board of Directors Agenda

March 28, 2025

Page 2 of 5

SECTION I: OPEN SESSION

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

1 CALL TO ORDER

2 SAFETY DEBRIEF

Gregory Strecker, Safety, Security and Risk Management Director

3 ROLL CALL

In accordance with Assembly Bill 2449, Board members may participate remotely due to “just cause” or “emergency” circumstances. If applicable, following an announcement, the Board will take action on approving Board members’ emergency teleconference participation.

4 RECESS TO SCCIC MEETING

Board Chair Downing

5 RECONVENE TO BOARD OF DIRECTORS MEETING

Board Chair Downing

6 ANNOUNCEMENTS

6.1 Today’s meeting is being broadcast by Community Television of Santa Cruz County.

6.2 Language Line Services is providing Spanish interpretation services, which will be available during “Oral Communications” and for any other agenda item for which these services are needed.

7 BOARD OF DIRECTORS COMMENTS

8 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

This time is set aside for Directors and members of the general public to address any item not on the agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked or may ask questions for clarification. All matters of an administrative nature will be referred to staff. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

8.1 Email from Jack Brown dated 3/5/25 with METRO response

8.2 Email from Brian Peoples dated 3/24/25

9 LABOR ORGANIZATION COMMUNICATIONS

10 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 11.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK AND ACH JOURNAL DETAIL FOR THE MONTH OF FEBRUARY 2025**
Chuck Farmer, Chief Financial Officer
- 11.2 ACCEPT AND FILE MINUTES OF:**
 - A. FEBRUARY 19, 2025 METRO ADVISORY COMMITTEE MEETING**
 - B. FEBRUARY 28, 2025 BOARD OF DIRECTORS REGULAR MEETING**
 - C. MARCH 14, 2025 FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING**Corey Aldridge, CEO/General Manager
- 11.3 ACCEPT AND FILE: THE YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF FEBRUARY 28, 2025**
Chuck Farmer, Chief Financial Officer
- 11.4 ACCEPT AND FILE: THE SEMI-ANNUAL REPORT ON THE STATUS OF METRO'S DISADVANTAGED BUSINESS ENTERPRISE PROGRAM**
Chuck Farmer, DBE Liaison Officer, CFO
- 11.5 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO KRUEGER TRANSPORT LLC FOR ON-CALL HYDROGEN INFRASTRUCTURE CONSTRUCTION MANAGER SERVICES NOT TO EXCEED \$500,000**
Derek Toups, Planning and Innovation Deputy Director
- 11.6 APPROVE: REQUEST AUTHORIZATION AND FUNDING TO HIRE ONE (1) DISPATCH/SCHEDULER FOR THE PARACRUZ DEPARTMENT**
Margo Ross, Chief Operations Officer
- 11.7 APPROVE: CONSIDERATION OF AWARD OF A SINGLE SOURCE CONTRACT TO UCI CONSTRUCTION, INC. FOR THE INSTALLATION OF A MOBILE HYDROGEN FUEL SOLUTION AT THE JUDY K. SOUZA OPERATIONS FACILITY IN AN AMOUNT NOT TO EXCEED \$250,243 AND APPROVE A CONTRACT CONTINGENCY OF \$24,757, FOR A TOTAL AMOUNT NOT TO EXCEED \$275,000**
Derek Toups, Planning and Innovation Deputy Director

REGULAR AGENDA

- 12 RETIREE RESOLUTION OF APPRECIATION FOR: DAVID HERNANDEZ, BUS OPERATOR**
Board Chair Downing
- 13 APPROVE: CONSIDERATION OF ACCEPTING METRO'S UPDATED TITLE VI PROGRAM REPORT AND AUTHORIZING ITS SUBMISSION TO THE FEDERAL TRANSIT ADMINISTRATION**
Julie Sherman, General Counsel

- 14 APPROVE: FY26 AND FY27 PRELIMINARY OPERATING BUDGETS AND FY26 CAPITAL BUDGET-PORTFOLIO**
Chuck Farmer, Chief Financial Officer
- 15 UPDATE ON THE METRO SYSTEM RIDERSHIP REPORTS FOR THE SECOND QUARTER OF FY25**
John Urgo, Chief Planning and Innovation Officer
- 16 CEO ORAL REPORT**
Corey Aldridge, CEO/General Manager
- 17 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, APRIL 25, 2025 AT 9:00 AM AT THE METRO ADMIN OFFICE, 110 VERNON STREET, SANTA CRUZ**
Board Chair Downing
- 18 ADJOURNMENT**
Board Chair Downing

TITLE 6 - INTERPRETATION SERVICES/TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Sr. Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

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PUBLIC COMMENT

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.

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**SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) AGENDA
ANNUAL BOARD OF DIRECTORS MEETING
MARCH 28, 2025
9:00 AM OR AS SOON THEREAFTER AS POSSIBLE**

HYBRID MEETING

Members of the public may attend in-person or participate remotely in Zoom.

**Scotts Valley City Council Chambers
1 Civic Center Drive
Scotts Valley, CA**

**Zoom [Link](#)
Dial In: 1-669-900-9128
Meeting ID: 851 7326 5084
Passcode: 969342**

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BOARD OF DIRECTORS APPOINTEES

President	Director Shebreh Kalantari-Johnson
Vice President	Director Rebecca Downing
Secretary	Director Manu Koenig
Treasurer	Director Donna Lind
Director	Director Scott Newsome

SECTION 1: OPEN SESSION

- 1 CALL TO ORDER
- 2 ACKNOWLEDGEMENT OF DIRECTORS' APPOINTMENTS TO SERVE AS SCCIC BOARD OFFICERS (ATTACHMENT A, 2025-2026 SCCIC ROSTER)
- 3 ROLL CALL
- 4 ORAL AND WRITTEN COMMUNICATIONS
- 5 ADDITIONS AND DELETIONS TO THE AGENDA
- 6 APPROVE PRIOR YEAR MINUTES OF MARCH 22, 2024 (ATTACHMENT B)
- 7 ACCEPTANCE OF FINANCIAL STATEMENT FOR FY24 (ATTACHMENT C)
- 8 ADJOURN TO THE NEXT SCCIC BOARD OF DIRECTORS MEETING ON MARCH 27, 2026

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Attachment A



SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC)

BOARD OF DIRECTORS 2025 - 2026

	YEAR TERM BEGAN	YEAR TERM ENDS
Shebreh Kalantari-Johnson, President	2025	2027
Rebecca Downing, Vice President	2025	2027
Manu Koenig, Secretary	2025	2027
Donna Lind, Treasurer	2025	2026
Scott Newsome, Director	2025	2027

Corey Aldridge, CEO/General Manager

Each Director holds office for a term of two (2) years from the date of appointment. Vacancies in the Board shall be filled to hold office until the expiration of the term of the replaced Director. The Board of Directors holds an annual meeting for the purpose of organization, selection of Directors and officers, and the transaction of other business. Annual meetings of the Board are held on the fourth Friday of March. The meetings are held in the same venue as the Santa Cruz METRO Board of Directors meeting.

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Attachment B



SANTA CRUZ CIVIC IMPROVEMENT CORPORATION BOARD OF DIRECTORS MEETING MINUTES* MARCH 22, 2024

The annual meeting of the Board of Directors of the Santa Cruz Civic Improvement Corporation (SCCIC) was convened on the above date as a hybrid meeting. *Minutes are “summary” minutes, not verbatim minutes.

1 CALL TO ORDER

Director McPherson called the meeting to order at 9:02 AM.

2 ACKNOWLEDGEMENT OF DIRECTOR PAGELER'S APPOINTMENT TO SERVE AS A SCCIC BOARD OFFICER

Director McPherson acknowledged the appointment of METRO's Board of Director Pageler to serve as a SCCIC Board Officer. Due to this position terming out on the SCCIC Board, Director Pageler was appointed at the February 23, 2024 Board of Directors' meeting to serve as Treasurer on the SCCIC Board of Directors. This position will serve an additional two-year term through March 2026.

3 ROLL CALL: The following members indicated they were **present**, representing a quorum:

**Director Bruce McPherson
Director Kalantari-Johnson
Director Manu Koenig
Director Larry Pageler
Director Rebecca Downing**

**President
Vice President
Secretary
Treasurer
Director**

4 ORAL AND WRITTEN COMMUNICATIONS

Having none, Director McPherson moved to the next item.

5 ADDITIONS AND DELETIONS TO THE AGENDA

Having none, Director McPherson moved to the next item.

6 APPROVE PRIOR YEAR MINUTES OF MARCH 24, 2023

There were no public comments.

ACTION: MOTION TO APPROVE THE MINUTES OF MARCH 24, 2023 AS PRESENTED

MOTION: DIRECTOR KALANTARI-JOHNSON SECOND: DIRECTOR PAGELER

The voting members present unanimously approved the motion.

Attachment B

SCCIC Minutes
March 22, 2024
Page 2

7 ACCEPTANCE OF FINANCIAL STATEMENT FOR FY23

There were no public comments.

ACTION: MOTION TO APPROVE THE FINANCIAL STATEMENT FOR FY23 AS PRESENTED

MOTION: DIRECTOR PAGELER

SECOND: DIRECTOR KOENIG

The voting members present unanimously approved the motion.

8 ADJOURNMENT

Director McPherson adjourned the meeting at 9:03 AM.

Respectfully submitted,

Donna Bauer
Executive Assistant

DRAFT

Attachment C

SANTA CRUZ CIVIC IMPROVEMENT CORPORATION STATEMENTS OF FINANCIAL POSITION

June 30, 2024 and 2023

	2024	2023
TOTAL ASSETS	\$ -	\$ -
TOTAL LIABILITIES	-	-
NET ASSETS		
Invested in Capital Assets, Net of Related Debt	-	-
Restricted Net Assets	-	-
Unrestricted Net Assets	-	-
Total Net Assets	-	-
TOTAL LIABILITIES & NET ASSETS	\$ -	\$ -

SANTA CRUZ CIVIC IMPROVEMENT CORPORATION STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS

June 30, 2024 and 2023

	2024	2023
OPERATING REVENUES		
Interest Income	\$ -	\$ -
Other Revenue	275.00	295.00
Total Operating Revenues	\$ 275.00	\$ 295.00
OPERATING EXPENSES		
Accounting & Audit Fees	\$ 250.00	\$ 250.00
Administrative & Bank Fees		
SI-100 Statement of Information Filing Fee	-	20.00
CA Form 199 Filing Fee	-	-
RRF-1 Registry of Charitable Trusts Renewal Fee	25.00	25.00
Postage	-	-
Total Operating Expenses	\$ 275.00	\$ 295.00
Net Operating Loss/Decrease in Net Assets	-	-
Total Net Assets, Beginning of Year	-	-
Total Net Assets, End of Year	\$ -	\$ -

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COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: [Derek Toups](#)
To: [REDACTED]
Cc: [boardinquiries](#)
Subject: Re: Entire hydrogen bus fleet in Poland breaks down at once
Date: Friday, March 7, 2025 4:29:45 PM
Attachments: [Outlook-rmfrbr11.png](#)
[Outlook-wasy3zbi.png](#)

Dear Mr. Brown,

Thank you for your inquiry and for passing along the information about the hydrogen bus fleet in Poznań, Poland. Santa Cruz METRO has purchased 53 hydrogen buses from New Flyer, a different manufacturer than the one cited in the article. METRO will also be using liquified hydrogen (LH2) fuel, which METRO will store, gasify, and dispense into the New Flyer buses. LH2 fuel is inherently pure due to the physical properties of the liquefaction process. We are constructing an LH2 station here at our main bus yard in Santa Cruz, and will also utilize a portable LH2 fueler while the station is constructed.

When these stations are first put into operation, they will be purged with inert gases (e.g., nitrogen and hydrogen). This process is designed to ensure the station's components will be contaminant-free. Since the station is a closed system the components should remain contaminant free. Should any contaminants be introduced into the station during construction, they will be purged during the commissioning process and METRO is requiring a fuel purity test to be conducted from each vendor before the stations are commissioned. These tests will validate that the dispensed fuel meets the [SAE J2719](#) fuel quality standard.

[Hydrogen Fuel Quality for Fuel Cell Vehicles J2719_202003](#)

This standard provides background information and a hydrogen fuel quality standard for commercial proton exchange membrane (PEM) fuel cell vehicles. This report also provides background information on how this standard was developed by the Hydrogen Quality Task Force (HQTF) of the Interface Working

www.sae.org

Kind regards,



Derek Toups, AICP
Deputy Director of Planning & Innovation
Direct: (831) 420-2580
Email: dtoups@scmetro.org



One Ride At A Time

scmtd.com/onerideatime

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COMMUNICATIONS TO THE BOARD OF DIRECTORS

Please consider the environment before printing this e-mail.

From: [REDACTED]
Sent: Wednesday, March 5, 2025 12:55 PM
To: boardinquiries <boardinquiries@scmtd.com>
Subject: Entire hydrogen bus fleet in Poland breaks down at once

I thought I works is along this sticker I found yesterday in regards to a fleet of 25 hydrogen fuel cell buses in Poland that all broke down at once

Turns out a shipment of hydrogen was only 99.97% pure and the bus computer sensed the impurity in this fuel and shut each bus down.

It may be wise for the board to understand if there any risks to fuel purity and the mitigation plans should something like this happen to our fleet. Especially with plans to use a temporary storage facility.

https://electrek.co/2025/03/04/another-l-for-h-as-every-hydrogen-bus-in-this-european-city-fails-at-once/?fbclid=IwY2xjawl1l6VleHRuA2FlbQlxMQABHUrfj9vw-f1De8wgWwqU0kTLKGx7pYOxXprFYusWajsyTjSZJDIWSg5qGw_aem_7ZBkTiEG7LHHGCNyt7pd_Q

COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: [Brian Peoples](#)
To: [Vanessa Quiroz](#); [Donna Bauer](#)
Cc: [Corey Aldridge](#); [Sarah Christensen](#); info@scrrtc.org; [boardinquiries](#); [Michael Rotkin](#); [Justin Cummings](#); felipe.hernandez@santacruzcountyca.gov; apedersen@ci.capitola.ca.us; [Kimberly De Serpa](#); [Manu Koenig](#); fkeeley@santacruzca.gov; andy.schiffrein@santacruzcountyca.gov; sclark@scottsvally.gov; [Monica Martinez](#); [Eduardo Montesino](#); alexander.dean.pedersen@gmail.com; rebeccad@transparentseas.com
Subject: Re: Ms. Quiroz-Carter bullying Supervisor De Serpa
Date: Sunday, March 23, 2025 4:17:35 PM
Attachments: [image.png](#)
[image.png](#)

Ms. Quiroz-Carter (Watsonville City Council / District 2),

I extend my condolences for your loss.

It is possible that you were unaware of the impression you were giving to Supervisor De Serpa, and that there was no intention to be disrespectful towards your fellow commissioners or the public. I believe the issue may not solely rest with you, but rather with the subject matter and the advocacy efforts of certain commissioners who are attempting to mitigate the public's negative perception of a multi-billion-dollar train proposal and the delays in constructing the Coastal Trail from Watsonville to Santa Cruz.

For instance, during the recent Santa Cruz County Regional Transportation Commission (RTC) meeting, public comments highlighted concerns regarding Commissioner Mike Rotkin's conduct, which has been described as bullying towards those who oppose his support for the train project. Mr. Rotkin has authored newspaper articles and made public statements claiming that the opposition is merely a small faction and implying that their opinions should be dismissed. The public perceives Mr. Rotkin's approach as a form of intimidation, discouraging individuals from voicing dissenting views. At the RTC meeting, Jack Brown presented evidence that countered Mr. Rotkin's assertions, demonstrating that a considerable number of community members expressed their dissatisfaction with the RTC's inadequate public policy. As a public official, Mr. Rotkin ought to avoid making derogatory comments about constituents who are actively voicing their perspectives on public policy matters.

Finally, while we recognize your aspirations for a future passenger rail system, we hope you will also support **Supervisor De Serpa's initiative to open the Santa Cruz Coastal Trail from Watsonville to Santa Cruz now**, as it would be equivalent to an additional highway lane. Since all the rails, ties and trestles must be replaced for any future rail system, it is our hope that the Interim Coastal Trail can be constructed from Watsonville to Santa Cruz through the Federal Railbanking process. We are hopeful that you understand that our immediate goal of building the Coastal Trail has zero impact on your long term goal of a future passenger rail system.

Best regards,

Brian Peoples



COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: Vanessa Quiroz <vanessa.quiroz@watsonville.gov>

Sent: Sunday, March 23, 2025 12:58 PM

To: Brian Peoples <brian@trailnow.org>; Donna Bauer <dbauer@scmetro.org>

Cc: Corey Aldridge <caldrige@scmetro.org>; Sarah Christensen <schristensen@scrtc.org>; info@scrtc.org <info@scrtc.org>; boardinquiries@scmt.com <boardinquiries@scmt.com>; Michael Rotkin <openup@ucsc.edu>; Justin Cummings <Justin.Cummings@santacruzcountyca.gov>; felipe.hernandez@santacruzcountyca.gov <Felipe.Hernandez@santacruzcountyca.gov>; Kimberly De Serpa <Kimberly.DeSerpa@santacruzcountyca.gov>; Manu Koenig <Manu.Koenig@santacruzcountyca.gov>; fkeeley@santacruzca.gov <fkeeley@santacruzca.gov>; andy.schiffrin@santacruzcountyca.gov <Andy.Schiffrin@santacruzcountyca.gov>; sclark@scottsvally.gov <sclark@scottsvally.gov>; Monica Martinez <Monica.Martinez@santacruzcountyca.gov>; Eduardo Montesino <eduardo.montesino@watsonville.gov>; alexander.dean.pedersen@gmail.com <alexander.dean.pedersen@gmail.com>; rebeccad@transparentseas.com <rebeccad@transparentseas.com>

Subject: Re: Ms. Quiroz-Carter bullying Supervisor De Serpa

Hi Brian, thank you for your email. My aunt just died. Since I am grieving I am not in the condition to defend myself against baseless attacks. I have yet to hear from supervisor de Serpa. She and I can have this conversation privately.

From: Brian Peoples <brian@trailnow.org>

Sent: Friday, March 21, 2025 5:47:08 AM

To: Donna Bauer <dbauer@scmetro.org>

Cc: Corey Aldridge <caldrige@scmetro.org>; Sarah Christensen <schristensen@scrtc.org>; info@scrtc.org <info@scrtc.org>; boardinquiries@scmt.com <boardinquiries@scmt.com>; Michael Rotkin <openup@ucsc.edu>; Justin Cummings <Justin.Cummings@santacruzcountyca.gov>; felipe.hernandez@santacruzcountyca.gov <Felipe.Hernandez@santacruzcountyca.gov>; Kimberly De Serpa <Kimberly.DeSerpa@santacruzcountyca.gov>; Manu Koenig <Manu.Koenig@santacruzcountyca.gov>; fkeeley@santacruzca.gov <fkeeley@santacruzca.gov>; andy.schiffrin@santacruzcountyca.gov <Andy.Schiffrin@santacruzcountyca.gov>; sclark@scottsvally.gov <sclark@scottsvally.gov>; Monica Martinez <Monica.Martinez@santacruzcountyca.gov>; Eduardo Montesino <eduardo.montesino@watsonville.gov>; alexander.dean.pedersen@gmail.com <alexander.dean.pedersen@gmail.com>; rebeccad@transparentseas.com <rebeccad@transparentseas.com>; Vanessa Quiroz <vanessa.quiroz@watsonville.gov>; Vanessa Quiroz <vanessa.quiroz@watsonville.gov>

Subject: Ms. Quiroz-Carter bullying Supervisor De Serpa

COMMUNICATIONS TO THE BOARD OF DIRECTORS

Ms. Quiroz-Carter (Watsonville City Council / District 2),

During the Santa Cruz County Regional Transportation Commission (RTC) meeting, it appeared that you may have misunderstood Supervisor De Serpa's questions and comments about the management plans for the Santa Cruz Coastal Corridor, which stretches from Watsonville to Santa Cruz. We found your responses to Supervisor De Serpa to be somewhat dismissive, as you referred to her suggestions as "nonsense" and claimed they would not "improve my commute." Several community members present expressed concerns that your approach seemed to be "bullying" Supervisor De Serpa for her opinions.

It is important to note that Supervisor De Serpa raised significant questions to the RTC staff, highlighting that the current rails, ties, and historic trestles are inadequate for a future passenger rail system. She advocates that the opening of the Santa Cruz Coastal Trail would provide substantial community benefits by broadening transportation options. Evidence from the existing Westside Coastal Trail indicates that constructing the Coastal Trail from Watsonville to Santa Cruz could have the equivalent of a single highway lane during peak commute hours. This additional transportation route along the coastline would help alleviate traffic throughout the county, including on Highway 1, which would "improve your commute".

Considering that the billion-dollar passenger train project is decades away (if ever), Supervisor De Serpa's initiative to prioritize the opening of the Santa Cruz Coastal Trail from Watsonville to Santa Cruz aligns well with the interests of her constituents. While we recognize your aspirations for a future passenger rail system, we hope you will also support Supervisor De Serpa's initiative to open the Santa Cruz Coastal Trail from Watsonville to Santa Cruz now, as it would effectively function as an additional highway lane, and "improve your commute".

Best regards,

Brian Peoples



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Item 8.3 - Addl. Documentation Distributed to Board 3/27/25

From: [REDACTED]
To: [boardinquiries](#)
Subject: Attn: Corey Aldridge. Re: METRO representation on the RTC
Date: Monday, March 24, 2025 3:55:08 PM

This Message Is From an Untrusted Sender

You have not previously corresponded with this sender.

!!! Be cautious for phishing and do not click suspicious links from senders you do not know !!!

Hello Mr. Aldridge,

Thank you for your important work at Santa Cruz METRO.

Because of its vital role in local transportation, METRO holds three well-deserved seats on the Regional Transportation Commission (RTC).

While one might expect these representatives to advocate on behalf of METRO, at a recent RTC meeting, I was surprised to hear comments from two representatives strongly advocating on behalf of passenger rail. One insisted that rail was feasible, without considering the results of the concept report currently underway.

Does the METRO board hold a position on passenger rail, and if so, are reps advised to comment and act in accordance with the board's position? Or are the reps allowed to act independently and advocate on behalf of their own personal preferences?

To present a clear and unified message to the community, I recommend that the board review and clarify the responsibilities of METRO representatives on the RTC. If the board does not hold a position, I urge it to evaluate the impacts that a rail project might have on METRO before authorizing advocacy by its appointees.

Promoting Metro should be paramount. Statements such as "I need a train." and "Those of us who commute would love a train." made by a METRO board member sends a message to the community that METRO service is inadequate and rail service would be better. This could seriously undermine METRO's funding opportunities in the future.

I advocate for better transit in Santa Cruz County through an enhanced bus system. I do not support a rail project on the Santa Cruz Branch Rail Line. I would gladly vote in favor a tax measure to support METRO improvements, but I would not do so if I believed that funding was in any way related to a rail project. I know others who feel the same. Can you please clarify?

Thanks for your consideration.

Regards,
Johanna Lighthill

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Item 8.4 - Addl. Documentation Distributed to Board 3/27/25

From: [Martha Vega](#)
To: [boardinquiries](#)
Subject: Fwd: 3-28-25 Meeting Agenda Item 8 Public Comment
Date: Tuesday, March 25, 2025 10:11:12 AM
Attachments: [State Seal of Civic Engagement.pdf](#)
[Ana Nabor-Catarino - Research Law Topic.pptx](#)

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Re: 3-28-25 Meeting Agenda Item 8 Public Comment

Dear Board of Directors,

I am the Advisor for Ana Nabor-Catarino who is a Candidate for the State Seal of Civic Engagement and who is bus rider on a regular basis as she works for the Santa Cruz Beach Boardwalk, and is reaching out to advocate for the installation of seating and shelter area at the bus stop serving Pajaro Valley High School and along her neighborhood on Clifford Avenue in Watsonville.

----- Forwarded message -----

From: Ana Nabor-Catarino [REDACTED]
Date: Tue, Mar 25, 2025 at 9:58 AM
Subject: 3-28-25 Meeting Agenda Item 8 Public Comment
To: <boardinquiries@scmted.com>
CC: Ana Nabor-Catarino [REDACTED]

Dear Board of Directors of Santa Cruz Metropolitan Transit District,

My name is Ana Nabor-Catarino. I am writing to you as a candidate for the State Seal of Civic Engagement and a student at Pajaro Valley High School and my teacher/advisor is Ms. Martha Vega. As a regular bus rider, I am reaching out to advocate for the installation of a seating and shelter area at the bus stop serving our Pajaro Valley High School and my neighborhood on Clifford Avenue in Watsonville.

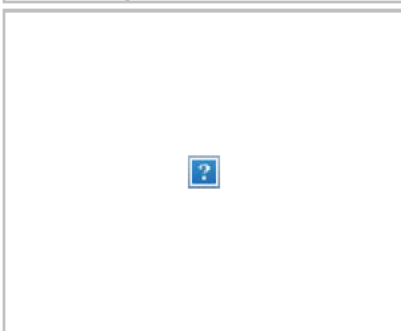
Please see attached letter, signatures of my fellow students on a petition signed, and PowerPoint presentation that I created for you. Asking if you can bring my project forward, place on the future agenda, hold a discussion in a community meeting and vote.

Thank you for your time and consideration. I look forward to your support and enhancing the experience and safety of us. This would bring about a positive change for all in our community.

Sincerely,
Ana Nabor-Catarino
[REDACTED]

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Attachments: Powerpoint, Petition, and Letter to the Board



Martha Victoria Vega, M.A.

Teacher, Public Safety & Yearbook
Career Technical Education Program
Pajaro Valley High School

Pajaro Valley Unified School District

p: 831-728-8102

e: martha_vega@pvusd.net

a: 500 Harkins Slough Road

w: [CTEP Website](#) | [LinkedIn](#)

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Pajaro Valley High School

Todd Wilson, Principal
500 Harkins Slough Road
Watsonville, California 95076
Telephone: 728-8102
FAX: 728-6944

Established in 2004

Santa Cruz Metro Transit District
1200 River Street
Santa Cruz, CA 95060

Re: Petition - Request a Seating Area (also known as a Bus Shelter) in front of Pajaro Valley High School

To Whom It May Concern:

As the Public Safety Instructor for the Career Technical Education Program (CTEP) which was formally known as the Regional Occupational Program (ROP) for Pajaro Valley High School, I am the Advisor for Ana Nabor-Catarino who is a Candidate for the State Seal of Engagement and who is a bus rider on regular basis, and is reaching out to advocate for the installation of seating and shelter area at the bus stop serving the Pajaro Valley High School and along Clifford Avenue near her residence.

Sincerely,
Martha Victoria Vega, M.A.
Teacher Public Safety/Advisor for State Seal of Civic Engagement/Yearbook/Interact Club
martha_vega@pvusd.net

CANDIDATE FOR STATE SEAL OF CIVIC ENGAGEMENT STUDENT STATEMENT BELOW




I am writing to you as a candidate for the State Seal of Civic Engagement and a student at Pajaro Valley High School. As a regular bus rider, I am reaching out to advocate for the installation of a seating and shelter area at the bus stop serving our school.

Many students, including myself, rely on Metro services daily. Unfortunately, the current lack of seating and weather protection leaves us exposed to the elements as we wait. During the rainy season, students are often drenched by the time the bus arrives. On hot days, standing without shade can be equally uncomfortable and even hazardous. Adding a shelter with seating would greatly improve the safety and comfort of students and other riders.

Providing a covered seating area would not only promote public transit use but also demonstrate Metro's commitment to support the well-being of students in the Pajaro Valley community. I kindly ask the Metro consider this request and explore the feasibility of installing a shelter at the Pajaro Valley High School bus stop.

Thank you for your time and consideration. I look forward to your support in enhancing the experience and safety of us student riders. Attached are signatures of my fellow students petitioning for this positive change that will provide more bus riders for your company.

 Sincerely,
Ana Nabor-Catarino

Item 8.4 - Addl. Documentation Distributed to Board 3/27/25

Petition for installation of a seating and shelter area at the bus stop serving our school.

Bebebell Senano

Ann Nabor

~~Olivia~~

Kimberly T

~~John~~

Natalia C.

~~Travis~~

Susy Martinez

Sanchez

~~Olivia B...~~

Oswing

Suman

Daniel Jimenez

~~John~~

~~Olivia B...~~

Marcy H.

Leser

~~John~~

~~John~~ James Sandoval

~~John~~

Andy Gonzalez

Dave

Diego F

Jose R...

~~John~~

~~John~~

~~John~~

Paul

Ultar Dech...

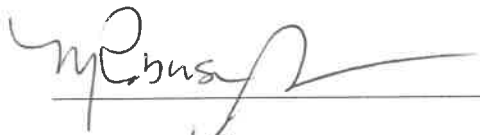

John

ADVISOR / TEACHER
FORMER VP BOARD OF TRUSTEE

GENERAL CHAIRPERSON
SMART LOCAL 0023

Item 8.4 - Addl. Documentation Distributed to Board 3/27/25

Petition for installation of a seating and shelter area at the bus stop serving our school.

Veronica Herrera

Daise Escobas

Katie Hernandez

Fatima Garcia

Melissa Conferia

Evelyn Trujillo

Axel Saldado

Aaron Solorzano

Jocelyn Blair

Luis Leon

Sophie Abaica Fernandez

Omara Medina

Julian Torvty

Joaquin Vasquez

Marcos Pinedo

Isaac Romero


Julia Herrera

Darlene Farfan



Alejo Puga

Brianna Hermosillo



Celeste Castillo

Angel Torres

Daisy Millan

Camila V.

Angeles Mora

Jacqueline Diaz

Item 8.4 - Addl. Documentation Distributed to Board 3/27/25

Petition for installation of a seating and shelter area at the bus stop serving our school.

Cesar Lopez



Adrian Hernandez

Edgar Hernandez

Jenny Sanel

Kaull Hernandez

Bryan Salmeron

Adriana Camargo

Cristian Gomez

Maisol Cortes

Abram Puga

Angela Martinez Mora



Marissa Puyes

Ricardo M.

Christopher Cruz Buelas

Jose Zayas

Yesenia

Jose M. Vargas

Mayra Maldonado

Leilani Ramirez

Maria del Socorro Garcia

Ailene Barrera

Zitlaly I Rivera

Bryan Juarez

David Rodriguez

Christopher CA

Christian Andrade-Albarr



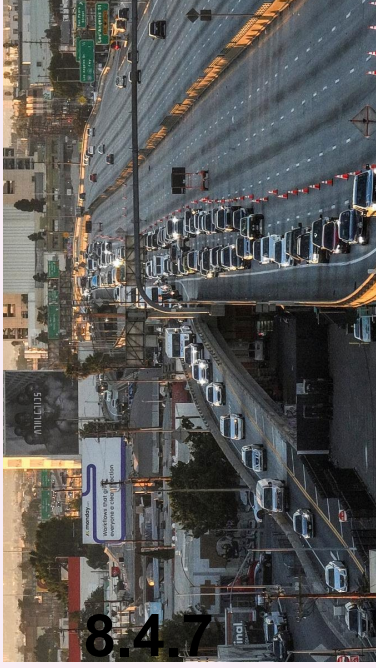
Litzi Padilla

California Transportation Commission Guidelines

Ana Nabor-Catarino

Candidate for State Seal of Civic Engagement

Pajaro Valley High School



History of How the Law Was Established

The FHWA is issuing this final rule to address three new requirements established by the Moving Ahead for Progress in the 21st Century Act (MAP-21).

- 1.) Develop and implement risk-based asset management plans for the NHS to improve or preserve the condition of the assets and the performance of the system
- 2.) Carrying out the NHPP, MAP-21 requires FHWA to establish minimum standards for States to use in developing and operating bridge and pavement management systems
- 3.) Conserve Federal resources and protect public safety

Other Relevant Circumstances That Lead to The Law

- 1.) Improving the condition of the state's road system will have a positive impact on the economy
- 2.) Well-maintained roads benefit all users, not just drivers, roads are used for all modes of transport, whether motor vehicles, transit, bicycles, or pedestrians
- 3.) Well-maintained roads additionally provide significant health benefits and prevent injuries and death due to crashes caused by poorly maintained infrastructure.
- 8.4.9** 4.) Not less than 98 percent of pavement on the state highway system in good or fair condition.

Amendments Since It Began

2015- substituted "congestion reduction, system reliability," for "mobility," .

2012-amended section generally. Prior to amendment, section related to interstate maintenance program.

1998-added subsec and struck out former subsec.

1991-substituted "maintenance program" for "System resurfacing" in section catchline.

8.4.10

Violations for Breaking The Law

Section 99580 of the Public Utilities Code, not to exceed one hundred twenty-five dollars (\$125) upon a first or second violation and not to exceed two hundred dollars (\$200) upon a third or subsequent violation, to permit the performance of community service in lieu of payment of the fare evasion or passenger conduct penalty pursuant to Section 99580 of the Public Utilities Code

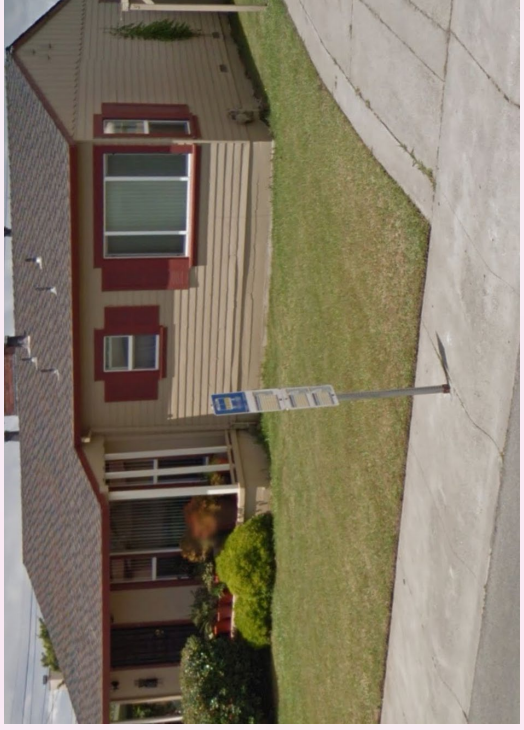
8.4.11

Problem Within our Community

In my neighborhood (Clifford Avenue in Watsonville) and throughout our town there are multiple bus stops with no seats such as benches or cover from the rain. This concerns me as we have many people like students, elders, and employees who rely on public transportation. It can cause trouble when certain circumstances come into play such as rain, traffic, and our elderly not being able to stand for long periods of time.



8.4.12



Solution

I myself have taken the bus numerous times, it can be tiring standing waiting for the bus and when it is rainy season even worse! I suggest we add seats to all bus stops and some sort of shelter to protect us from rainy weather. It can help those who rely on public transportation to not get tired from standing and keeping them dry.

8.4.13



Plan of action

We can remodel these bus stops and add shelter from the rain with benches and lights for the people. In order to do this we must gather people who agree with the idea, and talk to our city council and county board of supervisors for our proposal. Asking if you can bring my project forward, place on the agenda, hold a discussion and vote. Seeking to receive approval so the community can benefit. Instead of standing for long period of time and shelter from rain/sun.



Sources

<https://dot.ca.gov/programs/asset-management/asset-management-regulations-guidelines>
<https://dot.ca.gov/programs/rail/transportation-development-act>

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Item 8.5 - Addl. Documentation Distributed to Board 3/27/25

From: [REDACTED]
To: [boardinquiries](#)
Subject: Directors
Date: Wednesday, March 26, 2025 3:32:25 PM

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You have not previously corresponded with this sender.

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I am a life-long supporter of Metro and have only praise for your ongoing efforts to negotiate the many obstacles to providing the excellent service you offer.

However, I cannot help but be disconcerted by the outspoken support for passenger rail voiced by two of your long-standing directors, Mike Rotkin and Vanessa Quiroz-Carter. It seems clear that rail service in Santa Cruz County is many, many years away, if ever, and I feel that their frequent favorable commentary on what can only be a competing service undermines the sincerity - and thus value - of their service on the Metro board. Metro should have directors who put Metro's success ahead of their personal persuasions. Passenger rail remains a future pipedream and these directors' repeated public rail commentary undermines the present value and ultimate success of Metro in the community mind.

I hope that Mr. Rotkin and Ms. Quiroz-Carter will reconsider their public messaging, or withdraw from the board in favor of other, more sincerely committed individuals.

Sincerely,

Nadene Thorne

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Item 8.6 - Addl. Documentation Distributed to Board 3/27/25

From: [REDACTED]
To: [boardinquiries](#)
Subject: Issues with Mike Rotkin and Vanessa Quiroz-Carter's representation of Metro on the RTC
Date: Wednesday, March 26, 2025 3:53:18 PM

This Message Is From an Untrusted Sender

You have not previously corresponded with this sender.

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Metro provides a vital service to our community, and I appreciate the effort put into maintaining and improving it. However, I am frustrated by board members Mike Rotkin and Vanessa Quiroz-Carter's continued push for passenger rail—a project that is unrealistic and decades away.

Their public support for rail directly contradicts Metro's interests. As board members, their priority should be strengthening Metro, not promoting a competing service that will stress the ability for Metro to provide service to our community. Their actions undermine confidence in Metro and distract from improving the transit system we have today.

Additionally, at the March 20 RTC meeting, Mr. Rotkin had to apologize for a guest commentary he penned in the paper of record stating there were only a dozen or so rail opponents who write to the paper and if they were limited to one letter, opposition would disappear (Fact was up to that point 51 people had 101 letters or commentaries published in the last 27 months). At the end of the meeting, Ms. Quiroz-Carter launched into an impassioned rant insulting another commissioner about needing a train from Watsonville—nowhere near her residence—to UC Santa Cruz, which itself is three miles from the proposed rail line. It is troubling that it appears a Metro commissioner does not use the very system she is entrusted with overseeing.

Mr. Rotkin and Ms. Quiroz-Carter should either stop promoting rail or resign in favor of board members who fully support Metro's success. They are on the board to represent Metro, not their personal special interests.

Respectfully,

Jack Brown
Aptos, CA

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TITLE VI PROGRAM

UPDATED IN 2025



Prepared by:
Camille Williams,
Hanson Bridgett Consultant

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ADMINISTRATIVE CODE

TITLE VI – TITLE VI PROGRAM REGULATION AND COMPLAINT PROCEDURE

CHAPTER 1

(This Chapter replaces AR-1029 pursuant to Resolution No. 16-03-05 and 19-02-03)

Table of Contents:

Article I	General Requirements
Article II	Applicability of the Title VI Program
Article III	Guidelines & Procedures
Article IV	Environmental Justice Requirements
Article V	Limited English Proficient (LEP) Individuals and Public Participation Requirements
Article VI	Complaints/Lawsuits and Appeals
Article VII	Deficiencies with Title VI Compliance
Article VIII	Administration of Title VI Program

Article I

General Requirements

§6.1.101 Policy

The Santa Cruz Metropolitan Transit District (Santa Cruz METRO or METRO) is committed to ensuring that no person is excluded from participation in, denied the benefits of or otherwise subjected to discrimination under any of its programs, activities, or services on the basis of race, color, national origin, age, sex, sexual orientation or gender identity. All persons, regardless of their citizenship, are covered under this regulation. In addition, METRO prohibits discrimination on the basis of race, color, national origin, age, sex, sexual orientation or gender identity in its employment and business opportunities.

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- §6.1.102** METRO will not condone retaliation against an individual for his/her involvement in asserting his/her rights pursuant to Title VI or because he/she filed a complaint or participated in an investigation under Title VI, and/or this regulation.
- §6.1.103** As a Federal Transit Administration (FTA) fund recipient, METRO will ensure that its programs, policies and activities comply with the Department of Transportation (DOT) Title VI Regulations of the Civil Rights Act of 1964.
- §6.1.104** METRO will ensure that the level and quality of its transportation service is provided without regard to race, color, national origin, age, sex, sexual orientation or gender identity. (METRO acknowledges that Title VI does not apply to age, sex, sexual orientation, gender identity, or socioeconomic status, however, discrimination on such bases is similarly prohibited under this regulation).
- §6.1.105** METRO will promote the full and fair participation of all affected populations in the transportation decision-making process.
- §6.1.106** METRO will prevent the denial, reduction or delay in benefits related to programs and activities that benefit minority populations or low-income populations.
- §6.1.107** METRO will make good faith efforts to achieve environmental justice as part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, activities, and services on minority populations and low-income populations within METRO's service area.
- §6.1.108** METRO will ensure that Limited English Proficient (LEP) individuals have access to METRO's programs, activities and services.
- §6.1.109** This Regulation shall be maintained in English and Spanish.
- § 6.1.110** **Definitions**
The following capitalized words and phrases whenever used in this Chapter shall be construed as defined below:
- ADVERSE EFFECT** means having a harmful or undesired effect.
- BOARD** shall mean the Board of Directors of the Santa Cruz Metropolitan Transit District (Santa Cruz METRO or METRO).

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DISCRIMINATION refers to any act or inaction, whether intentional or unintentional, in any program or activity of a Federal aid recipient, subrecipient, or contractor that results in disparate treatment, disparate impact, or perpetuates the effect of prior discrimination based on race, color, national origin, age, sex, sexual orientation, or gender identity.

GENDER IDENTITY refers to an individual's gender, or lack thereof, a person self identifies with. It is not necessarily based on biological fact, either real or perceived, nor is it always based on sexual orientation. The gender identities one may choose from include male, female, or non-binary.

LIMITED ENGLISH PROFICIENT (LEP) PERSONS are individuals for whom English is not their primary language and who have a limited ability to speak, understand, read, or write English. It includes people who reported to the U.S. Census that they do not speak English well or do not speak English at all.

LOW INCOME POPULATION means any readily identifiable groups of low-income individuals who live in geographic proximity, and if circumstances warrant, geographically dispersed transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed DOT program, policy or activity.

MINORITY INDIVIDUALS include the following:

- a) American Indian and Alaska Native, which refers to people having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
- b) Asian, which refers to people having origins in any of the original peoples of the Far East, Southeast Asia or the Indian subcontinent.
- c) Black or African American, which refers to people having origins in any of the Black racial groups of Africa.
- d) Hispanic or Latino, which includes people of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- e) Native Hawaiian and Other Pacific Islanders, which refers to people having origins in any of the original people of Hawaii, Guam, Samoa or other Pacific Islands.

NATIONAL ORIGIN means the particular nation in which a person was born, or where the person's parents or ancestors were born.

RACE means a group of people united or classified together on the basis of common history, nationality or geographic distribution.

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RECIPIENT means one that has received or is receiving Federal financial assistance under the Acts. The term includes sub recipients of a recipient and sub recipients in FTA's State administered programs.

RETALIATION Any adverse action taken against another individual because of his/her participation in the complaint, investigation or hearing relating to this policy or the provision of federal or state law.

Santa Cruz METRO shall mean the Santa Cruz Metropolitan Transit District as established and operated under Part 10, Division 10 of the *California Public Utilities Code*.

SEX refers to the classification of an individual's gender as either male, or female.

SEXUAL ORIENTATION refers to an individual's preference in terms of sexual relationship with others, whether the individual is homosexual, heterosexual or bisexual.

VITAL DOCUMENTS are documents that convey information that critically affects the ability of the customer to make informed decisions about his/her participation in the program. (e.g., public notices, consent forms, complaint forms, eligibility rules, notices pertaining to the reduction, denial or termination of services or benefits, right to appeal, and notices informing customers of the availability of free language assistance).

Article II

Applicability of the Title VI Program

§ 6.1.201 This policy is applicable to all Santa Cruz METRO employees, members of the public and all contractors hired by Santa Cruz METRO.

§6.1.202 Failure of a Santa Cruz METRO employee to follow this policy and procedure shall subject such employee to disciplinary action up to and including employment termination.

Article III

Guidelines & Procedures

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§6.1.301 METRO will carry out its programs, activities and services in compliance with Title VI of the Civil Rights Act of 1964. METRO or any of its employees will not, on the grounds of race, color, national origin, age, sex, sexual orientation, or gender identity, exclude any person from participating in, deny the benefits of, or subject him/her to discrimination under any of METRO's programs, services, or activities.

§6.1.302 METRO or any of its employees will not, on the grounds of race, color, national origin, age, sex, sexual orientation or gender identity:

- a) Provide any service, financial aid, or benefit that is different from that provided to others;
- b) Subject an individual to segregation or separate treatment;
- c) Restrict an individual in the enjoyment of any advantage or privilege enjoyed by others;
- d) Deny any individual service, financial aid, or benefits under any of METRO's programs, services, or activities;
- e) Treat individuals differently in terms of whether they satisfy admission or eligibility requirements; and
- f) Deny an individual the opportunity to participate as a member of a planning or advisory body.

§6.1.303 METRO is encouraged to evaluate significant system-wide service and fare changes and proposed improvements at the planning and programming stages to determine whether these changes have a discriminatory impact on low-income and Limited English Proficient individuals. This applies to major service changes that affect more than 25% of service hours of a route.

§6.1.304 METRO holds at least one Board Meeting every month at a varying location throughout its geographic boundaries (e.g., Capitola, Scotts Valley, Watsonville and downtown Santa Cruz) to ensure that all individuals are afforded an opportunity to participate in METRO's transportation decisions.

- a) There will not be any Board Meetings conducted in the month of July.
- b) METRO's Board Chair or designee may cancel board Meetings for business reasons.

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- §6.1.305** In addition to all Title VI requirements, METRO provides a bilingual (Spanish speaking) interpreter at the regularly scheduled Board Meeting every month, to ensure meaningful participation by persons with Limited English Proficiency. A Spanish-speaking interpreter can be obtained for any other Board Meetings by contacting METRO's Administrative Services Coordinator at (831) 426-6080.
- §6.1.306** METRO's District Counsel or his/her designee will maintain a list (a minimum of four years in active status) of any Title VI investigations, complaints, or lawsuits filed which allege METRO discriminated against a person or group on the basis of race, color, national origin, age, sex, sexual orientation, or gender identity. This list will include:
- a) The date the investigation, complaint, or lawsuit was filed;
 - b) A summary of the allegation(s);
 - c) The status of the investigation, complaint, or lawsuit; and
 - d) Any actions, or corrective actions taken by METRO in response to the investigation, complaint or lawsuit.
- §6.1.307** METRO will keep the public informed of the protections against discrimination afforded to them by Title VI and METRO's obligations under Title VI by posting this policy, or a *Title VI Policy Statement* (Attachment A), on METRO's website at www.scmttd.com, on transit center bulletin boards and on the official METRO bulletin board, located at METRO's Administrative offices. METRO's *Title VI Policy Statement* (Attachment A) will be posted in English and Spanish at all designated METRO facility locations.
- §6.1.308** METRO will take responsible steps to ensure meaningful access to the benefits, services, information and other important portions of its programs, activities and services for individuals who are Limited English Proficient (LEP).
- §6.1.309** METRO will provide information, upon request from FTA, in order to investigate Complaints of discrimination, or to resolve concerns about possible noncompliance with Title VI.
- §6.1.310** METRO will submit its Title VI Program to the FTA once every three years to ensure compliance with Title VI Requirements.

§6.1.311

METRO will ensure that minority and low-income individuals have meaningful access to METRO's programs, activities and services.

Article IV

Environmental Justice Requirements

§6.1.401

METRO shall integrate an environmental justice analysis into its National Environmental Protection Act (NEPA) documentation of construction projects. METRO is not required to conduct environmental justice analyses of projects where NEPA documentation is not required. METRO will prepare and submit FTA's Categorical Exclusion (CE) checklist for those construction projects that do not require an environmental justice analysis. FTA's CE checklist includes a review of community disruption and environmental justice. METRO will consider preparing an environmental assessment (EA) or environmental impact statement (EIS) to integrate into its documents the following components:

- a) A description of the low-income and minority population within the study area affected by the project, and a discussion of the method used to identify this population (e.g., analysis of Census data, direct observation, or a public involvement process);
- b) A discussion of all adverse effects of the project both during and after construction that would affect the identified minority and low-income populations;
- c) A discussion of all positive effects of the project that would affect the identified minority and low-income populations, such as improvements in transit service, mobility, or accessibility;
- d) A description of all mitigation and environmental enhancement actions incorporated into the project to address the adverse effects, including, but

not limited to, any special features of the relocation program that go beyond the requirements of the Uniform Relocation Act and address adverse community effects such as separation or cohesion issues; and the replacement of the community resources destroyed by the project;

- e) A discussion of the remaining effects, if any, and why further mitigation is not proposed; and
- f) For projects that traverse predominantly minority and low-income and predominantly non-minority and non-low-income areas, a comparison of mitigation and environmental enhancement actions that affect predominantly low-income and minority areas with mitigation implemented in predominantly non-minority or non-low-income areas.

Article V

Limited English Proficient (LEP) Individuals and Public Participation Requirements

§6.1.501 METRO will seek out and consider the viewpoints of minority, low-income and Limited English Proficient (LEP) populations in the course of conducting public outreach and involvement activities. METRO's public participation strategy will offer early and continuous opportunities for the public to be involved in the identification of social, economic and environmental impacts of proposed transportation decisions.

§6.1.502 METRO will ensure that individuals have access to its programs, activities and services by developing and carrying out the language plan herein. METRO will continually assess the language assistance needs of the population to be served.

Item 13 - Addl. Supporting Documentation Distributed to Board 3/27/25

§6.1.503 METRO will use the following four factors to determine what measures must be undertaken to provide reasonable and meaningful access to LEP individuals.

- a) Languages likely to be encountered and the number or proportion of LEP persons in the eligible service population likely to be affected by the program, activity, or service.
- b) Frequency with which LEP individuals come into contact with METRO's programs, activities and services.
- c) Importance of the program, activity or service provided by METRO to LEP individual's lives.
- d) Resources needed to provide effective language assistance and costs.

§6.1.504 ORAL LANGUAGE ASSISTANCE

- a) METRO maintains bilingual staff to provide Spanish-speaking interpretation at its Administrative offices and within its Customer Service facility for basic transit questions and trip planning assistance.
- b) METRO's paratransit service provides Spanish-speaking reservationists to assist paratransit customers when scheduling a trip.
- c) A bilingual (Spanish) interpreter is present for translation services at the regularly scheduled Board of Directors' Meeting every month.
- d) Upon notification 24-hours in advance, METRO will provide an interpreter at other Board Meetings, if requested.
- e) METRO's Ticket Vending Machines provide assistance with ticket purchases in English and Spanish.

§6.1.505 NOTIFY LEP CUSTOMERS OF AVAILABILITY OF LANGUAGE ASSISTANCE SERVICES

- a) METRO will post on its official bulletin board at its administrative offices, at the Metro Center, Scotts Valley and at the Watsonville Transit Center, signs, which notify customers of the Language Assistance program and that free language assistance is available, if requested in a timely manner.
- b) METRO's fixed route buses and ParaCruz vans have language assistance cards informing passengers that language assistance is available in Spanish, if needed.

§6.1.506 TRANSLATION OF VITAL DOCUMENTS/WRITTEN LANGUAGE ASSISTANCE

- a) All public hearings that require notification to the public are posted in English and Spanish throughout METRO's service area and in local newspapers.
- b) METRO's Title VI Policy Statement (Attachment A) and Complaint Form (Attachment B) will be available in Spanish on METRO's website at www.scmtd.com, at Transit Centers, and on the official bulletin board at METRO's Administrative offices.
- c) METRO's fixed route buses have Bus Cards (English/Spanish) informing passengers of their rights under Title VI of the Civil Rights Act of 1964.
- d) METRO's Headways is provided in English and Spanish.
- e) METRO's ParaCruz Guide is provided on the website in Spanish.

§6.1.507 METRO will provide written translations of vital documents for each LEP group that constitutes a minimum of 5% of the service area population or consists of at least 1,000 people.

§6.1.508 METRO's Board Meetings are held at varying locations throughout Santa Cruz County to ensure that low-income, minority and LEP individuals have meaningful access to these meetings. These locations include Capitola, Santa Cruz, Scotts Valley and Watsonville.

Article VI

Complaints/Lawsuits and Appeals

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§6.1.601 **How to File a Title VI Complaint with METRO:** Any person who believes that he/she, or as a member of any specific class of individuals, has been subjected to discrimination on the basis of race, color, national origin, age, sex, sexual orientation, or gender identity with respect to METRO's programs, activities, services, or other transit related benefits, may file a written Complaint with METRO. A Complaint may be filed by the individual or by a representative. Customers are encouraged to file a Complaint with METRO after the alleged discrimination, and complainants are encouraged to submit complaints as soon as possible. METRO will promptly investigate all Complaints filed under Title VI, pursuant to this Regulation.

§6.1.602 **Complaint must include the following information:**

- a) A Complaint must be in writing, signed and dated by the Complainant or his/her representative before any action can be taken.
- b) A Complaint shall state, as fully as possible, the facts and circumstances surrounding the alleged discrimination, including the name and address of the complainant, the date, time and location of the incident. The Complaint shall include a description of the program, activity or service on which the alleged discrimination occurred.

§6.1.603 ***A Complaint Form*** (Attachment B) can be used to file a Title VI with METRO. A *Complaint Form* will be made in an accessible format upon request. A *Complaint Form* can be obtained at the following locations:

- a) At the Santa Cruz METRO website, www.scmttd.com;
- b) By calling Santa Cruz METRO's Administrative Services Coordinator, or his/her designee at (831) 426-6080, (TDD 711 (TTY/voice)) a complaint form can be mailed.
- c) By picking up a Complaint Form at Customer Service, Pacific Station (formerly METRO Center), 920 Pacific Avenue, Santa Cruz, CA 95060 or Santa Cruz METRO Administrative offices, 110 Vernon Street, Santa Cruz, CA 95060.

§6.1.604 If the Complaint is received by anyone besides METRO's CEO/General Manager, the individual in receipt of the Complaint shall forward it to the CEO/General Manager or his/her designee as soon as practicable but no later than 2 working days of receipt. The CEO/General Manager shall immediately provide a copy of the Complaint to the Chair of the Board of Directors and the METRO Manager responsible for the program, activity or service that is identified as being out of compliance.

§6.1.605 **METRO's Procedures For Investigating Complaints:** The METRO Manager responsible for the program, activity or service which is alleged to be out of compliance shall promptly investigate the alleged complaint and shall prepare a written response as soon as practicable, but no later than 10 working days of his/her receipt of the complaint. The Manager may consult with appropriate METRO Staff in the preparation of his/her response to the complaint. The Manager shall forward his/her written response to the CEO/General Manager or his/her designee within the designated time frame.

§6.1.606 **Efforts to Contact Complainant:** The CEO/General Manager or his/her designee shall make efforts to speak (meeting or telephone conversation) with the complainant, at which time the complainant may give written or oral evidence supporting the allegation that his/her rights under Title VI have been violated. The CEO/General Manager or his/her designee shall review and consider the response prepared by the Manager identified in Section 6.05, all the information provided by the complainant, if any, and any other evidence available regarding the allegations of the complaint. The CEO/General Manager or his/her designee shall prepare a written report of his/her findings and if corrective action is required, a timetable for the completion of such action.

§6.1.607 **Completion of Investigation:** As soon as is practicable, but no later than 20 working days following receipt of the initial complaint, the CEO/General Manager or his/her designee shall inform the complainant of his/her findings and any corrective action to be taken as a result of the complaint together with the timetable for completion of such action.

§6.1.608 **Appeal to Chair:** If the complainant is not satisfied with the findings and/or action of METRO's CEO/General Manager or his/her designee, then the complainant may file his/her Complaint with the Chair of the Board of Directors (see Section 6.09 below), or with the FTA's Office of Civil Rights (see Section 6.11 below).

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§6.1.609 **Appeal Process:** If the complainant chooses to file his/her Complaint with the Chair of the Board of Directors, then the complaint and any supporting documentation should be submitted within 15 working days of his/her receipt of the results of the CEO/General Manager's investigation, with the Chair of the Board of Directors by providing it to the Executive Assistant, or his/her designee, 110 Vernon Street, Santa Cruz, CA 95060. If an accommodation is needed, additional time may be provided to submit the appeal. Upon review of the file, the Chair of the Board shall notify the complainant of what actions, if any, will be taken as a result of the review by the Chair within 10 working days of the Chair's notification that the complainant is not satisfied with the results of the CEO/General Manager's investigation. The decision of the Chair of METRO's Board of Directors shall be final.

§6.1.610 **Timeline Waiver:** Any timeline set forth herein may be extended by the CEO/General Manager as an accommodation (if needed), or upon a showing of good cause.

§6.1.611 **How to File a Title VI Complaint with the FTA:** Any person who believes that he/she, or as a member of any specific class of individuals, has been subjected to discrimination on the basis of race, color, national origin, age, sex, sexual orientation, or gender identity, with respect to METRO's programs, activities, or services, or other transit related benefits, may file a written complaint with FTA. A Complaint may be filed by the individual or by a representative. FTA will promptly investigate all Complaints filed under Title VI in accordance with DOT regulations *49 CFR §§21.11(b) and 21.11(c)*.

a) **A Complaint must include the following information:**

A Complaint may be filed by printing, completing and mailing the **FTA Complaint Form** found on FTA's website:

https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/Consolidated_Civil_Rights_Complaint_Form.pdf

The Complaint must be in writing, signed and dated by the Complainant or his/her representative before any action can be taken. In cases where a Complainant is unable or incapable of providing a written statement, but wishes FTA or DOT to investigate alleged discrimination, a verbal Complaint of discrimination may be made to the FTA Director, Office of Civil Rights. If necessary, the Civil Rights Official will assist the person in converting the verbal Complaint into writing. All Complaints must, however, be signed by the Complainant or his/her representative.

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FTA Civil Rights Office Address:

Federal Transit
Administration Office of Civil
Rights
Attn: Complaint Team
East Building, 5th Floor - TCR
1200 New Jersey Avenue, S.E.
Washington, DC 20590

- b) Please provide a summary of your allegations, including the dates, times and location of the incident(s). Include any supporting documentation. The Complaint shall include a description of the program, activity or service on which the alleged discrimination occurred. Any related correspondence from the transit provider may be included.
- c) It is not required; however, FTA encourages individuals to first file a Complaint directly with the transit provider to give the provider the opportunity to resolve any situation that may be present.

§6.1.612 **Complaint Acceptance:** Once a Complaint has been accepted, FTA will notify METRO that it has been subject to a Title VI Complaint and ask METRO to respond in writing to the Complainant's allegations. Once the Complainant agrees to release the Complaint to METRO, FTA will provide METRO with the Complaint. FTA may choose to close a Complaint if the Complainant does not agree to release the Complaint to METRO. FTA strives to promptly investigate all Title VI Complaints.

§6.1.613 **Investigations:**
FTA will make a prompt investigation whenever a compliance review, report, Complaint or any other information indicates a possible failure to comply with Title VI Regulations. FTA's investigation will include a review of the pertinent practices and policies of METRO, the circumstances under which the possible noncompliance occurred, and other factors relevant to a determination as to whether METRO has failed to comply with Title VI regulations.

§6.1.614

Following the investigation, FTA's Office of Civil Rights will transmit to the Complainant and METRO one of the following three letters based on its findings:

- a) **Letter of Resolution**: which explains the steps that METRO has taken or promises to take to come into compliance with Title VI.
- b) **Letter of Finding (Compliance)**: which explains that METRO is found to be in compliance with Title VI. This letter will include an explanation of why METRO was found to be in compliance and provide notification of the Complainant's appeal rights.
- c) **Letter of Finding (Noncompliance)**: which explains that METRO is found to be in noncompliance. This letter will include each violation referenced, the applicable regulations, a brief description of proposed remedies, notice of the time limit on the conciliation process, the consequences for failure to achieve voluntary compliance, and an offer of assistance to METRO in devising a remedial plan for compliance.

§6.1.615

Appeals Process: The letters of finding and resolution will offer the Complainant and METRO the opportunity to provide additional information that would lead FTA to reconsider its conclusions. FTA requests that the parties in the Complaint provide this additional information within 60 days of the date of the FTA letter of finding. FTA's Office of Civil Rights will respond to an appeal either by issuing a revised letter of resolution or finding to the appealing party, or by informing the appealing party that the original letter of resolution or finding remains in force.

Article VII

Deficiencies with Title VI Compliance

§6.1.701

Compliance Reviews will be conducted periodically by FTA, as part of its ongoing responsibility pursuant to its authority under *49 CFR §21.11(a)*.

§6.1.702

If FTA determines that METRO is in noncompliance with Title VI, it will transmit a *Letter of Finding* that describes FTA's determination and requests that METRO voluntarily take corrective action(s) which FTA deems necessary and appropriate.

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§6.1.703 METRO will submit a remedial action plan including a list of planned corrective actions and, if necessary, sufficient reasons and justification for FTA to reconsider any of its findings or recommendations within 30 days of receipt of FTA's *Letter of Finding*.

Article VIII Administration

§6.1.801 METRO will integrate the provisions within its Title VI Program into all programs, activities and services provided by METRO's Fixed Route service, Paratransit service and METRO facilities.

§6.1.802 METRO will integrate the Title VI Program into its Administrative Code.

ATTACHMENT A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT



TITLE VI/NON-DISCRIMINATION POLICY STATEMENT

The Santa Cruz Metropolitan Transit District (METRO) is committed to providing public transportation in an environment that is free from discrimination on the basis of race, color, national origin, age, sex, sexual orientation or gender identity. METRO operates its programs, activities and services without regard to race, color, national origin, age, sex, sexual orientation or gender identity.

As a Federal Transit Administration (FTA) fund recipient, METRO will ensure that its programs, policies and activities comply with Title VI of the Civil Rights Act of 1964, as amended, and Department of Transportation regulations.

Any person who believes that he/she, has been subjected to discrimination on the basis of race, color, national origin, age, sex, sexual orientation, or gender identity, with respect to METRO's programs, activities, services, or other transit related benefits, may file a Title VI complaint. Complaints must be filed in writing and signed by the complainant, or a representative, and should include the complainants name, address, and telephone number or other means by which the complainant can be contacted. Complaint forms are available at Santa Cruz METRO Administration, 110 Vernon St., Santa Cruz, 831-426-6080; Customer Service, 920 Pacific Avenue (Pacific Station); and on the web at www.scmttd.com. Customers are encouraged to submit Complaints as soon as possible and can call the Executive Assistant at (831) 426-6080 for assistance.

To request additional information on METRO's non-discrimination obligations or to file a Title VI Complaint, please submit your request or complaint in writing to:

Santa Cruz Metropolitan Transit District

Attn: Chief Operations Officer

110 Vernon Street

Santa Cruz, CA 95060

Federal Transit Administration (FTA) Title VI Complaints may be filed directly to:

Federal Transit Administration

Office of Civil Rights

Attn: Complaint Team

East Building, 5th Floor – TCR

1200 New Jersey Avenue, SE Washington, DC 20590

ATTACHMENT B

Santa Cruz Metropolitan Transit District
Title VI DISCRIMINATION COMPLAINT FORM
110 Vernon Street, Santa Cruz, CA 95060

Complainant's Name or Authorized 3rd Party: _____

Street Address: _____

City/State/Zip: _____

Phone: _____ E-mail Address: _____

Date/Time of Violation: _____ Date of Complaint: _____

Place of Violation: _____

Bus Number: _____ Bus Route: _____

Please indicate discrimination in this complaint because of any of the following, which are prohibited by Title VI of the Civil Rights Act of 1964:

Race Color National Origin

Please indicate discrimination prohibited by other civil rights laws in this complaint because of any of the following, which are strictly prohibited by Santa Cruz METRO:

Age Sex Sexual Orientation Gender Identity

Please provide the name(s) of the METRO Directors, employees and/or agents who allegedly discriminated against you, including their job titles (if known):

Identify what METRO service, program or activity (e.g. fixed route service, ParaCruz, etc.) resulted in discrimination against you:

Identify individuals by name, address and phone number that have information relating to the violation:

Explain as clearly as possible what happened, how you feel you were discriminated against and who was involved. Describe how you were treated differently:*

Signature of Complainant: _____ Date: _____

**You may use additional sheets of paper, if necessary.*

Title VI Investigations, Lawsuits, and Complaints

June 2022 – February 2025

Santa Cruz Metro did not receive any Title VI complaints, conduct any Title VI investigations, or face any Title VI lawsuits during this review period.

Protocol for Reporting Protected Class Complaints of Discrimination/Harassment/Retaliation

(For Customer Service Representatives, Clerks and Dispatchers)

1. When a Customer/Member of the Public contacts Santa Cruz METRO to file a complaint, Santa Cruz METRO's Representative must listen to the complainant in order to determine whether the basis for the alleged violation is a protected class status.
2. The Customer Service Representative, Clerk, or Dispatcher who takes the complaint of an alleged Title VI violation shall immediately send an email to his/her Manager/Supervisor describing the complaint and include the Complainant's contact information. The Manager/Supervisor will determine if a Title VI violation has occurred and inform the employee to proceed with the Protocol below.
3. If the alleged violation is as a result of a protected class status, an email describing the complaint, its basis and identifying the complainant's contact information must be immediately forwarded to the Chief Operations Officer (COO) and the affected Manager, with a copy to the General Counsel.
4. Protected classes include the following: race, color, national origin, ancestry, religion, age, disability, sex, genetic information, sexual orientation, gender, and marital status. Additionally, if anyone alleges that Santa Cruz METRO violated his/her rights because he/she was engaging in protected activity (i.e. assisting an individual with the filing of a complaint of discrimination based on a protected class) that should also be reported as set forth above.
5. Upon receipt of the Complaint, the Chief Operations Officer (COO) or his/her Designee will follow the appropriate Complaint Procedure for Title VI investigations and resolution of the matter.

6. Examples of Complaints that need to be reported pursuant to this protocol:

- a.) "My service dog was denied entry onto a bus." (Protected Class: Disability);
- b.) "The bus passed me by because I am black." (Protected Class: Race/Color/National Origin);
- c.) "The Bus Driver said I had to sit in the front of the bus because I am a Muslim and he wanted to keep an eye on me." (Protected Class: Religion); and/or
- d.) "The Bus Driver said I was too slow to wait until I got to my seat so he took off and caused me to fall. I am 92 years old." (Protected Class: Disability).

DISTRITO DE TRANSPORTE METROPOLITANO DE SANTA CRUZ

CÓDIGO ADMINISTRATIVO

TÍTULO VI - TÍTULO VI REGLAMENTO DEL PROGRAMA Y PROCEDIMIENTO DE QUEJAS

CAPÍTULO 1

(Este Capítulo reemplaza el AR-1029 de conformidad con la Resolución No. 16-03-05 y 19-02-03)

Tabla de Contenidos:

Artículo I	Requisitos Generales
Artículo II	Aplicabilidad del Programa del Título V
Artículo III	Directrices y Procedimientos
Artículo IV	Requisitos de Justicia Ambiental
Artículo V	Requisitos para participación del público y de individuos con dominio del inglés limitado (LEP por sus siglas en inglés)
Artículo VI	Quejas/Demandas y Apelaciones
Artículo VII	Deficiencias con el Cumplimiento del Título VI
Artículo VIII	Administración del Programa del Título VI

Artículo 1

Requisitos Generales

§6.1.101 Política

El Distrito de Transporte Metropolitano de Santa Cruz (Santa Cruz METRO o METRO) se compromete a garantizar que ninguna persona sea excluida de participar en, negársele los beneficios de, o sea sujeto a discriminación bajo cualquiera de sus programas, actividades o servicios por su raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género. Todas las personas, independientemente de su nacionalidad, están protegidas por el presente Reglamento. Además, METRO prohíbe la discriminación por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género en su empleo y oportunidades de negocio.

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- §6.1.102** METRO no tolerará represalias contra un individuo por intentar hacer valer sus derechos conforme con el Título VI, o porque él / ella presentó una queja o participó en una investigación en virtud del Título VI, y / o el presente Reglamento.
- §6.1.103** Como destinatario de fondos de la Administración Federal de Tránsito (FTA), METRO asegurará que sus programas, políticas y actividades cumplan con los Reglamentos del Departamento de Transporte (DOT) del Título VI del Acta de Derechos Civiles de 1964.
- §6.1.104** METRO asegurará que el nivel y la calidad de su servicio de transporte se ofrezca sin distinción de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género. (METRO reconoce que el Título VI no se aplica a la edad, el sexo, la orientación sexual, la identidad de género o el estatus socioeconómico, sin embargo, la discriminación en tales bases está igualmente prohibida por esta regulación.)
- §6.1.105** METRO promoverá la participación plena y equitativa de todas las poblaciones afectadas en el proceso de toma de decisiones de transporte.
- §6.1.106** METRO impedirá la denegación, reducción o retraso en los beneficios relacionados con los programas y actividades que son de beneficio a las poblaciones minoritarias o de las poblaciones de bajos ingresos.
- §6.1.107** METRO hará esfuerzos de buena fe para lograr la justicia ambiental como parte de su misión identificando y abordando, según correspondan, efectos adversos desproporcionadamente altos a la salud humana o al ambiente resultando de sus programas, actividades y servicios en las poblaciones minoritarias y poblaciones de bajos ingresos dentro del área de servicio de METRO.
- §6.1.108** METRO se asegurará que individuos con dominio del inglés limitado (LEP por sus siglas en inglés) tengan acceso a los programas, actividades y servicios de METRO.
- §6.1.109** El presente Reglamento se mantendrá en inglés y español.
- § 6.1.110** **Definiciones**
Las siguientes palabras y frases en letras mayúsculas siempre que se utilicen en este Capítulo se interpretarán como se define a continuación:
- EFFECTO ADVERSO** significa tener un efecto perjudicial o no deseado.
- JUTA DIRECTIVA** significará la Junta Directiva del Distrito de Transporte Metropolitano de Santa Cruz (Santa Cruz Metro o METRO).
- DISCRIMINACIÓN** se refiere a cualquier acto u omisión, ya sea intencional o no intencional, en cualquier programa o actividad de un beneficiado, sub-receptor, o contratista, de ayuda federal, que resulte en el trato desigual, impacto desigual, o

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que perpetúa los efectos de previa discriminación basada en la raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género.

IDENTIDAD DE GÉNERO se refiere al género de un individuo, o su ausencia, con el que una persona se identifica. No es basada necesariamente en hechos biológicos, ya sea real o percibido, ni tampoco es siempre basado en la orientación sexual. Las identidades de género que se puede elegir incluyen hombres, mujeres.

PERSONAS CON DOMINIO DEL INGLÉS LIMITADO (LEP por sus siglas en inglés) son aquellas personas para las que el inglés no es su lengua materna y que tienen una capacidad limitada para hablar, entender, leer o escribir en el idioma inglés. Incluye a las personas que reportaron en el Censo de EE.UU. que no hablan bien el idioma Inglés, o que no hablan inglés en lo absoluto.

POBLACIÓN DE BAJOS INGRESOS se refiere a cualquier grupo fácilmente identificable de personas de bajos ingresos que viven en la proximidad geográfica, y si las circunstancias lo justifican, personas transeúntes dispersas geográficamente (tales como los trabajadores emigrantes o Nativos Americanos) que serán igualmente afectados por una propuesta de programa, política, o actividad del DOT.

INDIVIDUOS DE LAS MINORÍAS incluye a los siguientes:

- a) Indios Americanos y Nativos de Alaska, que se refiere a las personas con orígenes en cualquiera de los pueblos originarios de América del Norte y América del Sur (incluyendo América Central), y que mantiene afiliación tribal o de comunidad. Indios Americanos y Nativos de Alaska, que se refiere a las personas con orígenes en cualquiera de los pueblos originarios de América del Norte y América del Sur (incluyendo América Central), y que mantiene afiliación tribal o lazos comunitarios
- b) Asiáticos, que se refiere a las personas con orígenes en cualquiera de los pueblos originales del lejano Oriente, el sudeste asiático o el subcontinente Indio.
- c) Afro-Americanos, que se refiere a las personas con orígenes en cualquiera de los grupos raciales negros de África.
- d) Hispanos o Latinos, que incluyen a personas cubanas, mexicanas, puertorriqueñas, sudamericanas o centroamericanas, o de cualquier otra cultura u origen español, independientemente de la raza.
- e) Nativos de Hawái y de otras islas del Pacífico, que se refiere a las personas con orígenes en cualquiera de las personas originarias de Hawái, Guam, Samoa u otras islas del Pacífico.

ORIGEN NACIONAL NATIONAL ORIGIN se refiere a la nación en particular en el que una persona nació o dónde nacieron los padres o antecesores de la persona.

RAZA es un grupo de personas unidas o clasificadas juntas en base de la historia común, la nacionalidad, o la distribución geográfica.

BENEFICIARIO es uno que ha recibido o está recibiendo asistencia financiera federal en virtud de las leyes. El término incluye a los sub-beneficiarios de un

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beneficiario y los sub-beneficiarios en los programas administrados del Estado de FTA

REPRESALIA Cualquier acción adversa en contra de otro individuo a causa de su participación en la denuncia, la investigación, o audiencia relacionada con esta política o la disposición de la ley federal o estatal.

Santa Cruz METRO significará Distrito de Transporte Metropolitano de Santa Cruz como se establece y se opera bajo el Inciso 10, División 10 del *Código de Utilidades Públicas de California*.

SEXO se refiere a la clasificación de género de un individuo ya sea masculino o femenino.

ORIENTACIÓN SEXUAL se refiere a la preferencia de un individuo en términos de relación sexual con otros, si la persona es homosexual, heterosexual o bisexual.

DOCUMENTOS VITALES son documentos que transmiten la información que afecta gravemente la capacidad de los clientes al tomar decisiones informadas sobre su participación en el programa. (por ejemplo, avisos públicos, formularios de consentimiento, formularios de quejas, normas de elegibilidad, los anuncios relativos a la reducción, la denegación o cancelación de servicios o beneficios, el derecho de apelación, y las comunicaciones informando a los clientes de la disponibilidad de la asistencia lingüística gratuita).

Artículo II

Aplicabilidad del Programa del Título VI

- § 6.1.201** Esta política es aplicable a todos los empleados de METRO, los miembros del público y de todos los contratistas empleados por METRO.
- §6.1.202** Falta de seguir esta política y procedimiento por parte de un empleado de METRO objetará a dicho empleado a acción disciplinaria hasta e incluyendo la terminación de empleo.

Artículo III

Directrices y Procedimientos

- §6.1.301** METRO llevará a cabo sus programas, actividades y servicios de conformidad con el Título VI del Acta de Derechos Civiles de 1964. METRO o cualquiera de sus empleados no excluirá a ninguna persona de participar en, negar los beneficios de, ni sujetar a él / ella a discriminación en cualquiera de los programas, servicios o actividades de METRO por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género.

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§6.1.302 METRO o cualquiera de sus empleados, no hará lo siguiente por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género:

- a) Proporcionar cualquier servicio, ayuda financiera, o beneficio de manera diferente de lo previsto para los demás;
- b) Someter a una persona a segregación o tratamiento separado;
- c) Limitar a un individuo a disfrutar de cualquier ventaja o privilegio disfrutado por los demás;
- d) Negar cualquier servicio individual, ayuda financiera, o beneficios en virtud de cualquiera de los programas, servicios o actividades de METRO
- e) Tratar a las personas de manera diferente en función de si cumplen los requisitos de admisión o de elegibilidad; y
- f) Negar a una persona la oportunidad de participar como miembro de un órgano de planificación o consultivo

§6.1.303 METRO está motivado a evaluar el sistema de servicio a escala significativa y cambios en las tarifas y las mejoras propuestas en las etapas de planificación y programación para determinar si estos cambios tienen un efecto discriminatorio sobre las personas de bajos ingresos y las personas con dominio del inglés limitado. Esto se aplica a cambios en los servicios principales que afectan a 25% de las horas de servicio de una ruta.

§6.1.304 METRO celebra al menos una reunión de la Junta cada mes en lugares distintos a lo largo de sus fronteras geográficas (por ejemplo, Capitola, Scotts Valley, Watsonville y el centro de Santa Cruz) para garantizar que todas las personas tengan la oportunidad de participar en las decisiones de transporte de METRO.

- a) No habrá ninguna reunión de la Junta Directiva en el mes de julio
- b) Las reuniones de la Junta Directiva podrán ser canceladas por motivos de negocios por el Presidente de la Junta de METRO o la persona designada

§6.1.305 Además a todos los requisitos del Título VI, METRO proporciona un intérprete de español en la reunión de la Junta programada cada mes, para asegurar una participación significativa de las personas con dominio del inglés limitado. Puede obtener un intérprete de español para cualquiera de las reuniones de la Junta poniéndose en contacto con el Coordinador de Servicios Administrativos de METRO al (831) 426-6080.

§6.1.306 El/La Abogado del Distrito de METRO o su designado, mantendrá una lista (un mínimo de cuatro años en estado activo) de las investigaciones, quejas o demandas del Título VI presentadas que alegan que METRO discriminó en contra de una persona o grupo sobre la base de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género. Esta lista incluye:

- a) La fecha que fue presentada la investigación, denuncia o querrela;
- b) Un resumen de la/las acusación/es;

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- c) El estado de la investigación, denuncia o querrela; y
- d) Cualesquier medida o acciones correctivas adoptadas por METRO en respuesta a la investigación, queja o demanda.

§6.1.307 METRO mantendrá al público informado de las protecciones contra la discriminación que les ofrece el Título VI y las obligaciones de METRO en el Título VI mediante la publicación de esta política, o la *Declaración de Política del Título VI* (Anexo A), en la página web de METRO, www.scmttd.com, sobre los tableros de anuncios del Centro de Tránsito y en el tablón de anuncios oficial de METRO ubicado en las oficinas de Administración de METRO. La *Declaración de Política del Título VI* de METRO (Anexo A) será publicada en inglés y español en todos los lugares de instalación designados de METRO.

§6.1.308 METRO tomará las medidas responsables para garantizar un acceso significativo a los beneficios, servicios, información y otras partes importantes de sus programas, actividades y servicios para personas que son de dominio del inglés limitado (LEP por sus siglas en inglés).

§6.1.309 METRO proporcionará la información, a petición de la FTA, a fin de investigar las denuncias de discriminación, o para resolver las preocupaciones acerca de posibles incumplimientos con el Título VI.

§6.1.310 METRO presentará su Programa de Título VI a FTA, una vez cada tres años para garantizar el cumplimiento de los Requisitos de Título VI.

§6.1.311 METRO asegurará que las minorías y las personas de bajos ingresos tengan acceso significativo a los programas, actividades y servicios METRO.

Artículo IV

Requisitos de Justicia Ambiental

§6.1.401 METRO deberá integrar un análisis de justicia ambiental a su documentación de la Ley Nacional de Protección Ambiental (NEPA por sus siglas en inglés) de los proyectos de construcción. METRO no está obligado a realizar análisis de justicia ambiental en los proyectos donde la documentación de NEPA no es requerida. METRO preparará y presentará la lista de Exclusión Categórica (CE) de la FTA para los proyectos de construcción que no requieren un análisis de justicia ambiental. La lista CE de la FTA incluye una revisión de la interrupción de la comunidad y de justicia ambiental. METRO considerará la preparación de una evaluación ambiental (EA) o la declaración de impacto ambiental (EIS) para integrar en sus documentos los siguientes componentes:

- a) Una descripción de la población minoritaria y de bajos ingresos dentro de las áreas de estudio afectadas por el proyecto, y una discusión sobre el método utilizado para identificar a esta población (por ejemplo, el análisis de los

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datos del Censo, la observación directa, o un proceso de participación pública);

- b) Una discusión de todos los efectos adversos del proyecto, tanto durante como después de la construcción que afectaría a las poblaciones identificadas tanto minoritarias como de bajos ingresos;
- c) Una discusión de todos los efectos positivos del proyecto que afectaría a las poblaciones identificadas tanto minoritarias como de bajos ingresos, tales como mejoras en el servicio de transporte, la movilidad o accesibilidad;
- d) Una descripción de todas las acciones de mitigación y mejoramiento ambiental incorporado en el proyecto para abordar los efectos adversos, incluyendo pero no limitado a, todas las características especiales del programa de reubicación que van más allá de los requisitos de la Ley Uniforme de Reubicación y abordar los efectos adversos de la comunidad tales como el tema de separación o de la cohesión, y la sustitución de los recursos de la comunidad destruidos por el proyecto;
- e) Una discusión de los efectos restantes, si los hubiese, y por qué no se propone más mitigación; y
- f) Para los proyectos que atraviesan zonas predominantemente de minorías y de bajos ingresos y proyectos en zonas de predominantemente no-minorías y no-bajos ingresos, una comparación de las acciones de mitigación y mejoramiento del medio ambiente que afectan a zonas predominantemente de bajos ingresos y de minorías con las mitigaciones aplicadas en zonas predominantemente de no-minorías y de no-bajos ingresos.

