



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS AGENDA  
REGULAR MEETING  
JUNE 27, 2025 – 9:00 AM  
HYBRID MEETING**

Members of the public may attend in-person or participate remotely via Zoom.

**Capitola Council Chambers  
420 Capitola Avenue  
Capitola, CA**

**Zoom [Link](#)  
Dial In: 1-669-900-6833  
Meeting ID: 847 1649 3947  
Passcode: 246665**

The Board of Directors agenda packet can be found online at [www.SCMTD.com](http://www.SCMTD.com) and is available for inspection at Santa Cruz METRO's Administrative Office at 110 Vernon Street, Santa Cruz, CA.

Public comment may be submitted via email to [boardinquiries@scmttd.com](mailto:boardinquiries@scmttd.com). Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board's correspondence that is posted online at the Board meeting packet link. Oral public comments will also be accepted during the meeting through Zoom. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The Board may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

**BOARD ROSTER**

Director Rebecca Downing  
Director Jimmy Dutra  
Director Shebreh Kalantari-Johnson  
Director Manu Koenig  
Director Fabian Leonor  
Director Donna Lind  
Director Monica Martinez  
Director Scott Newsome  
Director Melinda Orbach  
Director Vanessa Quiroz-Carter\*  
Vacant  
Ex-Officio Director Alta Northcutt  
Ex-Officio Director Edward Reiskin

County of Santa Cruz  
City of Watsonville  
City of Santa Cruz  
County of Santa Cruz  
County of Santa Cruz  
City of Scotts Valley  
County of Santa Cruz  
City of Santa Cruz  
City of Capitola  
City of Watsonville  
County of Santa Cruz  
Cabrillo College  
UC Santa Cruz

\*231 Oakes Road, Santa Cruz

Corey Aldridge  
Julie Sherman

METRO CEO/General Manager  
METRO General Counsel

## **SECTION I: OPEN SESSION**

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

**1 CALL TO ORDER**

**2 SAFETY DEBRIEF**

Gregory Strecker, Safety, Security and Risk Management Director

**3 ROLL CALL**

In accordance with Assembly Bill 2449, Board members may participate remotely due to “just cause” or “emergency” circumstances. If applicable, following an announcement, the Board will take action on approving Board members’ emergency teleconference participation.

**4 ANNOUNCEMENTS**

4.1 Today’s meeting is being broadcast by Community Television of Santa Cruz County.

4.2 Language Line Services is providing Spanish interpretation services, which will be available during “Oral Communications” and for any other agenda item for which these services are needed.

**5 BOARD OF DIRECTORS COMMENTS**

**6 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS**

This time is set aside for Directors and members of the general public to address any item not on the agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked or may ask questions for clarification. All matters of an administrative nature will be referred to staff. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

6.1 Email from Jack Brown dated May 26, 2025

6.2 Email from Martha Vega dated June 5, 2025

6.3 Email from Brian Peoples dated June 19, 2025

6.4 Email from Gwyn Rhabyt dated June 20, 2025 with METRO Response

**7 LABOR ORGANIZATION COMMUNICATIONS**

**8 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

## **CONSENT AGENDA**

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 9.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK AND ACH JOURNAL DETAIL FOR THE MONTH OF MAY 2025**  
Chuck Farmer, Chief Financial Officer
- 9.2 ACCEPT AND FILE:**  
**A. MINUTES OF APRIL 16, 2025 METRO ADVISORY COMMITTEE MEETING**  
**B. MAY 16, 2025 BOARD OF DIRECTORS MEETING**  
Corey Aldridge, CEO/General Manager
- 9.3 ACCEPT AND FILE: THE YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF MAY 31, 2025**  
Chuck Farmer, Chief Financial Officer
- 9.4 APPROVE: FY26 RENEWAL OF EXCESS WORKERS' COMPENSATION INSURANCE THROUGH PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM)**  
Dawn Crummié, Chief Human Resources Officer
- 9.5 APPROVE: RECOMMENDED ACTION ON TORT CLAIMS**  
Gregory Strecker, Safety, Security and Risk Management Director
- 9.6 ACCEPT AND FILE: RENEWAL OF LIABILITY AND VEHICLE PHYSICAL DAMAGE INSURANCE PROGRAM COVERAGE WITH CALTIP FOR FY26**  
Gregory Strecker, Safety, Security and Risk Management Director
- 9.7 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 5-YEAR LEASE FOR THE PROPERTY LOCATED AT 2880 RESEARCH PARK IN SOQUEL, CA**  
Rina Solorio Gomez, Assistant Operations Manager, ParaCruz
- 9.8 APPROVE: REVISED CLASS SPECIFICATIONS AND WAGE SCALES FOR POSITIONS WITHIN THE CUSTOMER SERVICE DEPARTMENT**  
Dawn Crummié, Chief Human Resources Officer
- 9.9 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A FIVE-YEAR EXTENSION AMENDMENT (EIGHTH AMENDMENT) TO THE CONTRACT FOR TRANSIT SERVICES WITH THE UNIVERSITY OF CALIFORNIA, SANTA CRUZ (UCSC)**  
John Urgo, Chief Planning and Innovation Officer
- 9.10 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO MANSFIELD OIL COMPANY OF GAINESVILLE, INC. FOR BULK FUEL AND FUELING SERVICES NOT TO EXCEED \$1,175,760**  
Freddy Rocha, Maintenance Deputy Director
- 9.11 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO T&J LEWIS INC. D/B/A CLASSIC GRAPHICS FOR BUS BODY REPAIR AND PAINT SERVICES NOT TO EXCEED \$1,150,000**  
Freddy Rocha, Maintenance Deputy Director

- 9.12 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 3<sup>RD</sup> CONTRACT AMENDMENT WITH NEW FLYER OF AMERICA TO INCREASE THE CONTRACT TOTAL BY \$647,816.40 FOR AN EXTENDED PROPULSION SYSTEM WARRANTY FOR METRO'S FORTY-FOUR NEW FLYER BUSES**  
Margo Ross, Chief Operations Officer
- 9.13 APPROVE: CONSIDERATION OF AWARD OF CONTRACTS TO KUBA, INC., LITTLEPAY, INC., AND WORLDPAY, LLC FOR CONTACTLESS CREDIT AND DEBIT CARD TRANSIT FARE PAYMENT SYSTEM FOR AN AGGREGATE AMOUNT NOT TO EXCEED \$2,100,000**  
Derek Toups, Planning and Innovation Deputy Director
- 9.14 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 4<sup>TH</sup> AMENDMENT EXTENDING THE CONTRACT FOR TWO YEARS WITH EAST BAY TIRE CO. FOR PURCHASE, DELIVERY AND SERVICING OF METRO'S REVENUE AND NON-REVENUE TIRES, INCREASING THE CONTRACT TOTAL BY \$685,100**  
Freddy Rocha, Maintenance Deputy Director

## **REGULAR AGENDA**

- 10 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS FOR:**  
**(10 YEARS) ARASELI CAMPOS, TRANSIT SUPERVISOR**  
**(10 YEARS) JUAN CASTILLO, TRANSIT SUPERVISOR**  
**(10 YEARS) FRANCISCA FERNANDES, BUS OPERATOR**  
**(10 YEARS) JUAN GARCIA, BUS OPERATOR**  
**(10 YEARS) LANEA HIGHTOWER, TRANSIT SUPERVISOR**  
**(10 YEARS) AMY LONA, BUS OPERATOR**  
Board Chair Downing
- 11 RESOLUTION OF APPRECIATION FOR THE SERVICE OF MIKE ROTKIN AS A MEMBER OF THE BOARD OF DIRECTORS**  
Corey Aldridge, CEO/General Manager
- 12 METRO ADVISORY COMMITTEE (MAC) SEMI-ANNUAL ORAL UPDATE**  
Veronica Elsea, MAC Chair
- 13 PUBLIC HEARING TO COMMENCE AT 9:00 AM OR AS SOON THEREAFTER AS THE MATTER CAN BE HEARD FOR:**
- A. STATUS OF JOB VACANCIES, RECRUITMENT, AND RETENTION EFFORTS AT SANTA CRUZ METRO PURSUANT TO ASSEMBLY BILL (AB) 2561; AND**  
Dawn Crummié, Chief Human Resources Officer
- B. FINAL ADOPTION OF SANTA CRUZ METRO'S FY26 AND FY27 BUDGET**  
Chuck Farmer, Chief Financial Officer

- 14 CEO ORAL REPORT**  
Corey Aldridge, CEO/General Manager
- 15 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, AUGUST 22, 2025, AT 9 AM  
AT THE WATSONVILLE CITY COUNCIL CHAMBERS, 275 MAIN STREET,  
WATSONVILLE, CA**  
Board Chair Downing
- 16 ADJOURNMENT**  
Board Chair Downing

## **TITLE 6 - INTERPRETATION SERVICES/TÍTULO 6 - SERVICIOS DE TRADUCCIÓN**

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

## **ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES**

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmttd.com](mailto:accessibility@scmttd.com). Upon request, Santa Cruz METRO will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to [boardinquiries@scmttd.com](mailto:boardinquiries@scmttd.com) or submitted by phone to the Executive Assistant at 831-426-6080. Requests made by mail (sent to the Executive Assistant, Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

## **PUBLIC COMMENT**

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at [www.scmttd.com](http://www.scmttd.com) subject to staff's ability to post the document before the meeting.

# COMMUNICATIONS TO THE BOARD OF DIRECTORS

**From:** [REDACTED]  
**To:** [boardinginquiries](#); [Donna Bauer](#); [eduardo.montesino@watsonville.gov](#); [Felipe.hernandez@santacruzcounty.us](#); [manu.koenig@santacruzcounty.us](#); [kimberly.deserpa@santacruzcountyca.gov](#); [Justin.cummings@santacruzcounty.us](#); [monica.martinez@santacruzcountyca.gov](#); [andy.schiffirin@santacruzcountyca.gov](#); [Shane Mckeithen](#); [larry.pageler@gmail.com](#); [joecclarke@ci.capitola.ca.us](#); [Fred Keeley](#); [snewsome@santacruzca.gov](#); [sclark@scottsvally.gov](#); [gine@wmholl.com](#); [vanessa.quiroz@watsonville.gov](#); [leonorfabian72@gmail.com](#); [rebeccad@transparentseas.com](#); [morbach@ci.capitola.ca.us](#); [Michael Rotkin](#); [dlind@scottsvally.gov](#); [Sarah Christensen](#); [Regional Transportation Commission](#)  
**Subject:** An Obsession with the Truth: Rail, Trail, and Letters to the Editor  
**Date:** Monday, May 26, 2025 8:39:45 PM  
**Attachments:** [LTE Editorial Commentary Count as of 2025-05-25.pdf](#)

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Back on March 6th, I began what turned into a full-blown obsession. That was the day longtime politico, former Santa Cruz Mayor and Councilmember, and longtime Metro Board and RTC Commissioner Mike Rotkin published a guest editorial in the *Santa Cruz Sentinel*. In it, he lamented what he saw as mixed messages from the *Sentinel's* editorials about the contentious Rail Trail project.

(Read it here: [Santa Cruz Sentinel – Rotkin Editorial](#))

Rotkin's editorial was the usual fare—firm support for the rail project, laced with criticism of its detractors. But one paragraph in particular struck a nerve. He wrote:

“As for the ‘problem’ of so many negative letters to the *Sentinel* on rail. That is easily fixed by only allowing each of the 12 or so opponents who write multiple letters to the paper one letter on this topic. Soon the letters would stop.”

That comment motivated me to dig deeper. I began combing through the *Sentinel's* website and its letters to the editor section, looking for pro-rail, pro-trail, and neutral commentary. It quickly became clear that Rotkin's claim—that just a dozen people were responsible for all the anti-rail sentiment—didn't hold water.

I attended the March 20th RTC meeting in Watsonville to [raise this issue directly](#) with Commissioner Rotkin. At that point, I had reviewed every letter on the topic published in 2025, as well as archived postings from 2023 and 2024. What I found was that 51 unique pro-trail authors had been published in that time period—a far cry from the “Dirty Dozen” Rotkin described. To his credit, he [apologized](#).

But I wasn't done.

I discovered that the *Sentinel* didn't post every published letter online. To get a complete picture, I realized I would need to review every *Sentinel* e-Edition in the modern era of the debate since the passage of Measure D in 2022. That meant opening 896 editions of the *Santa Cruz Sentinel*, from January 1, 2023, through May 26, 2025.

I had already covered January through March 20, 2025, for my RTC meeting research. Since then, I completed the rest. That extra effort uncovered 75 additional letters and commentaries that were printed but never published online.

# COMMUNICATIONS TO THE BOARD OF DIRECTORS

## The Final Numbers

Since January 1, 2023, the *Sentinel* has published:

- 3,050 letters
- 467 local commentaries and guest commentaries

Of these, 305 (letters and commentaries combined) focused on the Rail Trail debate.

Here's the breakdown of viewpoints on those 305 items:

- 5% neutral
- 38% pro-rail
- 57% pro-trail

## Author Patterns

Pro-rail:

- 54 unique authors, published 115 times
- Top 6 authors contributed 50 of those:
  - Peter Gibson (18)
  - Jim Weller (13)
  - Norman Schutzberger (7)
  - Susan I. Stuart (6)
  - Frank Rimicci Jr. (6)
  - Rosemary Sarka of Roaring Camp (5)
- 36 of the authors were published only once

Pro-trail:

- 77 unique authors, published 175 times
- Top 6 authors contributed 61 of those:
  - Nadene Thorne (15)
  - Brian Peoples (13)
  - Jean Brocklebank (10)
  - J. Ben Vernazza (9)
  - Jack Brown (8)
  - Della Davis (6)
- 47 authors were published only once

## A Space for Public Debate

Surprisingly, the Rail Trail isn't even the most frequently discussed topic in the *Sentinel's* opinion section. Subjects like elections, the Middle East, and Cabrillo College's proposed name change have garnered more attention. Still, I'm grateful that the *Sentinel* continues to provide space for this vital community dialogue.

# COMMUNICATIONS TO THE BOARD OF DIRECTORS

In an age where social media and elected officials often filter or dominate public discourse, the *Sentinel* offers something increasingly rare: an open and level playing field for Democracy to speak.

Jack Brown  
SCCRTC Bicycle Advisory Council, 2nd District  
Aptos, CA

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# COMMUNICATIONS TO THE BOARD OF DIRECTORS

**Donna Bauer**

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**From:** Martha Vega [REDACTED]  
**Sent:** Thursday, June 5, 2025 1:20 PM  
**To:** Ana Nabor-Catarino; Freddy Rocha; dzaragoza@scmttd.org; Jaime Renteria; jasandoval607@yahoo.com  
**Cc:** Isidro Rodriguez; Dennis Wilson; Heather Contreras; boardinquiries; Alicia Jimenez; Sandra Moore; Hermelindo Rocha  
**Subject:** Great news in South County. Bus Shelter installed at PVHS this morning! :)

**This Message Is From an External Sender**

This message came from outside your organization.

!!! Be cautious for phishing and do not click suspicious links from senders you do not know !!!

**Hi Ana,**

Guess what? Freddy Rocha, Daniel Zaragoza , Jaime Renteria, James Sandoval along with the Santa Cruz Metro and Board of Directors ensured and successfully installed the bus shelter at Pajaro Valley High School this morning.

Reaching out in hopes you can come by tomorrow, June 6th to both pick up your diploma and get me so I can take a photo of you next to the bus shelter.

Your vision and civic engagement project became a reality as a result of your collaboration and team effort building.

**To: PVUSD Hermelindo, METRO Daniel, Freddy, Jaime, James along with the Santa Cruz Metro Team and Board of Directors,**

I want to thank you sincerely for making the bus shelter (Ana Nabor's civic engagement project) a reality. This project will support our current students and future students which will protect them from the weather elements and demonstrate Metro's commitment to support the well-being of our students and promote public transit. Thank you again for your time and engaging the students' experience and safety.

**Photo Credit:** Vice Principal Isidro Rodriguez

# COMMUNICATIONS TO THE BOARD OF DIRECTORS



Thank you again for your support.

Sincerely,  
Ms. Vega

cc: FYI Only PVHS Principal Todd Wilson, PVUSD Superintendent Dr. Contreras, Alicia Jimenez, and Santa Cruz Metro Board of Directors

# COMMUNICATIONS TO THE BOARD OF DIRECTORS



**Martha Victoria Vega, M.A.**

Teacher, Public Safety & Yearbook  
Career Technical Education Program  
Pajaro Valley High School  
**Pajaro Valley Unified School District**

**p:** 831-728-8102

**e:** [REDACTED]

**a:** 500 Harkins Slough Road

**w:** [CTEP Website](#) | [LinkedIn](#)

**CONFIDENTIALITY NOTICE:** This communication with its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

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# COMMUNICATIONS TO THE BOARD OF DIRECTORS

**From:** [REDACTED]  
**To:** [Justin Cummings](#); [Felipe Hernandez](#); [Kimberly De Serpa](#); [Manu Koenig](#); [Fred Keeley](#); [Andy Schiffrin](#); [sclark@scottsvally.gov](mailto:sclark@scottsvally.gov); [Monica Martinez](#); [Eduardo Montesino](#); [rebeccad@transparentseas.com](mailto:rebeccad@transparentseas.com); [Vanessa Quiroz](#)  
**Cc:** [Sarah Christensen](#); [Regional Transportation Commission](#); [Matt Machado](#); [Corey Aldridge](#); [boardinquiries](#); [Robert Tidmore](#); [citycouncil@ci.capitola.ca.us](mailto:citycouncil@ci.capitola.ca.us)  
**Subject:** Failure by RTC Commission by prioritizing rail over all other transportation solutions  
**Date:** Thursday, June 19, 2025 12:12:34 PM  
**Attachments:** [image.png](#)

## This Message Is From an External Sender

This message came from outside your organization.

!!! Be cautious for phishing and do not click suspicious links from senders you do not know !!!

Dear Commissioners,

I am providing a link to a video which summarizes the recent RTC meeting.

It's clear that the \$4.28 billion price tag for capital costs and \$41 million per year in operating costs will translate into a 2% to 2.5% increase in the local sales tax, regardless of city/county jurisdiction. None of you believe that your voters would approve such an increase in taxes. At the same time, it is now clear that continuing this project only wastes taxpayer money and staff time, when other important transportation projects need investment and focus. Continuing this fantasy with the hope that someone will give us the money is naive and breeds cynicism among the electorate.