Artículo V

Requisitos para Participación del Público y de Individuos con Dominio del Inglés Limitado (LEP por sus siglas en inglés)

§6.1.501 METRO buscará y examinará los puntos de vista de la población de minorías, de bajos ingresos y con dominio del inglés limitado (LEP) en el curso de la realización de actividades de divulgación y actividades de participación. La estrategia de participación pública de METRO ofrecerá oportunidades tempranas y continuas para que el público participe en la identificación de los impactos sociales, económicos y ambientales de las decisiones de transporte propuestas.

§6.1.502 METRO se asegurará que las personas tengan acceso a sus programas, actividades y servicios mediante el desarrollo y ejecución del plan de idioma en el mismo. METRO continuamente evaluará la necesidad de la asistencia lingüística de la población servida.

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§6.1.503 METRO utilizará los siguientes cuatro factores para determinar qué medidas deben llevarse a cabo para proporcionar un acceso razonable y significativo para las personas con LEP.

- a) Idiomas verosímilmente de ser encontrados y el número o la proporción de personas con LEP en la población de servicios elegibles que podrían verse afectados por el programa, actividad o servicio.
- b) Frecuencia con la que los individuos con LEP entran en contacto con los programas, actividades y servicios de METRO.
- c) Importancia del programa, actividad o servicio prestado por METRO a las vidas individuales de las personas con LEP.
- d) Los recursos necesarios para prestar asistencia eficaz de las lenguas y los costos.

§6.1.504 ASISTENCIA DE LENGUAJE ORAL

- a) METRO mantiene personal bilingüe para proporcionar interpretación a español en sus oficinas administrativas y en sus instalaciones de Servicio al Cliente para las preguntas básicas de tránsito y asistencia para la planificación del viaje.
- b) El servicio de paratránsito de METRO ofrece reservacionistas de habla hispana para ayudar a los clientes de paratránsito para programar un viaje.
- c) Un intérprete bilingüe (español) está presente para servicios de traducción en la reunión de la Junta Directiva programada cada mes.
- d) Tras la notificación con 24 horas de anticipación, METRO proporcionará un intérprete en la reunión de la Junta, si así lo solicitan.
- e) Las Máquinas Expendedoras de Boletos de METRO proporcionan asistencia para la compra de boletos en inglés y español.

§6.1.505 NOTIFICACIÓN A CLIENTES CON LEP DE LA DISPONIBILIDAD DE SERVICIOS DE ASISTENCIA DE LENGUAJE

- a) METRO publicará en su tablón oficial de anuncios en sus oficinas administrativas, en el Centro de METRO, en Scotts Valley y en el Centro de Tránsito de Watsonville, carteles notificándole a los clientes sobre el programa de Asistencia Lingüística y que la asistencia lingüística gratuita está disponible, si se solicita de manera oportuna.
- b) Los autobuses de ruta fija de METRO y vehículos de ParaCruz cuentan con tarjetas de Asistencia Lingüística que informan a los pasajeros que hay ayuda disponible en el idioma español, si es necesario.

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§6.1.506 TRADUCCIÓN DE DOCUMENTOS VITALES/ASISTENCIA DE LENGUAJE ESCRITO

- a) Todas las audiencias públicas que requieren notificación al público están publicadas en inglés y español a través de las áreas de servicio de METRO y en periódicos locales.
- b) *La Declaración de Política del Título VI* de METRO (Anexo A) y *Formulario de Quejas* (Anexo B) estarán disponibles en español en el sitio web de METRO, www.scmttd.com, en los Centros de Tránsito y el tablón oficial de anuncios de METRO.
- c) Los autobuses de ruta fija de METRO cuentan con Tarjetas de Autobús (inglés/español) informando a pasajeros sobre sus derechos en virtud del Título VI de la Ley de Derechos Civiles de 1964.
- d) La evolución de METRO se ofrecen en inglés y español.
- e) La Guía de Viajeros de ParaCruz se proporciona en el sitio web en español.

§6.1
.507 METRO proporcionará traducciones escritas de documentos vitales para cada grupo de LEP que constituya un mínimo del 5% de la población del área de servicio o se componga de al menos 1,000 personas.

§6.1.508 Las reuniones de la Junta Directiva de METRO se llevan a cabo en diferentes lugares dentro del Condado de Santa Cruz para garantizar que personas de bajos recursos, minorías y con LEP tengan acceso sustancioso a estas juntas. Estos lugares incluyen Capitola, Santa Cruz, Scotts Valley y Watsonville.

Artículo VI

Quejas/Demandas y Apelaciones

§6.1.601 **Cómo presentar una queja de Título VI con METRO:** Cualquier persona que considere que él / ella, o como miembro de cualquier categoría específica de personas, ha sido objeto de discriminación por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género, con respecto a los programas, actividades, servicios u otros beneficios de METRO relacionados con el tránsito, puede presentar una Queja por escrito con METRO. Una Queja puede ser presentada por el individuo o por un representante. Se anima a los clientes presentar una Queja con METRO después de la supuesta discriminación, y se les anima a los denunciantes presentar las quejas tan pronto como sea posible. METRO investigará de inmediato todas las Quejas presentadas en virtud del Título VI, conforme con el presente Reglamento.

§6.1.602 **La Queja debe incluir la siguiente información:**

- a) Una Queja debe ser por escrito, firmada y fechada por el Demandante o su representante antes de que cualquier acción pueda ser tomada.
- b) Una Queja debe indicar, lo más plenamente posible, los hechos y circunstancias circundantes a la presunta discriminación, incluyendo el

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nombre y dirección del demandante, la fecha, hora y lugar del incidente. La Queja deberá incluir una descripción del programa, actividad o servicio en el que ocurrió la presunta discriminación.

§6.1.603 **El *Formulario de Quejas*** (Anexo B) puede ser utilizado para presentar una Queja de Título VI con METRO. El *Formulario de Quejas* elaborará en un formato accesible a petición. Un *Formulario de Quejas* se puede obtener en los siguientes lugares:

- a) En el sitio web de Santa Cruz METRO, www.scmttd.com;
- b) Llamando al Coordinador de Servicios Administrativos de Santa Cruz METRO o su designado al (831) 426-6080, (TDD 711 (TTY/voz)) un formulario de queja puede ser enviado por correo.
- c) Tomando un Formulario de Quejas en Servicio al Cliente, en la Estación Pacific (anteriormente Centro Metro), en el 920 Pacific Avenue, Santa Cruz, CA 95060 ó en las oficinas Administrativas de Santa Cruz Metro, en el 110 Vernon Street, Santa Cruz, CA 95060.

§6.1.604 Si la Queja es recibida por alguien más aparte del CEO/Gerente General de METRO, la persona quien recibió la Queja la remitirá al CEO/Gerente General o su designado tan pronto como sea posible pero a más tardar 2 días hábiles de su recepción. El CEO/ Gerente General proporcionará inmediatamente una copia de la Queja al Presidente de la Junta de Directores y al Gerente de METRO responsable por el programa, actividad o servicio que se identifica como fuera de cumplimiento.

§6.1.605 **Procedimientos de METRO Para Investigar las Quejas:** El Gerente de METRO responsable por el programa, actividad o servicio que se supone que esta fuera de cumplimiento investigará sin demora la supuesta queja y preparará una respuesta por escrito tan pronto como sea posible pero a más tardar 10 días hábiles de la recepción de la reclamación. El Gerente podrá consultar con el personal de METRO adecuado para la preparación de su respuesta a la queja. El Gerente remitirá su respuesta por escrito al CEO/Gerente General o su designado dentro del marco de tiempo designado.

§6.1.606 **Esfuerzos para Contactar al Demandante:** El CEO/ Gerente General o su designado deberá hacer esfuerzos para hablar (en persona o conversación telefónica) con el demandante, en cuyo momento el demandante podrá dar testimonio oral o por escrito en apoyo a la alegación de que sus derechos en virtud del Título VI han sido violados. El CEO/ Gerente General o su designado deberá revisar y considerar la respuesta preparada por el Gerente identificado en la Sección 67.05, toda la información proporcionada por el demandante, si los hubiese, y cualquier otra evidencia disponible sobre los alegatos de la queja. El CEO/Gerente General o su designado deberá elaborar un informe escrito de sus conclusiones y si se requieren medidas correctivas, un calendario para la realización de dicha acción.

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§6.1.607 **Conclusión de la Investigación:** Tan pronto como sea posible, pero a más tardar, 20 días hábiles siguientes a la recepción de la denuncia inicial, el CEO/Gerente General o su designado deberá informar al demandante de sus conclusiones y las medidas correctivas que deben adoptarse como consecuencia de la denuncia junto con el calendario para la realización de dicha acción.

§6.1.608 **Apelación al Presidente de la Junta:** Si el demandante no está satisfecho con las conclusiones y/o acciones del CEO/Gerente General de METRO o su designado, entonces el demandante podrá presentar su Queja con el Presidente de la Junta de Directores (referirse a la Sección 67.09 a continuación), o con Oficina de Derecho Civiles de la FTA (refiérase a la Sección 67.11 a continuación).

§6.1.609 **Proceso de Apelación:** Si el demandante opta por presentar su Queja con el Presidente de la Junta de Directores, entonces la denuncia y la documentación de respaldo debe presentarse dentro de los 15 días hábiles de la recepción de los resultados de la investigación del CEO/Gerente General, con el Presidente de la Junta de Directores, proporcionándosela al Asistente Ejecutivo, o su designado, en el 110 Vernon Street, Santa Cruz, CA 95060. Si se requiere de un acomodo, un tiempo adicional puede ser proporcionado para presentar la apelación. Tras examinar el expediente, el Presidente de la Junta notificará al denunciante de las acciones que, de haberlas, se tomarán como resultado de la revisión por el Presidente dentro de 10 días hábiles de la notificación del Presidente de que el denunciante no está satisfecho con los resultados de la investigación del CEO/Gerente General. La decisión del Presidente de la Junta Directiva de METRO será definitiva.

§6.1.610 **Extensión de Plazo:** Cualquier plazo establecido en el presente documento podrá ser prorrogado por el CEO/Gerente General como una acomodación (si es necesario), o en una muestra de una buena causa.

§6.1.611 **Cómo Presentar una Queja de Título VI con el FTA:** Cualquier persona que considere que él/ella, o como miembro de cualquier categoría específica de personas, ha sido objeto de discriminación por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género, con respecto a los programas, actividades o servicios de METRO, o de otros beneficios conexos de tránsito, puede presentar una Queja por escrito al FTA. Una Queja puede ser presentada por el individuo o por un representante. La FTA investigará de inmediato todas las denuncias presentadas en virtud del Título VI, de conformidad con las regulaciones del DOT 49 CFR § 21.11 (b) y 21.11 (c).

a) **La Queja debe incluir la siguiente información:**

Una queja podrá ser presentada mediante la impresión, llenado y envío por correo del **Formulario de Quejas de la FTA** que se puede encontrar en el sitio web de la FTA:

https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/Consolidated_Civil_Rights_Complaint_Form.pdf

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La Queja debe ser por escrito, firmada y fechada por el demandante o su representante antes de que cualquier acción pueda ser tomada. En casos donde un demandante no puede o sea incapaz de proporcionar una declaración por escrito, pero desea que la FTA o el DOT investigue la supuesta discriminación, una Queja verbal de la discriminación puede ser presentada al Director de la FTA, Oficina de Derechos Civiles. De ser necesario, el Oficial de Derechos Civiles ayudará a la persona a convertir la queja verbal en escrito. Todas las quejas, sin embargo, tienen que ser firmadas por el demandante o su representante.

Dirección de la Oficina de Derechos Civiles de la FTA:

Oficina de Derechos Civiles de la Administración Federal de Tránsito **En Atención: Equipo de Quejas** East Building, 5th Floor - TCR 1200 New Jersey Avenue, S.E. Washington, DC 20590

- b) Favor de proporcionar un resumen de sus acusaciones, incluyendo las fechas, horas y lugares del/los incidente/s. Incluya toda la documentación de respaldo. La Queja deberá incluir una descripción del programa, actividad o servicio en donde el supuesto acto de discriminación ocurrió. Cualquier otra correspondencia del proveedor de transporte podrá ser incluida.
- c) No lo es requerido; no obstante, la FTA alienta a las personas a que primero presenten la Queja directamente con el proveedor de transporte para darle al proveedor una oportunidad para que resuelva cualquier situación que pueda presentarse.

§6.1.612

Aceptación de Quejas: Una vez que una Queja haya sido aceptada, la FTA notificará a METRO que ha sido objeto de una Queja de Título VI y le pedirá a METRO que responda por escrito a las acusaciones del demandante. Una vez que el demandante este de acuerdo en liberar la Queja a METRO, la FTA le turnará la Queja a METRO. LA FTA podrá optar por cerrar una Queja si el demandante no está de acuerdo en liberar la demanda a METRO. La FTA se esfuerza por investigar con prontitud todas las Quejas de Título VI.

§6.1.613

Investigaciones: La FTA realizará una investigación puntual cada vez que una revisión de cumplimiento, reporte, queja o cualquier otra información que indique una posible falla en el cumplimiento con los Reglamentos del Título VI. La investigación de la FTA incluirá una revisión de las prácticas y políticas pertinentes de METRO, las circunstancias en que ocurrió el posible incumplimiento y otros factores relevantes para una determinación en cuanto a si METRO ha dejado de cumplir con las regulaciones del Título VI.

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§6.1.614 Tras la investigación, la Oficina de Derechos Civiles de la FTA remitirá al demandante y a METRO una de las siguientes tres cartas basadas en sus conclusiones:

- a) **Carta de Resolución:** la cual explica los pasos que ha tomado METRO o las que se compromete a tomar para cumplir con el Título VI.
- b) **Carta de Conclusión (Cumplimiento):** la cual explica que se ha encontrado que METRO está en cumplimiento con el Título VI. Esta carta incluirá una explicación del por qué se encontró que METRO está en cumplimiento, y proporcionará notificación al demandante sobre sus derechos de apelación.
- c) **Carta de Conclusión (Incumplimiento):** la cual explica que se ha encontrado que METRO está en incumplimiento. Esta carta incluirá cada violación referenciada, la normativa aplicable, una breve descripción de las soluciones propuestas, notificación del límite de tiempo en el proceso de conciliación, las consecuencias por el fracaso para lograr el cumplimiento voluntario y una oferta de asistencia para METRO para la elaboración de un plan correctivo para el cumplimiento.

§6.1.615 **Proceso de Apelación:** Las cartas de conclusión y resolución ofrecerán al demandante y a METRO la oportunidad de proporcionar información adicional que llevaría a la FTA a reconsiderar sus conclusiones. La FTA solicita que las partes involucradas en la Queja proporcionen esta información adicional dentro de 60 días de la fecha de la carta de conclusión. La Oficina de Derechos Civiles de la FTA responderá a una apelación, ya sea mediante la emisión de una carta de revisión de la resolución o conclusión a la parte apelante, o informando a la parte apelante de que la carta original de la resolución o conclusión sigue en vigor.

Artículo VII

Deficiencias con el Cumplimiento del Título VI

§6.1.701 Revisiones de Cumplimiento serán llevadas a cabo periódicamente por la FTA, como parte de su responsabilidad continua en virtud a su autoridad bajo el estatuto 49 CFR §21.11(a).

§6.1.702 Si la FTA determina que METRO está incumpliendo con el Título VI, le enviará una *Carta de Conclusión* que describa las determinaciones de la FTA y solicitando que METRO tome voluntariamente la/s acción/acciones correctiva/s, las cuales la FTA considere necesarias y apropiadas.

§6.1.703 METRO presentará un plan de medidas correctivas que incluya una lista de acciones correctivas planeadas y, de ser necesario, las razones suficientes y justificadas para

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que la FTA reconsidere cualquiera de sus conclusiones o recomendaciones en un plazo de 30 días de recibida la *Carta de Conclusión* de la FTA.

Artículo VIII

Administración

- §6.1.801** METRO integrará las disposiciones dentro de su Programa de Título VI en todos sus programas, actividades y servicios brindados por el servicio de Ruta Fija y de Paratransporte de METRO y las instalaciones de METRO.
- §6.1.802** METRO integrará el Programa del Título VI a su Código Administrativo.

ANEXO A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT



**DECLARACIÓN DE POLÍTICA DEL TÍTULO VI/ NO
DISCRIMINACION**

El Distrito de Transporte Metropolitano de Santa Cruz (METRO) está comprometido con proporcionar transporte público en un ambiente libre de discriminación con base en la raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género. METRO opera sus programas, actividades y servicios sin consideración alguna de la raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género.

Como beneficiario de fondos de la Administración Federal de Tránsito, METRO se asegurará de que sus programas, políticas y actividades cumplan con el Título VI de la Ley de Derechos Civiles de 1964, en su versión enmendada, y con las regulaciones del Departamento de Transporte.

Cualquier persona que considere que él/ella, ha sido objeto de discriminación por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género, con respecto a los programas, actividades, servicios u otros beneficios relacionados con el transporte de METRO, puede presentar una queja del Título VI. Las quejas deben ser presentadas por escrito y firmadas por el demandante, o su representante, y debe incluir el nombre, la dirección y número telefónico del demandante u otro medio por el cual pueda ser contactado el demandante. Los formularios de quejas están disponibles en la Administración de Santa Cruz METRO en, 110 Vernon St., Santa Cruz, 831426-6080; Servicio al Cliente, 920 Pacific Avenue (Estación Pacific); y en línea en www.scmttd.com. Se les anima a los clientes a que presenten las Quejas tan pronto como sea posible y llamen al Asistente Ejecutivo al (831) 426-6080 para recibir asistencia.

Para solicitar información adicional sobre las obligaciones de no discriminación de METRO o para presentar una Queja del Título VI, por favor envíe su solicitud o queja por escrito al:

Distrito de Transporte Metropolitano de Santa Cruz

Atención: Ejecutivo Principal de Operaciones

110 Vernon Street

Santa Cruz, CA 95060

Las Quejas del Título VI de la Administración Federal de Tránsito pueden ser presentadas directamente al: Oficina de Derechos Civiles de la Administración Federal de Tránsito

Atención: Equipo de Quejas East Building, 5th Floor - TCR
1200 New Jersey Avenue, SE
Washington, DC 20590

ANEXO B

Distrito de Transporte Metropolitano de Santa Cruz

FORMULARIO DE QUEJA DE DISCRIMINACIÓN DEL TÍTULO VI
110 Vernon Street, Santa Cruz, CA 95060

Nombre del Demandante o Representante Autorizado _____

Dirección: _____

Ciudad/Estado/C.P.: _____

Teléfono: _____ correo electrónico: _____

Fecha/Hora de Violación: _____ Fecha de la Queja: _____

Lugar de Violación: _____

Número de Autobús: _____ Ruta del Autobús: _____

Favor de indicar la discriminación de esta queja por cualquiera de los siguientes motivos, los cuales están prohibidos por el Título VI de la Ley de Derechos Civiles de 1964:

Raza Color Origen Nacional

Favor de indicar la discriminación de esta queja por cualquiera de los siguientes motivos, los cuales están prohibidos por Santa Cruz METRO:

Edad Sexo Orientación Sexual Identidad de Género

Favor de proporcionar el/los nombre/s de los Directores, empleados y/o agentes de METRO quienes presuntamente discriminaron contra usted, incluyendo su puesto laboral (si lo sabe):

Identifique que servicio, programa o actividad de METRO (por ejemplo: servicio de ruta fija ParaCruz, etc.) dio lugar a la discriminación en su contra:

Identifique a las personas que cuenten con información relevante a la violación con nombre, dirección y teléfono:

Explique tan claro como sea posible qué sucedió, cómo siente que fue discriminado y quién estuvo involucrado. Describa cómo fue tratado de manera diferente:*

Firma del Demandante: _____ **Fecha:** _____

Regulation Number: AR-1033

Computer Title: System Standards

Effective Date: January 25, 2013

Pages: 7

TITLE: SYSTEM-WIDE SERVICE STANDARDS AND POLICIES

Procedure History

NEW POLICY

SUMMARY OF POLICY

APPROVED

January 25, 2013

New Regulation



I. POLICY

- 1.01 It is the policy of the Santa Cruz METRO, as a recipient of Federal Transit Administration (FTA) funds, that it shall comply with Title VI of the Civil Rights Act of 1964 which provides that, "No person in the United States shall on the ground of race, color or national origin be excluded from participation or be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."
- 1.02 Santa Cruz METRO ensures that the level and quality of its public transportation service are provided in a nondiscriminatory manner. Santa Cruz METRO promotes full and fair participation in public transportation decision-making without regard to race, color or national origin. Additionally, Santa Cruz METRO ensures meaningful access to transit-related programs and activities by persons with limited English proficiency (LEP).
- 1.03 Santa Cruz METRO shall not utilize criteria or methods of administration which have the effect of subjecting persons to discrimination because of their race, color or national origin. Santa Cruz METRO will implement these System-Wide Service Standards and Policies to ensure that service design and operation does not result in discrimination on the basis of race, color or national origin.
- 1.04 Santa Cruz METRO's service standards and policies address how service and amenities are distributed throughout the transit system. Santa Cruz METRO created these service standards and policies to prevent discrimination in the routing, scheduling and quality of transportation service provided throughout its service area. Santa Cruz METRO ensures that the manner of distribution of its transit services affords all users equal access to these assets.
- 1.05 It is the policy of Santa Cruz METRO that the location of routes, level of service, quality and age of its vehicles and quality of transit amenities serving different area may not be determined on the basis of race, color or national origin.

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- 2.01 This policy and the system-wide service standards and service policies set forth herein apply to Santa Cruz METRO's employees in the creation of its transit service according to standards for the location of routes, headway between buses, passenger loads and on-time performance, and policies for assigning buses and installing transit amenities.

III. DEFINITIONS

- 3.01 **CNG:** Compressed natural gas.
- 3.02 **Highway 17 Express:** A regional route which provides service between Santa Cruz County and Santa Clara County along SR-17.
- 3.03 **Intercity:** The primary trunk lines with better than hourly service on arterial roads linking transit centers or significant activity centers (Santa Cruz, Watsonville, Scotts Valley). An intercity route tends to have high frequency and a long span of service
- 3.04 **Local:** An urban route which connects residential areas or major trip generators with transit centers
- 3.05 **National Origin:** The particular nation in which a person was born, or where the person's parents or ancestors were born.
- 3.06 **Non-peak:** The times of a given day with lower travel demand.
- 3.07 **On-Time Performance:** A measure of transit runs completed as scheduled.
- 3.08 **Peak:** The highest level of daily travel demand generally between the hours of 7am – 9am and between the hours of 2pm – 7pm.
- 3.09 **Program or Activity:** A facet of service provided by Santa Cruz METRO.
- 3.10 **Race:** A group of people united or classified together on the basis of common history, nationality or geographic distribution.
- 3.11 **Recipient:** A transit agency or transportation agency that receives federal financial assistance from the Federal Transit Administration. The term includes subrecipients of a designated recipient.
- 3.12 **Rural:** A transit route that provides service to rural areas beyond the urbanized area boundaries within Santa Cruz County. A rural route which provides the only transportation available to the transit dependent is lifeline service. A rural route tends to have low frequency and a short span of service
- 3.13 **Service Area:** The geographic area in which Santa Cruz METRO operates public transit services.
- 3.14 **Service Availability:** A general measure of a person's access to public transit within Santa Cruz County.

- 3.15 **Service Standard/Policy:** An established service performance measure or policy used by Santa Cruz METRO to plan or distribute services and amenities within its service area.
- 3.16 **Transit Amenities:** Items of comfort, convenience and safety that are available to the general riding public. Examples include bus stop signs, benches, shelters, trashcans and lighting.
- 3.17 **UCSC Routes:** A route serving the University of California Santa Cruz campus. Some UCSC routes operate only during the UCSC school term and are not in service during the summer months. The UCSC routes tend to have the greatest frequency and the longest span of service in Santa Cruz METRO's route categories.
- 3.18 **Vehicle Headway Standard:** The amount of time scheduled between two transit vehicles traveling in the same direction along the same street. A shorter headway corresponds to a higher level of service. Vehicle headway is one component of the amount of travel time expended by a passenger to reach his/her destination. Headway standards can impact vehicle load.
- 3.19 **Vehicle Load Standard:** Expressed as the ratio of passengers to the total number of seats on a vehicle. For example, on a 40-seat bus a vehicle load of 1.5 means all seats are filled and there are 20 standees. The intent of monitoring vehicle load standard is to provide commensurate safety, comfort and service levels throughout the system.

IV. SERVICE STANDARDS

FTA requires all fixed route transit providers to develop quantitative standards for the following indicators: Vehicle Load, Vehicle Headway, On-Time Performance and Service Availability.

- 4.01 **Vehicle Load Standard.** Santa Cruz METRO's Vehicle Load Standard is based upon the factors listed below. The average of all loads on a route should not exceed the load factors shown below.

Load Factors

Vehicle Type	Seated	Standing	Total	Load Factor
25' Mini Bus	19	9	28	1.5
40' Low Floor Bus	39	19	58	1.5
35' Bus	30	15	45	1.5
40' Highway 17 Bus*	36-43	12	48-55	1.2-1.3

Note: The last trip of the night on any given route may have a higher load factor in the effort not to leave passengers stranded.

* Santa Cruz METRO operates a number of different 40' Highway 17 coaches which have different seating capacities

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- a. Santa Cruz METRO buses are considered on time if the actual departure is no earlier than zero seconds before and no later than five minutes after the scheduled departure time.
- b. Santa Cruz METRO buses are considered on time if the actual arrival is within five minutes of the scheduled arrival time.

Currently, Santa Cruz METRO does not have the technology or staffing to regularly track on-time performance. Santa Cruz METRO will collect on-time performance data twice a year using a point check with surveyors stationed at the three major transit centers (Santa Cruz, Capitola Mall and Watsonville) to record arrivals and departures. This policy is in place until Santa Cruz METRO is able to implement an Automatic Vehicle Locator system.

- 4.04 **Service Availability.** The Santa Cruz METRO Service Availability Standard considers the range of geographic variability within the service area.

Santa Cruz METRO serves the County of Santa Cruz, which encompasses 445.2 square miles with an average density of 589 persons per square mile and a total population of 262,382. Urban development in the county lies primarily within the incorporated cities of Capitola, Santa Cruz, Scotts Valley and Watsonville which serve as the predominant employment and residential centers in the service area. Numerous unincorporated places within the County separated by extensive rural areas lend for a generally low-density service area with medium densities within the incorporated cities. In addition, Santa Cruz METRO serves a non-urban university campus of approximately 20,000 students and staff which require a high level of transit service due to travel restrictions, even though the vast campus does not approach urban densities.

In consideration of the varied service area geography, Santa Cruz METRO will implement a service availability standard such that:

- a. Ninety percent (90%) of all residents living within the incorporated cities of Capitola, Santa Cruz, Scotts Valley and Watsonville are within a ½ mile of a bus stop.
- b. Ninety percent (90%) of all residents of Santa Cruz County are within 1 mile of a bus stop.

V. SERVICE POLICIES

FTA requires all fixed route transit providers to develop policies to ensure that the assignment of buses and distribution of transit amenities do not result in discrimination. Service policies do not have a quantitative threshold; rather, they govern how service is implemented.

- 5.01 **Vehicle Assignment.** Vehicle assignment refers to the process by which transit vehicles are placed into service on routes throughout Santa Cruz METRO's service area.

- a. Santa Cruz METRO assigns buses to vehicle tasks and blocks based on the following criteria:

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1. Ridership/vehicle capacity;
 2. Whether the bus is being operated during peak periods;
 3. Whether there are topographical or geographical limitations that would prohibit a specific bus from being operated in that area;
 4. Availability.
- b. Santa Cruz METRO assigns suburban style buses with overhead bins to the Highway 17 Express.
- 5.02 **Transit Amenities**. Implementation of the following transit amenities will occur at bus stops and transit centers based on the objective criteria cited below:
- a. **Signs:** Bus stop information signs shall be installed at all Santa Cruz METRO bus stops. To promote accessibility and readability, the signs shall be located at a minimum of two (2) feet from the curb face; with the top of the information sign positioned no more than seven (7) feet from ground level.
 - b. **Benches/Shelters:**
 1. Proximity to hospitals, schools, senior centers, shopping centers, medical centers, transit transfer centers, and transit centers;
 2. Frequency of service (shorter headways, no bench; longer headways, benches);
 3. Adjacent land use compatibility (e.g. apartment complexes, senior and/or disabled communities/housing);
 4. Availability of space to construct shelters and waiting areas is required. The location must accommodate a concrete pad and is required to set back two feet from the roadway. The bench/shelter must not block the view of vehicular traffic and site must comply with all federal, state and local legal requirements;
 5. Passenger/Public requests;
 6. Existing bench or shelter locations will be considered for equity in distribution within the service area.
 - c. **Bike racks:** Bike racks will be installed at all transit center locations. Bike racks will be installed in bus stops located in major shopping centers.
 - d. **Trash Cans:** Santa Cruz METRO provides trash cans at all urban and inner city bus stops and upon request in interconnecting and rural routes.
 - e. **Lighting:** All new sheltered bus stops will receive solar lighting.
- 5.03 **Replacement of Existing Amenities**. Existing bus stops with vandalized, defective or damaged bus shelters or benches will receive priority for a new and/or repaired to a state of good repair bus shelter or bench.

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VI. REQUESTS FOR NEW SERVICE

- 6.01 Requests for new bus service received from a resident when the request is supported by community organizations, a majority of the residents, and/or political representatives of the community will be considered and evaluated.

VII. USE OF SERVICE STANDARDS

- 7.01 These system-wide service standards will be used by Santa Cruz METRO's Planning Department and Operations Department to ensure that service is distributed across the system in a nondiscriminatory manner which affords users equal access to public transit assets.
- 7.02 Santa Cruz METRO's Planning Department and Operations Department are responsible for monitoring Santa Cruz METRO's service standards and notifying the Board of Directors if changes are necessary.

VIII. ADMINISTRATION OF REGULATION

- 8.01 The Operations Manager is responsible to administer and enforce this policy within the respective department.
- 8.02 This policy will be updated as needed as determined by the Operations Manager or the General Manager.
- 8.03 Santa Cruz METRO will integrate these System-Wide Service Standards and Policies into its Administrative Regulations and procedures.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Número de Reglamento: AR-1033
Título de Computadora Normas del Sistema
Fecha Efectiva: 25 de enero de 2013
Páginas: 8

TÍTULO: NORMAS Y POLÍTICAS DE SERVICIO DE TODO EL SISTEMA

Historia de Procedimiento

NUEVA POLÍTICA	RESUMEN DE LA POLÍTICA	APROBADO
25 de enero, 2013	Nuevo Reglamento	

I. POLÍTICA

- 1.01 Es la política del Santa Cruz METRO, como recipiente de fondos de la Administración Federal de Tránsito (FTA), que deberá cumplir con el Título VI de la Acta de Derechos Civiles de 1964, que establece que: "Ninguna persona en los Estados Unidos será, por motivos de raza, color u origen nacional, excluida de participar o ser negado los beneficios de, o ser sujeto a discriminación bajo cualquier programa o actividad que reciba asistencia financiera Federal. "
- 1.02 Santa Cruz METRO asegura que el nivel y la calidad de su servicio de transporte público se proporciona de manera no discriminatoria. Santa Cruz METRO promueve la participación plena y justa en el transporte público de tomar de decisiones, sin distinción de raza, color u origen nacional. Además, Santa Cruz METRO asegura acceso significativo a los programas relacionados con el tránsito y las actividades de las personas con Dominio Limitado del Inglés (LEP).
- 1.03 Santa Cruz METRO no utilizará los criterios o métodos de administración que tienen el efecto de someter a las personas a la discriminación por motivos de raza, color u origen nacional. Santa Cruz METRO aplicará estas Normas y Políticas de Servicio de Todo el Sistema para asegurar que el diseño de servicios y la operación no dé lugar a la discriminación por motivos de raza, color u origen nacional.
- 1.04 Normas y políticas de servicio del Santa Cruz METRO dirigen como el servicio y las instalaciones están distribuidas en todo el sistema de tránsito. Santa Cruz METRO creó estas normas y políticas de servicio para evitar la discriminación en el enrutamiento, la programación y la calidad del servicio de transporte proporcionado a través de su área de servicio. Santa Cruz METRO asegura que la forma de distribución de sus servicios de transporte brinda a todos los usuarios el mismo acceso a estos bienes.

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- 1.05 Es la política del Santa Cruz METRO que la ubicación de las rutas, nivel de servicio, calidad y edad de sus vehículos y la calidad de los servicios de tránsito que sirven áreas diferentes no puede determinarse sobre la base de raza, color u origen nacional.

II. APLICABILIDAD

- 2.01 Esta política y las normas de servicio de todo el sistema y las políticas de servicios establecidas en este documento se aplican a los empleados del Santa Cruz METRO en la creación de su servicio de transporte de acuerdo con las normas para la ubicación de las rutas, progreso entre los autobuses, cargas de pasajeros y el rendimiento a tiempo, y las políticas para la asignación de los autobuses y la instalación de los servicios de tránsito.

III. DEFINICIONES

- 3.01 **CNG:** Gas Natural Comprimido
- 3.02 **Highway 17 Express:** Una ruta regional que da servicio entre el Condado de Santa Cruz y el Condado de Santa Clara a lo largo de la ruta estatal SR-17.
- 3.03 **Interurbanos:** Las líneas troncales primarias con mejor servicio cada hora en las carreteras principales que unen los centros de tránsito o los centros importantes de actividad (Santa Cruz, Watsonville, Scotts Valley). Una ruta interurbana tiende a tener alta frecuencia y un largo período de servicio
- 3.04 **Local:** Una ruta urbana que conecta las zonas residenciales o generadores de viaje principales con los centros de tránsito
- 3.05 **Origen Nacional:** La nación particular en que nació una persona, o donde nacieron los padres o antepasados de la persona.
- 3.06 **No Pico:** Las horas de cualquier día con la demanda de viajes más baja.
- 3.07 **Rendimiento de Puntualidad:** Una medida de corridas de tránsito que se completan como programadas.
- 3.08 **Pico:** El nivel más alto de la demanda de viajes al día generalmente entre las horas de 7am-9a.m. y entre las horas de 2pm - 7pm.
- 3.09 **Programa o Actividad:** Una faceta del servicio proporcionado por Santa Cruz METRO.
- 3.10 **Raza:** Un grupo de personas unidas o clasificadas juntas sobre la base de la historia común, la nacionalidad o la distribución geográfica.
- 3.11 **Recipiente:** Una agencia de transporte o agencia de transporte que recibe asistencia financiera federal de la Administración Federal de Tránsito. El término incluye a los beneficiarios secundarios de un beneficiario designado.
- 3.12 **Rural:** Una ruta de tránsito que da servicio a las zonas rurales más allá de los límites de las áreas urbanizadas dentro del Condado de Santa Cruz. Una ruta rural que ofrece el único medio de transporte disponible para los dependientes de tránsito es un servicio de línea de vida. Una ruta rural tiende a tener baja frecuencia y un corto periodo de servicio

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- 3.13 **Área de servicio:** El área geográfica en la que Santa Cruz METRO opera servicios de transporte público.
- 3.14 **Disponibilidad del servicio:** Una medida general de acceso de las personas al transporte público en el Condado de Santa Cruz.
- 3.15 **Política/Norma de Servicio:** Una medida de rendimiento del servicio establecido o la política utilizada por el Santa Cruz METRO para planear o distribuir servicios y amenidades dentro de su área de servicio.
- 3.16 **Servicios de Tránsito:** Los artículos de comodidad, conveniencia y seguridad que están disponibles para el público viajero en general. Los ejemplos incluyen las señales de paradas de autobús, bancas, marquesinas, basureros e iluminación.
- 3.17 **Rutas UCSC:** Una ruta sirviendo al campus de la Universidad de California Santa Cruz. Algunas rutas UCSC operan solamente durante el período escolar UCSC y no están en servicio durante los meses de verano. Las rutas UCSC tienden a tener la mayor frecuencia y la distancia más larga de servicio en categorías de rutas del Santa Cruz METRO.
- 3.18 **Norma de Avance de Vehículo:** La cantidad de tiempo programado entre dos vehículos de tránsito que viajan en la misma dirección a lo largo de la misma calle. Un avance más corto corresponde a un nivel más alto de servicio. Avanzar vehículo es un componente de la cantidad de tiempo de viaje gastado por un pasajero para llegar a su destino. Normas de Avance pueden afectar la carga del vehículo.
- 3.19 **Norma de Carga de Vehículo:** Expresada como la relación de los pasajeros y el número total de asientos en el vehículo. Por ejemplo, en un autobús de 40-asientos, la carga de un vehículo de 1.5 significa que todos los asientos están ocupados y hay 20 pasajeros de pie. La intención de la norma de carga de vehículo es para proporcionar niveles de seguridad adecuados, confort y servicio en todo el sistema.

IV. NORMAS DE SERVICIO

FTA requiere que todos los proveedores de transporte de ruta fija desarrollen normas cuantitativas para los siguientes indicadores: carga del vehículo, avances del vehículo, rendimiento de puntualidad y disponibilidad de servicios.

- 4.01 **Norma de Carga de Vehículo.** La Norma de Carga de Vehículos del Santa Cruz METRO se basa en los factores que se enumeran a continuación. El promedio de todas las cargas en una ruta no debe superar los factores de carga que se muestra a continuación.

Factores de Carga

Tipo de Vehículo	Sentado	Parado	Total	Factor de Carga
25' Mini Autobús	19	9	28	1.5
40' Autobús de Piso Bajo	39	19	58	1.5

35' Autobus	30	15	45	1.5
40' Autobús Highway 17*	36-43	12	48-55	1.2-1.3

Nota: El último viaje de la noche en cualquier ruta puede tener un factor de carga mayor en el esfuerzo de no dejar a los pasajeros varados.

* Santa Cruz METRO cuenta con un número de diferentes autobuses del Highway 17 de 40' que tienen diferentes capacidades de asientos

Si una ruta excede las normas mencionadas, será objeto de seguimiento. En el caso de que una sobrecarga está documentada en quince (15) días, durante un período de seis meses, la acción correctiva se considerará para lograr una carga de vehículo equilibrada dentro de los límites aceptables de estas normas, pero depende de la capacidad financiera de Santa Cruz METRO .

4.02 **Normas de Avance de Vehículo:** Santa Cruz METRO se esfuerza por lograr un equilibrio entre avances y palmos de servicio. Santa Cruz METRO utiliza las siguientes cinco categorías de ruta para delinear las diferentes características de servicio y establece las diferentes normas de avance de vehículo como se muestra en la tabla siguiente para cumplir con las características de actuación de cada categoría.

- a. **Rural:** Rutas que sirven áreas poco pobladas y no incorporadas, aunque las rutas pueden empezar dentro de una ciudad incorporada.
- b. **Interurbano:** Las rutas que viajan entre ciudades incorporadas y pueden viajar a través de zonas rurales y / o áreas no incorporadas.
- c. **Local:** Las rutas que viajan dentro y / o alrededor de una ciudad incorporada.
- d. **UCSC:** Las rutas que entran en la Universidad de California en Santa Cruz durante el término escolar.
- e. **Highway 17 Express:** Una sola ruta expresa entre condados con paradas limitadas entre Santa Cruz y San José.

Norma de Avance

Rutas	Pico Día entre Semana	Base Día entre Semana	Noche Fin de Semana	Fin de Semana
Rural	30	60	90	30
Interurbano	15	30	60	60
Local	60	60	60	60
UCSC	10	30	30	30
Highway 17 Express	20	60	60	60

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Nota: Las horas pico son 7a.m.-9 a.m. y 2:00 pm - 7:00 pm. Horas de servicio nocturno son de 8:00 pm - 12:00 am. No todas las rutas en un grupo de ruta se operan durante todo el día.

El seguimiento se realizará antes del comienzo de cada oferta. Avances de vehículos serán mejorados primero en las rutas que exceden el factor de normas de carga.

4.03 **Norma de Rendimiento de Puntualidad:** El Santa Cruz METRO tiene un estándar de 72% de rendimiento de puntualidad.

- a. Autobuses del Santa Cruz METRO se consideran a tiempo si la salida real es no antes de cero segundos y no más tarde de cinco minutos después de la hora de salida programada.
- b. Autobuses del Santa Cruz METRO se consideran a tiempo si la llegada real está durante cinco minutos de la hora de llegada prevista.

Actualmente, Santa Cruz METRO no tiene la tecnología ni el personal para hacer un seguimiento con regularidad de rendimientos de puntualidad. Santa Cruz METRO recogerá los datos de rendimiento de puntualidad dos veces al año usando un punto de control con inspectores destacados en los tres principales centros de tránsito (Santa Cruz, Capitola Mall y Watsonville) para registrar las entradas y salidas. Esta política está en su lugar hasta que Santa Cruz METRO sea capaz de implementar un Sistema Automático de Localizador de Vehículos.

4.04 **Disponibilidad del servicio.** La Norma de Disponibilidad de Servicio del Santa Cruz METRO considera el alcance de variabilidad geográfica dentro del área de servicio.

Santa Cruz METRO sirve el condado de Santa Cruz, que abarca 445.2 millas cuadradas con una densidad media de 589 habitantes por milla cuadrada y una población total de 262,382. El desarrollo urbano en el condado se encuentra principalmente dentro de las ciudades incorporadas de Capitola, Santa Cruz, Scotts Valley y Watsonville que sirven como las áreas de empleo y centros residenciales predominantes en el área de servicio. Numerosos lugares no incorporados dentro del Condado son separados por amplias zonas rurales para prestar un área de servicio en general de baja densidad con densidades medias dentro de las ciudades incorporadas. Además, Santa Cruz METRO sirve un campus universitario no urbano de aproximadamente 20,000 estudiantes y personal que requieren un alto nivel de servicio de tránsito debido a las restricciones de viaje, a pesar de que el enorme campus no se acerca a la densidad urbana.

En consideración de la geografía de área de servicio variado, Santa Cruz METRO implementará una norma de disponibilidad de servicio de tal manera que:

- a. El noventa por ciento (90%) de todos los residentes que viven dentro de las ciudades incorporadas de Santa Cruz, Santa Cruz, Scotts Valley y Watsonville se encuentran a media milla de una parada de autobús.
- b. El noventa por ciento (90%) de todos los residentes del Condado de Santa Cruz están a 1 milla de una parada de autobús.

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V. SERVICE POLICIES

FTA requiere que todos los proveedores de transporte de ruta fija desarrollen políticas para asegurar que la asignación de buses y la distribución de los servicios de tránsito no den lugar a la discriminación. Políticas de servicio no tienen un umbral cuantitativo, sino que gobiernan cómo el servicio del Santa Cruz METRO se lleva a cabo.

5.01 **Asignación de vehículos.** Asignación de vehículos se refiere al proceso por el cual los vehículos de transporte se ponen en servicio en las rutas a través del área de servicio

a. Santa Cruz METRO asigna autobuses para tareas de vehículos y bloques basado en los siguientes criterios:

1. El número de pasajeros / capacidad de vehículo;
2. Si el autobús está en funcionamiento durante las horas pico;
3. Si existen limitaciones topográficas o geográficas que prohíben a un autobús específico de ser operado en esa zona;
4. Disponibilidad

b. Santa Cruz METRO asigna autobuses estilo suburbano con compartimentos superiores al Highway 17 Express.

5.02 **Servicios de Tránsito.** Implementación de los servicios de tránsito siguientes ocurrirán en las paradas de autobuses y centros de tránsito en base a los criterios objetivos citados a continuación:

a. **Signos:** Los signos informativos de paradas se instalarán en todas las paradas de autobuses del Santa Cruz METRO. Para promover la accesibilidad y legibilidad, los signos, se colocarán en un mínimo de dos (2) pies del bordillo, con la parte superior del cartel informativo colocado no más de siete (7) metros desde el nivel del suelo.

b. **Bancas / Marquesinas:**

1. Proximidad a hospitales, escuelas, centros de ancianos, centros comerciales, centros médicos, centros de transferencia de tránsito y centros de tránsito;
2. Frecuencia del servicio (avances cortos, no hay bancas, avances largos, bancas);
3. Compatibilidad de uso de tierra adyacente (por ejemplo, complejos de apartamentos, viviendas de comunidades mayores y / o discapacitados);
4. Disponibilidad de espacio para construcción de marquesinas y áreas de espera es necesario. La localidad debe acomodar una base de concreto y es necesario retrasarla dos pies de la carretera. La banca / marquesina no deben bloquear la vista del tráfico vehicular y el sitio debe cumplir con todos los requisitos federales, estatales y locales legales;
5. Pasajeros / solicitudes públicas;

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6. Los actuales ubicaciones de bancas o marquesinas serán consideradas para la equidad en la distribución dentro del área de servicio.
 - c. **Bastidores de bicicletas:** Los portabicicletas se instalarán en todas las ubicaciones de los centros de tránsito. Bastidores de bicicletas se instalarán en las paradas de autobús ubicadas en centros comerciales importantes.
 - d. **Basureros:** Santa Cruz METRO ofrece basureros en todas las paradas de autobuses urbanos e interior de la ciudad y bajo petición en las rutas rurales interconexiónadas.
 - e. **Iluminación:** Todas las nuevas paradas de autobús protegidas recibirán iluminación solar.
- 5.03 **Sustitución de Servicios Existentes.** Paradas de autobús existentes con vandalismo, marquesinas o bancas defectuosas o dañadas tendrán prioridad para un nuevo y / o reparado a un estado de buen reparo de marquesinas de autobús y bancas.

VI. SOLICITUDES DE NUEVO SERVICIO

- 6.01 Las solicitudes de nuevo servicio de autobús recibido de un residente, cuando la solicitud esté apoyada por organizaciones de la comunidad, la mayoría de los residentes, y / o representantes políticos de la comunidad serán considerados y evaluados.

VII. UTILIZACIÓN DE LAS NORMAS DE SERVICIO

- 7.01 Estas normas de servicio de todo el sistema serán utilizados por el Departamento de Planificación y de Operaciones del Santa Cruz METRO para garantizar que el servicio se distribuya a través del sistema de una manera no discriminatoria, que ofrezca a los usuarios acceso igual a los bienes de transporte público.
- 7.02 El Departamento de Planificación y Operaciones del Santa Cruz METRO es responsable de supervisar las normas de servicio del Santa Cruz METRO e informar a la Junta Directiva si los cambios son necesarios.

VIII. ADMINISTRACIÓN DEL REGLAMENTO

- 8.01 El Gerente de Operaciones es responsable de administrar y aplicar dicha política en el departamento respectivo
- 8.02 Esta política se actualizará cuando sea necesario según lo determine el Gerente de Operaciones o el Gerente General.
- 8.03 Santa Cruz METRO integrará estas normas y políticas de servicio de todo el sistema en su Reglamento y Procedimientos Administrativos.



Public Participation Plan

The Santa Cruz Metropolitan Transit District (METRO) has identified multiple ways to solicit input from riders, including minority and limited English proficient (LEP) populations as well as other underserved communities, when considering a major transportation decision such as a significant change in service or fares. In May 2015, the METRO Board of Directors adopted "Notice Requirements and Procedures for Public Hearings and Public Comments on Ordinances and Resolutions by the Board of Directors" (Public Hearing Requirements), which outlines when a public hearing will be conducted and what methods may be utilized to inform the public of the public hearing and comment period.

METRO staff utilizes the rules identified in the Public Hearing Requirements to notice the public comment period, hold public meetings in locations that are accessible to transit riders and persons with disabilities, schedule meetings at times that are convenient for bus riders and members of the public, advertise meetings and hearings in English and Spanish, and provide notice of the availability of language assistance. Depending on the magnitude of the decision, e.g., route changes and the areas affected by the route changes, staff will also translate public meeting and hearing materials into Spanish. All comments received during the public comment period and at the public hearing will be considered in developing the final recommendations, such as for service changes or fare increases.

Engaging Limited English Proficient Populations

METRO engages with all members of the community, including low-income, minority, and limited English proficient (LEP) populations when soliciting feedback on service changes and fare increases, using language assistance set forth in METRO's "Language Assistance Plan for Limited English Proficient (LEP) Persons." At a minimum, METRO translates all public hearing information and notices into Spanish. METRO also provides Spanish translations of *Headways Magazine* on its website, and at Transit Centers in downtown Santa Cruz and in Watsonville. Notices are posted in English and Spanish onboard all METRO buses. These notices are also available throughout METRO's service area and in local newspapers.

As part of our recent most assessment to identify concentrations of LEP persons in our service area, Santa Cruz METRO has applied the federal Safe Harbor Provision to identify languages used by 1,000 or more LEP persons in the METRO service area, or by LEP persons who represent 5% or more of the population in the METRO service area. Languages meeting this threshold are considered "Safe Harbor languages," and written translation of METRO's "vital documents" is indicative of compliance with LEP requirements. As has been the case for many years, the Spanish language overwhelming meets that criterion. Also, according to the 2023 American Community Survey (ACS) for the METRO service area, there are 2,893 individuals

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who speak Chinese (including Mandarin and Cantonese), and of those, 961 speak English “less than very well.” METRO is required to provide written translation of its vital documents into Safe Harbor languages. According to FTA Circular 4702.1B p. III-9, Vital documents include, but are not limited to: (1) Title VI Notice of Rights and Complaint Forms and procedures; (2) Notices of proposed and approved fare and service changes; (3) Notices advising LEP individuals of free language assistance services. Santa Cruz METRO plans to implement these written language changes, as noted in the Updated *Language Assistance Plan for Limited English Proficient (LEP) Persons*.

Activities: Meetings

The following chart identifies categories of meetings used routinely to seek public participation in METRO decision-making.

Date of Activity	Activity	Low-Income/ Minority / LEP Population focus?
<p>MAC Meetings are held not more than once each calendar quarter (February, April, August, and October) on the third Wednesday of the assigned month. Meetings (Hybrid) are held from 6:00-8:00 pm at 110 Vernon Street, Santa Cruz CA 95060</p>	<p><u>METRO Advisory Committee Meetings:</u> The METRO Advisory Committee (MAC) provides recommendations to Santa Cruz METRO’s Board of Directors on matters of Santa Cruz METRO policy and operations referred to the Committee by the Board or Secretary/General Manager and to perform such additional duties as assigned by the Board. The Committee may also address issues which members or the public raise with respect to the quantity and quality of services provided by Santa Cruz METRO.</p>	

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<p>E&D TAC Meetings are generally held at 1:30pm on the 2nd Tuesday of even numbered months (i.e., Feb, April, June, Aug, Oct, Dec.).</p>	<p><u>Elderly and Disabled Transportation Advisory Committee (E&D TAC):</u> A Santa Cruz METRO staff member represents the agency on E&D TAC, which advises the Regional Transportation Commission (RTC) and other transportation agencies on the network of specialized transportation services for seniors and people with disabilities in Santa Cruz County as well as about the transportation needs of these members of our community.</p> <p>In addition, the E&D TAC serves as the local Social Services Transportation Advisory Council (SSTAC), a state-required entity that seeks input - from transit-dependent and transit disadvantaged persons, including seniors, people with disabilities, low income persons, and youth -regarding transit needs in Santa Cruz County. These meetings are open to the public and the meeting Notices & Agendas are posted on the RTC website: https://sccrtc.org/meetings/elderlydisabled/agendas/</p>	
<p>Meetings are held once a month with the exception of July, when there are no meetings.</p>	<p><u>METRO's Board of Directors' Meetings:</u> Board of Directors' Meetings are hybrid meetings that are held monthly, except during the month of July. Meetings are held at 9:00 am at Metro Administrative Offices. Meetings are hybrid.</p>	<p>Low income, Minority and LEP</p>

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Date of Activity	Activity	Low-Income/ Minority / LEP Population focus?
2/4/23 Transit Equity Day	Signs and posters for Watsonville Circulator routes in English and Spanish	Low income, minority, LEP
2/4/23 Wetlands Watch Event	Produced One Ride at a Time (ORAT) fliers in English and Spanish with QR code linking to information on SC Metro website	Low income, minority, LEP
7/3/23 FTA Grant Event	Santa Cruz METRO staff, Board members and local leaders stood outside the Watsonville Transit Center to highlight a plan to convert the fleet of buses servicing Watsonville to electric and hydrogen buses. Thanks to a \$20 million dollar grant, METRO plans to phase out its current fleet towards zero emission. METRO & community leaders also showcased a proposed rendering for a transit-oriented-development (TOD) for the Watsonville Transit Center that includes a new affordable housing development atop the existing transit center. Posters showcasing new investments in hydrogen & electric buses to service Watsonville, potential transit-oriented-development (TOD)	Low income, minority, LEP
7/22/23 Watsonville Farmer's Market	Metro set up a table and tent staffed by employees to educate riders and community members on routes and to answer any questions. Bilingual employees were present. Posters with Watsonville routes posted throughout booth in English and Spanish.	Low income, minority, LEP
9/13/23 – 9/17/23 County Fair	A Santa Cruz METRO bus and tent was set up at the county fair for the entire duration of the county fair. Staff members educated and shared information through fliers on new routes and answered service questions. Bilingual employees were also present. Produced fliers and media in English and Spanish that were distributed county-wide at transit centers, bus stops, and throughout public buildings (i.e. libraries.) Social media posts and Mailchimp newsletter releases sent to spread awareness. Free fares for route 79 & 79f that connected Watsonville Transit Center to County Fair Grounds.	Low income, minority, LEP

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9/14/23 Chamber Business Expo	Santa Cruz County's largest business event and premier opportunity to connect businesses, organizations, and the community.	
9/26/23 UCSC Cornucopia	Cornucopia is UCSC's welcoming event for new and returning students to learn about clubs, opportunities, and local agencies servicing Santa Cruz. METRO set up a table with a spinwheel to offer students a chance to win a promotional good while highlighting free fares & ORAT. Highlighted free fares for all UCSC students with student ID through social media posts.	
10/4/23 Clean Air Day	METRO set up and staffed a tent in front of the Pacific Station to promote riding public transportation. Produced fliers with QR code leading to online survey / pledge in Spanish and English. Fliers were distributed at event location and transit centers. Additional information shared through social media posts and mailchimp newsletter. Free fares to promote sustainable transportation.	Low Income, Minority, LEP
10/6/23 Downtown Day	Downtown Day is a spotlight for UCSC students to learn and visit downtown Santa Cruz all while completing challenges to win prizes. METRO employees were present at a tent set up at the Pacific Transit Center to handout maps and brochures about routes and the day's festivities. Posted information on social media pages in English & Spanish.	
10/27/23 Trunk or Treat	Free event for families to bring their children to a safe environment with games & trick or treating. METRO brought a Halloween themed decorated bus and gave out candy. Staff members also dressed up. Promoted Youth Cruz Free with social media posts in English and Spanish & MailChimp newsletter.	Low income, minority, LEP
1/25/24 Soquel High Open House	Youth Cruz Free fliers distributed in English & Spanish.	
1/30/24 Harbor High Open House	Youth Cruz Free fliers distributed in English & Spanish.	
2/21/24 Scotts Valley High Back to School	Youth Cruz Free fliers distributed in English & Spanish.	
2/24/24 Santa Cruz High Open House	Youth Cruz Free fliers distributed in English & Spanish.	
4/20/24 Earth Day	Earth Day is a free family friendly event hosted by the County & City of Santa Cruz that promotes environmentalism and sustainable behavior. METRO set up a booth in front of Abott	

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	Square to hand out promotional goods made out of recycled plastic and materials. Produced free fares on Earth Day fliers in English & Spanish advertising free fares on Earth Day. Created Earth Day awareness stickers that were distributed during the event. Promoted One Ride at a Time brochures and fliers that were printed in English & Spanish.	
4/22/24 Earth Day Fee Fare Day	METRO offered free fares on local and non-local routes on 4/22/24. In addition, METRO set up a tent in front of the Customer Experience Center to handout fliers and brochures on ORAT. Produced free fares on Earth Day fliers in English & Spanish advertising free fares on Earth Day. Created Earth Day awareness stickers that were distributed during the event. Promoted One Ride at a Time brochures and fliers that were printed in English & Spanish.	
5/3/24 Bay of Life Presentation	METRO partnered with the Bay of Life Fund and other organizations to launch the ORAT campaign. "Bay of Life: From Wind to Whales" highlights the biological diversity of Monterey Bay.	
5/4/24 Kids Day	Kids Day is a family friendly kids event hosted in Downtown Santa Cruz to provide fun and free activities for children. METRO set up a booth with free prizes, games, and activities for children. Youth Cruz Free fliers distributed in English & Spanish.	
5/9/24 PVUSD Newcomer Family Event	Youth Cruz Free fliers distributed in English & Spanish. ORAT Brochures in English & Spanish.	Low income, Minority, LEP
5/10/24 Fun Day	Fun Day is a yearly event hosted by the Santa Cruz County Office of Education Department & Santa Cruz County Mounted Posse to provide enrichment, entertainment, and games for special needs and disabled students in Santa Cruz County. METRO brought a Paracruz van and longtime employee alongside a tent and games such as cornhole and Connect Four. In addition, METRO passed out prizes and gave information about Paratransit options. Bilingual employees were present.	
5/17/24 Senior Resource Fair	Paracruz brochures and fliers in English & Spanish.	
5/20/24 Pacific Station Groundbreaking	METRO, alongside Eden Housing and city officials broke ground on a new transit-oriented-development that would replace the existing Pacific Station with a new seven story affordable housing building atop a new transit center and ticketing area. Fliers with information on the new station & housing project in	

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	English & Spanish. ORAT fliers in English & Spanish to showcase our commitment to our local environment.	
6/15/24 Art About Big Basin	METRO brought one of our award-winning ORAT wrapped buses to the event which showcased local artists and their connection to Big Basin. METRO also staffed a booth with staff that gave out promotional goods and fliers about summer exclusive weekend service to Big Basin. Provided free service to Big Basin for the event. Youth Cruz Free fliers distributed in English & Spanish. ORAT Brochures in English & Spanish. Promoted summer weekend only service to Big Basin with fliers in English & Spanish.	
7/4/24 4 th of July Parade	METRO provided a bus and staff members to attend the annual 4th of July parade. Provided a bus with staff for parade	Low income, Minority, LEP
8/3/24 Pedestrian Safety Aptos Walk	Alongside the Seacliff Improvement Association. METRO set up a table to highlight routes and One Ride at a Time. ORAT & Youth Cruz Free posters in English & Spanish were present.	
9/11/24 – 9/15/24 County Fair	METRO brought a wrapped bus & ParaCruz van to the fair grounds and staffed the booth with employees to showcase METRO's routes and commitment to the community. Bilingual employees were present. Fliers and social media in English and Spanish that were distributed county-wide at transit centers, bus stops, and throughout public buildings (i.e. libraries.) Social media posts and Mailchimp newsletter releases sent to spread awareness. Free fares for route 79 & 79f that connected Watsonville Transit Center to County Fair Grounds. Created Instagram content during the duration of the fairground to showcase activities, METRO events, and routes that can be taken to the County Fair.	Low income, Bilingual, Minority, LEP
9/24/24 UCSC Cornucopia	Cornucopia is UCSC's welcoming event for new and returning students to learn about clubs, opportunities, and local agencies servicing Santa Cruz. METRO set up a table with a spinwheel to offer students a chance to win a promotional good while highlighting free fares & ORAT. Highlighted free fares for all UCSC students with student ID through social media posts.	
9/26/24 UCSC Downtown Day	Downtown Day is a spotlight for UCSC students to learn and visit downtown Santa Cruz all while completing challenges to win prizes. METRO employees were present at a tent set up at the Customer Experience Center to handout maps and brochures about routes and the day's festivities. Posted information on social media pages in English & Spanish. Promoted event through social media platforms in English & Spanish. Promoted	

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	Youth Cruz Free & One Ride at a Time through posters and brochures in English & Spanish.	
9/30/24-10/6/24 Week Without Driving	Encouraged people to ride transit and avoid driving cars through social media posts in English & Spanish	
10/2/24 Clean Air Day	Produced fliers with QR code that led to the CA Clean Air Pledge which was offered in multiple languages. Offered free fares for the day on all routes (including ParaCruz & Highway 17) which was promoted through social media, press release, and a Mailchimp newsletter.	
10/6/24 Blue Innovation Day	Blue Innovation Day (Seymour Center)- METRO attended with a booth and electric bus present from 11:00am-3:30pm for a variety of activities in and outside of the UC Santa Cruz Seymour Marine Discovery Center for a full day of inspirational exhibits from companies, artists, small businesses, non-profits, and researchers who are tackling the water and ocean challenges created by climate change.	
10/16/24 Wild Monterey Book Launch	Fliers created in English & Spanish to promote book launch.	
10/16/24 California's Master Plan for Aging: Solutions Summit	The Solutions Summit brought together service providers, aging and disability leaders, and policymakers to create a local playbook for addressing the highest priority issues facing older adults, people with disabilities, and caregivers.	Low Income, Minority, LEP
10/25/24 Santa Cruz County Trunk or Treat	Free event for families to bring their children to a safe environment with games & trick or treating. METRO brought a Halloween themed decorated bus and gave out candy. Staff members also dressed up. Promoted Youth Cruz Free with social media posts in English and Spanish & MailChimp newsletter. Free event for families to bring their children to a safe environment with games & trick or treating. METRO offered free rides on a decorated shuttle bus to the Sheriff's office on Soquel.	Low Income, Bilingual, Disabled & Special Needs
12/1/24 Salvation Army Angel Tree	METRO and the Salvation Army collaborated on an Angel Tree donation program. Holiday trees were set up in each METRO department and were decorated with angel tree tags that listed a child's age and desired holiday gift. METRO was able to donate over 150 gifts to children in our community. Flyers were produced and posted to encourage employees to donate.	Minority, Low Income, LEP

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12/5/24 Holiday Food Drive	Holiday Food Drive (Front St)- Santa Cruz METRO partnered with the Santa Cruz Chamber, Second Harvest Food Bank and Woodstock's Pizza to host a food drive. For every can of food donated we gave out a free bus pass. A newsletter was sent out, along with a press release. Flyers, banners, posters and social media posts were created to promote this event.	Minority, Low Income, LEP
3/9/25 Wild Monterey Book Talk	Author Jodi Frediani & Katlyn Taylor hosted in conjunction with the Seymour Center to discuss her book: Wild Monterey Bay: Up Close and Personal: Stories of Memorable Wildlife Encounters.	
3/11/25 Scott's Valley High School Career Day	Scotts Valley High School invited the METRO to participate in a career fair. METRO staffed a table with an operator, customer service representative, and two. members from the marketing team to educate, distribute promotional goods, and talk about open positions.	Bilingual

**SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT**

LANGUAGE ASSISTANCE PLAN

UPDATED IN 2025





Language Assistance Plan (LAP) for Improving Access for People with Limited English Proficiency (LEP)

Introduction

The Santa Cruz Metropolitan Transit District (Santa Cruz METRO) is a public transit agency that provides fixed route and paratransit services throughout the County of Santa Cruz (County) and its regional area, including Capitola, Scotts Valley and Watsonville. In addition, Santa Cruz METRO runs Highway 17 Express Service from Santa Cruz Metro Center to Diridon Station in downtown San Jose. Customers arriving at Diridon Station can connect to Santa Clara Valley Transportation Authority (VTA) buses and light rail trains, as well as Amtrak, Caltrain and Greyhound services. The Highway 17 inter-county express service is a joint effort among VTA, Santa Cruz METRO, Capitol Corridor Joint Powers Authority (CCJPA), San Joaquin Joint Powers Authority (SJJPA) and Amtrak.

Santa Cruz METRO receives funding from the federal government, and therefore must comply with requirements under Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin by any recipient of federal financial assistance. National origin discrimination can occur when individuals with limited English proficiency (LEP) are not provided meaningful access to the information and services provided by funding recipients.

Issued in 2000, *Executive Order 13166* "Improving Access to Services for Persons with Limited English Proficiency" requires each federal agency that provides financial assistance to develop guidance for its recipients on the Title VI obligation to provide meaningful access to LEP individuals. Accordingly, in 2005, the Department of Transportation (DOT) issued its *Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons* ("DOT LEP Guidance"). Further, in 2012, the DOT's Federal Transit Administration (FTA) released Circular 4702.1B to provide specific guidance on how recipients can comply with Title VI requirements, including the requirement to provide meaningful access to LEP persons.

In response to these requirements, Santa Cruz METRO prepared, and periodically updates, its Language Assistance Plan (LAP), with an emphasis on meeting its requirements under Title VI of the Civil Rights Act of 1964, to comply with the DOT LEP Guidance, and to ensure that no person is excluded from participation in, is denied the benefits of, or is subjected to discrimination under any Santa Cruz METRO program or activity on the basis race, color, or national origin discrimination. Discriminating against an individual based on their level of English proficiency can be considered national origin discrimination.

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With each update of its Language Assistance Plan, Santa Cruz METRO is better able to determine the appropriate mix of language assistance measures to allow its customers and potential customers to access public transportation services.

Four-Factor Analysis

Executive Order 13166, published on August 11, 2000: “Improving Access to Services for Persons with Limited English Proficiency,” requires recipients of federal financial assistance to provide access to their services, programs and activities to persons who are limited English proficient (LEP). Agencies are required to identify the needs of customers who are LEP. Once these needs have been identified, agencies are required to develop a system and plan to provide meaningful access to the services to their services, programs, and activities. Conducting a four-factor analysis provides information to be used to ensure LEP populations have the same access that everyone else has to the recipient’s services, programs, and activities. This analysis requires recipients to examine the needs of LEP populations, and to determine if it is necessary to provide additional language services to improve access. Santa Cruz METRO’s analysis is based on Federal Transit Administration guidance, utilizes several data sources, and analyzes the needs and concerns of individuals who are limited English proficient and use LEP and use Santa Cruz METRO.

Analysis Using Four-Factor Framework:

Santa Cruz METRO conducted the following analysis using the four factors identified in the DOT’s LEP Guidance.

I. Factor 1: The number or proportion of LEP persons served or likely to be encountered in the eligible service population.

The first step of the four factor needs assessment, requires agencies to identify individuals who are limited English proficient and according to the American Community Survey (ACS), “*Speak English less than very well.*”

Factor 1 analysis, research and field work reveal that:

- The Santa Cruz County Metro Area, based on 2023 American Community Survey data, has a population of approximately 261,547. Hispanic or Latino residents make up 35.20% of the population, while non-Hispanic or Latino White residents make up 55.20%.
- Persons aged 5 years and older who speak a language other than English at home from 2019 – 2023 make up 32.60% of the population.
- A review of ACS data for the four largest cities in Santa Cruz County found that:
 - The City of Santa Cruz has a population of 61,501 with a Hispanic or Latino population of 22.40%, and a White population (not Hispanic or Latino) of 59.70%. The percentage of persons aged 5 years and older who speak a language other than English at home is 26.60%.
 - The City of Watsonville has a population of 50,867 with a Hispanic or Latino population of 83.50%, and a White population (not Hispanic or Latino) of 12.10%. The percentage of persons aged 5 years and older who speak a language other than English at home is 74.80%.

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- The City of Scotts Valley has a population of 11,879 with a Hispanic or Latino population of 13.80%, and a White population (not Hispanic or Latino) of 74.40%. The percentage of persons aged 5 years and older who speak a language other than English at home is 13.00%.
- The City of Capitola has a population of 9,572 with a Hispanic or Latino population of 31.30%, and a White population (not Hispanic or Latino) of 59.50%. 20.20% of persons aged 5 years and older speak a language other than English at home.

Information collected from the United Transportation Union (UTU) Committee of Adjustments, the Union that represents Santa Cruz METRO's fixed-route coach operators, indicates that Santa Cruz METRO serves a multilingual community in which staff comes into contact with Spanish-speaking customers who are limited English proficient on a daily basis. Santa Cruz METRO's customer service and administration staff have also indicated that they frequently interact with customers who speak Spanish as their primary language.

To put this data into context, the 2019 On-Board Transit Ridership Survey and Ride Check conducted by Moore & Associates showed that:

- The typical Santa Cruz METRO passenger: is between the ages of 18 and 44 years of age, is employed, has access to the internet, lives with at least one other person and has access to a vehicle.
- The largest percentage of Santa Cruz METRO's passengers are those in the 18 to 24 years of age group (38.7%) and the second largest group of passengers are in the 25 to 44 years-old age group (32.3%). This means that 74.2 percent of Santa Cruz METRO's passengers are younger than 45 years of age.
- The average passenger has a household income below \$24,000. In addition, 44 percent of passengers reported making under \$15,000 annually, and 20.7 percent reported making \$15-24,000.
- The most frequently cited reasons for riding public transit were "work" (30.8%) and "school" (30.8%).

Factor 1, Step 1: Examine prior experiences with individuals who are LEP to determine how LEP persons interact with Santa Cruz METRO

This step involves reviewing the relevant benefits, services and information provided by Santa Cruz METRO and determining the extent to which individuals who are LEP have come into contact with these functions.

Individuals who have a limited ability to understand, read, write, or speak English are considered limited English proficient (LEP). This section of the analysis requires agencies to identify populations who speak English "less than very well." To ensure that LEP populations have opportunities for meaningful public participation, the Safe Harbor Provision (SHP) requires transit agencies to translate written materials for eligible LEP communities who represent 5% or 1,000 persons of the total

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population eligible to be served. Agencies are still required to provide language assistance in other forms, such as having oral interpretation services at public meetings.

LEP Spanish-speaking riders use Santa Cruz METRO fixed routes 71, 75 and 69W in high concentrations. In addition, routes 72, 74, 79 and 69A, which either begin or end in Watsonville, have high concentrations of Spanish-speaking riders. Santa Cruz METRO’s fixed-route transit operators report daily interactions with LEP persons, who are primarily Spanish-speakers. Santa Cruz METRO staff also report they have interactions with LEP customers who call into the customer service call center and go to the customer service booths with questions.

Factor 1, Step 2: Become familiar with data from the U.S. Census to identify LEP communities and assess the number or proportion of LEP persons from each language group to determine the appropriate language services for each language group

This step involves collecting the most recent U.S. Census data for Santa Cruz County, including the cities of Capitola, Watsonville, and Scotts Valley that are included in Santa Cruz METRO’s service area. The American Community Survey data used throughout this document is from 2023.

According to 2023 American Community Survey data, Santa Cruz County has 261,547 residents. The populations of the largest cities within the County are shown below:

- City of Santa Cruz: 61,501
- City of Watsonville: 50,867
- City of Scotts Valley: 11,979
- City of Capitola: 9,572

The American Community Survey data (2023) in Table 1, shows the top 8 languages spoken by persons aged 5+ years of age who speak English “less than very well” in the Santa Cruz metro area. Spanish is the only language that meets the SHP but METRO. METRO should engage with members of the community and community-based organizations to determine what additional language assistance is needed in METRO’s service area.

TABLE 1: LEP Languages Spoken in Santa Cruz –Watsonville Metro Area

Languages Spoken	Total Population	Number LEP
<i>Total population (5 years of age and over)</i>	<i>253,944 (est.)</i>	
Spanish	64,860	25,513
Other Indo-European Languages	4,385	881
Chinese (incl. Mandarin, Cantonese)	2,893	961
Other Asian and Pacific Island Languages	2,105	709
German or other West German Languages	2,004	328
Russian, Polish, or Slavic Languages	1,338	314

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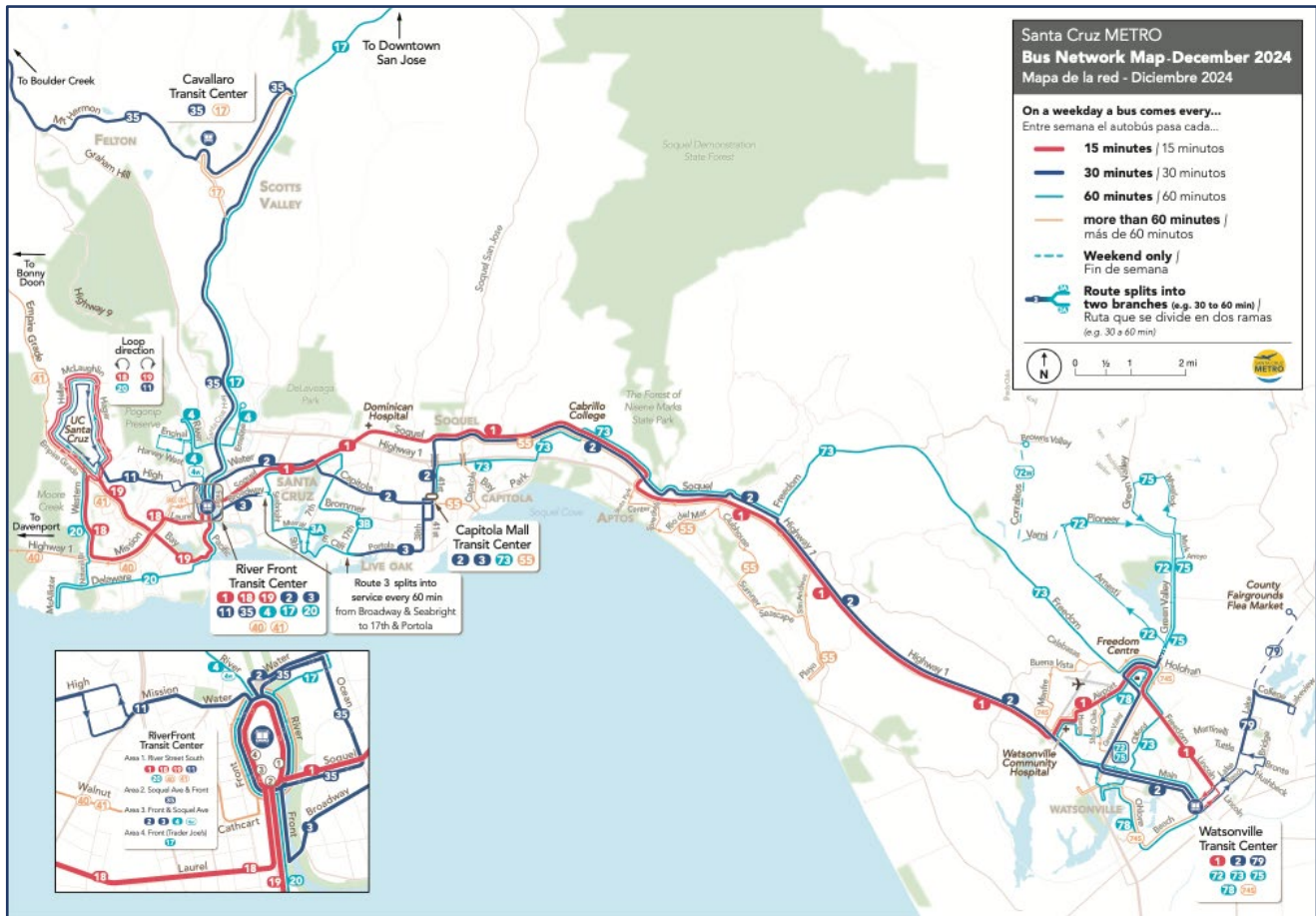
French, Haitian, or Cajun	1,327	50
Arabic	1,117	324

The top non-English language spoken is overwhelmingly Spanish, followed by Indo-European languages (languages not specified) and then Chinese (including Mandarin and Cantonese).

Factor 1, Step 2A: Identify the geographic boundaries of the area that your agency serves

Santa Cruz METRO's service area is defined by the County of Santa Cruz boundaries, plus a regional commuter route (Highway 17) which extends into Santa Clara County. Map 1 shows the boundary of Santa Cruz METRO's service area.

MAP 1: Santa Cruz METRO Service Area Map



Factor 1, Step 2B: Obtain Census data on the LEP population in your service area

This step involves using the Census website to obtain ACS information showing the LEP population in Santa Cruz METRO's service area. As stated above, individuals who are considered LEP are those

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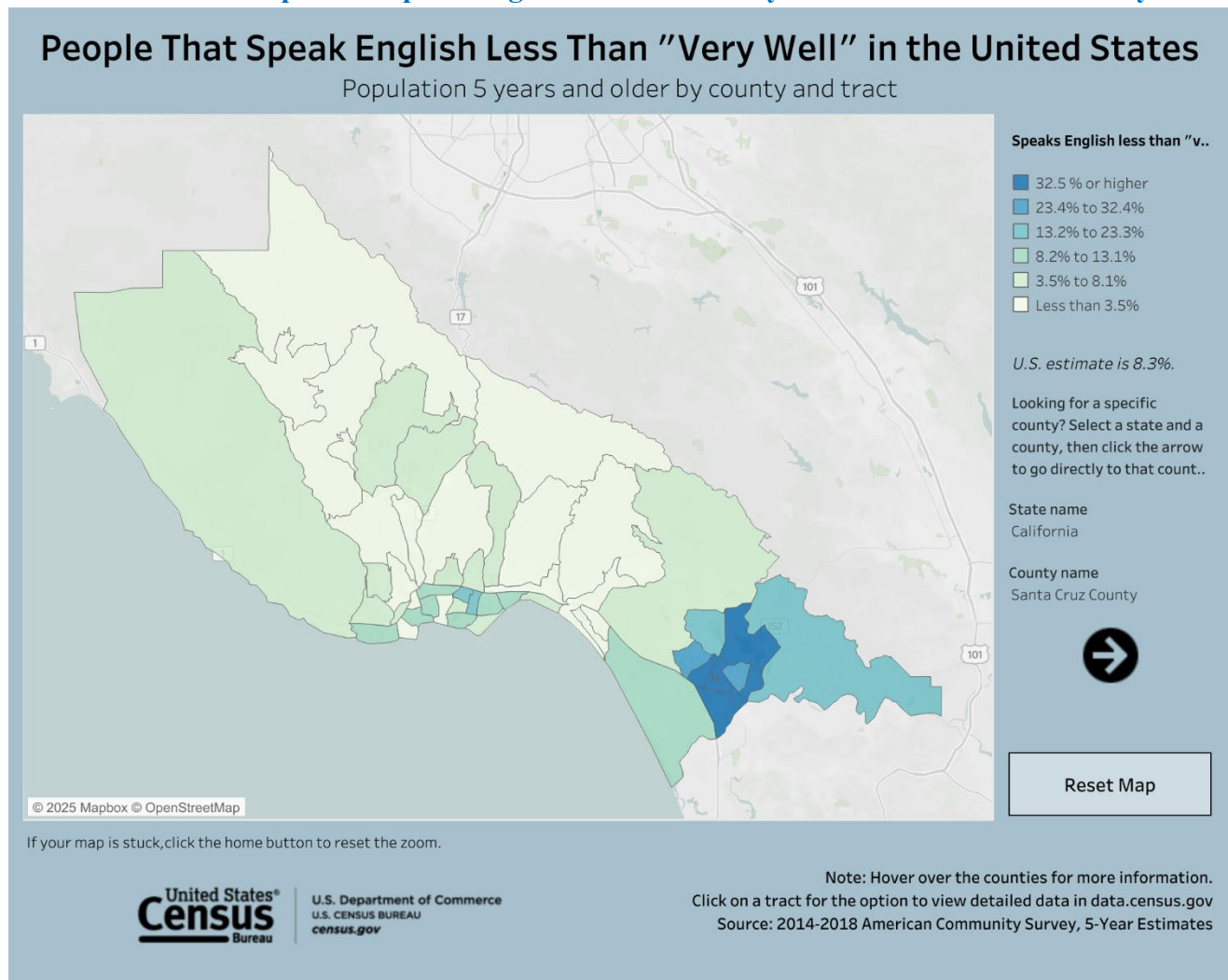
who reported that they “*Speak English less than very well.*” Table 1 (above) contains ACS data on English proficiency in Santa Cruz County, listing populations by language spoken at home and the number of people who speak English “*less than very well.*”

Factor 1, Step 2C: Analyze the data you have collected

American Community Survey data was used to determine the languages most frequently spoken by individuals who are LEP in Santa Cruz County.

According to 2023 American Community Survey data, the population of the Santa Cruz-Watsonville Metro Area is 253,944. Of this population, 171,113 speak English only. There are 30,068 people (5 years and over) who speak English “*less than very well,*” and are considered limited English proficient. METRO can use the US Census data Map 2 to identify where the highest concentrations of LEP populations live and can engage with the community to determine which residents need language assistance.

MAP 2: People that Speak English Less than “Very Well” in Santa Cruz County



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Factor 1, Step 2D: Identify any concentrations of LEP persons within your service area

The table below shows the languages spoken at home, less than very well, by the population, aged 5 years and over, in each of the four largest cities that make up the Santa Cruz METRO area.

Watsonville has the highest number of citizens (15,037) who speak Spanish less than very well. In contrast, Scotts Valley has the lowest number of citizens (157) who speak Spanish less than very well.