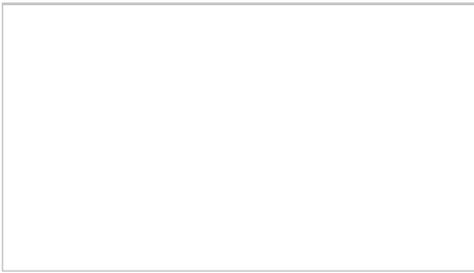
The notion that we are doing the train project for future generations is so wrong. We are already leaving our younger generation with trillions of dollars of national debt, high housing prices and cost of living, and a myriad of social problems that are begging for investment. A better gift to future generations would be a safe, continuous and transit effective trail, Highway 1 with less congestion at rush hour, roads that are well paved and not full of potholes, and METRO and ParaCruz that are efficient, clean, well-funded and reliable. Due to the fact that the train "sucks all the oxygen out of the room," the Commission has failed our residents in doing the basics well. Let's get back to the basics and get moving!

<https://m.youtube.com/watch?v=OnSrKOZOpgo>

## Santa Cruz's Train Ambitions just Ended! - YouTube

The Santa Cruz Regional Transportation Commission is stuck with a \$4.3 Billion (with a 'B') price tag for their 20 year rail pipe dream. This is

# COMMUNICATIONS TO THE BOARD OF DIRECTORS



65X the annua...

m.youtube.com

Sincerely,

Brian Peoples



# COMMUNICATIONS TO THE BOARD OF DIRECTORS

**From:** [Donna Bauer](#)  
**To:** [REDACTED]  
**Subject:** RE: Complaint about Noise from the Judy K. Souza Operations Facility  
**Date:** Friday, June 20, 2025 12:17:00 PM

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Dear Ms. Rhabyt,

On behalf of Santa Cruz METRO, I would like to extend our sincere apologies for the noise disturbance caused by our machinery in the last few days. We understand that the noise may have disrupted your comfort and daily activities, and we deeply regret any inconvenience this may have caused.

Please be assured that this was not our intention, and we are taking immediate steps to minimize the noise levels moving forward. Our team is currently reviewing operations to ensure that any necessary work is carried out during appropriate hours and with proper noise-reducing measures in place.

Your patience and understanding are greatly appreciated, and we value your cooperation as we work to improve our processes. If you have any further concerns or suggestions, please do not hesitate to contact us directly at 408-250-4071 or [msross@scmtd.com](mailto:msross@scmtd.com).

Once again, we apologize for the inconvenience and thank you for your understanding.

Warm regards,

Margo Ross  
Chief Operations Officer  
Santa Cruz METRO

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**From:** Gwyan Rhabyt [REDACTED]  
**Sent:** Friday, June 20, 2025 11:36 AM  
**To:** boardinquiries <[boardinquiries@scmtd.com](mailto:boardinquiries@scmtd.com)>  
**Subject:** Complaint about Noise from the Judy K. Souza Operations Facility

**This Message Is From an Untrusted Sender**

You have not previously corresponded with this sender.

!!! Be cautious for phishing and do not click suspicious links from senders you do not know !!!

Dear Board Members,

I want to register a complaint about the excessive noise coming from one of your facilities.

I've been told that it is a new pressure release valve recently installed on the natural gas

# COMMUNICATIONS TO THE BOARD OF DIRECTORS

tank at the Souza Operations Facility.

My house at 2016 Ocean Street Extension is just over 500 yards away, and the noise, produced many times, day and night, is loud enough to wake me in the morning.

As you have a Board Meeting on June 27th (which I will be unable to attend due to work commitments), I request that you agendaize this issue and act on it promptly.

If the Metro District fails to provide relief to your many disturbed neighbours, we will seek appropriate enforcement of the California Noise Control Act of 1973 (California Health and Safety Code 46000-46080).

As part of this, I am formally requesting to see the Noise Impact Study with details of mitigation measures, that was probably a CEQA requirement for this level of noise pollution.

Thank you.

Gwyan

---

Gwyan Rhabyt



**DATE:** June 27, 2025  
**TO:** Board of Directors  
**FROM:** Chuck Farmer, Chief Financial Officer  
**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK AND ACH JOURNAL DETAIL FOR THE MONTH OF MAY 2025**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the preliminary approved Check and ACH Journal Detail for the Month of May 2025**

**II. SUMMARY**

- This staff report provides the Board of Directors (Board) with a preliminary approved Check and ACH Journal Detail for the Month of May 2025.
- The Finance Department is submitting the Check and ACH Journal for Board acceptance and filing.

**III. DISCUSSION/BACKGROUND**

This preliminary approved Check and ACH Journal Detail provides the Board with a listing of the vendors and amounts paid out on a Monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the Month of May 2025 have been processed, the checks or ACH have been issued and signed by the Deputy Finance Director.

**IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report aligns with METRO's Financial Stability, Stewardship & Accountability strategic plan.

**V. FINANCIAL CONSIDERATIONS/IMPACT**

The Check and ACH Journal represents the invoices paid in May 2025 for Board review, agency disclosure and transparency.

**VI. CHANGES FROM COMMITTEE**

N/A

**VII. ALTERNATIVES CONSIDERED**

None.

**VIII. ATTACHMENTS**

**Attachment A:** Check and ACH Journal Detail for the Month of May 2025

Prepared by: Holly Alcorn, Accounting Specialist

**IX. APPROVALS**

Chuck Farmer, CFO

A handwritten signature in black ink, appearing to read "C. Farmer", written over a horizontal line.

Corey Aldridge, CEO/General Manager

A handwritten signature in black ink, appearing to read "Corey Aldridge", written over a horizontal line.

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# Attachment A



## MAY 2025 CHECK PAYMENTS

Check Number	Payment Date	Payment Amount	Payee	Line Item Description
94096	5/2/2025	17,970.31	72 HOUR LLC	PARTS AND LABOR TO REPLACE ENGINE AND CATALYST. Original PO1001851
94097	5/2/2025	69.25	AAA BUSINESS SUPPLIES DBA: PALACE B	Power Boost CopperTop Alkaline AAA Batteries, 36/Pack
94098	5/2/2025	2,978.26	ACUITY SPECIALTY PRODUCTS, INC	ZEP-O-SHINE 55 GALLON PINK SOAP
94099	5/2/2025	202.29	AMAZON CAPITAL SERVICES, INC.	Binder Dividers with Tabs - (Set of 24) x 8 Tab Dividers for 3 Ring Binders, White, Reinforced Edge - Ideal for Keeping Your Documents Neat and Professional
				Binder Dividers with Tabs - (Set of 20) x 5 Tab Dividers for 3 Ring Binders, White, Reinforced Edge - Ideal for Keeping Your Documents Neat and Professional
				Crtiin 16 Pcs Office Stamp Set Message Self Inking Rubber Stamp Set for Office Stamps Completed Faxed Scanned Stamps for Message Supplies (Red, Grey)
				Office Supplies/Materials and Supplies2
94100	5/2/2025	5,867.69	AT&T	INV 23351360 / ACCT 9391029202 / MAIN ACCT
94101	5/2/2025	151.24	BATTERIES PLUS #314	INV P81277955 / WO# 225589 / FIELD
94102	5/2/2025	9,034.00	CALIFORNIA DEPARTMENT OF TAX	JAN-MAR 2025 SELF ASSESSED TAX
94103	5/2/2025	339.79	COAST PAPER & SUPPLY INC.	GREEN TORNADO 1 GAL. (PROPRIETARY)
94104	5/2/2025	172.32	COMCAST BUSINESS	ACCT 8155-10-034-1198392 / CEC INTERNET
94105	5/2/2025	2,535.00	DOCTORS ON DUTY MEDICAL	DOT EXAMS 3/6/2025 4100
				Mar 2025 Random- HR
				03/2025 DOT EXAMS PRC ACCT#516291
				DMV PHYSICAL MARCH 2025
				DMV PHYSICAL EXAM MARCH 2025
94106	5/2/2025	74.88	DUNN-EDWARDS CORPORATION	PAINT FEE
				WHITE PAINT
94107	5/2/2025	6,133.64	EAST BAY TIRE CO.	Tires & Tubes Revenue Vehicles
94108	5/2/2025	6,359.75	EMPLOYNET INC	Temp CSR, Week Ending 4/13/25
				Weekend date 4/6/25 - HR
				WD 04/18/2025 Planning
				WD 04/11/2025 Planning
				WD 04/04/2025 Planning
				For marketing interns. WeekendDate: 4/13/2025
				Temp Week Ending 4/20/25
				WD 04/25/2025 Planning
94109	5/2/2025	2,175.35	FASTENAL COMPANY INC	GLOVES,NITRILE EXTRA LARGE
				GLOVES,NITRILE LARGE
				GLOVES,NITRILE MEDIUM
				GLOVES,NITRILE SMALL
94110	5/2/2025	110.36	FERGUSON US HOLDINGS, INC.	INV 5870983 / WO# 225620 / OPS
94111	5/2/2025	933.99	FIRST ALARM	04/01-06/30/2025/SBF ACCT#10994
				04/01-06/30/2025 SERVICES/MMF ACCT#10994
94112	5/2/2025	68.12	FRONTIER COMMUNICATIONS - 3025	ACCT 209-025-0541-061302-5 / SKYLINE TO RIVER
94113	5/2/2025	92.14	GILLIG LLC	REVENUE VEHICLE PARTS
94114	5/2/2025	896.44	GRAINGER	REVENUE VEHICLE PARTS
				INV 9463550583 / BATTERIES, ASSEMBLY
				Materials and supplies as needed for fleet repairs
94115	5/2/2025	59,564.95	HANSON BRIDGETT LLP	Matter # 032117.004004
				Matter # 032117.005002
				March 2025 Retainer
				Matter # 032117.001002
				Matter # 032117.006001
				Matter # 032117.006003
				Matter # 032117.006038
				Matter # 032117.006046
				Matter # 032117.006048
				Matter # 032117.006049
				Matter # 032117.008007
94116	5/2/2025	17,897.27	HARTFORD LIFE AND ACCIDENT INS	4/2025 LTD POLICY #GLT764002
				4/2025 LIFE & AD&D POLICY #GLT764002
94117	5/2/2025	1,669.54	JOHNSON CONTROLS INC	INV 41152402 / WO# 225738 / WTC ACCT#01300 186503376
				INV 41152403 / WO# 225737 / SVT ACCT#01300 186503975
94118	5/2/2025	5,471.59	KELLEY'S SERVICE INC.	REVENUE VEHICLE PARTS
				Revenue Vehicle Parts0
				Fleet repair & inventory parts as needed
94119	5/2/2025	2,879.09	KIMBALL MIDWEST	KIMBALL MIDWEST PIPE SEALANT
				REVENUE VEHICLE PARTS
				VEHICLE REVENUE PARTS
				Tires & Tubes Rev
				PARTS & SUPPLIES (NON-INV)
94120	5/2/2025	0.00	KJRB, INC.	Outside Vehicle Repair 2802; wo 0000334344

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94120	5/2/2025	0.00	KJRB, INC.	Outside Vehicle Repair for 4 vehicles
94121	5/2/2025	616.71	LINDE GAS & EQUIPMENT, INC.	03/20/2025 DELIVERY ACCT#71774831
				02/20/2025 DELIVERY ACCT#71774831
				04/22/2025 DELIVERY ACCT#71774831
94122	5/2/2025	419.25	MAXIMUM OIL SERVICE LLC	INV 65779 / USED OIL, USED ANTIFREEZE / MMF
94123	5/2/2025	1,145.70	MID VALLEY SUPPLY INC.	BLEACH PURE BRIGHT 1 GAL.(21014)
				CLEANER,STAINLESS 15 OZ.(91780)
				TOWEL,PAPER SNGL FOLD
				PAPER,TOILET 2PLY
				JOY COMMERCIAL DISH SOAP 38 OZ.(45114)
94124	5/2/2025	1,447.85	MISSION UNIFORM	Uniforms, Linen & Laundry Services
				INV 523726630 / TOWELS, MOPS, MATS / MMF
				VMU/VSW uniforms, linen rental and laundry services
				Bi-Weekly Bill: 4/21/25
94125	5/2/2025	1,146.00	MUNICIPAL MAINTENANCE	INV 034283 / WO# 225748 / MMF / BAY 7 REPAIR
94126	5/2/2025	29,002.85	PACIFIC GAS & ELECTRIC	ACCT 0515841499-4 / SBF ELECTRIC
				ACCT 3507738869-8 / VER
				ACCT 4265538340-6 / MMF
				ACCT 7627535591-5 / SBF GAS
				CHARGING STATION 3/27-4/25/25
94127	5/2/2025	211.50	PIED PIPER EXTERMINATORS, INC.	INV 1122881 / MONTHLY PEST CONTROL VER
				INV 1127037 / MONTHLY PEST CONTROL WTC TRANSIT
				INV 1127016 / MONTHLY PEST CONTROL WTC MARKET
94128	5/2/2025	121.65	RICOH USA, INC CA	OPS COPIER 04-01-2025-04-30-2025
94129	5/2/2025	10,417.70	SANTA CRUZ MUNICIPAL UTILITIES	ACCT 027-01972-004 / VER
				ACCT 027-02080-021 / OPS
				ACCT 027-02100-016 / SBF
				ACCT 027-07507-000 / MMF IRRIGATION
				ACCT 027-01973-001 / MMF
				ACCT 027-07557-001 / SBF IRRIGATION
				ACCT 027-01970-005 / VER IRRIGATION
				ACCT 027-02741-001 / MULTI BUS STOP
94130	5/2/2025	644.97	SCOTTS VALLEY WATER DISTRICT	ACCT 005533-000 / SVT
				ACCT 010072-000 / SVT
94131	5/2/2025	5,700.00	SHAW YODER ANTWIH	Legislative representation for April 2025
94132	5/2/2025	1,724.19	VERIZON WIRELESS	03/02-04/01/2024 PARACRUZ ACCT#542316352-00001
				03-02-25-04-01-25 TABLET OPS
94133	5/6/2025	770.93	DEPARTMENT OF TREASURY INTERNAL R	CASE#83-4074956 XXX-XX-1075
94134	5/6/2025	703.47	FRANCHISE TAX BOARD	ID: 1102280612
				ID: 2120138432
				ID: JK-336-1395
				ID: JK-225-7255
94135	5/6/2025	2,478.28	HARTFORD LIFE AND ACCIDENT INS	AD&D - VOLUNTARY LIFE
94136	5/6/2025	4,212.30	SEIU LOCAL 521	1ST MAY 2025
94137	5/6/2025	16,121.25	SMART-TRANSPORTATION DIVISION	1ST MAY 2025
94138	5/6/2025	138.13	U.S. DEPARTMENT OF THE TREASURY	TRACKING #WG2647455
94139	5/7/2025	17,757.15	IXSYSTEMS INC	New R20 Server for docker services
94140	5/7/2025	1,226.69	ABC BUS INC	HOSE,HUMP 2.5
				GASKET,FILLER CAP
				CHAMBER,BRK.(REAR C/S)(511-1491)
				CHAMBER,BRK.(REAR R/S)(511-1491)
				RELAY,12V
				TENSIONER,BELT W.P(8.9)
94141	5/7/2025	135.96	AMAZON CAPITAL SERVICES, INC.	Organic Sugar In The Raw Packets Bulk 500 Ct - Organic Raw Sugar 500 Packets
				8 pack ignition keys- ILCO 1148
				LOUKIN Erasable Dry Erase Desk Mat, Mouse Pad, Writing White Board, Non-Slip Desktop Protector for Office, Home, School (Includes 2 Wet Erase Markers & Cleaning Cloth) 32"x14"
				Coffee Stirrers Disposable Wooden Coffee Stir Sticks - Round-End Birchwood 5.5 Inches Large Wooden Stir Sticks - Pack of 500 Wood Stir Sticks, Coffee Sticks, Stirrers
				Nestle Coffee Mate Coffee Creamer, Original, Liquid Creamer Singles, Non Dairy, No Refrigeration, 0.375 fl oz Tubs (Pack of 180)
				Nestle Coffee Mate Coffee Creamer, French Vanilla, Liquid Creamer Singles, Non Dairy, No Refrigeration, 0.375 fl oz Tubs (Pack of 180)
94142	5/7/2025	548.58	AT&T	INV 23408562 / ACCT 9391060726 / PT TO PT2
94143	5/7/2025	610.07	BFS GROUP LLC	INV 63-0829862 / WO# 225638 / VER
				INV 55-0953793 / WO# 225638 / VER
				INV 63-0829844 / WO# 225638 / VER
				INV 63-0827863 / WO# 225596 / FIELD
				INV 63-0828093 / WO# 225596 / FIELD
				INV 63-0828302 / WO# 225511 / PRC
				INV 63-0828078 / WO# 225511 / PRC
				INV 63-0832878 / WO# 225750 / OPS
				INV 63-0832791 / WO# 225754 / VER
				INV 63-0832281 / WO# 225728 / OPS

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94143	5/7/2025	610.07	BFS GROUP LLC	INV 63-0830070 / WO# 225661 / VER INV 63-0831382 / WO# 225676 / PRC INV 63-0831466 / WO# 225706 / PRC INV 63-0826876 / WO# 225568 / OPS INV 63-0829206 / WO# 225630 / OPS INV 63-0827391 / WO# 225532 / SBF INV 63-0828795 / WO# 225632 / PRC Materials, supplies, and related services as directed INV 63-0833770 / WO# 225775 / PRC INV 63-0833616 / WO# 225770 / PRC
94144	5/7/2025	3.61	BRASS KEY LOCKSMITH INC	REVENUE VEHICLE PARTS
94145	5/7/2025	411.56	CATTO'S GRAPHICS, INC.	SIGNS - Reflective Vinyl Strip Large Digital print, black stripes onto reflective yellow vinyl. Square with square corners Size: 13" x 2.375" Material: Oracal 5600 Reflective Lemon Yellow Laminate: 3M 8518 Gloss No premask, singulated.
94146	5/7/2025	6,643.00	CFM STRATEGIC COMMUNICATIONS INC	Federal legislative services for April 2025
94147	5/7/2025	550.57	CINTAS CORPORATION NO.2	INV 5267835806 / FIRST AID KIT RESTOCK PRC INV 5268053911 / FIRST AID KIT RESTOCK OPS INV 5268053910 / FIRST AID KIT RESTOCK SBF
94148	5/7/2025	14,181.75	EAST BAY TIRE CO.	Tires & Tubes Rev Tires and Tubes Revenue Vehicles Fuels and Lubricants Revenue Vehicles Tires & Tubes Non Rev
94149	5/7/2025	1,808.13	LUMINATOR TECH GROUP GLOBAL,	CAMERA, EXTERIOR 100 Ant, WiFi/WiFi/GPS, 15ft HARD DRIVE REPAIR
94150	5/7/2025	1,900.00	MICHAEL E BAILEY	03/2025 CONTINUED BUDGET DEVELOPMENT
94151	5/7/2025	207.13	VERIZON WIRELESS	04/02-05/01/2025 Safety, Security & Risk Management ACCT # 342484617-00001 04-02-25-05-01-25 TABLET OPS
94152	5/7/2025	57,078.38	VISION COMMUNICATIONS	LO-PRO TRANSIT ANTENNA, ODB ANTENNA CABLE KIT, 25FT MINI-UHF CONN. MOTOROLA XPR5550e MOBILES CONFIGURED ANTENNA CABLE KIT, 25 FT. MINI-UHF CONN MOTOROLA XPR5550e MOBILES CONFIGURED: * HKN4192 power cable, 20 ft. * RKN4136 ignition sense cable * HMN4098 Impress telephone style handset * PMLN6404 Remote adapter kit * PMKN4144 5m remote cable * HKLN4291 accessory pin out kit
94153	5/7/2025	136.84	ZORO TOOLS, INC.	LO-PRO TRANSIT ANTENNA, ODB INV15939517 / WO# 225741 / WATER TESTING SUPPLIES
94154	5/9/2025	3,887.41	AAA BUSINESS SUPPLIES DBA: PALACE	Islds Top 18Dx36W Span 1 Laminate Grade Options: Grd L1 Standard Laminate Select Grade 1 Laminate Finish: Harvest Select Edgeband Color: Harvest Arrange Seated Height X-base for 24-30" Srfc Select Paint Color: P1 Paint Opts Select Grade 1 Paint: Textured Charcoal Arrange Table 24" Square Top Grommet Selection: No Grommet Select Grade: Grd L1 Standard Laminates Select Grade 1 Laminate Finish: Harvest Select Edgeband Color: Harvest 10500 Series Bridge 42W x 24D x 29-1/2H Select Laminate: Grd L1 Standard Laminates Select Top Laminate Color: Harvest Select Chassis Laminate Color: Charcoal 10500 Series Cred Shell 42W x 24D x 29-1/2H Select Top Laminate Color: Grd L1 Standard Laminates Select Top Laminate Color: Harvest Select Chassis Laminate Color: Charcoal DESIGN-328 Design Plans RDI-E Install PALACE NOTE WITH OMNIA - contract # R191804 10500 Series Mobile Full Ht Ped B/B/F 15-5/8W x 22-3/4D Select Top Laminate Color: Grd L1 Standard Laminates Select Top Laminate Color: Charcoal Select Chassis Laminate Color: Charcoal