TABLE 2: Language Spoken at Home for the Population 5 Years and Over (Cities within the County) Less than Very Well

Label	City of Santa Cruz	City of Scotts Valley	City of Capitola	City of Watsonville
Total Population	59,288	11,525	9,445	48,278
People who speak <u>only English at home</u>	43,525	10,026	7,535	12,148
Spanish	2,249	157	576	15,037
French, Haitian, or Cajun	0	0	0	0
German or West Germanic Languages	0	0	0	0
Russian, Polish, or other Slavic Languages	125	8	0	40
Other Indo-European Languages	185	172	13	129
Korean	47	68	0	0
Chinese (incl. Mandarin, Cantonese)	521	30	53	105
Vietnamese	28	8	15	0
Tagalog (Incl. Filipino)	179	25	19	146
Other Asian and Pacific Island Languages	223	6	28	34
Arabic	0	0	0	102
Other and Unspecified Languages	0	0	10	22

Source: ACS 2023 5-year estimates for each city.

The ACS data also shows that there are significantly fewer residents in the Santa Cruz-Watsonville Metro area who speak French, German, and Arabic. There are more residents in the Metro area who speak Chinese, Tagalog, and other Asian and Pacific Island languages.

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Factor 1, Step 3: Consult State and local sources of data.

This step involves locating data sources from local government entities, comparing it to Census data, and noting similarities and differences.

Table 3 shows English learner students by language spoken and by grade. The California Department of Education defines a Title III English learner student as:

- Aged 3 through 21,
- Enrolled or preparing to enroll in an elementary school or secondary school,
- Not born in the United States or whose native language is a language other than English,
- Who is a Native American or Alaska Native, or a native resident of the outlying areas; and who comes from an environment where a language other than English, has had a significant impact on the individual's level of English language proficiency, or who is migratory, whose native language is a language other than English, and who comes from an environment where a language other than English is dominant, and
- Whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the individual the ability to meet the challenging State academic standards; the ability to successfully achieve in classrooms where the language of instruction is English; or the opportunity to participate fully in society. ¹

According to Table 3, for the school year 2023-24, there are a total of 8,559 English learner students in grades K-12 in Santa Cruz County. The top 5 languages spoken are:

1. Spanish; Castilian (92.27%)
2. Otomian languages (Mixteco) (4.85%)
3. Arabic (.50%)
4. Russian (.44%)
5. Uncoded languages (Other non-English languages) (.20%)

The goal of the English Learner Program is to give students the opportunity for success, to ensure that they can fully and meaningfully participate in society. English learners in Santa Cruz County speak about 36 different languages. The County's Office of Education (COE) provides support for children very early in their educational journey with programs such as the Early Start program that provides early childhood development for infants and toddlers, especially, children who have disabilities or at risk for developing disabilities; the Migrant Head Start that provides literacy development programs for the children of farm workers, and the Young Writers Program. The COE also has a Language Ambassador program to encourage elementary and middle school children to learn languages other than English.

¹ California Department of Education website (cde.ca.gov) Title III English Learner Student Demographics

Table 3: English Learner Students by Language by Grade

California Department of Education

Select a Report: English Learners by Language and Grade
 Select a Year: 2023-24
 Select a District:
 Select Subgroup: All Students
 Select Gender: All

English Learner Students by Language by Grade
 44 Santa Cruz County
 2023-24

Subgroup: All Students, Gender: All

Language Code	Language Name	Transitional Kindergarten	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Ungraded	Total	Percent of Total
spa	Spanish; Castilian	142	685	728	814	791	784	694	601	580	499	389	356	432	402	0	7,897	92.27%
olo	O'looma Inupiaq (Malesco)	1	28	20	32	38	50	51	33	33	30	23	23	26	27	0	415	4.85%
ara	Arabic	1	2	3	2	4	5	5	3	5	3	2	1	3	4	0	43	0.50%
rus	Russian	3	9	6	3	5	4	3	2	0	0	1	0	1	1	0	38	0.44%
unk	Uncoded Languages (Other non-English Languages)	0	1	0	3	0	4	1	0	2	1	2	1	1	1	0	17	0.20%
zap	Zapotec	0	0	0	0	3	2	8	0	1	2	1	0	0	0	0	17	0.20%
mas	Masadiq (Pasadenas, Guaya)	5	2	2	0	2	0	1	1	1	2	1	0	0	0	0	17	0.20%
und	Undetermined	0	7	0	5	0	1	0	0	0	0	0	0	1	0	0	14	0.16%
yes	Cantonese	1	3	2	2	1	1	0	1	0	0	0	1	0	0	0	12	0.14%
phi	Philippine Languages	0	0	2	1	0	1	2	1	0	0	1	3	0	1	0	12	0.14%
vic	Victnamese	2	0	1	1	1	2	0	1	0	0	0	1	0	1	0	10	0.12%
ger	German	1	2	0	0	2	1	0	0	0	1	0	0	0	0	0	7	0.08%

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mkh	Mon-Khmer languages (Cambodian)	0	0	0	3	2	0	0	1	0	0	0	0	0	1	0	7	0.08%
jpn	Japanese	0	1	2	3	0	0	0	0	0	0	0	0	0	0	0	6	0.07%
ita	Italian	0	1	0	0	0	1	0	0	0	0	0	3	0	0	0	5	0.06%
fre	French	1	0	1	1	0	1	0	0	0	0	0	0	0	1	0	5	0.06%
guj	Gujarati	0	1	0	0	0	1	0	1	0	0	0	1	0	0	0	4	0.05%
ukr	Ukrainian	0	0	0	0	0	0	0	0	0	1	1	1	1	0	0	4	0.05%
hin	Hindi	0	0	0	0	2	0	0	0	1	0	0	0	0	0	0	3	0.04%
per	Persian (Farsi)	0	0	0	0	0	0	0	0	0	2	0	0	0	1	0	3	0.04%
dut	Dutch; Flemish	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2	0.02%
pol	Polish	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	2	0.02%
urd	Urdu	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	2	0.02%
por	Portuguese	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	2	0.02%
tur	Turkish	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	2	0.02%
pan	Punjabi; Punjabi	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2	0.02%
pus	Pushto; Pashto	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	2	0.02%
hun	Hungarian	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0.01%
fil	Filipino; Pilipino	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0.01%
nor	Norwegian	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0.01%
tel	Telugu	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0.01%
swe	Swedish	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0.01%
kor	Korean	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0.01%
alt	Southern Altai	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0.01%
tha	Thai	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0.01%
ton	Tonga (Tonga Islands)	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0.01%

Agency	Language Name	Transitional Kindergarten	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Ungraded	Total
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3/6/25, 11:55 AM

English Learner Students by Language by Grade - DataQuest (CA Dept of Education)

Countywide Total	All Languages	158	745	774	873	853	862	766	646	623	541	421	389	468	440	0	8,559
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Agency	Language Name	transitional Kindergarten	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Ungraded	Total
Statewide Total	All Languages	40,315	98,358	102,629	101,088	99,987	96,642	89,431	81,466	71,279	61,558	60,871	60,064	55,693	55,452	0	1,074,833

Web Policy

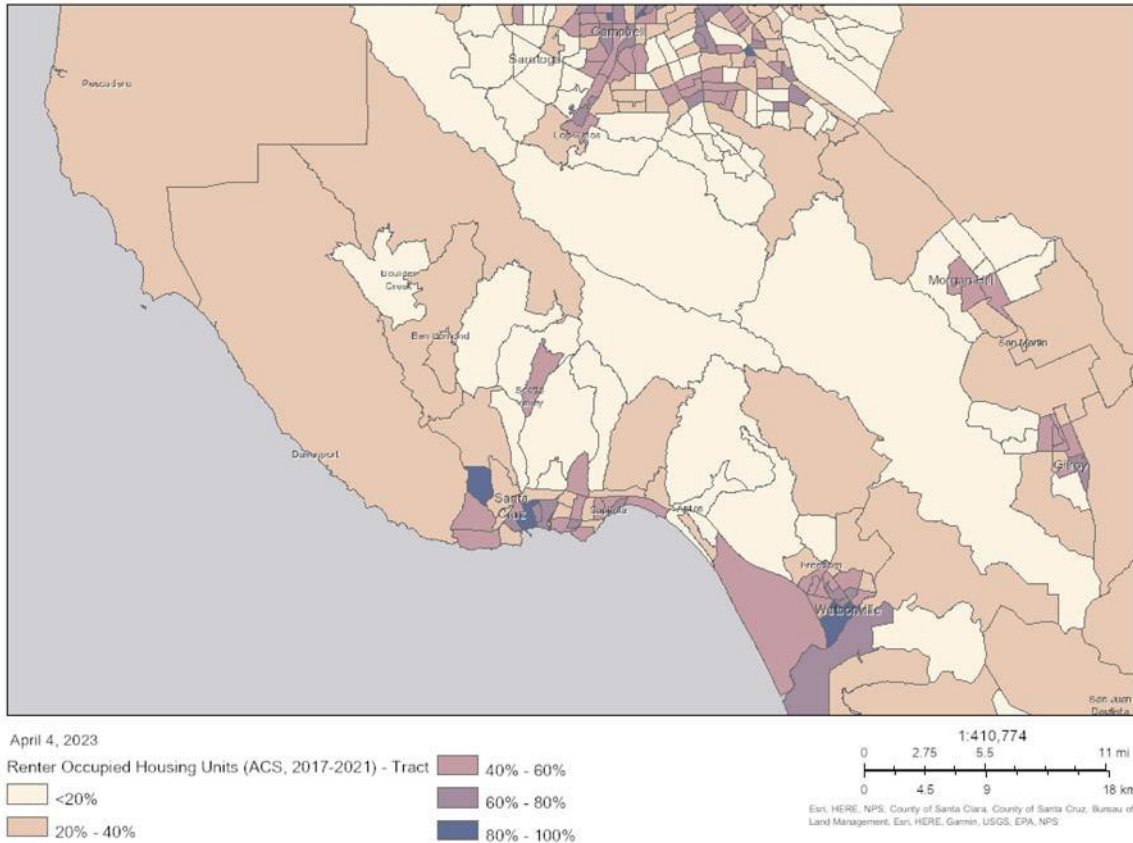
file:///Users/camillewiliams/Desktop/English Learner Students by Language by Grade - DataQuest (CA Dept of Education).htm

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The following Maps (Maps 4-6) and Table 4, copied from Santa Cruz County's Housing Element, utilizes large scale public participation to identify, plan, and address housing needs for the County. Santa Cruz METRO can use this maps which show concentrations of renter-occupied housing, concentrations of poverty, modes of transportation to work, and percentage of household income attributed to housing and transportation costs to plan and design transportation networks, and create fare policies. The Housing Element has a wealth of data that can be used for transportation planning.

Map 4: HE-A-5: Percent of Renter Occupied Housing Units by Census Tract, Santa Cruz County, 2021



Source: California Department of Housing and Community Development AFFH Data Viewer.

Map 4: HE-A-5 shows rental-occupied housing in Santa Cruz County in 2021. The City of Santa Cruz has the largest number of rental properties. Live Oak has the largest number of rental housing in unincorporated Santa Cruz County. Rio Del Mar, Le Selva Beach, Twin Lakes, Aptos, and Pleasure Point also have large concentrations of renter-occupied housing.

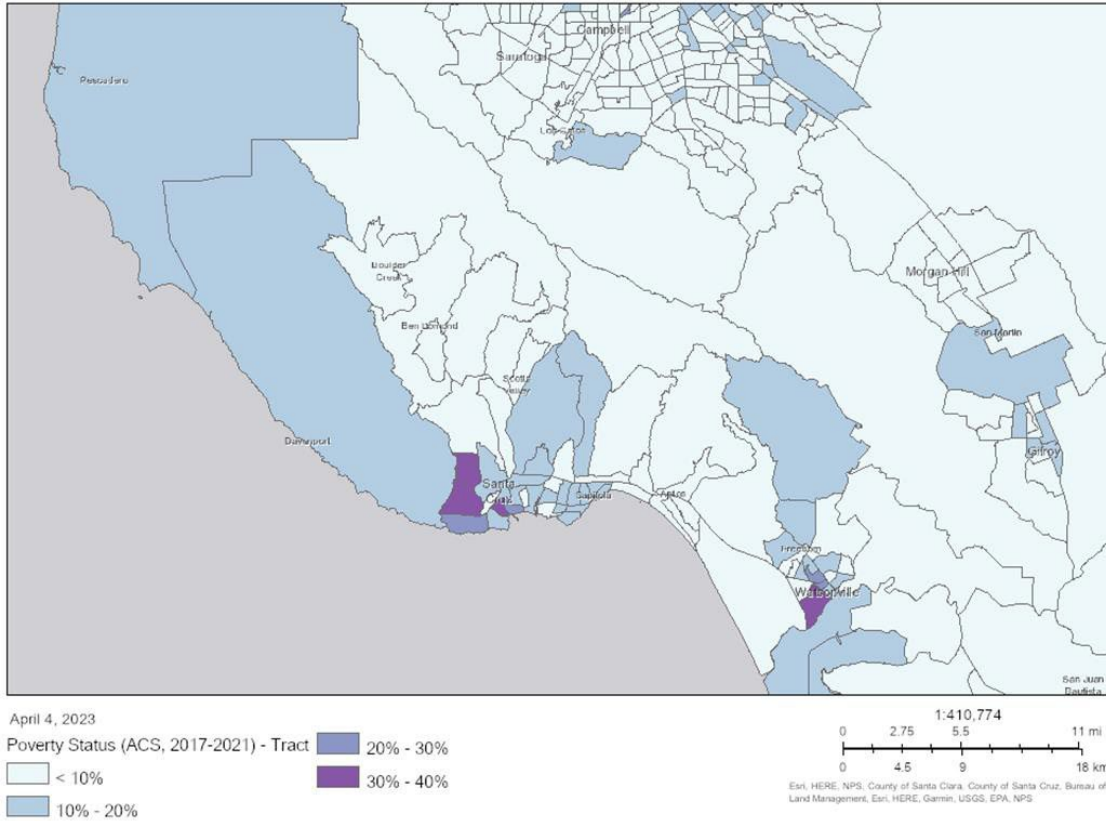
Renter-Occupied housing by percentage:

- Live Oak (unincorporated Santa Cruz) census tracts have 62%, 46%, and 42%, respectively
- Rio Del Mar and La Selva Beach census tracts have 52%

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- Twin Lakes census tracts have 52%
- Aptos, census tracts south of Highway have 40%
- Pleasure Point, census tracts in the southern area, have 40%

Map 5: HE-A-51: Poverty Status by Census Tract, Santa Cruz County, 2021



According to Map 5 HE-A-51, the census tracts with the highest concentrations of poverty are in Corralitos (17.7%), Twin Lakes (16.3%), Pleasure Point (15.1% and 14.4%), Amesti (14.2%), Live Oak (13.2%), and Freedom (11.4%).

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Mode of Transportation to Work

“Most workers in Santa Cruz County drive to work alone—in 2021, over half (66%) of the county’s workers drove a car, truck or van alone to work. This is significantly greater than those who carpooled (9%) or took public transportation (2%).

Modes of transportation to work vary by characteristic. **Table HE-A-11** shows the mode of transportation residents took to work in 2021 by characteristics including tenure, race/ethnicity, household income, and the number of vehicles available.

Renters in Santa Cruz County are much more likely to take public transportation to work than owners: more than half of renters (58%) used public transit to get to their place of work compared to only 42% of owners in 2021. Hispanic or Latino residents use public transportation at a comparatively higher rate than that of other non-White residents with 34% of residents using the county’s transportation system. However, non-Hispanic White residents are more likely than any other race or ethnicity to utilize public transit at 50%.

Households with incomes below \$25,000 utilize Santa Cruz County’s public transit options far more than households with higher incomes. Over half (58%) of low-income households use public transportation to get to work; only one in five residents with incomes above \$75,000 use public transit. Notably, county residents with three or more vehicles available are almost twice as likely to take public transit compared to residents with no vehicle.”²

² Appendix HE-A: Fair Housing Report (2023), Page HE-A-93

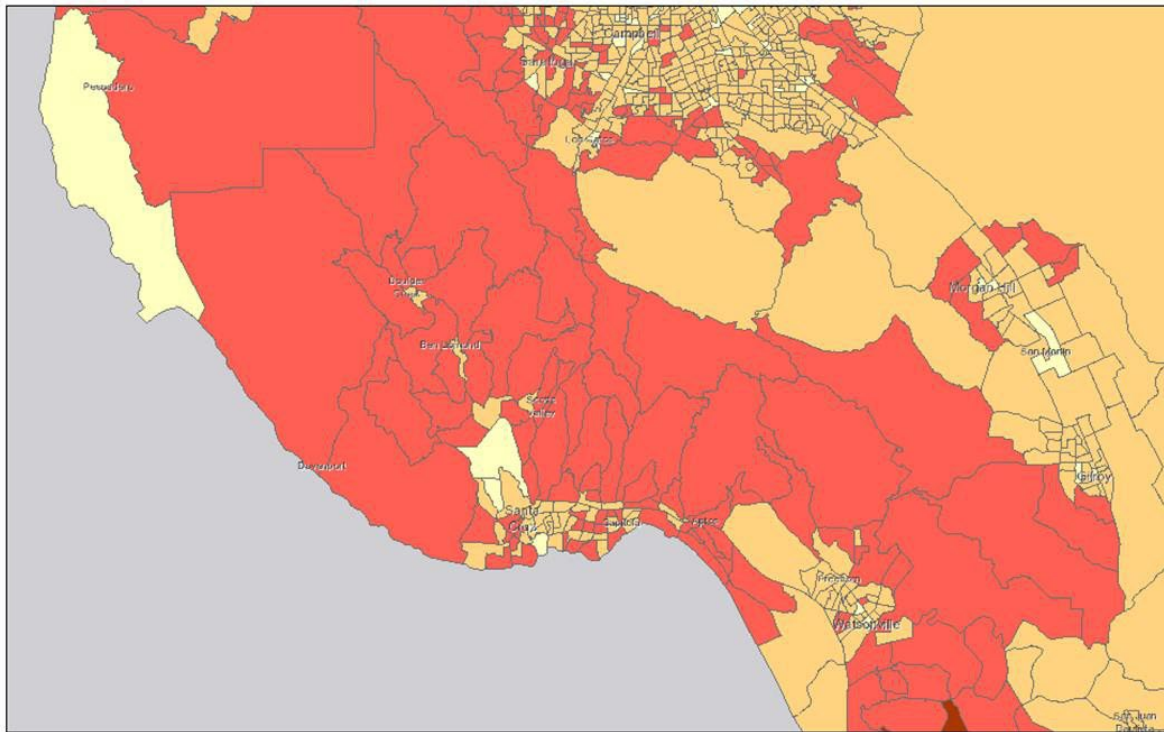
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Table 4: HE-A-11 Means of Transportation to Work by Characteristic, Santa Cruz County, 2021

Characteristic	Drove to Work Alone	Carpooled to Work	Public Transit
Tenure			
Renters	40%	48%	58%
Owners	60%	52%	42%
Race/Ethnicity			
Non-Hispanic White	59%	39%	50%
Black or African American	1%	2%	2%
Asian	4%	5%	10%
Hispanic or Latino	33%	51%	34%
Multi-racial / Other Race	22%	36%	21%
Household Income			
Less than \$24,999	26%	32%	58%
\$25,000 - \$49,999	25%	31%	13%
\$50,000 - \$74,999	16%	15%	9%
\$75,000 or more	34%	23%	20%
Vehicles Available			
No vehicle	1%	2%	19%
1 vehicle	13%	13%	22%
2 vehicles	37%	38%	23%
3 or more vehicles	50%	47%	36%
Total workers in Santa Cruz County	66%	9%	2%

The American Association of Retired People (AARP) Public Policy Institute, estimated that households in Santa Cruz County pay an average of \$15,895 in transportation costs per. The majority of households spend an estimated 50-75% of their income on housing and transportation.

Map 6: HE-A-69 Housing and Transportation Index by Block Group, Santa Cruz County,



April 3, 2023

Housing and Transportation Index (CNT, 2022) - Block Group

Light Yellow	30% or less
Orange	30% - 50%
Red	50% - 75%
Brown	More than 75%

1:410,774
0 2.75 5.5 11 mi
0 4.5 9 18 km
Esri, HERE, NPS, County of Santa Clara, County of Santa Cruz, Bureau of Land Management, Esri, HERE, Garmin, USGS, EPA, NPS

Source: California Department of Housing and Community Development AFFH Data Viewer 2022.

[Factor 1, Step 4: Contact Community Organizations that serve LEP persons to understand the LEP populations that may be served by or likely to be encountered by Santa Cruz METRO](#)

This step involves conducting community outreach with organizations in Santa Cruz METRO's service area that work with LEP populations. Please see the lists below.

[Factor 1, Step 4A: Identify community organizations](#)

This step involves identifying resources to help identify community organizations that serve individuals who are LEP. Please see the list below of community organizations.

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LEP persons are served by many organizations in the Santa Cruz County community. Santa Cruz METRO identified community organizations and churches that provide services to LEP individuals within Santa Cruz County including organizations that Santa Cruz METRO has associations with, such as La Manzana Community Resource Center in Watsonville, and Live Oak Community Resources. La Manzana is a neighborhood and community-based center where families can receive a broad range of services, as well as information and referrals to other programs that may be of assistance to their specific needs. La Manzana provides translation services for persons speaking limited English, as well as English classes for Spanish speakers. In recent years, Santa Cruz METRO has held focus groups at La Manzana to reach out to the minority, LEP community, and traditionally transit-dependent groups within the Watsonville community.

The Live Oak Community Resources provides health services, parenting classes and paraprofessional counseling to low-income and LEP persons.

Factor 1, Step 4B: Contact relevant community organizations

This step involves contacting community organizations that serve individuals who are LEP to ask if their clients are willing to provide feedback on Santa Cruz METRO's public transit services.

Please see Table 5, the Reimagine METRO Stakeholder List 2023.

Factor 1, Step 4C: Obtain Information

This step involves communicating with representatives of the agencies who participated in Santa Cruz METRO's outreach efforts during the Reimagine METRO project in 2023.

In December 2022, Santa Cruz METRO initiated a 15-month planning and public outreach effort to re-envision where buses go and how often they run. Key goals of the Reimagine METRO effort included:

- Increasing the amount of service provided, assuming a return to pre-COVID bus operator levels by the end of 2023.
- Making transit more reliable, and relevant to the community's needs.
- Adapting to post-COVID travel patterns.
- Creating a network that is useful and attractive for many people's trips.

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Table 5: Reimagine METRO Stakeholder List 2023

Sector	Focus	Organization	Contact	Title	Email	Phone	NOTES
Education		UCSC	Dan Henderson	Dir of Transport Planning	dan.henderson@ucsc.edu		
Education		UCSC	Megan Edwards	Marketing & Comm	medwards@ucsc.edu		Schedule - 12/15/2023, 12/18/2023, 1/18/2024, 1/25/2024, 2/1/2024, 2/8/2024, 2/15/2024
Education		Capri College	Alicia Cille a Northcutt		ahnorth@capri.edu		
Education		Santa Cruz Adult School/Watsonville High School/Santa Cruz Adult Education	Dr. Nancy Willich	Director of adult education	nancy.willich@psdsd.net		
Education		Harbor High School	Amarah Hernandez	Principal	amarah.hernandez@scpsd.net		
Education		Harbor High School	Dustin Carr	Asst. Principal	dustincarr@scpsd.net		
Education		Harbor High School	Shari Caffery	Asst. Principal	shari@scpsd.net		
Education		Harbor High School	Kelly Paulsen	Assistant	kpaulsen@scpsd.net		
Education		Harbor High School	Laure Duronio	Assistant	lduronio@scpsd.net		
Education		Santa Cruz High School	Michelle Palmer	Principal	michelle.palmer@scpsd.net		
Education		Santa Cruz High School	Carey Deming	Asst. Principal	cdeming@scpsd.net		
Education		Santa Cruz High School	Amine Bouchdi	Asst. Principal	amine@scpsd.net		
Education		Santa Cruz High School	Rose Marie	Assistant	rosemarie@scpsd.net		
Education		Santa Cruz High School	Greg O'Mara	Assistant	greg@scpsd.net		
Education		Squire 45	Erin Longaglia	Asst. Principal	erinslonga@scpsd.net		
Education		Squire 45	Jose Gutierrez	Asst. Principal	jguti@scpsd.net		
Education		Squire 45	Kelly Meyer	Assistant	kmeyer@scpsd.net		
Education		Squire 45	April Wells	Assistant	awells@scpsd.net		
Education		PAJARO VALLEY HIGH SCHOOL	ANDRUS, DANIEL	Principal	daniel.andrus@psdsd.net		
Education		PAJARO VALLEY HIGH SCHOOL	URSULA RAJONA	Asst. Principal	ursula.rajona@psdsd.net		
Education		PAJARO VALLEY HIGH SCHOOL	JANILIA HERRERA	Asst. Principal	janilia.herrera@psdsd.net		
Education		PAJARO VALLEY HIGH SCHOOL	RON SANDOGE	Asst. Principal	ron.sandoge@psdsd.net		
Education		Watsonville High School	JOSEPH S GREGORIO		joseph_s_gregorio@psdsd.net		
Education		Watsonville High School	ANA FERRER		ana.ferrer@psdsd.net		
Education		Watsonville High School	RAPHEL RUIZ		raphel.ruiz@psdsd.net		
Education		Watsonville High School	MARISA SAMUEL		marisa_samuel@psdsd.net		
Education		Pajaro Valley Unified School District	Dr. Heather Centeno	Superintendent	hcenteno@psdsd.net		
Education		Pajaro Valley Unified School District	Mark Vorch	Transportation Director	mark_vorch@psdsd.net		
Education		Santa Cruz Unified School District	Luis Schuch	Superintendent	lschuch@santacruzunified.org		
Education		Santa Cruz Office of Schools	Heidi Barva	Comms/DIR/PR Officer	hbarva@scpsd.org		
Education		Santa Cruz Office of Schools	Veronica Valentin	Instructional Support	vvalentin@scpsd.org		
Education		County of Santa Cruz	Christina	Transportation	christina@transportation.scpsd.org		
Education		Registration	Nancy Fajlich	Director	nancyfajlich@psdsd.net		
Advocacy		Ecology Action	Piet Con'tin	Strategic Development Director	pcarin@ecacs.org		
Advocacy		Ecology Action	America Corlen	Planner			
Advocacy		Ecology Action	Tawn Kennedy	Program Coordinator	tawn.kennedy@ecacs.org		From America's Children
Advocacy		Ecology Action	Matt Miller	Program Specialist	matt.miller@ecacs.org		From America's Children
Soc. Serv.	County of SC	Human Services	Randy Morris	Director	randy.morris@scpsd.net		
Soc. Serv.	County of SC	Behavioral Health	Tiffany Carroll-Warren	Interim Behavioral Health Director	Tiffany.Carroll-Warren@santacruzcounty.us		
Soc. Serv.	Low Income	Community Action Board	Maria Elena De La Garza	Executive Director	luis@caab.org		
Soc. Serv.	Low Income	Housing Matters	Phil Kramer	Chief Executive Officer	pkramer@housingmatters.org		
Soc. Serv.	Low Income	Housing Matters	Mer Stafford	Chief Impact Officer	contact@housingmatters.org		
Soc. Serv.	Low Income	Housing Matters	Joseph Cristofani	Health Center Manager	Joseph.Cristofani@santacruzcounty.us		
Soc. Serv.	Low Income	United Way			ifones@unitedway.org		
Soc. Serv.	Low Income	Community Bridges			info@communitybridges.org		
Soc. Serv.	Low Income	Community Bridges	Raymon "Ray" Crincio	Chief Executive Officer	ray@communitybridges.org		
Soc. Serv.	Low Income	Community Bridges	Tony Nader	Marketing and Communications Manager	tony@communitybridges.org		
Soc. Serv.	Low Income	Family Service Agency of the Central Coast	David Bianchi	Executive Director	bianchi.d@fsac.org		
Soc. Serv.	Persons with Disabilities	San Andreas Regional Center	Santi Rogers	Exec. Director/CEO	sasanti@sarc.org		
Soc. Serv.	Elderly	City of Santa Cruz Senior Services					
Soc. Serv.	Elderly	North Valley Senior Center	Darshana Crookley	Center Coordinator	darshana@northvalley.org	Phone: 831 438 8000	
Soc. Serv.	Elderly	Watsonville Senior Center				(831) 766-8279	
Soc. Serv.	Elderly	Mid-County Senior Center				(831) 476-4711	
Soc. Serv.	Elderly	Seniors Council of Santa Cruz					
Medical	County of SC	Health Services Agency	Monica Morales	Exec. Director	monica.morales@scpsd.net		
Medical	County of SC	Health Services Agency	Gail Newell	Health Officer	Gail.Newell@santacruzcounty.us		
Medical	City of Santa Cruz	City of Santa Cruz	Joseph Cristofani	Health Center Manager	joseph.cristofani@santacruzcounty.us		
Medical	City of Santa Cruz	Dept of Public Health	Theresa Rogerson		theresa.rogerson@santacruzcounty.us		From Ecology Action
Medical	City of Santa Cruz	Watsonville Community Hospital					
Medical	City of Santa Cruz	Dominican Hospital - Dignity Health					
Employment	County of Santa Cruz	Chamber of Commerce	Cathy Boyer		cathy.boyer@santacruzchamber.org		
Employment	County of Santa Cruz	Business Association	Jordan Wilms	Exec. Dir.	jordan@downsantacruz.com		
Employment	County of Santa Cruz	Advisory Council	Richard Bucc		Karina.Sippel@ccfd.ca.gov	(831) 464-6286	
Communities	Santa Cruz County	County	Matt Machado	Director of Public Works	matt.machado@santacruzcounty.us		
Communities	Santa Cruz County	County	Russell Chen	Senior Civil Engineer	russell.chen@santacruzcounty.us		
Communities	Santa Cruz County	County	Peter DeWitt	Economic Development/County Housing Strategy			
Communities	Regional Transportation Commission	County	Brianne Goodman	Transportation Planner	bgoodman@rcmta.org		
Communities	City of Santa Cruz	City	Matthew Nelson	Director of Public Works	matt.nelson@cityofsantacruz.com		
Communities	City of Santa Cruz	City	Claire Gallagher	Transportation Planner	cgallagher@cityofsantacruz.com		
Communities	City of Santa Cruz	City	Matt Stealey	Transportation Manager	mattstealey@cityofsantacruz.com		
Communities	City of Watsonville	City	Rene Mendez	City Manager	rmendez@cityofwatsonville.com	831 768 8010	
Communities	City of Watsonville	City	Justin Meek	Principal Planner	justin.meek@cityofwatsonville.org		
Communities	City of Watsonville	City	Murray Forbes	Principal Engineer	murray.forbes@cityofwatsonville.org		
Communities	Scotts Valley	City	Mali L. Goo	City Manager	info@scottsvallychamber.com	831 438-1010	
Communities	Capitola	City	Jamie Goldstein	City Manager	goldstein@capitola.ca.gov		
Communities	Capitola	Capitol Village Business Improvement Area	Callash Moulder	Public Works	kmoulder@capitolvillage.org		
METRO Pass Programs	City of Santa Cruz	Go Santa Cruz Downtown	Claire Gallagher	Transportation Planner	cgallagher@cityofsantacruz.com	(831) 420-5077	
METRO Pass Programs	County of SC	Housing Authority Residential Eviction Program	Tom Oranzer	Deputy Executive Director	loranzer@housingauthority.org		
METRO Pass Programs	County of SC	County Employee Bus Pass Program	Maralisse Howe	Purchasing	Maralisse.Howe@santacruzcounty.us	831 454 2723	
METRO Pass Programs	County of SC	GO Santa Cruz	Amy Nascari		anascari@scacs.org		
METRO Pass Programs	County of SC	GO Santa Cruz	Amanda Marino		amarino@scacs.org		
Advisory Committee	See List						

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**Community Organizations serving Minority,
Low-Income and LEP Individuals**

Organization	Address	Phone	Email Contact
American Red Cross	2960 Soquel Ave., Santa Cruz, 95062	(831) 462-2881 (800) 733-2767	
Central California Alliance for Health	1600 Green Hills Road, Suite 101, Scotts Valley, 95066	(800) 700-3874 (831) 430-5500	
Child & Adult Food Care Program	18 W. Lake Avenue, Suite R, Watsonville, 95076	(831) 204-9520 (831) 688-8840	
Community Action Board of Santa Cruz County	406 Main Street #207, Watsonville, 95076	(831) 763-2147	info@cabinc.org
Community Bridges	519 Main Street, Watsonville, 95076	(831) 688-8840	info@cbridges.org
First 5 Santa Cruz County	4450 Capitola Road, Suite 106, Capitola, 95010	(831) 465-2217	Christine Sieburg, Program & Communications Manager csieburg@first5scc.org
LaManzana Community Resource Center	521 Main Street, Suite Y, Watsonville, 95076	(831) 724-2997	
Lift Line Transportation Services	236 Santa Cruz Ave., Aptos, 95003	(831) 688-9663	Catherine Patterson, Division Director LiftLine@cbridges.org
LaManzana Community Resource Center	521 Main Street, Suite Y, Watsonville, 95076	(831) 724-2997	
Lift Line Transportation Services	236 Santa Cruz Ave., Aptos, 95003	(831) 688-9663	(831) 688-9663

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Community Organizations serving Minority, Low-Income and LEP Individuals

Live Oak Community Resources	1740 17 th Avenue, Santa Cruz, 95062	(831) 476-7284	
Meals on Wheels for Santa Cruz County: Live Oak Meal Site	Elana Baskin Live Oak Senior Center, 1777 Capitola Road, Santa Cruz, 95062	(831) 475-7177	MOWINFO@cbridges.org
Mountain Community Resources	6134 Highway 9, Felton, 95018	(831) 335-6600	
Nueva Vista Community Resources	711 East Cliff Drive, Santa Cruz, 95060	(831) 423-5747	
Our Lady Help of Christians Parish	2401 East Lake Avenue, Watsonville, 95076	(831) 722-2665	
Pajaro Valley Prevention & Student Assistance, Inc.	335 East Lake Avenue, Watsonville, 95076	(831) 728-6445	admin@pvpsa.org
Santa Cruz County Housing Authority	2160 41 st Avenue, Capitola, 95010	(831) 454-9455	
Santa Cruz Zen Center	113 School Street, Santa Cruz, 95060	(831) 457-0206	
Saint Patrick's Parish	721 Main Street, Watsonville, 95076	(831) 724-1317	
Scotts Valley Senior Center	370 Kings Village Road, Scotts Valley, 95066	(831) 438-8666	Darshana Croskrey, Center Coordinator
Valley Churches United	9400 Hwy. 9, Ben Lomond, 95065	(831) 458-9766	info@vistacenter.org
Volunteer Center of Santa Cruz County	1740 17 th Avenue, Santa Cruz, 95062	(831) 427-5070	Karen Delaney, Executive Director info@volunteercenter.org
Watsonville Family YMCA	27 Sudden Street, Watsonville, 95076	(831) 728-9622	Robin Schnekenburger, Executive Director

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Live Oak Community Resources provides health services, parenting classes and paraprofessional counseling to low-income and LEP persons. Most individuals in this group are high school graduates who speak English and/or Spanish. The most frequently traveled destinations are downtown Santa Cruz, Capitola Mall and local routes within the Live Oak area. The group stated that the prices to ride the bus are expensive. The group also expressed a need for transit service to Portola and East Cliff Drive.

Valley Churches United is a coalition of community and church volunteers that provide humanitarian aid to San Lorenzo and Scotts Valley residents. The agency also provides Santa Cruz METRO bus passes to those who are in need, as the bus stops within one block of their Mission. Most individuals who receive assistance speak English. The most frequently traveled destinations are San Lorenzo Valley, Scotts Valley and the adjacent unincorporated areas. Mountain Community Resources provides translation services when needed.

Mountain Community Resources is a family resource center serving San Lorenzo and Scotts Valley residents. This organization assists individuals with housing, employment, counseling, domestic violence prevention and childcare services. They also provide bilingual services to LEP persons. The most frequently traveled destinations are the Health Clinic on Emeline Street, the Santa Cruz County Courthouse, and the Watsonville Courthouse. The group expressed concern about the timing of bus service. According to their Community Advocate, the best means of communicating with this group would be a community survey or a community forum to receive public input.

Community Action Board (Santa Cruz County Immigration Project) is a resource center that provides free general information regarding immigration topics. They provide assistance with replacement green cards and citizenship papers, as well as offering workshops on immigrant topics. Most individuals in this group speak Spanish or one of the indigenous languages of Mexico. The educational level of this group is low and most of their clients have less than six years of formal education. Public transit is used by this group to attend medical appointments, access local schools, and travel to the county courthouse. In addition, this group relies on public transit to get to/from work, school, shopping and appointments.

Although current data on the native language literacy skills of LEP populations within Santa Cruz METRO's service area is not available at this time, Santa Cruz METRO will consider implementing language assistance measures designed to minimize literacy issues, such as visual aids, in-person or telephone-based interpreter services, and community meetings.

II. Factor 2: The frequency with which LEP individuals come into contact with your programs, activities, and services.

Factor 2, Step 1: Review the relevant program, activities and services you provide

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This step involves listing Santa Cruz METRO's programs, activities, and services which LEP individuals come into contact with most frequently. Please refer to the Introduction and Factor 1 analysis for an overview of Santa Cruz METRO's transit services.

As identified in Factor 1, LEP individuals inquire about, use, and are affected by the services that Santa Cruz METRO provides on a daily basis, and a cross-section of Santa Cruz METRO Staff and Management are likely to come into contact with LEP persons. These include bus operators, ParaCruz ADA complementary paratransit operators, paratransit reservationists and customer service personnel at the Customer Service call, dispatchers, transit supervisors, customer service personnel working at the Customer Service Call Center and customer service booths at Pacific Station and in Watsonville, and administrative staff. Some LEP individuals in the community also use Santa Cruz METRO's website www.scmttd.com.

Santa Cruz METRO subscribes to a Language Line (telephonic interpreting service) for staff to use to assist LEP persons in accessing Santa Cruz METRO's public transit system. Currently, Santa Cruz METRO is preparing to provide certain staff with additional training on how to most effectively use the Language Line to assist LEP persons. When a Santa Cruz METRO employee encounters a customer needing language assistance in a language other than English, the employee should follow one of the two options below:

Option 1: If you are on-board a Bus or Paratransit van on-duty (but not authorized to use/view a mobile device) and/or do not have access to a phone:

- ⇒ Provide customer with the "I Speak" card.
- ⇒ Help determine the customer's desired language.
- ⇒ Have customer point to the specific language on the "I Speak" card or say the language.
- ⇒ Direct customer to call **METRO Customer Service at (831) 425-8600**.

- ⇒ Outside of Language Line Call Center office hours, employee may choose to seek voluntary language assistance from others.
- ⇒ Engage in additional assistance as needed.
- ⇒ Reminder: *Be patient and kind to all LEP customers.*

Option 2: If you have access to a phone, are authorized to use a mobile device while on duty, and have additional time to help a customer (i.e. while at a Transit Center or in the Admin office):

- ⇒ Provide customer with the "I Speak" card.
- ⇒ Help determine the customer's desired language.
- ⇒ Have customer point to the specific language on "I Speak" card or say the language.
- ⇒ Call the **METRO Customer Service at (831) 425-8600**.

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- ⇒ Talk to the Customer Service Representative and inform him/her of which language is needed for interpreting. Once you confirm that a qualified bilingual/multilingual Customer Service Representative or Language Line Interpreter has been reached, give the phone to the customer for assistance in the applicable language.
- ⇒ Engage in additional assistance as needed.
- ⇒ Reminder: *Be patient and kind to all LEP customers.*

Santa Cruz METRO will continue to monitor how the Language Line is used as employees gain more experience with this resource. This information will be used to collect and study data on how often front-line employees are interacting with LEP persons and how Santa Cruz METRO can expand on the formats and techniques used to reach the LEP community more effectively in the future.

Factor 2, Step 2 and Step 3: Review information obtained from community organizations and consult directly with LEP persons to determine the frequency with which LEP persons come into contact with the Santa Cruz METRO's services, programs, and activities.

Santa Cruz METRO staff conducted two studies related to transit services in Santa Cruz County. The first study was Reimagine METRO a 15-month study that began December of 2022. The planning and public outreach effort to re-envision where buses go and how frequently they run. Key goals of the Reimagine Metro effort included:

- Increasing the amount of service provided, assuming a return to pre-COVID bus operator levels by the end of 2023.
- Making transit more reliable, and relevant to the community's needs.
- Adapting to post-COVID travel patterns.
- Creating a network that is useful and attractive for many people's trips.

The following is a summary public participation that was conducted to engage for the Reimagine METRO project. The summary was taken from the Board of Directors meeting held on September 22, 2023.

Project 1: REIMAGINE METRO: Outreach Summary (ATTACHMENT B of Board Memo September 22, 2023)}

Outreach Strategies

The objective of the outreach carried out in July and August 2023 was to secure rider, stakeholder and public feedback on two short-term alternatives (A and B) for service changes in December 2023, and to further explore priorities for improvements to the METRO network in 2024 and beyond.

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This phase of outreach built on the efforts undertaken in Phase 1 Outreach, as described in the *Reimagine METRO Alternatives Report*. The outreach effort included six strategies:

Online Survey

An online survey asked respondents to evaluate short term service alternatives as well as note priorities for long term improvements. The e-survey was open from July 12 through August 15. It was promoted through a variety of channels, including:

- METRO’s internal communications channels – website, bus cards, station posters, flyers, social media and e-mail blasts to subscribed riders.
- STAKEHOLDERS – more than 20 organizations were provided with text and graphics to promote the survey to their own constituents.
- UCSC Transportation and Parking Service (TAPS) – newsletter to students
- NEWS COVERAGE – news release to local media; article following public meeting.
- IN-PERSON EVENTS – outreach at the Watsonville Farmers Market, Watsonville Night Out and Live Oak Town Hall were used to drive participation in the survey.
- PROJECT CONTACTS – individuals who had previously engaged or who subscribed to updates were invited to take the survey and share the url with their communities.

Those who took time to complete the survey were offered the opportunity to register for one of three \$100 gift cards to be given away. To date, 729 individuals have responded to the online survey.

Public Meeting

A public meeting was held on July 18 near the beginning of the outreach period. It was promoted through the same channels as the survey. More than 100 people registered for the meeting and more than 90 participated. A detailed presentation of the proposed plan was followed by a robust discussion of the alternatives and other issues of concern to citizens. The project team answered questions about the proposed alternatives from approximately 30 of the participants.

Stakeholder Workshops

All stakeholders identified in Phase 1, were invited to participate in one of four stakeholder workshops. These workshops presented the alternatives proposed for December 2023, and then allowed workshop attendees to discuss the pros and cons of each alternative and voice their



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REIMAGINE METRO
Come see where we are headed!

Attend Our Virtual Public Meeting
July 18, 5 PM
Take Our E-Survey – Before August 10
Visit [Scmtd.com/ReimagineMetro](https://scmtd.com/ReimagineMetro)



SANTA CRUZ METRO

METRO REIMAGINADO
¡Ven a ver hacia dónde nos dirigimos!

Asiste Nuestra Reunión Pública Virtual
18 de julio, 5 PM
Tome Nuestra Encuesta – antes del 10 de agosto
Visite [Scmtd.com/ReimagineMetro](https://scmtd.com/ReimagineMetro)

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preferences and concerns. The workshops ended with a discussion of longer-term priorities for service growth.

All stakeholder organizations who provided input in Phase 1 (33 organizations) were encouraged to participate in these July and August workshops. Among those, thirty-two individuals from 20 organizations attended the workshops. Organizations represented in July and August meetings included:

- Santa Cruz County
- SCRRTC
- City of Santa Cruz
- City of Watsonville
- City of Capitola
- La Selva Beach Homeowners
- Downtown Association of Santa Cruz
- Cabrillo College
- PVUSD
- Watsonville Senior Center
- SLV Senior Center
- Elderly and Disabled Transportation Advisory Committee
- Monarch Independent Living Service
- SC Count Health Officer
- SC County Human Services
- UCSC Student Housing Coalition
- Friends of Rail and Trail
- Regeneración
- Ecology Action
- Equity Transit

Several stakeholders and riders submitted additional comments by email, after the meetings.

Rider Focus Groups

All riders who participated in the Phase 1 focus groups were invited back to preview and offer feedback on the proposed alternatives as well as discuss longer term priorities. Thirty riders participated in 4 focus groups conducted via zoom. They received a \$30 gift card as thanks for their 60 to 90 minute commitment. The riders consulted represented users residing in various parts of the METRO service area:

- UCSC - 12
- Santa Cruz - 9
- Mid- County (Live Oak/Capitola) -3
- Watsonville - 4
- San Lorenzo Valley - 2

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Targeted In-person Outreach

To encourage greater participation by South County residents, in-person outreach was conducted in Watsonville, with bilingual staff from METRO and Ecology Action. A METRO tent was used to create visibility. Specialty item giveaways and \$10 grocery gift cards were used as incentives and thank you gifts.

- Watsonville Farmers Market – July 21 and 28
- Watsonville National Night Out Community Event – August 1



In addition, the consulting team participated in a Live Oak Town Hall on August 10.

The objective of the outreach was to build awareness for the project, drive participation in the survey and collect qualitative information from residents unlikely to complete the survey.

Project Website

Throughout the project, the social pinpoint website at [scmtd.com/Reimagine METRO](http://scmtd.com/ReimagineMETRO) has been used to disseminate information about the planning effort. It currently houses:

- Links to the Bilingual Survey (July 12- August 15)
- Alternatives Report
- Recording of and PowerPoint presentation from the Public Meeting (English and Spanish)
- Frequently Asked Questions
- Sign-up for E-mail List
- E-mail Contact (Eleven individuals have submitted input via the website email link.)



Outreach Findings

An Engaged Population

Santa Cruz County residents, including permanent residents and UCSC students, are a very engaged population. While participation in the survey has built gradually, the response to invitations to public meetings, stakeholder meetings and focus groups was immediate and enthusiastic. Many of the individuals who participated in Phase 1 were eager to come back and hear where METRO is headed. Some Core Design Workshop participants attended the stakeholder meetings and provided perspective on why some decisions were made.

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Among focus group participants and stakeholders, quite a few had attended the public meeting or watched the recording, and a number had read the full report. Discussions were lively and inclusive, and we received followed up emails from many participants either adding thoughts or thanking us for the opportunity to be heard.

Positive Response to Increased Frequency and Simplification

Feedback from:

- 1 Public Meeting 90+ attendees
- 4 Stakeholder Workshops
32 Participants
- 4 Riders Focus Groups 30 Participants
- 4 In-person Outreach Events
- 729 Survey Responses/Email Comments

ross the board, the concept of a simpler, higher frequency network was applauded. No one suggested leaving the network as it is.

“Really appreciate the “turning up” of frequency and service.”

“I can figure it [METRO routes] out after 30 years of using transit; but is will really help to consolidate the routes and make them easier to understand [for new users]”

Feedback on Short Term Alternatives

In concept Alternative A was the preferred choice for most participants in the outreach process, but there was lively discussion of the differences between Alternative A and B, and several respondents clearly stated that they wanted to “mix and match” specific features. This sentiment was mirrored in the on-line survey where respondents were most often split between Alternative A and B for each service area. The comments below provide context for the survey findings which are reported starting on page 12.

UCSC Service

Fifteen-minute service was very favorably received. Many expressions of appreciation from UCSC students and others who travel to campus.

- It was suggested that the odd/even numbering of routes, to indicate which direction they travel around campus, should be maintained to avoid confusion.
- “Love the recommendation for all-door boarding” – comment from a participant who had read the report.
- A few suggestions that TAPS should take responsibility for service to the Coastal Campus to free up resources for other routes (19 and 10).
- A stakeholder noted the plan to increase student enrollment by 10,000 more students and felt this transit plan was a great start in coping with that increase.

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- General feeling that this provides clear, reliable, easy to understand transit between housing and school/jobs.
- The need for a direct connection between campus and the east side to be considered in future changes was noted.

Route 10/High Street

The enthusiasm over 15-minute frequency on Routes 18 and 19, was not enough to offset distress over losing service on High Street. While some participants acknowledged that Alternative A was better for them personally, even they felt that eliminating service on High Street was problematic for a number of reasons.

- Alternative A leaves a “big gap” in service. It is a long walk from High Street to the other routes and the terrain is hilly and not an easy walk.
- This would impact a mix of seniors and students who live along High Street. Route 10 is an important connection to downtown, as well as a route to campus.
- “Route 10 is a very useful service, the fastest route from campus to downtown. It is the way that you would drive to campus if driving.”
- Multiple participants preferred Alternative B for the Santa Cruz area because they didn’t want to lose Route 10 service.
- The alternating of Route 19 and 10 on campus to maintain 15-minute service was considered “a good compromise.” (However, this is where the comment came up about odd and even numbering of routes relating to direction of travel.)
- Two UCSC participants suggested reducing service on Route 20 to Coastal Campus, in order to retain 15-frequency on Rt. 19 and keep Route 10. They suggested that TAPS should provide additional service to Coastal Campus. However, we also heard from a senior rider who lives along the 20 and usually rides her bike because the 20 is too infrequent as is.

Rt 35/San Lorenzo Valley

The change in service to the Emiline County Service Complex from Route 35E to Route 4 was universally approved of by focus group participants and stakeholders, as well as being favored by a majority of survey respondents.

- San Lorenzo Valley riders who participated in the focus groups reacted very favorably to the Route 35/35E change.
 - This will make getting from downtown to SLV faster – no need to waste time going through Emeline.
 - “Drivers will applaud this as the existing 35E route is a very long shift.”
- In addition, the use of Route 4 to serve Emiline was applauded by stakeholders (including the County Health Officer who checked in with Emiline staff).

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- Frontline staff at Emiline are “extremely happy” about the Coral Street access to Emiline from Harvey West to serve residents with low incomes and those experiencing homelessness.

Soquel Avenue vs Water Street for Routes 1 and 2

There was a great deal of discussion in virtually every group about whether it is better to have Routes 1 and 2 leave downtown via Water St. or Soquel Ave. City planners prefer Water Street for a number of reasons, including the fact that it supports the Housing Element of their General Plan, and that it provides a larger unique coverage area (i.e., higher number of people and jobs within ½-mile of transit than if all service were on Soquel Ave). Riders generally preferred Soquel Ave due to immediate access to retail and greater walkability.

There was no clear consensus, but here are the advantages and disadvantages noted for each routing:

Water Street

- Santa Cruz city planners appreciate that service on Water Street will serve more current residents and anticipated housing growth in the draft Santa Cruz General Plan’s Housing Element.
- Water provides faster travel for the bus. However, wider streets, faster vehicle travel and narrower sidewalks make Water less pedestrian friendly.
- The County Services building is at Ocean and Water.
- There is an existing connection from the east to Route 17 along Water, without having to go downtown. Speeds up a long trip to San Jose.
- Service on Water St allows transit to be close to a larger number of people than on Soquel Ave (because service is also proposed on Broadway, such that most of Soquel Ave would be within ¼ mile walk of service on either Water St or Broadway).

Soquel Avenue

- Important retail destinations – several grocery stores – are located along Soquel.
- Better pedestrian experience on Soquel – narrower streets which are easier to cross, slower traffic, and better sidewalks. This is of particular concern for those with disabilities. A sight-impaired ride said:

“I hate walking on Water; It is more difficult to navigate the sidewalks. Pedestrian crossing is very, very difficult, at the triangle. I propose that sighted persons close their eyes on that triangle and try to figure out the traffic for safe crossing.”

- Bus Stops along Soquel have recently been improved – shelters and trash cans.

One participant asked about service to a medical facility as Soquel and Capitola, but it would be served under either option.

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Proposed Route 3/Existing Route 66-68

Consolidation of Route 66 and 68 into Route 3, as proposed in Alternative A, was positively received. “It seems to hit the key areas.” Comments, primarily from riders, included:

- The consolidated route will be easier to communicate.
- Some mild expression of concern that riders would like the 3A-B (in Alternative B) with more service to the local neighborhoods, but general agreement that the neighborhoods are walkable and that this makes the consolidation with increased frequency desirable.
- A rider who lives just a bit off the new consolidated route in Alternative A liked that it will speed travel; believes walking is easy, in two directions – to the new Route 3 or up to Route 2, giving him more options.
- One rider believed/hoped that the consolidated Route 3 would make his commute faster.
- A rider in the area of 38th and 41st doesn’t believe there needs to be service on both streets; easier just to have service along a single street and know its times, versus this time for that street and that time for the other street, which is confusing.
- One rider noted that there are some mobile home parks in the area around 38th/41st Avenue with lower income residents. (It appears there are three in the area between 38th and 41st who will benefit from increased frequency.)
- Would like to see 15-minute frequencies on the East Side in the future.

Route 55 Extension to La Selva Beach

The extension of Route 55 service to La Selva Beach was very much appreciated by residents of that area. Comments included:

- Requests to ensure that there will be a stop at Camino Al Barranco/San Andreas.
- One community leader had a number of suggestions for “enhancing” the routing after it leaves La Selva Beach:
 - So that it could connect with Route 73 for trips to Watsonville.
 - To serve drug store and restaurants along Soquel to Rio Del Mar.

A follow-up email from Bonnie Guitierrez is included in the appendix to this summary.

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Watsonville-Santa Cruz Routes

There was a positive response to the concept of more direct, consistent and faster service between Watsonville and Santa Cruz. Alternative A would have been the preferred choice for most of the participants, however the appeal of Route 91X (even as a peak hour service) swayed them to choose Alternative B. The desire for 91X to be part of the plan was evident in every group – stakeholders and riders.

Specific comments and questions relating to the cross-county routes included:

- Numerous requests to know the travel time on the new Routes 1 and 2 and on 91X. The primary issue for riders traveling between Watsonville and Santa Cruz is the amount of time it takes. They see a non-stop 91X service as a way to reduce travel time, especially if they are transferring to 17 to San Jose. “It’s a long trip.”
- Riders in focus groups and in-person in Watsonville often preferred Alternative A, but “voted” for Alternative B in order to have the 91X reinstated. Reasons for supporting the 91X included:
 - Watsonville residents who work in Santa Cruz
 - Teens who travel to or work at the Boardwalk
 - People who go to Santa Cruz frequently and want to get there as quickly as possible.
- The in-progress plans for bus on shoulder lanes on the freeway were seen as another advantage of an express route.
- Questions about what time the routes will start running in the morning and end at night – both highway and express routes. Span of service is critical for those traveling to jobs or recreation in Santa Cruz. Early morning trips avoid the worst traffic and are faster.
- Positive response to the idea of a mini-hub (their characterization) at Cabrillo College with the 73, 1 and 2 coming together.
- Speeding access to Cabrillo College is beneficial. “It gets gridlocked there.”
- One couple noted that the reduction in frequency on the 71 through rural Freedom will impact their daughter who rides frequently.

Watsonville Local Changes

There was a very positive response to simplifying Watsonville routes and making them both more frequent and understandable.

- Riders were very appreciative of the proposed plan:
 - *“Thank you for really great service improvements for Watsonville; it’s easier to understand.”*

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- *Alternative A is a huge improvement; having to wait an hour to get to the hospital is such a hassle; difficult for all.*
- Most requests for service enhancement revolved around reinstating the 91X while simultaneously increasing frequency in the downtown area.
- Questions/concerns about access to Parajo Valley High School for students who live up along Green Valley Road.
- Route 79 service every 30 minutes is good and will serve senior residents. Some questions about elimination of service on Martinelli. Participants at an in-person event noted that there is a senior housing community, Independence Square, on Martinelli and Crestview. Many residents have mobility challenges and need a stop near them. Removing service on Martinelli would impact these residents.
- Later service (after 6 pm) on Green Valley Road was requested.
- Comments relating to the new Route 78:
 - One rider suggested having Route 78 take Harkin Slough instead of Beach/Ohlone for a faster trip to Westridge and better access to high school..
 - Others noted the jobs along Beach and Ohlone that would be served with the recommended routing. All agreed that pedestrian improvements are needed in that area to support transit use.
 - Desire for service to Ohlone Shopping Center (Target) with a stop close to Clifford and Ohlone. ▪ A comment about the need for increased service on East Beach starting at Union.

Other Comments Relating to Proposed Short Term Changes

Communication

Riders were very appreciative of the new real-time information platforms. However, they still had comments about communication.

- Real Time Information App
 - The new apps are more difficult for some rides who like the simplicity of the text for time method and text alerts. While the new system is undoubtedly more efficient, there is a learning curve that some riders need help with.
 - A number of comments on what riders wished the app did:
 - Display the various routes operating in an area
 - Show the bus stops in route order, rather than alphabetical
 - Some older adults and persons with disabilities are having difficulty using apps, finding their way to real-time information. One sight-impaired rider had downloaded the Transit App but hasn't been able to figure out how to use it with no sight. They feel there is no one to help with these barriers.
- Communication of December Service Changes

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- Concern was expressed about the need to communicate the scope of these changes more actively than METRO ever has. This will be particularly important for a number of populations:
 - Watsonville residents, especially Spanish speaking. Suggestions included having bilingual staff at key bus stops and/or on the bus to explain the changes in advance of the launch; not relying on electronic communication or written notices to educate riders.
 - Disadvantaged populations – older adults, persons with disabilities and persons of low income who rely on transit. Outreach to stakeholders who work with these populations could help to ease the transition.
- Wi-Fi on buses will help to ease long travel times, “make transit fun.”

ParaCruz

Repeatedly, participants asked for and were given assurance that ParaCruz would not be adversely impacted. ParaCruz is seen by the general public as a good option for those unable to use fixed route service. However, those participants who use ParaCruz often noted that it is not a good option, but rather a mode of last resort. They described ParaCruz as unreliable and expensive and would prefer to use fixed route if possible.

In Watsonville, one individual expressed desire to have better service for people with disabilities in remote areas – specifically referenced along Beach near the County border.

Bike Share

Quite a few people continued to ask about bike to bus access, specifically focusing on the electric bike share hubs. They wanted to know if they will be coordinated with the METRO routes to enable people living along streets not served by METRO to use the bikes to access the routes.

However, it is clear that two factors limited the effectiveness of this strategy. Some older adults and persons with disabilities are unable to bike, while many people may not be able to afford the fees (we heard \$7 per day, \$30 per month or \$150 per year) unless there is a combination fare for bike and bus.

Unserved Areas

The context of our meetings was that short term changes would impact only the urbanized areas from Watsonville to Santa Cruz/UCSC so discussion of service to new or outlying areas was limited. However, one area within the urbanized area, Beach Flats, was mentioned a few times as needing service restored.

Longer Term Priorities

Long-term priorities were largely constrained to the existing service footprint. Frequency was the most often noted priority among meeting participants. The online survey response even more strongly demonstrates the appeal of frequency.

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However, in stakeholder and rider focus groups, the relationship of frequency and service span (especially weekends and evenings) in meeting rider needs was also a significant topic. Long term priorities, in general order of priority to meeting participants are outlined here.

- Provide 15-minute service on more routes.
- - East side of Santa Cruz.
 - West side of Santa Cruz where there are jobs.
- Speed connections between areas of the county.
 - Santa Cruz to Watsonville (91X all day).
 - Direct service from UCSC to Eastside of Santa Cruz.
 - More service to San Jose (possibly from east side of Santa Cruz without going to Transit Center).
- Evening Service
 - Downtown Santa Cruz to Campus (desires varied from midnight to 2:30 AM).
 - Downtown Santa Cruz to residential areas after businesses close (11 PM-midnight).
 - Special Events – last bus 15-30 minutes after concerts and events end.
- Weekend Service
 - Increase span and frequency of weekend service to accommodate work trips, as well as recreation and shopping. This need is especially great in San Lorenzo Valley where weekend service is minimal.
 - Weekend service to the beach, so you could get there without fighting tourist traffic.
 - Suggestion to enhance access to the beaches for lower-income families by creating a Beach Loop.
 - Multiple comments about parking difficulties in relation to special events. “Would very much like to be able to take a bus to an event and leave my car behind.”
- Walkability Improvement
 - Sidewalks and poor pedestrian access in many areas currently make using transit difficult, particularly for persons with mobility limitations. This needs to be addressed to support the expanded transit network.
- Demand Response Service
 - Several comments were made about the potential to use demand response service, either to address first mile last mile issues or to replace fixed route in low-usage rural areas, such as San Lorenzo Valley, Davenport and Bonny Doon.

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Watsonville Farmers Market participants also noted the need for service to Pajaro and Los Banos.

- Pajaro
 - Could a Watsonville route serve it?
 - MST is expensive.
 - Many with mobility challenges live in Pajaro and have difficulty crossing the bridge.
 - Pajaro needs a circulating route morning and night.
- Los Banos
 - Lots of People live in Los Banos and work in Salinas or Watsonville. Need bus service or rideshare. People would use vanpools.

Preliminary Survey Findings

Following is a high level summary of survey. At that point, we have received 729 responses, 710 in English and 19 in Spanish. In addition, 16 people completed the survey with assistance at the in-person outreach in Watsonville.

Introductory Questions

Do you agree that METRO service (where and how often the bus comes) needs to change?

Overwhelmingly, respondents agree that METRO needs to change (79%). While some were unsure (14%), very few said that it didn't need to change.

Is it okay to make changes that may inconvenience a few people if many more people will benefit?

Most respondents agreed with this statement, either definitely (30%) or probably (41%). Some were unsure (20%) but very few disagreed entirely.

Generally speaking, do these changes sound like a good idea?

The survey described the types of changes being planned: 10% more service, higher frequency in areas with higher demand, simpler routes and better transfers with no second fare. It also noted that some route numbers and names would change, while what streets have bus service might change in some areas. Respondents were asked:

More than 80% of respondents said yes, these definitely (44%) or probably (40%) sound like a good idea. Eleven percent were unsure.

Short-Term Alternatives

After these introductory questions, respondents were asked to evaluate short-term service alternatives for areas relevant to them personally. They were able to skip areas not of interest to them.

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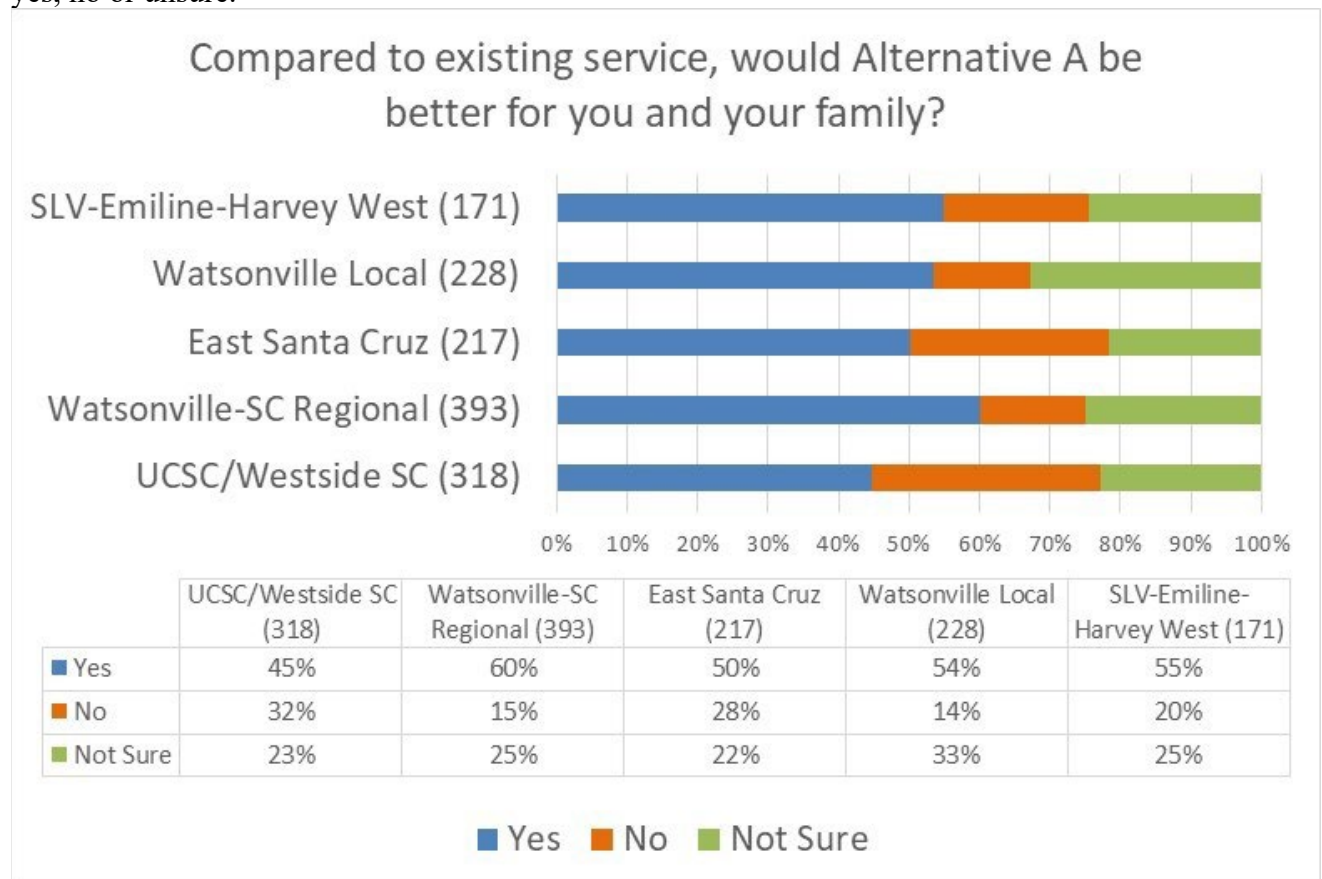
The areas for which changes were presented, included:

- UCSC and Westside of Santa Cruz
- Watsonville to Santa Cruz Regional Rutes
- East Santa Cruz (Seabright, Twin Lakes, Brommer Road and Pleasure Point)
- Watsonville Local Routes
- San Lorenzo Valley-Emiline-Harvey West

For each area of interest, they were first asked to compare Alternative A (the frequency focused alternative) with the existing service, and to say whether Alternative A would be better for them and their family.

Compared to existing service, would Alternative A be better for you and your family?

The chart below shows the percentage of respondents who answered this question and said yes, no or unsure.



A slight majority of respondents (50-60%) said that Alternative A was better than existing service in all areas except for UCSC/Westside Santa Cruz.

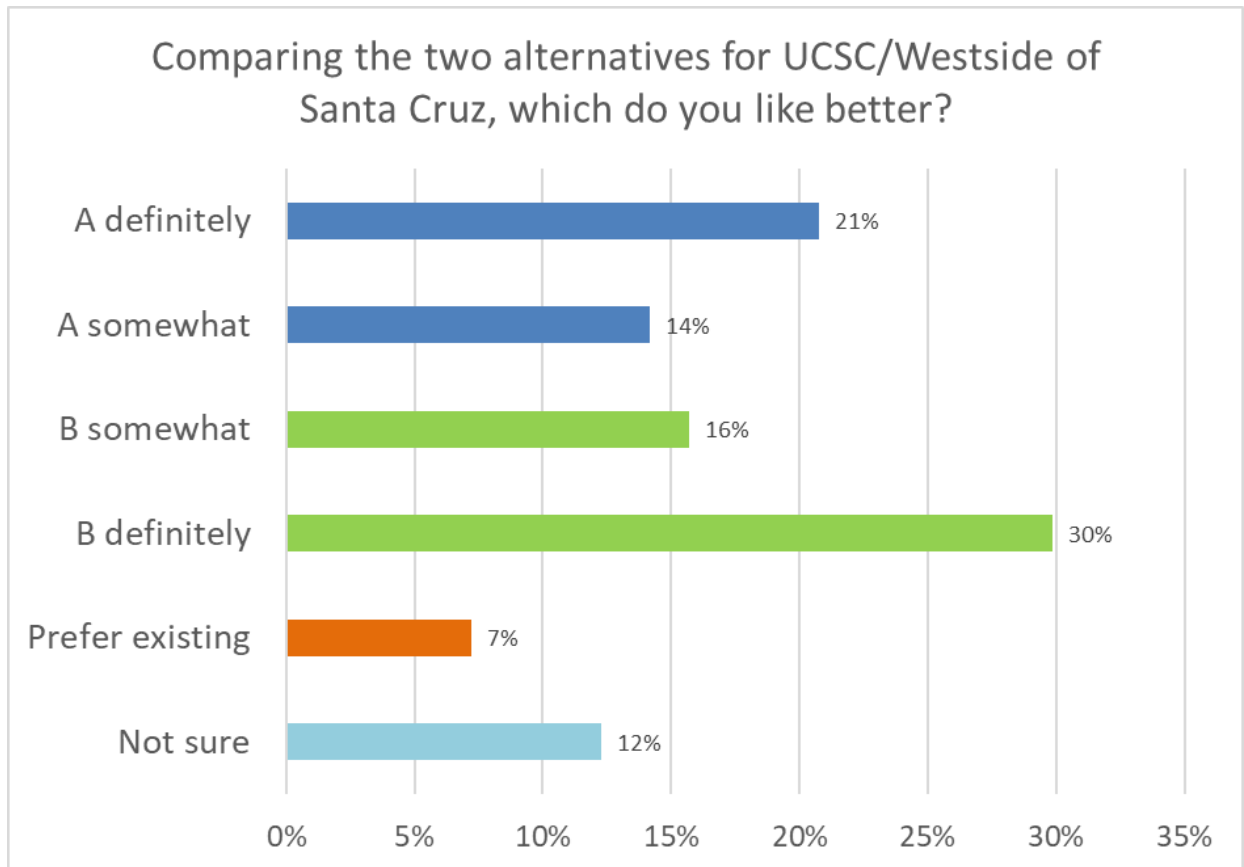
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For the UCSC/Westside Santa Cruz alternatives, only 45% of the 318 respondents said that Alternative A was better. The responses for UCSC students (105 individuals) were essentially identical (46%) to the overall sample.

Across the board, one-quarter to one-third of respondents were unsure how to rate the alternatives.

After respondents answered the initial question comparing Alternative A to existing service, Alternative B was introduced, and they were given the chance to select their preferred scenario. The following charts show the breakdown of response for each area of the community.

UCSC – Westside of Santa Cruz

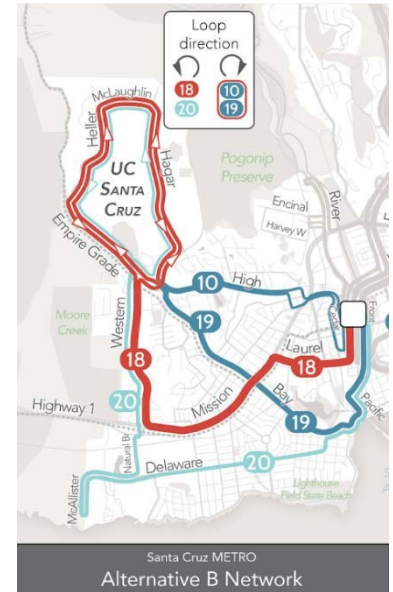


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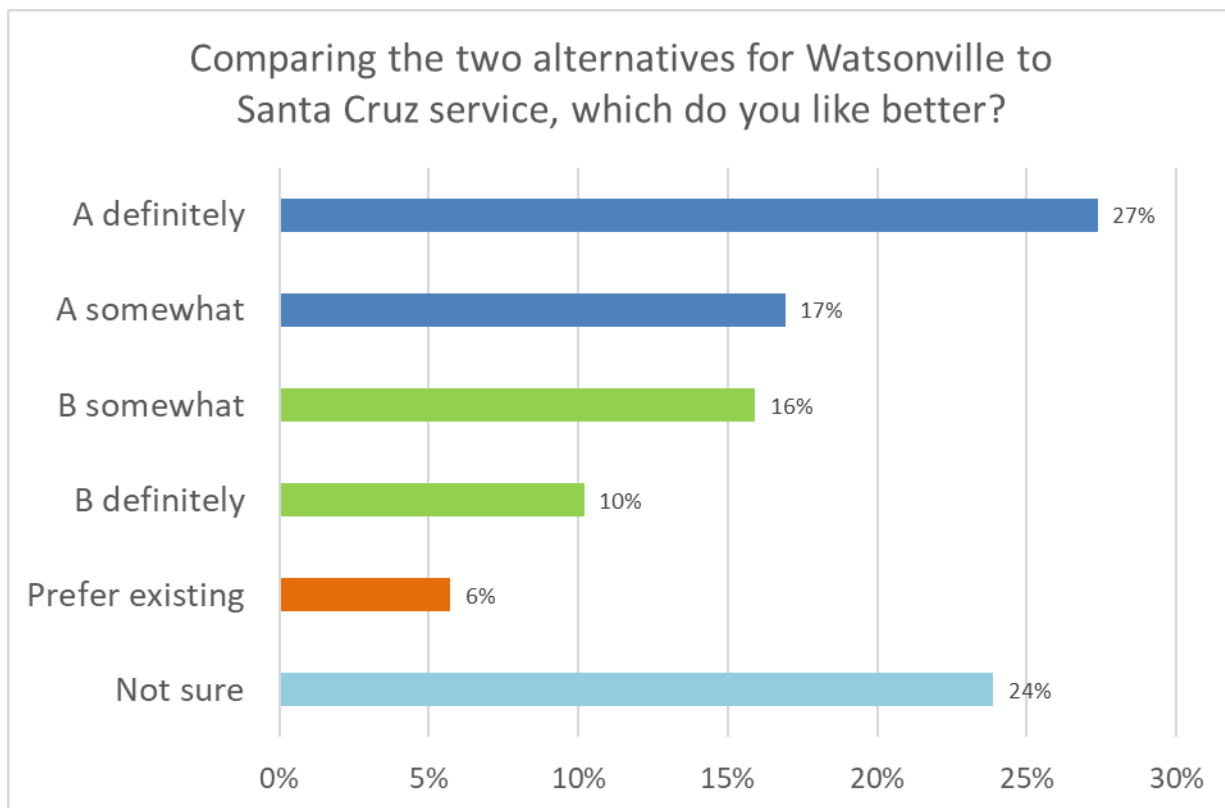
Alternative B for UCSC and the westside of Santa Cruz was preferred by more respondents. It appears to have attracted many who said NO to alternative A in the initial question as well as those that were unsure. In addition, Alternative B was preferred even by some who said YES to Alternative A in the first question.

Among UCSC students, the preference for Alternative B was even stronger: 34% said Definitely B, while 19% somewhat preferred B.

Watsonville – Santa Cruz Regional



Routes



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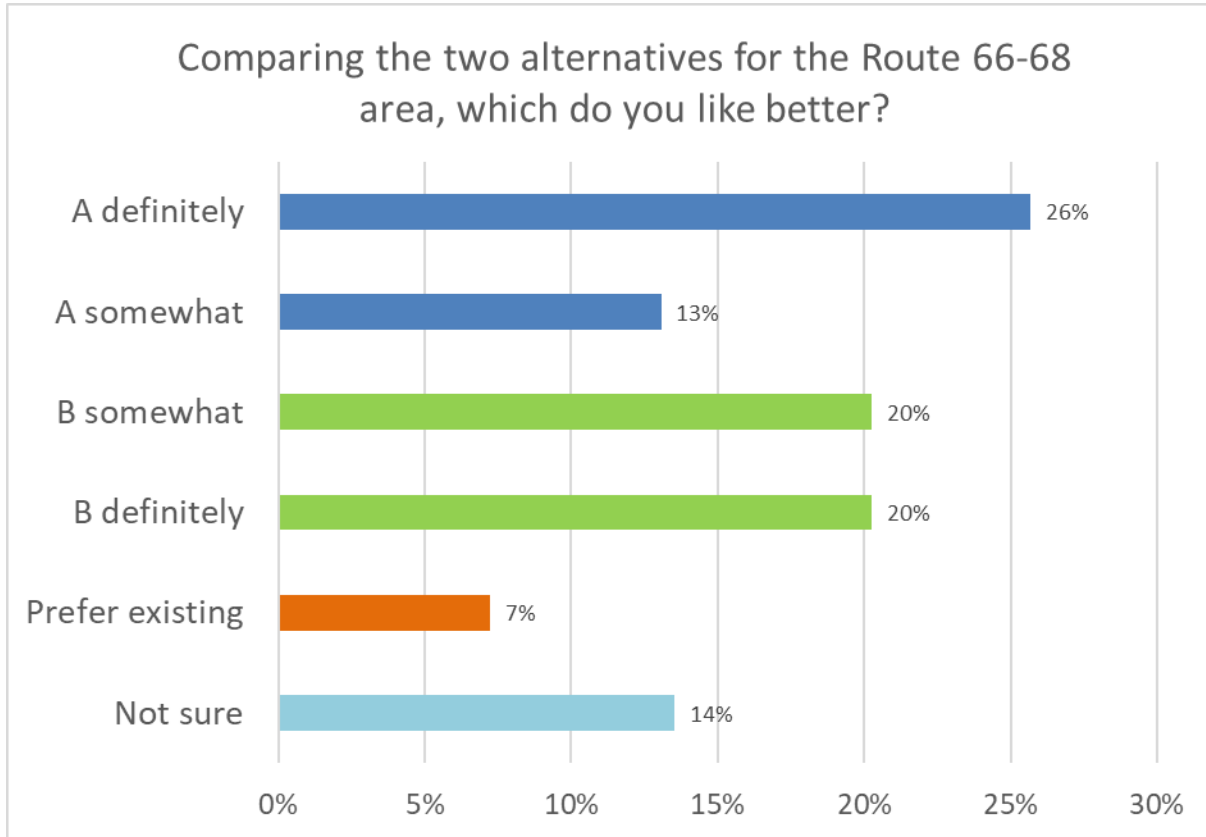
Alternative A was the clearly preferred choice (44% for Alternative A vs. 26% for Alternative B) for the Watsonville to Santa Cruz routes. Note that nearly a quarter of respondents were unsure. Among those that stated a preference, the majority chose A.



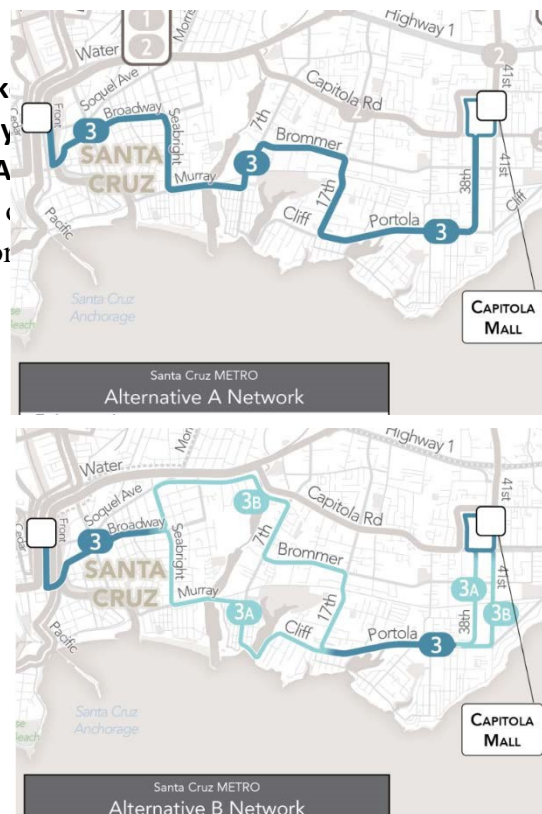
Among the small number of respondents who completed the survey in Spanish, one third chose A, one third chose B and one third were either unsure or preferred the existing system.



East Santa Cruz – Routes 66 and 68



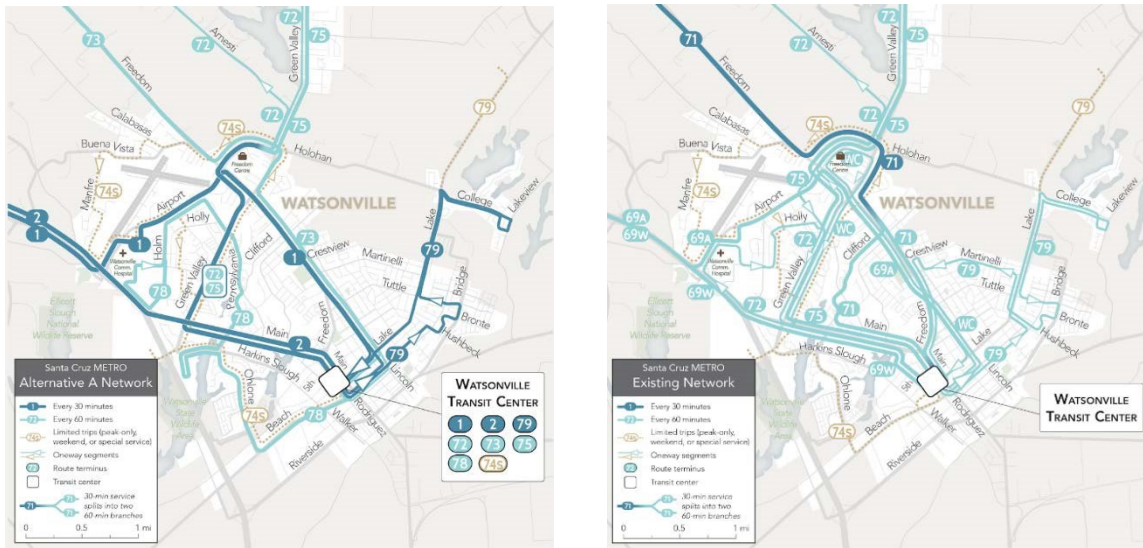
Respondents interested in the Seabright, Twin Lake, Brommer Road and Pleasant Point area were fairly evenly divided in their preference for Alternative A or B. While Alternative A was the “definite” choice of the largest segment (26%), overall 39% definitely or somewhat preferred Alternative A, while 40% definitely or somewhat preferred Alternative B.