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				10500 Series Cred Shell 60W x 24D x 29-1/2H Select Top Laminate Color: Grd L1 Standard Laminates Select Top Laminate Color: Harvest Select Chassis Laminate Color: Charcoal
94154	5/9/2025	3,887.41	AAA BUSINESS SUPPLIES DBA: PALACE	Flagship Stg Cab 39 1/8Hx36Wx18D R Pulls-2 Adj Shlf Lock/Omt Opts: Standard Random Key Lock Select Paint Color: P1 Paint Opts Select Grade 1 Paint: Charcoa
94155	5/9/2025	292.50	ACCO-WILSON, INC	INV 20680493 / WO# 225806 / S/C 4/8/25 / WTC
94156	5/9/2025	10,972.00	ADARIDE.COM LLC	04/2025 SERVICES
94157	5/9/2025	344.00	AIRTEC SERVICE INC.	INV 33495 / S/C 4/17/25 / WO# 225805 / MMF
94158	5/9/2025	9,995.00	AMERICAN TRAINCO LLC DBA: TPC TRAI	TPC Training for Electrical Troubleshooting & Preventive Maintenance Onsite at METRO Facility.
94159	5/9/2025	4,982.05	EMPLOYNET INC	For marketing interns. WeekendDate: 4/20/2025
				CSR - Week Ending 4/27/25
				WD 05/02/2025 Planning
				W/E 4/13/25 HR
				W/E 4/25/25 HR
				W/E 4/27/25 HR
94160	5/9/2025	1,043.50	ENVIRONMENTAL LOGISTICS INC	INV 127595 / AEROSOLS, GREASE SWEEPS / SBF
94161	5/9/2025	1,108.33	FEDEX OFFICE	Earth Day Posters English and Spanish Week without Driving Banner Cabrillo transit vote banner and flyers
94162	5/9/2025	507.00	FIRST ALARM	PERMIT FEES FROM THE CITY OF SANTA CRUZ FOR THE FIRE ALARM INSTALL ON JOB # 29466-1,
94163	5/9/2025	765.76	GARDA CL WEST, INC.	09/2024 SVCS - ORG INV DATE 09/01/2024 ACCT#189686
94164	5/9/2025	242.28	GRAINGER	Adding line for spend category split, per Holly Materials and supplies as needed for fleet repairs
94165	5/9/2025	989.36	JOHNSON CONTROLS INC	INV 41246555 / WO# 225801 / OPS
94166	5/9/2025	5,247.00	KJRB, INC.	Outside Vehicle Repair 2802; wo 0000334344 Outside Vehicle Repair for 4 vehicles Outside Repair Revenue Vehicles Outside Vehicle Repair wo 0000335113 Outside Vehicle Repair 11012; wo 0000335580 Outside Vehicle Repair
94167	5/9/2025	889.20	LAW OFFICES OF MARIE F. SANG	CL#205008576
94168	5/9/2025	6,661.69	LLOYD'S TIRE SERVICE, INC.	TIRE,NEW TPMS(PC4123-PC4723) REVENUE VEHICLE PARTS Tires and Tubes Revenue/Non Revenue Vehicles 434574 dc 802 wo 331822 Tires and Tubes Rev MISC. SERVICE TOY CELSIUS CARGO ROAD HAZARD TIRE RECYCLING FEE CA TIRE FEE TIRE SERVICE
94169	5/9/2025	9,897.27	LUTRON SERVICE INC	LUTRON SOFTWARE UPGRADE AS DESCRIBED IN ATTACHED QUOTE. PRICING INCLUDED ALL MATERIAL, SITE VISIT, AND UPGRADE. SERVICE PLAN BILL SEPARATELY
94170	5/9/2025	41,011.84	MANSFIELD OIL CO OF GAINSVILLE	FUEL DELIVERY 03/04/2025 ACCT#20781
94171	5/9/2025	2,500.34	NORTH BAY FORD LINC-MERCURY	Fuels and Lubricants Revenue Vehicle REVENUE VEHICLE PARTS REVENUE VEHICLE PARTS VEHICLE 1701 REVENUE VEHICLE PARTS 1708 REVENUE VEHICLE PARTS 1706
94172	5/9/2025	263.96	OCEAN HONDA	WASHER, DRAIN CVT-1, 1QT LAMP UNIT L. TAIL
94173	5/9/2025	44,800.00	OXFORD GLOBAL RESOURCES LLC	W/E 03/21/2025 40HRS - IT CUST#CUS2003447 W/E 03/28/2025 40HRS - IT CUST#CUS2003447 W/E 04/04/2025 40HRS - IT CUST#CUS2003447 W/E 04/11/2025 40HRS - IT CUST#CUS2003447 W/E 04/18/2025 40HRS - IT CUST#CUS2003447 W/E 04/25 & 05/02/2025 80HRS - IT CUST#CUS2003447
94174	5/9/2025	8,787.37	PACIFIC GAS & ELECTRIC	ACCT 8921272971-2 / SVT, WTC, PNR ACCT 1011505081-6 / OPS
94175	5/9/2025	16,042.97	PHOENIX CARS LLC	TRAVEL, TRAINING, OFFICE SUPPLIES SEAL, DOOR, LEFT MIGRATED, LIGHT, LED, 24V SWITCH, FLOOR, DIMMER, HEADLAMP HUB SEAL, WHEEL END, AXLE MOTOR, GVM 310-12S O RING SPINDLE, WHEEL END AXLE SEAL SPACER, WHEEL END AXLE CAP, RADIATOR, 13PSI

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94175	5/9/2025	16,042.97	PHOENIX CARS LLC	MOTOR STUD, GEAR BOX, AXLE SHAFT NUT, GEAR BOX, AXLE
94176	5/9/2025	750.00	PIED PIPER EXTERMINATORS, INC.	INV 1126975 / MONTHLY PEST CONTROL SVT INV 1126815 / MONTHLY PEST CONTROL / OPS CREEK INV 1126811 / MONTHLY PEST CONTROL / OPS PARKING INV 1126807 / MONTHLY PEST CONTROL / MMF
94177	5/9/2025	3,730.00	QOVO SOLUTIONS, INC.	Security Trailer Rental Monthly Billing for April 2025 Monthly Billing for May 2025
94178	5/9/2025	410.59	QUADIENT FINANCE USA INC	Ink & Postage
94179	5/9/2025	613.80	QUEST DIAGNOSTIC INC.	04/25/25 Pre emp Quest Invoices for Client Number 15047645 04/25/25 Prof & Tech Quest Invoices for Client Number 15047645
94180	5/9/2025	297.40	RICOH USA, INC CA	04/14-05/13/2025 BASE ACCT#4218837 CS Quarterly Usage 02/2025-04/2025 OPS Copier 05/01/2025 - 05/31/2025
94181	5/9/2025	4,661.57	RIVERSIDE LIGHTING, INC.	INV 22930 / WO# 225573 / MMF INV 25137 / WO# 225676 / PRC INV 23889 / WO# 225622 / MMF INV 23300 / WO# 225539 / MMF INV 23409 / WO# 225563 / PRC HAZFF-ADJ-ARM HAZFFLED200/SF/480
94182	5/9/2025	390.00	SANTA CRUZ RECORDS MNGMT INC	Service Date 4/11/2025 INV 84597 / MONTHLY SHRED ALL LOCATIONS INV 84722 / MONTHLY SHRED WTC
94183	5/9/2025	7,040.91	SANTA CRUZ STAFFING, LLC	Temp Week Ending 4/20/25 CSR Temp Week Ending 4/6/25 CSR Temp Week Ending 4/13/25 CSR Temp W/E 03/16/2025 12.50HRS Temp W/E 03/30/2025 26.50HRS Temp W/E 04/06/2025 17.50HRS
94184	5/9/2025	8,592.15	SLINGSHOT CONNECTIONS LLC	Temp Week Ending 4/20/25 Temp Week Ending 3/23/25 Temp Week Ending 3/30/25 Temp Week Ending 4/6/25 Temp Week Ending 4/13/25 Temp Week Ending 4/27/25 Temp Week Ending 5/4/25
94185	5/9/2025	603.87	SPX TECHNOLOGIES, INC.	TECH.SUPPORT (2)Flat Rate - Fare Structure Modification (Youth) DRIVE MOTOR
94186	5/9/2025	180.00	TAPIA'S UPHOLSTERY	Outside Repair
94187	5/9/2025	1,363.80	TENNANT COMPANY	PARTS AND LABOR TO SERVICE T600 ON INVOICE# 921139580 PARTS AND LABOR TO SERVICE TENNANT MACHINE T5 ON INVOICE# 921149296
94188	5/9/2025	56.78	TESSCO TECHNOLOGIES, INC.	KIT,HARDWARE REAR ACC.
94189	5/9/2025	234.51	THE HOSE SHOP, INC	HOSE ASSEMBLY FOR VEHICLE 5535 REPAIR VEHICLE 1305 INV 465105 / WO# 225601 / SBF INV 464922 / WO# 225573 / MMF
94190	5/9/2025	2,568.25	THE JANEK CORPORATION	BOARD,CONTROLLER(TRIM 2) INDICATOR STRIP C/S(854) INDICATOR STRIP C/S(511) BOARD,P.C.TRIM CONVEYOR
94191	5/9/2025	43,255.12	THERMO KING OF SALINAS, INC	FILTER,HVAC MERV (GILLIG/1219-1594) FILTER,HVAC MERV(511-2034) FILTER,HVAC(SR785) INV 3008290388 / WO# 225802 MMF / WO# 225803 OPS / WO# 225804 VER / ELEVATOR PM
94192	5/9/2025	2,128.50	TK ELEVATOR CORPORATION	VER / ELEVATOR PM
94193	5/9/2025	4,653.25	TOM LOPES DISTRIBUTING, INC	GEAR LUBRICANT(80W-90) AUTOMATIC TRANS. FLUID
94194	5/12/2025	750.00	PAJARO VALLEY COMMUNITY HEALTH TR	Sponsorship of the Community Health Fair
94195	5/12/2025	400.00	QUADIENT FINANCE USA INC	Admin postage meter for April 2025 ACCT END 1598
94196	5/12/2025	476.34	QUADIENT LEASING USA, INC.	Leasing of postage meter 05/28-08/27/2025 ACCT # 00364115
94197	5/12/2025	107,360.77	THE AFTERMARKET PARTS CO LLC	VEHICLE REPAIR PARTS ARM,PANTOGRAPH(854-1220) BELT,C/S-W/P(8.9) BOLT,KNUCKLE(1782) CALIPER,BRAKE(FCS/RRS) CALIPER,BRAKE(FRS/RCS) GAUGE,ENG.OIL RR(1014-1491) KIT,BRAKE PAD F/R(1782) KIT,BRAKE PAD WEAR(1782/2034) MOUNT,ENG. REAR(511/855) ROTOR,BRAKE FRONT(1739,1782,2034) SENSOR,LOW COOLANT(1491) SHOCK ABSORB.FRT(854-1594) VALVE,HTR. CNTRL.(1014-1220)

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94197	5/12/2025	107,360.77	THE AFTERMARKET PARTS CO LLC	HOSE,ELBOW(511-1594)
				HOSE,TRANS.COOLER(1219-1594)
				HOSE,ELBOW
				PANEL,EXIT DR.FORE LEXAN
				CYLINDER,DOOR 25LBS.
				CHAMBER,BRK.(FRONT R/S)(2034)
				CHAMBER,BRK.(FRONT C/S)(2034)
				SEAL,PULSE WHEEL ABS RR(1782)
				CLAMP,TUBE ALT CABLE
				SHIM,REAR HUB(1.50MM)
				LAMP,HAZARD
				INDICATOR,RESTRICTION
				SIKAFLEX-221(BLACK)
				END,DRAG LINK/TIE ROD
				LAMP,LIC.PLT.ASM.(1014-1594)
				DECAL,WATCH YOUR STEP
				RECTIFIER
				REGULATOR,CNG(1219-1782)
				PIN,ANCHOR
				SEAL,OIL
				O-RING
				YOKE,CLEVIS BRK.CHMBR(1594)
				MIRROR,C/S(1594)
				PLUG,THRUST PIECE
				CLAMP
				CHAMBER,BRK.FRT.R/S(1782)
				CHAMBER,BRK.FRT.C/S(1782)
				VALVE,LEVELING(LF)
				TREADLE,BRAKE(511-1491)
				PANEL,PARK BRAKE(1014-1594)
				NUT,LOCK OUTER(1014-1594)
				NUT,LOCK INNER(1014-1594)
				LAMP,ASM. LED R/S(1782)
				KNOB,DRIVERS FAN
				DECAL,CAUTION WIDE TURNS
				PLATE,SMALL MIRROR
				SPEAKER,EXTERNAL(1014-1782)
				ALARM,BACK-UP(854-1782)
				BEARING,ASM.REAR HUB(1782)
				LINK,CENTER ASM.(LF)
				SWITCH,P 4 PSI
				AIR SPRING,F/R/C(1782-2034)
				BLOWER ASM.
				BLIND,DRIVERS(FRT.)(1782)
				BOLT,REAR HUB(1782-2034)
				Self Assess Tax
				VEHICLE REVENUE PARTS
				EXTENSION,RATCHET LEVER
				BUSHING,RADIUS ROD
				GLASS,DEST.SIGN(854-1220)
				MOTOR,WIP.ASM.R/S(1491)
				RADIATOR(511-518)
				YOKE,CLEVIS BRK.CHMBR.(511-1491)
				TREADLE,ACCEL.(511/854)
				S CAM,REAR L/H
				S CAM,REAR R/H
				PUMP,HYD FAN/PS
				MOTOR,WIP.R/S(LF) (511-1594)
				DECAL,CNG EXTERIOR (1219-1594)
				DECAL,EMERG.FUEL SHUTOFF
				SEAL,HUB REAR OUTER(1782-2034)
				SCREW,AXLE HOUSING)1739,1782,2034
				NUT,SLOTTED REAR HUB(1782-2034)
				BOLT,CALIPER REAR(1739-2034)
				DECAL,MANUAL SHUTOFF
				PIN,HOOD PIN 5.0"
				POWER CABLE TO STARTER (25 DAY LEAD TIME)
				HOUSING,MIRROR C/S(6338797)
				PANEL, WINDSHIELD WASHER DOOR
				CLAMP,TUBE CNG ROOF
				O-RING,INNER BEARING
				MODULE,RESISTANCE (511-1220)
				GLASS,MIRROR C/S
				SHELL,MIRROR C/S
				SEAL,SHAFT CENTER AXLE
				BOLT,WHEEL HUB
				BOLT,DRIVE CENTER ASM

# Attachment A

94197	5/12/2025	107,360.77	THE AFTERMARKET PARTS CO LLC	KIT,BRAKE PAD
				SEAL,INNER SHAFT CENTER AXLE
				ROTOR,CENTER AXLE
				GAUGE,P/S RSRVR.(511)
				CAP,FILLER SURGE TANK
				GAUGE,LEVEL(1594)
				KIT,GUIDE/SEAL BRAKE CALIPER(1782)
				BEARING,OUTER FRONT(LF)
				CHAMBER,BRK.(FRONT)(1014-1491)
				ADJUSTER,SLACK L/H FRONT
				S CAM,FRONT R/H
				VALVE,KNEELING(1491/1594)
				VALVE,QUICK RLS.(QRN2)(511-1782)
				BUTTON,HORN(1594/2034)
				CAP,P/S RSVR.(511/518,1014-1220)
				SWITCH,MIRROR CNTRL.(LF)
				SWITCH,MICRO HTR.VLV.
				CLAMP,TUBE SINGLE 3/4
				SELECTOR,SHIFT(1739)
				BUTTON,HORN(511-1491,1782)
				BEARING,INNER FRONT(LF)
				NUT,THIN COLLAR 5/8
				GLASS,DEST.SIGN(1782)
				CLAMP,TRANSCOOLER TUBE
				TRANSDUCER,PRESS(SR1739)
				SWITCH,P 01PSI N/O
				DECAL,HANDICAP(5 X 5)
				GLASS,MIRROR(1782)
				SWITCH,P 04PSI STOPLIGHT
				CAP,VENT TUBE(CNG)
				DECAL,SENIORS & DISABLED
				CUP,STANCHION
				MUDFLAP,REAR APRON(1594)
				BRACKET,MIRROR C/S(SR1739-2034)
				FILTER,HEATER/DEFROSTER(2034)
				VALVE,MODULATOR 24V(1594)
				LATCH,RUBBER(1014-1782)
				KNOB,SHIFT ARM (511-1594)
				KEY,TEE HANDLE
				MOUNT,ENG. FRT.(855/1014)
				GLASS,MIRROR TOP(854-855)
				SENSOR, GAS DETECTION
				CAMSHAFT,LH
				CAMSHAFT,RH
				DEFLECTOR
				WIPER HUB OIL
				VALVE,SAFETY(200 PSI)
				SWITCH,PROXIMITY
				NUT,PINION(LF)
				CONNECTOR,EXH.FLX.(1219-1782)
				CLAMP,EXHAUST 4.75(1014-1220)
				HANDLE,CONCEALED PULL
				GAUGE,VOLTMETER(1014-1594)
				PLUG,PIPE EXH.(854-1782)
				KIT,RADIUS ROD RR(1219-2034)
				MOTOR,WIP.ASM.R/S(LF)
				KIT,PINION SEAL(LF)
				CHAMBER,BRK.(FRONT)(1594)
				CONTROLLER,BLOWER MOTOR(1782)
				SWITCH,T KNEELING(LF)
				SHIM,REAR HUB(1.00MM)
				STRAP,GROUND
				GAUGE,LP CNG
				REGULATOR,CNG (8.3)(1014)
				ROTOR,BRAKE REAR(1782)
				DISCONNECT,JUMPER
				SEAL,P/S RESERVOIR
				NUT,JAM(1-1/4 UNF)(511-1594)
				HOSE,ELBOW(2.75)90 DEG. (511-1220)
				GLASS,DEST.SIGN(1491-1594)
				DRUM, BRAKE REAR
				COVER, SERVICE HATCH
				COOLER, CHARGE AIR
				DRUM,BRAKE FRONT
				ADJUSTER,SLK.RR (1014/1219)
				LATCH, QUAD CLAMPING RH
				BEARING,FLANGE