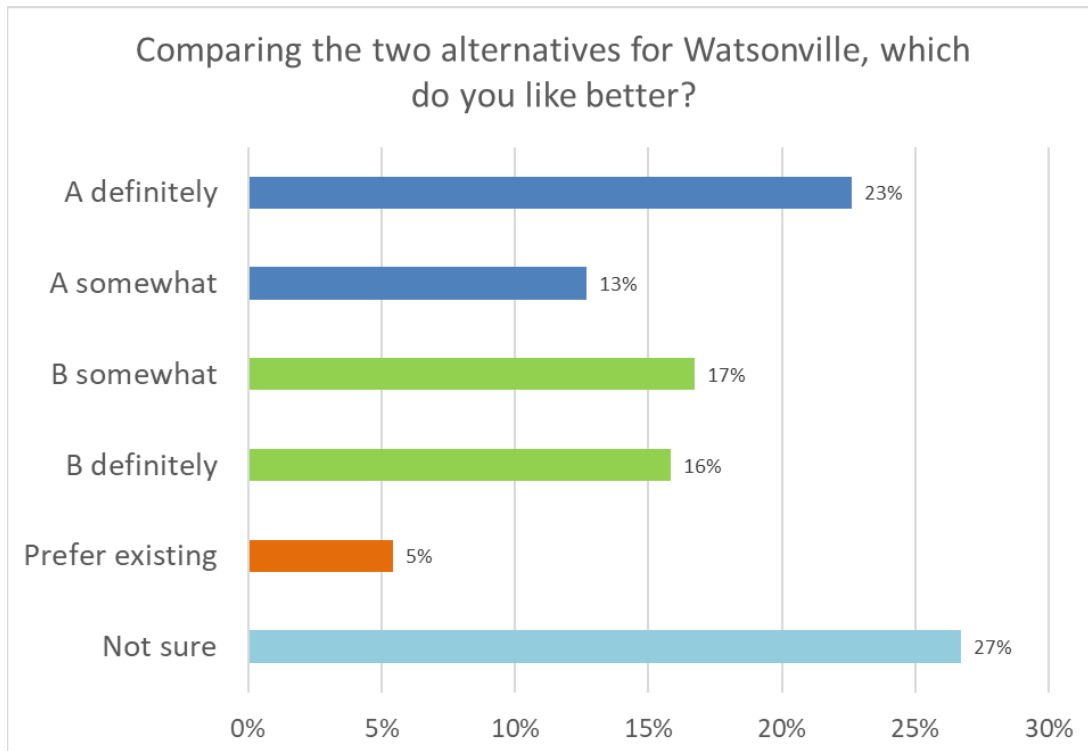
Watsonville Local Service

For the Watsonville area, respondents were asked first about the proposed local route network and then about the regional routes connecting Watsonville to Santa Cruz.

Comparing the proposed local route network to the existing route network, the majority (54%) chose Alternative A while only 14% preferred the existing service. One third were unsure which was best.



Next, the two proposed alternatives for the regional routes were explained, to the extent they impacted Watsonville specifically. Then respondents were asked to choose their preferred option – Alternative A, Alternative B or the existing service.



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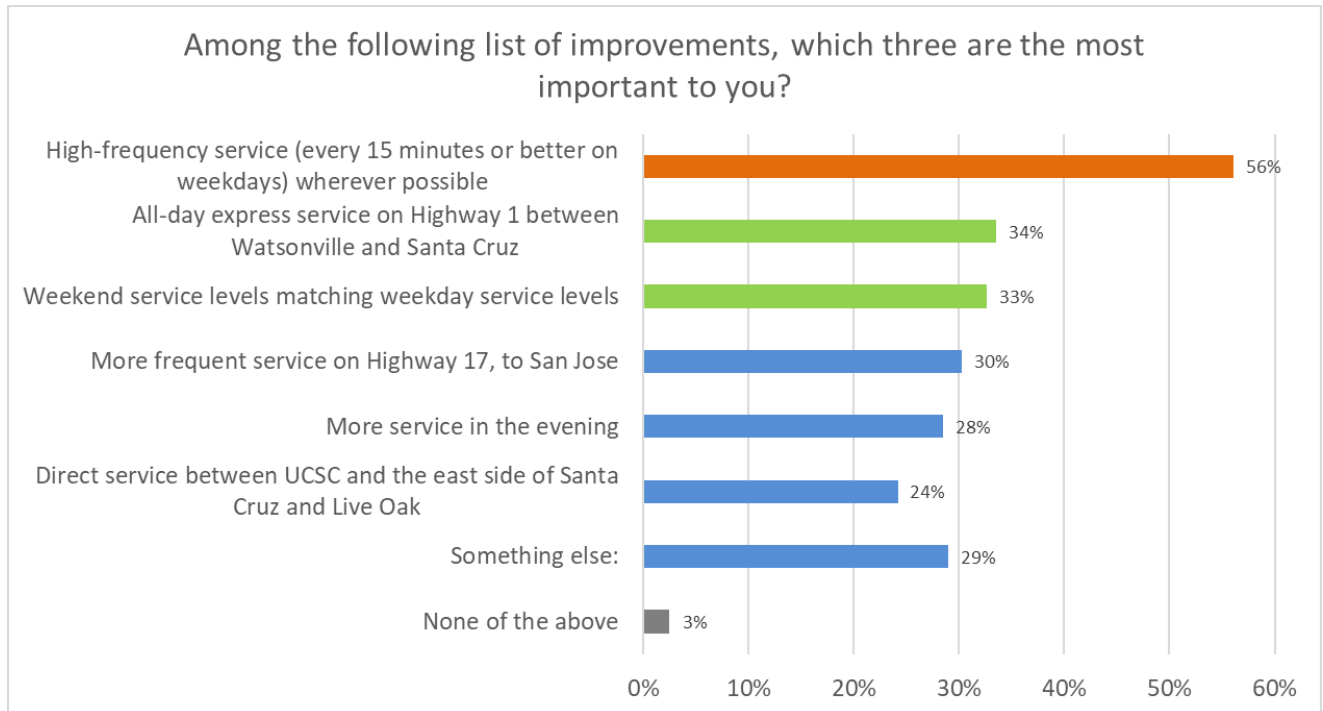
Among those who rated how the different alternatives would impact Watsonville, 36% preferred Alternative A (23% definitely), while 33% preferred Alternative B, but often less strongly (only 16% definitely).

As with the choice of the local network, a fairly large segment (27%) was unsure which was the better choice.

As previously noted, in person outreach was conducted at the Farmer's Marketing and National Night Out Event in Watsonville. At these events a small number of persons completed a partial survey with the assistance of staff. As with other Watsonville respondents, their initial reaction to Alternative A was positive. But when both options were presented 6 of 12 respondents preferred Alternative B, 4 chose alternative A and no one preferred the existing network. Two people were unsure which was best.

Improvement Priorities for the Future

The final service-oriented question in the survey asked respondents to select from a list of potential long-term service priorities the ones most important to them. They were allowed to select up to three from a list of seven or to specify a different priority.



High-frequency routes was the clear leader in terms of priority – 56% of respondents chose it as one of their three options.

A second tier of priorities (chosen by one third of respondents) included increased express service between Watsonville and Santa Cruz and improved weekend service. All of the list priorities were chosen by one-quarter or more of the respondents. In addition, 29% of respondents noted “something else.”

Among the 109 UCSC students who responded, preferences were more concentrated.

- 81% chose high frequency service (15 minutes or better).
- 47% chose improved weekend service.
- 44% chose direct service between UCSC and the east side.
- 39% chose more frequent service on Highway 17 to San Jose.
- 29% chose more service in the evening.

Something Else

More than 100 respondents noted a priority that was “something else.” The complete list of responses is included at the end of this summary. The following are some of the frequently noted priorities.

- Don’t eliminate Route 10.
- Service to La Selva Beach and connecting La Selva Beach to Watsonville.

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- Service to Beach Flats.
- Enhanced service to San Jose:
 - Direct service from Santa Cruz (without going thru downtown and SLV) ○ Service to San Jose Airport and San Jose State.
 - Stop in Los Gatos.
- Passenger Rail Service (Santa Cruz to Watsonville).
- Improved service to San Lorenzo Valley:
 - More frequent, longer hours and better weekend service
 - Reinstate service to Lompico, South Felton ○ Buses with air conditioning ○ Service on Graham Hill Road
- Bus service on holidays.
- Demand response service in areas not practical to serve with fixed route, open to the general public.
- More bike capacity, allowing bikes on bus when rack is full.
- Smaller electric buses, other than in UCSC area.
- Direct service from Watsonville to UCSC.
- Improve ParaCruz service – hire additional drivers and improve reliability.
- Consider the needs of seniors and persons with disabilities in areas where frequent service on major streets means longer walks to the stop.
- Increased service between Davenport and SC.

Demographics

An online survey is never “statistically valid” in the sense of providing a sense of a whole population’s exact distribution of opinions, because respondents are inherently self-selected by their interest in the material, and means and ability to find and respond to the survey.

However, the demographic profiles of respondents indicate that this survey did capture input from a diverse cross-section of Santa Cruz County residents.

It should be noted that the respondents who completed the survey in Spanish all exited before the demographic questions.

Transit Ridership

The survey captured a broad range of levels of transit ridership, including both people who have never ridden, occasional riders and frequent riders. The distribution of how often respondents ride METRO was:

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Daily	22%
Several times per week	30%
A few times per month	18%
Less than once a month	19%
Never	12%

Age

Respondents came from all age groups. Of the 526 who provided their age, the distribution was as follows:

under 18	3%
18-24	27%
25-34	15%
35-44	14%
45-54	9%
55-64	13%

Student and Employment Status

Respondents were asked about their student and employment status.

- Thirty-six percent of the respondents were students.
- UCSC – 21%
- Cabrillo College – 9%
- Middle/High School – 3%
- Other School – 4%
- Two-thirds of respondents are employed.
 - 41% full time
 - 26% part-time.
- Among those who are employed:
 - 27% work evenings after 8 PM
 - 32% work weekends
 - 20% work in downtown Santa Cruz

Mobility Limitations

About 15% of respondents indicated that they have a disability that limits their mobility. Specifically, they noted:

- I use a walker – 2%
- I use a wheelchair or scooter – 2%

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- I have limited or no vision – 3%
- I am hearing impaired – 1%
- I have a cognitive disability – 2%
- Other disability – 6%

Vehicle Availability

Three-quarters (75%) of respondents said that they have a valid driver’s license. However, only 60% said that a working vehicle is usually available for their use.

Income

About a quarter of respondents have incomes of under \$25,000. The remainder of the sample was fairly evenly divided across the income spectrum.

Less than \$25,000	25%
\$25,000-\$49,999	15%
\$50,000-\$74,999	15%
\$75,000-\$99,999	13%
\$100,000-\$149,000	17%
Over \$150,000	16%

Gender, Ethnicity and Language

The gender distribution of the respondents was 56% female, 38% male and 5% non-binary.

Respondents were asked to “check all that apply” to indicate their race/ethnicity. The following is the distribution of responses:

American Indian or Alaska Native	4%
Asian	11%
Black or African American	2%
Native Hawaiian or Pacific Islander	1%
White	63%
Latino or Hispanic	27%
Other	5%

Most respondents (89%) speak English at home; 10% speak Spanish. If we assume the 20 Spanish language responds who did not answer

Project 2: Watsonville-Santa Cruz Intercity Transit Speed and Reliability Study

The second project was the Watsonville-Santa Cruz Intercity Transit Speed and Reliability Study that was conducted in April 2023. METRO hired a consultant that partnered with Regeneración Pajaro Valley, a community-based organization. Regeneración conducted outreach to Spanish speaking residents. Public participation efforts included six in-person pop up events and online surveys. Outreach collateral was provided in both English and

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Spanish (see example below). A total of 292 surveys were completed, of those 41 were from Spanish speaking customers. Customers were asked how transit could serve them better?

Feedback from participants included:

1. Shorter wait times for the bus to come
2. Bus goes more places
3. More reliable travel time
4. Bus stop close to my house or where I'm going to
5. More information about where the bus goes or when it will come
6. More seating or chairs at bus stops
7. Cheaper bus fare
8. Improved accessibility to/from bus stops for people with disabilities
9. Better sidewalks to/from bus stops
10. Improved safety or security at bus stops
11. More bike racks or storage at or near bus stops

Marketing Activities:

As referenced in the Public Participation Plan, METRO's marketing department held more than 25 outreach events between 2023-2025, for all county residents, including low-income, minority, and limited English proficient populations.

III. Factor 3: The importance of your program, activities, and services to LEP persons.

Factor 3, Step 1: Identify your agency's most critical services

This step involves identifying which Santa Cruz METRO services are most critical to LEP persons, and the consequences that would result if language barriers prevented a person from accessing these services.

Using public transportation is very important to LEP persons as indicated from survey results. Santa Cruz METRO's most critical services are:

- Fixed route transit services, including:
 - University of California at Santa Cruz
 - Highway 17 Express Service
- ADA complementary paratransit service

If limited English is a barrier to using these services then the consequences for the individual are serious, including limited access to obtain health care, education, or employment. Critical information from Santa Cruz METRO, which can affect access, includes:

- Route and schedule information
- Fare and payment information
- Information about how to ride and purchase tickets & passes
- Public hearing announcements

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- Safety and security announcements
- Information about Santa Cruz METRO's ParaCruz service & eligibility
- Information needed to correctly book daily paratransit rides
- Complaint Forms

Factor 3, Step 2: Review input from community organizations and LEP persons

This step involves documenting the importance of different services provided by METRO to individuals who are LEP, as well as suggestions and requests these individuals have made.

As stated in Factor 1 Step 4c, METRO conducted public engagement in the redesign of its fixed route system. Outreach was conducted in English and in Spanish.

In 2023, the project team hosted an online public meeting in July that drew over 90 attendees; stakeholder conversations were held with 20 organizations; rider focus groups involved 30 riders who had participated in the initial round of outreach from throughout the service area; three in-person outreach events were held in Watsonville and one in Live Oak; an online survey solicited responses from over 800 individuals; and the project website logged over 1,500 unique visitors.

IV. Factor 4: The resources available to Santa Cruz METRO for language assistance to customers with limited English proficiency.

Factor 4, Step 1: Inventory language assistance measures currently being provided, along with associated costs

This step involves consulting Santa Cruz METRO staff on the different language assistance measures provided to LEP individuals in order to help them access services and information.

Santa Cruz METRO provides the following language assistance measures:

- Santa Cruz METRO has bilingual employees bus operators, administrative staff, customer service representatives, and reservation agents for ADA complementary paratransit. The table below shows which o provide Spanish-speaking interpretation throughout its employment ranks. Bus operators, ParaCruz operators, Administrative staff, and Customer Service representatives are fluent in English and Spanish to provide assistance to Santa Cruz METRO's LEP population on an as-needed basis with transit questions, route and scheduling information and trip planning assistance. Santa Cruz METRO provides bilingual pay to those employees who qualify as able to speak/read and write in Spanish.
- Santa Cruz METRO's Paratransit service provides Spanish-speaking reservationists to assist Paratransit customers when scheduling their rides.

returns to in-person meetings, Santa Cruz METRO plans to bring back a bilingual Spanish-speaking interpreter to participate in such meetings

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- Santa Cruz METRO's fixed-route buses have Bus Cards (English/Spanish) informing passengers of their rights under Title VI of the Civil Rights Act, and informing passengers that Language assistance is available.
- Santa Cruz METRO's Ticket Vending Machines provide assistance with ticket purchases in English and Spanish.
- Santa Cruz METRO's ParaCruz Guide is provided in English and Spanish and is available on Santa Cruz METRO's website in both languages.
- Santa Cruz METRO has a sign provided in English, Spanish and Chinese on its bulletin board at the Administrative office and at the two (2) transit centers: Pacific Station (920 Pacific Avenue, Santa Cruz) and Watsonville Transit Center (475 Rodriguez Street, Watsonville), which states that *free language assistance is available if requested in a timely manner*.
- Information on all public hearings that require notification to the public is posted in English and Spanish throughout Santa Cruz METRO's service area and published in local newspapers in both English and Spanish.
- Santa Cruz METRO's *Headways Magazine* is provided in English and Spanish. The *Headways Magazine* contains all transit-related information on transit routes and schedules.
- Bilingual services are available at the Customer Service Booth at the two (2) transit centers: Pacific Station (920 Pacific Avenue, Santa Cruz) and Watsonville Transit Center (475 Rodriguez Street, Watsonville).
- Security Officers at the Santa Cruz Metro Center (Pacific Station) and the Watsonville Transit Center are bilingual Spanish-speakers.
- Station Manager at the Watsonville Transit Center provides bilingual (English/Spanish) transit information.
- Signage in Santa Cruz METRO's bus shelters is in English and Spanish.
- Most signage at Santa Cruz METRO's transit centers is in English and Spanish.
- Vital information, as well as those vital documents (*see list below*) are on Santa Cruz METRO's website, and available in English and Spanish.
- The following vital documents are provided in English and Spanish:
 - Title VI notice of rights and complaint forms and procedures;
 - Notices of proposed and approved fare and service changes;
 - Notices advising LEP individuals of free language assistance services.

The cost of providing these services – not including bilingual pay – has historically been less than \$30,000 annually depending on the number of public hearings that are held each year.

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Factor 4, Step 2: Determine what, if any additional services are needed to provide meaningful access

This step involves reviewing the top languages spoken in Santa Cruz METRO's service area and ensuring that an appropriate amount of language assistance services are being provided to individuals who are LEP and use Santa Cruz METRO.

Due to the small size of the agency, limited resources and consideration of the language assistance services already provided, Santa Cruz METRO should focus its language measures on areas that have not already been covered. The following measures will be implemented on an on-going basis as funds become available:

- "I Speak" cards for each reception area.
- Training for Reception Staff and Customer Service Representatives to contact telephone translation services when needed.
- Santa Cruz METRO Staff will continue to encourage advertisers with Santa Cruz METRO to provide their advertisements in both English and Spanish.

Santa Cruz METRO will continue to analyze the effectiveness of its language assistance services by conducting community outreach and obtaining community feedback through in-person surveys, pop-up events, monitoring staff interactions with LEP persons, and soliciting public input from the LEP population. Based on the responses received, the Agency will determine if additional funds are needed to obtain more comprehensive services for those individuals who are LEP.

Factor 4, Step 3: Analyze your budget

This step involves determining the amount of Santa Cruz METRO's budget is devoted to language assistance measures for customers who are limited English proficient. METRO's bilingual pay differential for FY 2023 was \$137,488, and \$131,040 in FY 2024, relatively the same. The amount of the pay differential is projected to be higher for FY25.

Table 4: Santa Cruz METRO Bilingual Pay Differential FY23 – FY25

	FY23	FY24	FY25
Total Bilingual Pay	\$137,488	\$131,040	\$185,952

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Department	Number of Employees	Bilingual Employees
Administration	4	1
Finance	9	0
Customer Service	5	3
Human Resources	7	1
Marketing & Public Relations	2	0
Information Technology	5	1
Grants Planning	6	1
Safety, Security & Risk	2	0
Purchasing	4	0
Inventory Management	4	0
Facilities Maintenance	17	0
ParaCruz Non Drivers	6	3
ParaCruz Management / Supervisors	4	1
ParaCruz Van Drivers	36	17
Operations Non-Drivers	22	11
Operations Drivers	235	145
Fleet Maintenance	36	0
Total of Employees	404	184

METRO also pays administrative staff as well as its public facing employees, bus operators and customers service representative, bilingual pay differentials. This is very helpful to and breakdowns barriers to access for customers and potential employees who are limited English proficient.

Factor 4, Step 4: Consider cost-effective practices for providing language services

This step involves determining what cost-effective practices Santa Cruz METRO is utilizing to provide language assistance measures to individuals who are LEP.

Santa Cruz METRO's employees who receive bilingual pay must go through a formal, established process for certifying employees who are proficient in Spanish.

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Santa Cruz METRO may wish to collaborate with the community organizations identified in Factor 1 to provide cost-effective practices. Santa Cruz METRO may wish to partner with these organizations to provide:

- Distribution channels for printed information.
- Translation assistance for LEP persons.
- Educational and outreach opportunities to help improve access to public transit for LEP persons.

In addition, Santa Cruz METRO may research and pursue language assistance products and translation services developed and paid for by local, regional, or state government agencies.

Bilingual Staff: Santa Cruz METRO maintains bilingual staff to provide Spanishspeaking interpretation on its buses, at its administrative offices, at its paratransit facility and within its Customer Service facility for basic transit questions, paratransit assessment appointments and trip planning assistance. It is important for Santa Cruz METRO to ensure the competency of its oral and written translation services. For an employee to qualify for bilingual pay, he/she must take a test with an outside testing facility that tests for oral and written language skills in Spanish. Upon the successful completion of the test, employees are paid bilingual pay in accordance with their labor agreement.

II. Monitoring and Updating the LAP

Ongoing outreach efforts will include a process to obtain feedback on Santa Cruz METRO's language assistance measures. Santa Cruz METRO will monitor its LAP and provide updates as needed. Specific tasks will include triennial contact with the organizations to measure results and discuss needs of LEP persons. These efforts will reveal any changes to the implementation plan that may be necessary, including any noticeable changes in demographics of the LEP population or the availability of new resources



MINORITY REPRESENTATION ON COMMITTEES AND COUNCILS
SELECTED BY SANTA CRUZ METRO

Santa Cruz METRO (METRO) is a transit district formed pursuant to Public Utilities Code section 98100 et seq. The METRO Board of Directors is appointed by other bodies (cities and county in Metro's jurisdiction). METRO receives advisory information from two committees, the METRO Advisory Committee (MAC) and the Elderly and Disabled Transportation Advisory Committee (E&D TAC).

Membership on MAC

The MAC shall be composed of no greater than 7 members appointed by the Board of Directors (BOD). All MAC members shall serve for a term of four (4) years and will serve at the pleasure of the Board of Directors. Members wishing to resign from an appointment may submit such resignation to the CEO/General Manager.

The METRO Board of Directors shall nominate individuals to be considered for appointment as members of the MAC. Additionally, Santa Cruz County residents who have submitted an application directly to METRO shall be considered. Annually, the METRO Board Chair shall appoint an Ad Hoc Committee composed of four members of the Board who shall meet as needed to review the list of Board nominees and other citizen applications and make appointment recommendations to the full Board. Appointments to the MAC shall be made by the METRO Board of Directors.

In this process, the Board strives to balance the membership to reflect the ethnic, gender, and geographic diversity of the County. To the extent it is practical, representation on MAC will be regular riders of the system and will include representatives of the following consumer groups:

- i. At least one member from the Disability community.
- ii. At least one member from University of California, Santa Cruz, who is either a student or employee of the same.
- iii. At least one member who is a commuter using the Highway 17 service.
- iv. At least one member of the Disadvantaged Business Community.
- iv. At least one member from Cabrillo College, who is either a student or an employee of the same.
- v. At least one member who is a rider of Paratransit.



MINORITY REPRESENTATION ON COMMITTEES AND
COUNCILS SELECTED BY SANTA CRUZ METRO

Vacancies on MAC

When a vacancy is created or a MAC member’s term expires, the METRO Board shall be solicited for nominations. The METRO Board nomination period shall be open for thirty (30) days following the notification to METRO Board Members of the vacancy(s). The METRO Board shall be notified of the open nomination period via email correspondence. Following the conclusion of the thirty-day nomination period, the Ad Hoc Committee shall convene and review current MAC application on file and current Board Member nominations. The Ad Hoc Committee shall then make new appointee recommendation(s) to the full METRO Board for consideration and approval to fill the expired seat, or the remainder of the vacated MAC member’s term.

Membership on E&D TAC

The Santa Cruz County Regional Transportation Commission (SCCRTC) selects members for the E&D TAC. Santa Cruz METRO has no authority over or influence on the selection process. The racial composition of the E&D TAC members is not known at this time.

Table Depicting Membership of Committees, Councils, Broken Down by Race

Body	Caucasian	Hispanic/Latino	African American	Asian	Native American
Service Area Population	53.7%	34.8%	1.0%	4.5%	0.30%
METRO Advisory Committee	6 members (86%)	1 member (14%)	0 members (0%)	0 members (0%)	0 members (0%)

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Description of how subrecipients are monitored in accordance with 49 CFR 21.9(b), and to ensure that subrecipients are complying with the DOT Title VI regulations, primary recipients must monitor their subrecipients for compliance with the regulations. Importantly, if a subrecipient is not in compliance with the Title VI requirements, then the primary recipient is not in compliance.

Santa Cruz METRO does not have any subrecipients.

Title VI equity analysis during the planning stage with regard to where a project is located or sited to ensure the location is selected without regard to race, color, or national origin. Facilities include, but are not limited to, storage facilities, maintenance facilities, operations centers, etc. Facilities do not include bus shelters and transit stations, power substations, etc. which are evaluated during project development of the NEPA process.

Santa Cruz METRO has not built any transit facilities since the submittal of its last Title VI Program. To the extent that any transit facilities are planned for construction, METRO is prepared to complete the required analyses.

Results of Service and/or Fare Equity Analyses Transit agencies are required to conduct equity analyses for major service changes and fare changes to ensure that those changes do not result in disparate impacts to minority riders or a disproportionate burden on low-income riders. Transit agencies shall submit the results of any major service change and/or fare equity analyses conducted since the submission of its last Title VI Program. Agencies shall also submit documentation such as a board resolution, copy of meeting minutes, or similar documentation with the Title VI Program as evidence of the board or governing entity or official's consideration, awareness, and approval of the analysis.

Santa Cruz METRO performed two Title VI equity analyses for service changes. The equity analyses were submitted to the Board of Directors for review and approval on September 22, 2023 and March 22, 2024. METRO did not conduct any equity analyses for fare changes.

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September 22, 2023 Title VI Equity Analysis:

Santa Cruz Metropolitan

Transit District

DATE: September 22, 2023

TO: Board of Directors

FROM: John Urgo, Planning & Development Director



SUBJECT: PUBLIC HEARING TO RECEIVE PUBLIC COMMENTS ON THE PROPOSED REIMAGINE METRO PHASE 1 SERVICE PROPOSALS FOR IMPLEMENTATION IN DECEMBER 2023 WILL COMMENCE AT 9:00 AM OR AS SOON THEREAFTER AS THE MATTER CAN BE HEARD

I. RECOMMENDED ACTION

That the Board of Directors:

- A) Conduct a public hearing to receive comments on the Santa Cruz Metropolitan Transit District's (METRO) Reimagine METRO Phase 1 service proposals for implementation in December 2023, and B) Consider adopting the proposed service changes, and**
- C) Receive an update on Reimagine METRO Phase 2.**

II. SUMMARY

- On December 16, 2022, the Board awarded a contract to Jarrett Walker & Associates, LLC to analyze METRO's existing fixed-route network, complete a Bus Network Reimagining Plan for both near term and long-term service improvements, and conduct a robust public outreach process.
- The Board received an update on METRO's existing fixed-route network conditions and opportunities at its March 24, 2023 Board meeting.
- On June 23rd, the Board received the Reimagine METRO Alternatives Report, which contained two alternative service proposals for implementation in December 2023, and initiated a public comment period open through August 15th, 2023.
- One general public outreach meeting was held via Zoom on July 18th with over 90 participants. In addition, stakeholder outreach was conducted with 20 organizations, 30 riders attended rider focus group meetings, four in-person outreach events were held (three in Watsonville and one in Live Oak), 804 survey responses were collected, and there were over 1,500 unique visitors to the project website between July 1 and August 15th.

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- In response to Board, public and stakeholder input, the project team has prepared a service alternative for implementation in December 2023 that combines elements of the two alternatives previously presented.
- Today's Public Hearing offers another opportunity for members of the public to comment on the December 2023 service proposal.
- Staff recommends that the Board receive the summary of public comment received during the public outreach period and approve the staff recommended alternative service proposal for implementation in December 2023.

III. DISCUSSION/BACKGROUND

In December 2022, Santa Cruz METRO initiated a 15-month planning and public outreach effort to re-envision where buses go and how often they run. Key goals of the Reimagine METRO effort include:

- Increasing the amount of service provided, assuming a return to pre-COVID bus operator levels by the end of 2023.
- Making transit more reliable, and relevant to the community's needs.
- Adapting to post-COVID travel patterns.
- Creating a network that is useful and attractive for many people's trips.

Based on an initial assessment of METRO's existing fixed-route bus network presented to the Board in March 2023, the project team identified important reasons to redesign parts of METRO's existing fixed-route network. Four issues rose to the forefront:

- 1) Existing service is infrequent: Most of METRO's bus routes run every 30 to 60 minutes in the daytime. Some buses come just a few times a day, and evening and weekend services are significantly less than in the daytime. As a result, METRO riders experience long waits for the next bus, service that is difficult to understand and use, and overcrowding in high-demand areas.
- 2) Service has been reduced several times in recent years: METRO used to provide more service than it does now. By 2015, service had reduced 12% compared to 2002 levels, with an additional 8% service cut in 2016. From 2019 to 2021, service was reduced by a 29%, first as a response to COVID-era operating conditions, and later to persistent staffing shortages. Today, METRO operates 13% less than in 2019, and 30% less than it did twenty years ago.
- 3) Service is often slow and unreliable: A study of METRO's core Watsonville-to-Santa Cruz service (Routes 69A, 69W and 71) found that traffic congestion adds up to 20 minutes of delay per trip, while dwell time (i.e., time spent at bus stops) contributes 20 to 45 minutes per trip. Traffic congestion also contributes to high variability of travel times throughout the network.
- 4) The public and riders are asking for change: In a poll conducted in September and October 2022, Santa Cruz METRO found that county residents think METRO should provide more service, focus on higher frequency in core areas, and prioritize the needs of disadvantaged communities. These priorities were echoed during subsequent rounds of outreach, as summarized below. As a

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result, many riders report using METRO less often than they would like, and less often than they have in the past.

Recognizing the urgent problems and challenges laid out by the public, METRO is seeking to take action to improve service quality and make the network more useful to more people as quickly as possible. In June, the project team presented two alternative scenarios to the Board for implementation by the end of the year. The alternatives, A and B, differ on a range of details but both include:

- 10% more service, made possible by accelerated driver recruitment
- More frequency, with service every 15 minutes in the highest demand areas, and every 30 minutes or better in as many places as possible
- Simpler and more direct routes, especially in Watsonville
- Timed transfers between routes at the Watsonville Transit Center to reduce waiting times
- Free transfers between routes, regardless of fare or pass type used, except for transfers to the Highway 17 express.

The Alternatives Report, published in June, contains detailed descriptions of the alternative service scenarios. At a high level, both alternatives would provide similar overall coverage to the existing network, although Alternative B would provide service near slightly more people. Both alternatives would make it possible to reach more places in less time, although Alternative A would increase access to destinations for more people.

Summary of Public Outreach

After an initial round of outreach in March and April, a second round of outreach efforts commenced in June to solicit public feedback on the two alternatives. The project team hosted an online public meeting in July that drew over 90 attendees; stakeholder conversations were held with 20 organizations; rider focus groups involved 30 riders who had participated in the initial round of outreach from throughout the service area; three in-person outreach events were held in Watsonville and one in Live Oak; an online survey solicited responses from over 800 individuals; and the project website logged over 1,500 unique visitors.

A detailed summary of public outreach is attached to this report. In general, there was a positive response to increased frequency. There was also a positive response to simplified service, especially in Watsonville. Concerns over the potential loss of service on High Street (Route 10) led some respondents to favor Alternative B, even though they expressed support for the increased frequency in Alternative A. Similarly, a desire for the return of Route 91X led many to support Alternative B, despite support for the simplified route network in Alternative A. In general, there was some uncertainty about what is being proposed, and questions about how major service changes will be communicated to the public.

Title VI

Title VI is a process that identifies the impact of significant/major service changes on low-income and minority communities, to determine whether these impacts

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either create a disparate impact on minority communities or a disproportionate burden on low-income populations. The Federal Transit Administration (FTA)

requires a detailed equity analysis of service and fare changes for transit agencies with 50 or more fixed route vehicles in peak service in large urbanized areas (over 200,000 in population). METRO does not operate in a large urbanized area; therefore, FTA's requirements for analyzing major service and fare changes under Title VI do not apply to METRO's service and fare changes. Instead, METRO is encouraged to evaluate significant system-wide service and fare changes and proposed improvements at the planning and programming stages to determine whether these changes have a discriminatory impact on minority and low-income individuals.

The Reimagine METRO Alternatives Report analyzes in detail how many people are affected by the changes to coverage and frequency in the alternatives on weekdays in the daytime, weekday evenings, weekend daytimes, and weekend evenings. The analysis considers total population in comparison to low income and minority individuals, and finally jobs. In general, all alternatives would increase access to service every 30-minutes or better by at least 20 percentage points, compared to existing conditions, with greater increases for low income and minority individuals. All alternatives would also increase access to jobs for over 62% of the population, with greater increases for low income and minority individuals. More detail can be found in the METRO Alternatives Report presented to the Board in June.

Phase 1 Service Proposal Recommendation

The project team incorporated the feedback received over the two months of public outreach to develop a third service alternative, which is now simply called Phase 1. Phase 1 incorporates elements of both alternatives A and B and is based on an updated set of assumptions, which, due to accelerated bus operating hiring and training, include a return to a full roster of drivers by December. This makes it possible to incorporate the most popular elements of both alternatives.

Specifically, Phase 1 builds on Alternative A and includes service on High Street and a modified Route 91X with direct service between Watsonville and Santa Cruz every 30 minutes during peak periods. It also includes several weekday and weekend span of service improvements. A detailed description is contained in the presentation attached to this report.

The project team recommends Phase 1 as the preferred service alternative. If the Board approves this recommendation, staff and the project team will develop schedules and prepare for a major service change in December, based on Phase 1.

Phases 2 and 3 Frequent Network Concept

The project team will convene again in October to develop a Reimagine METRO Phase 2 and Phase 3 Frequent Network Concept. Building on the improvements in Phase 1 and feedback heard from the public, Phase 2 would increase frequency to 15 minutes on three cross-county corridors serving South and Mid-County. Service would be extended from the eastside of Santa Cruz through downtown to

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the UCSC campus, creating a frequent, one-seat ride from Cabrillo College or Capitola Mall to westside destinations and UCSC. A high-frequency route serving South County would connect Watsonville to Cabrillo College every 15-minutes. Riders traveling through Cabrillo College or Capitola Mall may need to transfer, but transfers would be free and between frequent routes. In addition, Route 91X would operate every 30 minutes all day from Watsonville to Santa Cruz without stopping at Cabrillo College. Phase 3 will focus on further improvements in the longer term, based on other priorities identified in outreach and in prior outreach and network design workshops. The project team will return to the Board for consideration of Phases 2 and 3, after an additional round of outreach and stakeholder discussions are completed this fall.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This item aligns with the following Strategic Priorities:

- Service Quality and Delivery
- Strategic Alliances and Community Outreach
- Financial Stability, Stewardship & Accountability

V. FINANCIAL CONSIDERATIONS/IMPACT

In contrast to Alternatives A and B which are both cost-neutral to current service levels, Phase 1 is assumed to require a 8 percent increase over service levels planned for implementation this fall and would require up to 12 additional operators. Given these increased operator levels, implementing Phase 1 could incur up to \$2 million per year in additional operating expense (note: the planning level assumptions used to arrive at this number are conservative and assume 1,362 average revenue hours per operator per year and include a 5 percent contingency; the exact operator requirement will be determined during the scheduling process).

To cover this potential increase in operating expense, staff recommends using newly authorized transit operating funds in the State of California's FY23-24 budget through the Transit and Intercity Rail Capital Program (TIRCP) and ZeroEmission Transit Capital (ZETC) Program. These funds are being made available to transit agencies to cover operating expenses from either operating deficits or through the implementation of ridership recovery plans. METRO is in a unique position to take advantage of the latter due to the timing of implementation of its Reimagine METRO service improvement plan. While these are one-time funds, they can be spread over the next four fiscal years and are more than adequate to cover the operating gap needed to implement Phase 1. In addition, METRO would not be able to take full advantage of the newly available funding without implementation of a ridership recovery plan.

Phases 2 and 3 are still conceptual drafts and the Board is not being asked to take action on them. Phase 2 is roughly a 50% increase in service and could require up to 60 additional operators. Staff has identified a path towards sustainable operational funding for at least three years to implement Phase 2 through a combination of the FY23-24 TIRCP funds and others sources. Extending the plan

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into future years would require identifying additional sources of funding. Staff will workshop these concepts with the Board in October and November.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

The Board could direct staff to implement Alternative A or B, i.e. an alternative that is cost-neutral to current operations. However, Alternatives A and B were initially planned in April and May under an assumption that METRO would end the year with 145 bus operator FTEs, 10 below the 155 contained in the FY24 Budget. METRO currently has 147 operator FTEs due to recent progress in bus operator hiring and training. Staff therefore does not recommend implementing Alternative A or B as doing so would implement a level of service that is below what is currently budgeted and possible given current operator levels. Importantly, Phase 1 reflects Board and stakeholder comments.

The Board could also direct staff to consider another combination of service options taken from Alternatives A and B that differs from the staff recommended Phase 1. The Board could also direct staff to consider service changes not presented in either Alternatives A or B. Staff does not recommend either option, as creating an alternative service plan at this stage would delay implementation beyond the December 2023 service change, and potentially jeopardize METRO's ability to take full advantage of the new TIRCP/ZETC funding.

VIII. ATTACHMENTS

Attachment A: Reimagine METRO Board Update Presentation and Recommended Alternative (Not Attached to This Title VI Program)

Attachment B: Summary of Public Outreach

IX. APPROVALS


John Urgo, Planning &
Development Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Michael Tree, CEO/General Manager



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March 22, 2024 Equity Analysis

Santa Cruz Metropolitan Transit District

DATE: March 22, 2024

TO: Board of Directors

FROM: John Urgo, Planning and Development Director

SUBJECT: **PUBLIC HEARING TO RECEIVE PUBLIC COMMENTS ON THE PROPOSED REIMAGINE METRO PHASE 2 SERVICE PROPOSALS FOR IMPLEMENTATION IN JUNE AND SEPTEMBER 2024 WILL COMMENCE AT 9:00 AM OR AS SOON THEREAFTER AS THE MATTER CAN BE HEARD**



RECOMMENDED ACTION

That the Board of Directors:

- A) Conduct a public hearing to receive comments on the Santa Cruz Metropolitan Transit District's (METRO) Reimagine METRO Phase 2 service proposal for implementation in June and September 2024, and B) Consider adopting the proposed service changes, and**
- C) Receive an update on Reimagine METRO Phase 2.**

II. SUMMARY

- On December 16, 2022, the Board awarded a contract to Jarrett Walker & Associates, LLC to analyze METRO's existing fixed-route network, complete a Bus Network Reimagining Plan for both near term and long-term service improvements, and conduct a robust public outreach process.
- The Board received an update on METRO's existing fixed-route network conditions and opportunities at its March 24, 2023 Board meeting.
- On June 23, 2023, the Board received the Reimagine METRO Alternatives Report, which contained two alternative service proposals for implementation in December 2023, and initiated a public comment period open through August 15, 2023.
- On September 22, 2023, the Board of Directors approved the Reimagine METRO Phase 1 service plan for implementation in December 2023 and March 2024.
- On February 23, 2024, the Board received a presentation on the Reimagine METRO Phase 2 service plan for implementation in June and September 2024, and initiated a public comment period open through March 5, 2024.
 - Three general, hybrid public outreach meetings were held via Zoom and in person on February 20th and 22nd in Watsonville and on February 21st in Santa Cruz, with 25 online public meeting participants and 21 in-person public

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meeting participants. In addition, METRO received 508 e-survey responses and the campaign generated 1,800 link clicks.

- In response to public and stakeholder input, the project team has revised the plan presented to the Board in February.
- Today's Public Hearing offers another opportunity for members of the public to comment on the Reimagine METRO Phase 2 service proposal.
- Staff recommends that the Board receive the summary of public comments received during the public outreach period and approve the staff recommended alternative service proposal for implementation in June and September 2024.

III. DISCUSSION/BACKGROUND

In December 2022, Santa Cruz METRO initiated a 15-month planning and public outreach effort to re-envision where buses go and how often they run. Key goals of the Reimagine METRO effort include:

- Increase the amount of service provided, taking advantage of successful bus operator hiring efforts and the availability of increased operating funds.
- Make transit more reliable, and relevant to the community's needs.
- Adapt to post-COVID travel patterns.
- Create a network that is useful and attractive for many people's trips.

Based on an initial assessment of METRO's fixed-route bus network presented to the Board in March 2023, the project team identified important reasons to redesign parts of METRO's existing fixed-route network. Four issues rose to the forefront:

- 1) Existing service is infrequent: Most of METRO's bus routes run every 30 to 60 minutes in the daytime. Some buses come just a few times a day, and evening and weekend services are significantly less than in the daytime. As a result, METRO riders experience long waits for the next bus, service that is difficult to understand and use, and overcrowding in high-demand areas.
- 2) Service has been reduced several times in recent years: METRO used to provide more service than it does now. By 2015, service had reduced 12% compared to 2002 levels, with an additional 8% service cut in 2016. From 2019 to 2021, service was reduced by 29%, first as a response to COVID-era operating conditions, and later to persistent staffing shortages.
- 3) Service is often slow and unreliable: A study of METRO's core Watsonville-to-Santa Cruz service (Routes 69A, 69W and 71) found that traffic congestion adds up to 20 minutes of delay per trip, while dwell time (i.e., time spent at bus stops) contributes 20 to 45 minutes per trip. Traffic congestion also contributes to high variability of travel times throughout the network.
- 4) The public and riders are asking for change: In a poll conducted in September and October 2022, Santa Cruz METRO found that county residents think METRO should provide more service, focus on higher frequency in core

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areas, and prioritize the needs of disadvantaged communities. These priorities were echoed during subsequent rounds of outreach, as summarized below.

Recognizing the urgent problems and challenges laid out by the public, METRO is seeking to take action to improve service quality and make the network more useful to more people as quickly as possible. In June 2023, the project team presented to the Board two alternative scenarios for implementation by the end of 2023. After an outreach period that solicited input from over 800 individuals, the Board approved the Reimagine METRO Phase 1 service plan in September 2023, which was implemented in December 2023 and March 2024. The Phase 1 service plan relied on METRO's existing resources to operate and return service to prepandemic levels.

The Reimagine METRO Phase 2 service plan envisions a 50% increase in service from March to September 2024. This planned service increase is made possible by:

- Increased funding from the State of California through the SB125/Transit and Intercity Rail Capital Program (TIRCP)
- Active and ongoing efforts to recruit large numbers of drivers to take advantage of this funding, increasing staff from ~150 to ~230 drivers.
- Active and ongoing discussions with UCSC to discuss the best uses for TAPS funding and how to physically enable increases in Metro service.

In February 2024, staff presented the draft Phase 2 proposal to the Board. The draft proposal includes:

- Frequency improvements in more areas (Live Oak, Soquel, Aptos and Watsonville)
- Weekend service levels matching weekday service levels on most routes
- All-day service on Route 90X
- UCSC to east side direct service on Routes 1, 2 and 3

The proposed service changes are consistent with past rounds of outreach that has revealed the public is interested in higher frequency service, wherever possible; better weekend and evening service; more express service on Highway 1 and Highway 17; and better east-west connections in Santa Cruz.

The proposed changes would bring many more people near frequent service. While overall population and jobs near service would stay the same, the changes would bring nearly 100,000 residents and 40,000 jobs near service that runs: every 15 minutes in the daytime and every 30 minutes after 9 PM to midnight, seven days per week.

Summary of Public Outreach

The project team conducted a series of public outreach activities in February and March to solicit public feedback on the Phase 2 draft network plan. Promotional

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tools included news releases, flyers, social media posts and email alerts; a project website; and direct calls and emails to participants in prior rounds of outreach.

Public outreach meetings were conducted in hybrid fashion and held in Watsonville (2) and Santa Cruz (1) at different times of the day. Consultant staff presented remotely, and METRO staff attended in person and answered questions. All meetings were held in English and Spanish.

A detailed summary of public outreach is attached to this report. In general, there was a positive response to the draft Phase 2 plan. Most respondents felt the draft plan would make transit more useful for themselves, with a slightly greater percentage saying it would make transit better for the whole community. Recurring themes included positive comments on improved frequency, concerns related to reliability, a desire for more highway 17 service and a return of Route 15 to UCSC. Other comments pertained to the lack of service on holidays; infrastructure and safety concerns; and passenger information. Many respondents commented positively on METRO bus operators.

Title VI

Title VI is a process that identifies the impact of significant/major service changes on low-income and minority communities, to determine whether these impacts either create a disparate impact on minority communities or a disproportionate burden on low-income populations. The Federal Transit Administration (FTA) requires a detailed equity analysis of service and fare changes for transit agencies with 50 or more fixed route vehicles in peak service in large urbanized areas (over 200,000 in population). METRO does not operate in a large urbanized area; therefore, FTA's requirements for analyzing major service and fare changes under Title VI do not apply to METRO's service and fare changes. Instead, METRO is encouraged to evaluate significant system-wide service and fare changes and proposed improvements at the planning and programming stages to determine whether these changes have a discriminatory impact on minority and low-income individuals.

The Reimagine METRO Draft September 2024 Network Report analyzes in detail how many people are affected by the proposed changes to service on weekdays in the daytime, weekday evenings, weekend daytimes, and weekend evenings. The analysis considers total population in comparison to low income and minority individuals, and finally jobs. In general, the draft plan would more than double the amount of people living within a ½ mile of service that comes every 15-minutes or better, with greater increases for low income and minority individuals. The plan would also enable the average resident to reach 19% more jobs within 45 minutes, with slightly lower job access increases for low-income and minority individuals, since greater concentrations of low-income and minority individuals live in south County farther from job centers to the north. More detail can be found in the METRO Draft September 2024 Network Report presented to the Board in February.

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Phase 2 Service Proposal Recommendation

Implementation of the full Phase 2 package relies on state funding to increase countywide service, continued progress in hiring and training new bus operators, the availability of a UCSC layover location and additional UCSC funding to increase campus-oriented service. METRO has secured state funding for increased service and has nearly completed the process of hiring and training the bus operators needed to operate that service. However, METRO cannot control the outcome of discussions with UCSC that pertain to securing a layover location and additional operating funds. The draft Phase 2 map envisions METRO operating twice the campus loop service that it does today on a fleet of vehicles that would be majority high-capacity articulated buses and, in the near future, entirely zero-emission. This added campus-oriented service comes at a cost that is not covered by the increase in state funding.

As a result, the project team is proposing two service plans:

- Scenario A includes a UCSC layover and additional funding
- Scenario B is feasible without new resources from UCSC

Both scenarios incorporate the feedback received over the two months of public outreach and include the following changes from the Draft Plan:

- Route 1 is maintained from Watsonville to Downtown Santa Cruz (Route 18 stays separate from Route 1).
- More service on Route 17. Every 30 minutes from Santa Cruz, every 60 minutes from Scotts Valley.
- Direct service to Capitola Mall and Dominican Hospital from most of Watsonville and Santa Cruz.
- Route 15 restored to UCSC (Route 20 continues to serve all UCSC main campus).

Staff recommends the Board adopt Scenario B as the preferred service alternative, pending future discussions with UCSC administrators around Scenario A. If the Board approves this recommendation, staff and the project team will develop schedules and prepare for a major service change in June.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This item aligns with the following Strategic Priorities:

- Service Quality and Delivery
- Strategic Alliances and Community Outreach
- Financial Stability, Stewardship & Accountability

V. FINANCIAL CONSIDERATIONS/IMPACT

The Phase 2 Scenario B service plan is a roughly 50 percent increase over baseline conditions (i.e. pre-Reimagine METRO Phase 1) and would require up to

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55 additional operators over today. Implementing Phase 2 could incur up to \$9 million per year in additional operating expense (note: the planning level assumptions used to arrive at this number are conservative and assume 1,362 average revenue hours per operator per year and include a 5 percent contingency; the exact operator requirement will be determined during the scheduling process).

To cover this increase in operating expense, staff plans to use \$28.3 million in newly authorized transit operating funds allocated to METRO in the State of California's FY23-24 budget through the Transit and Intercity Rail Capital Program (TIRCP) and Zero-Emission Transit Capital (ZETC) Program. These funds are being made available to transit agencies to cover operating expenses from either operating deficits or through the implementation of ridership recovery plans. METRO is in a unique position to take advantage of the latter due to the timing of implementation of its Reimagine METRO service improvement plan. While these are one-time funds, they can be spread over the next three fiscal years and are adequate to cover the operating gap needed to implement Phase 2. In addition, METRO would not be able to take full advantage of the newly available funding without the implementation of a ridership recovery plan.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

The Board could direct staff to consider another combination of service options that differs from the staff recommended Phase 2 Scenario B. Staff does not recommend this option, as creating an alternative service plan at this stage would delay implementation beyond the Summer and Fall 2024 service change, and potentially jeopardize METRO's ability to take full advantage of the new TIRCP/ZETC funding.

VIII. ATTACHMENTS


- Attachment A:** Reimagine METRO Phase 2 Board Update Presentation and Recommended Alternative
- Attachment B:** Summary of Public Outreach
- Attachment C:** Reimagine METRO Draft September 2024 Network Report

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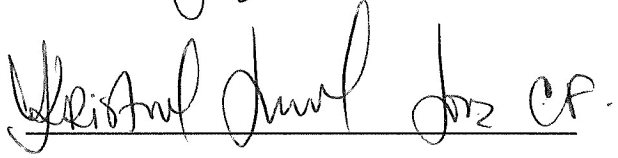
Board of Directors
March 22, 2024
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IX. APPROVALS


John Urgo, Planning &
Development Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Daniel Zaragoza,
Interim CEO/General Manager



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Approval of Title VI Program by Governing Entity The recipient must provide a copy of board meeting minutes, resolutions, or other appropriate documentation showing the board of directors or appropriate governing entity or official(s) responsible for policy decisions has reviewed and approved the Title VI Program. The approval must occur prior to submission to the FTA.

Insert signed Board memo and resolution here.

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DATE: March 28, 2025

TO: Board of Directors

FROM: Chuck Farmer, Chief Financial Officer

**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK AND ACH
JOURNAL DETAIL FOR THE MONTH OF FEBRUARY 2025**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the preliminary approved Check and ACH Journal Detail for the Month of February 2025

II. SUMMARY

- This staff report provides the Board of Directors (Board) with a preliminary approved Check and ACH Journal Detail for the Month of February 2025.
- The Finance Department is submitting the Check and ACH Journal for Board acceptance and filing.

III. DISCUSSION/BACKGROUND

This preliminary approved Check and ACH Journal Detail provides the Board with a listing of the vendors and amounts paid out on a Monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the Month of February 2025 have been processed, the checks or ACH have been issued and signed by the Deputy Finance Director.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report aligns to METRO's Financial Stability, Stewardship & Accountability strategic plan.

V. FINANCIAL CONSIDERATIONS/IMPACT

The Check and ACH Journal represents the invoices paid in February 2025 for Board review, agency disclosure and transparency.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

None.

VIII. ATTACHMENTS

Attachment A: Check and ACH Journal Detail for the Month of February 2025

Prepared by: Holly Alcorn, Accounting Specialist

IX. APPROVALS

Chuck Farmer, CFO



A handwritten signature in black ink, appearing to read "C. Farmer", written over a horizontal line.

Corey Aldridge, CEO/General Manager



A handwritten signature in black ink, appearing to read "Corey Aldridge", written over a horizontal line.

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FEBRUARY 2025 CHECK PAYMENTS

Check Number	Payment Date	Payment Amount	Payee	Line Item Description
93148	2/4/2025	131.60	AAA BUSINESS SUPPLIES DBA: PALAC	Brother FAX-2840 Toner Cartridge - High Yield - made by Brother [2600 Pages]
93149	2/4/2025	32,250.12	CLEAN ENERGY	INV CE12750782 FUEL DELIVERY 1/21/24 INV CE12750781 FUEL DELIVERY 1/17/25 INV CE12750780 FUEL DELIVERY 1/15/25 INV 12271 - MONTHLY LANDSCAPING ALL LOCATIONS Temp help in the planning department Temp help in the planning department For marketing interns. WeekendDate: 12/22/2024 For marketing interns. WeekendDate: 1/19/2025 For marketing interns. WeekendDate: 1/26/2025 INV 26134999 FUEL DELIVERY 1/14/25 Production planning, content and design for Spring Headways; project management and client communication Crystal award for Larry Pageler Crystal award for Isaac Holly. Award needed by January 28. Professional Services related to Provision of Temporary Staffing Services (for Workday) ANNUAL SPPCC TRAINING FOR FACILITIES TEAM 01/30/25 Pre emp Quest Invoices for Client Number 15047645 01/30/25 Prof & Tech Quest Invoices for Client Number 15047645 FY24 CONSULTING AND REPORTING SERVICES INV 96252085 / QUARTERLY SERVICE COMPLETED 1/15/25 / WO# 225318 12/24 W/C Replenish ACCT 027-01972-004 / VER ACCT 027-02100-016 / SBF ACCT 027-02741-001 / MULTI BUS STOPS ACCT 027-07507-000 / MMF IRRIGATION ACCT 027-01973-001 / MMF ACCT 027-02080-21 / OPS INV 83129 MONTHLY SHRED FOR ALL LOCATIONS Service Pickup 1/17 INV 83005 - MONTHLY SHRED WTC Temporary help - Carolee Curtin Santa Cruz Staffing FY25 BPO for Temporary Work - 1300 INV 306288-3 / WO# 225206 - SVT REPAIR CSR Benavizes - Week Ending 1/26/25 INV 1334 / WO# 225120 / CARPET CLEANING - VER COMPLETED 12/7/24 INV 1335 / WO# 225317 / CARPET CLEANING PRC COMPLETED 11/8/24 FLUID DIESEL EXHAUST ENVIRONMENTAL SURCHARGE FUEL SURCHARGE CA OIL RECYCLING FEE Santa Cruz Metro Bus Operator Patches (#851-900 x 8pcs per number) Santa Cruz Metro Operator Patches Please see attached sheet for Patch # and quantities. SHIPPING Employee anniversary gift for Marc Krovetz VEHICLE REPAIR PARTS INV 463735 / WO# 225245 - FIELD INV 463617 / WO# 330857 / VEH# 2602 INV 463747 - HOSE ASSEMBLY
93150	2/4/2025	3,400.00	COASTAL LANDSCAPING INC.	
93151	2/4/2025	10,518.19	EMPLOYNET INC	
93152	2/4/2025	21,412.54	MANSFIELD OIL CO OF GAINSVILLE	
93153	2/4/2025	2,450.00	MILLER MAXFIELD INC	
93154	2/4/2025	395.10	NIDAL HALABI & NADA ALGHARIB	
93155	2/4/2025	6,400.00	OXFORD GLOBAL RESOURCES LLC	
93156	2/4/2025	2,362.50	PACIFIC CREST ENGINEERING INC	
93157	2/4/2025	641.35	QUEST DIAGNOSTIC INC.	
93158	2/4/2025	1,715.20	RIDGELINE MUNICIPAL STRATEGIES L	
93159	2/4/2025	5,419.22	SAFETY-KLEEN SYSTEMS INC	
93160	2/4/2025	46,487.32	SANTA CRUZ METRO TRANSIT W/C	
93161	2/4/2025	9,781.99	SANTA CRUZ MUNICIPAL UTILITIES	
93162	2/4/2025	350.00	SANTA CRUZ RECORDS MINGMT INC	
93163	2/4/2025	2,623.00	SANTA CRUZ STAFFING, LLC	
93164	2/4/2025	192.04	SCARBOROUGH LBR & BLDG SUPPLY	
93165	2/4/2025	911.40	SLINGSHOT CONNECTIONS LLC	
93166	2/4/2025	2,200.00	SONIA MENDEZ-PACHECO	
93167	2/4/2025	5,384.64	SOUTHERN COUNTIES LUBRICANTS L	
93168	2/4/2025	4,369.59	T. Y. CUSTOM DESIGN, INC.	
93169	2/4/2025	240.14	TERRIBERRY CO., LLC	
93170	2/4/2025	22,111.94	THE AFTERMARKET PARTS CO LLC	
93171	2/4/2025	1,060.90	THE HOSE SHOP, INC	

Attachment A

93172	2/4/2025	31.33	UNITED PARCEL SERVICE	INV W896X0045 - UPS PICK UPS
93173	2/4/2025	1,633.62	US BANK NATIONAL ASSOCIATION	Blanket purchase order: Lease service for Toshiba printer/copiers 12/25/2024-01/25/2025 CONTRACT BILLING CONTRACT #500-0723324-000
93174	2/4/2025	7,275.86	VALLEY POWER SYSTEMS NORTH, INC	FILTER, FUEL(JD 8.1L)
93175	2/4/2025	5,233.74	VERIZON WIRELESS	INV 6104217645 / ACCT 342570846-00001 / BUS WIFI
93176	2/6/2025	500.00	Angel Mendoza (1660)	REIMBURSEMENT
93177	2/6/2025	135.00	Christopher Tingley (1381)	REIMBURSEMENT
93178	2/6/2025	802.10	Chuck Farmer (1249)	REIMBURSEMENT
93179	2/6/2025	273.26	Chuck Farmer (1249)	REIMBURSEMENT
93180	2/6/2025	469.62	Dawn Crummie (1150)	REIMBURSEMENT
93181	2/6/2025	758.70	Derek Toups (1517)	REIMBURSEMENT
93182	2/6/2025	634.76	Donna Bauer (1085)	REIMBURSEMENT
93183	2/6/2025	68.00	Ed Davidson (Retired) (789)	REIMBURSEMENT
93184	2/6/2025	150.00	Edgardo Villalobos (916)	REIMBURSEMENT
93185	2/6/2025	1,100.00	Eduardo Montesino (584)	REIMBURSEMENT
93186	2/6/2025	250.00	Francisco Ponce Ruelas (1314)	REIMBURSEMENT
93187	2/6/2025	513.19	Greg Strecker (1518)	REIMBURSEMENT
93188	2/6/2025	150.00	Jon Bartholomew (693)	REIMBURSEMENT
93189	2/6/2025	125.00	Jorge Venegas Delgado (1337)	REIMBURSEMENT
93190	2/6/2025	250.00	Luis Abundez Camacho (1035)	REIMBURSEMENT
93191	2/6/2025	954.53	Margo Ross (1238)	REIMBURSEMENT
93192	2/6/2025	3,355.00	Monik Deifin (1045)	REIMBURSEMENT
93193	2/6/2025	165.26	Suzie Mistry (1400)	REIMBURSEMENT
93194	2/6/2025	6,146.59	4IMPRINT, INC.	Set Up Charge(School Kit) Set Up Charge(Coloring Book) Set Up Charge(Sunglasses) SET UP Charge(Bubbles) School Kits: Coloring Books Sunglasses Bubbles- 2 oz
93195	2/6/2025	180.89	AMAZON CAPITAL SERVICES, INC.	February 2025 Monthly Fees
93196	2/6/2025	4,465.00	A THENS INSURANCE SERVICE INC	INV CE12711673 - S/C 4/29/24 SBF
93197	2/6/2025	347.76	CLEAN ENERGY	INV CE12711641 - S/C 4/29/24 SBF
93198	2/6/2025	19,183.46	HARTFORD LIFE AND ACCIDENT INS	1/2025 LTD POLICY #GLT764002 1/2025 LIFE & AD&D POLICY #GLT764002
93199	2/6/2025	658.50	LUMINATOR TECH GROUP GLOBAL,	CAMERA, EXTERIOR 100
93200	2/6/2025	29,607.32	PACIFIC GAS & ELECTRIC	ACCT 0779678254-3/ CHARGING STATION OPS ACCT 1011505081-6 / GAS & ELECTRIC FOR OPS
93201	2/6/2025	105,437.80	SELF INSURED SERVICES COMPANY	1/2025 RETIREE & COBRA DENTAL 1/2025 DENTAL 1/2025 RETIREE & COBRA VISION 1/2025 VISION 2/2025 RETIREE & COBRA DENTAL 2/2025 DENTAL 2/2025 RETIREE & COBRA VISION 2/2025 VISION
93202	2/6/2025	19,780.86	U.S. BANK - CAL-CARD	Registration for Brandon Freeman for the Fall 2024 Transit Management Certificate - University of the Pacific
93203	2/10/2025	0.00	ZK TECHNOLOGY LLC	Contract Blanket for Timeclocks in connection with Workday implementation
93204	2/12/2025	1,884.83	FRANCHISE TAX BOARD	ID: 1102280612 ID: 1216117092 ID: 2120138432 ID: JK-336-1395
93205	2/12/2025	333.63	POST LAKE LENDING INC	URIBE, D REF #24P-EEA-63BC
93206	2/12/2025	3,979.98	SEIU LOCAL 521	1ST FEBRUARY 2025
93207	2/12/2025	16,304.67	SMART-TRANSPORTATION DIVISION	1ST FEBRUARY 2025
93208	2/12/2025	138.13	U.S. DEPARTMENT OF THE TREASURY	TRACKING #WG2647455

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93209	2/12/2025	2,644.53	HARTFORD LIFE AND ACCIDENT INS	AD&D - VOLUNTARY LIFE
93210	2/12/2025	2,895.79	SPORTWORKS GLOBAL LLC	HOUSING,ARM OUTSIDE
				HOOK,INSIDE
				KIT,SUPPORT ARM SPRING
				HOUSING,ARM INSIDE
				KIT,MAGNET
				KIT,TRAVEL STOP
				KIT,PIVOT BOLT
				QUADRANT
				PLATE,PIVOT
				HOUSING,ARM MIDDLE
				HOOK,SUPPORT ARM OUTER
				HOOK,SUPPORT ARM INNER
93211	2/14/2025	3,642.68	72 HOUR LLC	INV 293900 /VEH# NR2050 / WO# 331823
93212	2/14/2025	55.22	AAA BUSINESS SUPPLIES DBA: PALA	Erasable Vertical/Horizontal Wall Planner, 24X36 White/Blue/Red Sheets, 12-Month (Jan to Dec); 2025
93213	2/14/2025	3,797.61	ABC BUS INC	AAAGPM26-28
				CHAMBER,BRK.FRT.R/S(1782)
				CHAMBER,BRK.FRT.C/S(1782)
				CHAMBER,BRK.REAR(1782)
				REGULATOR,VOLTAGE(24V)
				TENSIONER,BELT ALT.(8.3/8.9)
				MOTOR,MIRROR C/S
				FILTER,P/S LOW FLOOR
93214	2/14/2025	14,967.25	ADARIDE.COM LLC	01/2025 Paratransit Eligibility Certification Program Services
93215	2/14/2025	1,500.00	ALLDATA LLC	ALLDATA REPAIR SUBSCRIPTION 04/04/25-04/04/26 ACCT#831-429-6218/100691113
93216	2/14/2025	2,753.60	ALWAYS UNDER PRESSURE	INV 102760 - S/C 1/6 TO INSPECT COIL
				INV 102888 - S/C TO INSTALL NEW COIL MMF
				PUMP, AQUATEC, 12V, 4.9 GPM; DDP 550
				VAC MOTOR, 120V, 5.7, 3ST
93217	2/14/2025	181.35	AMAZON CAPITAL SERVICES, INC.	INV 22976040 / ACCT 9391060726 / PT TO PT2
93218	2/14/2025	1,990.16	AT&T	INV 23005084 / ACCT 9391051148 / INTERNET FOR DISTRICT
				Invoice #31833 for services for January 2025
93219	2/14/2025	28,168.00	AVAAP USA LLC	INV A70339 / SMOG CHECK VEH# PC2404 / WO# 330800
93220	2/14/2025	66.75	CAPDEPON, KATHERINE	Federal legislative services for January 2025
93221	2/14/2025	6,643.00	CFM STRATEGIC COMMUNICATIONS IN	INV 5252042502 FIRST AID KIT RESTOCK - WTC
93222	2/14/2025	242.96	CINTAS CORPORATION NO.2	INV 5251532701 - FIRST AID KIT RESTOCK CEC
93223	2/14/2025	2,031.76	CITY OF SANTA CRUZ-FINANCE DEP	MAR 25 RENT FRONT ST
93224	2/14/2025	548.28	CITY OF SCOTT'S VALLEY	ACCT 100-0001626-001 / SVT SEWER
				INV 4938 - 2025 ANNUAL ALARM BILLING
93225	2/14/2025	998.73	CLAREMONT EAP	2/2025 EAP
93226	2/14/2025	3,659.88	CLASSIC GRAPHICS	INV 49506 / VEH# NR9023 / WO# 314854
93227	2/14/2025	59,055.72	CLEAN ENERGY	INV CEW12752722 - REPAIR MOTOR SLIDE
				INV CE12755552 - DELIVERED 1/24/25
				INV CE12755549 - DELIVERED 1/29/25
				INV CE12755550 - DELIVERED 1/31/25
				INV CE12755551 - DELIVERED 1/27/25
				INV CE12755553 - DELIVERED 1/22/25
93228	2/14/2025	419.96	COAST PAPER & SUPPLY INC.	INV 702806 - CLEANING SUPPLIES
				INV 702622 - CLEANING SUPPLIES
				ENDUST 15.5 OZ.(61196291)
93229	2/14/2025	635.00	COMMUNITY TELEVISION OF	Regular Board meeting coverage on December 20, 2024
93230	2/14/2025	5,518.00	CROSSLINE SUPPLY, LLC	COIL,IGNITION(8.9)(005310990)
				TRAVEL, TRAINING, OFFICE SUPPLIES
93231	2/14/2025	165.25	CRYSTAL SPRINGS WATER CO.	INV 496778 WATER DELIVERY FOR FRONT ST
				INV 500150 WATER DELIVERY FOR FRONT ST
				INV 509297 WATER DELIVERY FOR FRONT ST
				INV 512268 MONTHLY SERVICE FEE

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93232	2/14/2025	810.00	CUMMINS, INC	QUICK SERVE ONLINE KIT (QSOL, CST) / QUOTE RFQ-018419 SUBSCRIPTION AS DETAILED
93233	2/14/2025	2,491.65	D & G SANITATION	INV 311825 - PORTA POTTY, WASH STATIONS, SERVICE
93234	2/14/2025	3,165.00	DOCTORS ON DUTY MEDICAL	INV 311824 - PORTA POTTY, WASH STATION, SERVICE Dec 2024 DMV Physicals- HR Dec 2024 Random-HR Service date 12/20/24
93235	2/14/2025	9,042.59	EAST BAY TIRE CO.	DMV PHYSICAL DECEMBER 2024 TIRES
93236	2/14/2025	6,445.00	EDWARD HERD AND RODNEY HERD	REPAIR THE FRONT GATE ENTRANCE AT PNR AS DETAILED ON QUOTE - COMPLETED 1/10/25 REPAIR ON SIDE GATE AT PNR LOT AS DETAILED ON ATTACHED QUOTE
93237	2/14/2025	6,371.55	EMPLOYNET INC	W/E 1/5/2025 Planning W/E 12/22/2024 Planning W/E 11/24/2024 Planning
93238	2/14/2025	1,130.50	FASTENAL COMPANY INC	INV 925423 - RAMON PADILLA WEEK ENDING 1/26/25 For marketing interns. WeekendDate: 2/2/2025
				W/E 02/02/2025 GRANTS/PLANNING
				GLOVES,NITRILE EXTRA LARGE
				GLOVES,NITRILE LARGE
				KIMBALL MIDWEST PIPE SEALANT
				BATTERY
				GLASS CLEANER
				KIMBALL MIDWEST SILICONE LUBRICANT
				GLOVES,NITRILE MEDIUM
93239	2/14/2025	114.85	FEDEX OFFICE	WTC Lane 3 Singage reprint, someone stole the original signs
93240	2/14/2025	13,535.42	FLYERS ENERGY, LLC	INV CFS-4140683 - FUEL FOR PC VEHICLES INV CFS-4140682 FUEL FOR STAFF VEHICLES
93241	2/14/2025	15,000.00	FREEDOM ASSOCIATES, LLC	MARCH 25 RENT
93242	2/14/2025	12,734.87	GARDA CL WEST, INC.	02/2025 SERVICES
93243	2/14/2025	727.77	GRAINGER	SKF AUTOMATIC LUBRICATOR
93244	2/14/2025	1,020.61	GREENWASTE RECOVERY, INC.	INV 7945095 / ACCT 041866 / PRC INV 7984544 / ACCT 040712 / SVT
93245	2/14/2025	643.26	JOBBERS EQUIPMENT WAREHOUSE	METER, COOLANT DISP.(ELECTRIC) TRAVEL, TRAINING, OFFICE SUPPLIES
93246	2/14/2025	16,603.08	KELLEY'S SERVICE INC.	VEHICLE REPAIR PARTS
93247	2/14/2025	175.53	KIMBALL MIDWEST	INV 102880688 MISC N/R PARTS
93248	2/14/2025	11,218.50	KJRB, INC.	INV 25-78744 - VEH# 4205 / WO# 329642 INV 25-78238 - VEH# 2210 / WO# 331855
				INV 25-78709 / WO# 225253 - BUS SHELTERS INSTALL COMPLETED 1/25/25
				INV 25-78665 / WO# 225253 - BUS SHELTER INSTALL COMPLETED 1/22/25
				INV 25-79096 / WO# 225253 / BUS SHELTERS
				INV 25-78966 / WO# 225253 / BUS SHELTERS
				INV 25-78906 / WO# 225253 / BUS SHELTERS
				INV 25-78754 / WO# 225253 / BUS SHELTER INSTALL
93249	2/14/2025	1,265.40	LAW OFFICES OF MARIE F. SANG	CL#16007999 CL#22000654
93250	2/14/2025	60,784.14	MAINTSTAR	04/06/2025-04/05/2026 Maintstar Annual KPI Dashboard Hosting and Support 04/06/2025-04/05/2026 Maintstar Annual Hosting AWS Server
93251	2/14/2025	20,548.58	MANSFIELD OIL CO OF GAINSVILLE	04/06/2025-04/05/2026 Maintstar Annual Support
93252	2/14/2025	2,512.69	MGP XI REIT, LLC	INV 26199694 FUEL DELIVERY 2/3/25 MAR 25 LEASE
93253	2/14/2025	1,300.00	MICHAEL E BAILEY	01/2025 CONTINUED BUDGET DEVELOPMENT
93254	2/14/2025	301.59	MID VALLEY SUPPLY INC.	LYSOL CRISP LINEN AEROSOL 19 OZ.(74828)
93255	2/14/2025	1,186.16	MISSION UNIFORM	Uniforms, Linen & Laundry Services service date 2/3/25
				INV 523127935 - VSW TOWELS
				INV 523127937 - SHOP UNIFORMS
				INV 523185538 - VSW TOWELS
				INV 523183083 - EMBLEMS

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93255	45702	1186.16	MISSION UNIFORM	INV 523185540 - SHOP UNIFORMS Towels. \$23.50 weekly.
93256	2/14/2025	155.34	MODEL 1 COMMERCIAL VEHICLES INC	HANDLE, LOCKING WITH KEYS
93257	2/14/2025	907.48	MOHAWK MFG. & SUPPLY CO.	FILTER, HEATER/DEFROSTER(4200/1900) VALVE, LEVELING(LF) GASKET, COVER HUB RR (1014-1594) TREADLE, BRAKE(511-1491) INV SH69150 /VEH# PC4623 /WO# 329213 ACCT 8921272971-2 / SVT, WTC, PNR KIT, PURGUARD MAINT. (854-855) LABOR TO REPAIR BIKE RACK INV 1116098 - MONTHLY PEST CONTROL WTC TRANSIT INV 1116074 - MONTHLY PEST CONTROL WTC MARKET INV 1115852 - MONTHLY PEST CONTROL MMF INV 1115856 / MONTHLY PEST CONTROL / OPS PARKING INV 1115860 / MONTHLY PEST CONTROL / OPS CREEK Microsoft Intune Software License Renewal 12/25/2024-01/24/2025 CONTRACT USAGE CONTRACT# CT4236-01 ACCT# SC24 Admin. postage meter for January 2025 Leasing of Admin postage meter 02/28/25 to 05/27/25 ACCT#00364115 OFS-001 Vehicle Condition Sheet only needs 2 parts OFS-67REQUEST FOR ADDITIONAL PAY2 PART CARBONLESS4.25X5.5QTY 20,000 OFS-300 ARTIC CONDITION SHEETWHITE FLEETYELLOW - OPERATIONS CARBONLESS 5.5X8.5QTY 500 OFS COPIER 02/01/2025-02/28/2025 INV KAG130 / SCRUBBER 704 / ANNUAL PM INV KAG131 / SCRUBBER 700 ANNUAL PM INV KAG132 / SCRUBBER 701 / ANNUAL PM INV 17780 - CLOUD HOSTED SERVER, SOFTWARE, AND SUPPORT THROUGH 02/27/25-02/26/26 INV 17781 HDW MAINTENANCE ADN SUPPORT AGREEMENT 02/27/25-02/28/26 3MillID ISO Thin Composite Prox Cards - 26-Bit S&H to be taxed Expense SAT TRAVEL, TRAINING, OFFICE SUPPLIES Temporary help - Carolee Curtin CSR Zuniga - Week Ending 2/2/25 CSR Zuniga - Week Ending 2/9/25 Legislative representation for February 2025 CSR Benavidez - Week Ending 2/2/25 CSR Benavides - Week Ending 2/9/2025 2024 CAM RECON TRUE-UP MAR 25 RENT CAM ADJUSTMENT TRAVEL TRAINING AND OFFICE SUPPLIES Contract Blanket for Timeclocks in connection with Workday implementation OR INV DATE 06/06/24 PO # 24-3158 A INV 223949 - TOW DATE 11/8/24 INV 23037984 / ACCT 9391060728 - PT TO PT1 DECAL, FLEET NUMBER (WHITE) DECAL, FLEET NUMBER (BLACK) Task Order No. 1009Brand Refresh. Services Rendered - 1/1/25 - 1/31/25 Task Order No. 1010Organic Social Media. Services Rendered - 1/1/25 - 1/31/25 Task Order No. 1007Santa Cruz METRO Website Redesign. Services Rendered - 1/1/25 - 1/31/25 Task Order No. 1008Miscellaneous Campaigns. Services Rendered - 11/1/24 - 11/30/24 Task Order No. 1008Miscellaneous Campaigns. Services Rendered - 12/1/24 - 12/31/24 Task Order No. 1008Miscellaneous Campaigns. Services Rendered - 1/1/25 - 1/31/25 VEHICLE REPAIR PARTS W/E 2/2/25 HR
93258	2/14/2025	1,718.88	NVB EQUIPMENT, INC.	
93259	2/14/2025	3,617.98	PACIFIC GAS & ELECTRIC	
93260	2/14/2025	1,256.09	PACIFIC TRUCK PARTS, INC.	
93261	2/14/2025	156.00	PHILIP J CROUCH	
93262	2/14/2025	831.50	PIED PIPER EXTERMINATORS, INC.	
93263	2/14/2025	4,290.00	PORTOLA SYSTEMS, INC.	
93264	2/14/2025	86.05	POWER BUSINESS TECHNOLOGY LLC	
93265	2/14/2025	1,000.00	QUADIENT FINANCE USA INC	
93266	2/14/2025	476.34	QUADIENT LEASING USA, INC.	
93267	2/14/2025	2,973.13	RANDY WEST	
93268	2/14/2025	121.65	RICOH USA, INC CA	
93269	2/14/2025	700.29	RJMS CORPORATION	
93270	2/14/2025	16,510.00	S & A SYSTEMS, INC	
93271	2/14/2025	427.99	SAFE-CARD ID SERVICES, INC	
93272	2/14/2025	3,756.50	SANTA CRUZ STAFFING, LLC	
93273	2/14/2025	5,700.00	SHAW YODER ANTWIH	
93274	2/14/2025	2,116.80	SLINGSHOT CONNECTIONS LLC	
93275	2/14/2025	10,163.56	SOQUEL III ASSOCIATES	
93276	2/14/2025	5,507.25	U.S. BANK - CAL-CARD	
93277	2/14/2025	14,116.97	ZK TECHNOLOGY LLC	
93278	2/19/2025	44.61	AAA BUSINESS SUPPLIES DBA: PALAC	
93279	2/19/2025	1,402.50	ACTION TOWING & ROAD SVC CORP	
93280	2/19/2025	1,209.22	AMAZON CAPITAL SERVICES, INC.	
93281	2/19/2025	1,142.66	A T&T	
93282	2/19/2025	246.94	CATTO'S GRAPHICS, INC.	
93283	2/19/2025	30,010.63	CELTIS VENTURES, INC.	
93284	2/19/2025	20,391.84	CUMMINS, INC	
93285	2/19/2025	1,280.00	EXPRESS SERVICES INC	

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93286	2/19/2025	49,637.20	FLEET MAINTENANCE CONSULTING IN	INSPECTION SERVICES FOR 53 HYDROGEN BUSES AS DETAILED ON THE INVOICE 257 - FEBRUARY 2025
93287	2/19/2025	6,319.95	GILLIG LLC	INSPECTION SERVICES FOR 53 HYDROGEN BUSES AS DETAILED ON THE INVOICE 255 - JANUARY 2025
				FILTER, EVAP (GBEB)
				SENSOR, COOLANT LEVEL
				INDICATOR, LOOSE WHEEL NUT
				LAMP, AMBER
				FIRST AID KIT
				KIT, BRAKE FRONT (4200/1900)
				82-26911-000
				SENSOR, ABS F/R (854)
				KIT, FILTER SPINNER (4201-4210)
				LAMP, LOW BEAM (LED)
				FAN, DASH (4200/1900)
				SWITCH, AIR VALVE (GILLIG)
				GASKET, CAP HYD. (1900-4200)
				CREDIT MEMO 5059062 FOR INV 41253260
				INV 41261055 / PO1001083 - BRAKE KIT
93288	2/19/2025	1,412.05	GRAINGER	RIVET, HINGE CLOSEOUT
				BRAUN POWER LUBE
				Rubber Boot, Men's, 11, Knee, Black, PR
				INV 9382206259 - POWER OUTLET
				INV 9382019702 - COATED GLOVES
				associated equipment system tester, battery tester with digital display
				INV 9386630241 / VEH# 2214 / WO# 332317
				INV 9383745982 / UTILITY CART AND WHEELS
				GLOVES, STRING KNIT XL
				GLOVES, STRING KNIT SM
				Rubber Boot, Men's 10, Knee, Black, PR
				Rubber Boot, Men's, 9, Knee, Black, PR
93289	2/19/2025	1,116.18	J.J.R ENTERPRISES, INC.	HP PRINTER EQUIP#150521 ACCT#SC165
93290	2/19/2025	1,250.91	LES IMAGES TURBO INC.	ORG INV DATE 07/26/2024 HP TONER EQUIP#72351 ACCT#SC165
93291	2/19/2025	5,600.00	OXFORD GLOBAL RESOURCES LLC	INV 128949 WRAP REPAIR ON BUS 11019
93292	2/19/2025	15.95	POWER BUSINESS TECHNOLOGY LLC	W/E 01/24/2025 IT TEMP
93293	2/19/2025	71,812.19	SANTA CRUZ METRO TRANSIT W/C	BLACK TONER EQUIP:PB13800 ACCT#SC24
93294	2/19/2025	226.82	SANTA CRUZ MUNICIPAL UTILITIES	01/25 W/C Replenish
				ACCT 027-07557-001 / SBF IRRIGATION
				ACCT 027-01970-005 / VER IRRIGATION
93295	2/19/2025	5,726.41	SANTA CRUZ STAFFING, LLC	W/E 01/26/2025 CURTIN,C 22.50HRS
				W/E 02/02/2025 CURTAIN,C 16.00HRS
				W/E 02/09/2024 CURTIN,C 26.0HRS
				CSR Zuniga - Week Ending 2/16/25
93296	2/19/2025	2,301.49	SPX TECHNOLOGIES, INC.	SWITCH, LOCKBAR BYPASS
				BRACKET, OCU TOP MOUNT
				BRACKET, OCU BOTTOM MOUNT
				LEVER, DOOR SWITCH
				SENSOR, OPTICAL
93297	2/19/2025	1,790.25	STEAM CLEANERS LLC	LABOR
				TRAVEL, TRAINING, OFFICE SUPPLIES
				TRAVEL
93298	2/19/2025	200.00	TAPIA'S UPHOLSTERY	MISC PARTS TO INSTALL SOAP INJECTOR, SOLENOID VALVE, AND WATER REGULATOR
93299	2/19/2025	308.27	TERRYBERRY CO., LLC	INV 4207 - BUS SEAT UPHOLSTERY
				Employee anniversary gift for Monik Delfin
				Employee anniversary gift for Luis Abundez
93300	2/19/2025	4,701.79	TOM LOPES DISTRIBUTING, INC	GEAR LUBRICANT (80W-90)
93301	2/19/2025	471.03	U.S. BANK - CAL-CARD	5971 11-22-24 STMT LATE FEE
93302	2/19/2025	1,056.00	VERITECH, INC.	TRAVEL, TRAINING, OFFICE SUPPLIES
				SENSOR, COOLANT SURGE (1782/4200)
93303	2/19/2025	1,112.67	VERIZON WIRELESS	01/02-02/01/2025 Safety/Risk Management Account # 342484617-00001