# Attachment A

94197	5/12/2025	107,360.77	THE AFTERMARKET PARTS CO LLC	GOVERNOR,COMPRESSOR(SR1739-2034)
				VALVE,DRAIN WTR
				STRIP, ASILE AD SIGN
				FITTING,CNG GAUGE
				ADAPTER,CNG GAUGE
				CLAMP, STARTER CABLES
				DRIVESHAF(1219-1594)
				VALVE,HTR. CNTRL.(1491-1782)
				MOUNT,MOTOR REAR(1739)
				TANK, COOLANT RECOVER
				LAMP,CURB(1014-1594)
				MOTOR,MIRROR C/S(1014-1594)
				KIT,SIGHT GLASS
				BEARING,S CAM REAR
				POWER CABLE
				TORQUE ADAPTER
				SEAL,RING BUSHING
				TUBE, GUIDE
				DRIVESHAF(1014)
				LAMP,MARK.RED(511/518)
				HARNESS, 45 INCH RH MIRROR
				RELAY,24V 10/20 AMP(854)
				RING,SNAP S-CAM(LF)
				SEAL,INNER REAR(1014-1594)
				WASHER,LOCK
				VALVE,WIPER CONTROL
				MOTOR,WIP.C/S(LF)
				VALVE,COOLANT SHUT OFF(1219-1594)
				BEARING,HUB ASM.RR(1014-1594)
				SPACER-ROLLER BLIND
				MODULE,RELAY SOCKET (SR1014)
				BREAKER,CIRCUIT 01AMP
				NUT,STOP(FLYER-GILLIG)
				CONNECTOR,EXH.FLX.(511/518)
				MOUNT,ENGINE FRNT.(S50)
				GAUGE,ENG.OIL RR(511-855)
				GAUGE,WATER TEMP.(511-1220)
				KIT,SHOCK MOUNT(854-1782)
				VALVE,LEVELING W/SENSOR(1782)
				HANDLE,ROCKER SLIDER
				WEATHERSTRIP,FELT
				HARNESS,E-STROKE
				Clamp, Alternator Cable
				Clamp, Starter Cable
				ROD,RADIUS FRNT UPR(SR1739-1782)
				MIRROR,EXIT STEPWELL(511-854)
				PIN,CLEVIS(14MM)
				WEDGE,W/O THREADS(511-1782)
				BEZEL,INDICATOR STRIP (511-855)
				GAUGE,PRES.HIGH(1219)
				CLAMP,TUBING(1491-2034)
				SEAL,SLACK BRACKET
				NUT,TIE-ROD END
				KIT,CLUTCH(T2M12)(854-1014/1594-1782)
				SPRING,LATCH CNG DOOR(CLAM SHELL)
				SCREW,SADDLE(FLYER-GILLIG)
				LINK,SADDLE(PLASTIC)
				LAMP,STEPWELL(1014-1782)
				KNOB,LOCKING MECHANISM
				SPEAKER,EXTERNAL
				SWITCH,SOL.MAG.STARTER
				SHIM,REAR HUB(0.10MM)
				SHIM,REAR HUB(0.20MM)
				CYLINDER,DOOR ENG.LCKNG.(511-1594)
				DIPSTICK,TRANS.(1219)
				KNOB,DIMMER SWITCH (511-1220)
				GAUGE,TRANSMISSION REAR OIL PSI(35DAYS LEAD TIME)
				SEAL,S CAM
				CHAMBER,BRK.REAR(2034)
				SHIM,S CAM(2.0MM)
				PLUNGER,BRK.PDL.(LF)
				MOUNT,MOTOR
				LAMP,ASM. LED C/S(1782)
				SHOCK ABSORBER,REAR/CENTER(1739-1782)
				ARM,MIRROR C/S(LF)
				SCREW,DRUM ALIGN.(REAR)
				RELAY,HEATER 24V

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94197	5/12/2025	107,360.77	THE AFTERMARKET PARTS CO LLC	HOSE,ELBOW(1594) SWITCH,T RR ENG.RUN/DASH BELT,A/C COMPR.(1014ONLY) BREAKER,CIRCUIT 15AMP CYLINDER,DOOR ACCESS PLATE,OIL CATCH(1014-1594) CLAMP,MUFFLER(1219-1782) GASKET,MUFFLER(1219-1782) VALVE,DOOR MOTOR GLASS,MIRROR CONVEX(1782) MOTOR,MIRROR(SR1782-2034)
94198	5/12/2025	29,288.81	VALLEY POWER SYSTEMS NORTH,INC	VEHICLE REPAIR PARTS FILTER,FUEL(JD 8.1L) REVENUE VEHICLE PARTS SPACER,EXHAUST MANIFOLD DRIVE,ACCESORY ASM.(S50) ISOLATOR,RKR.CVR.(S50) INJECTOR,FUEL THERMOSTAT,190(S50) SEAL,THERMOSTAT THERMOSTAT,(8.1) NUT,EXHAUST MANIFOLD TURBOCHARGER,REMAN.(8.1L) STUD,EXHAUST MANIFOLD R CON ROD ASM S60 FILTER,KIT 2" SUMP(B400R) SENSOR,TEMP.(S50) GEAR,P/S PUMP DRIVE(S50) SHAFT,ROCKER ARM(S50) HARNESS,INJECTOR(S50) COUPLING,P/S DRIVE(S50) NUT,SPANNER OUTPUT SHAFT GASKET,THERMOSTAT HSNG. COIL,IGNITION BOLT,12PT.MT42(S50)
94199	5/14/2025	150.00	Bonnie Barnard (1478)	REIMBURSEMENT
94200	5/14/2025	482.91	Corey Aldridge (1607)	REIMBURSEMENT
94201	5/14/2025	150.00	David Hevia (1348)	REIMBURSEMENT
94202	5/14/2025	150.00	Ezequiel Osorio (786)	REIMBURSEMENT
94203	5/14/2025	140.00	Freddie Martinez Lucio (Terminated) (1099)	REIMBURSEMENT
94204	5/14/2025	482.10	Freddy Rocha (721)	REIMBURSEMENT
94205	5/14/2025	136.86	Gabriela Gonzalez (1328)	REIMBURSEMENT
94206	5/1/2025	2,120.63	Holly Alcorn (956)	REIMBURSEMENT
94207	5/14/2025	68.00	Jaime Renteria (782)	REIMBURSEMENT
94208	5/14/2025	68.00	Oscar Herrera (820)	REIMBURSEMENT
94209	5/14/2025	150.00	Salvador Calderon (575)	REIMBURSEMENT
94210	5/14/2025	50.68	Sophie Farspour (1366)	REIMBURSEMENT
94211	5/14/2025	52.36	Sophie Farspour (1366)	REIMBURSEMENT
94212	5/14/2025	12,825.00	9280-0366 QUEBEC INC DBA: TRANSIT	Guide Monthly Fee April 2025  Professional Services Agreement between SC METRO and Transit App for an app that provides real-time public transit data. May 2025 Services
94213	5/14/2025	1,776.30	AAA BUSINESS SUPPLIES DBA: PALACE	Copy Paper, 92 Bright, 20 lb Bond Weight, 8.5 x 11, White, 500 Sheets/Ream, 10 Reams/Carton CASOX9001
94214	5/14/2025	2,591.30	ABC BUS INC	DETECTOR, COMBUSTIBLE GAS LEAK CHAMBER,BRK.(REAR R/S)(1594) CHAMBER,BRK.(REAR C/S)(1594)
94215	5/14/2025	126.04	AMAZON CAPITAL SERVICES, INC.	JILoffice White Board & Bulletin Corkboard Combination, Combo Board 48 x 36 Magnetic Whiteboard, Black Aluminum Frame Wall Mounted Board for Office Home and School with 10 Push Pins Approved/Denied by Date Self Inking Rubber Stamp - 2 Pack (Blue Ink/Red Ink) Large Office Supplies/Materials and Supplies2
94216	5/14/2025	2,584.24	AT&T	INV 23447638 / ACCT 9391051148 / INTERNET INV 23480941 / ACCT 9391060728 / PT TO PT1
94217	5/14/2025	80.28	BFS GROUP LLC	INV 55-0959394 / BASE / WO# 225775 / PRC INV 63-0833941 / CABLE TIES / WO# 225775 / PRC INV 63-0834045 / CABLE TIES / WO# 225775 / PRC
94218	5/14/2025	11,700.00	C.G.R.S. INC	TWO WASTE TANKS TITLE 22 CALCULATIONS, INSPECTIONS AND REPORT PERFORM AN SP-001 INSPECTION OF 17 AST AND PREPARE REPORT REMOVE FUEL FROM INTERSTICE OF WASTE COOLANT AND VACUUM TESTING, INSTALL NFPA LABELS, REPLACE EMERGENCY VENT ON TANK 3
94219	5/14/2025	4,488.84	CATTO'S GRAPHICS, INC.	Poppy Tote Bags

# Attachment A

94220	5/14/2025	3,688.50	CITY OF SANTA CRUZ-FINANCE DEP	INV 049467 / ACCT 000574 / COOP FRONT ST
94221	5/14/2025	206.51	CITY OF SANTA CRUZ FINANCE RRF	INV 12419 / ACCT 2269 / APRIL DUMP
94222	5/14/2025	67,983.67	CLEAN ENERGY	Purchase and Delivery of Liquefied Natural Gas 04/25/2025 LNG CHGS
94223	5/14/2025	309,947.17	CLEVER DEVICES LTD.	Purchase and Installation of an Intelligent Transportation System 13 units
94224	5/14/2025	100.97	COAST PAPER & SUPPLY INC.	INV 708566 / DISPENSER / WO# 225791 / MMF
94225	5/14/2025	366.00	COMMUNITY TELEVISION OF	Regular Board meeting coverage on March 28, 2025
94226	5/14/2025	251.55	CONNER WATER SYSTEMS, INC	INV 12233 / PM SERVICE / WO# 225800 / SBF
94227	5/14/2025	3,707.36	CROSSLINE SUPPLY, LLC	MODULE,IGN(L9N)
94228	5/14/2025	185.00	CRYSTAL SPRINGS WATER CO.	INV 560187 / 10 5GAL BOTTLE DELIVERY/CEC INV 568558 / 8 5GAL BOTTLES DELIVERED / CEC INV 572951 / MONTHLY SERVICE CHARGE / CEC
94229	5/14/2025	19,750.03	CUMMINS,INC	PUMP,FUEL PUMP,FUEL CAPS ISL(CORE CHARGE) KIT,COMPR.CYL.HEAD(1219-1220) SCREW, HEX FLANGE CONNECTOR MALE ISOLATOR, VIBRATION SCREW,BANJO CONNECTOR TUBE,FUEL DRAIN FREIGHT INJ, DOSER INJECTOR,DOSER(4200's) ECM, PROGRAMING SERVICE ECM, PROGRAMMING SERVICE BRACE,TUBE SENSOR,PRESS. FUEL(8.3/8.9) TUBE,INJECTOR FUEL SUPPLY WASHER, SEALING SEAL, RECTANGULAR RING GASKET,INT. MANIFOLD COVER
94230	5/14/2025	2,608.83	D & G SANITATION	INV 313477 / PORTA POTTY AND SERVICE / WTC LOT INV 313478 / PORTA POTTY AND SERVICE , FENCE- FRONT & RIVER ST
94231	5/14/2025	2,750.70	EMPLOYNET INC	Temp Week Ending 5/4/25 WD 05/09/2025 Planning For marketing interns. WeekendDate: 4/27/2025 For marketing interns. WeekendDate: 5/4/2025
94232	5/14/2025	530.53	FASTENAL COMPANY INC	LOCK,MASTER LOCK(TRASH CANS)
94233	5/14/2025	84,908.91	FIRST ALARM SECURITY & PATROL	Salary additional duties for April 2025 Security services at all locations for April 2025
94234	5/14/2025	14,977.93	FLYERS ENERGY, LLC	Off-site Fueling Services 4/16-4/30/25 Off-site Fueling Services 4/16-/4/30/25
94235	5/14/2025	11,769.25	GARDA CL WEST, INC.	05/2025 SERVICES ACCT#631223
94236	5/14/2025	17,414.37	GILLIG LLC	CHAMBER,BRAKE REAR(4201-4210) CLEVIS,BRAKE CHAMBER WASHER,LOCK REAR(1900-4200) SPEAKER,EXTERNAL CUSHIONS ASM,DRIVERS SEAT BTM ELBOW,ENG INTAKE CLAMP,T-BOLT 4.50 IN NUT,LUG REAR WHEEL (4200/1900) KIT,BRAKE REAR(4200/1900) COOLER ASM, CHARGE AIR VALVE, PRESSURE RELIEF WIRE, ROPE ASM
94237	5/14/2025	285.00	GLOBAL WATER TECHNOLOGY INC	INV 149854 / PM COMPLETED 4/8/25 / WO# 225807 OPS
94238	5/14/2025	1,605.48	GRAINGER	Materials and supplies as needed for fleet repairs ROLLING WORK PLATFORM, SINGLE SIDE, STL 40IN
94239	5/14/2025	1,020.61	GREENWASTE RECOVERY, INC.	INV 8156217 / ACCT 040712 / SVT INV 8114370 / ACCT 041866 / PRC
94240	5/14/2025	783.63	J.J.R ENTERPRISES,INC.	LEXP IMAGE UNIT EQUIP#122457 ACCT#SC165 LEXMARK TONER EQUIP#122457 ACCT#SC165
94241	5/14/2025	3,333.00	K&D LANDSCAPING INC	INV 16678 / MONTHLY LANDSCAPING MAY '25
94242	5/14/2025	1,591.87	KEISH ENVIRONMENTAL PC CORP	INV SCM-0056 / WATER TESTING SBF/OPS
94243	5/14/2025	544.50	KJRB, INC.	Towing & recovery of District revenue vehicles as directed
94244	5/14/2025	513.50	LANGUAGE LINE SERVICES INC	ON-SITE INTERPRETATION ACCT # 9020716298 OVER-THE-PHONE INTERPRETATION ACCT # 9020716298
94245	5/15/2025	4,000.00	WEST COAST COMMUNITY BANK	BANK/LEGAL FEES
94246	5/16/2025	2,800.00	ZELLER APPRAISAL SERVICES, INC	RETAINER FOR APPRAISER 809 W BEACH ST WATSONVILLE
94247	5/16/2025	1,894.38	AMAZON CAPITAL SERVICES, INC.	GLASS,MIRROR BOTTOM (STARCRAFT) Vanity Fair Everyday Paper Napkins, 200 Count, Disposable Napkins Made Soft And Smooth For Everyday Meals 360 Count Extra Heavy Duty Clear Plastic Forks Disposable, BPA-Free, Heat Resistant, Solid and Durable Disposable Forks Bulk, Premium Plastic Forks heavy duty for Party Supply

# Attachment A

94247	5/16/2025	1,894.38	AMAZON CAPITAL SERVICES, INC.	Plastic Food Wrap- 800 SQ. FT. BPA-Free, Includes Optional Slide Cutter, Extra Cling And No Mess, Clear
				Amazon Basics Everyday Paper Plates, 8.62 Inch, Disposable, 300 Count
				12 Pack Led Safety Light, Safety Light, High Visibility Strobe Running Lights Used for Bicycle, Walking Etc. Clip-On Running Lights Clip to Clothes Strap to Wrist, Bike Or Anywhere
				Folger Classic Roast Ground Coffee (43.5 oz.) - 1 Pack
				Sharpie Permanent Markers Set, Fine Tip Markers, Quick Drying And Fade Resistant Markers For Plastic, Metal, Wood, And More, Drawing, Coloring, And Poster Marker , Red, 12 Count
				Kleenex Professional Facial Tissue, Bulk (21400), 2-Ply, White, Flat Boxed Format, Designed for Business (100 Tissues/Box, 36 Boxes, 3,600 Sheets/Case)
				EUSOAR College Ruled Spiral Notebook, 3 Pack A5 5.5"x 8.3", 100gsm Paper, 120 Sheets/ 240 Pages, Black Hardcover 5 Subject Spiral Lined Notebooks, for Note Taking School Business Work Writing Diary
				Dixie Bulk Paper Plates, 8.5 Inch, 300 Plate Count, (50 Plates Per Pack, 6 Pack Per Case), Medium Weight, White, Perfect for at Home, Restaurants, Events, & Catering, Item # UX9P300
				[400 Count] Clear Plastic Forks and Spoons Set Bulk - Heavy Duty Disposable Spoons and Forks Silverware, Plastic Utensils Cutlery Set for Party
				AVERY White Self-Adhesive Reinforcement Labels, 1/4 Round, 560 Labels(06734)
				Scotch Transparent Tape, Clear Tape Engineered for Office and Home Use, 1 Inch Core, 3/4 in x 1000 in, 6 Boxes
				PilotBottle to Pen B2P Retractable Gel Pens, Fine Point, 0.7 mm, 89% Recycled, Translucent Barrel, Black Ink, Pack Of 12
				Pilot B2P Bottle 2 Pen Retractable Ballpoint Pens, Fine Point, Blue Ink, Dozen (34601)
				BIC Round Stic Xtra Life Assorted Ink Ballpoint Pens, Medium Point (1.0mm) Pen, 60-Count Pack of Bulk Pens, Flexible Round Barrel for Comfortable Writing, No. 1 Selling Ballpoint Pens
				Post-it Super Sticky Dispenser Pop-up Notes, 12 Sticky Note Pads, 3 x 3 in., 2X The Sticking Power, School Supplies and Office Products, Use with Post-it Note Dispensers, Canary Yellow
				Post-it Super Sticky Lined Notes, 5 Sticky Note Pads, 4x6 in, 2X The Sticking Power, School Supplies, Office Products, Sticky Notes for Vertical Surfaces, Monitors, Walls and Windows, Bright Colors
				Avery Economy View 3 Ring Binder, 1" Round Rings, 1 White Binder (05711)
				EXPO Dry Erase Markers, Low Odor Ink, Black, Chisel Tip, 36 Count
				Graco Ultra Cordless Airless Handheld Paint Sprayer 17M363
				Dixie PerfecTouch WiseSize Coffee Design Insulated Paper Cup, 12oz Cups and Lids Bundle (12 oz, 50 Cups, 50 Lids)
				Office Supplies/Materials and Supplies2
94248	5/16/2025	2,242.50	BRASS KEY LOCKSMITH INC	INV 533 / WO# 225703 / MMF KEYS GMK
				INV 479 / WO# 225700 / WTC
94249	5/16/2025	3,958.39	CUMMINS,INC	ISOLATOR,ECM(8.9)
				FILTER,WATER(4200/1900)
				SENSOR,KNOCK(8.3/8.9)
				O-RING,TURBO OIL RETURN(8.9)
				GASKET,TURBO MNTNG.(6.7)
				SCREW,EXH. MANIFOLD
				GASKET,EXH MANIFOLD (GILLIG)
				SPACER,EXH. MANIFOLD (4201-4210)
				ECM, PROGRAM
				NUT,TURBO(ISB)
				HOSE,PLAIN(8.9)
				SEAL,O-RING(ISB)
94250	5/16/2025	9,816.99	EAST BAY TIRE CO.	Tires & Tubes
94251	5/16/2025	285.00	GLOBAL WATER TECHNOLOGY INC	INV 145023 / WATER TESTING FEB / OPS
94252	5/16/2025	637.61	KELLEY'S SERVICE INC.	Fleet repair & inventory parts as needed
94253	5/16/2025	439.00	LUMINATOR TECH GROUP GLOBAL,	CAMERA,EXTERIOR 100
94254	5/16/2025	44,866.82	MARK THOMAS & COMPANY, INC	General On-Call Civil Engineering and Surveying Services (Contract No 20-12)
				General On-call Civil Engineering Services (Contract No. 20-12) for Pac Station North
				INV 55169 / SERVICES THRU 3/30/25 / WTC LOT / PROJECT ID 24-0009
				INV 55170 / SERVICES THRU 3/30/25 / PROJECT ID 23-0005B / SBF ELECTRICAL
				INV 55171 / SERVICES THRU 3/30/25 / PROJECT ID 23-0005C / MMF GAS DECT

# Attachment A

94255	5/16/2025	2,947.02	MILLER MAXFIELD INC	Summer Headways Project planning; design and layout; project management and client communication
				O&M Project/Measure D Stickers
94256	5/16/2025	1,156.51	MISSION UNIFORM	Uniforms, Linen & Laundry Services
				VMU/VSW uniforms, linen rental and laundry services
				Service Date 5/5/25
				Uniforms and Laundry
				INV 523771474 / TOWELS, MATS, MOPS
94257	5/16/2025	2,142.45	MODEL 1 COMMERCIAL VEHICLES INC	REVENUE VEHICLE PARTS
				STRUT,GAS(BRAUN)
				SWITCH,ROLL STOP W/HARNESS (BRAUN)
				SWITCH,OUTER BARRIER(BRAUN)
				PENDANT,BRAUN(1701-1711)
				SENSOR,BMPR STARCRAFT
				SWITCH,MAGNETIC
				watertight microswitch adapter
				MODULE, INTERLOCK
				KIT,MICROSWITCH ADAPTER(NEW, GRP 402 LOC?
94258	5/16/2025	2,378.06	MOHAWK MFG. & SUPPLY CO.	FILTER,HEATER/DEFROSTER(4200/1900)
				VALVE,LEVELING(LF)
				TREADLE,BRAKE(511-1491)
				NOZZLE,W/S WSHR.(1491/1594)
				SCREW,SADDLE/IDLER ARM(FLYER)
				FILTER,HEATER/DEFROSTER
				NECK,PRESSURE CAP
				FILTER,HVAC (MTS SR1739)
94259	5/16/2025	40.23	NORTH BAY FORD LINC-MERCURY	LINK,SWAY BAR
				UPDATE SPILL PREVENTION CONTROL AND COUNTERMEASURE PLAN (SPCCP) - SBF
94260	5/16/2025	8,227.50	PACIFIC CREST ENGINEERING INC	UPDATE SPILL PREVENTION CONTROL AND COUNTERMEASURE PLAN (SPCCP) - MMF
94261	5/16/2025	717.22	PACIFIC TRUCK PARTS, INC.	VEHICLE REPAIR PARTS
				VALVE,MAXI(PP1)40 PSI
				GOVERNOR,AIR COMPRESSOR
				KIT,UNLOADER COMPR.(511-855)
				SAFETY TRIANGLE KIT
				FIRE EXTINGUISHER
94262	5/16/2025	9,990.12	ROMAINE ELECTRIC CORP	ALTERNATOR(EMP)
				SPARKPLUG,CNG(ALL)
				KIT,SEAL RETAINER(ALT.)
94263	5/16/2025	5,396.61	SAFETY-KLEEN SYSTEMS INC	INV 96872611 / WO# 225734 / MMF
94264	5/16/2025	1,928.49	SANTA CRUZ AUTO PARTS, INC.	Parts, supplies, materials, and related services as directed
94265	5/16/2025	214,954.26	SANTA CRUZ METRO TRANSIT W/C	05/25 W/C REPLENISH
				Prefunding Invoice-Claim No 23003664
94266	5/16/2025	240.00	SOUTHWEST COMMERCIAL PRODUCTS	Self Assess Tax
				EXTREME GREEN 640Z (FORMERLY MEAN GREEN) CASE OF 6
				Cleaning Supplies
				Radio installation and swap outs on new paratransit vehicles and existing fleet
94267	5/16/2025	2,304.38	VISION COMMUNICATIONS	
94268	5/20/2025	770.93	DEPARTMENT OF TREASURY INTERNAL R	CASE#83-4074956XXX-XX-1075
94269	5/20/2025	446.49	FRANCHISE TAX BOARD	ID: 1102280612
				ID: JK-336-1395
				ID: JK-225-7255
94270	5/20/2025	2,483.98	HARTFORD LIFE AND ACCIDENT INS	AD&D - VOLUNTARY LIFE
94271	5/20/2025	4,231.61	SEIU LOCAL 521	2ND MAY 2025
94272	5/20/2025	16,245.75	SMART-TRANSPORTATION DIVISION	2ND MAY 2025
94273	5/20/2025	138.13	U.S. DEPARTMENT OF THE TREASURY	TRACKING #WG2647455
94274	5/23/2025	11,161.03	72 HOUR LLC	INV 296669 / VEH# PC1715 / WO# 335614
94275	5/23/2025	975.00	ACCO-WILSON, INC	INV 20673432 / WO# 225537 / VER / S/C 3/26/25
				Dixie Bulk Paper Plates, 8.5 Inch, 300 Plate Count, (50 Plates Per Pack, 6 Pack Per Case), Medium Weight, White, Perfect for at Home, Restaurants, Events, & Catering, Item # UX9P300
94276	5/23/2025	1,180.06	AMAZON CAPITAL SERVICES, INC.	[400 Count] Clear Plastic Forks and Spoons Set Bulk - Heavy Duty Disposable Spoons and Forks Silverware, Plastic Utensils Cutlery Set for Party
				JLab Epic Wireless Keyboard
				RedLemon 75X60 Inches L Shaped Electric Standing Desk,Height Adjustable Corner Gaming Desk with Drawers, Keyboard Tray, Power Outlets & LED Lights, Computer Desk with Monitor Shelf, Dark Rustic Oak
				STARTECH.COM 12FT COMPUTER POWER CABLE
				Bostitch Office InPower Spring-Powered Desktop Stapler, 20 Sheet Capacity, One Finger Stapling, Includes 210 Staples, Jam Free, Opens for Tacking, Breast Cancer Awareness Pink
				Sharpie Permanent Markers Set, Quick Drying And Fade Resistant Fine Point Marker For Wood, Plastic, Paper, Metal, And More, Drawing, Coloring, And Poster Marker , Black, 12 Count

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94276	5/23/2025	1,180.06	AMAZON CAPITAL SERVICES, INC.	Expo Magnetic Dry Erase Markers with Eraser, Fine Tip, Assorted, 8 Count
				BLACK+DECKER 12-Cup Coffee Maker with Easy On/Off Switch, Easy Pour, Non-Drip Carafe with Removable Filter Basket, Vortex Technology, Black
				Comfy Package [500 Count] 5.5 Inch Wooden Coffee Stirrers - Wood Stir Sticks, Biodegradable, Eco-Friendly Wood Stirrers for Coffee & Cocktails
				Coffee Cup Holder for Countertop, Acrylic Coffee Bar Accessories and Organizer, Clear Coffee Station Organizer Farmhouse Table Decor
				N'Joy Pure Cane Sugar, 20 oz Canister, 3/Pack
				EVERY Hi-Liter Desk-Style Highlighters, Smear Safe Ink, Chisel Tip, 4 Assorted Color Highlighters (17752)
				Nestle Coffee mate Creamer Singles Variety Pack, Original, French Vanilla, Hazelnut, Non Dairy, No Refrigeration, 0.375 fl oz Tubs, 150 Count (Pack of 50 Per Flavor)
				Post-it Super Sticky Notes, 24 Sticky Note Pads, 3 x 3 in., School Supplies, Office Products, Sticky Notes for Vertical Surfaces, Monitors, Walls and Windows, Supernova Neons Collection
				BIC PENS Bulk Pack of 240 Ink Pens, Round Stic Xtra Life Ballpoint, Medium point 1.0 mm, 120 Black & 120 Blue Combo Pack in Bulk
				Paper Mate InkJoy 100RT Retractable Ballpoint Pens, Medium Point, Blue, Box of 12
94277	5/23/2025	4,000.00	ANDREW J. O'KEEFE II	For monthly media services.
94278	5/23/2025	6,107.35	AT&T	INV 23499215 / ACCT 9391053728 / OPS ELEVATOR INV 23498957 / ACCT 9391029202 / MAIN ACCT
94279	5/23/2025	11,430.00	ATHENS INSURANCE SERVICE INC	May 2025 Monthly Fee April 2025 Monthly & 2025 Annual Fee
94280	5/23/2025	41,070.00	AVAAP USA LLC	03/2025 SC METRO LIFELINE AMS SOW001 04/2025 SC METRO LIFELINE AMS SOW001
94281	5/23/2025	5,502.72	BATTERY SYSTEMS INC.	Revenue Vehicle Parts 0221, wo332107 replacement for exp. tubes
94282	5/23/2025	33,901.88	CELTIS VENTURES, INC.	Task Order No. 1010 Organic Social Media. Services Rendered - 4/1/25 - 4/30/25  Task Order No. 1009Brand Refresh. Services Rendered - 4/1/25 - 4/30/25 Task Order No. 1008Miscellaneous Campaigns. Services Rendered - 4/1/25 - 4/30/25 Task Order No. 1007Santa Cruz METRO Website Redesign. Services Rendered - 4/1/25 - 4/30/25 Task Order No. 1001One Ride at a Time Campaign Services Rendered - 4/1/25 - 4/30/25
94283	5/23/2025	217.03	CINTAS CORPORATION NO.2	INV 5269750103 / FIRST AID KIT RESTOCK VER INV 5270227905 / FIRST AID KIT RESTOCK CEC INV 5271431604 / FIRST AID KIT RESTOCK WTC
94284	5/23/2025	900.00	CITY OF SANTA CRUZ/PARKING	CS Front/Soquel Permits, June 2025
94285	5/23/2025	2,031.76	CITY OF SANTA CRUZ-FINANCE DEP	JUNE 25 RENT
94286	5/23/2025	1,464.51	CITY OF WATSONVILLE UTILITIES	INV 260613 / ACCT 600421 / WTC INV 262435 / ACCT 606137 / ORGANICS CARTS / WTC
94287	5/23/2025	991.44	CLAREMONT EAP	EAP - MAY 2025
94288	5/23/2025	30,201.58	CLEAN ENERGY	Purchase and Delivery of Liquefied Natural Gas INV CEW12779112 / WO# 225848 / INSPECTION COMPLETED 5/7/25 SBF INV CEW12779125 / S/C 3/26/25 TO REPAIR LEAK
94289	5/23/2025	9,242.06	CTSJPA (CALTIP)	April 2025
94290	5/23/2025	160.00	DEPARTMENT OF JUSTICE	04/2025 Fingerprints Cust #142316
94291	5/23/2025	5,191.08	EAST BAY TIRE CO.	Tires & Tubes
94292	5/23/2025	129.59	FASTENAL COMPANY INC	LOCK,MASTER BREAKAWAY
94293	5/23/2025	25.00	FEDEX OFFICE	Invoice # 510200101476
94294	5/23/2025	8,400.00	FIFTH ASSET INC DBA: DEBTBOOK	05/29/2025-05/28/2026 ANNUAL FEE
94295	5/23/2025	15,000.00	FREEDOM ASSOCIATES, LLC	JUNE 25 RENT
94296	5/23/2025	68.12	FRONTIER COMMUNICATIONS - 6145	05/13-06/12/2025 SKYLINE TO OCEAN ACCT#209-091-6033-112614-5
94297	5/23/2025	10,786.93	GILLIG LLC	FIRST AID KIT CHAMBER,BRAKE REAR(4201-4210) BUSHING,SLACK ADJ. REAR(4200-1900) S CAM,REAR R/H(1900-4200) S CAM,REAR L/H(1900-4200) WASHER,LOCK REAR(1900-4200) REGULATOR,VOLTAGE (1900'S,2001) O-RING,HYD. FILTER(ALL) FILTER,HYDRAULIC(4200/1900) CYLINDER,DOOR W/LOCK ENGINE SPEAKER,EXTERNAL Revenue Vehicle Parts 0221, wo332107 replacement for exp. tubes SENSOR,LEVEL FOZMULA S  Replacement for expired item rec'd 2/10, credit was entered for that return

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94297	5/23/2025	10,786.93	GILLIG LLC	CAP,RECOVERY TANK(4200/1900) PUMP,COOLANT B6.7 EMP REGULATOR,FUEL PRESSURE CYLINDER,DOOR W/O LOCK ENGINE PUMP,WASHER PUMP,COOLANT B6.7, EMP rvp
94298	5/23/2025	256.98	GRAINGER	DISPOSABLE RESPIRATORS, N95 GRAFFITI PAINT REMOVER TOWELS 30CT This order is effective from 07-01-2024 through 07-31-2025 for the purchase of goods and/or services.
94299	5/23/2025	2,495.00	GREAT COLLEGE TOWNS LLC DBA: MOM	UC Santa Cruz Campus and Community Guide - 2025 UC Santa Cruz VG - Full Page Bleed/ Back Cover
94300	5/23/2025	3,483.01	HEREDIA, KEN R.	Vehicle Repair and Maintenance Services
94301	5/23/2025	6,023.37	JASPER WELLER LLC	Self Assess Tax TRANSMISSION ASM.B400R SERIES. Revenue Vehicle Parts 2220; wo335704
94302	5/23/2025	33,863.09	MARK THOMAS & COMPANY, INC	General On-Call Civil engineering and Surveying Services (Contract No. 20-12) - To #13 - Rapid Corridors Preliminary Design General On-Call Civil Engineering and surveying Services (Contract No. 20-12) - To #13 Rapid Corridors Preliminary Design
94303	5/23/2025	171.00	MAXIMUM OIL SERVICE LLC	INV 66203 / HAZARDOUS WASTE USED OIL, ANTIFREEZE / MMF
94304	5/23/2025	2,570.48	MGP XI REIT,LLC	JUNE 25 RENT
94305	5/23/2025	1,650.56	PACIFIC GAS & ELECTRIC	04/08-05/11/2025 PARACRUZ ACCT#8175294351-4
94306	5/23/2025	17,284.24	SOQUEL III ASSOCIATES	JUNE 25 RENT
94307	5/23/2025	1,712.94	US BANK NATIONAL ASSOCIATION	04/25/-05/25/2025 EQUIPMENT LEASE CONTRACT#500-0723324-000
94308	5/23/2025	5,805.93	VALLEY POWER SYSTEMS NORTH,INC	VEHICLE REPAIR PARTS TURBOCHARGER,REMAN.(8.1L) SEAL,OUTPUT Core Credit PO1001649 core credit po1001942 PUMP,WATER(S50) CREDIT MEMO K15264CM FOR INVOICE K15264 / PO 24-3190L CORE CREDIT CREDIT MEMO K18219CM FOR INV K18219 / CORE CREDIT / PO1000725
94309	5/23/2025	7,911.39	VEHICLE MAINTENANCE PROG INC	Self Assess Tax VEHICLE REVENUE PARTS FILTER,FUEL PRI. FILTER,FUEL SEC. Bus air, fuel & oil filters
94310	5/23/2025	2,152.00	VERITECH, INC.	SENSOR,COOLANT LEVEL TRAVEL, TRAINING, OFFICE SUPPLIES SENSOR,COOLANT SURGE (1782/4200) Self-assessed Tax
94311	5/23/2025	331.40	VERIZON WIRELESS	INV 6112364511 / ACCT 342620939-00001 INV 6107407926 / ACCT 542620720-00001 / FLEET TABLETS INV 6109905563 / ACCT 542620720-00001 / FLEET TABLET INV 6112400408 / ACCT 542620720-00001 / FLEET TABLETS
94312	5/23/2025	3,456.57	VISION COMMUNICATIONS	Outside Vehicle Repair Radio installation and swap outs on new paratransit vehicles and existing fleet Outside Vehicle Repair 0224; wo334873
94313	5/23/2025	5,789.74	WCAF, LLC	INV 174592 / WO# 334386 / VEH 1720
94314	5/23/2025	1,669.11	WCDJR, LLC	SUPPORT,TRANSMISSION MOUNT CREDIT MEMO CM45094 FOR INV 45094 INV 226800 / WO# 333123 / VEH PC1501
94315	5/23/2025	192.00	WORKFORCEQA, LLC	Pre emp Workforce -03/2025 - DOT/Drug Test Prof & Tech Workforce -03/2025 -DOT/Drug Test Pre emp Workforce -04/2025 - DOT/Drug Test Prof & Tech Workforce -04/2025 -DOT/Drug Test
94316	5/23/2025	10,800.00	ZK TECHNOLOGY LLC	04/01/2025-03/31/2026 TIME CLOCK SOFTWARE FEES
94317	5/28/2025	321.28	AAA BUSINESS SUPPLIES DBA: PALACE B	Rediform Wirebound Steno Notebook Post-it Notes Original Notepads - Poptimistic Color Collection Bankers Box STOR/FILE Storage Box Pilot G2 Bold Point Retractable Gel Pens Blue Ink Smead 1/3 Tab Cut Letter Recycled Top Tab File Folder
94318	5/28/2025	4,465.00	ATHENS INSURANCE SERVICE INC	June 2025 Monthly Fee
94319	5/28/2025	656.98	B & B SMALL ENGINE CORP	INV 56947 / TIMMERS FOR FAC STAFF
94320	5/28/2025	436.81	CATTO'S GRAPHICS, INC.	Aging Bus Decals
94321	5/28/2025	689.19	CITY OF WATSONVILLE UTILITIES	INV 262479 / ACCT 606138 / WTC INV 262436 / ACCT 606139 / WTC INV 262437 / ACCT 606141 / WTC
94322	5/28/2025	40,905.66	CLEAN ENERGY	Purchase and Delivery of Liquefied Natural Gas
94323	5/28/2025	172.32	COMCAST BUSINESS	ACCT 8155-10-034-1198392 / CEC INTERNET
94324	5/28/2025	56,547.33	CUMMINS,INC	Core Credit