Attachment A

93303	45707	1112.67	VERIZON WIRELESS	INV 6104914351 / ACCT 342620939-00001 / FAC TABLETS INV 6104950579 / ACCT 542620720-00001 / FLEET TABLETS CS Tablets 1/2/25-2/1/25 Marketing Tablets 1/2/25-2/1/25 01-02-25-02-01-25 TABLET OPS REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT For media services/January 2025 INV 63-0820927 / SOCKETS / WO# 225287 INV 63-0820543 / SOCKETS / WO# 225287 INV 63-0818974 / MISC PARTS FOR BUS SHELTERS INV 63-0819451 / MISC ITEMS FOR BUS SHELTERS INV 63-0820315 / COAT HANGERS / CAP INV 63-0819410 / WASHERS & RIVETS / FIELD INV 63-0820346 / TAPE, LIGHT / FIELD INV 63-0821374 / BOLTS / WTC INV 63-0820442 / CUSTODIAL SUPPLIES INV 63-0819841 / BIT, SCREW / WTC INV 63-0821498 / PADLOCKS / FIELD INV 63-0821336 / HOG RINGS / PNR INV 110 / SERVICE CALL 1/31/25 FOR REPAIR CS Soquel/Front Parking Garage March 2025 Permits Legal Services Rendered- 01/01/25-01/22/25 TUBE, CRANKCASE BREATHER(L9N) January 2025 Jan 2025 DMV Physicals - HR Jan 2025 Random-HR DMV PHYSICAL EXAMS - JANUARY 2025 Anthony Frey - Physical DMV PHYSICAL - MICHAEL DIAZ GARZA / VISIT 1914 POLY "BUS PASS" REPAIR FENCE ALONG RIVER AT OPS AS DETAILED IN ATTACHED QUOTE WD 2/14/2025 Planning For marketing interns. WeekendDate: 2/9/2025 INV 926343 - RAMON PADILLA / WEEK ENDING 2/9/25 INV 925881 - RAMON PADILLA WEEK ENDING 2/2/25 W/E 12/22/24 HR W/E 12/29/24 HR W/E 01/05/25 HR W/E 01/12/25 HR W/E 01/19/25 HR W/E 1/26/25 HR W/E 2/9/25 HR INV 5768416 / SVT / WO# 225366 Security services at all locations for January 2025 INV CFS-4159419 / FUEL FOR PC VEH INV CFS-4159418 / FUEL FOR STAFF VEH 02/13-03/12/2025 SKYLINE TO OCEAN INV 141220 / INSPECTION COMPLETED 1/27/25 / OPS INV 9385202388 / HEX SCREWS / FIELD INV 9384886678 / HEX SCREWS / FIELD Charles Higbee TRO Matter # 032117.006047 Employee Benefits Matter # 032117.006001 Hydrogen Bus and Facility Project Matter # 032117.004004 Leo Herrera TRO Matter # 032117.006046
93304	2/12/2025	98.00	ALEJANDRO LOPEZ	
93305	2/12/2025	200.00	Dawn Crummie (1150)	
93306	2/12/2025	632.39	Derek Toups (1517)	
93307	2/12/2025	194.69	Suzie Mistry (1400)	
93308	2/21/2025	189.20	AMAZON CAPITAL SERVICES, INC.	
93309	2/21/2025	4,000.00	ANDREW J. O'KEEFE II	
93310	2/21/2025	1,051.08	BFS GROUP LLC	
93311	2/21/2025	541.31	BRASS KEY LOCKSMITH INC	
93312	2/21/2025	835.00	CITY OF SANTA CRUZ/PARKING	
93313	2/21/2025	720.00	CLEMENTS EMPLOYMENT LAW PC	
93314	2/21/2025	349.01	CROSSLINE SUPPLY, LLC	
93315	2/21/2025	88,679.91	CTSJPA (CAL TIP)	
93316	2/21/2025	2,537.50	DOCTORS ON DUTY MEDICAL	
93317	2/21/2025	28,315.50	EDM TECHNOLOGY INC	
93318	2/21/2025	1,575.00	EDWARD HERD AND RODNEY HERD	
93319	2/21/2025	4,991.64	EMPLOYNET INC	
93320	2/21/2025	7,984.00	EXPRESS SERVICES INC	
93321	2/21/2025	337.35	FERGUSON US HOLDINGS, INC.	
93322	2/21/2025	85,338.24	FIRST ALARM SECURITY & PATROL	
93323	2/21/2025	14,317.79	FLYERS ENERGY, LLC	
93324	2/21/2025	68.12	FRONTIER COMMUNICATIONS - 6145	
93325	2/21/2025	285.00	GLOBAL WATER TECHNOLOGY INC	
93326	2/21/2025	1,833.09	GRAINGER	
93327	2/21/2025	55,808.00	HANSON BRIDGETT LLP	

Attachment A

93327	45709	55808	HANSON BRIDGETT LLP	Watsonville Transit Center Housing Project Matter # 032117.005002 Retainer for January 2025
				John Cox TRO Matter # 032117.006048
				Hightower Discrimination Claim Matter # 032117.006049
93328	2/21/2025	12,453.83	HUNT & SONS, INC.	COOLANT(50-50 MIX) MOTOR OIL(15W-40CNG) REGULATORY COMPLIANCE FEE MOTOR OIL (15W-40CNG) CA MOTOR OIL TAX STATE OIL RECYCLING TAX INV 40962080 / INSPECTION COMPLETED 2/10/25 / OPS LOCTITE GREY SILICONE BRAKE PARTS CLEANER
				KIT,BRAKE PADS FRONT(1701-1711) ROTOR,FRONT(1701-1711) KIT,BOLT(S) FRNT BRK(1701-1711) GEAR LUBRICANT(75W-85SYN)
93329	2/21/2025	989.36	JOHNSON CONTROLS INC	
93330	2/21/2025	998.36	KELLEY'S SERVICE INC.	
93331	2/21/2025	1,935.81	KIMBALL MIDWEST	KIMBALL MIDWEST PIPE SEALANT INV 102959274 - MIS PARTS 2" Narrow Conflex Wheel 11/4 Putty Knife Weatherpack Release Tool Hvy Duty Part Clean Brush Scratch Brush-Bent INV 103014247 / NIPPLE & COUPLER INV 103014247 / COBALT BOLTS INV 103005031 / MISC PARTS INV 25-78921 / TOW DATE 1/28/25 VEH# 2226 / WO# 332425 INV 25-78941 / TOW DATE 1/29/247 / VEH# 1004 / WO# 332211 INV 25-79210 - TOW DATE 2/6/25
93332	2/21/2025	2,867.00	KJRB, INC.	
93333	2/21/2025	1,162.80	LAW OFFICES OF MARIE F. SANG	CL#23004270
93334	2/21/2025	474,633.75	LNI Custom Manufacturing, Inc	30 SHELTERS AS DETAILED ON ATTACHED INVOICE 68366 30 BUS SHELTERS AS DETAILED ON ATTACHED INV 68366 (SPLIT TO CHARGE TO OPERATING & CAPITAL RESERVES)
93335	2/21/2025	439.00	LUMINATOR TECH GROUP GLOBAL,	CAMERA,INTERIOR 115(REPAIRED)
93336	2/21/2025	1,200.95	MISSION UNIFORM	Uniforms, Linen & Laundry Services INV 523259286 - SHOP UNIFORMS INV 523228001 - SHOP UNIFORMS INV 523259284 / VSW TOWELS INV 523227999 / VSW TOWELS Towels, \$18.50 weekly. INV 523228002 / MMF TOWELS INV 523259287 / MMF TOWELS
93337	2/21/2025	387.04	MOHAWK MFG. & SUPPLY CO.	VALVE,LEVELING(LF) NOZZLE,W/S WSHR(1491/1594) KNOB,WIPER CONTROL KIT,STRAP AND BOLT U JOINT
93338	2/21/2025	401.91	N/S CORPORATION	WASHER FOR SUPERFLEX COUPLING, MILITARY WASHER HEX CAP SCREW PLATED STEEL 1/2-13 X 6-1/2 LG GRADE 8 ZINC YELLOW-CHROMATE JAM LOCK NUT SS 1/2-13 18-8 SENSOR, ELECTRIC EYE ELEMENT,CNG FILTER ELEMENT SET O-RING (127MM)
93339	2/21/2025	102.86	OCEAN HONDA	
93340	2/21/2025	1,728.36	PACIFIC GAS & ELECTRIC	01/08-02/05/2025 PARACRUZ ACCT#8175294351-4
93341	2/21/2025	1,294.95	REFLECTIVE APPAREL FACTORY,INC	TRAVEL, TRAINING, OFFICE SUPPLIES ANSI 3 PU COATED WATERPROOF HOODED RAINSUIT. SIZE: LARGE COLOR: LIME #4020POE ANSI 3 PU COATED WATERPROOF HOODED RAINSUIT. SIZE: X-LARGE COLOR: LIME #4020POE

Attachment A

93341	45709	1294.95	REFLECTIVE APPAREL FACTORY, INC	586ETLM-LG Lime Contrasting Trim Poly Mesh Vest Zip Closure with Pockets - Large w/ new logo
93342	2/21/2025	7,259.73	ROMAINE ELECTRIC CORP	ALTERATOR(EMP)
				SPARKPLUG,CNG(ALL)
93343	2/25/2025	773.88	FRANCHISE TAX BOARD	KIT,BOOT SPARK PLUG
				ID: 1102280612
				ID: 1216117092
				ID: 2120138432
				ID: JK-336-1395
93344	2/25/2025	2,644.53	HARTFORD LIFE AND ACCIDENT INS	AD&D - VOLUNTARY LIFE
93345	2/25/2025	332.43	NORTHERN STAR LENDING LLC	CANTOLAN, J - REF #9ET-AB8-3EF9
93346	2/25/2025	100.00	POST LAKE LENDING INC	URIBE, D - REF #24P-EEA-63BC
93347	2/25/2025	4,213.58	SEIU LOCAL 521	2ND FEBRUARY 2025
93348	2/25/2025	16,153.31	SMART-TRANSPORTATION DIVISION	2ND FEBRUARY 2025
93349	2/25/2025	138.13	U.S. DEPARTMENT OF THE TREASURY	TRACKING #WG2647455
93350	2/25/2025	36.00	BRENDAN HAYES	REIMBURSEMENT
93351	2/25/2025	250.00	Gerardo Salgado (1491)	REIMBURSEMENT
93352	2/25/2025	286.30	German Velasco Lopez (957)	REIMBURSEMENT
93353	2/25/2025	1,703.00	German Velasco Lopez (957)	REIMBURSEMENT
93354	2/25/2025	250.00	Luis Calderon (1412)	REIMBURSEMENT
93355	2/25/2025	150.00	Manny Perez (987)	REIMBURSEMENT
93356	2/25/2025	64.68	Max Valera (1277)	REIMBURSEMENT
93357	2/25/2025	150.00	Michael Miller (523)	REIMBURSEMENT
93358	2/25/2025	50.61	Suzie Mistry (1400)	REIMBURSEMENT
93359	2/25/2025	3,629.96	72 HOUR LLC	INV 294127 / VEH# PC1713 / WO# 332460
93360	2/25/2025	1,839.34	AT&T	X2217 OCEAN TO LOMA PRIETA/LP 01/19/2025-02/18/2025
				CALNET 01/19/2025-02/18/2025
93361	2/25/2025	3,018.10	COMMUNITY PRINTERS, INC.	How to Ride Spanish, 28pg, Saddle 4x9, 4/4, 80# GB
93362	2/25/2025	1,632.65	GRAINGER	RUBBER BOOT MEN'S 8 KNEE BLACK
				GRAFFITI REMOVER(ITW DYMON)
				FILTER WATER (3M/CUNO)
93363	2/25/2025	300.00	MATTHEW SWINNERTON	2025 Earth Day Santa Cruz Exhibitor Event Registration Fee
93364	2/25/2025	31.08	MISSION UNIFORM	Uniforms, Linen & Laundry Services
93365	2/25/2025	189.87	NIDAL HALABI & NADA ALGHARIB	8" X 3/4" NAME PLATE FOR MELINDA ORBACH - WHITE LETTERING ON NAVY BACKGROUND
				3 1/8" X 12" NAME PLATE FOR BOARD MEMBER - LINE 1: NICOLE WITTLIN 2: GENERAL COUNSEL
				3 1/8" X 12" NAME PLATE FOR BOARD MEMBER - LINE 1: MONICA MARTINEZ 2: DIRECTOR
				3 1/8" X 12" NAME PLATE FOR BOARD MEMBER - LINE 1: FABIAN LEONOR 2: DIRECTOR
				3 1/8" X 12" NAME PLATE FOR BOARD MEMBER - LINE 1: MELINDA ORBACH 2: DIRECTOR
				8" X 3/4" NAME PLATE FOR MONICA MARTINEZ - WHITE LETTERING ON NAVY BACKGROUND
				8" X 3/4" NAME PLATE FOR FABIAN LEONOR - WHITE LETTERING ON NAVY BACKGROUND
93366	2/25/2025	8.95	POWER BUSINESS TECHNOLOGY LLC	TONER WASTE CONTAINER EQUIP#PB13804 CONTRACT#CT4236-01 ACCT#SC24
93367	2/25/2025	8,527.50	GOVO SOLUTIONS, INC.	Quote Q-NK006462 Soquel Park & Ride Cameras Project
93368	2/25/2025	151.00	QUADIENT FINANCE USA INC	January 2025 Postage Reload
93369	2/25/2025	433.51	RANDY WEST	FUEL CARDS, BLACK ON WHITE INDEX PAPER,
93370	2/25/2025	216.84	RICOH USA, INC CA	11/01/2024-01/31/2025 CUST#44218837
93371	2/25/2025	217.15	RIVERSIDE LIGHTING, INC.	INV 19850 / KNIFE, FUSE / MMF
				INV 19979 / EMERGENCY EXIT / VER
				INV 18891 / WEATHER COVER, INSERT / MMF
93372	2/25/2025	875.68	SANTA CRUZ AUTO PARTS, INC.	ANTIFREEZE(PRIMEGUARD)
				BLADE,WIPER(TRANSIT)
				FILTER,LUBE(TRANSIT/1717)
				LUBRICANT,CALIPER
				PERMATEX ADHESIVE(BLUE)
				PERMATEX CLEAR SILICONE
				SPARKPLUG(1701-1711 4019-4219)
				STANDARD DIELECTRIC
				WINDOW CLEANER(PREMIXED)
				LOCTITE GREY SILICONE
				LAMP,LOW/HIGH BEAM(602 & 1101-1122)

Attachment A

93408	2/27/2025	58.47	ESCARCEGA, MIGUEL	Retiree Reimbursement - March
93409	2/27/2025	17.15	FALLAU, NICHOLAS	Retiree Reimbursement - March
93410	2/27/2025	17.15	FLAGG, PAULA	Retiree Reimbursement - March
93411	2/27/2025	22.11	GALLOWAY, SCOTT	Retiree Reimbursement - March
93412	2/27/2025	22.11	GARBEZ, MANNY	Retiree Reimbursement - March
93413	2/27/2025	29.23	GARCIA, SAMUEL	Retiree Reimbursement - March
93414	2/27/2025	29.23	GOSE, JOHN	Retiree Reimbursement - March
93415	2/27/2025	48.76	GRANADOS-BOYCE, MARIA	Retiree Reimbursement - March
93416	2/27/2025	44.22	GROSJEAN, DOUGLAS	Retiree Reimbursement - March
93417	2/27/2025	22.11	HAMM, CAROLYN	Retiree Reimbursement - March
93418	2/27/2025	22.11	HERNANDEZ, MARGARITO	Retiree Reimbursement - March
93419	2/27/2025	47.43	HERSHEY, ANDREA	Retiree Reimbursement - March
93420	2/27/2025	29.23	HICKLIN, LUCILLE	Retiree Reimbursement - March
93421	2/27/2025	58.47	HOLCOMB, MICHAEL	Retiree Reimbursement - March
93422	2/27/2025	58.47	HYMAN, JOE	Retiree Reimbursement - March
93423	2/27/2025	48.76	JACINTO, FRANK	Retiree Reimbursement - March
93424	2/27/2025	29.23	JAHNKE, EILEEN	Retiree Reimbursement - March
93425	2/27/2025	58.47	KALE, RICKEY	Retiree Reimbursement - March
93426	2/27/2025	20.42	LEGORRETA, PETE	Retiree Reimbursement - March
93427	2/27/2025	29.23	LOGIUDICE, FRED	Retiree Reimbursement - March
93428	2/27/2025	103.04	LORENZANO, JAMES	Retiree Reimbursement - March
93429	2/27/2025	44.83	LUNA, SUZANNE	Retiree Reimbursement - March
93430	2/27/2025	27.31	MCDONALD, JANIE	Retiree Reimbursement - March
93431	2/27/2025	22.11	MCDONALD, KEVIN	Retiree Reimbursement - March
93432	2/27/2025	22.11	MESECK, MARGARITA	Retiree Reimbursement - March
93433	2/27/2025	29.23	MEYER, DIANE	Retiree Reimbursement - March
93434	2/27/2025	22.11	MILLER, FOREST	Retiree Reimbursement - March
93435	2/27/2025	33.60	MILLER, MARY	Retiree Reimbursement - March
93436	2/27/2025	16.84	MITCHELL, LISA	Retiree Reimbursement - March
93437	2/27/2025	29.23	MORGAN, JEANETTE	Retiree Reimbursement - March
93438	2/27/2025	91.18	MULLIS, MICHAEL	Retiree Reimbursement - March
93439	2/27/2025	29.23	MUNGIOLO, LARRY	Retiree Reimbursement - March
93440	2/27/2025	29.23	NABOR, GLEN	Retiree Reimbursement - March
93441	2/27/2025	29.23	O'HAGIN, JUSTINA	Retiree Reimbursement - March
93442	2/27/2025	58.47	OJEDA, ROBERTO	Retiree Reimbursement - March
93443	2/27/2025	99.40	OWENS, ROLAND	Retiree Reimbursement - March
93444	2/27/2025	58.47	PARHAM, WALLACE	Retiree Reimbursement - March
93445	2/27/2025	29.23	PETERS, TERRIE	Retiree Reimbursement - March
93446	2/27/2025	2.74	PHILLIPS, TYRONE	Retiree Reimbursement - March
93447	2/27/2025	48.76	PRINCE, PETER	Retiree Reimbursement - March
93448	2/27/2025	58.47	PRUDDEN, RICHARD	Retiree Reimbursement - March
93449	2/27/2025	22.41	REED, KATHY	Retiree Reimbursement - March
93450	2/27/2025	48.76	REGAN, MICHAEL	Retiree Reimbursement - March
93451	2/27/2025	18.80	RODRIGUEZ, VALENTIN	Retiree Reimbursement - March
93452	2/27/2025	73.80	ROWE, RUBY	Retiree Reimbursement - March
93453	2/27/2025	48.76	RUIZ, ESTEVAN	Retiree Reimbursement - March
93454	2/27/2025	48.76	SALGUEIRO, MICHAEL	Retiree Reimbursement - March
93455	2/27/2025	29.23	SANDOVAL, ANGEL	Retiree Reimbursement - March
93456	2/27/2025	48.76	SERRATO, JUAN	Retiree Reimbursement - March
93457	2/27/2025	87.21	SLATER, ROBYN	Retiree Reimbursement - March
93458	2/27/2025	44.22	SWART, RANDY	Retiree Reimbursement - March
93459	2/27/2025	58.47	THOMAS, RUSSELL	Retiree Reimbursement - March
93460	2/27/2025	29.23	TOVAR, SERENA	Retiree Reimbursement - March
93461	2/27/2025	58.47	VANDERZANDE, ED	Retiree Reimbursement - March
93462	2/27/2025	22.11	WADSWORTH, RITA	Retiree Reimbursement - March
93463	2/27/2025	58.47	WHITNEY, LUCERE	Retiree Reimbursement - March
93464	2/27/2025	24.38	WU, PETER	Retiree Reimbursement - March
93465	2/27/2025	29.23	WYANT, JUDI	Retiree Reimbursement - March

Attachment A

93466	2/27/2025	29.23	YANCY, TERRY	Retiree Reimbursement - March
93467	2/27/2025	54.39	ZENKER, JEFFREY	Retiree Reimbursement - March
93468	2/28/2025	1,188,961.26	NEW FLYER OF AMERICA INC	Forty-four (44) 40ft Hydrogen Buses Project: 23-0001
93469	2/28/2025	1,188,961.26	NEW FLYER OF AMERICA INC	Forty-four (44) 40ft Hydrogen Buses Project: 23-0001
93470	2/28/2025	6,158.07	AT&T	INV 23056641 / ACCT 9391053728
93471	2/28/2025	109.75	CATTO'S GRAPHICS, INC.	INV 23056383 / ACCT 9391029202 / MAIN ACCT
93472	2/28/2025	616.14	CITY OF SANTA CRUZ FINANCE RRF	Printing of Bus Stop Stickers. Metro Route Stickers - March INV 11936 / ACCT 2269 / LANDFILL JULY 24
				INV 12051 / ACCT 2269 / DUMP SEPT 24
				INV 12233 / ACCT 2269 / DUMP JAN 25
				INV 12170 / ACCT 2269 / DUMP NOV, DEC 24
93473	2/28/2025	2,127.55	CITY OF WATSONVILLE UTILITIES	INV 216871 / ACCT 606138 / WTC
				INV 216829 / ACCT 606141 / WTC
				INV 216828 / ACCT 606139 / WTC
				INV 216827 / ACCT 606137 / WTC
				INV 214980 / ACCT 600421 / WTC
93474	2/28/2025	275.78	COAST PAPER & SUPPLY INC.	ENDUST 15.5 OZ.(61196291)
93475	2/28/2025	172.32	COMCAST BUSINESS	ACCT 8155-10-034-1198392
93476	2/28/2025	4,379.63	COMMUNITY PRINTERS, INC.	For printing services. How to Ride English, 28pg, Saddle 4x9, 4/4, 80# GB
93477	2/28/2025	5,173.74	EMPLOYNET INC	WD 2/21/2025 Planning
				WD 01.17.2025 Planning
				For marketing interns. WeekendDate: 2/16/2025
93478	2/28/2025	53.97	FRONTIER COMMUNICATIONS - 3025	ACCT 209-025-0541-061302-5 / SKYLINE TO RIVER
93479	2/28/2025	517.00	KJRB, INC.	02/10/2025 TOW VEH#9811
93480	2/28/2025	107.00	MISSION UNIFORM	Towels. \$23.50 weekly.
				INV 523307233 - TOWELS, MOPS, MATS
				INV 523356169 - TOWELS, MATS, MOPS
93481	2/28/2025	394.37	NORTH BAY FORD LINC-MERCURY	BOLT.HUB REAR ROTOR(1701-1711)
				BOLT.REAR CALIPER (1701-1711)(1716)
				BOLT.REAR CALIPER(1701-1711)
				SEAL.LOCKNUT(1701-1711)
				VISOR(1701-1711)
				CREDIT MEMO 293518CM FOR INV 293518
93482	2/28/2025	4,160.00	OXFORD GLOBAL RESOURCES LLC	W/E 1/29/2024 A. CARMICHAEL 26.00HRS
93483	2/28/2025	24,705.25	PACIFIC GAS & ELECTRIC	ACCT 0515841499-4 / SBF ELECTRIC
				ACCT 3507738869-8 / VER
				ACCT 4265538340-6 / MMF
				ACCT 7627535591-5 / SBF GAS
93484	2/28/2025	160.00	PIED PIPER EXTERMINATORS, INC.	INV 1115865 - MONTHLY PEST CONTROL / VER
93485	2/28/2025	73.70	RICOH USA, INC CA	INV 1115006 - MONTHLY PEST CONTROL / CEC
93486	2/28/2025	359.42	SANTA CRUZ AUTO PARTS, INC.	BASE 02/14-03/13/2025 PARACRUZ - ACCT#4218837
				ANTIFREEZE(PRIMEGUARD)
				FILTER.LUBE(TRANSIT/1717)
				LAMP.LOW/HIGH BEAM(1123-1127/TRANSIT)
				PERMATX ADHESIVE(BLUE)
				STANDARD DIELECTRIC
				WINDOW CLEANER(PREMIXED)
				LAMP.LOW/HIGH BEAM(602 & 1101-1122)
				BLADE,WIPER
				STP MULTI-PURPOSE CLNR.
				PERMATX GEAR OIL GSKT. MAKER
				PERMATX ANTI-SIEZE
				PERMATX ADHESIVE(RED)
				Tuff Stuff Cleaner
				TAPE.SIDE MOULDING(78"X20YD.)
				FILTER,LUBE PRIUS (804)

Attachment A

93486	45716	359.42	SANTA CRUZ AUTO PARTS, INC.	Mercon LV ATF Mercon LV ATF/ALF
				TANK,COOLANT RCVRY(1701-1711)
				FILTER,LUBE(FORD)
				FILTER,LUBE(1501-1502)
				FILTER,AIR(1501-1502)
				CREDIT MEMO 503555 FOR INV 495936
				ACCT 027-02100-016 / SBF
				ACCT 027-02741-001 / MULTI BUS STOPS
				ACCT 027-07507-000 / MMF IRRIGATION
				ACCT 027-01973-001 / MMF
93488	2/28/2025	5,185.00	SANTA CRUZ STAFFING, LLC	W/E 02/23/2025 C.CURTAIN W/E 02/16/2025 C.CURTAIN
				CSR Zuniga - Week Ending 2/23/25
93489	2/28/2025	834.32	SCOTT'S VALLEY WATER DISTRICT	ACCT 010072-000 / SVT
				ACCT 005533 / SVT
93490	2/28/2025	940.80	SLINGSHOT CONNECTIONS LLC	CSR Benavides - Week Ending 2/23/25
93491	2/28/2025	626.97	STAPLES INC	OR INV DTD 04/27/24
93492	2/28/2025	2,563.14	THE AFTERMARKET PARTS CO LLC	BOLT
				COOLER,CHARGE AIR
				HOUSING,AIR FILTER(SR1739)
93493	2/28/2025	61.25	VALLEY POWER SYSTEMS NORTH,INC	BOLT M10 1.5X120 10.9-turbo hsg
93494	2/28/2025	6,595.80	VEHICLE MAINTENANCE PROG INC	FILTER,AIR PRI.(1782/4200/1900)
				FILTER,AIR SEC.(1782/4200/1900)
				FILTER,FUEL PRI.(CNG)
				FILTER,WATER LOW FLOOR
				FILTER,AIR PRI.(2034)
				FILTER,AIR NEW FLYER
93495	2/28/2025	1,155.37	VERIZON WIRELESS	01/02-02/01/2025 PARACRUZ ACCT#542316352-00001
Grand Total		\$ 4,421,528.63		

Attachment A



FEBRUARY 25 ACH PAYMENTS

Payment Type	Payment	Payee	Payment	Line Item Description
EFT	2/27/2025	AGUIRRE, CIRO	\$ 17.15	Retiree Reimbursement - March
EFT	2/27/2025	AITKEN, ANGELA	\$ 117.02	Retiree Reimbursement - March
EFT	2/27/2025	ALLEN, ROBERT	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	ANDRADE, GERALD	\$ 48.76	Retiree Reimbursement - March
EFT	2/27/2025	ARCHIBEQUE, JUANITA	\$ 58.47	Retiree Reimbursement - March
EFT	2/27/2025	AVILES, PATRICIA	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	BASS, BETTY	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	BOYD, MICHAEL	\$ 58.47	Retiree Reimbursement - March
EFT	2/27/2025	BREGANTE, BATTISTA	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	BRONDSTATTER,	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	BROWN, KENNETH	\$ 58.47	Retiree Reimbursement - March
EFT	2/27/2025	BURKET, JANET	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	CANALES, DONNA	\$ 34.31	Retiree Reimbursement - March
EFT	2/27/2025	CAPELLA, KATHLEEN	\$ 48.76	Retiree Reimbursement - March
EFT	2/27/2025	CASANEGA, RICHARD	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	CAVATAIO, PASQUALE	\$ 44.22	Retiree Reimbursement - March
EFT	2/27/2025	CENTER, DOUGLAS	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	CHANDLEY, PAUL	\$ 99.40	Retiree Reimbursement - March
EFT	2/27/2025	CLAYTON, MICHAEL	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	COTTER, ROBERT	\$ 58.47	Retiree Reimbursement - March
EFT	2/27/2025	CRUISE, RICHARD	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	CUMMINGS, CYNTHIA	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	CUMMINGS, PATRICIA	\$ 48.76	Retiree Reimbursement - March
EFT	2/27/2025	DEAN, RONALD	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	DEL PO, CAROLYN	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	DIAZ, OLIVIA	\$ 80.92	Retiree Reimbursement - March
EFT	2/27/2025	DOBBS, LILLIAN	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	EMERSON, WILLIAM	\$ 58.47	Retiree Reimbursement - March
EFT	2/27/2025	FENN, MARILYN	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	FLORES, JUAN	\$ 80.92	Retiree Reimbursement - March
EFT	2/27/2025	FLOREZ, ROSIE	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	FORRESTER,	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	FRANCIS, RUFUS	\$ 34.31	Retiree Reimbursement - March
EFT	2/27/2025	GABRIEL, RICHARD	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	GABRIELE, BERNARD	\$ 16.84	Retiree Reimbursement - March
EFT	2/27/2025	GABRIELE, CATHLEEN	\$ 16.84	Retiree Reimbursement - March
EFT	2/27/2025	GALE, TERRY	\$ 58.47	Retiree Reimbursement - March
EFT	2/27/2025	GROBMAN, BRUCE	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	HERNANDEZ, JUAN	\$ 48.76	Retiree Reimbursement - March
EFT	2/27/2025	HILL, ANDREW	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	HILTNER, THOMAS	\$ 103.04	Retiree Reimbursement - March
EFT	2/27/2025	JUSSEL, PETE	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	KAMEDA, TERRY	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	KELLY, ELOISE	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	KONNO, DAVID	\$ 40.83	Retiree Reimbursement - March
EFT	2/27/2025	LAWSON, LOIS	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	LEFFLER, JEAN	\$ 29.23	Retiree Reimbursement - March
EFT	2/27/2025	LONGNECKER, LLOYD	\$ 58.47	Retiree Reimbursement - March
EFT	2/27/2025	LUCIER, MARILYN	\$ 22.11	Retiree Reimbursement - March
EFT	2/27/2025	LYNCH, GLENN	\$ 58.47	Retiree Reimbursement - March
EFT	2/27/2025	MACHADO, MARGARET	\$ 22.11	Retiree Reimbursement - March

Attachment A

EFT	2/27/2025	MALPHRUS, BRENDA	\$	24.38	Retiree Reimbursement - March
EFT	2/27/2025	MARTIN, DAWN	\$	58.47	Retiree Reimbursement - March
EFT	2/27/2025	MARTINEZ, MANUEL	\$	116.03	Retiree Reimbursement - March
EFT	2/27/2025	MARTINEZ, MARK	\$	48.76	Retiree Reimbursement - March
EFT	2/27/2025	MCFADDEN, IAN	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	MCHALE, BRIAN	\$	58.47	Retiree Reimbursement - March
EFT	2/27/2025	MELLON, JOHN	\$	22.11	Retiree Reimbursement - March
EFT	2/27/2025	MOREAU, DAVID	\$	99.40	Retiree Reimbursement - March
EFT	2/27/2025	MORR, BONNIE	\$	48.76	Retiree Reimbursement - March
EFT	2/27/2025	MUNGUIA, GUSTAVO	\$	44.22	Retiree Reimbursement - March
EFT	2/27/2025	NAUKKARINEN, JUKKA	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	NELSON, EDWARD	\$	22.11	Retiree Reimbursement - March
EFT	2/27/2025	NELSON, RICHARD	\$	58.47	Retiree Reimbursement - March
EFT	2/27/2025	NIETO, MANUEL	\$	44.22	Retiree Reimbursement - March
EFT	2/27/2025	NORTH, JEFFREY	\$	99.40	Retiree Reimbursement - March
EFT	2/27/2025	NORTHON, M	\$	142.23	Retiree Reimbursement - March
EFT	2/27/2025	O'DONNELL, SHAWN	\$	58.47	Retiree Reimbursement - March
EFT	2/27/2025	OROZCO, RICHARD	\$	116.03	Retiree Reimbursement - March
EFT	2/27/2025	ORTEGA, MANUELA	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	PAULSON, STEVEN	\$	91.46	Retiree Reimbursement - March
EFT	2/27/2025	PEREZ, ANTONIO	\$	44.22	Retiree Reimbursement - March
EFT	2/27/2025	PHILLIPS, THOMAS	\$	22.11	Retiree Reimbursement - March
EFT	2/27/2025	PICARELLA, FRANCIS	\$	22.11	Retiree Reimbursement - March
EFT	2/27/2025	POLANCO, JOSE	\$	58.47	Retiree Reimbursement - March
EFT	2/27/2025	PRECIADO, MARY LOU	\$	22.11	Retiree Reimbursement - March
EFT	2/27/2025	PRICE, HARRY	\$	58.47	Retiree Reimbursement - March
EFT	2/27/2025	PRINCE, DEBRA	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	PYE, GINA	\$	58.47	Retiree Reimbursement - March
EFT	2/27/2025	RAMIREZ, MANUEL	\$	17.15	Retiree Reimbursement - March
EFT	2/27/2025	RHODES, BRUCE	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	ROCHA, SHERRI	\$	24.38	Retiree Reimbursement - March
EFT	2/27/2025	ROSS, ELISABETH	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	ROSS, EMERY	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	ROY, ARLEN	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	RYLANDER, REED	\$	44.22	Retiree Reimbursement - March
EFT	2/27/2025	SANCHEZ, ASCENCION	\$	103.04	Retiree Reimbursement - March
EFT	2/27/2025	SCARGILL, RAYMOND	\$	48.76	Retiree Reimbursement - March
EFT	2/27/2025	SCHRAEDER, PAUL	\$	44.22	Retiree Reimbursement - March
EFT	2/27/2025	SCILLA, JOSEPH	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	SILVA, EDUARDO	\$	22.11	Retiree Reimbursement - March
EFT	2/27/2025	STARKEY, THOMAS	\$	24.38	Retiree Reimbursement - March
EFT	2/27/2025	STICKEL, THOMAS	\$	44.22	Retiree Reimbursement - March
EFT	2/27/2025	TERESI, CHARMIEL	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	TOLENTINO, SALVADOR	\$	44.83	Retiree Reimbursement - March
EFT	2/27/2025	TRENT, VICKI	\$	24.38	Retiree Reimbursement - March
EFT	2/27/2025	TUTTLE-CALLIS, CHERI	\$	103.04	Retiree Reimbursement - March
EFT	2/27/2025	VALDEZ, JOSE	\$	48.76	Retiree Reimbursement - March
EFT	2/27/2025	VAN DE VEER, JOHN	\$	91.18	Retiree Reimbursement - March
EFT	2/27/2025	VEST, SHELLY	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	VONWAL, YVETTE	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	WALTER, KEVIN	\$	44.22	Retiree Reimbursement - March
EFT	2/27/2025	WHITE, LESLIE	\$	29.23	Retiree Reimbursement - March
EFT	2/27/2025	WILLIS, GREGORY	\$	117.02	Retiree Reimbursement - March
EFT	2/27/2025	WILSON, BONNIE	\$	58.47	Retiree Reimbursement - March
EFT	2/27/2025	WOODBIDGE,	\$	99.40	Retiree Reimbursement - March
EFT	2/27/2025	YEO, BILL	\$	80.92	Retiree Reimbursement - March
TOTAL			\$	4,941.77	

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MINUTES*

MAC MEETING OF FEBRUARY 19, 2025



The METRO Advisory Committee (MAC) met on Wednesday, February 19, 2025. The meeting was held as a hybrid meeting. *Minutes are “summary” minutes, not verbatim minutes.

1. **CALLED TO ORDER** at 6:01 PM by Chair Elsea.

2. **ROLL CALL** - The following MAC Members were **present**, representing a quorum:

Veronica Elsea, Chair
Joseph Martinez, Vice Chair
James Cruse
Jessica de Wit

Michael Pisano
Becky Taylor
James Von Hendy

3. **COMMUNICATIONS TO THE METRO ADVISORY COMMITTEE**

Chair Elsea acknowledged the written communication in the packet.

Hearing nothing further, Chair Elsea moved to the next agenda item.

4. **RECEIVE AND FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF OCTOBER 16, 2024**

MOTION: ACCEPT AND FILE THE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF OCTOBER 16, 2024 AS PRESENTED

MOTION: PISANO

SECOND: CRUSE

MOTION PASSED WITH 6 AYES: Elsea, Martinez, Cruse, Pisano, Taylor, Von Hendy. de Wit was absent.

5. **COMMUNICATIONS FROM THE METRO ADVISORY COMMITTEE**

Chair Elsea mentioned that she provided an oral semi-annual update to the Board of Directors (Board) at the December 20, 2024 Board meeting. Chair Elsea acknowledged the MAC members and thanked them for their active participation in the MAC meetings. She mentioned the items MAC has been working on and provided the 2025 meeting schedule. Chair Elsea reminded the Board that MAC’s purpose is to provide advisory support.

Hearing nothing further, Chair Elsea moved to the next agenda item.

6. **SERVICE PLANNING UPDATE**

a. **Quarterly Ridership Report**

John Urgo, Chief Planning & Innovation Officer, reported that the quarterly ridership report will be presented to the Board at the Board meeting on February 28, 2025. Overall, total ridership increased about 10.5%.

b. **Bus Stops**

b.i. **Update on Braille Bus Stop Signage**

Officer Urgo said that there are no new updates at the moment, but we will continue to work on this issue.

During a recent call with the California Integrated Travel Project (Cal-ITP), they mentioned they are working on a project related to braille signage and are looking for agencies interested in partnering on those types of projects. METRO will be having another call with Cal-ITP to discuss this opportunity further.

c. Other Projects

c.i. Update on Reimagine METRO

Officer Urgo provided an update on Reimagine METRO. He mentioned that in March an update will be provided to the Board on the first 12 to 15 months of Reimagine METRO. Officer Urgo reminded everyone that the major service increase that was implemented in March 2024 was funded through one-time state funding, Transit and Intercity Rail Capital Program. These funds are expected to last three to four years, we are currently on year two.

c.ii. Update on River Front Transit Center

Officer Urgo provided an update on the River Front Transit Center. An additional bus shelter was installed and fencing was added around the restrooms for the Bus Operators. He also mentioned that a dedicated security guard is now on site.

c.iii. Update on Pacific Station North

Officer Urgo mentioned that the Pacific Station North is scheduled to open in 2026. METRO has no additional details at this time.

c.iv. Update on Watsonville Transit Center

Officer Urgo provided an update on the Watsonville Transit Center project. It is moving along and it will include affordable housing units.

c.v. Update on Highway 1 Bus-On-Shoulder

Officer Urgo said that the Highway 1 Bus-On-Shoulder is still under construction.

Discussion ensued on service changes and bus shelters. Staff addressed all concerns.

7. UPDATE ON PARACRUZ ELIGIBILITY

Rina Solorio, Assistant Operations Manager, ParaCruz, reported that METRO has been using ADA Ride since November 2023 for ParaCruz eligibility. She introduced Art Hulscher, President of ADA Ride. Mr. Hulscher spoke to the presentation. He provided an overview of ADA Ride and focused on the ParaCruz eligibility process. Mr. Hulscher broke down the ParaCruz eligibility process into four parts: 1) Application; 2) Verification; 3) Evaluation; and 4) Notification. He also reviewed the recertification process. Discussion followed on the application process and how ADA Ride can help with completing the application. METRO's Customer Service can be reached at 831-425-8600 or ADA Ride at 877-232-7433 for assistance with completing an application.

8. UPDATE ON THE STATUS OF THE NEW METRO WEBSITE AND APPS

Margo Ross, COO, provided an update on the METRO website and apps. She reported that about 80% of the website has been completed. The remaining 20% has been delayed because we are working on a custom real-time tracker. Once that has been completed METRO will proceed to the internal testing phase. When METRO confirms that the website is working to its expectations, it will schedule the public launch. COO Ross also mentioned that we are in the contract phase of securing Transit Royale, which is the premium tier of the app. Transit Royale enables riders with enhanced trip-planning, real-time information, fare payment integration, automatic detour detection, and more, allowing for a better rider experience.

9. COMMUNICATIONS TO THE METRO CEO/GENERAL MANAGER

None.

10. COMMUNICATIONS TO THE METRO BOARD OF DIRECTORS

None.

11. ITEMS FOR NEXT MEETING AGENDA

- Service Planning Updates
- Quarterly Ridership Report
- Update on Reimagine METRO
- Update on Transit Centers (Watsonville Transit Center, Pacific Station North, & River Front Transit Center)
- Update on Mobility Training Coordinator
- Preliminary Budget Review
- Update on Website & Apps

12. DISTRIBUTION OF VOUCHERS

Vouchers distributed by Elizabeth Rocha, Administrative Specialist.

13. ANNOUNCEMENT OF NEXT MEETING

Chair Elsea announced the next MAC meeting will be held on Wednesday, April 16, 2025 at 6:00 PM at the METRO Admin Office, 110 Vernon Street, Santa Cruz.

14. ADJOURNMENT

Chair Elsea adjourned the meeting at 7:36 PM.

Respectfully submitted,

Elizabeth Rocha
Administrative Specialist

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS MEETING MINUTES*
FEBRUARY 28, 2025 – 9:00 AM**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, February 28, 2025, as a hybrid meeting.

The Board Meeting agenda packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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1 CALLED TO ORDER at 9:02 AM by Vice Chair Downing.

2 SAFETY DEBRIEF

Gregory Strecker, Safety, Security & Risk Management Director, provided a debriefing on safety, emphasizing METRO’s response to a fire, earthquake and/or medical emergency, and evacuation routes.

3 ACKNOWLEDGE APPOINTMENT OF DIRECTOR

Vice Chair Downing acknowledged the appointments of Directors Martinez and Orbach and welcomed them to their first METRO Board meeting.

4 ROLL CALL

The following Directors were **present**, representing a quorum:

Director Rebecca Downing	County of Santa Cruz
Director Jimmy Dutra <i>AR 9:07 AM</i>	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Fabian Leonor	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Martinez	County of Santa Cruz
Director Scott Newsome	City of Santa Cruz
Director Melinda Orbach	City of Capitola
Director Quiroz-Carter <i>AR 9:12 AM</i>	City of Watsonville
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College
Ex-Officio Director Edward Reiskin	UC Santa Cruz
Corey Aldridge	CEO/General Manager
Julie Sherman	General Counsel

5 ANNOUNCEMENTS

5.1 Today’s meeting was broadcast by Community Television of Santa Cruz County.

5.2 Hector Guzman of Language Line Services provided Spanish interpretation services.

6 APPROVE: BOARD OFFICERS AND COMMITTEE ASSIGNMENTS

Vice Chair Downing spoke to the slate presented in the agenda packet and opened the dialogue to the other Board Members. One additional slate was presented by Director Rotkin, which consisted of an alternative slate for the Santa Cruz County Regional Transportation Commission (RTC).

Jacob Wysocki, member of the public, spoke to his email dated February 27, 2025 (included in the agenda packet).

Director Dutra commented that voters elected him by over 11% and want him to represent the Watsonville community. He believes the RTC needs representation by South County. Vice Chair Downing added that she took various points of view into consideration prior to proposing her slate.

Director Martinez said that METRO will be well served by either of the South County representatives on the RTC. She is drawn to the second slate for its diversification. Director Quiroz-Carter added that she has the capacity to sit on the RTC as a representative for South County.

Director Orbach expressed that she would like to see more women represented on the RTC and believes having Director Quiroz-Carter on the RTC will allow another perspective and still provide South County representation.

Director Leonor suggested riders be represented on the METRO Board. It was explained that the current Bylaws (reflecting state law) do not accommodate that composition.

Hearing nothing further, Vice Chair Downing called for a roll call vote.

ACTION: MOTION TO APPROVE THE ENTIRE SLATE 1 AS PRESENTED

MOTION: DIRECTOR DUTRA SECOND: DIRECTOR KOENIG

MOTION DID NOT PASS WITH 4 AYES (Directors Downing, Dutra, Kalantari-Johnson, and Koenig). Director Orbach Abstained.

ACTION: MOTION TO APPROVE THE ENTIRE SLATE 2 AS PRESENTED

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR LEONOR

MOTION PASSED WITH 10 AYES (Directors Downing, Kalantari-Johnson, Koenig, Leonor, Lind, Martinez, Newsome, Orbach, Quiroz-Carter, and Rotkin). There were no abstentions.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

7 BOARD OF DIRECTORS COMMENTS

Director Dutra expressed his disappointment regarding the previous agenda item and public comments concerning him. He also commented that he is trying to represent his community the best that he can and get it the resources it deserves. He expressed concern over trash at the Watsonville bus shelters and would like METRO to address this inequity.

Director Quiroz-Carter expressed gratitude to Director Dutra for all the work he has done for Watsonville and both he and her will continue their efforts to better the Watsonville community.

Ex-Officio Northcutt thanked John Urgo, Chief Planning and Innovation Officer, and Danielle Glagola, Chief Marketing and Communications Officer, for meeting with her on the upcoming campaign to negotiate the student contract with METRO. METRO will be represented at the Aptos and Watsonville sites during the campaign. She expressed gratitude for the relationship Cabrillo has had with METRO and hopes it will continue. With the new housing development, there will be a greater need for METRO's service.

Director Rotkin added to let the Board know of any additional help needed for that election. Ex-Officio Director Northcutt invited METRO Board Members to attend the Student Senate meetings that are held every Thursday at 3:30 PM.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

8 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

Rohan Tuli, member of the public, expressed concern about METRO's lack of communication on publishing alerts on suspended or discontinued routes and requested prioritizing this for the riders.

Gina Cole, member of the public, encouraged METRO to work with the County of Santa Cruz to put a rectangular flashing beacon at the intersection of Freedom Boulevard and Bowker Road for safety issues. This intersection is busy and the bus stops located there are used by students.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

9 LABOR ORGANIZATION COMMUNICATIONS

Olivia Martinez, SEIU Region 2 Director, mentioned the morale of METRO employees is very low. She recommended that METRO bring in a state mediator to help management and the unions repair this damaged relationship, especially with negotiations starting next year.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

10 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Board Chair Downing announced additional communications were sent to the Board on February 27, 2025 and will be added to the agenda packet.

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 11.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK AND ACH JOURNAL
DETAIL FOR THE MONTH OF JANUARY 2025
Chuck Farmer, Chief Financial Officer

- 11.2 ACCEPT AND FILE MINUTES OF:
A. JANUARY 24, 2025 BOARD OF DIRECTORS REGULAR MEETING
B. FEBRUARY 14, 2025 FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING
Corey Aldridge, CEO/General Manager
- 11.3 ACCEPT AND FILE: THE YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF JANUARY 31, 2025
Chuck Farmer, Chief Financial Officer
- 11.4 ACCEPT AND FILE: THE YEAR-TO-DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER TWO AS OF DECEMBER 31, 2024
Chuck Farmer, Chief Financial Officer
- 11.5 ACCEPT AND FILE: THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR OCTOBER, NOVEMBER, AND DECEMBER 2024
Rina Solorio Gomez, Assistant Operations Manager, Paratransit Division
- 11.6 APPROVE: CONSIDERATION OF DECLARING VEHICLES AND/OR EQUIPMENT AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION
Chuck Farmer, Chief Financial Officer
- 11.7 APPROVE: REVISED 2025 BOARD OF DIRECTORS' MEETING SCHEDULE
Corey Aldridge, CEO/General Manager
- 11.8 APPROVE: CONSIDER A RESOLUTION AUTHORIZING THE CEO/GENERAL MANAGER TO SUBMIT APPLICATIONS AND EXECUTE AGREEMENTS FOR GRANTS FROM THE FEDERAL TRANSIT ADMINISTRATION AND FROM THE CALIFORNIA DEPARTMENT OF TRANSPORTATION
John Urgo, Chief Planning and Innovation Officer
- 11.9 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 2ND AMEND-MENT EXTENDING THE CONTRACT FOR SIX (6) MONTHS WITH OXFORD GLOBAL RESOURCES, LLC FOR PROFESSIONAL SERVICES, INCREASING THE CONTRACT TOTAL BY \$250,000
Chuck Farmer, Chief Financial Officer
- 11.10 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) PROGRAM AWARD AND ALL AMENDMENTS ON BEHALF OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FOR THE DOWNTOWN LIBRARY MIXED USE PROJECT
John Urgo, Chief Planning and Innovation Officer

Ex-Officio Director Reiskin requested Item 11.4 be pulled for further discussion.

There were no public comments.

Hearing nothing further, Board Chair Downing called for a roll call vote.

ACTION: MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED WITH THE EXCEPTION OF ITEM 11.4

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR KOENIG

MOTION PASSED WITH 11 AYES (Directors Downing, Dutra, Kalantari-Johnson, Koenig, Leonor, Lind, Martinez, Newsome, Orbach, Quiroz-Carter, and Rotkin).

REGULAR AGENDA

12 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS FOR JANUARY: (10 YEARS) RINA SOLORIO GOMEZ, ASST. OPERATIONS MANAGER – PARATRANSIT DIVISION*

(25 YEARS) RAYMUNDO MARQUEZ, VEHICLE SERVICE DETAILER*

*Signifies those present to receive their certificates in person.

Board Chair Downing thanked both recipients for their contributions to METRO.

Rina Solorio Gomez, Asst. Operations Manager – Paratransit Division, thanked METRO for supporting her over the past 10 years.

Raymundo Marquez, Vehicle Service Detailer, also thanked METRO for his past 25 years with the agency.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

**13 RETIREE RESOLUTIONS OF APPRECIATION FOR:
ED DAVIDSON, BUS OPERATOR
TEODORO GUERRERO, VEHICLE SERVICE DETAILER
SARA HEWITT, PARATRANSIT OPERATOR
ISAAC HOLLY, IT & ITS DIRECTOR
ROBERT PAUL MALDONADO, BUS OPERATOR**

Board Chair Downing congratulated the retirees on their retirements and thanked them for their years of service at METRO.

There were no public comments.

Hearing nothing further, Board Chair Downing called for a roll call vote.

ACTION: MOTION TO APPROVE THE RETIREE RESOLUTIONS OF APPRECIATION FOR ED DAVIDSON, TEODORO GUERRERO, SARA HEWITT, ISAAC HOLLY, AND ROBERT PAUL MALDONADO.

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR KALANTARI-JOHNSON

MOTION PASSED WITH 11 AYES (Directors Downing, Dutra, Kalantari-Johnson, Koenig, Leonor, Lind, Martinez, Newsome, Orbach, Quiroz-Carter, and Rotkin).

Item 11.4 previously pulled from the Consent Agenda for further discussion.

11.4 ACCEPT AND FILE: THE YEAR-TO-DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER TWO AS OF DECEMBER 31, 2024

Ex-Officio Director Reiskin expressed appreciation for the detailed KPI report and the effort staff puts into preparing them. His questions centered on the following slides:

Slide 6 – ParaCruz Cost Per Trip - The decline in trips due to outsourcing the eligibility process. Margo Ross, Chief Operations Officer, explained that prior to and during the pandemic, ParaCruz was giving everyone a ride regardless of whether they qualified under the Americans with Disabilities Act (ADA). Now METRO is using ADA Ride and following the ADA guidelines. Director Leonor mentioned that he works with the disabled community and shared that some do not have access to a computer and it is hard for them to navigate the site. He suggested there be a METRO employee available to help these individuals. COO Ross remarked that ADA Ride will walk those individuals through the process and is available 24/7. Daniel Zaragoza, Operations Deputy Director, added that our Customer Service Representatives will help people through the application process, but ADA Ride provides a comprehensive service. This decline applies to the people whom METRO gave certification for one year during COVID and they are not reapplying. Director Leonor praised METRO for scheduling the rides for his clients. Board Chair Downing mentioned that an ADA Ride representative attended the last METRO Advisory Committee (MAC) meeting to answer questions and MAC seemed satisfied with the response.

Ms. Martinez commented that this position used to be held by a METRO employee and was very hands-on. The union thought this contract was only going to be temporary and then it became a permanent decision. She thinks METRO should revisit that decision.

Slide 9 – UCSC Ridership – requested an update on the transition from GFI to Clever APC. Mr. Urgo said this slide is inaccurate. Staff has spent the last two weeks combing the data and are now showing a 0.7% increase in the ridership. The Planning Department pulled the quarterly ridership report from this agenda packet and will bring it back in March with updated information.

Slide 13 – YTD FY25 Passengers/Service Hours by Route – noted that Route 16 still shows the highest ridership followed by Routes 18 and 19, which were supposed to absorb Route 16 and has contributed to the increased pass ups shown on Slide 25. Ex-Officio Director Reiskin asked if METRO can put the higher-capacity buses back on these routes. Mr. Urgo commented that we do not have the articulated buses to pick up the slack due to maintenance issues. METRO is expecting nine new hydrogen articulated buses around the middle of 2025. COO Ross added that the articulated buses only serve the campus routes.

Slide 15 – Traffic Accidents – the trend is concerning. COO Ross said that we have over 100 new Bus Operators. Even though the accidents have been minor, it can pull buses out of service. Gregory Strecker, Safety, Security and Risk Management Director, added that we are also increasing mileage on the buses with the increase in service, which isn't reflected in these numbers. We expect the next quarter to be more normalized.

Director Rotkin asked about the temporary fueling station and if it will be able to fuel an articulated bus as quickly as the shorter buses? Can we prioritize fueling them? Mr. Urgo said it will take a little longer to fuel the articulated buses, but METRO will have to cycle through all of its buses to keep them operational to service all routes.

Hearing nothing further, Board Chair Downing called for a roll call vote.

ACTION: MOTION TO ACCEPT AND FILE THE YEAR-TO-DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER TWO AS OF DECEMBER 31, 2024

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR KALANTARI-JOHNSON

MOTION PASSED WITH 11 AYES (Directors Downing, Dutra, Kalantari-Johnson, Koenig, Leonor, Lind, Martinez, Newsome, Orbach, Quiroz-Carter, and Rotkin).

14 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO ENTER INTO A SHORT-TERM LINE OF CREDIT OR BRIDGE LOAN

Chuck Farmer, Chief Financial Officer, spoke to the presentation and reviewed the delivery schedule of the hydrogen buses, when they are expected to be placed in service, the total funding expected, and how the timing of these funding reimbursements will impact METRO's cash flow. He addressed the pros and cons of a line of credit and a bridge loan and requested the Board approve METRO entering into a short-term line of credit or bridge loan.

Discussion followed on:

- Does METRO have financial policies to provide guidance on the type of financial institution it uses for this type of borrowing?
- Secured versus unsecured loan
- Worst case versus best case scenarios
- Operating reserves and what is available to use before borrowing
- Competitive selection process
- Temporary and permanent fueling stations
- Implementation issues
- Reimbursement from the VW Mitigation Fund
- Consequences of not moving forward with a line of credit or bridge loan

Director Rotkin added that this item came before the Finance, Budget and Audit Standing Committee and it recommended bringing this item to the full Board. Director Kalantari-Johnson recommended that this be a standing item on the committee to receive regular updates and if anything significant occurs, bring that to the full Board. Director Koenig thanked CFO Farmer for the quick work and foresight and for making sure we have this cushion moving forward.

Staff responded to all questions/concerns. CFO Farmer added that he will return to the Board to keep them abreast of the process.

Ms. Martinez raised the issue of where METRO is going to put all these new buses when they come in.

Hearing nothing further, Board Chair Downing called for a roll call vote.

ACTION: MOTION TO AUTHORIZE THE CEO/GENERAL MANAGER TO ENTER INTO A SHORT-TERM LINE OF CREDIT OR BRIDGE LOAN

MOTION: DIRECTOR KOENIG SECOND: DIRECTOR NEWSOME

MOTION PASSED WITH 11 AYES (Directors Downing, Dutra, Kalantari-Johnson,

Koenig, Leonor, Lind, Martinez, Newsome, Orbach, Quiroz-Carter, and Rotkin).

15 UPDATE FROM CAL-ITP ON RECOMMENDED FARE POLICY CHANGES AND INTEGRATED TICKETING

John Urgo, Chief Planning and Innovation Officer, spoke to the Integrating Ticketing Project and explained that METRO has not updated its fare structure since 2011, and our current fare boxes need to be replaced. METRO has received funding for this project. He introduced Calli Cenizal, Principal Consultant with Rebel (one of the contractors for the California Integrated Travel Project (Cal-ITP)). She spoke to the presentation and provided an overview of Cal-ITP, contactless open loop payments, METRO's project vision, fare policy guidelines, analysis of METRO's current fare structure and how they are being utilized, recommendations for restructuring the fares, where riders are purchasing their fares/passes, fare medium available, and implications for future payment system.

Discussion followed on:

- Contract-based plans
- Age breakdown on fare products
- Providing cash options
- Who is covered under the Youth Cruz Free
- Paying cash versus fare cap
- Providing equity for those who can't afford technology based fees
- Transit agencies similar in size to METRO where this has been implemented

Staff addressed all concerns. Mr. Urgo emphasized that METRO is going to perform on-board surveys to collect more data, and we will come back in the fall to present recommendations to the full Board prior to implementation.

Ben Finke, Bus Operator, stated that a lot of the riders who pay cash are elderly or houseless. He appreciates there is a push for retail partnerships but feels it could be a hurdle for some of these riders. He suggested METRO work with the County of Santa Cruz on those receiving SNAP benefits or Medi-Cal to be eligible for discounted fares. Derek Touns, Planning and Innovation Director, stated there are pathways to achieve this and METRO is looking at them.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

16 CEO ORAL REPORT

Corey Aldridge, CEO/General Manager, presented the following:

- On February 6th, he testified at the Senate Budget and Fiscal Review Committee Hearing in Sacramento along with LA Metro and San Francisco Muni. The hearing focused on the implementation and benefits of SB 125 programs and furthered discussions on the needs of California transit agencies moving forward.
- While in Sacramento, he met with state delegates, legislative staff, and the Senate and Assembly Budget Committee staff to discuss METRO's state agenda.

- Additionally, he was in Washington, DC this past week meeting with federal delegates and legislative staff to discuss METRO's federal agenda. We will continue those discussions by hosting staff from Senator Schiff, Senator Padilla, and Representative Lofgren's districts on March 5th and provide a tour of METRO's facilities, along with our federal lobbyist, CFM, who organized this event.
- Provided handouts of the 2025 State and Federal Legislative Agendas for the Board's review.
- METRO has contracted with Moore & Associates to perform on-board and online rider surveys to receive feedback on METRO's service. The first survey will be on UCSC routes from March 11 - March 15. Surveys for Highway 17 and local routes are tentatively scheduled for March 25 – 29. METRO will promote the surveys on its website, social media, and on the buses and at transit centers.
- On the hiring and promotions front since our January meeting, METRO has hired 1 new Planning Data Analyst and had 7 promotions (1 Transit Supervisor, 2 Mechanic I's, 1 Mechanic III, 1 Electronic Technician, 1 Vehicle Service Detailer).
- He thanked METRO's Facilities team for their hard work in finalizing the installation of 30 bus shelters, benches, and Bigbelly trash cans that were funded by the Clean California Grant under the Bus Stop Improvement Project, which was a collaborative effort between the Clean California Program, Caltrans, and METRO.
- METRO has several upcoming events that it will be participating in:
 - One Ride At a Time photographer, Jodi Frediani's, will have an event for her book *Wild Monterey* at the Seymour Center on March 9th. METRO will be displaying the Orca Whale bus that Jodi contributed to.
 - On March 11th, we will be participating in Scotts Valley High's Career Day held at the Scotts Valley High School Gym.
 - March 18th is Transit Driver Appreciation Day. We will be celebrating our operators and staff by hosting a special event at JKS.
 - On March 19th, METRO will be participating in San Lorenzo Valley High School College & Career Fair held at the San Lorenzo Valley High School.
- Lastly, on Tuesday, February 25th, METRO's One Ride At a Time Program was recognized at the APTA Ad Wheel Awards in Long Beach, CA with two awards—1st place for best print media and 1st place for best comprehensive campaign. He congratulated Ms. Glagola on her hard work.

Discussion followed on:

- Political climate in Washington DC
- Location of Bigbelly trash cans in Watsonville
- METRO's obligation in picking up the garbage throughout the county
- Consider photos of Watsonville in future calendars produced

- Morale needs to be addressed in the agency
- Phone numbers posted at bus stops to report garbage
- Request for community events to be held in South County
- Need collaborative effort between city and county agencies to address garbage issues
- My Santa Cruz County app to report quality-of-life issues to local officials
- Transit app launching soon

All concerns were addressed by staff. METRO will continue the conversation with Director Dutra and the City of Watsonville staff to address the garbage issues at the Watsonville bus shelters.

Board Chair Downing thanked Director Martinez for her guest commentary article in the Sentinel related to health and how we view things. It's important for riders to feel safe and healthy at a bus stop and the lack of trash will encourage more ridership. She requested an update on the garbage issues to come back to the Board later in the year.

There were no public comments.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

- **17 ANNOUNCEMENT OF NEXT MEETING**

Board Chair Downing announced the next regular Board meeting will be held on Friday, March 28, 2025 at 9:00 AM at the Scotts Valley City Council Chambers, 1 Civic Center Dr., Scotts Valley, CA

- **18 ADJOURNMENT**

Vice Chair Downing adjourned the meeting at 11:45 AM.

Respectfully Submitted,

Donna Bauer
Sr. Executive Assistant



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
FINANCE, BUDGET, AND AUDIT STANDING COMMITTEE
MEETING MINUTES*
MARCH 14, 2025 – 8:00 AM**

A regular meeting of the Finance, Budget, and Audit Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, March 14, 2025.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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1 CALLED TO ORDER by Director Lind at 8:03 AM.

2 SAFETY DEBRIEF

Gregory Strecker, Safety, Security & Risk Management Director, was unable to attend the meeting and provide the safety debriefing.

3 ROLL CALL:

Director Koenig announced he is using the emergency circumstance exception pursuant to a medical issue and requested joining the meeting via teleconference. The Board approved his request through a voice vote.

The following Directors were **present**, representing a quorum:

Director Shebreh Kalantari-Johnson
Director Manu Koenig
Director Fabian Leonor
Director Donna Lind
Director Mike Rotkin

City of Santa Cruz
County of Santa Cruz
County of Santa Cruz
City of Scotts Valley
County of Santa Cruz

Corey Aldridge
Julie Sherman

METRO CEO/General Manager
METRO General Counsel

4 ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET AND AUDIT STANDING COMMITTEE

Hearing none, Director Lind moved to the next agenda item.

5 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Having none, Director Lind moved to the next agenda item.

6 YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF FEBRUARY 28, 2025

Chuck Farmer, CFO, spoke to the presentation. He reviewed the monthly and year-to-date operating revenue and expenses, and the capital budget spends.

Discussion followed on:

- Reduction in sales tax county-wide

Staff addressed all concerns.

There were no public comments.

Hearing nothing further, Director Lind moved to the next agenda item.

7 REVIEW AND RECOMMEND APPROVAL OF SANTA CRUZ METRO'S FY26 & FY27 PRELIMINARY OPERATING AND FY26 PRELIMINARY CAPITAL BUDGET PORTFOLIO TO THE FULL BOARD AS PRESENTED

Chuck Farmer, CFO, spoke to the presentation. He provided a preliminary FY26-FY27 budget summary, a walk down of the FY25-FY26 budget reviewing the changes in the operating/non-operating revenues and expenses, and the full-time equivalents. He also reviewed the FY26 preliminary capital budget/portfolio and its funding sources. He emphasized this preliminary data is required by the Santa Cruz County Regional Transportation Commission (SCCRTC) by April 1, 2025 for submittal of TDA/STA claims.

Discussion followed on:

- Workers Compensation Insurance and claims
- Ballot measure campaign and polling to adjust METRO's message
- Clarification on what METRO can and cannot spend money on relating to the ballot measure campaign and the creation of a citizens group not bound by rules
- Liability insurance increase
- Reduction in funding from the SCCRTC
- Securing METRO's grant obligations

Staff addressed all concerns. Julie Sherman, Legal Counsel, added that she'd send a memo to the Board Members on the rules surrounding the ballot measure campaign.

There were no public comments.

Hearing nothing further, Director Lind called for a roll call vote.

MOTION: RECOMMEND APPROVAL OF SANTA CRUZ METRO'S FY26 & FY27 PRELIMINARY OPERATING AND FY26 PRELIMINARY CAPITAL BUDGET PORTFOLIO TO THE FULL BOARD AS PRESENTED

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR LEONOR

MOTION PASSED WITH 4 AYES (Directors Koenig, Leonor, Lind and Rotkin). Director Kalantari-Johnson was absent.

8 UPDATE ON THE LINE OF CREDIT / BRIDGE LOAN

Chuck Farmer, CFO, provided an oral update on the line of credit/bridge loan. METRO received responses from various banks, and it was decided to go with Santa

Cruz County Bank. It has an unsecured line of credit with a variable rate of 3.65% currently. This will allow METRO to draw from it on an as-needed basis. The application has been submitted and is with the underwriters.

Board Members thanked CFO Farmer on his work.

9 ADJOURNMENT

Before adjourning, Director Lind mentioned a Scotts Valley Chamber of Commerce event on April 1, 2025 at 5:30 PM and will follow up with more details. Director Rotkin mentioned the upcoming Transit Employee Appreciation Event on March 18, 2025 being hosted by METRO. Director Lind adjourned the meeting at 8:51 AM.

Respectfully submitted,

Donna Bauer
Sr. Executive Assistant

DRAFT

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DATE: March 28, 2025

TO: Board of Directors

FROM: Chuck Farmer, Chief Financial Officer

SUBJECT: ACCEPT AND FILE THE YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF FEBRUARY 28, 2025

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Year-to-Date Monthly Financial Report as of February 28, 2025

II. SUMMARY OF ISSUES

An analysis of Santa Cruz Metropolitan Transit District's (METRO) financial status is prepared monthly in order to inform the Board of Directors (Board) regarding METRO's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year.

This staff report is the web-accessible companion document to the attached PowerPoint presentation titled "Year-to-Date Monthly Financial Report as of February 28, 2025."

Staff recommends that the Board accept and file the attached report.

III. DISCUSSION/BACKGROUND

Below are the written explanations of the various charts and graphs in the attached Year-to-Date Monthly Financial Report as of February 28, 2025. The fiscal year has elapsed 67%.

Slide 1

(Cover) Year-to-Date Monthly Financial Report as of February 28, 2025

Slide 2

February 2025 Key Financial Highlights

- Service
 - Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$254 vs Budget of \$343
 - 60 canceled trips, due to mechanical issues (38), no vehicle (20), and traffic (2)
 - ParaCruz Cost per Trip is \$80 vs Budget of \$88
 - Non-Student/Hwy 17 Passengers is 92,792 vs Budget of 113,462
 - Kids Ride Free is 28,773

- Financials
 - Total Operating Surplus/(Deficit) is favorable \$0.8M driven by lower wages of \$0.3M, fringe of \$0.2M, and non-personnel of \$0.4M; partially offset by higher OT of \$0.1M
 - Non-Operating Revenues of \$3.8M are unfavorable vs budget of \$4.0M by \$286K driven primarily by lower-than-expected Sales Tax and TIRCP grant drawdown
- Capital
 - Capital spend of \$6K primarily on Web Site Redesign
- Personnel
 - 404 Active Personnel vs 443* Funded Personnel
 - 46 Vacancies at the end of February
 - Currently Recruiting for Parts & Materials Clerk, Dispatcher/Scheduler, Senior Accounting Technician (Fleet), Vehicle Service Worker I/II (3FTE), Mechanic I/II (4 FTE)

Slide 3

(Cover) February 28, 2025 MTD Pre-Close Financials

Slide 4

February FY25 Monthly Operating Surplus/(Deficit) Actual vs. Budget

- Actuals are \$0.8M favorable to budget – excludes UAL/Bond Payment and Retiree Obligation costs
 - Passenger Fares – unfavorable by \$18K
 - Labor, Regular – favorable by \$286K, due to funded/vacant positions
 - Fringe Benefits – favorable by \$238K due to retirement and medical insurance savings from funded/vacant positions
 - Labor, OT – unfavorable by \$99K, increased overtime, primarily for Bus Operators
 - Non-Personnel – favorable by \$369K, primarily due to timing of spending

Slide 5

February 28, 2025 Monthly Operating Revenue and Expenses

- Operating Revenue, net unfavorable by \$18K
 - Passenger Fares - favorable by \$42K
 - Special Transit Fares – unfavorable by \$60K

- Operating Expense, net favorable by \$793K – Favorable wages/fringe driven by funded/vacant positions
 - Labor Regular – favorable by \$285K
 - Fringe Benefits – favorable by \$238K, excludes UAL and Retiree Obligation related costs
 - Labor OT – unfavorable by \$99K
 - Non-Personnel – favorable by \$369K, excludes Bond payment related costs
- Operating Deficit lower by \$775K
 - Farebox Recovery – 12.9% vs 11.4% budget
- Non-Operating Revenue/(Expense), net unfavorable by \$286K, primarily due to lower sales tax revenues, and TIRCP grant drawdown
 - Sales Tax/including Measure D – unfavorable by \$119K
 - Federal/State Grants – unfavorable by \$175K
 - Retiree Obligations – favorable by \$3K
 - Pension UAL/Bond Payment costs – favorable by \$2K
 - All Other Revenues – favorable by \$3K
- Operating Deficit before Transfers lower by \$489K
- Bus Replacement Fund – Higher by \$30K due to increased Measure D sales tax revenues
 - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY25 budgeted transfer is \$3.2M
- Operating Deficit after Transfers lower by \$459K

Slide 6

(Cover) February 2025, YTD Pre-Close Financials

Slide 7

February YTD FY25 Operating Surplus/(Deficit) Actual vs. Budget

- Actuals are \$3.0M favorable to budget – excludes UAL/Bond Payment and Retiree Obligation costs
 - Passenger Fares – favorable by \$299K
 - Labor, Regular – favorable by \$2,276K, due to funded/vacant positions
 - Fringe Benefits – favorable by \$1,908K due to retirement and medical insurance savings from funded/vacant positions
 - Labor, OT – unfavorable by \$1,674K, increased overtime, primarily for Bus Operators
 - Non-Personnel – favorable by \$183K, primarily due to timing of spending

Slide 8

February 28, 2025 Monthly Operating Revenue and Expenses

- Operating Revenue, net favorable by \$299K
 - Passenger Fares - favorable by \$164K
 - Special Transit Fares – favorable by \$135K
- Operating Expense, net favorable by \$2,693K – Favorable wages/fringe driven by funded/vacant positions
 - Labor Regular – favorable by \$2,276K
 - Fringe Benefits – favorable by \$1,908K, excludes UAL and Retiree Obligation related costs
 - Labor OT – unfavorable by \$1,674K
 - Non-Personnel – favorable by \$183K, excludes Bond payment related costs
- Operating Deficit lower by \$2,992K
 - Farebox Recovery – 14.1% vs 12.6% budget
- Non-Operating Revenue/(Expense), net unfavorable by \$871K, primarily due to higher than anticipated interest income and lower Retiree Obligations; partially offset by lower Sales Tax revenues and lower grant drawdowns
 - Sales Tax/including Measure D – unfavorable by \$618K
 - Federal/State Grants – unfavorable by \$989K
 - Retiree Obligations – favorable by \$248K
 - Pension Bond Payment costs – favorable by \$14K
 - All Other Revenues – favorable by \$475K
- Operating Surplus/(Deficit) before Transfers lower by \$2,121K
- Bus Replacement Fund – Higher by \$186K due to increased Measure D sales tax revenues
 - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY25 budgeted transfer is \$3.2M
- Operating Surplus/(Deficit) after Transfers lower by \$1,935K

Slide 9

(Cover) Capital Spending

Slide 10

February 28, 2025 Capital Budget Spend

Total Capital Projects YTD spending is \$4,036K against full year revised budget of \$116.7M, or 3.5%

- Construction Related Projects – \$242K YTD spending against budget of \$41,000K, or 0.6%
- IT Projects – \$388K YTD spending of against budget \$2,004K, or 19.4%
- Facilities Repair & Improvements – \$639K YTD spending against budget of \$2,655K, or 24.1%
- Revenue Vehicle Replacement – \$2,663K YTD spending against budget of \$69,803K, or 3.8%
- Revenue Vehicle Electrification Projects – no spending, no budget
- Non-Revenue Vehicle Replacement – no spending against budget of \$140K, or 0.0%
- Fleet & Maintenance Equipment – no spending against budget of \$755K, or 0.0%
- Miscellaneous – \$104K YTD spending against budget of \$343K, or 30.2%

Slide 11

(Cover) Questions

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO’s Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

Favorable budget variances in Operating Revenues and Expenses contribute to favorable budget variance in Operating Balance, Year-to-Date as of February 28, 2025.

VI. ALTERNATIVES CONSIDERED

There are no alternatives to consider, as this is an accept and file Year-to-Date Monthly Financial Report.

VII. CHANGES FROM COMMITTEE

None

VIII. ATTACHMENTS

Attachment A: Year-to-Date Monthly Financial Report as of February 28, 2025 Presentation

Prepared by: Cathy Downes, Sr. Financial Analyst

IX. APPROVALS

Chuck Farmer, Chief Financial Officer

A handwritten signature in black ink, appearing to read "Chuck Farmer", written over a horizontal line.

Corey Aldridge, CEO/General Manager

A handwritten signature in black ink, appearing to read "Corey Aldridge", written over a horizontal line.