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94324	5/28/2025	56,547.33	CUMMINS,INC	core credit po1001924 SCREW,SUPPORT PULLEY ENGINE REPLACEMENT VEH# 4205 / WO# 329642
94325	5/28/2025	1,866.39	EAST BAY TIRE CO.	Tires & Tubes
94326	5/28/2025	4,041.98	EMPLOYNET INC	For marketing interns. WeekendDate: 5/11/2025 CSR - Week Ending 5/11/25 WEEK ENDING 5/11/25 WD 5/23/2025 Planning CSR - Week Ending 5/18/25
94327	5/28/2025	38,133.33	FLEET MAINTENANCE CONSULTING INC	INSPECTION SERVICES FOR 53 HYDROGEN BUSES
94328	5/28/2025	53.97	FRONTIER COMMUNICATIONS - 3025	ACCT 209-025-0541-061302-5 / SKYLINE TO RIVER
94329	5/28/2025	3,365.64	GILLIG LLC	82-26911-000 MIRROR,SPOT(4200) AIR SPRING,FRONT(4200/1900) KEY,DOOR COMBO PUMP,WASHER SWITCH,WIPER MOTOR,WIPER COUNTER,CYCLE KIT, TRANSOM PROP ASM SCREEN ASM, PULL DOWN, 4
94330	5/28/2025	145.59	GRAINGER	Materials and supplies as needed for fleet repairs
94331	5/28/2025	42,909.70	HANSON BRIDGETT LLP	April 2025 Retainer Matter #032117.006038 Matter #032117.008007 Matter #032117.006003 Matter #032117.006046 Matter #032117.006048 Matter #032117.008008
94332	5/28/2025	10,324.90	HUNT & SONS, INC.	COOLANT(50-50 MIX) MOTOR OIL(15W-40CNG) Regulatory Compliance Fee
94333	5/28/2025	7,065.64	KELLEY'S SERVICE INC.	MOTOR OIL (15W-40CNG) REVENUE VEHICLE PARTS Self Assess Tax Fleet repair & inventory parts as needed
94334	5/28/2025	835.88	KIMBALL MIDWEST	REVENUE VEHICLE PARTS Pasts & Supplies Parts & Supplies
94335	5/28/2025	67,434.27	KIMLEY-HORN AND ASSOCIATES INC	INV 32003545 / MASTER PLAN / SERVICES THRU 04/30/25
94336	5/28/2025	1,138.50	KJRB, INC.	Towing & recovery of District revenue vehicles as directed
94337	5/28/2025	168.31	LLOYD'S TIRE SERVICE, INC.	Lloyd's Tire & Auto Care - Wheel alignments for ParaCruz and non-revenue vehicles
94338	5/28/2025	1,817.49	LUMINATOR TECH GROUP GLOBAL,	CAMERA,EXTERIOR 100 BOARD,PROCESSOR CABLE,RIBBON(GILLIG) CAMERA,REAR EXT.(BUS#11019 WO#335075) CAMERA,REAR EXT.(BUS#11016 WO#335786) PARTS AND LABOR TO REPAIR SIDE SIGN BOARD
94339	5/29/2025	881.58	MARK THOMAS & COMPANY, INC	General On-Call Civil Engineering and Surveying Services (Contract No 20-12) - To #14 Pacific Station North
94340	5/29/2025	1,383.42	MISSION UNIFORM	Uniforms, Linen & Laundry Services VMU/VSW uniforms, linen rental and laundry services Bi-Weekly Service INV 523806247 / TOWELS, MOPS, MATS / MMF INV 523848676 / TOWELS, MOPS, MATS / MMF
94341	5/29/2025	95.00	PIED PIPER EXTERMINATORS, INC.	INV 1125993 / MONTHLY PEST CONTROL CEC
94342	5/29/2025	24.90	POWER BUSINESS TECHNOLOGY LLC	TONER WASTE CONTAINER EQUIP #PB13800 CONTRACT #CT4236-01 ACCT #SC24 TONER FOR EQUIPMENT #PB13800 CONTRACT #CT4236-01 ACCT#SC24
94343	5/29/2025	249.00	QUADIENT FINANCE USA INC	CS/1300 April 2025 Postage
94344	5/29/2025	11,489.49	ROMAINE ELECTRIC CORP	ALTERNATOR(EMP) SPARKPLUG,CNG(ALL) KIT,BOOT SPARK PLUG STARTER,DENSO(J.D.) STARTER,MT39 24V/CW(CUMMINS) STARTER,MT39 24V/CW(S50)
94345	5/29/2025	540.81	SANTA CRUZ AUTO PARTS, INC.	REVENUE VEHICLE PARTS Parts, supplies, materials, and related services as directed
94346	5/29/2025	3,308.00	SANTA CRUZ COUNTY ENVIROMENTAL	INV IN0125484 / FACILITY ID FA0005728 / OWNER ID OW0001420 / SBF
94347	5/29/2025	10,690.67	SANTA CRUZ MUNICIPAL UTILITIES	ACCT 027-01972-004 / VER ACCT 027-02080-021 / OPS ACCT 027-02100-016 / SBF ACCT 027-02741-001 / MULTI BUS STOPS ACCT 027-07507-000 / MMF IRRIGATION

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94347	5/29/2025	10,690.67	SANTA CRUZ MUNICIPAL UTILITIES	ACCT 027-01973-001 / MMF
				ACCT 027-07557-001 / SBF IRRIGATION
				ACCT 027-01970-005 / VER IRRIGATION
94348	5/29/2025	712.82	SCOTTS VALLEY WATER DISTRICT	ACCT 010072-000 / SVT
				ACCT 005533-000 / SVT
94349	5/29/2025	50,527.70	SELF INSURED SERVICES COMPANY	5/2025 RETIREE & COBRA DENTAL
				5/2025 DENTAL
				5/2025 RETIREE & COBRA
				5/2025 VISION
94350	5/29/2025	5,700.00	SHAW YODER ANTWIH	Legislative representation for May 2025
94351	5/29/2025	4,446.75	SLINGSHOT CONNECTIONS LLC	CSR - Week Ending 5/11/25
				CSR - Week Ending 5/18/25
94352	5/29/2025	1,059.73	SNAP-ON INDUSTRIAL, A DIVISION	600FTLB TQ WRENCH SG
				3/4" drive ratchet head
94353	5/29/2025	33,211.02	THE AFTERMARKET PARTS CO LLC	VEHICLE REPAIR PARTS
				BOLT, KNUCKLE(1782)
				CALIPER, BRAKE(FCS/RRS)
				CALIPER, BRAKE(FRS/RCS)
				KIT, BRAKE PAD F/R(1782)
				ROTOR, BRAKE FRONT(1739, 1782, 2034)
				SHOCK ABSORB. RR(854-1594)
				LAMP, LIC. PLT. ASM.(1014-1594)
				REGULATOR, CNG(1219-1782)
				O-RING
				CLAMP
				NUT, LOCK OUTER(1014-1594)
				NUT, LOCK INNER(1014-1594)
				DECAL, CAUTION WIDE TURNS
				BOLT
				CALIPER
				KIT, BRAKE PAD
				SEAL
				ROTOR, CENTER
				CHAMBER, CENTER
				SEAL, OUTER REAR(1014-1594)
				SCREW, SADDLE/IDLER ARM(FLYER)
				S CAM, REAR L/H
				S CAM, REAR R/H
				GLASS, DEST. SIGN(1782)
				SWITCH, PROXIMITY
				SHIM, REAR HUB(1.00MM)
				GAUGE, LP CNG
				DISCONNECT, JUMPER
				MOTOR, MIRROR C/S(1014-1594)
				BEARING, HUB ASM. RR(1014-1594)
				GAUGE, ENG. OIL RR(511-855)
				ROD, RADIUS FRNT UPR(SR1739-1782)
				WEDGE, W/O THREADS(511-1782)
				LINK, SADDLE(PLASTIC)
				LAMP, STEPWELL(1014-1782)
				SHIM, REAR HUB(0.10MM)
				SHIM, REAR HUB(0.20MM)
				PLATE, OIL CATCH(1014-1594)
				SEPARATOR, WATER ENJECTOR
				LOCK PLATE
				LOCK NUT
				KIT, SIGHT GLASS FLATLENS(OCTA)
				MOTOR, WIPER WITHOUT BRACKET
				HOSE, POWER STEERING
				WASHER, S CAM
				CAP, RADIATOR(16LBS.)
				SHIM, S CAM(1.50MM)
				SHIM, S CAM(0.50MM)
				HATCH AMS W/FRAME
				GAUGE, VOLTMETER(LF)
				STRIP-BACKER PLASTIC
				LAMP, MARK. RED(854-855)
				GLASS, W/S FLYER C/S
				VALVE, LEVELING REAR
				CLAMP, SINGLE 1/2 TUBE(BUS 5535 WO 334351 A-18)
				CLAMP, 1.0 TUBE(BUS 5535 WO 334351 A-18)
				WASHER
				SNAP, RING
				KIT, PURGE VALVE RPL.(AD-9)
				SHOCK ABSORBER, FRONT(1782)
				VALVE, KNEELING(SR1739-2034)
				CHAMBER, BRK CENTER

## Attachment A

94353	5/29/2025	33,211.02	THE AFTERMARKET PARTS CO LLC	HOUSING,HEADLIGHT LOW RIVET AL 1/8 GRP12-.31 cap, end grey CONTACT,PLUNGER HORN(1594) O-RING,INNER RR(1014-1594) CYLINDER,ACCESS DOOR(1782) GASKET,VALVE CNTRL.(511) CALIPER,AXLE CENTER LEVER,ENT.DOOR AFT.(LF)
94354	5/29/2025	703.72	THE HOSE SHOP, INC	Hose, fittings (brass, plastic and steel) and parts, materials, supplies INV 465977 / WO# 225808 / WTC
94355	5/29/2025	5,519.10	TOM LOPES DISTRIBUTING, INC	GEAR LUBRICANT(80W-90) fuels & lubes OIL,MOTOR(5W-20 SYNTHETIC)
94356	5/29/2025	3,944.97	VALLEY POWER SYSTEMS NORTH,INC	VEHICLE REPAIR PARTS PROGRAMMING FEE ECU, R DDEC 3 S60/
94357	5/29/2025	902.07	ZORO TOOLS, INC.	PIG PAD HEAVYWEIGHT (MAT203)(FAC163)
94358	5/30/2025	99.40	ABACHERLI, ARLETTE	Retiree Reimbursement - June
94359	5/30/2025	29.23	ADAMS, ELLEN	Retiree Reimbursement - June
94360	5/30/2025	24.38	ANN, DORICE	Retiree Reimbursement - June
94361	5/30/2025	20.42	ARCHIBEQUE, ELEANOR	Retiree Reimbursement - June
94362	5/30/2025	48.76	BAN, MARK	Retiree Reimbursement - June
94363	5/30/2025	22.11	BARRY, BARTHOLOMEW	Retiree Reimbursement - June
94364	5/30/2025	22.11	BLAIR, GARY	Retiree Reimbursement - June
94365	5/30/2025	29.23	BLIGHT, KAREN	Retiree Reimbursement - June
94366	5/30/2025	58.47	BRONDSTATTER, WALLACE	Retiree Reimbursement - June
94367	5/30/2025	58.47	BROWN, ERNEST	Retiree Reimbursement - June
94368	5/30/2025	22.11	BYTHEWAY, MARY	Retiree Reimbursement - June
94369	5/30/2025	29.23	CLARKE, PATRICIA	Retiree Reimbursement - June
94370	5/30/2025	29.23	CONTRERAS-NAVARRO, FRANCISCO	Retiree Reimbursement - June
94371	5/30/2025	29.23	CRAMBLETT, LAWRENCE	Retiree Reimbursement - June
94372	5/30/2025	29.23	CRAWFORD, TERRI	Retiree Reimbursement - June
94373	5/30/2025	58.47	CUMMINS, MAJOR	Retiree Reimbursement - June
94374	5/30/2025	47.43	DEVIVO, WILLIAM	Retiree Reimbursement - June
94375	5/30/2025	29.23	DORFMAN, IRIS	Retiree Reimbursement - June
94376	5/30/2025	22.11	DRAKE, JUDITH	Retiree Reimbursement - June
94377	5/30/2025	22.11	ELIA, LARRY	Retiree Reimbursement - June
94378	5/30/2025	58.47	ESCARCEGA, MIGUEL	Retiree Reimbursement - June
94379	5/30/2025	17.15	FALLAU, NICHOLAS	Retiree Reimbursement - June
94380	5/30/2025	17.15	FLAGG, PAULA	Retiree Reimbursement - June
94381	5/30/2025	22.11	GALLOWAY, SCOTT	Retiree Reimbursement - June
94382	5/30/2025	22.11	GARBEZ, MANNY	Retiree Reimbursement - June
94383	5/30/2025	22.11	GOSE, JOHN	Retiree Reimbursement - June
94384	5/30/2025	48.76	GRANADOS-BOYCE, MARIA	Retiree Reimbursement - June
94385	5/30/2025	44.22	GROSJEAN, DOUGLAS	Retiree Reimbursement - June
94386	5/30/2025	22.11	HAMM, CAROLYN	Retiree Reimbursement - June
94387	5/30/2025	22.11	HERNANDEZ, MARGARITO	Retiree Reimbursement - June
94388	5/30/2025	47.43	HERSHEY, ANDREA	Retiree Reimbursement - June
94389	5/30/2025	29.23	HICKLIN, LUCILLE	Retiree Reimbursement - June
94390	5/30/2025	58.47	HOLCOMB, MICHAEL	Retiree Reimbursement - June
94391	5/30/2025	58.47	HYMAN, JOE	Retiree Reimbursement - June
94392	5/30/2025	48.76	JACINTO, FRANK	Retiree Reimbursement - June
94393	5/30/2025	29.23	JAHNKE, EILEEN	Retiree Reimbursement - June
94394	5/30/2025	58.47	KALE, RICKEY	Retiree Reimbursement - June
94395	5/30/2025	40.83	LEGORRETA, PETE	Retiree Reimbursement - June
94396	5/30/2025	29.23	LOGIUDICE, FRED	Retiree Reimbursement - June
94397	5/30/2025	103.04	LORENZANO, JAMES	Retiree Reimbursement - June
94398	5/30/2025	44.83	LUNA, SUZANNE	Retiree Reimbursement - June
94399	5/30/2025	87.69	MC CALMONT, DIANE	Retiree Reimbursement - June
94400	5/30/2025	27.31	MCDONALD, JANIE	Retiree Reimbursement - June
94401	5/30/2025	22.11	MCDONALD, KEVIN	Retiree Reimbursement - June
94402	5/30/2025	22.11	MESECK, MARGARITA	Retiree Reimbursement - June
94403	5/30/2025	29.23	MEYER, DIANE	Retiree Reimbursement - June
94404	5/30/2025	22.11	MILLER, FOREST	Retiree Reimbursement - June
94405	5/30/2025	33.60	MILLER, MARY	Retiree Reimbursement - June
94406	5/30/2025	16.84	MITCHELL, LISA	Retiree Reimbursement - June
94407	5/30/2025	29.23	MORGAN, JEANETTE	Retiree Reimbursement - June
94408	5/30/2025	91.18	MULLIS, MICHAEL	Retiree Reimbursement - June
94409	5/30/2025	29.23	MUNGIOLI, LARRY	Retiree Reimbursement - June
94410	5/30/2025	29.23	NABOR, GLEN	Retiree Reimbursement - June
94411	5/30/2025	29.23	O'HAGIN, JUSTINA	Retiree Reimbursement - June
94412	5/30/2025	58.47	OJEDA, ROBERTO	Retiree Reimbursement - June
94413	5/30/2025	99.40	OWENS, ROLAND	Retiree Reimbursement - June
94414	5/30/2025	58.47	PARHAM, WALLACE	Retiree Reimbursement - June
94415	5/30/2025	29.23	PETERS, TERRIE	Retiree Reimbursement - June
94416	5/30/2025	2.74	PHILLIPS, TYRONE	Retiree Reimbursement - June

# Attachment A

94417	5/30/2025	48.76	PRINCE, PETER	Retiree Reimbursement - June
94418	5/30/2025	22.41	REED, KATHY	Retiree Reimbursement - June
94419	5/30/2025	48.76	REGAN, MICHAEL	Retiree Reimbursement - June
94420	5/30/2025	18.80	RODRIGUEZ, VALENTIN	Retiree Reimbursement - June
94421	5/30/2025	73.80	ROWE, RUBY	Retiree Reimbursement - June
94422	5/30/2025	48.76	RUIZ, ESTEVAN	Retiree Reimbursement - June
94423	5/30/2025	48.76	SALGUEIRO, MICHAEL	Retiree Reimbursement - June
94424	5/30/2025	29.23	SANDOVAL, ANGEL	Retiree Reimbursement - June
94425	5/30/2025	48.76	SERRATO, JUAN	Retiree Reimbursement - June
94426	5/30/2025	87.21	SLATER, ROBYN	Retiree Reimbursement - June
94427	5/30/2025	44.22	SWART, RANDY	Retiree Reimbursement - June
94428	5/30/2025	58.47	THOMAS, RUSSELL	Retiree Reimbursement - June
94429	5/30/2025	29.23	TOVAR, SERENA	Retiree Reimbursement - June
94430	5/30/2025	58.47	VANDERZANDE, ED	Retiree Reimbursement - June
94431	5/30/2025	22.11	WADSWORTH, RITA	Retiree Reimbursement - June
94432	5/30/2025	58.47	WHITNEY, LUCERE	Retiree Reimbursement - June
94433	5/30/2025	24.38	WU, PETER	Retiree Reimbursement - June
94434	5/30/2025	29.23	WYANT, JUDI	Retiree Reimbursement - June
94435	5/30/2025	29.23	YANCY, TERRY	Retiree Reimbursement - June
<b>GRAND TOTAL \$ 2,383,550.08</b>				