Year-to-Date Monthly Financial Report as of February 28, 2025



Board of Directors

March 28, 2025

Chuck Farmer, Chief Financial Officer

February 2025 Key Financial Highlights

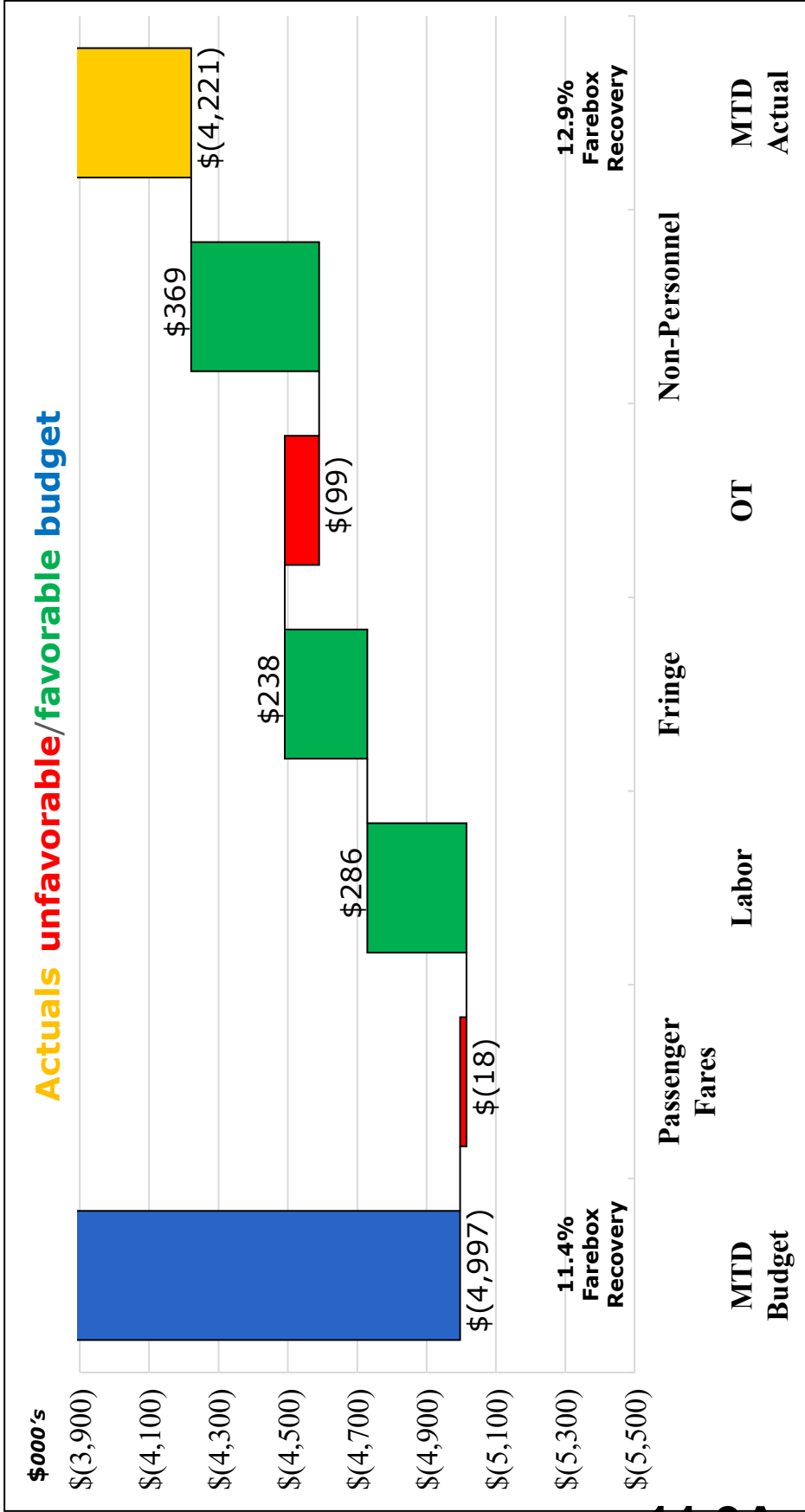
<p>Service</p>	<ul style="list-style-type: none"> • Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$254 vs Budget of \$343 <ul style="list-style-type: none"> • 60 canceled trips, due to mechanical issues (38), no vehicle (20), and traffic (2) • ParaCruz Cost per Trip is \$80 vs Budget of \$88 • Non-Student/Hwy 17 Passengers is 92,792 vs Budget of 113,462 • Kids Ride Free is 28,773
<p>Financials</p>	<ul style="list-style-type: none"> • Total Operating Surplus/(Deficit) is favorable \$0.8M driven by lower wages of \$0.3M, fringe of \$0.2M, and non-personnel of \$0.4M; partially offset by higher OT of \$0.1M • Non-Operating Revenues/Expenses of \$3.8M are unfavorable vs budget of \$4.0M by \$286K driven primarily by lower than expected Sales Tax and TIRCP grant drawdown
<p>Capital</p>	<ul style="list-style-type: none"> • Capital spending of \$6K primarily for Web Site Redesign
<p>Personnel</p>	<ul style="list-style-type: none"> • 404 Active Personnel vs 443* Funded Personnel <ul style="list-style-type: none"> • 46 Vacancies at the end of February • Currently Recruiting for Parts & Materials Clerk, Dispatcher/Scheduler, Senior Accounting Technician (Fleet), Vehicle Service Worker I/II (3FTE), Mechanic I/II (4 FTE)

February 2025, MTD Pre-Close Financials

February FY25 Monthly Operating Surplus/(Deficit)

Actual* vs. Budget

Overall \$0.8M favorable



11.3A.4

* Pre-close financials, subject to adjustments post close; may not foot due to rounding

February 28, 2025

Monthly Operating Revenue and Expenses

	Actual*	Budget	Fav / (Unfav)
Operating Revenue			
Passenger Fares	\$ 216	\$ 175	\$ 42
Special Transit Fares	409	468	(60)
Total Operating Revenue	\$ 625	\$ 643	(\$ 18)
Operating Expense			
Labor - Regular	\$ 2,005	\$ 2,290	\$ 285
Fringe	1,612	1,850	238
Labor - OT	173	75	(99)
Non-Personnel	1,057	1,426	369
Total OpEx	\$ 4,847	\$ 5,640	\$ 793
Operating Surplus/(Deficit)	(\$ 4,222)	(\$ 4,997)	\$ 775
<i>Farebox Recovery</i>	<i>12.9%</i>	<i>11.4%</i>	<i>1.5%</i>
Non-Operating Revenue/(Expense)			
Sales Tax/including Measure D	\$ 3,357	\$ 3,476	(\$ 119)
Federal/State/Local Grants	725	900	(175)
Retiree Obligations	(389)	(393)	3
Pension Bond Payment/UAL	(168)	(170)	2
All Other	231	228	3
Total Non-Operating Revenue/(Expense)	\$ 3,756	\$ 4,041	(\$ 286)
Operating Surplus/(Deficit) before Transfers	(\$ 466)	(\$ 956)	\$ 489
Transfers and Other			
Transfers to Bus Replacement Fund	(\$ 287)	(\$ 257)	(\$ 30)
Operating Surplus/(Deficit) after Transfers	(\$ 753)	(\$ 1,213)	\$ 459

- Total Operating Surplus/(Deficit) is favorable \$0.8M driven lower headcount and lower fuel usage/prices than expected.
- Non-Operating Revenues/Expenses of \$3.8M are unfavorable vs budget of \$4.0M by \$286K driven primarily by lower than expected Sales Tax and TIRCP grant drawdown
- Sales tax of \$3.4M is 3.4% lower than budget – expected trend to continue

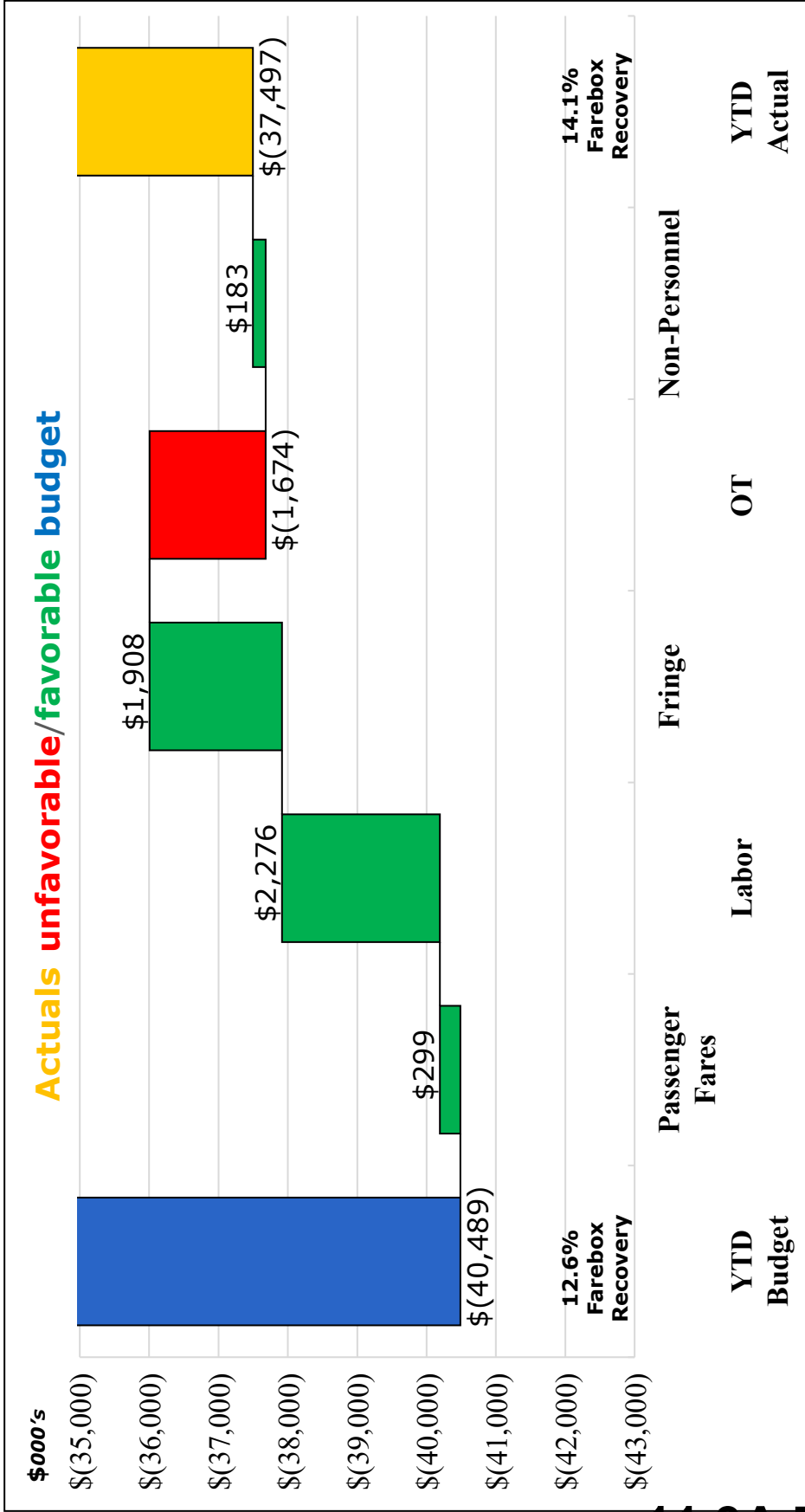
11.3A.5

February 2025, YTD Pre-Close Financials

February YTD FY25 Operating Surplus/(Deficit)

Actual* vs. Budget

Overall \$3.0M favorable



11.3A.7

* Pre-close financials, subject to adjustments post close; may not foot due to rounding

February 28, 2025

YTD Operating Revenue and Expenses

- Operating Deficit lower by \$3.0M driven by vacant/funded positions and lower Non-Personnel spending due to timing; partially offset by increased OT
- Non-Operating Revenues of \$39.4M are \$0.9M unfavorable vs budget of \$40.3M driven primarily by higher than anticipated interest income and lower Retiree Obligations; partially offset by lower Sales Tax revenues and lower grant drawdowns
- Sales tax of \$22.1M is 2.7% lower than budget
- Bus Replacement Fund higher than budget by \$186K

\$ 000's	Actual*	Budget	Fav / (Unfav)
Operating Revenue			
Passenger Fares	\$ 1,865	\$ 1,701	\$ 164
Special Transit Fares	4,289	4,154	135
Total Operating Revenue	\$ 6,154	\$ 5,856	\$ 299
Operating Expense			
Labor - Regular	\$ 16,648	\$ 18,925	\$ 2,276
Fringe	13,704	15,612	1,908
Labor - OT	2,263	590	(1,674)
Non-Personnel	11,036	11,219	183
Total OpEx	\$ 43,652	\$ 46,345	\$ 2,693
Operating Surplus/(Deficit)	(\$ 37,497)	(\$ 40,489)	\$ 2,992
<i>Farebox Recovery</i>	<i>14.1%</i>	<i>12.6%</i>	<i>1.5%</i>
Non-Operating Revenue/(Expense)			
Sales Tax/including Measure D	\$ 22,077	\$ 22,696	(\$ 618)
Federal/State/Local Grants	19,391	20,380	(989)
Retiree Obligations	(2,758)	(3,006)	248
Pension Bond Payment/UAL	(1,349)	(1,363)	14
All Other	2,051	1,577	475
Total Non-Operating Revenue/(Expense)	\$ 39,412	\$ 40,283	(\$ 871)
Operating Surplus/(Deficit) before Transfers	\$ 1,915	(\$ 206)	\$ 2,121
Transfers and Other			
Transfers to Bus Replacement Fund	(\$ 1,863)	(\$ 1,677)	(\$ 186)
Operating Surplus/(Deficit) after Transfers	\$ 51	(\$ 1,884)	\$ 1,935

11.3A.8

* Pre-close financials, subject to adjustments post close

Capital Spending

11.3A.9

February 28, 2025 Capital Budget Spend

\$000's	Project Category:	Year to Date	Portfolio Total **	
		Actuals*	Budget	% Spend
Construction Related	Projects	\$ 242	\$ 41,000	0.6%
IT Projects		388	2,004	19.4%
Facilities Repair & Improvements		639	2,655	24.1%
Revenue Vehicle Replacement		2,663	69,803	3.8%
Revenue Vehicle Electrification Projects		-	-	0.0%
Non-Revenue Vehicle Replacement		-	140	0.0%
Fleet & Maintenance Equipment		-	755	0.0%
Misc.		104	343	30.2%
Total		\$ 4,036	\$ 116,699	3.5%

YTD Project Spend, primarily:

- ✓ Watsonville Station Redevelopment
- ✓ Hydrogen Fueling Station
- ✓ ERP System
- ✓ Bus Shelters, Trash Cans, Benches
- ✓ 2 Hydrogen Buses
- ✓ OCTA Buses
- ✓ ZEB Charging Infrastructure

Future Project Spend:

- ✓ 51 Hydrogen Buses
- ✓ Watsonville Station Redevelopment
- ✓ Hydrogen Fueling Station
- ✓ ERP System
- ✓ Reimagine Metro

11.3A.10

* Pre-close financials, subject to adjustments post close

** Budget revised/approved by BoD at December 2024 meeting

Questions?

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DATE: March 28, 2025

TO: Board of Directors

FROM: Chuck Farmer, DBE Liaison Officer, CFO

SUBJECT: ACCEPT AND FILE THE SEMI-ANNUAL REPORT ON THE STATUS OF METRO'S DISADVANTAGED BUSINESS ENTERPRISE PROGRAM

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Semi-Annual Report on the status of METRO's Disadvantaged Business Enterprise Program

II. SUMMARY

- As a recipient of federal funds, Santa Cruz Metropolitan Transit District (METRO) participates in the federal Disadvantaged Business Enterprise (DBE) Program as specified in Title 49, Code of Federal Regulations, Part 26 (49 CFR 26).
- The Federal Transit Administration (FTA) requires METRO to recalculate its DBE goal triennially and to report goal attainment semi-annually as a requirement to receive federal funds.
- METRO's FFY24-26 goal for DBE participation is 0.00% of all federally funded procurements with competitive contract bidding opportunities.
- A Semi-Annual report provided to the Board in concurrence with the FTA reporting schedule per METRO's DBE Policy.
- April 1, 2024 – September 30, 2024, METRO's DBE attainment was 0.00% for contracts awarded, 72.28% for payments on ongoing contracts, and 0.00% payments on completed contracts.

III. DISCUSSION/BACKGROUND

The Department of Transportation established a Disadvantaged Business Enterprise (DBE) Program in 1980 to ensure that firms competing for federally funded contracts are not subject to unlawful discrimination. DBEs, as defined by the US Department of Transportation, are for-profit small business concerns where socially and economically disadvantaged individuals own at least a 51% interest and control management and daily business operations. African Americans, Hispanics, Native Americans, Asian-Pacific and Subcontinent Asian Americans, and women are presumed to be socially and economically disadvantaged. Other individuals can also qualify as socially and economically disadvantaged on a case-by-case basis. The FTA requires each qualified recipient of more than \$250,000 annually in federal funds to implement a DBE program, recalculate a DBE goal

triennially, and report its goal attainment semi-annually, as specified by 49 CFR 26. METRO received approximately \$13.2 million from the FTA in FFY24 and, therefore, maintained a DBE Program.

It is important to acknowledge the restrictions placed on DBE goal setting, attainment, and reporting:

- Only competitively biddable contracts with federal funding are counted in the procurement opportunities in which DBEs can participate.
 - Most of the METRO's FTA funding is used to pay for internal labor costs and fringe benefits and is not required to be monitored for the DBE program.
- Several large expenses have no competitive contract opportunities:
 - Utilities, leases and rent payments, subscription services, membership costs, travel.
- Only certified DBEs can be included for setting goals and measuring attainment.
 - Many businesses are owned by minorities and women, but not all these owners register as DBEs in the statewide program.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

Filing and accepting the semi-annual report on the status of METRO's Disadvantaged Business Enterprise Program aligns with METRO's goal of Financial Stability, Stewardship & Accountability because failing to do so jeopardizes the receipt of federal funding.

V. DBE STATUS

METRO's current DBE goal is 0.00% as seen in METRO's DBE semi-annual report for the period covering April 1, 2024 – September 30, 2024, provided as Attachment A. Attachment B covers the DBE semi-annual report for the period covering October 1, 2023 – March 31, 2025. During both reporting periods, and thus the annual report as well, METRO's DBE attainment for contracts awarded, payments on ongoing contracts, and payments on completed contracts is 0.00%, 72.28%, and 0.00%, respectively.

METRO's DBE goal for FFY24-26 is 0.00%. METRO anticipates using all available federal funds during this three-year period to purchase buses, which are not subject to the DBE goal-setting process. There are no additional federally, funded contracting opportunities available for this three-year period.

VI. UPCOMING DBE OPPORTUNITIES

In FFY25, METRO does not anticipate any new contract opportunities. METRO anticipates using all available federal funds during this three-year DBE goal period to purchase buses, which are not subject to the DBE goal-setting process. There are no additional federally funded contracting opportunities available for this three-year period.

VII. FINANCIAL CONSIDERATIONS/IMPACT

The DBE Program has direct expenses of less than \$1,389 for publishing ads and public hearing notices. Failure to update the goal and submit semi-annual reports would jeopardize METRO's receipt of over \$13.2 million in federal financial assistance in FFY24.

VIII. CHANGES FROM COMMITTEE

N/A

IX. ALTERNATIVES CONSIDERED

There are no alternatives. Receiving the semi-annual report is a legal requirement connected to METRO receiving federal financial assistance. Staff is required to provide this information to inform the Board of this important program per METRO's DBE policy, Art. III § 3.304(G).

X. ATTACHMENTS

Attachment A: December 1, 2024 DBE Semi-Annual Report (April 1, 2023 – September 30, 2024)

Attachment B: June 1, 2024 DBE Semi-Annual Report (October 1, 2023 – March 31, 2024)

Attachment C: Annual DBE Semi-Annual Report (October 1, 2023 – September 30, 2024)

Prepared by: Cayla Hill, Grants Analyst

XI. APPROVALS

Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



Attachment A

UNIFORM REPORT OF DBE COMMITMENTS/AWARDS AND PAYMENTS

FTA Section

Please refer to the instruction sheet for directions on filling out this form

1	Submitted to (check only one) <input type="checkbox"/> FHWA <input type="checkbox"/> FAA <input checked="" type="checkbox"/> FTA - Recipient ID Number 1622
2	Grant Number(s) (FTA Recipients):
3	Federal Fiscal year in which reporting period falls: FFY24 4. Date This Report Submitted: 12/1/2024
5	Reporting Period: <input type="checkbox"/> Report due for period Oct 1-Mar 31 <input checked="" type="checkbox"/> Report due for period April 1-Sep 30 <input type="checkbox"/> FAA annual report due Dec 1
6	Name and address of Recipient: Recipient or subrecipient completing this form
7	Annual DBE Goal(s): Race Conscious Projection: 0.00% Race Neutral Projection: 0.00% OVERALL Goal: 0.00%

Awards/Commitments this Reporting Period

		A	B	C	D	E	F	G	H	I
A	AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD (Total contracts and subcontracts committed during this reporting period)	Total Federal Share Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs/Race Conscious (dollars)	Total to DBEs/Race Conscious (number)	Total to DBEs/Race Neutral (dollars)	Total to DBEs/Race Neutral (number)	Percentage of total dollars to DBEs
8	Prime contracts awarded this period (Standard Agreements)	\$ 568,693.09	1	\$ -	0			\$ -	0	0%
9	Subcontracts awarded/committed this period (3rd Party Contracts)			\$ -	0	\$ -	0	\$ -	0	#DIV/0!
10	TOTAL			\$ -	0	\$ -	0	\$ -	0	0.00%

		A			B			C			D			E			F		
		Total to DBE (dollar amount)									Total to DBE (number)								
		Women			Men			Total			Women			Men			Total		
B	BREAKDOWN BY ETHNICITY & GENDER																		
11	Black American	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
12	Hispanic American	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
13	Native American	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
14	Asian-Pacific American	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
15	Subcontinent Asian Americans	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
17	Non-Minority	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
17	TOTAL	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

Payments Made this Reporting Period

		A	B	C	D	E	F
C	PAYMENTS ON ONGOING CONTRACTS	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and subcontracts currently in progress	10	\$ 28,814.00	1	\$ 20,828.00	1	72.28%

		A	B	C	D	E
D	TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD	Number of Contracts Completed	Total Dollar Value of Contracts Completed	DBE Participation Needed to Meet Goal (Dollars)	Total DBE Participation (Dollars)	Percent to DBEs
19	Race Conscious	0	\$ -	\$ -	\$ -	#DIV/0!
20	Race Neutral	1	\$ -	\$ -	\$ -	#DIV/0!
21	Totals	1	\$ -	\$ -	\$ -	#DIV/0!

22 Submitted by: <u>Derek Toups</u>	23. Signature:	24. Phone Number: 831-420-2580
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Attachment B

UNIFORM REPORT OF DBE COMMITMENTS/AWARDS AND PAYMENTS

FTA Section

Please refer to the instruction sheet for directions on filling out this form

1	Submitted to (check only one)	<input type="checkbox"/> FHWA	<input type="checkbox"/> FAA	<input checked="" type="checkbox"/> FTA - Recipient ID Number 1622
2	Grant Number(s) (FTA Recipients):			
3	Federal Fiscal year in which reporting period falls:	FFY24	4. Date This Report Submitted:	6/1/2024
5	Reporting Period:	<input checked="" type="checkbox"/> Report due for period Oct 1-Mar 31		<input type="checkbox"/> Report due for period April 1-Sep 30
6	Name and address of Recipient:	Recipient or subrecipient completing this form		
7	Annual DBE Goal(s):	Race Conscious Projection: 0.00%	Race Neutral Projection: 0.00%	Race Neutral Projection: 0.00%

Awards/Commitments this Reporting Period

		A	B	C	D	E	F	G	H	I
A	AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD (Total contracts and subcontracts committed during this reporting period)	Total Federal Share Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs/Race Conscious (dollars)	Total to DBEs/Race Conscious (number)	Total to DBEs/Race Neutral (dollars)	Total to DBEs/Race Neutral (number)	Percentage of total dollars to DBEs
8	Prime contracts awarded this period (Standard Agreements)	\$ 200,000.00	1	\$ -	0			\$ -	0	0%
9	Subcontracts awarded/committed this period (3rd Party Contracts)	\$ -	0	\$ -	0	\$ -	0	\$ -	0	#DIV/0!
10	TOTAL			\$ -	0	\$ -	0	\$ -	0	0.00%

		A	B	C	D	E	F
B	BREAKDOWN BY ETHNICITY & GENDER	Total to DBE (dollar amount)			Total to DBE (number)		
		Women	Men	Total	Women	Men	Total
11	Black American	\$ -	\$ -	\$ -	0	0	0
12	Hispanic American	\$ -	\$ -	\$ -	0	0	0
13	Native American	\$ -	\$ -	\$ -	0	0	0
14	Asian-Pacific American	\$ -	\$ -	\$ -	0	0	0
15	Subcontinent Asian Americans	\$ -	\$ -	\$ -	0	0	0
17	Non-Minority	\$ -	\$ -	\$ -	0	0	0
17	TOTAL	\$ -	\$ -	\$ -	0	0	0

Payments Made this Reporting Period

		A	B	C	D	E	F
C	PAYMENTS ON ONGOING CONTRACTS	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and subcontracts currently in progress	10	\$ 14,407.00	1	\$ 10,414.00	1	72.28%

		A	B	C	D	E
D	TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD	Number of Contracts Completed	Total Dollar Value of Contracts Completed	DBE Participation Needed to Meet Goal (Dollars)	Total DBE Participation (Dollars)	Percent to DBEs
19	Race Conscious	0	\$ -	\$ -	\$ -	#DIV/0!
20	Race Neutral	3	\$ 8,587.09	\$ -	\$ -	0.00%
21	Totals	3	\$ 8,587.09	\$ -	\$ -	0.00%

22 Submitted by: Cayla Hill	23. Signature:	24. Phone Number: 831-420-2581
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Attachment C

UNIFORM REPORT OF DBE COMMITMENTS/AWARDS AND PAYMENTS

FTA Section

Please refer to the instruction sheet for directions on filling out this form

1	Submitted to (check only one) <input type="checkbox"/> FHWA <input type="checkbox"/> FAA <input checked="" type="checkbox"/> FTA - Recipient ID Number 1622
2	Grant Number(s) (FTA Recipients):
3	Federal Fiscal year in which reporting period falls: FFY24 4. Date This Report Submitted: 12/1/2024
5	Reporting Period: <input type="checkbox"/> Report due for period Oct 1-Mar 31 <input checked="" type="checkbox"/> Report due for period April 1-Sep 30 <input type="checkbox"/> FAA annual report due Dec 1
6	Name and address of Recipient: Recipient or subrecipient completing this form
7	Annual DBE Goal(s): Race Conscious Projection: 0.00% Race Neutral Projection: 0.00% OVERALL Goal: 0.00%

Awards/Commitments this Reporting Period

		A	B	C	D	E	F	G	H	I
A	AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD <small>(Total contracts and subcontracts committed during this reporting period)</small>	Total Federal Share Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs/Race Conscious (dollars)	Total to DBEs/Race Conscious (number)	Total to DBEs/Race Neutral (dollars)	Total to DBEs/Race Neutral (number)	Percentage of total dollars to DBEs
8	Prime contracts awarded this period (Standard Agreements)	\$ 768,693.09	2	\$ -	0			\$ -	0	0%
9	Subcontracts awarded/committed this period (3rd Party Contracts)			\$ -	0	\$ -	0	\$ -	0	#DIV/0!
10	TOTAL			\$ -	0	\$ -	0	\$ -	0	0.00%

		A	B	C	D	E	F
B	BREAKDOWN BY ETHNICITY & GENDER	Total to DBE (dollar amount)			Total to DBE (number)		
		Women	Men	Total	Women	Men	Total
11	Black American	\$ -	\$ -	\$ -	0	0	0
12	Hispanic American	\$ -	\$ -	\$ -	0	0	0
13	Native American	\$ -	\$ -	\$ -	0	0	0
14	Asian-Pacific American	\$ -	\$ -	\$ -	0	0	0
15	Subcontinent Asian Americans	\$ -	\$ -	\$ -	0	0	0
17	Non-Minority	\$ -	\$ -	\$ -	0	0	0
17	TOTAL	\$ -	\$ -	\$ -	0	0	0

Payments Made this Reporting Period

		A	B	C	D	E	F
C	PAYMENTS ON ONGOING CONTRACTS	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and subcontracts currently in progress	12	\$ 28,814.00	1	\$ 20,828.00	1	72.28%

		A	B	C	D	E
D	TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD	Number of Contracts Completed	Total Dollar Value of Contracts Completed	DBE Participation Needed to Meet Goal (Dollars)	Total DBE Participation (Dollars)	Percent to DBEs
19	Race Conscious	0	\$ -	\$ -	\$ -	#DIV/0!
20	Race Neutral	4	\$ 312,559.09		\$ -	0.00%
21	Totals	4	\$ 312,559.09		\$ -	0.00%

22 Submitted by: <u>Derek Toups</u>	23. Signature:	24. Phone Number: 831-420-2580
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DATE: March 28, 2025
TO: Board of Directors
FROM: Derek Toups, Planning and Innovation Deputy Director
SUBJECT: CONSIDERATION OF AWARD OF CONTRACT TO KRUEGER TRANSPORT LLC FOR ON-CALL HYDROGEN INFRASTRUCTURE CONSTRUCTION MANAGER SERVICES NOT TO EXCEED \$500,000

I. RECOMMENDED ACTION

That the Board of Directors award a contract to Krueger Transport LLC for On-Call Hydrogen Infrastructure Construction Management Services, in an amount not to exceed \$500,000 for a two-year term, with options to extend the contract for a total term of five years and authorize the CEO/General Manager to execute the contract in a form approved by legal counsel and to issue task orders pursuant to the contract, if determined to be in the best interest of Santa Cruz Metropolitan Transit District.

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has a need for an on-call hydrogen infrastructure construction manager (CM) to support METRO's hydrogen fueling projects.
- A Request for Proposals (RFP) was issued to solicit proposals from qualified firms. Two firms submitted proposals for METRO's review.
- A five-member evaluation team composed of METRO staff reviewed and evaluated the proposals and is recommending that the Board of Directors award a contract to the highest ranked proposer, Krueger Transport LLC (KTC).

III. DISCUSSION/BACKGROUND

METRO purchased 53 hydrogen-powered, fuel cell electric buses (FCEBs) in December 2023 and is committed to the values of environmental stewardship, innovation, and sustainability. METRO forecasts delivery of these FCEBs throughout FY25-26.

METRO signed a contract with Messer, LLC, in February 2025, to design and build a hydrogen fuel storage, compression and dispensing (FSCD) facility at METRO's Judy K. Souza Operations yard located at 1200 River Street in Santa Cruz. The FSCD facility is expected to be ready for use in the second half of FY26. METRO has also procured a portable/mobile hydrogen fuel solution from Plug Project

Holding Co., LLC, to provide interim fueling capabilities while the FSCD facility is being constructed.

Both hydrogen infrastructure projects require CM support to oversee, coordinate and manage many essential tasks during installation and construction. KTC will provide office engineering support, including reviewing shop drawings, construction drawings, and as-builts to ensure accuracy; performing project control activities; providing support services for geotechnical and related work; conducting storm water monitoring; managing surveying and staking tasks; providing proactive on-site coordination with utility owners; and identifying actual and potential problems with the project and recommending solutions. KTC will also provide contract administration and support services, including processing contract change orders and assisting with contract disputes, should any arise. METRO does not possess the requisite staff capabilities or resources to perform the CM services in-house.

On November 8, 2024, METRO legally advertised RFP No. 25-10, distributed notices via Bonfire (METRO's e-procurement portal) to 4,867 firms, including 1,777 Disadvantaged Business Enterprises, and sent email notices to all Mailchimp subscribers. On December 18, 2024, proposals were received and opened from two firms: KTC, located in Oakland, California, and OurEnergy LLC, located in Santa Cruz, California. A five-member evaluation team composed of METRO staff has reviewed and evaluated the proposals.

The evaluation team used the following criteria as contained in the RFP:

Evaluation Criteria	Points
Qualifications and Experience	25
Understanding of and Response to Proposal Requirements	40
Commitment and Quality of Relevant Experience of Proposers Key Staff	25
References	10
Total Points Possible	100

KTC was determined to be the highest ranked firm, whose proposal fulfills all of the requirements of the RFP. Upon determining that KTC was the highest ranked firm, METRO opened its price proposal and has determined that KTC's costs are fair and reasonable. Staff is recommending that the Board award a two-year contract to KTC, with options to extend for three additional years, providing the On-Call Hydrogen Infrastructure CM services in an amount not to exceed \$500,000, and to authorize the CEO/ General Manager to execute the KTC contract in a form approved by legal counsel and to issue task orders pursuant to the contract, if determined to be in the best interest of METRO.

KTC will provide all services meeting METRO's specifications and requirements of the contract. Derek Toups, Planning and Innovation Deputy Director, will serve as the Contract Administrator and will ensure contract compliance.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The award of this contract would align with the following Strategic Priorities:

- Safety First Culture
- Financial Stability, Stewardship & Accountability
- Service Quality and Delivery
- Internal and External Technology

V. FINANCIAL CONSIDERATIONS/IMPACT

This is a task order-based contract, with a total not to exceed of \$500,000. Funds to support this contract in the amount of \$450,000 are from the FY23 FTA 5339(b) Bus and Bus Facilities grant. The required local match of \$50,000 (90/10 split) will come from METRO's Capital and Operating Reserve Fund.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

There are no recommended alternatives. METRO does not have in-house staff with the expertise or time to manage these critical and high-level projects.

VIII. ATTACHMENTS

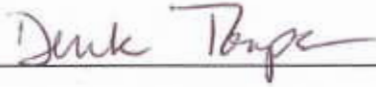
None

Note: A full copy of the Contract is available upon request.

Prepared by: Derek Toups, Planning and Innovation Deputy Director
Joan Jeffries, Purchasing Manager
Tanya Gilliam, Purchasing Agent

IX. APPROVALS

Derek Toups:
Planning and Innovation Deputy Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager





DATE: March 28, 2025

TO: Board of Directors

FROM: Margo Ross, Chief Operations Officer

SUBJECT: REQUEST AUTHORIZATION AND FUNDING TO HIRE ONE (1) DISPATCH/SCHEDULER FOR THE PARACRUZ DEPARTMENT

I. RECOMMENDED ACTION

That the Board of Directors authorizes funding of one (1) Dispatch/Scheduler for the ParaCruz Department.

II. SUMMARY

- To address the needs of Santa Cruz Metropolitan Transit District (METRO), staff is requesting authorization to hire one (1) additional Dispatch/Scheduler due to the change in department duties between the Customer Service and ParaCruz Departments.
- Staff is recommending the Board of Directors (Board) approve an additional Dispatch/Scheduler which would increase the current number from seven (7) to eight (8).

III. DISCUSSION/BACKGROUND

METRO is in the process of reorganizing the ParaCruz and Customer Service Departments. This reorganization will create a greater need in the ParaCruz Department to handle the increased call volume. With this change, all of the scheduling for ParaCruz rides will now be handled by the Dispatch/Schedulers in ParaCruz.

Currently METRO has seven (7) Dispatchers/Schedulers approved in the budget. An additional Dispatch/Scheduler increases the staff to eight (8), which aids in providing good customer service to the public.

This aligns with METRO's core value for providing good customer service to its clients.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The increased staffing aligns the following strategic priorities:

- Service Quality and Delivery
- Employee Engagement: Attract, Retain and Develop

V. FINANCIAL CONSIDERATIONS/IMPACT

If the recommendations contained in this report are adopted, the total Labor and Fringe Benefits cost of this position in a fiscal year is \$102,496. For the remainder of the current fiscal year, the salary is \$25,624 for the Dispatch/Scheduler position.

VI. ALTERNATIVES CONSIDERED

Do nothing; however, staff does not recommend this option. Without increasing the current staffing levels within ParaCruz, wait times would increase for customers.

VII. ATTACHMENTS

Attachment A: Dispatcher/Scheduler Job Description

Attachment B: Dispatcher/Scheduler Wage Scale

Prepared by: Margo Ross, Chief Operations Officer

Board of Directors
March 28, 2025
Page 3 of 3

VIII. APPROVALS

Dawn Crummié, Chief HR Officer

DocuSigned by:
Dawn Crummié
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Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



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Attachment A



PARATRANSIT DISPATCH/SCHEDULER

POSITION DESCRIPTION:

Under general supervision, dispatches Paratransit Operators using a variety of communication devices. Prepares and adjusts ride manifests for Paratransit Operators and supplemental providers, monitors drivers' locations and documents drivers' adherence to ride manifests. Provides assistance with reports as instructed. Performs other functions as assigned.

DUTIES AND RESPONSIBILITIES:

Dispatches vans using various communication devices. Works to coordinate rides whenever possible.

Prepares drivers packets for the next day.

Administers driver sign-in and sign-out procedures.

Communicates respectfully with Paratransit Operators and customers regarding any schedule adjustments.

Uses a variety of communication systems and other automated tools to monitor paratransit operations, coordinate vehicles, and adjust schedules to optimize service delivery.

Uses judgment to resolve unusual situations or situations that occur in the field such as broken equipment, errors in pick-up or drop off locations.

Attempts to assess emergency/urgent situations and work with Reservation and Scheduling Coordinator, staff, and customers to resolve issues in a timely manner.

Develops and maintains effective working relationships with other staff, representatives of the community, customers, and the public.

Communicates effectively and respectfully with people from different racial, ethnic, cultural groups, physical and intellectual abilities, lifestyle choices and ages. Demonstrates an ability to be sensitive to the needs of customers.

Will be required to courteously assist customers using various communication devices as well as in public.

Will be required to provide information regarding all District services.

Receives and forwards customer feedback to the Reservation and Scheduling Coordinator.

Attachment A

Operates computer and software applications designed for scheduling.

Adhere to METRO and departmental policies and procedures.

May also be required to assist reservationist as needed.

Like clerical duties as assigned.

Uses a variety of office equipment.

MINIMUM QUALIFICATIONS:

- Ability to interact with customers and staff in a professional manner.
- Oral and written communication skills sufficient to complete paperwork, and effectively communicate with the majority of customers and co-workers.
- Working knowledge of major computer software (e.g. Microsoft office) systems.
- Ability to work calmly and in emergency/crisis situations.
- Fluency in Spanish is preferred.
- Working knowledge of Trapeze PASS preferred.
- Willingness and ability to work unusual hours including nights, weekends, and holidays.

PHYSICAL DEMANDS

While performing the duties of this job the employee is frequently required to sit, talk or hear, both in person and by telephone, use hands to finger, handle or feel objects or controls, reach with hands and arms. The employee is regularly required to stand, walk and twist at the neck. Occasional overhead reaching and lifting up to 30 pounds is required. Visual abilities required include close vision, distance vision, and the ability to adjust focus.

SPECIAL REQUIREMENTS:

Good attendance record in previous employment.

Must pass requisite background check.

This position is considered Safety Sensitive position and is subject to Drug and Alcohol testing as required by FTA CFR 49.

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DATE: March 28, 2025
TO: Board of Directors
FROM: Derek Toups, Planning and Innovation Deputy Director
SUBJECT: **CONSIDERATION OF AWARD OF A SINGLE SOURCE CONTRACT TO UCI CONSTRUCTION, INC. FOR THE INSTALLATION OF A MOBILE HYDROGEN FUEL SOLUTION AT THE JUDY K. SOUZA OPERATIONS FACILITY IN AN AMOUNT NOT TO EXCEED \$250,243 AND APPROVE A CONTRACT CONTINGENCY OF \$24,757, FOR A TOTAL AMOUNT NOT TO EXCEED \$275,000**

I. RECOMMENDED ACTION

That the Board of Directors:

- 1) Award a single source contract to UCI Construction, Inc. (UCI), California General Contractor's License Number 399624, to install a Mobile Hydrogen Fuel Solution (MHFS) furnished by Plug Project Holding Co., LLC at METRO's Judy K. Souza (JKS) Operations Facility located at 1200 River Street, Santa Cruz, in an amount not to exceed \$250,243, and authorize the CEO/General Manager to execute the UCI contract in a form approved by legal counsel; and**
- 2) Approve a contingency budget of \$24,757 for unforeseen changes, and including optional pavement striping and authorize the CEO/General Manager and/or his designee to execute contract change orders (CCOs) and/or contract amendments exercising any such changes or options up to the authorized contingency amount.**

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has an immediate need for interim hydrogen fueling infrastructure and fueling services to support its new fleet of hydrogen fuel cell electric buses (FCEBs) that were ordered in 2023 and began being delivered to METRO in December 2024. METRO currently has 19 FCEBs on premise and expects to receive several more FCEBs this year.
- The METRO Board of Directors (Board) approved a contract at its October 25, 2024, meeting that authorized Plug Project Holding Co., LLC ("Plug Power"), to furnish and maintain a MHFS for Santa Cruz METRO. Plug Power does not possess a General Contractor's license in the State of California and is unable to complete certain public works tasks that are required in the installation of the MHFS when it arrives at the JKS Operations Facility.

- Installation of the Plug Power MHFS requires specialized knowledge of hydrogen and nitrogen gas storage and mechanical systems, as well as other activities that require the party completing the installation tasks to possess a California General Contractor's license and specialty (e.g., Electrical) license.
- UCI previously worked with Plug Power to successfully install an identical model MHFS unit for the San Mateo County Transit District (SamTrans) in September 2024. UCI and their subcontractors possess the required Contractor's licenses to perform the required Scope of Services for the MHFS installation project.

III. DISCUSSION/BACKGROUND

METRO staff have been working on various procurements for its hydrogen infrastructure projects since early 2024. To date, METRO has awarded contracts to Plug Power and to another contractor (Messer, LLC), that will satisfy METRO's need for hydrogen fueling infrastructure and services to support METRO's new fleet of FCEBs and its ambitious zero emissions bus (ZEB) transition.

The Plug Power MHFS can support between 10-25 FCEBs in normal operation with regular deliveries of liquid hydrogen (LH2) fuel. METRO has applied for planning and building permits from the City of Santa Cruz (City) to install the MHFS at the end of March 2025. The City approved a Minor Modification Permit to allow METRO to install and operate the MHFS from the JKS Operations Facility at 1200 River Street. METRO expects the City to approve its building permit application around the date of this Board Meeting.

Due to the urgent need for hydrogen fuel to support the 19 FCEBs already delivered, METRO elected to use a single source procurement for this project.

IV. SINGLE SOURCE JUSTIFICATION

Pursuant to state law and METRO's Procurement Policy, METRO may directly negotiate a contract if the Board finds that waiving the formal bidding requirements for the Project is in METRO's best interest and that competitive bidding would be unavailing, and not in furtherance of the purposes of the competitive bidding statutes and METRO's Procurement Policy.

Here, METRO performed a competitive procurement process for the MHFS before selecting Plug Power for that project. Plug Power is unable to complete the full scope of the MHFS project on its own due to the contractor licensing requirements for certain tasks in the project scope. Plug Power previously worked with UCI on the SamTrans project and strongly recommended UCI for this work given its specialized knowledge and experience installing the Plug Power MHFS.

Staff is therefore recommending that the Board award a single source contract to UCI, in a form approved by legal counsel, based on the urgent need to have the MHFS in place to fuel METRO's FCEBs and UCI's unique experience in this area.

Staff is also recommending that the Board approve a 10% contingency budget of \$24,757 to maintain schedule progress in the event unforeseen changes in the scope of work arise during the project, and/or to cover the cost of optional scope items such as pavement restriping.

V. STRATEGIC PLAN PRIORITIES ALIGNMENT

The award of this contract would align with the following Strategic Priorities:

1. Safety First Culture
2. Financial Stability, Stewardship & Accountability
3. Service Quality and Delivery
4. Internal and External Technology
5. State of Good Repair
6. Strategic Alliances and Community Outreach

VI. FINANCIAL CONSIDERATIONS/IMPACT

UCI's proposed price to complete the installation of the MHFS including the costs of mobilization, demolition/trenching/installation of underground electrical conduits, restoration of concrete paving, installation of jersey barrier (K-rail) and fencing, and installation of electrical and mechanical systems, is \$250,243. UCI's pricing includes a provision for the optional restriping of METRO's JKS pavement in the area where the MHFS will be installed. Staff is proposing adding a 10% contract contingency of \$24,757 to cover the cost of restriping and any unforeseen changes in the scope of work that may arise during the project. A breakdown of the project cost is provided below:

Item	Description	Amount
1	Fixed Contract Scope Pricing	\$250,243
2	10% Contract Contingency	\$24,757
Total Not to Exceed (NTE) Amount including Contingency		\$275,000

Funds to support this contract are provided from METRO's CEC EnergIIZE grant (Fiscal Year 25 Capital Budget Portfolio, Project 25-0002, GL code: SC514010_RC464025).

VII. CHANGES FROM COMMITTEE

N/A

VIII. ALTERNATIVES CONSIDERED

- Not awarding the contract would compromise METRO's ability to use its FCEBs and meet the State's zero emissions fleet mandate.

IX. ATTACHMENTS

None

Prepared by: Derek Toups, Planning and Innovation Deputy Director
 Joan Jeffries, Purchasing Manager

Board of Directors
March 28, 2025
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X. APPROVALS

Derek Toups:
Planning and Innovation Deputy Director



Approved as to fiscal impact:
Chuck Farmer, Chief Financial Officer



Corey Aldridge, CEO/General Manager

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**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

**RESOLUTION OF APPRECIATION FOR THE SERVICES OF DAVID HERNANDEZ
AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed David Hernandez to serve in the position of **Bus Operator**, and

WHEREAS, served as a member of the Operations Department of METRO for the time period of September 9th, 2013 to March 10th, 2025, and

WHEREAS, David Hernandez provided METRO with dedicated service and commitment during the time of employment, and

WHEREAS, David Hernandez served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by David Hernandez resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Mr. Hernandez's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by David Hernandez.

NOW, THEREFORE, BE IT RESOLVED, that upon His retirement as **Bus Operator**, the Board of Directors of METRO does hereby commend His efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of His resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 28th Day of March 2025 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Rebecca Downing, Board Chair

Attest:

Corey Aldridge, CEO/General Manager

Approved as to form:

Julie Sherman, General Counsel

*Santa Cruz Metropolitan
Transit District*



DATE: March 28, 2025
TO: Board of Directors
FROM: Julie Sherman, General Counsel
SUBJECT: CONSIDERATION OF ACCEPTING METRO'S UPDATED TITLE VI PROGRAM REPORT AND AUTHORIZING ITS SUBMISSION TO THE FEDERAL TRANSIT ADMINISTRATION

I. RECOMMENDED ACTION

That the Board of Directors Accept the Updated Title VI Program Report and Approve the Resolution Authorizing its Submittal to FTA

II. SUMMARY

- As a recipient of Federal Transit Administration (FTA) funds, the Santa Cruz Metropolitan Transit District (METRO) is required to comply with Title VI of the Civil Rights Act of 1964, and its implementing regulations, which provide that no person in the United States shall on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program, activity or service that receives federal financial assistance.
- METRO's Title VI Policy was last updated on November 18, 2022 to comply with the changes in the FTA Circular 4702.1B, which was issued on October 2012.
- METRO is required to submit a Title VI Program Report update to FTA every three (3) years for compliance monitoring.
- METRO staff and General Counsel prepared the updated Title VI Program Report and are requesting Board approval of the same, including but not limited to updates to the Title VI Regulation and Language Assistance Plan.

III. DISCUSSION/BACKGROUND

Section 601 of Title VI of the Civil Rights Act of 1964 prohibits discrimination against any individual or group on the basis of race, color or national origin under any program, activity or service that received federal financial assistance. The FTA regulates the implementation of Title VI by all recipients of FTA financial assistance through Part 21 of Title 49 of the Code of Federal Regulations (49 CFR, Part 21) and provides guidance to recipients of FTA financial assistance through the FTA Circular 4702.1B, *Title VI Requirements and Guidelines for Federal Transit Administration Recipients*. METRO adopted its current Title VI Program on November 18, 2022.

Board of Directors
March 28, 2025
Page 2 of 3

METRO is required to submit a Title VI Program Submittal to FTA every three (3) years for compliance monitoring. The Title VI Program Submittal includes, but is not limited to, METRO's Title VI Program and Complaint Procedures, any Title VI complaints, investigations and lawsuits, METRO's public participation plan, METRO's public outreach efforts to engage minority and low-income populations, and system-wide service standards and service policies. METRO's next Title VI Program Submittal is due to FTA on April 1, 2025.

METRO staff and General Counsel, along with consultant Camille Williams, retained for this purpose by Hanson Bridgett, have reviewed the existing Title VI Program documents and propose updates in a number of sections. Staff now recommends that the Board adopt the updated Title VI Program Report, including updates to components including METRO's Title VI Program Regulation and Language Assistance Plan (*Attachment A*).

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Service Quality and Delivery, as well as Strategic Alliances and Community Outreach.

V. FINANCIAL CONSIDERATIONS/IMPACT

Costs associated with circulating the draft Title VI Program are minor and limited to costs for translation and reproduction of the draft Title VI Program Update.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

There are no alternatives as this is a legal requirement under federal law (49 CFR, Part 21). Failure on the part of METRO to maintain an active, approved Title VI Program will result in grant denials and suspension of federal funds from the FTA.

VIII. ATTACHMENTS

Attachment A: Resolution Adopting the Updated Title VI Program Report and Authorizing its Submission to FTA

Exhibit A: METRO's Updated Title VI Program Report

Prepared by: Camille Williams, Hanson Bridgett Consultant

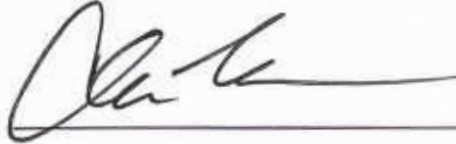
Board of Directors
March 28, 2025
Page 3 of 3

IX. APPROVALS

Approved as to form:
Julie Sherman



Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge
CEO/General Manager

DocuSigned by:

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Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director
The Following Resolution is Adopted:

RESOLUTION ADOPTING THE UPDATED TITLE VI PROGRAM REPORT AND AUTHORIZING ITS SUBMISSION TO THE FEDERAL TRANSIT ADMINISTRATION PURSUANT TO PART 21 OF TITLE 49 OF THE CODE OF FEDERAL REGULATIONS

WHEREAS, Title VI of the Civil Rights Act of 1964 states that, “no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program, activity or service that receives federal financial assistance”; and

WHEREAS, the Federal Transit Administration (FTA) prescribes the method and delivers guidance to public transit operators to comply with Title VI in accordance with Part 21 of Title 49 of the Code of Federal Regulations; and

WHEREAS, the FTA issued circular FTA C4702.1B, effective October 2012, setting forth requirements and guidelines for Title VI compliance for grantees; and

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO), as a recipient of federal financial assistance from the FTA, must submit an updated Title VI Program to the FTA by April 1, 2025; and

WHEREAS, METRO’s Title VI Program must include numerous elements, including but not limited to:

- 1) System-wide service standards and policies; and
- 2) Title VI Notice to the Public, Complaint Process and Forms; and
- 3) A Public Participation Plan; and
- 4) A Language Implementation Plan; and
- 5) A plan for engaging persons with Limited English Proficiency; and
- 6) Summary of Public Outreach efforts undertaken.

Attachment A

Resolution No.
Page 2 of 4

WHEREAS, METRO staff and General Counsel have developed and provided the proposed Title VI Program update for Board consideration and approval, including the above-referenced items, evidencing METRO’s compliance with Title VI.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, that it hereby determines and orders as follows:

1. The Title VI Program Regulation and Complaint Procedure attached and labeled “Exhibit A” is hereby amended and adopted, including appendices labeled:
 - a. “Attachment A”, Title VI Policy Statement; and
 - b. “Attachment B”, Title VI Discrimination Complaint Form.
2. The Title VI Program update “Exhibit A”, as attached, shall be submitted to FTA prior to the April 1, 2025 deadline.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District on March 28, 2025 by the following vote:

AYES: DIRECTORS –

NOES: DIRECTORS –

ABSENT: DIRECTORS –

ABSTAIN: DIRECTORS –

APPROVED:

REBECCA DOWNING
Board Chair

Attachment A

Resolution No.
Page 3 of 4

ATTEST:

COREY ALDRIDGE
CEO/General Manager

APPROVED AS TO FORM:

JULIE A. SHERMAN
General Counsel

Attachment A

Resolution No.
Page 4 of 4

EXHIBIT A, SANTA CRUZ METROPOLITAN TRANSIT DISTRICT RESOLUTION NO. _____

METRO's Updated Title VI Program- 2025 Report

(Attached)

- PLACEHOLDER -

EXHIBIT A
METRO'S UPDATED TITLE VI PROGRAM REPORT

Julie Sherman, General Counsel

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DATE: March 28, 2025
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
**SUBJECT: APPROVAL OF FY26 AND FY27 PRELIMINARY OPERATING BUDGETS AND
FY26 CAPITAL BUDGET-PORTFOLIO**

I. RECOMMENDED ACTION

That the Board of Directors adopt the attached FY26 and FY27 Preliminary Line-Item Operating Budgets and FY26 Capital Budget-Portfolio.

II. SUMMARY

- The Board of Directors must adopt a preliminary line-item budget in order to allow the submittal of Santa Cruz METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline.
- The proposed two-year FY26 and FY27 Preliminary Line-Item Operating Budget – Attachment A total \$88,357,357 and \$91,734,539 respectively (inclusive of Transfers and Operating Balance). This is a “first-cut” budget. Over the next few months, staff will continue to refine revenue and expense projections, as updated information becomes available. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding revenues and expenses.
- The Preliminary FY26 Capital Budget/Portfolio– Attachment B totals \$54,668,930.
- The Board adopted the FY25 and FY26 Revised Operating Budgets on September 27, 2024. This budget revises the adopted FY26 Revised Operating Budget and is a new FY26 Preliminary Operating Budget.
- A Budget Workshop with the Unions will be scheduled for early May to answer questions regarding staff's recommended budget and to obtain input from the employee organizations.

III. DISCUSSION/BACKGROUND

The Board of Directors must adopt a Preliminary Line-Item Budget in order to allow submittal of Santa Cruz METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline. This is a “first-cut” budget. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding projected revenues and expenses.

The presentation of financials in Attachment A has been reformatted on the Summary page:

Operating Revenues are directly associated with ridership and represent the amounts paid by the rider or organizations to use transit services. The categories include Passenger-paid fares (Local and Highway 17 Fares) and Organization-paid fares (Special transit fares: contracts with the local colleges and Highway 17 partners).

Operating Expenses are the expenses associated with the operation of the transit agency and goods and services purchased for the operation of the system, such as Labor (Salaries & Wages), Fringe Benefits, Non-Personnel Expenses (Services, Materials and Supplies, Utilities, Insurance, and Other expenses). This provides a quick and easy view of the Farebox Recovery.

The Non-Operating Revenue and Expenses section provides insight into revenue and expenses that are not directly or/and immediately impacted by increase/decrease of ridership.

Non-Operating Revenues represent external sources such as Sales Tax Revenue, Federal/State Grants, and all other forms of income (Advertising, Rental, etc.) that is used to support Metro operations and capital investments.

Non-Operating Expenses are for non-recurring, or limited time frame along with Pension UAL costs (previously reported as part of Fringe benefits) which are the additional costs incurred to cover the shortfall of pension funding have been replaced by the Sales Tax Revenue Bond payments (reported as part of non-personnel costs) in FY23.

These changes will align Metro's financial reporting more closely with other transportation agencies and allow for an easier comparison of revenues and costs related to ridership and external sources.

Attachment A – Page 1

A. Operating Revenues

Operating Revenues, related to ridership, total \$9,514,544 in FY26 and \$9,708,645 in FY27. Major Operating Revenue assumptions in the Preliminary FY26 Budget over the FY25 Revised Budget, adopted in September 2024, include:

- **Passenger Fares** – increase of 10.3%, or \$279K. The anticipated increase in ridership translates to a 10.8% increase in Fixed Route Fares, a 5.0% increase in Paratransit Fares, and an 11.1% increase in Highway 17 Fares
- **Special Transit Fares** – increase of 4.7%, or \$292K. The anticipated increase is primarily due to a 199.8% increase in revenue associated with the City/County of Santa Cruz (Go Santa Cruz, Housing Authority, County Employee Splash Pass) and the contractual increases for UCSC and Highway 17 Partners. There was a decrease with Cabrillo due to a flat rate per contract allocations

B. Operating Expenses

Operating Expenses, excluding Sales Tax Revenue Bond payments (which are discussed in Section C below), total \$77,869,270 in FY26 and \$79,990,351 in FY27. Operating Expenses assumptions in the Preliminary FY26 budget over the FY25 Revised Budget, adopted in September 2024, include:

- **Personnel Expenses** (Labor and Fringe Benefits) increase overall of 8.9%, or \$4,679K
- Regular Labor Costs – increase of 6.7%, or \$1,882K
 - Contractual items of step and longevity increases, 4% COLA
 - Net eleven FTE added to support Reimagine Metro
 - Positions to be funded
 - Sr. Financial Analyst
 - Fleet Maintenance Supervisor
 - Lead Mechanic
 - Provisional Communications Specialist
 - Mechanic I-II (3 FTE)
 - Paratransit Clerk
 - Provisional Administrative Assistant
 - Transit Supervisors (4 FTE)
 - Offset by proposed positions to be defunded
 - Revenue Account Program Manager
 - Paratransit Operator
- Overtime costs - increase of 4.4%, or \$39K
- Fringe costs - increase of \$2,758K, or 11.7%, primarily a result of the increased costs from Medical premiums, as well as headcount increases resulting in higher Workers Compensation Insurance premiums, and trending claims
- **Non-Personnel Expenses** Excluding Sales Tax Revenue Bond related costs (which are represented in Section C below) increase of 21.4%, or \$3,588K
- Services – increase of 15.6%, or \$1,109K due to:
 - Professional/Technical Fees – increase of 25.3% primarily due to the Strategic Services and Marketing Campaigns (\$710K), Labor Negotiations (\$200K), Buy America Audits (\$300K) for Hydrogen Fuel Station/Buses, and Workday independent Contractor (\$240K); partially offset by decreases related to the Facility Master Plan (\$700K) that was completed in FY25, Marketing design consultants (\$154K), and other small dollar savings (\$205K) from multiple line items
 - Uniforms and Laundry – increase of 59.8% primarily due increased staff (bus operators, mechanics, vehicle service workers)
 - Software as a Service – increase of 100% is due to it being a new spending category, however the actual increase is only 37.7%, primarily due to contractual increases (\$49K) along with costs that were previously captured in Outside Repair Equipment (\$189K); Adobe Acrobat Pro (\$13K), Adobe Creative Suite (\$3K), Bonfire Procurement (\$13K), Clever Devices (\$62K), DocuSign (\$11K), Industry Safe (\$22K), Microsoft Intune (\$4K), Office 365 (\$42K), Smartsheet (\$3K), Velocity EHS (\$5K), and Zoom (\$10K)
 - Outside Repair Revenue Vehicles increase of 39.4% primarily due to replacement of Hybrid Batteries (9), Engine replacement for Hwy 17 (3), and ARTIC (3) buses

- Materials & Supplies – increase of 11.8%, or \$731K, primarily due to an increase in Revenue Vehicle Parts inventory (\$751K) and Tires and Tubes Revenue Vehicles (\$160K) as a result of the purchase of 53 Hydrogen Buses, Printing and Postage/Mailing to support the Strategic Services and Marketing Campaigns(\$205K); partially offset by decreased spending for Cleaning Supplies (\$48K), Fuels and Lubricants for all vehicles (\$272K), and Repair and Maintenance Supplies (\$22K)
- Utilities – net increase of 0.6%, or \$6K, primarily due to increased Propulsion Power from increased rates from PG&E; partially offset by lower Gas & Electric and Water, Sewer, & Garbage from the closure of Pac Station during redevelopment
- Casualty & Liability – increase of 59.6%, or \$544K related to the increase of insurance premiums (all offset credits were used in FY25); may be adjusted when the invoices are available in May 2025, Settlement Costs were increased 80.5% (\$134K) based on trending costs related to claims over the past few years
- Taxes – decrease of 4.8%, or \$3K, primarily due to lower costs for State Water Resources Control Board & Annual Permit water fee; partially offset by increased parking fees in Santa Cruz and Watsonville for employees (\$2K)
- Miscellaneous. Expense – increase of 7.6%, or \$79K, primarily due to increase in Advertising District Promotions to support the Strategic Services and Marketing Campaigns(\$150K), Dues and Subscriptions (\$12K), Employee Incentive Programs (\$32K), and Employee Travel (\$20K); partially offset by reduced Employee Training (\$140K) as workforce development for the Hydrogen buses was delayed from FY25 and will now occur over two years
- Interest Expense & Debt Service
 - Interest Expense – increase of 100.0%, or \$1,050K related to the Line of Credit/ Bridge Loan
 - Debt Service – Interest Expense POB and Principal POB are discussed in Section C below
- Leases & Rentals – increase of 17.8%, or \$72K, primarily due to Equipment Rental for Watsonville Transit Center and Front St, along with increased Facility Lease and Rent (\$47K) for ParaCruz building due to an increase of needed space

Major Operating Expense assumptions in the Preliminary FY27 Budget over the FY26 Budget include:

- **Personnel Expenses** (Wages, Overtime, and Fringe Benefits) increase overall of 8.2%, or \$4,706K
- Wages – increase of 7.4%, or \$2,219K
 - Contractual items of step and longevity increases
- Overtime - decrease of 0.7%, or \$6K, primarily due to Inventory Management one times costs for WorkDay and Mainstar data entry in FY26
- Fringe Benefits – increase of 9.4%, or \$2,493K
 - Anticipated increase in Medical insurance premiums, effective in January 2026

- Projected decrease in Retirement as per CalPERS Annual Valuation Reports: from 10.64% in FY26 to 10.50% in FY27
- **Non-Personnel Expenses** Excluding Sales Tax Bond related costs (which are represented in Section C below) decrease of 12.7%, or \$2,585K, primarily related to:
 - Non-recurring Line of Credit interest payment of \$1,050K
 - Strategic Services and Marketing Campaigns of \$205K
 - Security Services of \$204K
 - Outside Repair Revenue Vehicles of \$880K
 - Non-recurring Buy America Audit for Hydrogen Fuel Station/Buses of \$300K
 - Labor Negotiations of \$100K
 - Workday IT consultant of \$240K

Partially offset by increased costs related to Fuels and Lubricants for all vehicles of \$171K, and general inflationary costs

Non-Operating Revenue/(Expense)

Non-Operating Revenue/(Expense) totals \$60,309,842 in FY26 and \$59,043,063 in FY27. Non-Operating Revenue/(Expense) assumptions in the Preliminary FY26 Budget over the FY25 Revised Budget, adopted in September 2024, include:

Sales Tax Revenues

- 1979 Gross Sales Tax (1/2 cent) – decrease of 4.0%, or \$1,102K, conservative estimate based on the decline of amounts received in FY25
- 2016 Net Sales Tax (Measure D) – decrease of 4.0%, or \$171K. The projected decrease mirrors the anticipated decrease in the 1979 Gross Sales Tax (1/2 cent)

Federal/State Grants

- Transportation Development Act (TDA-LTF) – increase of 7.2%, or \$622K, as per recent allocations
- FTA Sec 5307 – Operating Assistance – increase of 3.2%, or \$195K, based on current data
- FTA STIC – Operating Assistance – increase of 2.4%, or \$133K, based on current data
- TDA – STA – Operating (includes SB1) – decrease of 21.8%, or \$1,310K, reflecting the recent decreased allocation estimates from the State Controller’s Office (SCO); STA funds are derived from the statewide excise tax on diesel fuel and are allocated based on population and revenue for the prior fiscal year.
- TIRCP Workforce Training – decrease of 35.6%, or \$178K, Employee Training as workforce development for the Hydrogen buses was delayed from FY25 and will now occur over two years
- Fuel Tax Credit – decrease of 100.0%, or \$146K, due to the expiration of the program in December 2024

All Other Revenue – Net decrease of 7.7%, or \$192K

- Advertising Income – decrease of 17.1% or \$21K, due to limited availability of space for advertising on buses after the launch of the One Ride at a Time campaign
- Rental Income – increase of 0.1%, or \$84
- Interest Income – decrease of 8.0%, or \$174K, based on current trends and the cash balance at the Treasury
- All Other Income – decrease of 2.0%, or \$3K

Retiree Obligations

Previously reported with Fringe in Operating Expenses, these costs will be reported in this section going forward. Increase of 13.5%, or \$654K, primarily related to Medical Insurance

Pension UAL/Sales Tax Revenue Bond Debt Service

Increase 13.5%, or \$655K, primarily due to the Pension UAL payment as per the most recent CalPERS actuarial report

Moderate increases in Non-Operating Revenue Sources are budgeted in FY27, such as:

- Sales Tax, including Measure D – flat with FY26
- Federal/State Grants – increase of 1.8%, or \$485K
- Pension UAL – increase of 46.0%, or \$606K
- Retiree Obligations – increase of 11.4%, or \$567K
- All Other Income - decrease of 21.5%, or \$496K, primarily related to Interest Income

Attachment A – Page 4

C. Transfers & Operating Balance

Operating Deficit Balance before Transfers total \$8,044,884 in FY26 and \$11,238,643 in FY27. Assumptions in the Preliminary FY26 Budget over the FY25 Revised Budget, adopted in September 2024, include:

- Transfers to Capital Budget/Bus Replacement Fund of \$2,578K is an increase of 9.7% or \$227K. This amount is consistent with the goal to honor our commitment to the Capital Budget and maintain assets in a state of good repair by committing a minimum of \$3.0M each year from the Measure D and TDA-STA transfer from Operating, along with STA-SGR that goes directly to the Capital Budget.
 - Available Measure D revenues are 9.6% or \$225K lower than FY25
 - TDA – STA Operating – 100.0%, or \$452K, higher than FY25
 - STA-SGR grant is 46.2% or \$363K, lower than FY25
 - Total Transfer to Bus Replacement Fund is \$3,000K

- Transfers to/(from) Operating and Capital Reserve Fund of \$5,948K is a decrease of 19.5%, or \$1,443K
 - Fuel Tax – decrease of 100%, or \$146K, due to the expiration in December 2024
 - UAL & OPEB – decrease of 100% or \$2,000K, as the \$10M target is reached with the FY25 transfer
 - Reserves Replenishments – increase of 56.5%, or \$703K, transfer to the Operational Sustainability Reserve Fund to meet target balance of three (3) months of the average operating expenses for the most current fiscal year’s budget, in accordance with Metro’s Revised Reserves Policy, adopted on November 15, 2019
 - Operating and Capital Reserve Fund – the \$4,000K transfer is flat with FY25
- Transfers from Covid Recovery Fund of \$16,570K is an increase of 142.0%; Funds from the Covid Recovery Fund will be reinvested in the FY26 Budget and beyond to sustain services during the period of ridership recovery to pre-pandemic levels and will be primarily allocated to one-time programs and initiatives.

Changes in the budgeted Transfers & Operating Balance in FY27 are 8.3%, or \$707K

- Reserves Replenishments - decrease of 36.3%, or \$707K
- Operating and Capital Reserve Fund – the \$4,000K transfer is flat with FY25
- Covid Recovery Fund transfer of \$4,673K will exhaust funds, resulting in a \$14,384K shortfall

D. Capital Budget

The Preliminary FY26 Capital Budget/Portfolio as shown in Attachment B totals \$54,668,930.

IV. FINANCIAL CONSIDERATIONS/IMPACT

The proposed two-year FY26 and FY27 Preliminary Line-Item Operating Budget – Attachment A total \$88,357,357 and \$91,734,539 respectively (inclusive of Transfers and Operating Balance). This is a “first-cut” budget. Over the next few months, staff will continue to refine revenue and expense projections, as updated information becomes available. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding revenues and expenses.

The Preliminary FY26 Capital Budget/Portfolio – Attachment B totals \$54,668,930.

V. ALTERNATIVES CONSIDERED

There are no recommended alternatives at this time. The Board of Directors must adopt a Preliminary Line-Item Budget in order to allow submittal of Santa Cruz METRO’s Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline. This is a “first-cut” budget. A two-year budget proposal will be presented to the

Board of Directors in May, which will reflect the latest data regarding projected revenues and expenses.

VI. CHANGES FROM COMMITTEE

None

VII. ATTACHMENTS

Attachment A: FY26 and FY27 Preliminary Line-Item Operating Budgets

Attachment B: FY26 Preliminary Capital Budget/Portfolio

Attachment C: FY26 & FY27 Preliminary Operating Budget Review Presentation

Attachment D: Funded Personnel FY26 and FY27

Prepared By: Freddie Martinez, Sr. Financial Analyst

VIII. APPROVALS:

Approved as to fiscal impact:

Chuck Farmer, Chief Financial Officer



Corey Aldridge, CEO/General Manager



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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

As of July 1, 2025

September-24
BUDGET

March-25
BUDGET

FY26

Increase/(Decrease)
\$ VAR

% VAR

PLAN
FY27

Increase/(Decrease)
\$ VAR

% VAR

	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
Operating Revenue							
Passenger Fares	\$ 2,703,351	\$ 2,982,127	\$ 278,776	10.3%	\$ 3,057,431	\$ 75,304	2.5%
Special Transit Fares	6,240,623	6,532,417	291,794	4.7%	6,651,214	118,797	1.8%
Total Operating Revenue	\$ 8,943,974	\$ 9,514,544	\$ 570,570	6.4%	\$ 9,708,645	\$ 194,101	2.0%
Operating Expense							
Labor - Regular	\$ 28,287,148	\$ 30,168,744	\$ 1,881,596	6.7%	\$ 32,387,718	\$ 2,218,974	7.4%
Labor - OT	895,506	934,859	39,353	4.4%	928,730	(6,129)	(0.7%)
Fringe	23,647,392	26,405,833	2,758,441	11.7%	28,899,068	2,493,235	9.4%
Non-Personnel	16,771,903	20,359,834	3,587,931	21.4%	17,774,835	(2,584,999)	(12.7%)
Total Operating Expense	\$ 69,601,949	\$ 77,869,270	\$ 8,267,321	11.9%	\$ 79,990,351	\$ 2,121,081	2.7%
Operating Surplus/(Deficit)	\$ (60,657,975)	\$ (68,354,726)	\$ (7,696,751)	12.7%	\$ (70,281,706)	\$ (1,926,980)	2.8%
<i>Farebox Recovery</i>	<i>12.9%</i>	<i>12.2%</i>			<i>12.1%</i>		
Non-Operating Revenue/(Expense)							
Sales Tax/including Measure D	\$ 31,808,185	\$ 30,535,858	\$ (1,272,327)	(4.0%)	\$ 30,535,858	\$ -	0.0%
Federal/State Grants	27,314,865	26,836,167	(478,698)	(1.8%)	27,321,641	485,474	1.8%
TIRCP Grant	11,300,000	11,122,000	(178,000)	(1.6%)	11,122,000	-	0.0%
Retiree Obligations	(4,524,245)	(4,990,746)	(466,501)	10.3%	(5,557,255)	(566,509)	11.4%
Pension Bond Payment/UAL	(4,843,039)	(5,497,341)	(654,302)	13.5%	(6,186,933)	(689,592)	12.5%
All Other Revenue	2,495,888	2,303,904	(191,984)	(7.7%)	1,807,752	(496,152)	(21.5%)
Total Non-Operating Revenue/(Expense)	\$ 63,551,654	\$ 60,309,842	\$ (3,241,812)	(5.1%)	\$ 59,043,063	\$ (1,266,779)	(2.1%)
Operating Surplus/(Deficit) before Transfers	\$ 2,893,679	\$ (8,044,884)	\$ (10,938,563)	(378.0%)	\$ (11,238,643)	\$ (3,193,759)	39.7%
Transfers and Other							
Transfers to Capital/Operating & Capital Reserve Fund	\$ (9,740,971)	\$ (8,525,212)	\$ 1,215,759	(12.5%)	\$ (7,818,085)	\$ 707,127	(8.3%)
(To)/From COVID Recovery Fund	6,847,292	16,570,096	9,722,804	142.0%	4,672,575	(11,897,521)	(71.8%)
Operating Surplus/(Deficit) after Transfers	-	-	\$ (14,384,153)		\$ (14,384,153)	\$ (14,384,153)	100.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
REVENUE SOURCES**

REVENUE SOURCE	September-24	March-25	Increase/(Decrease)		PLAN FY27	\$ VAR	% VAR
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR			
Passenger Fares							
Fixed Route Fares	\$ 1,441,612	\$ 1,596,602	\$ 154,990	10.8%	\$ 1,620,550	\$ 23,948	1.5%
Paratransit Fares	220,205	231,215	11,010	5.0%	242,776	11,561	5.0%
Highway 17 Fares	1,017,294	1,129,828	112,534	11.1%	1,169,378	39,550	3.5%
Park & Ride Revenue	24,240	24,482	242	1.0%	24,727	245	1.0%
Special Transit Fares							
UCSC	4,973,187	5,072,648	99,461	2.0%	5,174,101	101,453	2.0%
Cabrillo	606,957	583,388	(23,569)	(3.9%)	583,388	-	0.0%
City of SC	85,000	254,820	169,820	199.8%	259,916	5,096	2.0%
Shaffer	2,456	2,303	(153)	(6.2%)	2,165	(138)	(6.0%)
Highway 17 Payments	390,150	425,878	35,728	9.2%	434,396	8,518	2.0%
VTA	182,873	193,380	10,507	5.7%	197,248	3,868	2.0%
Amtrak							
Sales Tax/Including Measure D							
1979 Gross Sales Tax (1/2 cent)	27,539,554	26,437,972	(1,101,582)	(4.0%)	26,437,972	-	0.0%
2016 Net Sales Tax (Measure D)	4,268,631	4,097,886	(170,745)	(4.0%)	4,097,886	-	0.0%
Federal/State Grants							
Transp Dev Act (TDA - LTF) Funds	8,701,057	9,323,323	622,266	7.2%	9,323,323	-	0.0%
FTA Sec 5307 - Op Assistance*	6,030,232	6,225,348	195,116	3.2%	6,474,362	249,014	4.0%
FTA Sec 5311 - Rural Op Asst*	274,943	301,434	26,491	9.6%	308,035	6,601	2.2%
Medicare Subsidy	400	400	-	0.0%	400	-	0.0%
TIRCP Grant - Workforce Training	500,000	322,000	(178,000)	(35.6%)	322,000	-	0.0%
TIRCP Grant - Service Expansion	10,800,000	10,800,000	-	0.0%	10,800,000	-	0.0%
LCTOP Grant - Youth Cruz Free	534,914	534,914	-	0.0%	534,914	-	0.0%
TDA - STA - Operating (Includes SB1)	6,014,492	4,704,272	(1,310,220)	(21.8%)	4,704,272	-	0.0%
STIC - Op Assistance	5,613,279	5,746,476	133,197	2.4%	5,976,335	229,859	4.0%
Fuel Tax Credit	145,548	-	(145,548)	(100.0%)	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
REVENUE SOURCES**

September-24 March-25
BUDGET BUDGET

REVENUE SOURCE	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	\$ VAR	% VAR
All Other Revenue							
Commissions	-	-	-	0.0%	-	-	0.0%
Advertising Income	120,624	100,000	(20,624)	(17.1%)	100,000	-	0.0%
Rent Income - SC Pacific Station	-	-	-	0.0%	-	-	0.0%
Rent Income - Scotts Valley	29,961	30,459	498	1.7%	31,171	712	2.3%
Rent Income - Watsonville TC	41,259	40,845	(414)	(1.0%)	41,330	485	1.2%
Interest Income	2,174,044	2,000,000	(174,044)	(8.0%)	1,500,000	(500,000)	(25.0%)
Other Non-Transp Revenue - LCFS Credits	6,000	6,120	120	2.0%	6,242	122	2.0%
Other Non-Transp Revenue - CNG Sales	71,000	72,420	1,420	2.0%	73,868	1,448	2.0%
Other Non-Transp Revenue - All Other	53,000	54,060	1,060	2.0%	55,141	1,081	2.0%
TOTAL OPERATING REVENUE	\$ 81,862,912	\$ 80,312,473	\$ (1,550,439)	(1.9%)	\$ 80,495,896	\$ 183,423	0.2%
TRANSFERS TO CAPITAL/OPERATING & CAPITAL RESERVE FUND	\$ (9,740,971)	\$ (8,525,212)	\$ 1,215,759	(12.5%)	\$ (7,818,085)	\$ 707,127	(8.3%)
TRANSFERS (TO) / FROM COVID-19 RECOVERY FUND	\$ 6,847,292	\$ 16,570,096	\$ 9,722,804	142.0%	\$ 4,672,575	\$ (11,897,521)	(71.8%)
TOTAL REVENUE SOURCES	\$ 78,969,233	\$ 88,357,357	\$ 9,388,124	11.9%	\$ 77,350,386	\$ (11,006,971)	(12.5%)
<i>* FTA funding is used solely to fund labor expense</i>							
TOTAL EXPENSES	78,969,233	88,357,357	9,388,124	11.9%	91,734,539	3,377,182	3.8%
TRANSFERS TO CAPITAL (BUS REPLACEMENT FUND)	2,350,723	2,577,583	226,860	9.7%	2,577,583	-	0.0%
TRANSFERS TO OPERATING & CAPITAL RESERVE FUNDS							
OPERATING & CAPITAL RESERVE FUNDS	5,244,700	5,947,629	702,929	13.4%	5,240,502	(707,127)	(11.9%)
UAL & OPEB	2,000,000	-	(2,000,000)	(100.0%)	-	-	0.0%
FUEL TAX CREDIT	145,548	-	(145,548)		-	-	
SURPLUS/(DEFICIT)	(6,847,292)	(16,570,096)	(9,722,804)		(19,056,728)	(2,486,632)	

Revenue - (Expenses + Transfer to Capital Budget + Fuel Tax Credit)

14A.3

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
Transfers & Operating Balance**

	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
TRANSFERS							
Transfers to Capital Budget							
2016 Net Sales Tax Measure D*	\$ (2,350,723)	\$ (2,125,368)	\$ 225,355	(9.6%)	\$ (1,978,008)	\$ 147,360	(6.9%)
TDA - STA - Operating, Includes SB1	-	(452,215)	(452,215)	100.0%	(599,575)	(147,360)	32.6%
Total	\$ (2,350,723)	\$ (2,577,583)	\$ (226,860)	9.7%	\$ (2,577,583)	\$ -	0.0%
Transfers to/(from) Operating & Capital Reserve Fund							
CalPERS UAL & OPEB	\$ (2,000,000)	\$ -	\$ 2,000,000	(100.0%)	\$ -	\$ -	0.0%
Fuel Tax Credit**	(145,548)	-	145,548	(100.0%)	-	-	0.0%
Operating & Capital Reserve Fund	(4,000,000)	(4,000,000)	-	0.0%	(4,000,000)	-	0.0%
Reserves Replenishment	(1,244,700)	(1,947,629)	(702,929)	56.5%	(1,240,502)	707,127	(36.3%)
Total	\$ (7,390,248)	\$ (5,947,629)	\$ 1,442,619	(19.5%)	\$ (5,240,502)	\$ 707,127	(11.9%)
TOTAL OPERATING/CAPITAL TRANSFERS	\$ (9,740,971)	\$ (8,525,212)	\$ 1,215,759	(12.5%)	\$ (7,818,085)	\$ 707,127	(8.3%)
Transfers (To) / From Covid-19 Recovery Fund							
Transfers (To) / From Covid-19 Recovery Fund	\$ 6,847,292	\$ 16,570,096	\$ 9,722,804	142.0%	\$ 4,672,575	\$ (11,897,521)	(71.8%)
Total	\$ 6,847,292	\$ 16,570,096	\$ 9,722,804	142.0%	\$ 4,672,575	\$ (11,897,521)	(71.8%)
TOTAL REVENUE	\$ 81,862,912	\$ 80,312,473	\$ (1,550,439)	(1.9%)	\$ 80,495,896	\$ 183,423	0.2%
TOTAL EXPENSES	\$ 78,969,233	\$ 88,357,357	\$ 9,388,124	0.0%	\$ 91,734,539	\$ 3,377,182	3.8%
TOTAL OPERATING/CAPITAL TRANSFERS	\$ (9,740,971)	\$ (8,525,212)	\$ 1,215,759	(12.5%)	\$ (7,818,085)	\$ 707,127	(8.3%)
TOTAL COVID TRANSFERS	\$ 6,847,292	\$ 16,570,096	\$ 9,722,804	142.0%	\$ 4,672,575	\$ (11,897,521)	(71.8%)
OPERATING BALANCE	\$ -	\$ -	\$ -	-	\$ (14,384,153)	\$ (14,384,153)	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
CONSOLIDATED EXPENSES**

September-24 March-25
BUDGET BUDGET

ACCOUNT	September-24		March-25		Increase/(Decrease)		PLAN	Increase/(Decrease)			
	BUDGET	FY25	BUDGET	FY26	\$ VAR	% VAR		FY27	\$ VAR	% VAR	
LABOR											
501011 Bus Operator Pay	\$	16,261,500	\$	16,930,588	\$	669,088	\$	18,268,050	\$	1,337,462	7.9%
501013 Bus Operator OT		788,222		812,632		24,410		822,882		10,250	1.3%
501021 Other Salaries		12,025,648		13,238,156		1,212,508		14,119,668		881,512	6.7%
501023 Other OT		107,284		122,227		14,943		105,848		(16,379)	(13.4%)
Totals	\$	29,182,654	\$	31,103,603	\$	1,920,949	\$	33,316,448	\$	2,212,845	7.1%
FRINGE BENEFITS											
502011 Medicare and Social Security	\$	507,627	\$	542,428	\$	34,801	\$	579,587	\$	37,159	6.9%
502021 Retirement Normal Contribution		3,698,631		3,850,711		152,080		4,094,190		243,479	6.3%
502022 Retirement UAL Contribution		665,836		1,316,034		650,198		1,922,000		605,966	46.0%
502031 Medical Insurance		14,998,215		16,573,018		1,574,803		18,478,859		1,905,841	11.5%
502041 Dental Insurance		582,692		564,642		(18,050)		573,996		9,354	1.7%
502045 Vision Insurance		133,110		140,672		7,562		145,184		4,512	3.2%
502051 Life Insurance		64,441		69,720		5,279		71,903		2,183	3.1%
502060 State Disability Insurance (SDI)		395,619		447,160		51,541		519,648		72,488	16.2%
502061 Long Term Disability Insurance		218,862		223,746		4,884		225,242		1,496	0.7%
502071 State Unemployment Insurance (SUI)		50,176		51,408		1,232		53,244		1,836	3.6%
502081 Workers Compensation Insurance		1,412,830		2,500,000		1,087,170		2,750,000		250,000	10.0%
502101 Holiday Pay		1,037,317		1,103,306		65,989		1,186,386		83,080	7.5%
502103 Floating Holiday		170,305		171,363		1,058		183,570		12,207	7.1%
502109 Sick Leave Pay		1,593,987		1,694,496		100,509		1,822,170		127,674	7.5%
502111 Annual Leave		2,754,177		2,906,346		152,169		3,185,629		279,283	9.6%
502121 Other Paid Absences		243,143		258,563		15,420		278,087		19,524	7.6%
502251 Physical Exam Renewals		26,250		31,875		5,625		29,499		(2,376)	(7.5%)
502253 Driver's License Renewal		7,049		7,152		103		7,489		337	4.7%
502999 Other Fringe Benefits		277,206		259,973		(17,233)		271,640		11,667	4.5%
Totals	\$	28,837,473	\$	32,712,613	\$	3,875,140	\$	36,378,323	\$	3,665,710	11.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
CONSOLIDATED EXPENSES**

ACCOUNT	September-24		March-25		Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY25	BUDGET FY26	BUDGET FY26	BUDGET FY26					
SERVICES									
503011 Accounting and Audit Fees	\$ 58,437	\$ 56,096	\$ (2,341)	(4.0%)	\$ 57,213	\$ 1,117	2.0%		
503012 Administrative and Bank Fees	455,632	478,439	22,807	5.0%	488,007	9,568	2.0%		
503031 Professional and Technical Fees	1,951,135	2,444,485	493,350	25.3%	1,557,908	(886,577)	(36.3%)		
503032 Legislative Services	142,638	148,116	5,478	3.8%	153,470	5,354	3.6%		
503033 Legal Services	613,430	636,601	23,171	3.8%	649,334	12,733	2.0%		
503034 Pre Employment Exams	11,810	13,670	1,860	15.7%	13,848	178	1.3%		
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%		
503161 Custodial Services	7,000	5,000	(2,000)	(28.6%)	5,000	-	0.0%		
503162 Uniforms and Laundry	74,842	119,563	44,721	59.8%	122,793	3,230	2.7%		
503171 Security Services	1,130,000	1,173,000	43,000	3.8%	969,000	(204,000)	(17.4%)		
503172 Software as a Service	-	869,719	869,719	100.0%	891,145	21,426	2.5%		
503221 Classified and Legal Advertising	24,280	25,244	964	4.0%	25,729	485	1.9%		
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%		
503351 Outside Repair Buildings and Improvements	100,000	105,000	5,000	5.0%	107,700	2,700	2.6%		
503352 Outside Repair Equipment	1,523,204	780,168	(743,036)	(48.8%)	780,198	30	0.0%		
503353 Outside Repair Revenue Vehicles	892,790	1,244,800	352,010	39.4%	380,740	(864,060)	(69.4%)		
503354 Outside Repair Other Vehicles	40,000	33,943	(6,057)	(15.1%)	35,641	1,698	5.0%		
503363 Haz Waste Disposal	89,000	89,000	-	0.0%	89,000	-	0.0%		
Totals	\$ 7,114,198	\$ 8,222,844	\$ 1,108,646	15.6%	\$ 6,326,726	\$ (1,896,118)	(23.1%)		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
CONSOLIDATED EXPENSES**