Metro BoD ACH Register

Bank Accounts: Wells Fargo 5217  
 Payment Types: EFT  
 Manual  
 Payment Date On or After: 05/01/2025  
 Payment Date On or Before: 05/31/2025

Payment Type	Payment Date	Payee	Payment Amount	Line Item Description
				Line Item Description
EFT	05/01/2025	NEW FLYER OF AMERICA INC	1,188,961.26	Forty-four (44) 40ft Hydrogen Buses Project: 23-0001
EFT	05/02/2025	NEW FLYER OF AMERICA INC	1,188,961.26	Forty-four (44) 40ft Hydrogen Buses Project: 23-0001
EFT	05/09/2025	NEW FLYER OF AMERICA INC	1,188,961.26	Forty-four (44) 40ft Hydrogen Buses Project: 23-0001
EFT	05/09/2025	NEW FLYER OF AMERICA INC	1,188,961.26	Forty-four (44) 40ft Hydrogen Buses Project: 23-0001
Manual	05/09/2025	U.S. BANK - CAL-CARD	19,428.89	Canva Monthly Subscription - March 2025
				Chat GPT for March Statement
				CLEANER,FLOOR GREEN EARTH BETCO
				CLEANER,GLASS BETCO
				CLEANER,QUATSTAT5 BETCO
				Cousera for Monica
				CP25-0014
				CP25-0014 - Add'l Permit Fees
				FREIGHT
				FREIGHT
				Freight
				<a href="https://www.lenovo.com/us/en/p/Have-no-laptops-for-back-upThinkPad-E-14-Gen-6-laptops/thinkpad/thinkpade/lenovo-thinkpad-e14-gen-6-14-inch-amd/21m30038us">https://www.lenovo.com/us/en/p/Have no laptops for back upThinkPad E-14 Gen 6 laptops/thinkpad/thinkpade/lenovo-thinkpad-e14-gen-6-14-inch-amd/21m30038us</a>
				Hydrogen Peroxide 3% Technical Grade, Quart
				IDLER PULLEY, 6K-GROOVE, 76MM PITCH
				Indeed Smart Sourcing for Sr Accounting Technician job posting
				Indeed Sponsored Posting for Provisional Senior Accounting Technician
				LUNCH FOR FACILITIES STAFF PER MARGO ROSS - PARISH PUBLICK
				March Statement for Indeed
				Men's 15 in Steel Toe Legacy Boot - SIZE 11 / BROWN
				Men's 15 in Steel Toe Legacy Boot - SIZE 12 / BROWN
				Monthly Mailchimp (Newsletter platform) Charges \$350/month March 2025
				Promotional Items- 504214



Metro BoD ACH Register

Payment Type	Payment Date	Payee	Payment Amount	Line Item Description
				Line Item Description
				packing + handling
				packing + handling for Leak Detector Gallon
				packing + handling for SWAK Anaerobic Thread Se SWAK 6 cm3
				PARTS SALES ALLOWANCE
				PENNBARRY DX06B Roof-Mounted Fan - Industrial Grade Ventilation
				PRO 048-8216284 / DELIVERY OF FARE BOXES
				PULLEY, BACKSIDE, 76MMX30.9MM WIDE
				Recycle Fee
				Security Envelopes (3 boxes)
				SELF ASSESSED TAX
				SELF ASSESSED TAX
				Self-assessed tax
				Self-assessed tax
				SERVICE FEE TO PAY WITH CREDIT CARD
				Stacked LED X Alum. Bezel, Amber/Amber(LXEX2F-AA)
				SWAGELOK ANAEROBIC SLNT.
				SWAGELOK LIQUID LEAK DETECTOR
				SWAGELOK LIQUID LEAK DETECTOR
EFT	05/15/2025	NEW FLYER OF AMERICA INC	1,188,961.26	Forty-four (44) 40ft Hydrogen Buses Project: 23-0001
EFT	05/16/2025	NEW FLYER OF AMERICA INC	1,188,961.26	Forty-four (44) 40ft Hydrogen Buses Project: 23-0001
EFT	05/22/2025	NEW FLYER OF AMERICA INC	1,188,961.26	Forty-four (44) 40ft Hydrogen Buses Project: 23-0001
EFT	05/23/2025	NEW FLYER OF AMERICA INC	1,188,961.26	Forty-four (44) 40ft Hydrogen Buses Project: 23-0001
EFT	05/28/2025	UNITED PARCEL SERVICE	70.36	Freight Out
EFT	05/29/2025	NEW FLYER OF AMERICA INC	1,188,961.26	Forty-four (44) 40ft Hydrogen Buses Project: 23-0001
EFT	05/30/2025	AGUIRRE, CIRO	17.15	Retiree Reimbursement - June
EFT	05/30/2025	AITKEN, ANGELA	117.02	Retiree Reimbursement - June
EFT	05/30/2025	ALLEN, ROBERT	22.11	Retiree Reimbursement - June
EFT	05/30/2025	ANDRADE, GERALD	48.76	Retiree Reimbursement - June
EFT	05/30/2025	ARCHIBEQUE, JUANITA	58.47	Retiree Reimbursement - June
EFT	05/30/2025	AVILES, PATRICIA	29.23	Retiree Reimbursement - June
EFT	05/30/2025	BASS, BETTY	29.23	Retiree Reimbursement - June
EFT	05/30/2025	BOYD, MICHAEL	58.47	Retiree Reimbursement - June



Metro BoD ACH Register

Payment Type	Payment Date	Payee	Payment Amount	Line Item Description
				Line Item Description
EFT	05/30/2025	BREGANTE, BATTISTA	22.11	Retiree Reimbursement - June
EFT	05/30/2025	BRONDSTATTER, CHERYL	29.23	Retiree Reimbursement - June
EFT	05/30/2025	BROWN, KENNETH	58.47	Retiree Reimbursement - June
EFT	05/30/2025	BURKET, JANET	29.23	Retiree Reimbursement - June
EFT	05/30/2025	CANALES, DONNA	34.31	Retiree Reimbursement - June
EFT	05/30/2025	CAPELLA, KATHLEEN	48.76	Retiree Reimbursement - June
EFT	05/30/2025	CASANEGA, RICHARD	22.11	Retiree Reimbursement - June
EFT	05/30/2025	CAVATAIO, PASQUALE	44.22	Retiree Reimbursement - June
EFT	05/30/2025	CENTER, DOUGLAS	22.11	Retiree Reimbursement - June
EFT	05/30/2025	CHANDLEY, PAUL	99.40	Retiree Reimbursement - June
EFT	05/30/2025	CLAYTON, MICHAEL	22.11	Retiree Reimbursement - June
EFT	05/30/2025	COTTER, ROBERT	58.47	Retiree Reimbursement - June
EFT	05/30/2025	CRUISE, RICHARD	29.23	Retiree Reimbursement - June
EFT	05/30/2025	CUMMINGS, PATRICIA	48.76	Retiree Reimbursement - June
EFT	05/30/2025	DEAN, RONALD	29.23	Retiree Reimbursement - June
EFT	05/30/2025	DIAZ, OLIVIA	80.92	Retiree Reimbursement - June
EFT	05/30/2025	DOBBS, LILLIAN	22.11	Retiree Reimbursement - June
EFT	05/30/2025	EMERSON, WILLIAM	58.47	Retiree Reimbursement - June
EFT	05/30/2025	FENN, MARILYN	29.23	Retiree Reimbursement - June
EFT	05/30/2025	FLORES, JUAN	80.92	Retiree Reimbursement - June
EFT	05/30/2025	FLOREZ, ROSIE	22.11	Retiree Reimbursement - June
EFT	05/30/2025	FORRESTER, WALBURGA	29.23	Retiree Reimbursement - June
EFT	05/30/2025	FRANCIS, RUFUS	34.31	Retiree Reimbursement - June
EFT	05/30/2025	GABRIEL, RICHARD	29.23	Retiree Reimbursement - June
EFT	05/30/2025	GABRIELE, BERNARD	16.84	Retiree Reimbursement - June
EFT	05/30/2025	GABRIELE, CATHLEEN	16.84	Retiree Reimbursement - June
EFT	05/30/2025	GALE, TERRY	58.47	Retiree Reimbursement - June
EFT	05/30/2025	GARCIA, SAMUEL	29.23	Retiree Reimbursement - June
EFT	05/30/2025	GROBMAN, BRUCE	22.11	Retiree Reimbursement - June
EFT	05/30/2025	HERNANDEZ, JUAN	48.76	Retiree Reimbursement - June



Metro BoD ACH Register

Payment Type	Payment Date	Payee	Payment Amount	Line Item Description
				Line Item Description
EFT	05/30/2025	HILL, ANDREW	29.23	Retiree Reimbursement - June
EFT	05/30/2025	HILTNER, THOMAS	103.04	Retiree Reimbursement - June
EFT	05/30/2025	JUSSEL, PETE	22.11	Retiree Reimbursement - June
EFT	05/30/2025	KAMEDA, TERRY	29.23	Retiree Reimbursement - June
EFT	05/30/2025	KELLY, ELOISE	22.11	Retiree Reimbursement - June
EFT	05/30/2025	KONNO, DAVID	40.83	Retiree Reimbursement - June
EFT	05/30/2025	LAWSON, LOIS	29.23	Retiree Reimbursement - June
EFT	05/30/2025	LEFFLER, JEAN	29.23	Retiree Reimbursement - June
EFT	05/30/2025	LONGNECKER, LLOYD	58.47	Retiree Reimbursement - June
EFT	05/30/2025	LUCIER, MARILYN	22.11	Retiree Reimbursement - June
EFT	05/30/2025	LYNCH, GLENN	58.47	Retiree Reimbursement - June
EFT	05/30/2025	MACHADO, MARGARET	22.11	Retiree Reimbursement - June
EFT	05/30/2025	MALPHRUS, BRENDA	24.38	Retiree Reimbursement - June
EFT	05/30/2025	MARTIN, DAWN	58.47	Retiree Reimbursement - June
EFT	05/30/2025	MARTINEZ, MANUEL	116.03	Retiree Reimbursement - June
EFT	05/30/2025	MARTINEZ, MARK	48.76	Retiree Reimbursement - June
EFT	05/30/2025	MCFADDEN, IAN	29.23	Retiree Reimbursement - June
EFT	05/30/2025	MCHALE, BRIAN	58.47	Retiree Reimbursement - June
EFT	05/30/2025	MELLON, JOHN	22.11	Retiree Reimbursement - June
EFT	05/30/2025	MOREAU, DAVID	99.40	Retiree Reimbursement - June
EFT	05/30/2025	MORR, BONNIE	48.76	Retiree Reimbursement - June
EFT	05/30/2025	MP METRO ASSOCIATES LP	4,281.60	AMBAG REAP 2.0 Reimbursement Draw Request Watsonville Metro Development
				AMBAG REAP 2.0 Reimbursement Draw Request Watsonville Metro Development
EFT	05/30/2025	MUNGUIA, GUSTAVO	44.22	Retiree Reimbursement - June
EFT	05/30/2025	NAUKKARINEN, JUKKA	29.23	Retiree Reimbursement - June
EFT	05/30/2025	NELSON, EDWARD	22.11	Retiree Reimbursement - June
EFT	05/30/2025	NELSON, RICHARD	58.47	Retiree Reimbursement - June
EFT	05/30/2025	NEW FLYER OF AMERICA INC	1,188,961.26	Forty-four (44) 40ft Hydrogen Buses Project: 23-0001
EFT	05/30/2025	NIETO, MANUEL	44.22	Retiree Reimbursement - June
EFT	05/30/2025	NORTH, JEFFREY	99.40	Retiree Reimbursement - June
EFT	05/30/2025	NORTHON, M	142.23	Retiree Reimbursement - June



Metro BoD ACH Register

Payment Type	Payment Date	Payee	Payment Amount	Line Item Description
				Line Item Description
EFT	05/30/2025	O'DONNELL, SHAWN	58.47	Retiree Reimbursement - June
EFT	05/30/2025	OROZCO, RICHARD	116.03	Retiree Reimbursement - June
EFT	05/30/2025	ORTEGA, MANUELA	29.23	Retiree Reimbursement - June
EFT	05/30/2025	PAULSON, STEVEN	91.46	Retiree Reimbursement - June
EFT	05/30/2025	PEREZ, ANTONIO	44.22	Retiree Reimbursement - June
EFT	05/30/2025	PHILLIPS, THOMAS	22.11	Retiree Reimbursement - June
EFT	05/30/2025	PICARELLA, FRANCIS	22.11	Retiree Reimbursement - June
EFT	05/30/2025	POLANCO, JOSE	58.47	Retiree Reimbursement - June
EFT	05/30/2025	PRECIADO, MARY LOU	22.11	Retiree Reimbursement - June
EFT	05/30/2025	PRICE, HARRY	58.47	Retiree Reimbursement - June
EFT	05/30/2025	PRINCE, DEBRA	29.23	Retiree Reimbursement - June
EFT	05/30/2025	PRUDDEN, RICHARD	58.47	Retiree Reimbursement - June
EFT	05/30/2025	PYE, GINA	58.47	Retiree Reimbursement - June
EFT	05/30/2025	RAMIREZ, MANUEL	17.15	Retiree Reimbursement - June
EFT	05/30/2025	RHODES, BRUCE	29.23	Retiree Reimbursement - June
EFT	05/30/2025	ROCHA, SHERRI	24.38	Retiree Reimbursement - June
EFT	05/30/2025	ROSS, ELISABETH	29.23	Retiree Reimbursement - June
EFT	05/30/2025	ROSS, EMERY	29.23	Retiree Reimbursement - June
EFT	05/30/2025	ROY, ARLEN	29.23	Retiree Reimbursement - June
EFT	05/30/2025	RYLANDER, REED	44.22	Retiree Reimbursement - June
EFT	05/30/2025	SANCHEZ, ASCENCION	103.04	Retiree Reimbursement - June
EFT	05/30/2025	SCARGILL, RAYMOND	48.76	Retiree Reimbursement - June
EFT	05/30/2025	SCHRAEDER, PAUL	44.22	Retiree Reimbursement - June
EFT	05/30/2025	SCILLA, JOSEPH	29.23	Retiree Reimbursement - June
EFT	05/30/2025	SILVA, EDUARDO	22.11	Retiree Reimbursement - June
EFT	05/30/2025	SPECIALTY FIELD SERVICE INC	119,662.29	A123 ESS HARDWARE AND COMMUNICATE HARNESS
				A123 MODULE, NEW
				FREIGHT/SHIPPING FEE
				Gillig Motor Mount with 20 MM x 45 Bolt and Lock, 2 @ \$227.67
				LABOR - ONSITE HALF LIFE REPLACEMENT OF ACTM ON 9 GILLIG LOW FLOOR UNITS. REMOVE ACTM FROM UNITS, INSTALL REMAN ACTM/PSR ASSEMBLY. REFILL FLUIDS AND TEST. REMOVED UNITS TO BE SHIPPED OR TRANSPORTED TO SFS SHOP REWORK



Metro BoD ACH Register

Payment Type	Payment Date	Payee	Payment Amount	Line Item Description
				Line Item Description
				LABOR - ONSITE REWORK OF 9 A123 ESS ENCLOSURES. REMOVE ESS FROM UNIT, REMOVE 16 MODULES AND COMMUNICATION HARNESSSES, CLEAN AND INSPECT ENCLOSURE, REPLACE MODULE LINERS AS REQUIRED, REPLACE CONTACTORS AND FUSES AS REQUIRED. INSTALL NEW MODULES AND COMMUNICATION HARNESSSES, ESS, AND PROGRAM. BOX AND PREPARE MODULE CORES FOR RECYCLING. / 20 HRS PER UNIT
				MODULE ASSEMBLY CERTIFIED RECYCLING
				MOTOR MOUNT 20MM X 45 BOLT & LOCK
				Onsite Half life replacement of ACTM on 9 Gillig Low Floor Units. Travel To Santa Cruz with equipment to remove ACTM from Unit. Install Reman ACTM / PSR Assembly. Refill fluids and test. Removed Unit to be shipped or transported to SFS shop rework. Per Unit pricing. Total Time 18 Hrs., 18 @ \$160.00
				REBUILT ACTM/PSR ASSM
				Rebuilt ACTM/PSR Assm., 1 @ \$24,500.00
				TRAVEL CHARGE
				Travel Charge, 1 @ \$1,000.00
				TRAVEL CHARGE, CRANE TRUCK
EFT	05/30/2025	STARKEY, THOMAS	24.38	Retiree Reimbursement - June
EFT	05/30/2025	STICKEL, THOMAS	44.22	Retiree Reimbursement - June
EFT	05/30/2025	TERESI, CHARMIEL	29.23	Retiree Reimbursement - June
EFT	05/30/2025	TOLENTINO, SALVADOR	44.83	Retiree Reimbursement - June
EFT	05/30/2025	TRENT, VICKI	24.38	Retiree Reimbursement - June
EFT	05/30/2025	TUTTLE-CALLIS, CHERI	103.04	Retiree Reimbursement - June
EFT	05/30/2025	UNITED PARCEL SERVICE	700.66	Freight Out
				P/U 04/23, 04/25 & 04/28/2025 ACCT#W896X0
				P/U 05/12, 05/13, 05/14/2025 ACCT#W896X0
				PICKUP 05/02 & 05/07/2025 ACCT#W896X0
EFT	05/30/2025	VALDEZ, JOSE	48.76	Retiree Reimbursement - June
EFT	05/30/2025	VAN DE VEER, JOHN	91.18	Retiree Reimbursement - June
EFT	05/30/2025	VEST, SHELLY	29.23	Retiree Reimbursement - June
EFT	05/30/2025	VONWAL, YVETTE	29.23	Retiree Reimbursement - June
EFT	05/30/2025	WALTER, KEVIN	44.22	Retiree Reimbursement - June
EFT	05/30/2025	WHITE, LESLIE	29.23	Retiree Reimbursement - June
EFT	05/30/2025	WILLIS, GREGORY	117.02	Retiree Reimbursement - June
EFT	05/30/2025	WILSON, BONNIE	58.47	Retiree Reimbursement - June



Metro BoD ACH Register

Payment Type	Payment Date	Payee	Payment Amount	Line Item Description
				Line Item Description
EFT	05/30/2025	WOODBIDGE, ELIZABETH	99.40	Retiree Reimbursement - June
EFT	05/30/2025	YEO, BILL	80.92	Retiree Reimbursement - June

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# MINUTES\*

MAC MEETING OF APRIL 16, 2025



The METRO Advisory Committee (MAC) met on Wednesday, April 16, 2025. The meeting was held as a hybrid meeting. \*Minutes are “summary” minutes, not verbatim minutes.