ACCOUNT	September-24		March-25		Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY25	BUDGET FY26	BUDGET FY26	BUDGET FY26					
MATERIALS & SUPPLIES									
504011 Fuels and Lubricants Non Revenue Vehicles	\$ 73,960	\$ 75,500	\$ 1,540	2.1%	\$ 79,100	\$ 3,600	4.8%		
504012 Fuels and Lubricants Revenue Vehicles	3,699,770	3,426,000	(273,770)	(7.4%)	3,593,300	167,300	4.9%		
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%		
504021 Tires and Tubes Non Revenue Vehicles	328,350	488,000	159,650	48.6%	539,500	51,500	10.6%		
504022 Tires and Tubes Revenue Vehicles	-	-	-	0.0%	-	-	0.0%		
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%		
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	0.0%	-	-	0.0%		
504191 Revenue Vehicle Parts	1,341,870	2,092,450	750,580	55.9%	2,096,000	3,550	0.2%		
504205 Freight Out	5,000	3,500	(1,500)	(30.0%)	3,675	175	5.0%		
504211 Postage And Mailing	18,600	43,850	25,250	135.8%	44,305	455	1.0%		
504214 Promotional Items	50,000	52,500	2,500	5.0%	53,550	1,050	2.0%		
504215 Printing	277,444	404,448	127,004	45.8%	397,601	(6,847)	(1.7%)		
504217 Photo Supply and Processing	500	650	150	30.0%	650	-	0.0%		
504311 Office Supplies	86,704	56,217	(30,487)	(35.2%)	58,629	2,412	4.3%		
504313 Computer Supplies	-	32,300	32,300	100.0%	32,946	646	2.0%		
504315 Safety Supplies	36,150	34,596	(1,554)	(4.3%)	34,831	235	0.7%		
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%		
504317 Cleaning Supplies	72,500	25,000	(47,500)	(65.5%)	25,000	-	0.0%		
504409 Repair and Maint Supplies	122,400	100,000	(22,400)	(18.3%)	100,000	-	0.0%		
504417 Tenant Repairs	1,000	3,900	2,900	290.0%	4,150	250	6.4%		
504421 Parts & Supplies Non Inventory	40,250	41,250	1,000	2.5%	43,350	2,100	5.1%		
504511 Small Tools Under \$1000	29,300	34,750	5,450	18.6%	36,350	1,600	4.6%		
504515 Employee Tool Replacement	3,000	3,000	-	0.0%	3,150	150	5.0%		
Totals	\$ 6,186,798	\$ 6,917,911	\$ 731,113	11.8%	\$ 7,146,087	\$ 228,176	3.3%		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
CONSOLIDATED EXPENSES**

September-24 March-25
BUDGET BUDGET

ACCOUNT	BUDGET FY25	BUDGET FY26	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
UTILITIES							
505010 Propulsion Power	\$ 185,000	\$ 220,000	\$ 35,000	18.9%	\$ 231,000	\$ 11,000	5.0%
505011 Gas and Electric	446,000	421,700	(24,300)	(5.4%)	433,200	11,500	2.7%
505021 Water Sewer and Garbage	196,300	185,000	(11,300)	(5.8%)	190,250	5,250	2.8%
505031 Telecommunications	223,730	230,277	6,547	2.9%	239,744	9,467	4.1%
Totals	\$ 1,051,030	\$ 1,056,977	\$ 5,947	0.6%	\$ 1,094,194	\$ 37,217	3.5%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	\$ 93,833	\$ 103,216	\$ 9,383	10.0%	\$ 113,539	\$ 10,323	10.0%
506015 Insurance Premiums for Physical Damage and Liability	551,986	943,051	391,065	70.8%	985,317	42,266	4.5%
506021 Insurance Premiums Other	102,250	112,475	10,225	10.0%	123,723	11,248	10.0%
506123 Settlement Costs	166,206	300,000	133,794	80.5%	300,000	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals	\$ 914,275	\$ 1,458,742	\$ 544,467	59.6%	\$ 1,522,579	\$ 63,837	4.4%
TAXES							
507051 Fuel Taxes	\$ 18,900	\$ 19,500	\$ 600	3.2%	\$ 20,475	\$ 975	5.0%
507201 Licenses and Permits	32,600	28,040	(4,560)	(14.0%)	29,142	1,102	3.9%
507999 Other Taxes	15,700	16,450	750	4.8%	16,650	200	1.2%
Totals	\$ 67,200	\$ 63,990	\$ (3,210)	(4.8%)	\$ 66,267	\$ 2,277	3.6%
MISC EXPENSE							
509011 Dues and Subscriptions	\$ 108,129	\$ 119,683	\$ 11,554	10.7%	\$ 122,386	\$ 2,703	2.3%
509081 Advertising District Promotions	124,000	279,400	155,400	125.3%	281,988	2,588	0.9%
509101 Employee Incentive Programs	45,538	77,858	32,320	71.0%	80,074	2,216	2.8%
509121 Employee Training	620,612	480,592	(140,020)	(22.6%)	491,737	11,145	2.3%
509122 Board of Directors Travel	3,324	3,490	166	5.0%	3,560	70	2.0%
509123 Employee Travel	104,634	124,354	19,720	18.8%	128,807	4,453	3.6%
509125 Local Meeting Expense	17,584	17,058	(526)	(3.0%)	17,430	372	2.2%
509127 Board Of Directors' Fees	8,850	8,850	-	0.0%	9,027	177	2.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 1,032,671	\$ 1,111,285	\$ 78,614	7.6%	\$ 1,135,009	\$ 23,724	2.1%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
CONSOLIDATED EXPENSES**

ACCOUNT	September-24		March-25		Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR	PLAN FY27	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
	BUDGET FY25	BUDGET FY26	BUDGET FY26	BUDGET FY26					
INTEREST EXPENSE & DEBT SERVICE									
511102 Interest Expense Line of Credit	\$ -	\$ 1,050,000	\$ 1,050,000	\$ 1,050,000	\$ -	100.0%	\$ -	\$ (1,050,000)	(100.0%)
511103 Interest Expense POB	1,376,786	1,316,724	(60,062)	(60,062)	1,343,058	(4.4%)	1,343,058	26,334	2.0%
524000 Principal - POB	2,800,417	2,864,583	64,166	64,166	2,921,875	2.3%	2,921,875	57,292	2.0%
Totals	\$ 4,177,203	\$ 5,231,307	\$ 1,054,104	\$ 1,054,104	\$ 4,264,933	25.2%	\$ 4,264,933	\$ (966,374)	(18.5%)
LEASES & RENTALS									
512011 Facility Lease and Rent	\$ 390,781	\$ 437,785	\$ 47,004	\$ 47,004	\$ 443,532	12.0%	\$ 443,532	\$ 5,747	1.3%
512061 Equipment Rental	14,950	40,300	25,350	25,350	40,441	169.6%	40,441	141	0.3%
Totals	\$ 405,731	\$ 478,085	\$ 72,354	\$ 72,354	\$ 483,973	17.8%	\$ 483,973	\$ 5,888	1.2%
PERSONNEL TOTAL									
	\$ 58,020,127	\$ 63,816,216	\$ 5,796,089	\$ 5,796,089	\$ 69,694,771	10.0%	\$ 69,694,771	\$ 5,878,555	9.2%
NON-PERSONNEL TOTAL									
	\$ 20,949,106	\$ 24,541,141	\$ 3,592,035	\$ 3,592,035	\$ 22,039,768	17.1%	\$ 22,039,768	\$ (2,501,373)	(10.2%)
TOTAL OPERATING EXPENSES	\$ 78,969,233	\$ 88,357,357	\$ 9,388,124	\$ 9,388,124	\$ 91,734,539	11.9%	\$ 91,734,539	\$ 3,377,182	3.8%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET

Departmental Expenses

September-24 March-25

	BUDGET		BUDGET		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	FY25	FY26	FY26	FY26	\$ VAR	% VAR	FY27	\$ VAR	% VAR	
1100 Administration	\$ 1,702,077	\$ 1,480,261	\$ 1,480,261	\$ (221,816)	(13.0%)	\$ 1,477,956	\$ (2,305)	(0.2%)		
1200 Finance	7,361,387	8,707,709	8,707,709	1,346,322	18.3%	7,952,961	(754,748)	(8.7%)		
1300 Customer Service	1,196,404	1,216,003	1,216,003	19,599	1.6%	1,315,980	99,977	8.2%		
1325 Marketing	1,463,964	2,783,789	2,783,789	1,319,825	90.2%	2,599,019	(184,770)	(6.6%)		
1400 Human Resources	1,292,398	1,449,744	1,449,744	157,346	12.2%	1,534,066	84,322	5.8%		
1500 Information Technology	2,176,439	2,456,715	2,456,715	280,276	12.9%	2,320,371	(136,344)	(5.5%)		
1600 Planning, Grants, Governmental Affairs	1,260,441	1,271,892	1,271,892	11,451	0.9%	1,359,728	87,836	6.9%		
1700 District Counsel	616,754	638,101	638,101	21,347	3.5%	650,834	12,733	2.0%		
1800 Safety, Security, and Risk Management	1,675,582	1,968,609	1,968,609	293,027	17.5%	1,802,450	(166,159)	(8.4%)		
1900 Purchasing	541,612	562,500	562,500	20,888	3.9%	615,127	52,627	9.4%		
2000 Inventory Management	565,137	624,671	624,671	59,534	10.5%	663,306	38,635	6.2%		
2200 Facilities Maintenance	4,560,667	3,801,449	3,801,449	(759,218)	(16.6%)	3,989,387	187,938	4.9%		
3100 Paratransit	5,484,564	5,949,843	5,949,843	465,279	8.5%	6,374,572	424,729	7.1%		
3200 Operations	4,421,812	5,764,334	5,764,334	1,342,522	30.4%	6,194,196	429,862	7.5%		
3300 Bus Operators	27,548,699	28,343,044	28,343,044	794,345	2.9%	30,759,435	2,416,391	8.5%		
4100 Fleet Maintenance	12,576,801	15,031,638	15,031,638	2,454,837	19.5%	14,645,621	(386,017)	(2.6%)		
9005 Retired Employee Benefits	4,524,245	6,306,780	6,306,780	1,782,535	39.4%	7,479,255	1,172,475	18.6%		
700 SCCIC	250	275	275	25	10.0%	275	-	0.0%		
TOTAL OPERATING EXPENSES	\$ 78,969,233	\$ 88,357,357	\$ 88,357,357	\$ 9,388,124	11.9%	\$ 91,734,539	\$ 3,377,182	3.8%		

14A.10

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET

1100 Administration

September-24 March-25
BUDGET BUDGET

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	765,763	499,768	(265,995)	(34.7%)	546,518	46,750	9.4%
501023 Other OT	5,449	5,709	260	4.8%	5,823	114	2.0%
Totals	\$ 771,212	\$ 505,477	\$(265,735)	(34.5%)	\$ 552,341	\$ 46,864	9.3%
FRINGE BENEFITS							
502011 Medicare and Social Security	\$ 13,815	\$ 9,034	\$ (4,781)	(34.6%)	\$ 9,925	\$ 891	9.9%
502021 Retirement Normal Contribution	119,052	92,917	(26,135)	(22.0%)	100,297	7,380	7.9%
502022 Retirement UAL Contribution	22,202	-	(22,202)	(100.0%)	-	-	0.0%
502031 Medical Insurance	72,489	115,603	43,114	59.5%	128,897	13,294	11.5%
502041 Dental Insurance	4,336	4,901	565	13.0%	4,980	79	1.6%
502045 Vision Insurance	1,080	1,112	32	3.0%	1,148	36	3.2%
502051 Life Insurance	4,986	4,986	-	0.0%	5,075	89	1.8%
502060 State Disability Insurance (SDI)	10,766	7,478	(3,288)	(30.5%)	8,898	1,420	19.0%
502061 Long Term Disability Insurance	4,138	2,825	(1,313)	(31.7%)	2,892	67	2.4%
502071 State Unemployment Insurance (SUI)	560	448	(112)	(20.0%)	464	16	3.6%
502081 Workers Compensation Insurance	15,910	22,000	6,090	38.3%	24,200	2,200	10.0%
502101 Holiday Pay	27,563	17,853	(9,710)	(35.2%)	19,682	1,829	10.2%
502103 Floating Holiday	34,255	18,497	(15,758)	(46.0%)	20,456	1,959	10.6%
502109 Sick Leave Pay	41,343	26,779	(14,564)	(35.2%)	29,523	2,744	10.2%
502111 Annual Leave	71,890	50,310	(21,580)	(30.0%)	57,846	7,536	15.0%
502121 Other Paid Absences	6,461	4,184	(2,277)	(35.2%)	4,613	429	10.3%
502251 Physical Exam Renewals	-	150	150	100.0%	150	-	0.0%
502253 Driver's License Renewal	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	58,970	16,020	(42,950)	(72.8%)	16,024	4	0.0%
Totals	\$ 509,816	\$ 395,097	\$(114,719)	(22.5%)	\$ 435,070	\$ 39,973	10.1%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1100 Administration

ACCOUNT SERVICES	September-24	March-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	87,781	213,400	125,619	143.1%	113,873	(99,527)	(46.6%)
503032 Legislative Services	142,638	148,116	5,478	3.8%	153,470	5,354	3.6%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	4,000	4,000	-	0.0%	4,080	80	2.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	10,865	9,308	(1,557)	(14.3%)	9,494	186	2.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 245,284	\$ 374,824	\$ 129,540	52.8%	\$ 280,917	\$ (93,907)	(25.1%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1100 Administration

September-24 March-25
BUDGET BUDGET

ACCOUNT	BUDGET FY25	BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
MATERIALS & SUPPLIES							
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504022 Tires and Tubes Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%
504205 Freight Out	-	-	-	0.0%	-	-	0.0%
504211 Postage And Mailing	5,000	6,500	1,500	30.0%	6,825	325	5.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	2,382	2,504	122	5.1%	2,554	50	2.0%
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	25,872	20,000	(5,872)	(22.7%)	21,000	1,000	5.0%
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 33,254	\$ 29,004	\$ (4,250)	(12.8%)	\$ 30,379	\$ 1,375	4.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET

1100 Administration

September-24 March-25
BUDGET BUDGET

ACCOUNT	BUDGET FY25	BUDGET FY26	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR	PLAN FY27	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
TAXES							
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
MISC EXPENSE							
509011 Dues and Subscriptions	\$ 91,696	\$ 98,091	\$ 6,395	7.0%	99,965	\$ 1,874	1.9%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	8,000	34,000	26,000	325.0%	34,680	680	2.0%
509121 Employee Training	2,660	2,793	133	5.0%	2,849	56	2.0%
509122 Board of Directors Travel	3,324	3,490	166	5.0%	3,560	70	2.0%
509123 Employee Travel	15,000	15,000	-	0.0%	15,300	300	2.0%
509125 Local Meeting Expense	11,081	11,635	554	5.0%	11,868	233	2.0%
509127 Board Of Directors' Fees	8,850	8,850	-	0.0%	9,027	177	2.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 140,611	\$ 173,859	\$ 33,248	23.6%	\$ 177,249	\$ 3,390	1.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1100 Administration

September-24 March-25
BUDGET BUDGET

ACCOUNT	BUDGET FY25	BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	1,900	2,000	100	5.3%	2,000	-	0.0%
Totals \$	1,900	2,000	100	5.3%	2,000	-	0.0%
PERSONNEL TOTAL							
	\$ 1,281,028	\$ 900,574	\$ (380,454)	(29.7%)	\$ 987,411	\$ 86,837	9.6%
NON-PERSONNEL TOTAL							
	\$ 421,049	\$ 579,687	\$ 158,638	37.7%	\$ 490,545	\$ (89,142)	(15.4%)
TOTAL OPERATING EXPENSES	\$ 1,702,077	\$ 1,480,261	\$ (221,816)	(13.0%)	\$ 1,477,956	\$ (2,305)	(0.2%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1200 Finance

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
	FY25	FY26					
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	1,043,518	1,117,036	73,518	7.0%	1,185,417	68,381	6.1%
501023 Other OT	6,156	2,500	(3,656)	(59.4%)	2,500	-	0.0%
Totals \$	1,049,674 \$	1,119,536 \$	69,862 \$	6.7%	1,187,917 \$	68,381 \$	6.1%
FRINGE BENEFITS							
502011 Medicare and Social Security	\$ 18,667	\$ 19,850	\$ 1,183	6.3%	\$ 21,150	\$ 1,300	6.5%
502021 Retirement Normal Contribution	133,397	138,287	4,890	3.7%	145,816	7,529	5.4%
502022 Retirement UAL Contribution	30,029	-	(30,029)	(100.0%)	-	-	0.0%
502031 Medical Insurance	269,112	290,383	21,271	7.9%	323,769	33,386	11.5%
502041 Dental Insurance	14,200	14,435	235	1.7%	14,676	241	1.7%
502045 Vision Insurance	2,970	3,058	88	3.0%	3,157	99	3.2%
502051 Life Insurance	1,599	1,703	104	6.5%	1,755	52	3.1%
502060 State Disability Insurance (SDI)	14,546	16,427	1,881	12.9%	18,960	2,533	15.4%
502061 Long Term Disability Insurance	6,830	6,595	(235)	(3.4%)	6,670	75	1.1%
502071 State Unemployment Insurance (SUI)	1,232	1,232	-	0.0%	1,276	44	3.6%
502081 Workers Compensation Insurance	35,003	18,000	(17,003)	-48.6%	19,800	1,800	10.0%
502101 Holiday Pay	38,739	41,405	2,666	6.9%	44,129	2,724	6.6%
502103 Floating Holiday	24,412	22,926	(1,486)	(6.1%)	24,065	1,139	5.0%
502109 Sick Leave Pay	58,106	62,107	4,001	6.9%	66,194	4,087	6.6%
502111 Annual Leave	107,323	113,342	6,019	5.6%	125,930	12,588	11.1%
502121 Other Paid Absences	9,078	9,704	626	6.9%	10,343	639	6.6%
502251 Physical Exam Renewals	-	-	-	0.0%	-	-	0.0%
502253 Driver's License Renewal	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	12,130	10,180	(1,950)	(16.1%)	10,191	11	0.1%
Totals \$	777,373 \$	769,634 \$	(7,739) \$	(1.0%)	837,881 \$	68,247 \$	8.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1200 Finance

ACCOUNT SERVICES	September-24	March-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
503011 Accounting and Audit Fees	\$ 58,187	\$ 55,846	(2,341)	(4.0%)	\$ 56,963	1,117	2.0%
503012 Administrative and Bank Fees	455,632	478,414	22,782	5.0%	487,982	9,568	2.0%
503031 Professional and Technical Fees	146,406	22,172	(124,234)	(84.9%)	25,190	3,018	13.6%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	10,000	-	(10,000)	(100.0%)	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 670,225	\$ 556,432	(113,793)	(17.0%)	\$ 570,135	13,703	2.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1200 Finance

ACCOUNT	September-24	March-25	PLAN	Increase/(Decrease)		Increase/(Decrease)	% VAR
	BUDGET	BUDGET		\$ VAR	% VAR		
	FY25	FY26	FY27				
MATERIALS & SUPPLIES							
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	\$ -	-	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504022 Tires and Tubes Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%
504205 Freight Out	-	-	-	0.0%	-	-	0.0%
504211 Postage And Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	2,216	1,100	1,100	(50.4%)	(1,116)	1,100	0.0%
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	2,327	2,443	100.0%	2,327	2,443	5.0%
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 2,216	\$ 3,427	\$ 3,543	54.6%	\$ 1,211	\$ 116	3.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1200 Finance

September-24 March-25
BUDGET BUDGET

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	\$ 93,833	\$ 103,216	\$ 9,383	10.0%	113,539	\$ 10,323	10.0%
506015 Insurance Premiums for Physical Damage and Liability	457,113	780,162	323,049	70.7%	819,170	39,008	5.0%
506021 Insurance Premiums Other	102,250	112,475	10,225	10.0%	123,723	11,248	10.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals	\$ 653,196	\$ 995,853	\$ 342,657	52.5%	1,056,432	\$ 60,579	6.1%
TAXES							
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
MISC EXPENSE							
509011 Dues and Subscriptions	\$ 500	\$ 520	\$ 20	4.0%	500	\$ (20)	(3.8%)
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	1,000	1,000	-	0.0%	1,020	20	2.0%
509121 Employee Training	20,000	20,000	-	0.0%	20,400	400	2.0%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	10,000	10,000	-	0.0%	10,200	200	2.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 31,500	\$ 31,520	\$ 20	0.1%	32,120	\$ 600	1.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1200 Finance

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense Line of Credit	\$ -	\$ 1,050,000	\$ 1,050,000	100.0%	\$ -	\$ (1,050,000)	(100.0%)
511103 Interest Expense POB	1,376,786	1,316,724	(60,062)	(4.4%)	1,343,058	26,334	2.0%
524000 Principal - POB	2,800,417	2,864,583	64,166	2.3%	2,921,875	57,292	2.0%
Totals	\$ 4,177,203	\$ 5,231,307	\$ 1,054,104	25.2%	\$ 4,264,933	\$ (966,374)	(18.5%)
LEASES & RENTALS							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
PERSONNEL TOTAL							
	\$ 1,827,047	\$ 1,889,170	\$ 62,123	3.4%	\$ 2,025,798	\$ 136,628	7.2%
NON-PERSONNEL TOTAL							
	\$ 5,534,340	\$ 6,818,539	\$ 1,284,199	23.2%	\$ 5,927,163	\$ (891,376)	(13.1%)
TOTAL OPERATING EXPENSES	\$ 7,361,387	\$ 8,707,709	\$ 1,346,322	18.3%	\$ 7,952,961	\$ (754,748)	(8.7%)

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET

1300 Customer Service

September-24 March-25
BUDGET BUDGET

ACCOUNT	FY25	FY26	\$ VAR	% VAR	PLAN FY27	\$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
LABOR									
501011 Bus Operator Pay	-	-	-	0.0%	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	-	0.0%
501021 Other Salaries	576,158	586,365	10,207	1.8%	630,929	44,564	7.6%	44,564	7.6%
501023 Other OT	5,004	5,004	-	0.0%	5,103	99	2.0%	99	2.0%
Totals	\$ 581,162	\$ 591,369	\$ 10,207	1.8%	\$ 636,032	\$ 44,663	7.6%	\$ 44,663	7.6%
FRINGE BENEFITS									
502011 Medicare and Social Security	10,363	10,435	72	0.7%	11,218	783	7.5%	783	7.5%
502021 Retirement Normal Contribution	76,856	75,746	(1,110)	(1.4%)	80,695	4,949	6.5%	4,949	6.5%
502022 Retirement UAL Contribution	16,635	-	(16,635)	(100.0%)	-	-	0.0%	-	0.0%
502031 Medical Insurance	256,832	298,343	41,511	16.2%	332,659	34,316	11.5%	34,316	11.5%
502041 Dental Insurance	12,168	12,468	300	2.5%	12,666	198	1.6%	198	1.6%
502045 Vision Insurance	2,700	2,780	80	3.0%	2,870	90	3.2%	90	3.2%
502051 Life Insurance	1,274	1,690	416	32.7%	1,740	50	3.0%	50	3.0%
502060 State Disability Insurance (SDI)	8,077	8,636	559	6.9%	10,058	1,422	16.5%	1,422	16.5%
502061 Long Term Disability Insurance	5,057	5,148	91	1.8%	5,286	138	2.7%	138	2.7%
502071 State Unemployment Insurance (SUI)	1,120	1,120	-	0.0%	1,160	40	3.6%	40	3.6%
502081 Workers Compensation Insurance	31,821	23,250	(8,571)	-26.9%	25,575	2,325	10.0%	2,325	10.0%
502101 Holiday Pay	21,522	21,747	225	1.0%	23,393	1,646	7.6%	1,646	7.6%
502103 Floating Holiday	4,326	5,195	869	20.1%	5,672	477	9.2%	477	9.2%
502109 Sick Leave Pay	32,285	32,620	335	1.0%	35,089	2,469	7.6%	2,469	7.6%
502111 Annual Leave	70,302	63,563	(6,739)	(9.6%)	67,973	4,410	6.9%	4,410	6.9%
502121 Other Paid Absences	5,045	5,097	52	1.0%	5,484	387	7.6%	387	7.6%
502251 Physical Exam Renewals	-	-	-	0.0%	-	-	0.0%	-	0.0%
502253 Driver's License Renewal	-	-	-	0.0%	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	6,250	2,250	(4,000)	(64.0%)	2,260	10	0.4%	10	0.4%
Totals	\$ 562,633	\$ 570,088	\$ 7,455	1.3%	\$ 623,798	\$ 53,710	9.4%	\$ 53,710	9.4%

Attachment A

14A.21

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1300 Customer Service

ACCOUNT SERVICES	September-24	March-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	3,500	3,000	(500)	(14.3%)	3,150	150	5.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	600	1,000	400	66.7%	1,020	20	2.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 4,100	\$ 4,000	\$(100)	(2.4%)	\$ 4,170	\$ 170	4.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1300 Customer Service

September-24
BUDGET
FY25

March-25
BUDGET
FY26

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
MATERIALS & SUPPLIES							
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504022 Tires and Tubes Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%
504205 Freight Out	-	-	-	0.0%	-	-	0.0%
504211 Postage And Mailing	400	4,000	3,600	900.0%	4,080	80	2.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	2,000	2,100	100	5.0%	2,142	42	2.0%
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	4,000	4,200	200	5.0%	4,284	84	2.0%
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 6,400	\$ 10,300	\$ 3,900	60.9%	10,506	\$ 206	2.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET

1300 Customer Service

September-24 March-25
BUDGET BUDGET

ACCOUNT	BUDGET FY25	BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	-	0.0%	-	-	0.0%
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	1,500	1,575	75	5.0%	1,607	32	2.0%
Totals	\$ 1,500	\$ 1,575	\$ 75	5.0%	\$ 1,607	\$ 32	2.0%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	\$ -	\$ -	-	0.0%	-	-	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
TAXES							
507051 Fuel Taxes	\$ -	\$ -	-	0.0%	-	-	0.0%
507201 Licenses and Permits	11,000	13,040	2,040	18.5%	13,692	652	5.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ 11,000	\$ 13,040	\$ 2,040	18.5%	\$ 13,692	\$ 652	5.0%
MISC EXPENSE							
509011 Dues and Subscriptions	\$ 500	\$ 500	-	0.0%	\$ 510	10	2.0%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	2,000	2,000	-	0.0%	2,100	100	5.0%
509121 Employee Training	12,119	12,425	306	2.5%	12,674	249	2.0%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	7,500	7,875	375	5.0%	8,033	158	2.0%
509125 Local Meeting Expense	315	331	16	5.1%	338	7	2.1%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 22,434	\$ 23,131	\$ 697	3.1%	\$ 23,655	\$ 524	2.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1300 Customer Service

September-24 March-25
BUDGET BUDGET

ACCOUNT	FY25	FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	7,175	2,500	(4,675)	(65.2%)	2,520	20	0.8%
Totals	7,175	2,500	(4,675)	(65.2%)	2,520	20	0.8%
PERSONNEL TOTAL							
	\$ 1,143,795	\$ 1,161,457	\$ 17,662	1.5%	\$ 1,259,830	\$ 98,373	8.5%
NON-PERSONNEL TOTAL							
	\$ 52,609	\$ 54,546	\$ 1,937	3.7%	\$ 56,150	\$ 1,604	2.9%
TOTAL OPERATING EXPENSES	\$ 1,196,404	\$ 1,216,003	\$ 19,599	1.6%	\$ 1,315,980	\$ 99,977	8.2%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET

1325 Marketing and Public Relations

September-24 March-25
BUDGET BUDGET

ACCOUNT	FY25	FY26	\$ VAR	% VAR	PLAN FY27	\$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	305,848	457,269	151,421	49.5%	484,730	27,461	6.0%
501023 Other OT	-	-	-	0.0%	-	-	0.0%
Totals \$	305,848 \$	457,269 \$	151,421 \$	49.5%	484,730 \$	27,461 \$	6.0%
FRINGE BENEFITS							
502011 Medicare and Social Security	5,194	7,710	2,516	48.4%	8,308	598	7.8%
502021 Retirement Normal Contribution	37,641	53,369	15,728	41.8%	55,591	2,222	4.2%
502022 Retirement UAL Contribution	7,420	-	(7,420)	(100.0%)	-	-	0.0%
502031 Medical Insurance	59,693	96,467	36,774	61.6%	107,566	11,099	11.5%
502041 Dental Insurance	2,872	4,470	1,598	55.6%	4,548	78	1.7%
502045 Vision Insurance	810	1,112	302	37.3%	1,148	36	3.2%
502051 Life Insurance	455	780	325	71.4%	802	22	2.8%
502060 State Disability Insurance (SDI)	4,049	6,382	2,333	57.6%	7,445	1,063	16.7%
502061 Long Term Disability Insurance	1,928	2,410	482	25.0%	2,410	-	0.0%
502071 State Unemployment Insurance (SUI)	784	896	112	14.3%	928	32	3.6%
502081 Workers Compensation Insurance	9,546	7,000	(2,546)	-26.7%	7,700	700	10.0%
502101 Holiday Pay	9,533	13,553	4,020	42.2%	14,798	1,245	9.2%
502103 Floating Holiday	7,385	8,728	1,343	18.2%	9,531	803	9.2%
502109 Sick Leave Pay	14,299	20,328	6,029	42.2%	22,199	1,871	9.2%
502111 Annual Leave	18,831	28,543	9,712	51.6%	38,096	9,553	33.5%
502121 Other Paid Absences	2,235	3,178	943	42.2%	3,468	290	9.1%
502251 Physical Exam Renewals	-	-	-	0.0%	-	-	0.0%
502253 Driver's License Renewal	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,040	2,070	30	1.5%	2,074	4	0.2%
Totals \$	184,715 \$	256,996 \$	72,281 \$	39.1%	286,612 \$	29,616 \$	11.5%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1325 Marketing and Public Relations

September-24 March-25
BUDGET BUDGET

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	528,401	1,323,000	794,599	150.4%	1,077,110	(245,890)	(18.6%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 528,401	\$ 1,323,000	\$ 794,599	150.4%	\$ 1,077,110	\$ (245,890)	(18.6%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1325 Marketing and Public Relations

September-24 March-25
BUDGET BUDGET

ACCOUNT	BUDGET FY25	BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
MATERIALS & SUPPLIES							
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504022 Tires and Tubes Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%
504205 Freight Out	-	-	-	0.0%	-	-	0.0%
504211 Postage And Mailing	11,700	33,000	21,300	182.1%	33,000	-	0.0%
504214 Promotional Items	50,000	52,500	2,500	5.0%	53,550	1,050	2.0%
504215 Printing	241,000	362,544	121,544	50.4%	362,544	-	0.0%
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	1,500	1,500	-	0.0%	1,530	30	2.0%
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 304,200	\$ 449,544	\$ 145,344	47.8%	\$ 450,624	\$ 1,080	0.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1325 Marketing and Public Relations

September-24 BUDGET FY25
March-25 BUDGET FY26

ACCOUNT	BUDGET FY25	BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	780	780	100.0%	819	39	5.0%
Totals \$	\$ -	\$ 780	\$ 780	100.0%	\$ 819	\$ 39	5.0%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
TAXES							
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
MISC EXPENSE							
509011 Dues and Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
509081 Advertising District Promotions	124,000	279,400	155,400	125.3%	281,988	2,588	0.9%
509101 Employee Incentive Programs	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	7,000	7,000	-	0.0%	7,140	140	2.0%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	9,000	9,000	-	0.0%	9,180	180	2.0%
509125 Local Meeting Expense	800	800	-	0.0%	816	16	2.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ 140,800	\$ 296,200	\$ 155,400	110.4%	\$ 299,124	\$ 2,924	1.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1325 Marketing and Public Relations

September-24 March-25
BUDGET BUDGET

ACCOUNT	BUDGET FY25	BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
PERSONNEL TOTAL							
	\$ 490,563	\$ 714,265	\$ 223,702	45.6%	\$ 771,342	\$ 57,077	8.0%
NON-PERSONNEL TOTAL							
	\$ 973,401	\$ 2,069,524	\$ 1,096,123	112.6%	\$ 1,827,677	\$ (241,847)	(11.7%)
TOTAL OPERATING EXPENSES	\$ 1,463,964	\$ 2,783,789	\$ 1,319,825	90.2%	\$ 2,599,019	\$ (184,770)	(6.6%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1400 Human Resources

ACCOUNT	September-24		March-25		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	FY25	BUDGET	FY26	\$ VAR	% VAR		FY27	\$ VAR	% VAR
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	655,755	655,755	736,497	80,742	80,742	12.3%	781,673	45,176	6.1%	
501023 Other OT	1,000	1,000	1,000	-	-	0.0%	1,020	20	2.0%	
Totals	\$ 656,755	\$ 656,755	\$ 737,497	\$ 80,742	\$ 80,742	12.3%	\$ 782,693	\$ 45,196	6.1%	
FRINGE BENEFITS										
502011 Medicare and Social Security	\$ 11,689	\$ 11,689	\$ 13,192	\$ 1,503	\$ 1,503	12.9%	\$ 14,050	\$ 858	6.5%	
502021 Retirement Normal Contribution	83,305	83,305	89,276	5,971	5,971	7.2%	92,700	3,424	3.8%	
502022 Retirement UAL Contribution	18,870	18,870	-	(18,870)	(18,870)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	152,287	152,287	159,159	6,872	6,872	4.5%	177,468	18,309	11.5%	
502041 Dental Insurance	7,208	7,208	5,832	(1,376)	(1,376)	(19.1%)	5,928	96	1.6%	
502045 Vision Insurance	1,890	1,890	1,946	56	56	3.0%	2,009	63	3.2%	
502051 Life Insurance	1,027	1,027	1,027	-	-	0.0%	1,059	32	3.1%	
502060 State Disability Insurance (SDI)	9,108	9,108	10,918	1,810	1,810	19.9%	12,597	1,679	15.4%	
502071 State Unemployment Insurance (SUI)	4,338	4,338	4,338	-	-	0.0%	4,338	-	0.0%	
502081 Workers Compensation Insurance	784	784	784	-	-	0.0%	812	28	3.6%	
502101 Floating Holiday	22,274	22,274	50,500	28,226	28,226	126.7%	55,550	5,050	10.0%	
502103 Floating Holiday	24,311	24,311	27,415	3,104	3,104	12.8%	29,204	1,789	6.5%	
502109 Sick Leave Pay	14,726	14,726	17,876	3,150	3,150	21.4%	18,996	1,120	6.3%	
502111 Annual Leave	36,464	36,464	41,125	4,661	4,661	12.8%	43,807	2,682	6.5%	
502121 Other Paid Absences	68,060	68,060	79,483	11,423	11,423	16.8%	87,468	7,985	10.0%	
502251 Physical Exam Renewals	5,697	5,697	6,424	727	727	12.8%	6,846	422	6.6%	
502253 Driver's License Renewal	-	-	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	4,110	4,110	4,110	-	-	0.0%	4,117	7	0.2%	
Totals	\$ 466,148	\$ 466,148	\$ 513,405	\$ 47,257	\$ 47,257	10.1%	\$ 556,949	\$ 43,544	8.5%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1400 Human Resources

ACCOUNT	September-24		March-25		Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	FY25	BUDGET	FY26	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES									
503011 Accounting and Audit Fees	\$	-	\$	-	-	0.0%	\$	-	0.0%
503012 Administrative and Bank Fees	-	-	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	96,464	-	103,092	-	6,628	6.9%	102,996	(96)	(0.1%)
503032 Legislative Services	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	11,810	-	13,670	-	1,860	15.7%	13,848	178	1.3%
503041 Temporary Help	-	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	19,280	-	20,244	-	964	5.0%	20,649	405	2.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$	127,554	\$	137,006	\$ 9,452	7.4%	\$ 137,493	\$ 487	0.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1400 Human Resources

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25	FY26						
MATERIALS & SUPPLIES								
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	-	\$ -	-	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504022 Tires and Tubes Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	-	0.0%
504205 Freight Out	-	-	-	0.0%	-	-	-	0.0%
504211 Postage And Mailing	-	-	-	0.0%	-	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	-	0.0%
504215 Printing	1,108	8,000	6,892	622.0%	1,186	(6,814)	(85.2%)	
504217 Photo Supply and Processing	500	650	150	30.0%	650	-	0.0%	
504311 Office Supplies	-	2,327	2,327	100.0%	2,443	116	5.0%	
504313 Computer Supplies	-	-	-	0.0%	-	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	-	0.0%
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	-	0.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ 1,608	\$ 10,977	\$ 9,369	582.6%	4,279	\$ (6,698)	(61.0%)	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1400 Human Resources

September-24 BUDGET FY25

March-25 BUDGET FY26

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
TAXES							
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
MISC EXPENSE							
509011 Dues and Subscriptions	\$ 4,055	\$ 4,390	\$ 335	8.3%	4,464	\$ 74	1.7%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	3,150	3,308	158	5.0%	3,374	66	2.0%
509121 Employee Training	24,878	33,161	8,283	33.3%	34,404	1,243	3.7%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	5,250	7,000	1,750	33.3%	7,350	350	5.0%
509125 Local Meeting Expense	3,000	3,000	-	0.0%	3,060	60	2.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 40,333	\$ 50,859	\$ 10,526	26.1%	52,652	\$ 1,793	3.5%

14A.34

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1400 Human Resources

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
	FY25	FY26					
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
PERSONNEL TOTAL							
	\$ 1,122,903	\$ 1,250,902	\$ 127,999	11.4%	\$ 1,339,642	\$ 88,740	7.1%
NON-PERSONNEL TOTAL	\$ 169,495	\$ 198,842	\$ 29,347	17.3%	\$ 194,424	\$ (4,418)	(2.2%)
TOTAL OPERATING EXPENSES	\$ 1,292,398	\$ 1,449,744	\$ 157,346	12.2%	\$ 1,534,066	\$ 84,322	5.8%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1500 Information Technology**

ACCOUNT	September-24		March-25		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	FY25	BUDGET	FY26	\$ VAR	% VAR		FY27	\$ VAR	% VAR
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	679,554	679,554	708,670	29,116	29,116	4.3%	757,546	48,876	6.9%	
501023 Other OT	501	501	500	(1)	(1)	(0.2%)	510	10	2.0%	
Totals	\$ 680,055	\$ 680,055	\$ 709,170	\$ 29,115	\$ 29,115	4.3%	\$ 758,056	\$ 48,886	6.9%	
FRINGE BENEFITS										
502011 Medicare and Social Security	\$ 12,046	\$ 12,046	\$ 12,569	\$ 523	\$ 523	4.3%	\$ 13,428	\$ 859	6.8%	
502021 Retirement Normal Contribution	89,919	89,919	91,833	1,914	1,914	2.1%	97,183	5,350	5.8%	
502022 Retirement UAL Contribution	19,462	19,462	-	(19,462)	(19,462)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	128,711	128,711	120,749	(7,962)	(7,962)	(6.2%)	134,645	13,896	11.5%	
502041 Dental Insurance	5,911	5,911	4,575	(1,336)	(1,336)	(22.6%)	4,644	69	1.5%	
502045 Vision Insurance	1,620	1,620	1,668	48	48	3.0%	1,722	54	3.2%	
502051 Life Insurance	1,014	1,014	1,118	104	104	10.3%	1,150	32	2.9%	
502060 State Disability Insurance (SDI)	9,388	9,388	10,402	1,014	1,014	10.8%	12,039	1,637	15.7%	
502071 Long Term Disability Insurance	4,767	4,767	4,804	37	37	0.8%	4,820	16	0.3%	
502081 State Unemployment Insurance (SUI)	672	672	672	-	-	0.0%	696	24	3.6%	
502101 Workers Compensation Insurance	19,092	19,092	11,250	(7,842)	(7,842)	(41.1%)	12,375	1,125	10.0%	
502101 Holiday Pay	24,799	24,799	25,877	1,078	1,078	4.3%	27,645	1,768	6.8%	
502103 Floating Holiday	25,056	25,056	26,177	1,121	1,121	4.5%	28,066	1,889	7.2%	
502109 Sick Leave Pay	37,197	37,197	38,815	1,618	1,618	4.3%	41,468	2,653	6.8%	
502111 Annual Leave	57,861	57,861	60,739	2,878	2,878	5.0%	64,346	3,607	5.9%	
502121 Other Paid Absences	5,813	5,813	6,065	252	252	4.3%	6,479	414	6.8%	
502251 Physical Exam Renewals	-	-	-	-	-	0.0%	-	-	0.0%	
502253 Driver's License Renewal	-	-	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	11,980	11,980	11,980	-	-	0.0%	11,986	6	0.1%	
Totals	\$ 455,308	\$ 455,308	\$ 429,293	\$ (26,015)	\$ (26,015)	(5.7%)	\$ 462,692	\$ 33,399	7.8%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1500 Information Technology**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
	FY25	FY26					
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	21,000	288,000	267,000	1271.4%	33,660	(254,340)	(88.3%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	869,719	869,719	100.0%	891,145	21,426	2.5%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	976,426	121,800	(854,626)	(87.5%)	125,210	3,410	2.8%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 997,426	\$ 1,279,519	\$ 282,093	28.3%	\$ 1,050,015	\$ (229,504)	(17.9%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1500 Information Technology**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25	FY26						
MATERIALS & SUPPLIES								
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	-	\$ -	-	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504022 Tires and Tubes Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	-	0.0%
504205 Freight Out	-	-	-	0.0%	-	-	-	0.0%
504211 Postage And Mailing	-	-	-	0.0%	-	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	-	0.0%
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	-	0.0%
504311 Office Supplies	33,200	900	(32,300)	(97.3%)	918	18	18	2.0%
504313 Computer Supplies	-	32,300	32,300	100.0%	32,946	646	646	2.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	-	0.0%
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	-	0.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ 33,200	\$ 33,200	\$ -	0.0%	33,864	\$ 664	664	2.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1500 Information Technology

September-24 March-25
BUDGET BUDGET

ACCOUNT	FY25	FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	1,650	1,733	83	5.0%	1,768	35	2.0%
Totals	\$ 1,650	\$ 1,733	\$ 83	5.0%	\$ 1,768	\$ 35	2.0%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
TAXES							
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
MISC EXPENSE							
509011 Dues and Subscriptions	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	6,400	1,400	(5,000)	(78.1%)	11,528	10,128	723.4%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	2,400	2,400	-	0.0%	2,448	48	2.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 8,800	\$ 3,800	\$ (5,000)	(56.8%)	\$ 13,976	\$ 10,176	267.8%

14A.39

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY26 & FY27 OPERATING BUDGET
 1500 Information Technology**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
	FY25	FY26					
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
PERSONNEL TOTAL							
	\$ 1,135,363	\$ 1,138,463	\$ 3,100	0.3%	\$ 1,220,748	\$ 82,285	7.2%
NON-PERSONNEL TOTAL							
	\$ 1,041,076	\$ 1,318,252	\$ 277,176	26.6%	\$ 1,099,623	\$ (218,629)	(16.6%)
TOTAL OPERATING EXPENSES	\$ 2,176,439	\$ 2,456,715	\$ 280,276	12.9%	\$ 2,320,371	\$ (136,344)	(5.5%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1600 Grants/Planning**

ACCOUNT	September-24		March-25		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	FY25	BUDGET	FY26	\$ VAR	% VAR		FY27	\$ VAR	% VAR
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	602,682	602,682	706,184	103,502	103,502	17.2%	743,282	37,098	5.3%	
501023 Other OT	12,000	12,000	12,596	596	596	5.0%	12,848	252	2.0%	
Totals	\$ 614,682	\$ 614,682	\$ 718,780	\$ 104,098	\$ 104,098	16.9%	\$ 756,130	\$ 37,350	5.2%	
FRINGE BENEFITS										
502011 Medicare and Social Security	\$ 10,822	\$ 10,822	\$ 12,598	\$ 1,776	\$ 1,776	16.4%	\$ 13,409	\$ 811	6.4%	
502021 Retirement Normal Contribution	77,698	77,698	86,147	8,449	8,449	10.9%	89,136	2,989	3.5%	
502022 Retirement UAL Contribution	17,214	17,214	-	(17,214)	(17,214)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	181,846	181,846	196,633	14,787	14,787	8.1%	219,240	22,607	11.5%	
502041 Dental Insurance	8,567	8,567	8,987	420	420	4.9%	9,138	151	1.7%	
502045 Vision Insurance	1,620	1,620	1,668	48	48	3.0%	1,722	54	3.2%	
502051 Life Insurance	910	910	1,014	104	104	11.4%	1,044	30	3.0%	
502060 State Disability Insurance (SDI)	8,434	8,434	10,426	1,992	1,992	23.6%	12,020	1,594	15.3%	
502071 Long Term Disability Insurance	3,856	3,856	3,856	-	-	0.0%	3,856	-	0.0%	
502081 State Unemployment Insurance (SUI)	672	672	784	112	112	16.7%	812	28	3.6%	
502101 Workers Compensation Insurance	19,092	19,092	10,000	(9,092)	(9,092)	-47.6%	11,000	1,000	10.0%	
502101 Floating Holiday	22,154	22,154	25,170	3,016	3,016	13.6%	26,848	1,678	6.7%	
502103 Floating Holiday	13,675	13,675	16,936	3,261	3,261	23.8%	18,090	1,154	6.8%	
502109 Sick Leave Pay	33,230	33,230	37,757	4,527	4,527	13.6%	40,274	2,517	6.7%	
502111 Annual Leave	57,468	57,468	64,288	6,820	6,820	11.9%	77,035	12,747	19.8%	
502121 Other Paid Absences	5,192	5,192	5,900	708	708	13.6%	6,294	394	6.7%	
502251 Physical Exam Renewals	-	-	-	-	-	0.0%	-	-	0.0%	
502253 Driver's License Renewal	-	-	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	4,080	4,080	4,080	-	-	0.0%	4,086	6	0.1%	
Totals	\$ 466,530	\$ 466,530	\$ 486,244	\$ 19,714	\$ 19,714	4.2%	\$ 534,004	\$ 47,760	9.8%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1600 Grants/Planning**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
	FY25	FY26					
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	151,677	29,653	(122,024)	(80.4%)	30,246	593	2.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 151,677	\$ 29,653	\$ (122,024)	(80.4%)	\$ 30,246	\$ 593	2.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1600 Grants/Planning**

ACCOUNT	September-24		March-25		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	FY25	BUDGET	FY26	\$ VAR	% VAR		\$ VAR	% VAR	
MATERIALS & SUPPLIES										
504011	\$	-	\$	-	\$	0.0%	-	\$	-	0.0%
504012		-		-		0.0%	-		-	0.0%
504014		-		-		0.0%	-		-	0.0%
504021		-		-		0.0%	-		-	0.0%
504022		-		-		0.0%	-		-	0.0%
504161		-		-		0.0%	-		-	0.0%
504162		-		-		0.0%	-		-	0.0%
504191		-		-		0.0%	-		-	0.0%
504205		-		-		0.0%	-		-	0.0%
504211		-		-		0.0%	-		-	0.0%
504214		-		-		0.0%	-		-	0.0%
504215	16,620	-		-	(14,120)	(85.0%)	2,625		-	5.0%
504217		-		-		0.0%	-		-	0.0%
504311		-	1,163	-	1,163	100.0%	1,221		58	5.0%
504313		-		-		0.0%	-		-	0.0%
504315		-		-		0.0%	-		-	0.0%
504316		-		-		0.0%	-		-	0.0%
504317		-		-		0.0%	-		-	0.0%
504409		-		-		0.0%	-		-	0.0%
504417		-		-		0.0%	-		-	0.0%
504421		-		-		0.0%	-		-	0.0%
504511		-		-		0.0%	-		-	0.0%
504515		-		-		0.0%	-		-	0.0%
Totals	\$	16,620	\$	3,663	\$ (12,957)	(78.0%)	3,846	\$	183	5.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1600 Grants/Planning**

September-24 March-25
BUDGET BUDGET

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
TAXES							
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
MISC EXPENSE							
509011 Dues and Subscriptions	\$ 840	\$ 1,764	\$ 924	110.0%	1,850	\$ 86	4.9%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	4,164	13,116	8,952	215.0%	14,046	930	7.1%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	5,928	18,672	12,744	215.0%	19,606	934	5.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 10,932	\$ 33,552	\$ 22,620	206.9%	35,502	\$ 1,950	5.8%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1600 Grants/Planning

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25	FY26						
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%	
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
LEASES & RENTALS								
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
PERSONNEL TOTAL								
	\$ 1,081,212	\$ 1,205,024	\$ 123,812	11.5%	\$ 1,290,134	\$ 85,110	7.1%	
NON-PERSONNEL TOTAL								
	\$ 179,229	\$ 66,868	\$ (112,361)	(62.7%)	\$ 69,594	\$ 2,726	4.1%	
TOTAL OPERATING EXPENSES	\$ 1,260,441	\$ 1,271,892	\$ 11,451	0.9%	\$ 1,359,728	\$ 87,836	6.9%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1800 Safety, Security & Risk**

ACCOUNT	September-24		March-25		Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY25	BUDGET FY26	BUDGET FY26	BUDGET FY26					
LABOR									
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	199,503	203,282	203,282	3,779	3,779	1.9%	221,985	18,703	9.2%
501023 Other OT	279	293	293	14	14	5.0%	299	6	2.0%
Totals \$	199,782	203,575	203,575	3,793	3,793	1.9%	222,284	18,709	9.2%
FRINGE BENEFITS									
502011 Medicare and Social Security	\$ 3,520	\$ 3,577	\$ 3,577	\$ 57	\$ 57	1.6%	\$ 3,906	\$ 329	9.2%
502021 Retirement Normal Contribution	26,266	26,121	26,121	(145)	(145)	(0.6%)	28,256	2,135	8.2%
502022 Retirement UAL Contribution	5,685	-	-	(5,685)	(5,685)	(100.0%)	-	-	0.0%
502031 Medical Insurance	25,620	63,128	63,128	37,508	37,508	146.4%	70,385	7,257	11.5%
502041 Dental Insurance	2,761	2,666	2,666	(95)	(95)	(3.4%)	2,706	40	1.5%
502045 Vision Insurance	540	556	556	16	16	3.0%	574	18	3.2%
502051 Life Insurance	338	338	338	-	-	0.0%	348	10	3.0%
502060 State Disability Insurance (SDI)	2,744	2,961	2,961	217	217	7.9%	3,502	541	18.3%
502061 Long Term Disability Insurance	1,446	1,446	1,446	-	-	0.0%	1,446	-	0.0%
502071 State Unemployment Insurance (SUI)	224	224	224	-	-	0.0%	232	8	3.6%
502081 Workers Compensation Insurance	6,364	4,000	4,000	(2,364)	(2,364)	-37.1%	4,400	400	10.0%
502101 Holiday Pay	7,311	7,408	7,408	97	97	1.3%	8,090	682	9.2%
502103 Floating Holiday	5,432	6,233	6,233	801	801	14.7%	6,806	573	9.2%
502109 Sick Leave Pay	10,966	11,112	11,112	146	146	1.3%	12,135	1,023	9.2%
502111 Annual Leave	17,612	16,654	16,654	(958)	(958)	(5.4%)	18,188	1,534	9.2%
502121 Other Paid Absences	1,714	1,736	1,736	22	22	1.3%	1,896	160	9.2%
502251 Physical Exam Renewals	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver's License Renewal	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	6,010	2,010	2,010	(4,000)	(4,000)	(66.6%)	2,012	2	0.1%
Totals \$	124,553	150,170	150,170	25,617	25,617	20.6%	164,882	14,712	9.8%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1800 Safety, Security & Risk

ACCOUNT SERVICES	September-24	March-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	51,842	52,233	391	0.8%	54,105	1,872	3.6%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	1,100,000	1,155,000	55,000	5.0%	950,000	(205,000)	(17.7%)
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	65,000	65,000	100.0%	70,000	5,000	7.7%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 1,151,842	\$ 1,272,233	\$ 120,391	10.5%	1,074,105	\$ (198,128)	(15.6%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1800 Safety, Security & Risk**

ACCOUNT	September-24		March-25		PLAN FY27	Increase/(Decrease)		Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	BUDGET FY26	BUDGET FY27		\$ VAR	% VAR	\$ VAR	% VAR
MATERIALS & SUPPLIES									
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	\$ -	-	\$ -	0.0%	-	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	-	-	-	0.0%	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	-	-	-	0.0%	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	-	-	-	-	-	-	0.0%	-	0.0%
504022 Tires and Tubes Revenue Vehicles	-	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	-	-	-	0.0%	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	-	-	-	0.0%	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	-	-	-	0.0%	-	0.0%
504205 Freight Out	-	-	-	-	-	-	0.0%	-	0.0%
504211 Postage And Mailing	-	-	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	200	200	210	210	10	5.0%	10	5.0%
504217 Photo Supply and Processing	-	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	500	500	525	525	25	5.0%	25	5.0%
504313 Computer Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	4,800	5,040	240	5,141	5,141	101	2.0%	101	2.0%
504316 Covid 19 Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504409 Repair and Maint Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools Under \$1000	-	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 4,800	\$ 5,740	\$ 940	\$ 5,876	\$ 136	\$ 19.6%	2.4%	\$ 136	2.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1800 Safety, Security & Risk**

ACCOUNT	September-24		March-25		PLAN FY27	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
	BUDGET FY25	BUDGET FY26	BUDGET FY26	BUDGET FY26			
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	-	\$ -	0.0%
505011 Gas and Electric	-	-	-	-	-	-	0.0%
505021 Water Sewer and Garbage	-	-	-	-	-	-	0.0%
505031 Telecommunications	600	1,400	800	133,33%	2,082	682	48.7%
Totals \$	600 \$	1,400 \$	800 \$	133.33%	2,082	682 \$	48.7%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	\$ -	-	\$ -	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	-	-	-	0.0%
506021 Insurance Premiums Other	-	-	-	-	-	-	0.0%
506123 Settlement Costs	166,206	300,000	133,794	80.5%	300,000	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals \$	166,206 \$	300,000 \$	133,794 \$	80.5%	300,000	\$ -	0.0%
TAXES							
507051 Fuel Taxes	\$ -	\$ -	\$ -	\$ -	-	\$ -	0.0%
507201 Licenses and Permits	-	-	-	-	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%
Totals \$	- \$	- \$	- \$	0.0%	-	\$ -	0.0%
MISC EXPENSE							
509011 Dues and Subscriptions	\$ 443	\$ 465	\$ 22	5.0%	474	\$ 9	1.9%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	16,388	20,000	3,612	22.0%	21,000	1,000	5.0%
509121 Employee Training	3,324	7,000	3,676	110.6%	3,560	(3,440)	(49.1%)
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	7,644	8,026	382	5.0%	8,187	161	2.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals \$	27,799 \$	35,491 \$	7,692 \$	27.7%	33,221	(2,270) \$	(6.4%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1800 Safety, Security & Risk

ACCOUNT	September-24		March-25		Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR	PLAN FY27	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
	BUDGET FY25	BUDGET FY26	BUDGET FY26	BUDGET FY26					
INTEREST EXPENSE & DEBT SERVICE									
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS									
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
PERSONNEL TOTAL									
	\$ 324,335	\$ 353,745	\$ 29,410	\$ 29,410	\$ 387,166	9.1%	\$ 33,421	\$ 33,421	9.4%
NON-PERSONNEL TOTAL									
	\$ 1,351,247	\$ 1,614,864	\$ 263,617	\$ 263,617	\$ 1,415,284	19.5%	\$ (199,580)	\$ (199,580)	(12.4%)
TOTAL OPERATING EXPENSES	\$ 1,675,582	\$ 1,968,609	\$ 293,027	\$ 293,027	\$ 1,802,450	17.5%	\$ (166,159)	\$ (166,159)	(8.4%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1900 Purchasing**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
	FY25	FY26					
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	293,793	307,435	13,642	4.6%	335,730	28,295	9.2%
501023 Other OT	2,067	-	(2,067)	(100.0%)	-	-	0.0%
Totals \$	295,860	307,435	11,575	3.9%	335,730	28,295	9.2%
FRINGE BENEFITS							
502011 Medicare and Social Security	\$ 5,249	\$ 5,350	\$ 101	1.9%	\$ 5,841	\$ 491	9.2%
502021 Retirement Normal Contribution	38,982	39,105	123	0.3%	42,300	3,195	8.2%
502022 Retirement UAL Contribution	8,438	-	(8,438)	(100.0%)	-	-	0.0%
502031 Medical Insurance	89,277	98,069	8,792	9.8%	109,346	11,277	11.5%
502041 Dental Insurance	3,601	3,481	(120)	(3.3%)	3,528	47	1.4%
502045 Vision Insurance	1,080	1,112	32	3.0%	1,148	36	3.2%
502051 Life Insurance	572	572	-	0.0%	590	18	3.1%
502060 State Disability Insurance (SDI)	4,091	4,427	336	8.2%	5,237	810	18.3%
502061 Long Term Disability Insurance	2,410	2,410	-	0.0%	2,410	-	0.0%
502071 State Unemployment Insurance (SUI)	448	448	-	0.0%	464	16	3.6%
502081 Workers Compensation Insurance	12,728	25,500	12,772	100.3%	28,050	2,550	10.0%
502101 Holiday Pay	10,929	11,209	280	2.6%	12,242	1,033	9.2%
502103 Floating Holiday	5,259	5,079	(180)	(3.4%)	5,547	468	9.2%
502109 Sick Leave Pay	16,392	16,814	422	2.6%	18,361	1,547	9.2%
502111 Annual Leave	31,008	25,745	(5,263)	(17.0%)	28,116	2,371	9.2%
502121 Other Paid Absences	2,561	2,628	67	2.6%	2,869	241	9.2%
502251 Physical Exam Renewals	-	-	-	0.0%	-	-	0.0%
502253 Driver's License Renewal	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,070	2,070	-	0.0%	2,074	4	0.2%
Totals \$	235,095	244,019	8,924	3.8%	268,123	24,104	9.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1900 Purchasing**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
	FY25	FY26					
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	1,000	1,000	-	0.0%	1,000	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 1,000	\$ 1,000	\$ -	0.0%	1,000	\$ -	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1900 Purchasing**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25	FY26						
MATERIALS & SUPPLIES								
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	-	\$ -	-	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504022 Tires and Tubes Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	-	0.0%
504205 Freight Out	-	-	-	0.0%	-	-	-	0.0%
504211 Postage And Mailing	-	-	-	0.0%	-	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	-	0.0%
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	-	0.0%
504311 Office Supplies	1,000	500	(500)	(50.0%)	500	-	500	0.0%
504313 Computer Supplies	-	-	-	0.0%	-	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	-	0.0%
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	-	0.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ 1,000	\$ 500	(500)	(50.0%)	\$ 500	\$ 500	\$ 500	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1900 Purchasing

September-24
BUDGET
FY25

March-25
BUDGET
FY26

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
TAXES							
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
MISC EXPENSE							
509011 Dues and Subscriptions	\$ 365	\$ 550	\$ 185	50.7%	550	\$ -	0.0%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	-	300	300	100.0%	300	-	0.0%
509121 Employee Training	2,223	2,323	100	4.5%	2,423	100	4.3%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	5,791	6,081	290	5.0%	6,203	122	2.0%
509125 Local Meeting Expense	278	292	14	5.0%	298	6	2.1%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 8,657	\$ 9,546	\$ 889	10.3%	9,774	\$ 228	2.4%

14A.54

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
1900 Purchasing**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25	FY26						
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
PERSONNEL TOTAL								
	\$ 530,955	\$ 551,454	\$ 20,499	3.9%	\$ 603,853	\$ 52,399	9.5%	9.5%
NON-PERSONNEL TOTAL								
	\$ 10,657	\$ 11,046	\$ 389	3.7%	\$ 11,274	\$ 228	2.1%	2.1%
TOTAL OPERATING EXPENSES	\$ 541,612	\$ 562,500	\$ 20,888	3.9%	\$ 615,127	\$ 52,627	9.4%	9.4%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET

2000 Inventory Management

September-24
BUDGET
FY25

March-25
BUDGET
FY26

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	312,302	336,112	23,810	7.6%	367,004	30,892	9.2%
501023 Other OT	1,856	18,000	16,144	869.8%	-	(18,000)	(100.0%)
Totals	\$ 314,158	\$ 354,112	\$ 39,954	12.7%	\$ 367,004	\$ 12,892	3.6%
FRINGE BENEFITS							
502011 Medicare and Social Security	\$ 5,633	\$ 6,268	\$ 635	11.3%	\$ 6,560	\$ 292	4.7%
502021 Retirement Normal Contribution	41,873	43,915	2,042	4.9%	47,498	3,583	8.2%
502022 Retirement UAL Contribution	9,062	-	(9,062)	(100.0%)	-	-	0.0%
502031 Medical Insurance	81,639	88,856	7,217	8.8%	99,086	10,230	11.5%
502041 Dental Insurance	3,996	3,876	(120)	(3.0%)	3,948	72	1.9%
502045 Vision Insurance	1,350	1,390	40	3.0%	1,435	45	3.2%
502051 Life Insurance	689	793	104	15.1%	817	24	3.0%
502060 State Disability Insurance (SDI)	4,391	5,186	795	18.1%	5,879	693	13.4%
502071 Long Term Disability Insurance	2,861	2,892	31	1.1%	2,892	-	0.0%
502081 State Unemployment Insurance (SUI)	560	560	-	0.0%	580	20	3.6%
502101 Workers Compensation Insurance	15,910	25,500	9,590	60.3%	28,050	2,550	10.0%
502101 Holiday Pay	11,756	12,584	828	7.0%	13,738	1,154	9.2%
502103 Floating Holiday	5,029	5,867	838	16.7%	6,406	539	9.2%
502109 Sick Leave Pay	17,633	18,875	1,242	7.0%	20,610	1,735	9.2%
502111 Annual Leave	37,169	37,898	729	2.0%	41,379	3,481	9.2%
502121 Other Paid Absences	2,755	2,949	194	7.0%	3,219	270	9.2%
502251 Physical Exam Renewals	-	-	-	0.0%	-	-	0.0%
502253 Driver's License Renewal	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,100	2,100	-	0.0%	2,105	5	0.2%
Totals	\$ 244,406	\$ 259,509	\$ 15,103	6.2%	\$ 284,202	\$ 24,693	9.5%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

2000 Inventory Management

September-24 March-25
BUDGET BUDGET

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	2,310	3,550	1,240	53.7%	3,550	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 2,310	\$ 3,550	\$ 1,240	53.7%	3,550	\$ -	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

2000 Inventory Management

September-24 BUDGET FY25 March-25 BUDGET FY26

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR	PLAN FY27	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
MATERIALS & SUPPLIES							
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504022 Tires and Tubes Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%
504205 Freight Out	-	-	-	0.0%	-	-	0.0%
504211 Postage And Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	0.0%
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	332	1,500	1,168	351.8%	1,550	50	3.3%
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 332	\$ 1,500	\$ 1,168	351.8%	1,550	\$ 50	3.3%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET

2000 Inventory Management

September-24
BUDGET
FY25

March-25
BUDGET
FY26

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
TAXES							
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
MISC EXPENSE							
509011 Dues and Subscriptions	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	-	500	500	100.0%	500	-	0.0%
509121 Employee Training	2,100	5,000	2,900	138.1%	5,000	-	0.0%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	1,621	500	(1,121)	(69.2%)	1,500	1,000	200.0%
509125 Local Meeting Expense	210	-	(210)	(100.0%)	-	-	0.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 3,931	\$ 6,000	\$ 2,069	52.6%	7,000	\$ 1,000	16.7%

14A.59

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

2000 Inventory Management

September-24 March-25
BUDGET BUDGET

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
PERSONNEL TOTAL	\$ 558,564	\$ 613,621	\$ 55,057	9.9%	\$ 651,206	\$ 37,585	6.1%
NON-PERSONNEL TOTAL	\$ 6,573	\$ 11,050	\$ 4,477	68.1%	\$ 12,100	\$ 1,050	9.5%
TOTAL OPERATING EXPENSES	\$ 565,137	\$ 624,671	\$ 59,534	10.5%	\$ 663,306	\$ 38,635	6.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
2200 Facilities Maintenance**

ACCOUNT	September-24		March-25		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25	FY26	FY25	FY26						
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	1,068,129	963,248	(104,881)	(9.8%)	1,033,257	70,009	7.3%			
501023 Other OT	19,992	20,995	1,003	5.0%	20,995	-	0.0%			
Totals	\$ 1,088,121	\$ 984,243	\$(103,878)	(9.5%)	\$ 1,054,252	\$ 70,009	7.1%			
FRINGE BENEFITS										
502011 Medicare and Social Security	\$ 19,460	\$ 17,515	\$(1,945)	(10.0%)	\$ 18,816	\$ 1,301	7.4%			
502021 Retirement Normal Contribution	143,179	125,699	(17,480)	(12.2%)	134,058	8,359	6.7%			
502022 Retirement UAL Contribution	30,991	-	(30,991)	(100.0%)	-	-	0.0%			
502031 Medical Insurance	498,609	539,865	41,256	8.3%	601,928	62,063	11.5%			
502041 Dental Insurance	26,436	24,994	(1,442)	(5.5%)	25,404	410	1.6%			
502045 Vision Insurance	4,860	4,726	(134)	(2.8%)	4,879	153	3.2%			
502051 Life Insurance	2,154	1,933	(221)	(10.3%)	1,999	66	3.4%			
502060 State Disability Insurance (SDI)	15,161	14,483	(678)	(4.5%)	16,870	2,387	16.5%			
502061 Long Term Disability Insurance	8,729	7,741	(988)	(11.3%)	7,938	197	2.5%			
502071 State Unemployment Insurance (SUI)	2,016	1,904	(112)	(5.6%)	1,972	68	3.6%			
502081 Workers Compensation Insurance	57,277	74,250	16,973	29.6%	81,675	7,425	10.0%			
502101 Holiday Pay	40,499	36,490	(4,009)	(9.9%)	39,287	2,797	7.7%			
502103 Floating Holiday	6,557	-	(6,557)	(100.0%)	-	-	0.0%			
502109 Sick Leave Pay	60,741	54,732	(6,009)	(9.9%)	58,926	4,194	7.7%			
502111 Annual Leave	136,646	123,833	(12,813)	(9.4%)	136,071	12,238	9.9%			
502121 Other Paid Absences	9,491	8,550	(941)	(9.9%)	9,208	658	7.7%			
502251 Physical Exam Renewals	-	-	-	0.0%	-	-	0.0%			
502253 Driver's License Renewal	-	-	-	0.0%	-	-	0.0%			
502999 Other Fringe Benefits	6,490	4,510	(1,980)	(30.5%)	4,527	17	0.4%			
Totals	\$ 1,069,296	\$ 1,041,225	\$(28,071)	(2.6%)	\$ 1,143,558	\$ 102,333	9.8%			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
2200 Facilities Maintenance**

ACCOUNT SERVICES	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		FY27	\$ VAR	% VAR
503011 Accounting and Audit Fees	\$ -	-	\$ -	0.0%	-	\$ -	-	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	-	0.0%
503031 Professional and Technical Fees	646,400	34,040	(612,360)	(94.7%)	34,040	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	-	0.0%
503161 Custodial Services	7,000	5,000	(2,000)	(28.6%)	5,000	-	-	0.0%
503162 Uniforms and Laundry	9,050	10,525	1,475	16.3%	10,600	75	0.7%	
503171 Security Services	30,000	18,000	(12,000)	(40.0%)	19,000	1,000	5.6%	
503172 Software as a Service	-	-	-	0.0%	-	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	-	0.0%
503351 Outside Repair Buildings and Improvements	100,000	105,000	5,000	5.0%	107,700	2,700	2.6%	
503352 Outside Repair Equipment	511,700	565,210	53,510	10.5%	555,900	(9,310)	(1.6%)	
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	-	0.0%
503363 Haz Waste Disposal	89,000	89,000	-	0.0%	89,000	-	-	0.0%
Totals	\$ 1,393,150	\$ 826,775	\$ (566,375)	(40.7%)	\$ 821,240	\$ (5,535)	(0.7%)	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
2200 Facilities Maintenance**

ACCOUNT	September-24		March-25		Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	FY25	BUDGET	FY26	\$ VAR	% VAR		\$ VAR	% VAR
MATERIALS & SUPPLIES									
504011 Fuels and Lubricants Non Revenue Vehicles	\$	3,500	\$	3,500	\$	0.0%	3,500	\$	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	-	-	0.0%	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	-	-	-	-	-	0.0%	-	-	0.0%
504022 Tires and Tubes Revenue Vehicles	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	-	-	0.0%	-	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	-	-	0.0%	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	-	-	0.0%	-	-	0.0%
504205 Freight Out	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage And Mailing	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supply and Processing	-	-	8,000	8,000	8,000	100.0%	8,500	500	6.3%
504311 Office Supplies	2,300	2,300	-	-	-	0.0%	2,300	-	0.0%
504313 Computer Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	11,100	11,100	14,056	2,956	2,956	26.6%	14,650	594	4.2%
504316 Covid 19 Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	60,000	60,000	14,750	(45,250)	(45,250)	(75.4%)	14,237	(513)	(3.5%)
504409 Repair and Maint Supplies	122,400	122,400	100,000	(22,400)	(22,400)	(18.3%)	100,000	-	0.0%
504417 Tenant Repairs	1,000	1,000	3,900	2,900	2,900	290.0%	4,150	250	6.4%
504421 Parts & Supplies Non Inventory	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools Under \$1000	7,200	7,200	7,750	550	550	7.6%	8,000	250	3.2%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$	207,500	\$	154,256	\$ (53,244)	(25.7%)	\$ 155,337	\$ 1,081	0.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET

2200 Facilities Maintenance

September-24 March-25
BUDGET BUDGET

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
UTILITIES							
505010 Propulsion Power	-	-	-	0.0%	-	-	0.0%
505011 Gas and Electric	425,000	396,700	(28,300)	(6.7%)	407,200	10,500	2.6%
505021 Water Sewer and Garbage	196,300	185,000	(11,300)	(5.8%)	190,250	5,250	2.8%
505031 Telecommunications	120,500	127,500	7,000	5.8%	131,150	3,650	2.9%
Totals	\$ 741,800	\$ 709,200	\$ (32,600)	(4.4%)	\$ 728,600	\$ 19,400	2.7%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	-	-	-	0.0%	-	-	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
TAXES							
507051 Fuel Taxes	-	-	-	0.0%	-	-	0.0%
507201 Licenses and Permits	21,600	15,000	(6,600)	(30.6%)	15,450	450	3.0%
507999 Other Taxes	15,700	16,450	750	4.8%	16,650	200	1.2%
Totals	\$ 37,300	\$ 31,450	\$ (5,850)	(15.7%)	\$ 32,100	\$ 650	2.1%
MISC EXPENSE							
509011 Dues and Subscriptions	-	-	-	0.0%	-	-	0.0%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	1,500	2,000	500	33.3%	2,000	-	0.0%
509121 Employee Training	15,000	15,000	-	0.0%	15,000	-	0.0%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	5,000	5,300	300	6.0%	5,300	-	0.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 21,500	\$ 22,300	\$ 800	3.7%	\$ 22,300	\$ -	0.0%

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
2200 Facilities Maintenance**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25	FY26						
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
512061 Equipment Rental	2,000	32,000	30,000	1500.0%	32,000	30,000	0.0%	0.0%
Totals	\$ 2,000	\$ 32,000	\$ 30,000	1500.0%	\$ 32,000	\$ 30,000	0.0%	0.0%
PERSONNEL TOTAL								
	\$ 2,157,417	\$ 2,025,468	\$ (131,949)	(6.1%)	\$ 2,197,810	\$ 172,342	8.5%	8.5%
NON-PERSONNEL TOTAL								
	\$ 2,403,250	\$ 1,775,981	\$ (627,269)	(26.1%)	\$ 1,791,577	\$ 15,596	0.9%	0.9%
TOTAL OPERATING EXPENSES	\$ 4,560,667	\$ 3,801,449	\$ (759,218)	(16.6%)	\$ 3,989,387	\$ 187,938	4.9%	4.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
3100 Paratransit**

ACCOUNT	September-24		March-25		Increase/(Decrease)		PLAN	Increase/(Decrease)			
	BUDGET	FY25	BUDGET	FY26	\$ VAR	% VAR		FY27	\$ VAR	% VAR	
LABOR											
501011 Bus Operator Pay	\$	1,731,005	\$	1,779,901	\$	48,896	\$	1,917,176	\$	137,275	7.7%
501013 Bus Operator OT		288,192		302,632		14,440		302,632		-	0.0%
501021 Other Salaries		632,319		683,083		50,764		711,682		28,599	4.2%
501023 Other OT		52,980		55,630		2,650		56,750		1,120	2.0%
Totals	\$	2,704,496	\$	2,821,246	\$	116,750	\$	2,988,240	\$	166,994	5.9%
FRINGE BENEFITS											
502011 Medicare and Social Security	\$	46,533	\$	48,291	\$	1,758	\$	50,907	\$	2,616	5.4%
502021 Retirement Normal Contribution		310,587		312,909		2,322		330,909		18,000	5.8%
502022 Retirement UAL Contribution		67,218		-		(67,218)		-		-	0.0%
502031 Medical Insurance		1,146,072		1,183,584		37,512		1,319,670		136,086	11.5%
502041 Dental Insurance		51,308		47,087		(4,221)		47,874		787	1.7%
502045 Vision Insurance		13,230		13,622		392		14,063		441	3.2%
502051 Life Insurance		5,954		6,045		91		6,247		202	3.3%
502060 State Disability Insurance (SDI)		36,253		39,725		3,472		45,641		5,916	14.9%
502071 Long Term Disability Insurance		18,949		19,306		357		20,078		772	4.0%
502081 State Unemployment Insurance (SUI)		5,488		5,488		-		5,684		196	3.6%
502081 Workers Compensation Insurance		155,921		465,750		309,829		512,325		46,575	10.0%
502101 Holiday Pay		87,307		89,929		2,622		96,047		6,118	6.8%
502103 Floating Holiday		4,712		5,888		1,176		6,430		542	9.2%
502109 Sick Leave Pay		136,189		140,240		4,051		149,787		9,547	6.8%
502111 Annual Leave		229,482		227,806		(1,676)		247,872		20,066	8.8%
502121 Other Paid Absences		20,462		21,074		612		22,519		1,445	6.9%
502251 Physical Exam Renewals		2,550		4,600		2,050		1,600		(3,000)	(65.2%)
502253 Driver's License Renewal		530		116		(414)		300		184	158.6%
502999 Other Fringe Benefits		7,450		11,420		3,970		11,469		49	0.4%
Totals	\$	2,346,195	\$	2,642,880	\$	296,685	\$	2,889,422	\$	246,542	9.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

3100 Paratransit

ACCOUNT	September-24		March-25		PLAN	Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY25	BUDGET	FY26		FY27	\$ VAR	% VAR	\$ VAR
SERVICES									
503011 Accounting and Audit Fees	\$	-	\$	-	-	\$	0.0%	-	0.0%
503012 Administrative and Bank Fees	-	-	-	-	-	-	0.0%	-	0.0%
503031 Professional and Technical Fees	98,640	-	47,395	(51,245)	54,288	6,893	(52.0%)	6,893	14.5%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	0.0%
503034 Pre Employment Exams	-	-	-	-	-	-	0.0%	-	0.0%
503041 Temporary Help	-	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms and Laundry	13,712	-	14,300	588	14,346	46	4.3%	46	0.3%
503171 Security Services	-	-	-	-	-	-	0.0%	-	0.0%
503172 Software as a Service	-	-	-	-	-	-	0.0%	-	0.0%
503221 Classified and Legal Advertising	-	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	-	-	-	0.0%	-	0.0%
503352 Outside Repair Equipment	2,500	-	2,500	-	2,550	50	0.0%	50	2.0%
503353 Outside Repair Revenue Vehicles	-	-	-	-	-	-	0.0%	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Waste Disposal	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$	114,852	\$	64,195	\$	(50,657)	(44.1%)	\$	10.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
3100 Paratransit**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
	FY25	FY26					
MATERIALS & SUPPLIES							
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504022 Tires and Tubes Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%
504205 Freight Out	-	-	-	0.0%	-	-	0.0%
504211 Postage And Mailing	1,500	350	(1,150)	(76.7%)	400	50	14.3%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	4,099	5,500	1,401	34.2%	4,500	(1,000)	(18.2%)
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	3,500	3,500	-	0.0%	4,000	500	14.3%
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	1,500	3,500	2,000	133.3%	2,500	(1,000)	(28.6%)
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	1,500	-	(1,500)	(100.0%)	-	-	0.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 12,099	\$ 12,850	\$ 751	6.2%	11,400	\$ (1,450)	(11.3%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

3100 Paratransit

September-24
BUDGET
FY25

March-25
BUDGET
FY26

Increase/(Decrease)
\$ VAR % VAR

PLAN
FY27

Increase/(Decrease)
\$ VAR % VAR

PLAN
FY27

Increase/(Decrease)
\$ VAR % VAR

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR % VAR	PLAN FY27	Increase/(Decrease) \$ VAR % VAR
UTILITIES					
505010 Propulsion Power	\$ -	\$ -	\$ - 0.0%	\$ -	\$ - 0.0%
505011 Gas and Electric	21,000	25,000	4,000 19.0%	26,000	1,000 4.0%
505021 Water Sewer and Garbage	-	-	- 0.0%	-	- 0.0%
505031 Telecommunications	15,000	16,000	1,000 6.7%	17,300	1,300 8.1%
Totals	\$ 36,000	\$ 41,000	\$ 5,000 13.9%	\$ 43,300	\$ 2,300 5.6%
CASUALTY & LIABILITY					
506011 Insurance Premiums for Property	\$ -	\$ -	\$ - 0.0%	\$ -	\$ - 0.0%
506015 Insurance Premiums for Physical Damage and Liability	94,873	162,889	68,016 71.7%	166,147	3,258 2.0%
506021 Insurance Premiums Other	-	-	- 0.0%	-	- 0.0%
506123 Settlement Costs	-	-	- 0.0%	-	- 0.0%
506127 Repairs To District Property	-	-	- 0.0%	-	- 0.0%
Totals	\$ 94,873	\$ 162,889	\$ 68,016 71.7%	\$ 166,147	\$ 3,258 2.0%
TAXES					
507051 Fuel Taxes	\$ -	\$ -	\$ - 0.0%	\$ -	\$ - 0.0%
507201 Licenses and Permits	-	-	- 0.0%	-	- 0.0%
507999 Other Taxes	-	-	- 0.0%	-	- 0.0%
Totals	\$ -	\$ -	\$ - 0.0%	\$ -	\$ - 0.0%
MISC EXPENSE					
509011 Dues and Subscriptions	\$ -	\$ -	\$ - 0.0%	\$ -	\$ - 0.0%
509081 Advertising District Promotions	-	-	- 0.0%	-	- 0.0%
509101 Employee Incentive Programs	2,500	2,750	250 10.0%	2,800	50 1.8%
509121 Employee Training	6,000	6,000	- 0.0%	6,000	- 0.0%
509122 Board of Directors Travel	-	-	- 0.0%	-	- 0.0%
509123 Employee Travel	8,500	7,000	(1,500) (17.6%)	7,000	- 0.0%
509125 Local Meeting Expense	-	-	- 0.0%	-	- 0.0%
509127 Board Of Directors' Fees	-	-	- 0.0%	-	- 0.0%
509150 Contributions	-	-	- 0.0%	-	- 0.0%
509996 Debt Issuance Costs	-	-	- 0.0%	-	- 0.0%
509999 Other Misc Expense	-	-	- 0.0%	-	- 0.0%
Totals	\$ 17,000	\$ 15,750	\$ (1,250) (7.4%)	\$ 15,800	\$ 50 0.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

3100 Paratransit

September-24
BUDGET
FY25

March-25
BUDGET
FY26

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease and Rent	\$ 156,749	\$ 186,733	\$ 29,984	19.1%	\$ 186,733	\$ -	0.0%
512061 Equipment Rental	2,300	2,300	-	0.0%	2,346	46	2.0%
Totals	\$ 159,049	\$ 189,033	\$ 29,984	18.9%	\$ 189,079	\$ 46	0.0%
PERSONNEL TOTAL							
	\$ 5,050,691	\$ 5,464,126	\$ 413,435	8.2%	\$ 5,877,662	\$ 413,536	7.6%
NON-PERSONNEL TOTAL							
	\$ 433,873	\$ 485,717	\$ 51,844	11.9%	\$ 496,910	\$ 11,193	2.3%
TOTAL OPERATING EXPENSES	\$ 5,484,564	\$ 5,949,843	\$ 465,279	8.5%	\$ 6,374,572	\$ 424,729	7.1%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY26 & FY27 OPERATING BUDGET
 3200 Operations Non Drivers**

September-24 March-25
 BUDGET BUDGET

ACCOUNT	FY25	FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	2,125,338	2,725,608	600,270	28.2%	2,898,455	172,847	6.3%
501023 Other OT	-	-	-	0.0%	-	-	0.0%
Totals \$	2,125,338 \$	2,725,608 \$	600,270 \$	28.2%	2,898,455 \$	172,847 \$	6.3%
FRINGE BENEFITS							
502011 Medicare and Social Security	38,176 \$	48,906 \$	10,730 \$	28.1%	52,169 \$	3,263 \$	6.7%
502021 Retirement Normal Contribution	285,150	350,790	65,640	23.0%	370,722	19,932	5.7%
502022 Retirement UAL Contribution	61,715	-	(61,715)	(100.0%)	-	-	0.0%
502031 Medical Insurance	810,902	951,947	141,045	17.4%	1,061,413	109,466	11.5%
502041 Dental Insurance	39,963	45,902	5,939	14.9%	46,650	748	1.6%
502045 Vision Insurance	7,290	8,896	1,606	22.0%	9,184	288	3.2%
502051 Life Insurance	3,263	4,992	1,729	53.0%	5,144	152	3.0%
502060 State Disability Insurance (SDI)	29,758	40,458	10,700	36.0%	46,773	6,315	15.6%
502061 Long Term Disability Insurance	13,839	16,870	3,031	21.9%	16,870	-	0.0%
502071 State Unemployment Insurance (SUI)	3,024	3,584	560	18.5%	3,712	128	3.6%
502081 Workers Compensation Insurance	85,915	566,000	480,085	558.8%	622,600	56,600	10.0%
502101 Holiday Pay	80,233	102,569	22,336	27.8%	109,515	6,946	6.8%
502103 Floating Holiday	12,471	23,740	11,269	90.4%	24,955	1,215	5.1%
502109 Sick Leave Pay	120,351	153,842	33,491	27.8%	164,264	10,422	6.8%
502111 Annual Leave	275,749	342,777	67,028	24.3%	375,159	32,382	9.4%
502121 Other Paid Absences	18,806	24,039	5,233	27.8%	25,666	1,627	6.8%
502251 Physical Exam Renewals	1,750	1,925	175	10.0%	1,964	39	2.0%
502253 Driver's License Renewal	370	600	230	62.2%	612	12	2.0%
502999 Other Fringe Benefits	4,710	14,810	10,100	214.4%	14,842	32	0.2%
Totals \$	1,893,435 \$	2,702,647 \$	809,212 \$	42.7%	2,952,214 \$	249,567 \$	9.2%

Attachment A

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY26 & FY27 OPERATING BUDGET
 3200 Operations Non Drivers**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
	FY25	FY26			FY27		
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	110,000	20,000	(90,000)	(81.8%)	20,400	400	2.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	1,608	1,688	80	5.0%	1,722	34	2.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	3,000	3,150	150	5.0%	3,213	63	2.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 114,608	\$ 24,838	\$ (89,770)	(78.3%)	\$ 25,335	\$ 497	2.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY26 & FY27 OPERATING BUDGET
 3200 Operations Non Drivers**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
	FY25	FY26			FY27		
MATERIALS & SUPPLIES							
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504022 Tires and Tubes Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%
504205 Freight Out	-	-	-	0.0%	-	-	0.0%
504211 Postage And Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	8,019	12,000	3,981	49.6%	12,240	240	2.0%
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	12,000	12,000	-	0.0%	12,240	240	2.0%
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 20,019	\$ 24,000	\$ 3,981	19.9%	\$ 24,480	\$ 480	2.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY26 & FY27 OPERATING BUDGET
 3200 Operations Non Drivers**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25	FY26						
UTILITIES								
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%	
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%	
505031 Telecommunications	16,480	11,189	(5,291)	(32.1%)	11,413	224	2.0%	
Totals \$	16,480	11,189	(5,291)	(32.1%)	11,413	224	2.0%	
CASUALTY & LIABILITY								
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%	
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%	
Totals \$	-	-	-	0.0%	-	-	0.0%	
TAXES								
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%	
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%	
Totals \$	-	-	-	0.0%	-	-	0.0%	
MISC EXPENSE								
509011 Dues and Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%	
509101 Employee Incentive Programs	5,000	5,000	-	0.0%	5,100	100	2.0%	
509121 Employee Training	6,000	10,000	4,000	66.7%	10,200	200	2.0%	
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%	
509123 Employee Travel	6,000	10,000	4,000	66.7%	10,200	200	2.0%	
509125 Local Meeting Expense	900	-	(900)	(100.0%)	-	-	0.0%	
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%	
509150 Contributions	-	-	-	0.0%	-	-	0.0%	
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%	
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%	
Totals \$	17,900	25,000	7,100	39.7%	25,500	500	2.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY26 & FY27 OPERATING BUDGET
 3200 Operations Non Drivers**

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25	FY26						
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%
LEASES & RENTALS								
512011 Facility Lease and Rent	\$ 234,032	\$ 251,052	\$ 17,020	7.3%	\$ 256,799	\$ 5,747	\$ 5,747	2.3%
512061 Equipment Rental	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ 234,032	\$ 251,052	\$ 17,020	7.3%	\$ 256,799	\$ 5,747	\$ 5,747	2.3%
PERSONNEL TOTAL								
	\$ 4,018,773	\$ 5,428,255	\$ 1,409,482	35.1%	\$ 5,850,669	\$ 422,414	\$ 422,414	7.8%
NON-PERSONNEL TOTAL	\$ 403,039	\$ 336,079	\$ (66,960)	(16.6%)	\$ 343,527	\$ 7,448	\$ 7,448	2.2%
TOTAL OPERATING EXPENSES	\$ 4,421,812	\$ 5,764,334	\$ 1,342,522	30.4%	\$ 6,194,196	\$ 429,862	\$ 429,862	7.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

3300 Bus Operators

September-24 March-25
BUDGET BUDGET

ACCOUNT	September-24	March-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
LABOR							
501011 Bus Operator Pay	\$ 14,530,495	\$ 15,150,687	\$ 620,192	4.3%	\$ 16,350,874	\$ 1,200,187	7.9%
501013 Bus Operator OT	500,030	510,000	9,970	2.0%	520,250	10,250	2.0%
501021 Other Salaries	-	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ 15,030,525	\$ 15,660,687	\$ 630,162	4.2%	\$ 16,871,124	\$ 1,210,437	7.7%
FRINGE BENEFITS							
502011 Medicare and Social Security	\$ 256,858	\$ 269,769	\$ 12,911	5.0%	\$ 288,571	\$ 18,802	7.0%
502021 Retirement Normal Contribution	1,864,260	1,906,134	41,874	2.2%	2,035,149	129,015	6.8%
502022 Retirement UAL Contribution	270,714	-	(270,714)	(100.0%)	-	-	0.0%
502031 Medical Insurance	5,831,232	6,238,784	407,552	7.0%	6,956,232	717,448	11.5%
502041 Dental Insurance	286,184	263,645	(22,539)	(7.9%)	268,014	4,369	1.7%
502045 Vision Insurance	65,610	68,110	2,500	3.8%	70,315	2,205	3.2%
502051 Life Insurance	29,298	30,082	784	2.7%	31,098	1,016	3.4%
502060 State Disability Insurance (SDI)	200,206	221,874	21,668	10.8%	258,770	36,896	16.6%
502061 Long Term Disability Insurance	119,910	120,500	590	0.5%	120,500	-	0.0%
502071 State Unemployment Insurance (SUI)	28,000	28,000	-	0.0%	29,000	1,000	3.6%
502081 Workers Compensation Insurance	795,513	595,500	(200,013)	-25.1%	655,050	59,550	10.0%
502101 Holiday Pay	525,603	548,857	23,254	4.4%	591,930	43,073	7.8%
502103 Floating Holiday	-	-	-	0.0%	-	-	0.0%
502109 Sick Leave Pay	821,204	857,492	36,288	4.4%	924,785	67,293	7.8%
502111 Annual Leave	1,213,345	1,262,452	49,107	4.0%	1,375,777	113,325	9.0%
502121 Other Paid Absences	123,208	128,622	5,414	4.4%	138,753	10,131	7.9%
502251 Physical Exam Renewals	19,250	22,500	3,250	16.9%	22,950	450	2.0%
502253 Driver's License Renewal	5,749	6,036	287	5.0%	6,157	121	2.0%
502999 Other Fringe Benefits	51,530	59,500	7,970	15.5%	59,750	250	0.4%
Totals \$	\$ 12,507,674	\$ 12,627,857	\$ 120,183	1.0%	\$ 13,832,801	\$ 1,204,944	9.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

3300 Bus Operators

ACCOUNT	September-24		March-25		Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY25	BUDGET FY26	BUDGET FY26	BUDGET FY26					
SERVICES									
503162 Uniforms and Laundry	3,500	44,000	40,500	44,800	40,500	1157.1%	44,800	800	1.8%
Totals \$	3,500	44,000	40,500	44,800	40,500	1157.1%	44,800	800	1.8%
MATERIALS & SUPPLIES									
504315 Safety Supplies	1,000	2,000	1,000	2,040	1,000	100.0%	2,040	40	2.0%
Totals \$	1,000	2,000	1,000	2,040	1,000	100.0%	2,040	40	2.0%
MISC EXPENSE									
509011 Dues and Subscriptions	-	-	-	-	-	0.0%	-	-	0.0%
509081 Advertising District Promotions	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	5,000	5,000	-	5,100	-	0.0%	5,100	100	2.0%
509121 Employee Training	1,000	1,000	-	1,020	-	0.0%	1,020	20	2.0%
509122 Board of Directors Travel	-	-	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	-	2,500	2,500	2,550	2,500	100.0%	2,550	50	2.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Of Directors' Fees	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	6,000	8,500	2,500	8,670	2,500	41.7%	8,670	170	2.0%
PERSONNEL TOTAL	\$ 27,538,199	\$ 28,288,544	\$ 750,345	\$ 30,703,925	\$ 2,415,381	2.7%	\$ 2,415,381		8.5%
NON-PERSONNEL TOTAL	\$ 10,500	\$ 54,500	\$ 44,000	\$ 55,510	\$ 1,010	419.0%	\$ 1,010		1.9%
TOTAL OPERATING EXPENSES	\$ 27,548,699	\$ 28,343,044	\$ 794,345	\$ 30,759,435	\$ 2,416,391	2.9%	\$ 2,416,391		8.5%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET

4100 Fleet

September-24
BUDGET
FY25

March-25
BUDGET
FY26

ACCOUNT	September-24		March-25		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	FY25	BUDGET	FY26	\$ VAR	% VAR		FY27	\$ VAR	% VAR
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	-	0.0%
501021 Other Salaries	2,764,986	2,764,986	3,207,599	3,207,599	442,613	16.0%	3,421,460	213,861	213,861	6.7%
501023 Other OT	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ 2,764,986	\$ 2,764,986	\$ 3,207,599	\$ 3,207,599	\$ 442,613	16.0%	\$ 3,421,460	\$ 213,861	\$ 213,861	6.7%
FRINGE BENEFITS										
502011 Medicare and Social Security	\$ 49,602	\$ 49,602	\$ 57,364	\$ 57,364	\$ 7,762	15.6%	61,329	\$ 3,965	\$ 3,965	6.9%
502021 Retirement Normal Contribution	370,466	370,466	418,463	418,463	47,997	13.0%	443,880	25,417	25,417	6.1%
502022 Retirement UAL Contribution	80,181	80,181	-	-	(80,181)	(100.0%)	-	-	-	0.0%
502031 Medical Insurance	1,026,317	1,026,317	1,316,927	1,316,927	290,610	28.3%	1,468,362	151,435	151,435	11.5%
502041 Dental Insurance	56,016	56,016	60,837	60,837	4,821	8.6%	61,842	1,005	1,005	1.7%
502045 Vision Insurance	11,070	11,070	12,788	12,788	1,718	15.5%	13,202	414	414	3.2%
502051 Life Insurance	4,901	4,901	6,539	6,539	1,638	33.4%	6,747	208	208	3.2%
502060 State Disability Insurance (SDI)	38,647	38,647	47,377	47,377	8,730	22.6%	54,959	7,582	7,582	16.0%
502061 Long Term Disability Insurance	19,804	19,804	22,605	22,605	2,801	14.1%	22,836	231	231	1.0%
502071 State Unemployment Insurance (SUI)	4,592	4,592	5,264	5,264	672	14.6%	5,452	188	188	3.6%
502081 Workers Compensation Insurance	130,464	130,464	601,500	601,500	471,036	361.0%	661,650	60,150	60,150	10.0%
502101 Holiday Pay	105,058	105,058	121,240	121,240	16,182	15.4%	129,838	8,598	8,598	7.1%
502103 Floating Holiday	7,010	7,010	8,221	8,221	1,211	17.3%	8,550	329	329	4.0%
502109 Sick Leave Pay	157,587	157,587	181,858	181,858	24,271	15.4%	194,748	12,890	12,890	7.1%
502111 Annual Leave	361,431	361,431	408,913	408,913	47,482	13.1%	444,373	35,460	35,460	8.7%
502121 Other Paid Absences	24,625	24,625	28,413	28,413	3,788	15.4%	30,430	2,017	2,017	7.1%
502251 Physical Exam Renewals	2,700	2,700	2,700	2,700	-	0.0%	2,835	135	135	5.0%
502253 Driver's License Renewal	400	400	400	400	-	0.0%	420	20	20	5.0%
502999 Other Fringe Benefits	19,180	19,180	15,360	15,360	(3,820)	(19.9%)	15,407	47	47	0.3%
Totals	\$ 2,470,051	\$ 2,470,051	\$ 3,316,769	\$ 3,316,769	\$ 846,718	34.3%	\$ 3,626,860	\$ 310,091	\$ 310,091	9.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

4100 Fleet

September-24
BUDGET
FY25

March-25
BUDGET
FY26

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	9,200	310,000	300,800	3269.6%	10,500	(299,500)	(96.6%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	41,162	42,500	1,338	3.3%	44,625	2,125	5.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	8,113	12,200	4,087	50.4%	12,811	611	5.0%
503353 Outside Repair Revenue Vehicles	892,790	1,244,800	352,010	39.4%	380,740	(864,060)	(69.4%)
503354 Outside Repair Other Vehicles	40,000	33,943	(6,057)	(15.1%)	35,641	1,698	5.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 991,265	\$ 1,643,443	\$ 652,178	65.8%	\$ 484,317	\$ (1,159,126)	(70.5%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

4100 Fleet

September-24
BUDGET
FY25

March-25
BUDGET
FY26

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
MATERIALS & SUPPLIES							
504011 Fuels and Lubricants Non Revenue Vehicles	\$ 70,460	\$ 72,000	\$ 1,540	2.2%	\$ 75,600	\$ 3,600	5.0%
504012 Fuels and Lubricants Revenue Vehicles	3,699,770	3,426,000	(273,770)	(7.4%)	3,593,300	167,300	4.9%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504021 Tires and Tubes Non Revenue Vehicles	328,350	488,000	159,650	48.6%	539,500	51,500	10.6%
504022 Tires and Tubes Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504162 Other Mobile Supplies Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504191 Revenue Vehicle Parts	1,341,870	2,092,450	750,580	55.9%	2,096,000	3,550	0.2%
504205 Freight Out	5,000	3,500	(1,500)	(30.0%)	3,675	175	5.0%
504211 Postage And Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	0.0%
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	3,000	3,500	500	16.7%	3,675	175	5.0%
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	17,750	10,000	(7,750)	(43.7%)	10,500	500	5.0%
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	11,000	10,250	(750)	(6.8%)	10,763	513	5.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Parts & Supplies Non Inventory	40,250	41,250	1,000	2.5%	43,350	2,100	5.1%
504511 Small Tools Under \$1000	22,100	27,000	4,900	22.2%	28,350	1,350	5.0%
504515 Employee Tool Replacement	3,000	3,000	-	0.0%	3,150	150	5.0%
Totals	\$ 5,542,550	\$ 6,176,950	\$ 634,400	11.4%	\$ 6,407,863	\$ 230,913	3.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

4100 Fleet

September-24
BUDGET
FY25

March-25
BUDGET
FY26

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
UTILITIES							
505010 Propulsion Power	\$ 185,000	\$ 220,000	\$ 35,000	18.9%	\$ 231,000	\$ 11,000	5.0%
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	68,000	70,100	2,100	3.1%	73,605	3,505	5.0%
Totals	\$ 253,000	\$ 290,100	\$ 37,100	14.7%	\$ 304,605	\$ 14,505	5.0%
CASUALTY & LIABILITY							
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
TAXES							
507051 Fuel Taxes	\$ 18,900	\$ 19,500	\$ 600	3.2%	\$ 20,475	\$ 975	5.0%
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ 18,900	\$ 19,500	\$ 600	3.2%	\$ 20,475	\$ 975	5.0%
MISC EXPENSE							
509011 Dues and Subscriptions	\$ 9,730	\$ 13,403	\$ 3,673	37.7%	\$ 14,073	\$ 670	5.0%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	1,000	2,000	1,000	100.0%	2,100	100	5.0%
509121 Employee Training	507,744	344,374	(163,370)	(32.2%)	345,493	1,119	0.3%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	15,000	15,000	-	0.0%	15,750	750	5.0%
509125 Local Meeting Expense	1,000	1,000	-	0.0%	1,050	50	5.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 534,474	\$ 375,777	\$ (158,697)	(29.7%)	\$ 378,466	\$ 2,689	0.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

4100 Fleet

September-24
BUDGET
FY25

March-25
BUDGET
FY26

ACCOUNT	September-24 BUDGET FY25	March-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense Capital Lease	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
512061 Equipment Rental	1,575	1,500	(75)	(4.8%)	1,575	75	5.0%
Totals	\$ 1,575	\$ 1,500	\$ (75)	(4.8%)	\$ 1,575	\$ 75	5.0%
PERSONNEL TOTAL	\$ 5,235,037	\$ 6,524,368	\$ 1,289,331	24.6%	\$ 7,048,320	\$ 523,952	8.0%
NON-PERSONNEL TOTAL	\$ 7,341,764	\$ 8,507,270	\$ 1,165,506	15.9%	\$ 7,597,301	\$ (909,969)	(10.7%)
TOTAL OPERATING EXPENSES	\$ 12,576,801	\$ 15,031,638	\$ 2,454,837	19.5%	\$ 14,645,621	\$ (386,017)	(2.6%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

9005 - Retirees

September-24

BUDGET
FY25

March-25

BUDGET
FY26

ACCOUNT	September-24 BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	March-25 BUDGET FY26	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
FRINGE BENEFITS							
502011 Medicare and Social Security	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%
502021 Retirement Normal Contribution	-	-	0.0%	-	-	-	0.0%
502022 Retirement UAL Contribution	-	-	0.0%	1,316,034	1,922,000	605,966	46.0%
502031 Medical Insurance	4,367,577	744,819	20.6%	4,814,521	5,368,193	553,672	11.5%
502041 Dental Insurance	57,165	2,246	4.1%	56,486	57,450	964	1.7%
502045 Vision Insurance	15,390	534	3.6%	16,128	16,608	480	3.0%
502051 Life Insurance	6,007	310	5.4%	6,108	6,288	180	2.9%
502060 State Disability Insurance (SDI)	-	-	0.0%	-	-	-	0.0%
502061 Long Term Disability Insurance	-	-	0.0%	-	-	-	0.0%
502071 State Unemployment Insurance (SUI)	-	-	0.0%	-	-	-	0.0%
502081 Workers Compensation Insurance	-	-	0.0%	-	-	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	-	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	-	-	0.0%
502109 Sick Leave Pay	-	-	0.0%	-	-	-	0.0%
502111 Annual Leave	-	-	0.0%	-	-	-	0.0%
502121 Other Paid Absences	-	-	0.0%	-	-	-	0.0%
502251 Physical Exam Renewals	-	-	0.0%	-	-	-	0.0%
502253 Driver's License Renewal	-	-	0.0%	-	-	-	0.0%
502999 Other Fringe Benefits	78,106	(281)	(0.4%)	97,503	108,716	11,213	11.5%
Totals	\$ 4,524,245	\$ 747,628	19.8%	\$ 6,306,780	\$ 7,479,255	\$ 1,172,475	18.6%
PERSONNEL TOTAL	\$ 4,524,245	\$ 747,628	19.8%	\$ 6,306,780	\$ 7,479,255	\$ 1,172,475	18.6%
NON-PERSONNEL TOTAL	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%
TOTAL OPERATING EXPENSES	\$ 4,524,245	\$ 747,628	19.8%	\$ 6,306,780	\$ 7,479,255	\$ 1,172,475	18.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET**

1700 District Counsel

September-24 March-25
BUDGET BUDGET

ACCOUNT	BUDGET FY25	BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	3,324	1,500	(1,824)	(54.9%)	1,500	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	613,430	636,601	23,171	3.8%	649,334	12,733	2.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 616,754	\$ 638,101	\$ 21,347	3.5%	\$ 650,834	\$ 12,733	2.0%

PERSONNEL TOTAL	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
NON-PERSONNEL TOTAL	\$ 616,754	\$ 638,101	\$ 21,347	3.5%	\$ 650,834	\$ 12,733	2.0%
TOTAL OPERATING EXPENSES	\$ 616,754	\$ 638,101	\$ 21,347	3.5%	\$ 650,834	\$ 12,733	2.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY26 & FY27 OPERATING BUDGET
700 SCCIC**

ACCOUNT SERVICES	September-24	March-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
503011 Accounting and Audit Fees	\$ 250	\$ 250	\$ -	0.0%	\$ 250	\$ -	0.0%
503012 Administrative and Bank Fees	-	25	25	100.0%	25	-	0.0%
503031 Professional and Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 250	\$ 275	\$ 25	10.0%	\$ 275	\$ -	0.0%

PERSONNEL TOTAL	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
NON-PERSONNEL TOTAL	\$ 250	\$ 275	\$ 25	10.0%	\$ 275	\$ -	0.0%
TOTAL OPERATING EXPENSES	\$ 250	\$ 275	\$ 25	10.0%	\$ 275	\$ -	0.0%

Attachment A

14A.85

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Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 PRELIMINARY CAPITAL BUDGET/PORTFOLIO - ANTICIPATED SPENDING AS OF MARCH 28, 2025

PROJECT/ACTIVITY	RESTRICTED		RESTRICTED		RESTRICTED		RESTRICTED		RESTRICTED		BUS REPLACEMENT FUND		OPERATING & CAPITAL RESERVE FUND	TOTAL
	FEDERAL FUNDS	TIRCP	REAP 2.0	LPP	VW GRANT	RESTRICTED	RESTRICTED	STA-SGR (SB 1)	RESTRICTED	BUS REPLACEMENT FUND				
										STA-SGR (SB 1)	MEASURE D (XFR FROM OPER BUDGET)			
Misc.														
17 23-0004 Misc Capital Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
TOTAL CAPITAL PROJECTS	\$ 6,507,060	\$ 14,704,090	\$ 264,310	\$ 83,455	\$ 3,796,363			\$ 313,638	\$ 1,353,790			\$ 9,313,913	\$ 36,336,618	
CAPITAL PROGRAM FUNDING														
Federal Sources of Funds:														
Federal Grants (FTA)	\$ 6,507,060													\$ 6,507,060
USDOT 2022 Multimodal Projects Discretionary Grant (MPDG)	\$ -													\$ -
State/Other Sources of Funds:														
CalTrans Clean CA Transit Program														\$ -
REAP 2.0			\$ 264,310											\$ 264,310
Low Carbon Transit Operations Program (LCTOP)														\$ -
Local Partnership Program (LPP)				\$ 83,455										\$ 83,455
State Transit Assistance (STA)-Prior Years														\$ -
Transfers from Operating Budget (STA-SB1)														\$ -
STA-SGR (SB1)								\$ 313,638						\$ 313,638
Transfers from Operating Budget (Measure D)									\$ 1,353,790					\$ 1,353,790
TIRCP		\$ 14,704,090												\$ 14,704,090
VW GRANT					\$ 3,796,363									\$ 3,796,363
CEC Energize														\$ -
Local Sources of Funds:														
Operating and Capital Reserve Fund												\$ 9,313,913		\$ 9,313,913
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 6,507,060	\$ 14,704,090	\$ 264,310	\$ 83,455	\$ 3,796,363			\$ 313,638	\$ 1,353,790			\$ 9,313,913	\$ 36,336,618	
Restricted Funds	\$ 6,507,060	\$ 14,704,090	\$ 264,310	\$ 83,455	\$ 3,796,363			\$ 313,638	\$ 1,353,790				\$ 27,022,705	
Unrestricted Funds												\$ 9,313,913	\$ 9,313,913	
TOTAL CAPITAL FUNDING	\$ 6,507,060	\$ 14,704,090		\$ 83,455	\$ 3,796,363			\$ 313,638	\$ 1,353,790			\$ 9,313,913	\$ 36,336,618	
NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.														

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 PRELIMINARY CAPITAL BUDGET/PORTFOLIO AS OF MARCH 28, 2025

PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	RESTRICTED	REAP 2.0	LPP	VW GRANT	BUS REPLACEMENT FUND		TOTAL
							\$M PER YEAR (MEASURE D + SB1 STA&SGR)	RESTRICTED	
Misc.									
17 25-0004 Misc Capital Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTAL CAPITAL PROJECTS	\$ 6,507,060	\$ 26,154,000	\$ 1,682,000	\$ 83,455	\$ 3,796,363	\$ 313,638	\$ 1,353,790	\$ 14,778,625	\$ 54,668,930
CAPITAL PROGRAM FUNDING									
Federal Sources of Funds:									
Federal Grants (FTA)	\$ 6,507,060								\$ 6,507,060
USDOT 2022 Multimodal Projects Discretionary Grant (MPDG)	\$ -								\$ -
State/Other Sources of Funds:									
CalTrans Clean CA Transit Program									\$ -
REAP 2.0			\$ 1,682,000						\$ 1,682,000
Low Carbon Transit Operations Program (LCTOP)									\$ -
Local Partnership Program (LPP)				\$ 83,455					\$ 83,455
State Transit Assistance (STA)-Prior Years									\$ -
Transfers from Operating Budget (STA-SB1)									\$ -
STA-SGR (SB1)							\$ 313,638		\$ 313,638
Transfers from Operating Budget (Measure D)							\$ 1,353,790		\$ 1,353,790
TIRCP		\$ 26,154,000							\$ 26,154,000
VW GRANT						\$ 3,796,363			\$ 3,796,363
CEC Energize									\$ -
Local Sources of Funds:									
Operating and Capital Reserve Fund								\$ 14,778,625	\$ 14,778,625
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 6,507,060	\$ 26,154,000	\$ 1,682,000	\$ 83,455	\$ 3,796,363	\$ 313,638	\$ 1,353,790	\$ 14,778,625	\$ 54,668,930
Restricted Funds	\$ 6,507,060	\$ 26,154,000	\$ 1,682,000	\$ 83,455	\$ 3,796,363	\$ 313,638	\$ 1,353,790	\$ 14,778,625	\$ 39,890,305
Unrestricted Funds									\$ 14,778,625
TOTAL CAPITAL FUNDING	\$ 6,507,060	\$ 26,154,000	\$ 1,682,000	\$ 83,455	\$ 3,796,363	\$ 313,638	\$ 1,353,790	\$ 14,778,625	\$ 54,668,930
* NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$5M allocated to the Bus Replacement Fund in any given year.									



FY26 & FY27 Preliminary Operating Budget Review

Board of Directors

March 28, 2025

Chuck Farmer, Chief Financial Officer

FY26 & FY27 Preliminary Budget

FY26 – FY27 Budget Summary Preliminary

	FY25 Budget	FY26 Budget	Year over Year Change	Year over Year Change %	FY27 Budget	Year over Year Change	Year over Year Change
Operating Revenue							
Passenger Fares	\$ 2,703	\$ 2,982	\$ 279	10.3%	\$ 3,057	\$ 75	2.5%
Special Transit Fares	6,241	6,532	292	4.7%	6,651	119	1.8%
Total Operating Revenues	\$ 8,944	\$ 9,515	\$ 571	6.4%	\$ 9,709	\$ 194	2.0%
Operating Expense							
Labor - Regular	\$ 28,287	\$ 30,169	\$ 1,882	6.7%	\$ 32,388	\$ 2,219	7.4%
Labor - OT	896	935	39	4.4%	929	(6)	(0.7%)
Fringe	23,647	26,406	2,758	11.7%	28,899	2,493	9.4%
Non-Personnel	16,772	20,360	3,588	21.4%	17,775	(2,585)	(12.7%)
Total OpEx	\$ 69,602	\$ 77,869	\$ 8,267	11.9%	\$ 79,990	\$ 2,121	2.7%
Operating Surplus/(Deficit)	(\$ 60,658)	(\$ 68,355)	(\$ 7,697)	12.7%	(\$ 70,282)	(\$ 1,927)	2.8%
	12.9%	12.2%			12.7%		
Non-Operating Revenue/(Expense)							
Sales Tax/Including Measure D	\$ 31,808	\$ 30,536	(\$ 1,272)	(4.0%)	\$ 30,536	-	0.0%
Federal/State Grants	27,315	26,836	(479)	(1.8%)	27,322	485	1.8%
TIRCP Grant	11,300	11,122	(178)	(1.6%)	11,122	-	0.0%
Retiree Obligations	(4,524)	(4,991)	(467)	10.3%	(5,557)	(567)	11.4%
Pension Bond Payment/UAL	(4,843)	(5,497)	(654)	13.5%	(6,187)	(690)	12.5%
All Other	2,496	2,304	(192)	(7.7%)	1,808	(496)	(21.5%)
Total Non-Operating Revenue	\$ 63,552	\$ 60,310	(\$ 3,242)	(5.1%)	\$ 59,043	(\$ 1,267)	(2.1%)
Operating Surplus/(Deficit) before Transfers	\$ 2,894	(\$ 8,045)	(\$ 10,939)	(378.0%)	(\$ 11,239)	(\$ 3,194)	39.7%
Transfers and Other							
Transfers to Capital/Bus Replacement/Sustainability Funds	(\$ 9,741)	(\$ 8,525)	\$ 1,216	(12.5%)	(\$ 7,818)	\$ 707	(8.3%)
(To)/From COVID Recovery Fund	6,847	16,570	9,723	142.0%	4,673	(11,898)	(71.8%)
Operating Surplus/(Deficit) after Transfers	-	-	-		(\$ 14,384)	(\$ 14,384)	

- Projected Operational Expense growth of \$8.3M or 11.9%, outpace Operating Revenue growth of \$0.5M or 6.4%, driven by pay increases, benefit increases, and inflation
- Non-Operating Revenue/Expense decrease \$3.2M, due to lower sales taxes, timing of grants, higher pension, and retiree health

FY25 – FY26 Budget Walk down Preliminary

000's

FY25 Budget - Operating Surplus before Transfers - Adopted

Changes in Operating Revenue

Ridership increases for FR of 10.8% & Hwy 17 of 11.1%

Increased City/County of Santa Cruz

Total Operating Revenue

\$ 2,894
\$ 279
292
\$ 571

Changes in Operating Expenses

Updated Active FTE Salary/Fringe - step and 4% COLA

Increased Medical, Dental, Vision costs

Workers Compensation Insurance - due to increase staff & trending claims

Strategic Services and Marketing Campaigns

Net increase for Hybrid Batteries (9), Engine replacement for Hwy 17 (3)

and ARTIC (3) buses

Increase Parts Inventory due to purchase of 53 Hydrogen buses

Property, PD & Liability, Other insurance

Line of Credit/Bridge Loan Interest

All Other

(\$ 2,028)
(1,564)
(1,087)
(1,065)
(347)
(751)
(411)
(1,050)
36
(\$ 8,267)

Total Operating Expense

Changes in Non-Operating Revenue/(Expense)

Sales Tax, including Measure D - 4% decline

State/Federal Grants, net, primarily TDA-STA

TIRCP Grants

Retiree Obligation

Pension Bond Payment/UAL

Interest Income

All Other Revenue

Total Non-Operating Revenue/(Expense)

(\$ 1,272)
(479)
(178)
(467)
(654)
(174)
(18)
(\$ 3,242)

Total of all Changes

(\$ 10,939)

FY26 Budget - Operating Surplus/(Deficit) before Transfers

(\$ 8,045)

- Excluding one time Ballot Measure and Line of Credit/Bridge Loan, Preliminary FY26 Budget Operating Loss would be \$5.9M
- Sales Tax projection based on current outlook, expected to be down 4% YOY, County of SC shows 2% growth – could have upside of \$1.9M

FY24 – FY27 Preliminary FTE Budget

Department	Funded FY24 2023	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Administration - 1100	3	3	4	4
Finance - 1200	11	11	11	11
Customer Service - 1300	10	10	10	10
Marketing - 1325	2	3	4	4
Human Resources - 1400	7	7	7	7
Information Technology - 1500	6	6	6	6
Planning, Grants, Governmental Affairs - 1600	6	6	6	6
Safety, Security, and Risk Management - 1800	2	2	2	2
Purchasing - 1900	4	4	4	4
Inventory Mgmt - 2000	5	5	5	5
Facilities Maintenance - 2200	18	17	17	17
Paratransit - 3100	45	49	49	49
Operations - 3200	19	28	32	32
Bus Operators - 3300	155	250	250	250
Fleet Maintenance - 4100	38	42	47	47
Total Full-Time Equivalents (FTEs)	331	443	454	454
YOY Increase		112	11	0

- Increase from FY24 to FY25 and beyond driven by Metro Reimagine
- Bus Operators driving the majority of the increase – 95 out of 112

14C.5

FY25 – FY26 Preliminary Budget FTE Changes

FY 2025 Budgeted FTE Headcount

443

Unfunding

Van Operator - Paratransit	(1)	Convert to Paratransit Clerk
Provisional HR Analyst I - HR	(1)	Convert to Full-Time Position
Provisional Sr. Accounting Tech - Finance	(1)	Convert to Full-Time Position
Revenue Account Program Manager - Finance	(1)	Convert to Sr. Financial Analyst
Total Unfunding	<u>(4)</u>	

Funding

Provisional Communications Specialist - Marketing	1	Provisional
Transit Supervisors	4	Metro Reimagine
Paratransit Clerk - Paratransit	1	Convert from Van Operator
Fleet Maintenance Supervisor - Fleet	1	Metro Reimagine
Lead Mechanic - Fleet	1	Metro Reimagine
Mechanic I-II - 3 FTE - Fleet	3	Metro Reimagine
Provisional Administrative Assistant - Admin	1	Provisional
HR Analyst I - HR	1	Convert from Provisional
Sr. Financial Analyst - Finance	1	Convert from Revenue Acct. Manager
Sr. Accounting Technician - Finance	1	Convert from Provisional
Total Funding	<u>15</u>	

FY26 Preliminary Budget FTE Headcount

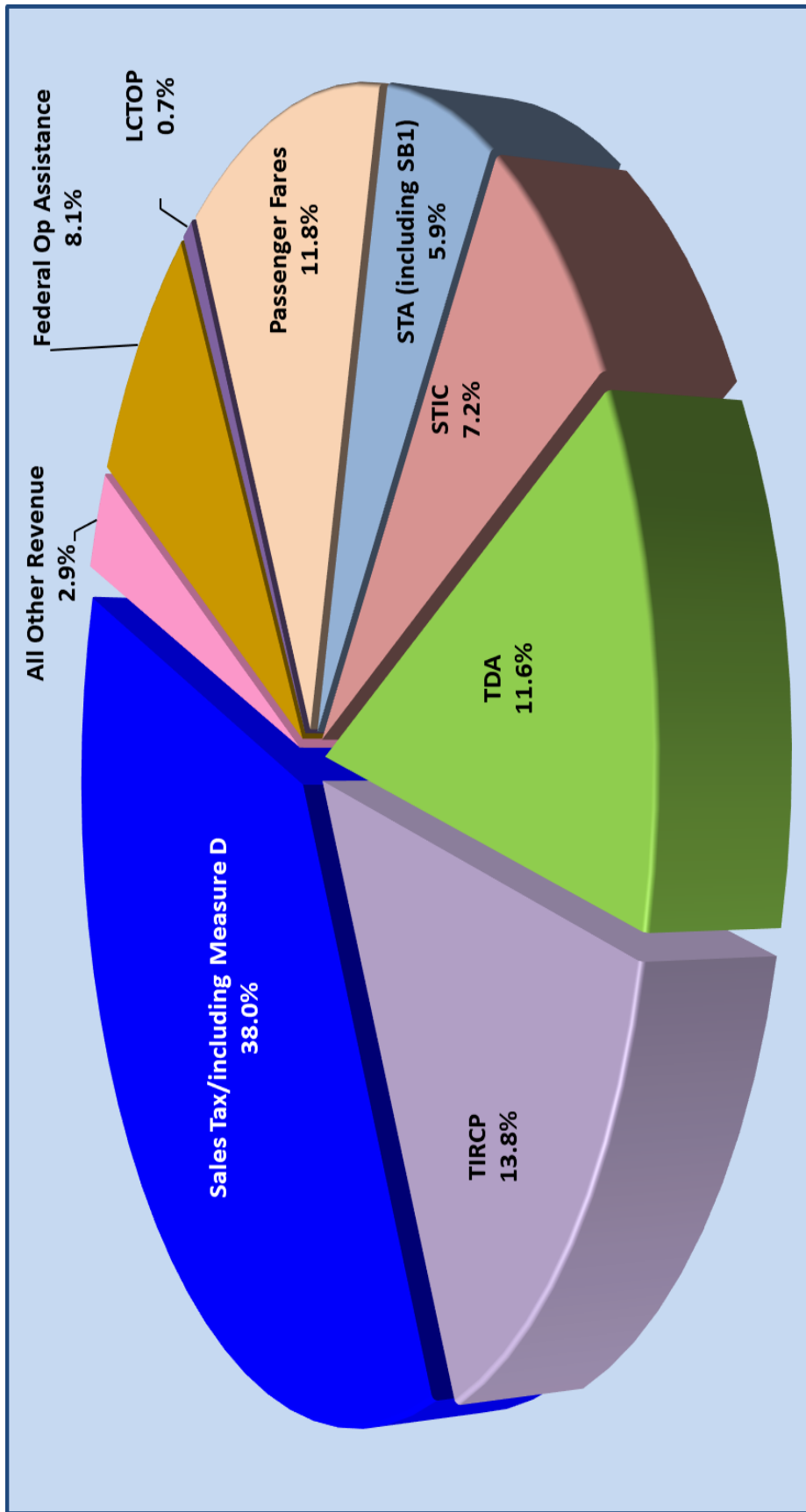
454

14C.6

- Net Increase of 11 from FY25 Budget to FY26 Provisional Budget
- 9 Increase due to Metro Reimagine and 2 Provisional

FY26 Preliminary Budget Income – Funding Source (in \$ millions)

Operating Revenue total - \$80.3M



Sales Tax/including Measure D	\$ 30.5	LCTOP	\$ 0.5	STIC	\$ 5.7
All Other Revenue	2.3	Passenger Fares	9.5	TDA	9.3
Federal Op Assistance	6.5	STA (including SB1)	4.7	TIRCP	11.1
Total				\$ 80.3	

FY26 Preliminary Capital Budget/Portfolio

FY26 Preliminary Capital Budget – Summary

<i>\$000's</i>	Project Category:	FY26 Budget	Portfolio Total ** Budget
	Construction Related Projects	\$ 18,973	\$ 45,370
	IT Projects	1,229	4,157
	Facilities Repair & Improvements	1,300	1,500
	Revenue Vehicle Replacement	14,174	71,536
	Revenue Vehicle Electrification Projects	-	-
	Non-Revenue Vehicle Replacement	160	160
	Fleet & Maintenance Equipment	-	-
	Miscellaneous	500	1,008
	Total	\$ 36,337	\$ 123,732

Notes:

- ✓ Only projects with identified and approved funding are represented
- ✓ Still reviewing projects, timing of spend, and rollover from FY25, costs may increase

FY26 Preliminary Capital Budget – Projects

Project	FY25 and Prior	FY26 Budget	FY27 and Beyond	Total Portfolio
<u>Construction Related Projects</u>				
Paracruz Facility	\$335	\$20	\$1,945	\$2,300
Pacific Station Redevelopment	3,850	500	0	4,350
Bus Rapid Enhancements	0	1,951	7,806	9,757
Watsonville Parking Lot	200	1,300	0	1,500
Watsonville Station Development	200	1,600	8,582	10,382
Hydrogen Fueling Station	472	11,846	0	12,318
Temporary Hydrogen Fueling Station	3,007	1,756	0	4,763
Total Construction Related Projects	8,064	18,973	18,333	45,370
<u>IT Projects</u>				
Workday - ERP	2,928	722	0	3,650
Integrated Ticketing and Scheduling	0	507	0	507
Total IT Projects	2,928	1,229	0	4,157
<u>Facilities Upgrades and Improvements</u>				
Maintenance Facilities Upgrades	200	1,300	0	1,500
Total Facilities Upgrades and Improvements	200	1,300	0	1,500
<u>Revenue Vehicles</u>				
44 - 40' Hydrogen Fuel Cell Buses	47,558	4,756	0	52,314
9 - 60" Hydrogen Fuel Cell Buses	9,804	7,843	0	17,647
Bus Wraps for Fuel Cell Buses	0	575	0	575
7 - Paracruz Vans	0	1,000	0	1,000
Total Revenue Vehicles	57,362	14,174	0	71,536
<u>Non-Revenue Vehicles</u>				
2 - Fleet Cars	0	80	0	80
1 - Fleet Truck	0	80	0	80
Total Non-Revenue Vehicles	0	160	0	160
<u>Miscellaneous</u>				
Capital Contingency	508	500	0	1,008
Total Miscellaneous	508	500	0	1,008
Total Capital Projects	\$69,062	\$36,336	\$18,333	\$123,731

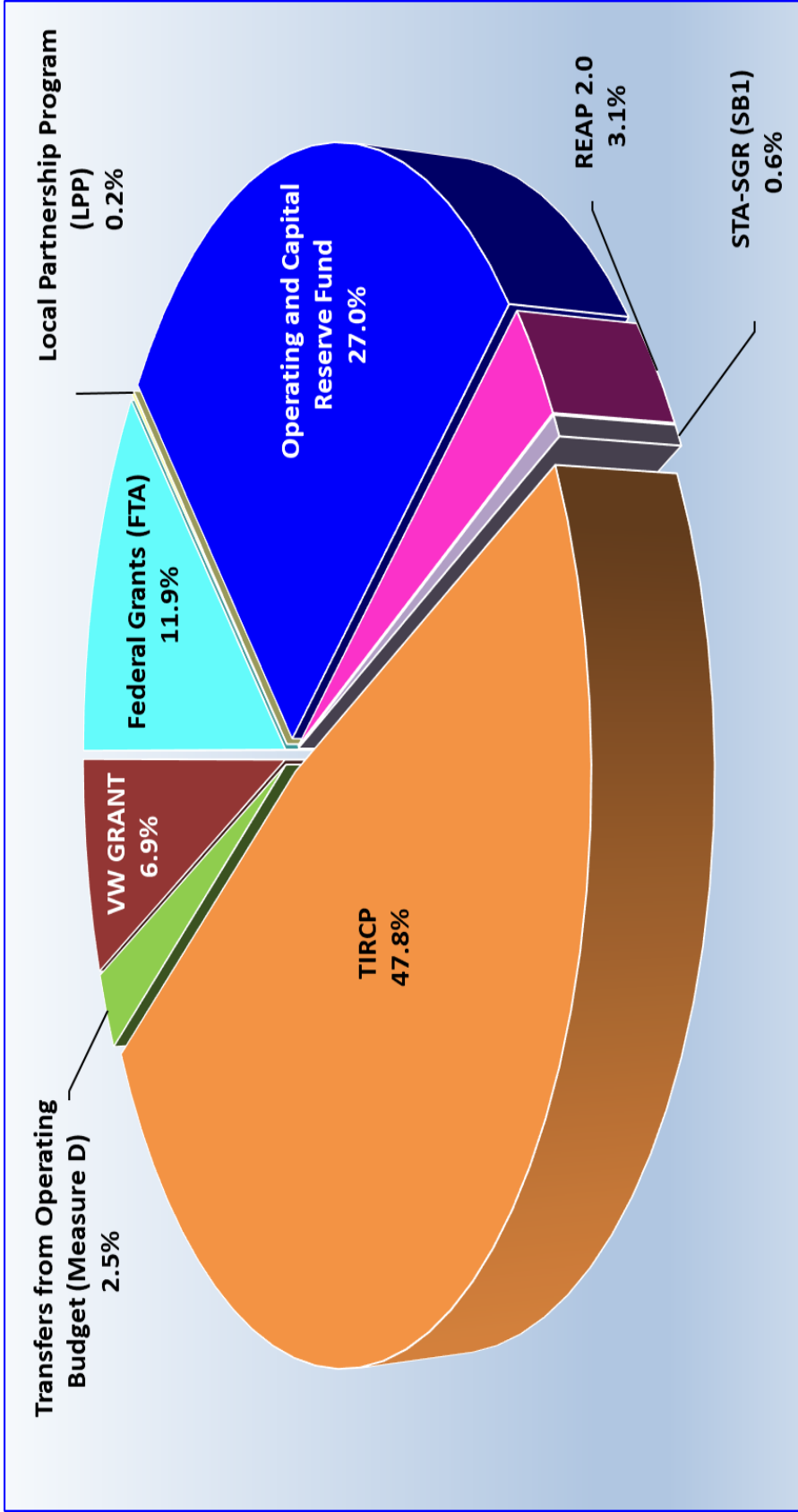
- FY25 and Prior includes projects currently on-going and expected to continue into FY26 and beyond
- Hydrogen Fuel Cell buses spending between Fiscal Years dependent on acceptance of buses – could move more spending from FY25 into FY26
- Total Spending primarily driven by Hydrogen Fuel Cell buses and Hydrogen Fueling stations (Perm and Temporary)

Notes:

- ✓ Only projects with identified and approved funding are represented
- ✓ Still reviewing projects, timing of spend, and rollover from FY25, costs may increase
- ✓ Rounding could be slightly different from the slide before

FY26 and FY27 Preliminary Capital Budget/Portfolio* Funding Source (in \$ millions)

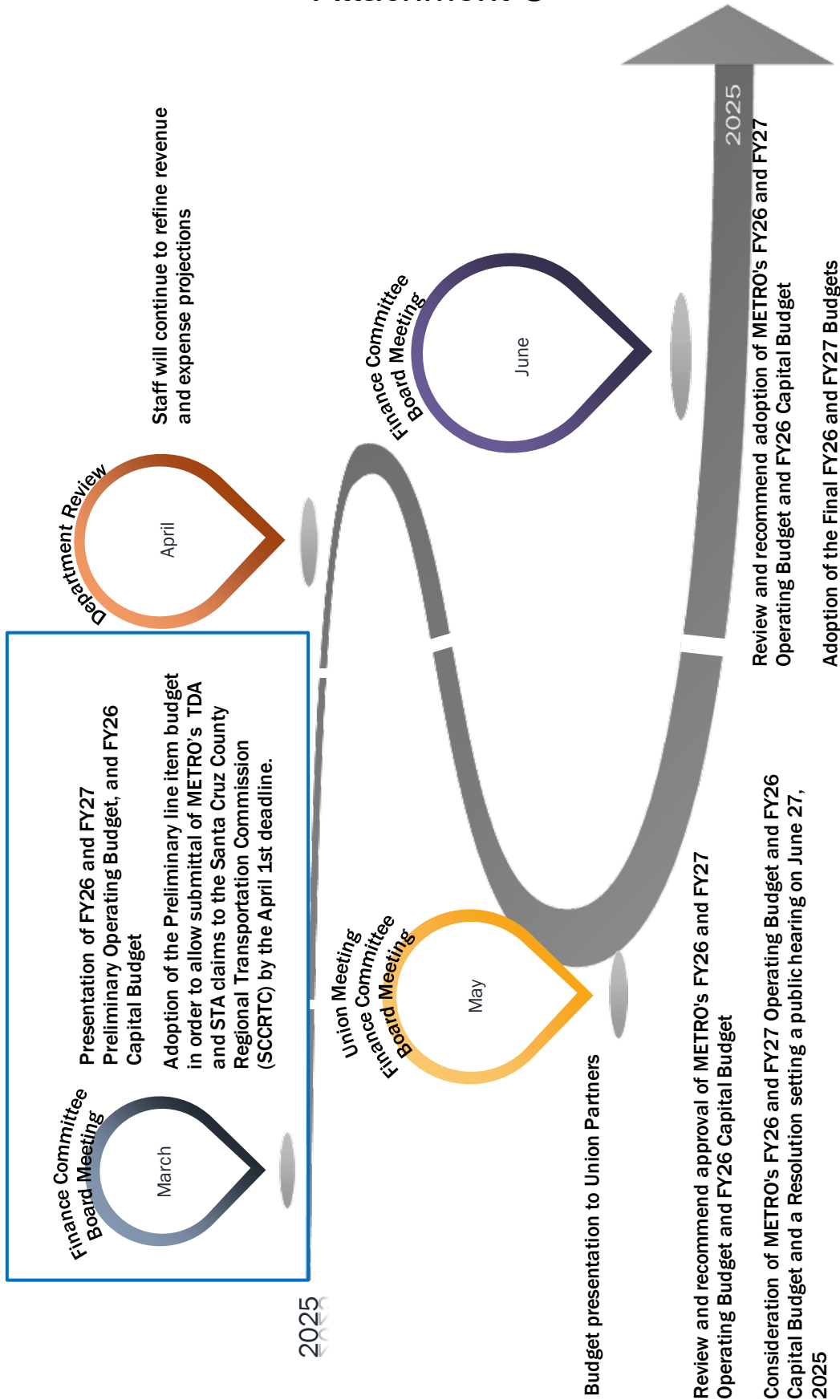
Portfolio total - \$54.7M



\$M's			Total Capital Portfolio
Federal Grants (FTA)	\$ 6.5M	STA-SGR (SB1)	\$ 0.3M
Local Partnership Program (LPP)	0.1M	TIRCP	26.2M
Operating and Capital Reserve Fund	14.8M	Transfers from Operating Budget (Measure D)	1.4M
REAP 2.0	1.7M	VW GRANT	3.8M
			\$ 54.7M

* Projects that are funded and may or may not have yet been started. All commitments from the prior year rollover into the new year.

Budget Timeline



**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Summary**

Department	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Administration - 1100	4.00	4.00	4.00
Finance - 1200	11.00	11.00	11.00
Customer Service - 1300	10.00	10.00	10.00
Marketing - 1325	3.00	4.00	4.00
Human Resources - 1400	7.00	7.00	7.00
Information Technology - 1500	6.00	6.00	6.00
Planning, Grants, Governmental Affairs - 1600	6.00	6.00	6.00
District Counsel - 1700	0.00	0.00	0.00
Safety, Security, and Risk Management - 1800	2.00	2.00	2.00
Purchasing - 1900	4.00	4.00	4.00
Inventory Mgmt - 2000	5.00	5.00	5.00
Facilities Maintenance - 2200	17.00	17.00	17.00
Paratransit - 3100	49.00	49.00	49.00
Operations - 3200	31.00	32.00	32.00
Bus Operators - 3300	250.00	250.00	250.00
Fleet Maintenance - 4100	42.00	47.00	47.00
Total Full-Time Equivalents (FTEs)	447.00	454.00	454.00

**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
CEO/General Manager	1.00	1.00	1.00
Chief Operations Officer **	1.00	0.00	0.00
Sr. Executive Assistant*	1.00	1.00	1.00
Administrative Assistant ***	0.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00

Changes since June Adopted FTE Authorized/Funded

*Title change from Executive Assistant

Changes for FY26/FY27 Budget Cycle

** Move COO to Operations 3200

*** Fund Administrative Assistant

**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Finance - 1200**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Chief Financial Officer (CFO)	1.00	1.00	1.00
Finance Deputy Director	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00
Accountant III	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00
Senior Accounting Technician*	1.00	1.00	1.00
Payroll Adminstrator	1.00	1.00	1.00
Payroll Supervisor	1.00	1.00	1.00
Senior Financial Analyst **	1.00	2.00	2.00
Revenue Account Program Manager***	1.00	0.00	0.00
Special Project Manager	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	11.00	11.00	11.00

*Senior Accounting Technical Provisional through FY25

** Addition of 1 FTE Senior Financial Analyst approved at Oct 2024 BoD meeting

Changes for FY26/FY27 Budget Cycle

*** Unfunded Revenue Account Program Manager

* Convert Senior Accounting Technician to FTE

**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Customer Service - 1300**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Mobility Training Coordinator	1.00	1.00	1.00
Communications & Marketing Manager **	1.00	1.00	1.00
Customer Service Representative*	6.00	6.00	6.00
Senior Customer Service Representative	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	10.00	10.00	10.00

Changes since June Adopted FTE Authorized/Funded

**Unfunded 1 FTE Customer Service Representative in FY25; 2 are Provisional until FY27*

*** Title change from Customer Experience Manager*

**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Marketing - 1325**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Chief Communications & Marketing Officer *	1.00	1.00	1.00
Marketing Specialist	2.00	2.00	2.00
Communications Specialist**	0.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	3.00	4.00	4.00

Changes since June Adopted FTE Authorized/Funded

* Title change from Marketing and Communications Director

Changes for FY26/FY27 Budget Cycle

** Added Communications Specialist as a New Provisional Position, 1 FTE

**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Chief Human Resources Officer **	1.00	1.00	1.00
Human Resources Deputy Director	1.00	1.00	1.00
HR Analyst I *	3.00	3.00	3.00
HR Analyst II	1.00	1.00	1.00
Paralegal II	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	7.00	7.00	7.00

* HR Analyst I (1 FTE), provisional funded through FY25

Changes since June Adopted FTE Authorized/Funded

** Title change from Human Resources Director

Changes for FY26/FY27 Budget Cycle

* Convert Provisional HR Analyst I (1 FTE) to FTE

**FY26 & FY27 OPERATING BUDGET
 Funded Personnel - Full Time Equivalent (FTE)
 Information Technology - 1500**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Information Technology and ITS Director	1.00	1.00	1.00
Senior Full Stack Developer	1.00	1.00	1.00
Full Stack Developer **	1.00	1.00	1.00
Business Systems Program Manager	1.00	1.00	1.00
Systems Administrator/Senior	1.00	1.00	1.00
Information Technology Support Analyst I/II	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	6.00	6.00

** Full Stack Developer Provisional

**FY26 & FY27 OPERATING BUDGET
 Funded Personnel - Full Time Equivalent (FTE)
 Planning, Grants, Governmental Affairs - 1600**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Chief Planning & Innovation Officer **	1.00	1.00	1.00
Grants/Legislative Analyst	1.00	1.00	1.00
Planning & Innovation Deputy Director ***	1.00	1.00	1.00
Transportation Planner II	1.00	1.00	1.00
Planning Data Analyst *	1.00	1.00	1.00
Schedule Analyst	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	6.00	6.00

Changes since June Adopted FTE Authorized/Funded

* Planning Data Analyst moved from Finance Department FY25

** Title change from Planning and Development Director

*** Title change from Capital Planning and Grants Program Manager

**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
District Counsel	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00
Paralegal II	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	0.00	0.00	0.00

**FY26 & FY27 OPERATING BUDGET
 Funded Personnel - Full Time Equivalent (FTE)
 Safety, Security, and Risk Management - 1800**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Safety, Security and Risk Director	1.00	1.00	1.00
Safety and Training Program Specialist I	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	2.00	2.00	2.00

**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Purchasing - 1900**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Contracts & Purchasing Manager	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00

**FY26 & FY27 OPERATING BUDGET
 Funded Personnel - Full Time Equivalent (FTE)
 Inventory Management - 2000**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Parts and Materials Manager	1.00	1.00	1.00
Lead Parts and Materials Clerk	1.00	1.00	1.00
Parts and Materials Clerk	3.00	3.00	3.00
Total Full-Time Equivalents (FTEs)	5.00	5.00	5.00

**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Facilities Maintenance - 2200**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Facilities Maintenance Manager *	0.00	0.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00
Lead Facilities Maintenance Worker	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Facilities Maintenance Worker II	4.00	4.00	4.00
Facilities Maintenance Worker I	2.00	2.00	2.00
Custodial Supervisor	1.00	1.00	1.00
Lead Custodial Service Worker	1.00	1.00	1.00
Custodial Service Worker	6.00	6.00	6.00
Total Full-Time Equivalents (FTEs)	17.00	17.00	17.00

Changes since June Adopted FTE Authorized/Funded

**Unfunded Facilities Maintenance Manager*

**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Paratransit - 3100**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Assistant Operations Manager: Paratransit	1.00	1.00	1.00
Dispatcher/Scheduler	7.00	7.00	7.00
Paratransit Clerk I-II-III**	0.00	1.00	1.00
Van Operator *	38.00	37.00	37.00
Paratransit Supervisor	3.00	3.00	3.00
Total Full-Time Equivalents (FTEs)	49.00	49.00	49.00

Changes for FY26/FY27 Budget Cycle

** Unfund 1 FTE Van Operator, Fund Paratransit Clerk

**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Operations - 3200**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Chief Operations Officer ***		1.00	1.00
Deputy Director of Operations	1.00	1.00	1.00
Assistant Operations Manager Fixed Route	1.00	1.00	1.00
Transit Supervisor *	23.00	23.00	23.00
Safety & Training Coordinator	3.00	3.00	3.00
Administrative Supervisor	1.00	1.00	1.00
Administrative Assistant **	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	31.00	32.00	32.00

Changes since June Adopted FTE Authorized/Funded

** Authorized/Funded increased to 23 for Transit Supervisors (approved by BoD @*

*** Administrative Assistant provisional funded through FY27*

Changes for FY26/FY27 Budget Cycle

***** Move COO from Admin 1100**

**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Bus Operators *	250.00	250.00	250.00
Total Full-Time Equivalents (FTEs)	250.00	250.00	250.00

*Changes since June Adopted FTE Authorized/Funded
Funded increased to 250, of which 38 are Provisional until FY27
Changes for FY26/FY27 Budget Cycle
As of Jan 16, 2025 there are 46 Provisional Bus Operators*

**FY26 & FY27 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Fleet Maintenance - 4100**

Position Title	Funded FY25 2024	Funded FY26 2024	Funded FY27 2024
Maintenance Deputy Director	1.00	1.00	1.00
Maintenance Manager	1.00	0.00	0.00
Maintenance Trainer	1.00	0.00	0.00
Fleet Maintenance Supervisor**	2.00	3.00	3.00
Lead Mechanic*	4.00	5.00	5.00
Mechanic III	3.00	3.00	3.00
Mechanic I - II ***	17.00	20.00	20.00
Senior Accounting Technician	1.00	1.00	1.00
Lead Vehicle Service Worker	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00
Vehicle Service Worker I - II	7.00	9.00	9.00
Electronic Technician	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	42.00	47.00	47.00

** Addition of 1 FTE Fleet Maintenance Supervisor approved at Oct 2024 BoD meeting

*** Addition of 3 FTE Mechanic I-II approved at Dec 2024 BoD meeting

Changes for FY26/FY27 Budget Cycle

* Fund I add'l Lead Mechanic, total of 5

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DATE: March 28, 2025
TO: Board of Directors
FROM: John Urgo, Chief Planning and Innovation Officer
SUBJECT: UPDATE ON THE METRO SYSTEM RIDERSHIP REPORTS FOR THE SECOND QUARTER OF FY25

I. RECOMMENDED ACTION

That the Board of Directors receive an update on the METRO system ridership reports for the second quarter of FY25

II. SUMMARY

- FY25 Q2 total ridership increased 10.7% (+119,897) compared to FY24 Q2. However, FY25 Q2 ridership is –11.1% (-155,308) compared to FY19 Q2 (i.e., pre-COVID).
- Local non-student ridership increased 30.1% (83,903) and is –13.1% (-54,534) compared to FY19 Q2.
- Highway 17 (Hwy 17) ridership increased 24.2.% (48,412 and is -41.4% (-30,485) compared to FY19 Q2.
- UCSC ridership decreased 1.0% (-6,759) and is –14.2% (-112,086) compared to FY19 Q2.
- Cabrillo College ridership increased 45.9% (+22,602) and is –23.2% (-21,787) compared to FY19 Q2.
- Youth (18 and under) ridership increased 14.9% (+11,739) and is +233.9% (+63,584) compared to FY19 Q2

III. DISCUSSION/BACKGROUND

This report contains ridership summaries and ridership by route for Santa Cruz Metropolitan Transit District (METRO) fixed route bus service for the Second quarter (Q2) of FY25, October 1 - December 31, 2024. Quarterly ridership reports keep the Board of Directors (Board) apprised of METRO’s ridership statistics and ridership trends:

- Attachment A shows system-wide and college student ridership statistics for Q2 of FY25 and makes year-over-year comparisons with ridership statistics.
- Attachment B shows the average ridership and pass/fare usage per route and system wide.
- Attachment C shows the weekly ridership comparison for Q2 of FY25-24

Total Fixed Route Ridership

In 2022, METRO set a goal of doubling ridership to seven million passenger trips by FY27, a level last achieved in 1989. To meet this goal, ridership would need to increase 15 per cent per year on average. METRO achieved this target in FY23 and FY24 and is slightly below target to date in FY25.

In FY25 Q2, METRO operated 21 local routes and one commuter route over Highway 17 (Hwy 17). Vehicle Revenue Hours (VRH) for total fixed-route service increased 23.5% (+11,497) and total fixed-route ridership increased 10.7%, compared to FY24 Q2. Based on a commonly accepted elasticity of demand for passenger trips with respect to revenue hours of 0.5, a 23.5% increase in service would be expected to produce a 11.75% increase in ridership; the 10.7% increase in ridership is therefore close to the target.

Local route ridership increased 11.5% (+125,781), with a much greater increase on weekends 25.7% (+ 49,738 boardings) than weekdays, which increased 8.0% (+76,043 boardings). Average weekday and weekend ridership increased by 1,207 daily boardings and 1,913 boardings on local routes, respectively. The increase in local boardings is assumed to have been largely driven by increases in Youth and Cabrillo College boardings, as described in more detail below. METRO operated 51.3% more weekend service (VRH) in FY25 Q2 compared to FY24 Q4, meaning the 24.7% increase in ridership is in line with the targeted elasticity of demand.

Hwy 17 ridership increased 24.2%, with weekday and weekend ridership increasing 34.4% (+8,214 boardings) and 1.8% (+198 boardings), respectively. METRO operated 39.0% more VRH on the Hwy 17. The 24.2% increase in ridership is above the 19.5% targeted elasticity of demand.

Student ridership [UCSC, Cabrillo and Youth] increased 3.4% (+27,582) in Q2. Youth and Cabrillo, ridership grew 14.9% (+11,739), and 45.9% (+22,602) while UCSC ridership decreased 1.0% (-6,759), respectively. The decrease in UCSC ridership was partially driven by a systemwide labor strike Nov. 20-21 led by the American Federation of State, County, and Municipal Employees Union (AFSCME) at all UC campuses and medical centers that prevented METRO buses from entering the campus loop. METRO also operated fewer school term service runs on Route 16 due to vehicle availability issues.

Non-student ridership increased 26.5% (+74,675) in Q2. Regular adult boardings increased 33.4% (+66,856). Discount adult boardings increased 9.6% (+7,819). This is due to increases across several Reimagine METRO Routes. Notably, intercity routes 1 and 2 have experienced an increase in boardings of 35.3% and 43.4%, respectively. Furthermore, regular adult boardings have experienced an increase in mobile ticketing use on local routes.

Regular and Discount Passes & Fares

Total regular cash usage on fixed-route service increased 19.3% (+15,026 boardings). Cash usage increased 20.6% on local routes (+14,182 boardings) and 9.2% (+844 boardings) on Hwy 17.

Total regular pass usage increased 27.3% (+42,321 boardings). Regular pass usage on local routes increased 23.0% (22,164) and Splash Pass usage increased 67.0% (+51,912). Regular Hwy 17 Pass Usage decreased by 37.2% (-4,424) mainly due to a 62.8% (-2,439) decrease in Free fares compared to Q2 FY24. During the last two weeks of December 2023, METRO offered free fares on Hwy 17 and saw ridership spike almost 2,000 boardings compared to December 2024. Regular Hwy 17 Mobile Pass Usage increased by 22.6% compared to Q2 FY24 as riders on Hwy 17 continue the trend of increased Mobile Pass usage.

Total Discount pass usage increased 2.3% (+1,164 boardings) and discount cash usage increased 19.3% (6,948 boardings), respectively when compared to Q2 of FY24. While there was an overall increase in Discount pass ridership, a diverging trend was observed between discounted pass usage and discounted mobile pass usage. Local and Hwy 17 pass usage decreased by 8.2% and 51.1%, respectively. Hwy 17 Discount Pass Usage decreased due to a drop in Hwy 17 1-Ride Discount Passes despite a slight increase (+38) in Blind fares. Conversely, both Local and Hwy 17 mobile pass usage increased significantly, at 93.0% and 19.7% respectively. The overall trend supports the fact that more riders are turning toward mobile pass usage in Q2 FY25 compared to FY24.

Ridership by Revenue Hour

In FY25 Q2 METRO operated an additional 23.5% (+11,497) vehicle revenue hours (VRH) compared to Q2 FY24. The average weekday and weekend ridership per VRH on all routes was 22.2 and 18.2 riders, respectively. Compared to Q2 of FY24, weekday riders per VRH decreased 5.9% (-1.4 boardings/VRH) and weekend riders per VRH decreased 12.9% (-2.7 boardings/VRH). The decrease in productivity is a result of the large increase in service (i.e. revenue hours) and the time it takes for customers to adjust their daily routines to new service.

The weekday route with the highest average boardings per VRH was route 16 UCSC via Main Gate – Laurel (62.3 boardings/VRH). The weekend route with the largest average boardings per VRH was the route 18 UCSC via Main Gate – Mission with (59.8 boardings/VRH). The route with the lowest average weekday boardings per VRH was the 78 Ohlone/Watsonville Hospital (5.6 boardings/VRH). Route 41 Empire Grade – Bonny Doon had the lowest average weekend boardings per VRH (3.1 boardings/VRH).

Weekly Ridership Growth

In Q2, October average weekly ridership increased 10.2%. November average weekly ridership increased 16.7% and December average weekly ridership increased 37.8%

During November there was a 2-day union strike on the UCSC campus on the 11/20-21 and many route 16 trips were cancelled due to bus maintenance issues.

Reimagine METRO Route Performance Comparison

As part of the service redesign, the following routes were introduced or modified in FY24: 1 (replacing the route 71), 2 (replacing the route(s) 69A/W), 3A (replacing

part of the route 68 from Capitola Mall to the Riverfront Transfer Center), 3B (replacing part of the route 66 from Capitola Mall to the Riverfront Transfer Center) 18, 19, 55, 72, 73 (replacing the rural portion of the 71), 78, and 79.

In Q2 of FY25, ridership per vehicle revenue hour increased on routes 18 (+14.5%) and 19 (+28.0%), which serve the UCSC and Westside region, as well as the local Watsonville route 79 (+65.7%). The total boardings on the route(s) 18, 19, and 79 increased 13.8%, 16.24%, and 69.0%, respectively.

The route(s) 1, 2, 55, 72 and 73 were modified or introduced as revisions of routes that were discontinued in FY24 Q2. Routes 1, 73, and 2 operated as replacement routes for the 71 and 69A/W, which served the Cabrillo and South County region. Route 55, serving Mid-County and Cabrillo College, was extended to La Selva beach, and Route 72 was realigned to provide added frequency with Route 75 on Green Valley Boulevard, which reduced its coverage in Local Watsonville by roughly 1.8 miles (an area now served by Route 78).

The total boardings on Route 1 increased 35.3% (+44,331 boardings), as compared to Route 71 in FY24 Q2. When adding in the ridership from Route 73 on rural Freedom Boulevard, which was previously covered by Route 71, total boardings on Routes 1 and 73 increased 61.3% (+77,567 boardings) compared to total boardings on Route 71. Productivity also increased: the combined route 1 and route 73 boardings per VRH increased 23.6% (4.2 boardings/VRH). Total route 2 boardings increased 14.9% (+16,634 boardings) when compared against the 69A/W in Q2 of FY24. Boardings per VRH on route 2 increased 3.9% (+0.7 boardings/VRH). Total boardings on route 55 increased 7.6% (344 boardings) and boardings per VRH increased 33.9% (2.0 boardings/VRH). Route 72 had a decrease in total boardings -19.8% (-1,991 boardings) and boardings per VRH increased by 0.3 boardings/VRH.

Routes 73, 78, and 90X did not have a corresponding route operating in Q2 of FY24. The 90X was introduced as an Express route between Santa Cruz and Watsonville, operating as a modified version of the old 91X that was last offered in FY23. The 78 was introduced to cover the local Watsonville service areas that were no longer served by the 72 as well as to offer service to the new South County Government Center that opened in May of 2024. In Q2, the total boardings of routes 73, 90X, and 78 were 34,267, 14,489, and 5,268, respectively.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report aligns with METRO's Service Quality and Delivery strategic priority.

V. FINANCIAL CONSIDERATIONS/IMPACT

Farebox cash revenue in Q2 of FY25 decreased 1.8% (-\$5,618) compared to Q2 FY24. Despite modest gains in one-way Senior/Disabled Discount Fares, there was a 5.9% reduction in Regular Fares compared to Q2 FY24. This reduction could be attributed to a 14.9% increase in Youth Cruz Free ridership over the same period.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

There are no alternatives to consider.

VIII. ATTACHMENTS

Attachment A: Quarterly System Ridership Summary for FY25 Q2 October 1 – December 31, 2024


Attachment B: Quarterly Average Ridership by Route Report for FY25 Q2 October 1 – December 31, 2024

Attachment C: Quarterly Ridership by Week for FY25 October 1 – December 31, 2024

Prepared by: Alex Ponik, Planning Analyst

IX. APPROVALS

John Urgo
Chief Planning and Innovation Officer



Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



Quarterly System Ridership Summary

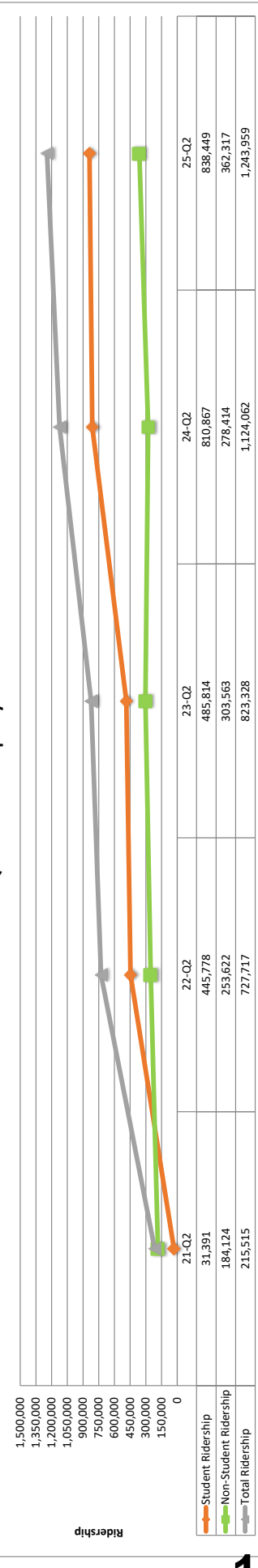
FY25 Q2 (October 1 - December 31, 2024)

Calendar Operating Days		Discounted Pass Usage (Senior/Disabled)				Regular Pass Usage					
Weekdays	Weekends	This Year	Last Year	FY25 Q2	FY24 Q2	Difference	% Change	FY25 Q2	FY24 Q2	Difference	% Change
66	27	66	65	40,177	43,753	(3,576)	-8.2%	118,583	96,419	22,164	23.0%
		26	27	221	452	(231)	-51.1%	6,776	11,196	(4,420)	-39.5%
		49	2	9,965	5,162	4,803	93.0%	51,912	31,086	20,826	67.0%
		50	52	1,022	854	168	19.7%	20,330	16,579	3,751	22.6%
				51,385	50,221	1,164	2.3%	197,601	155,280	42,321	27.3%

Discounted Cash Usage (Senior/Disabled)				Regular Cash Usage			
Local Pass Usage *	Hwy 17 Pass Usage *	Total Pass Usage	% Change	Local Single Cash Fare	Hwy 17 Single Cash Fare	Total Cash Usage	% Change
Local Pass Usage *	Hwy 17 Pass Usage *	Total Pass Usage	% Change	Local Single Cash Fare	Hwy 17 Single Cash Fare	Total Cash Usage	% Change
40,177	221	51,385	-8.2%	83,019	10,037	93,056	20.6%
9,965	1,022	11,987	-51.1%	68,837	9,193	78,030	19.3%
51,385	1,164	52,549	2.3%	152,854	19,230	172,084	20.6%

System Totals			
Local Fixed Route	Highway 17 Express	System Total	% Change
Local Fixed Route	Highway 17 Express	System Total	% Change
1,200,766	43,193	1,243,959	10.2%
1,089,281	34,781	1,124,062	10.2%
111,485	8,412	119,897	24.2%

Second Quarter Ridership - System Totals



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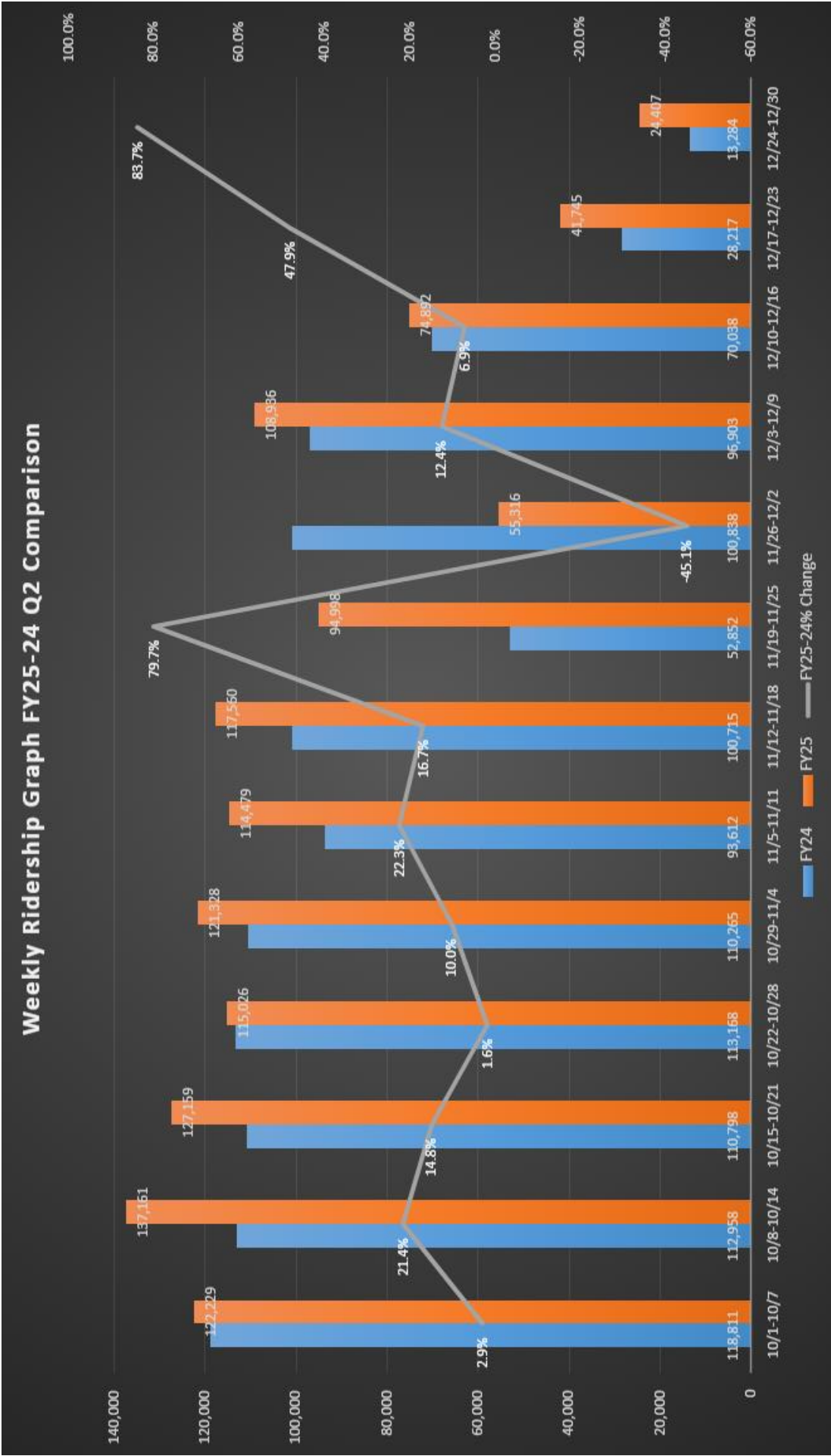
Quarterly Average Ridership by Route Report

October 1 - December 31, 2024		Average Weekday Ridership per VRH					Average Weekend Ridership per VRH						
Route	Corridor	Total Riders	UCSC Riders %	Cabrillo Riders %	Youth Riders %	Discount Fares & Passes %	Regular Fares & Passes %	Total Riders	UCSC Riders %	Cabrillo Riders %	Youth Riders %	Discount Fares & Passes %	Regular Fares & Passes %
UCSC													
11	UCSC via West Gate - High	40.9	96.4%	0.3%	0.6%	0.3%	2.4%	37.6	96.8%	0.1%	0.3%	0.4%	2.3%
16	UCSC via Main Gate - Laure	67.3	97.6%	0.0%	0.0%	0.4%	2.0%						
18	UCSC via Main Gate - Missio	59.1	95.4%	0.5%	0.5%	0.6%	3.0%	45.5	94.5%	0.4%	0.5%	0.9%	3.6%
19	UCSC via West Gate - Bay	58.2	95.0%	0.3%	0.5%	0.8%	3.4%	38.9	94.5%	0.3%	0.3%	1.2%	3.7%
20	UCSC via Main Gate - Delav	74.2	91.8%	0.4%	0.5%	0.8%	6.4%	23.8	91.6%	0.4%	0.6%	1.6%	5.7%
Intercity													
1	Soquel/Cabrillo/Airport	13.5	7.2%	22.0%	12.3%	13.8%	44.7%	9.1	9.5%	8.3%	10.6%	15.5%	56.2%
2	Capitola/Cabrillo/Main	17.8	10.9%	16.8%	13.8%	14.5%	44.1%	16.4	18.6%	7.1%	11.1%	15.9%	47.3%
90X	Express	6.6	11.9%	5.5%	10.3%	17.0%	55.3%	8.0	9.2%	3.6%	6.4%	12.8%	67.9%
Rural													
35	Hwy 9/Scotts Valley	13.8	5.3%	5.6%	28.0%	12.9%	48.1%	6.6	6.4%	5.4%	12.9%	17.4%	58.0%
40	Highway 1 - Davenport	11.6	9.8%	2.7%	42.6%	4.0%	40.9%	6.9	22.2%	7.2%	3.5%	9.8%	57.4%
41	Empire Grade - Bonny Doon	16.5	14.7%	0.6%	49.8%	5.5%	29.5%	4.3	25.2%	1.4%	15.4%	13.8%	44.3%
73	Soquel/Freedom/Cabrillo	10.1	1.1%	19.2%	29.4%	10.4%	40.0%	7.6	1.5%	6.9%	14.0%	17.5%	60.2%
Local													
3A	UCSC/Capitola Mall/Live O	15.8	28.9%	6.0%	8.8%	15.3%	40.9%	15.9	34.6%	4.3%	7.5%	14.4%	39.2%
3B	UCSC/Capitola Mall/Live O	17.0	17.6%	7.0%	17.7%	14.7%	42.9%	14.2	25.7%	5.7%	9.1%	15.2%	44.3%
4	River/Harvey West/Emeline	8.8	15.3%	4.0%	11.8%	27.5%	41.5%	3.7	26.2%	2.2%	5.1%	21.4%	45.0%
55	Capitola/Rio Del Mar/La Se	7.4	3.0%	31.1%	11.9%	18.7%	35.3%	5.4	7.5%	12.7%	6.2%	24.8%	48.8%
72	Green Valley - Pinto lake	14.8	0.6%	11.1%	22.9%	15.9%	49.5%	4.6	0.4%	7.9%	19.3%	15.2%	57.2%
74S	PVHS/Watsonville Hospital	27.6	0.1%	1.1%	80.1%	1.7%	17.1%						
75	Green Valley - Wheelock	16.9	2.7%	8.5%	21.6%	21.9%	45.3%	14.0	1.8%	3.7%	11.4%	23.9%	59.2%
78	Green Valley - Ohlone	6.2	2.3%	2.0%	13.6%	2.4%	79.7%	3.6	1.2%	3.0%	9.8%	7.5%	78.5%
79	East Lake	8.6	1.4%	14.6%	20.3%	16.9%	46.8%	10.5	1.5%	5.7%	9.0%	18.0%	65.9%
Commuter													
Hwy 17	Hwy 17 Express	7.2	-	-	-	7.1%	92.9%	10.0	-	-	-	6.0%	94.0%
Avg. Ridership per VRH		11.3	106.6%	11.4%	14.0%	11.4%	41.7%	15.4	50.8%	3.4%	5.4%	8.5%	32.0%

- 50 Calendar School Days of Cabrillo
- 49 Calendar School Days of UCSC
- 38 Calendar School Days of SJSU

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Attachment C



Weekly ridership dropped on FY25 11/26-12/2 due to a late Thanksgiving holiday that prompted many students to leave campus. In FY24, Thanksgiving was celebrated a week earlier. If compared directly, FY25 experience a 4.7% increase in Thanksgiving week ridership.

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VERBAL PRESENTATION

CEO ORAL REPORT

Corey Aldridge

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