1. **CALLED TO ORDER** at 6:02 PM by Chair Elsea.

2. **SAFETY DEBRIEF**

Gregory Strecker, Safety, Security & Risk Management Director, provided a safety debrief emphasizing the evacuation routes in case of an emergency.

3. **ROLL CALL** - The following MAC Members were **present**, representing a quorum:

**Veronica Elsea, Chair**  
**Joseph Martinez, Vice Chair**  
**James Cruse**  
Jessica de Wit

**Michael Pisano**  
**Becky Taylor**  
**James Von Hendy**

4. **COMMUNICATIONS TO THE METRO ADVISORY COMMITTEE**

Chair Elsea mentioned the Week Without Driving event, which will run in the Fall from Monday, September 29, 2025 to Sunday, October 5, 2025. She also asked if anyone was interested in volunteering at one of the promotional events taking place in April 2025. She mentioned METRO will be offering free fares on Earth Day, which will be on Tuesday, April 22, 2025. Chair Elsea also mentioned that she had received several questions about certain bus stops. Discussion continued on bus stops.

Mr. Cruse spoke of his experience in Palo Alto and Monterey, riding their paratransit service.

Mr. Von Hendy mentioned that he is part of a Facebook group called Ben Lomond Neighbors, and on that group, there have been several complaints about Bus 35 not stopping for students. Staff will look into this issue further.

Hearing nothing further, Chair Elsea moved to the next agenda item.

5. **RECEIVE AND FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF FEBRUARY 19, 2025**

**MOTION: ACCEPT AND FILE THE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF FEBRUARY 19, 2025 AS PRESENTED**

**MOTION: PISANO**

**SECOND: CRUSE**

**MOTION PASSED WITH 6 AYES: Elsea, Martinez, Cruse, Pisano, Taylor, Von Hendy. de Wit was absent.**

6. **COMMUNICATIONS FROM THE METRO ADVISORY COMMITTEE**

Chair Elsea mentioned that she will be providing a semi-annual update to the Board of Directors (Board) at the Board meeting on June 27, 2025.

Hearing nothing further, Chair Elsea moved to the next agenda item.

**7. UPDATE ON THE STATUS OF THE NEW METRO WEBSITE AND APPS**

Communications & Marketing Manager, Michael Bois, provided an update on the new METRO website and apps. He reported that METRO is in the process of finalizing the notices and alert integration to the website to ensure that all service alerts are accessible. He also mentioned that METRO plans to begin testing in June 2025, with a tentative website launch set for late Summer 2025. METRO wants to make sure that the website is working as expected before the public launch. The website will include both the real-time module and service alerts.

Communications & Marketing Manager, Michael Bois, reported that the contract with the transit app, Transit Royale, was finalized. METRO is now moving into the implementation phase, with a tentative launch planned in about 6 to 8 weeks. The app will offer more features for riders and the community.

Hearing nothing further, Chair Elsea moved to the next agenda item.

**8. UPDATE ON THE MOBILITY TRAINING COORDINATOR**

Communications & Marketing Manager, Michael Bois, reported that the job description is currently under review. Discussion continued on the job description. Staff answered all questions and concerns.

Hearing nothing further, Chair Elsea moved to the next agenda item.

**9. SERVICE PLANNING UPDATE**

**a. Quarterly Ridership Report**

John Urgo, Chief Planning & Innovation Officer, provided an update on the quarterly ridership report. Overall, total ridership increased about 16.3% for Q3 of FY25. The full quarterly ridership report will be presented to the Board at the Board meeting on May 16, 2025.

**b. Bus Stops**

**b.i. Update on Braille Bus Stop Signage**

There are no new updates at this time. METRO will continue to work on this issue.

**b.ii. Installation of Bus Stops on Islands**

Officer Urgo discussed the two projects that are currently in the planning stages. The first project is located on the Bay Street corridor and the second one is on Soquel and Capitola Avenue corridor. The purpose of these projects is to speed up bus service. Discussion continued on bus stops, shelters, and islands.

**c. Other Projects**

**c.i. Update on Reimagine METRO**

Officer Urgo provided an update on Reimagine METRO. He reported that service has increased about 30%. He mentioned that the Winter 2024 service changes under Reimagine METRO were put on pause due to METRO's aging fleet. The increased mileage was putting a toll not only on the buses, but also on the maintenance shop's ability to keep up with the required maintenance.

**c.ii. Update on River Front Transit Center**

Officer Urgo provided an update on the River Front Transit Center. He mentioned that METRO will continue to monitor complaints that come in. No recent changes have been made to the bus stops in Area 1, 2, 3, and 4.

**c.iii. Update on Pacific Station North**

Officer Urgo reported that Pacific Station North is still scheduled to open in 2026.

**c.iv. Update on Watsonville Transit Center**

Officer Urgo provided an update on the Watsonville Transit Center. The project is moving into the design phase now. Discussion followed on affordable housing.

Hearing nothing further, Chair Elsea moved to the next agenda item.

**10. COMMUNICATIONS TO THE METRO CEO/GENERAL MANAGER**

None.

**11. COMMUNICATIONS TO THE METRO BOARD OF DIRECTORS**

None.

**12. ITEMS FOR NEXT MEETING AGENDA**

- Service Planning Updates
- Quarterly Ridership Report
- Update on Reimagine METRO
- Update on Transit Centers (Watsonville Transit Center, Pacific Station North, & River Front Transit Center)
- Update on Mobility Training Coordinator
- Budget Update
- Update on Website & Apps

**13. DISTRIBUTION OF VOUCHERS**

Vouchers distributed by Elizabeth Rocha, Administrative Specialist.

**14. ANNOUNCEMENT OF NEXT MEETING**

Chair Elsea announced the next MAC meeting will be held on Wednesday, August 20, 2025 at 6:00 PM at the METRO Admin Office, 110 Vernon Street, Santa Cruz.

**15. ADJOURNMENT**

Chair Elsea adjourned the meeting at 7:06 PM.

Respectfully submitted,

Elizabeth Rocha  
Administrative Specialist

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS MEETING MINUTES\*  
MAY 16, 2025 – 9:00 AM**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, May 16, 2025, as a hybrid meeting.

The Board Meeting agenda packet can be found online at [www.SCMTD.com](http://www.SCMTD.com). \*Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmtd.com](mailto:accessibility@scmtd.com).

**1 CALLED TO ORDER** at 9:04 AM by Board Chair Downing.

**2 SAFETY DEBRIEF**

Gregory Strecker, Safety, Security & Risk Management Director, provided a debriefing on safety, emphasizing the evacuation routes in response to an emergency.

**3 ROLL CALL**

Board Chair Downing announced she is using the emergency circumstance exception and requested joining the meeting via teleconference. The Board approved her request through a roll call vote. The following Directors were **present**, representing a quorum:

<b>Director Rebecca Downing**</b>	<b>County of Santa Cruz</b>
<b>Director Jimmy Dutra</b> <i>AR 9:32 AM</i>	<b>City of Watsonville</b>
<b>Director Shebreh Kalantari-Johnson</b>	<b>City of Santa Cruz</b>
<b>Director Manu Koenig</b>	<b>County of Santa Cruz</b>
<b>Director Fabian Leonor</b>	<b>County of Santa Cruz</b>
<b>Director Donna Lind</b>	<b>City of Scotts Valley</b>
Director Martinez	County of Santa Cruz
Director Scott Newsome	City of Santa Cruz
<b>Director Melinda Orbach</b>	<b>City of Capitola</b>
<b>Director Quiroz-Carter*</b> <i>AR 9:11 AM</i>	<b>City of Watsonville</b>
<b>Director Mike Rotkin</b>	<b>County of Santa Cruz</b>
Ex-Officio Director Alta Northcutt	Cabrillo College
<b>Ex-Officio Director Edward Reiskin</b>	<b>UC Santa Cruz</b>

\*Attended via teleconference at 628 Crown Road, Santa Cruz, CA

\*\*Attended via teleconference using emergency circumstance

Corey Aldridge  
Julie Sherman

CEO/General Manager  
General Counsel

**4 ANNOUNCEMENTS**

- 4.1 Today's meeting was broadcast by Community Television of Santa Cruz County.
- 4.2 Language Line Services was unable to provide Spanish interpretation services.

**5 BOARD OF DIRECTORS COMMENTS**

Board Chair Downing commended METRO staff for their work during the Cabrillo College election cycle and hosting booths at the Earth Day celebrations held in Santa Cruz and Watsonville. Everyone working at the booths (Marketing, Bus Operators and Customer Service staff) was very professional and friendly and the visitors felt welcomed and appreciated.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

**6 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS**

Brian Peoples, Trail Now, mentioned METRO will have a tax initiative on the 2026 ballot and requested the METRO representatives on the Santa Cruz County Regional Transportation Commission (SCCRTC) to prioritize funding to METRO and the trail instead of the train; otherwise, Trail Now will become a political action committee against the tax measure.

Director Rotkin briefly addressed Mr. Peoples' comments stating there is no connection between the rail, trail, and METRO. Director Rotkin said he is committed to not taking any money from METRO or potential funding sources and putting it toward the train.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

**7 LABOR ORGANIZATION COMMUNICATIONS**

Veronica Velazquez, SEIU Lead Internal Organizer, mentioned that an email was sent to all Board Members this week on behalf of the SEIU membership and spoke to that email. She requested the Board to consider the items in the email in evaluating the CEO's performance.

Liam McLaughlin, SEIU representative, followed up that he sent another email to the Board Members on May 15, 2025 and said the membership conducted a vote of no confidence amongst themselves and provided the results to the Board.

Olivia Martinez, SEIU Region 2 Director, said employees continue to tell METRO there are racial discrimination issues that need to be addressed and suggested there is no accountability or integrity at METRO. SEIU will continue to raise these concerns. You need to listen to your employees; they are not in attendance at this meeting because they are afraid of retaliation.

Jaime Renteria, SMART General Chairperson, Local 0023, said he represents 277 Bus Operators in the SMART union; they are not represented by SEIU. The CEO has been attending SMART meetings, supports our membership, and listens to our concerns.

Dawn Crummié, Chief Human Resources Officer (CHRO), addressed the concerns raised by SEIU. As head of HR, I am often the first point of contact for both employees and union representatives when issues arise between staff and management. My priority is to ensure a fair, respectful and equitable workplace for all METRO employees. There are times when I must respond with firmness while remaining professional. I understand how this dynamic may be perceived, but I encourage every situation with a goal of maintaining a balanced and constructive work environment. I have been with METRO for seven years, beginning as Assistant HR Manager, promoted to Director of HR, and now CHRO. In 2022, I also served as an Interim CEO for four months during the recruitment of a new CEO. I was chosen by this Board in large part for my established relationship with union partners. I value those relationships and the work we do together. I care deeply about this agency, our mission and our employees and want nothing more than to foster a positive and productive workplace for everyone at METRO.

Corey Aldridge, CEO/General Manager, said he has been at the agency for over a year and has loved his time at METRO. He was surprised to hear about these concerns from SEIU. As he has interacted with members of SEIU, he hasn't gotten the sense that they are dissatisfied. I know there are a few that are upset for various reasons, and I try to work on those. I'm open, transparent, and my door is always open to them. I just want to reiterate to the Board that I am fully committed to helping METRO move forward and be a world class organization. I'm going to make decisions at times that employees may disagree with but know that every decision and choice I make is in the best interest of this organization. I will continue to lead this organization to the best of my ability.

Director Kalantari-Johnson asked Mr. McLaughlin what percentage of SEIU members took the survey? Mr. McLaughlin responded that he didn't have that figure handy but will get it to her.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

## **8 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

It was noted that two emails were sent to the Board Members from SEIU.

### **CONSENT AGENDA**

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

#### **9.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK AND ACH JOURNAL DETAIL FOR THE MONTH OF MAY 2025**

Chuck Farmer, Chief Financial Officer

- 9.2 ACCEPT AND FILE:  
A. MINUTES OF APRIL 25, 2025 BOARD OF DIRECTORS MEETING  
B. MINUTES OF MAY 9, 2025 FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING  
Corey Aldridge, CEO/General Manager
- 9.3 ACCEPT AND FILE: THE YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF APRIL 30, 2025  
Chuck Farmer, Chief Financial Officer
- 9.4 ACCEPT AND FILE: THE YEAR-TO-DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER THREE AS OF MARCH 31, 2025  
Chuck Farmer, Chief Financial Officer
- 9.5 ACCEPT AND FILE: THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR JANUARY, FEBRUARY, AND MARCH 2025  
Rina Solorio Gomez, Assistant Operations Manager, Paratransit
- 9.6 ACCEPT AND FILE: THE METRO SYSTEM RIDERSHIP REPORTS FOR THE THIRD QUARTER OF FY25  
John Urgo, Chief Planning and Development Officer
- 9.7 ACCEPT AND FILE: THIRD QUARTER GRANTS MANAGEMENT REPORT  
Derek Toups, Planning and Innovation Deputy Director
- 9.8 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 1<sup>ST</sup> AMENDMENT WITH FLEET MAINTENANCE CONSULTING, INC. TO INCREASE THE AGREEMENT TOTAL BY UP TO \$150,000 FOR NEW FLYER BUS INSPECTIONS  
Margo Ross, Chief Operations Officer
- 9.9 APPROVE: AMENDED MANAGEMENT COMPENSATION POLICY  
Dawn Crummié, Chief Human Resources Officer
- 9.10 APPROVE: CONSIDERATION OF AWARD OF CONTRACT WITH BROWN ARMSTRONG ACCOUNTANCY CORPORATION FOR FINANCIAL AUDIT AND TAX SERVICES NOT TO EXCEED \$396,936  
Kristina Mihaylova, Finance Deputy Director
- 9.11 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 2<sup>ND</sup> CONTRACT AMENDMENT WITH MASABI LLC  
John Urgo, Chief Planning and Development Officer

There were no public comments.

Hearing nothing further, Board Chair Downing called for a roll call vote.

**ACTION: MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED**

**MOTION: DIRECTOR LEONOR                      SECOND: DIRECTOR KALANTARI-JOHNSON**

**MOTION PASSED WITH 8 AYES (Directors Downing, Kalantari-Johnson, Koenig, Leonor, Lind, Orbach, Quiroz-Carter, and Rotkin). Directors Dutra, Martinez, and Newsome were absent.**

## REGULAR AGENDA

- 10 PRESENTATION OF EMPLOYEE LONGEVITY AWARD FOR:  
(10 YEARS) JULIO PEREZ, BUS OPERATOR  
(20 YEARS) ERLYN OSORIO, TRANSIT SUPERVISOR\*  
(20 YEARS) MARIO TORRES SERRANO, BUS OPERATOR\***  
\*Signifies those present to receive their certificates in person.

Board Chair Downing thanked them for their years of service at METRO. Director Koenig helped distribute the certificates to those in attendance.

Mr. Osorio thanked Elmer Torres, who told him about the opening in 2005. He started as a Paratransit Operator, later moving to a Bus Operator, and recently promoted to Transit Supervisor. He is thankful to everyone who has helped him get this far and hopes to continue for another 15-20 years.

Mr. Torres Serrano thanked the Board for this recognition. He commented on SEIU's earlier comments and agreed that things have changed in the agency and not always for the better. He has dealt with HR and supervisors and felt there is retaliation and favoritism.

There were no public comments.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

- 11 APPROVE: RESOLUTION SETTING A PUBLIC HEARING ON JUNE 27, 2025 PURSUANT TO ASSEMBLY BILL (AB) 2561 TO PRESENT THE STATUS OF JOB VACANCIES, RECRUITMENT, AND RETENTION EFFORTS AT SANTA CRUZ METRO**

Dawn Crummié, Chief Human Resources Officer, spoke to AB 2561 and explained this new law was introduced to address staffing levels in public agencies and to monitor vacancies and provide efficient and reliable services to the public. METRO does not meet the 20% threshold of vacancies outlined in the law but continually monitors them. CHRO Crummié asked the Board to approve the resolution setting a public hearing on June 27, 2025. At that hearing she will provide a presentation on the vacancies and recruitment efforts underway.

There were no public comments.

Hearing nothing further, Board Chair Downing called for a roll call vote.

**ACTION: MOTION TO APPROVE A RESOLUTION SETTING A PUBLIC HEARING ON JUNE 27, 2025 PURSUANT TO ASSEMBLY BILL (AB) 2561 TO PRESENT THE STATUS OF JOB VACANCIES, RECRUITMENT, AND RETENTION EFFORTS AT SANTA CRUZ METRO**

**MOTION: DIRECTOR LIND**

**SECOND: DIRECTOR ROTKIN**

**MOTION PASSED WITH 9 AYES (Directors Downing, Dutra, Kalantari-Johnson, Koenig, Leonor, Lind, Orbach, Quiroz-Carter, and Rotkin). Directors Martinez and Newsome were absent.**

**12 REVIEW AND RECOMMEND APPROVAL OF SANTA CRUZ METRO'S FY26 AND FY27 OPERATING BUDGETS AND FY26 CAPITAL BUDGET PORTFOLIO**

Chuck Farmer, Chief Financial Officer, spoke to the presentation and focused on what has changed since March. He reviewed the FY26 Budget changes in operating and non-operating revenues and expenses, the budget drivers, funding sources, changes in headcount, operating risks, and the capital budget and its funding sources. He also reviewed public support activities, employee appreciation activities, due and memberships, and employee incentive programs. Lastly, he requested the Board approve setting a public hearing on June 27, 2025 for the final budget review.

Discussion followed on:

- One-time funding for Reimagine METRO positions
- Grant money specifically for capital projects
- Take advantage of revenue increases on successful routes (e.g., Highway 17)
- Reduction of Bus Operators when METRO is expecting to increase service in the fall
- Balancing capital budget deficits
- When would METRO begin receiving revenues from the ballot measure if it passes
- Tightening the budget by eliminating extra support activities

Staff addressed all concerns.

There were no public comments.

Hearing nothing further, Board Chair Downing called for a roll call vote.

**ACTION: MOTION TO APPROVE SANTA CRUZ METRO'S DRAFT FY26 AND FY27 OPERATING BUDGETS, FY26 CAPITAL BUDGET, AND A RESOLUTION SETTING A PUBLIC HEARING ON JUNE 27, 2025**

**MOTION: DIRECTOR LIND**

**SECOND: DIRECTOR ORBACH**

**MOTION PASSED WITH 9 AYES (Directors Downing, Dutra, Kalantari-Johnson, Koenig, Leonor, Lind, Orbach, Quiroz-Carter, and Rotkin). Directors Martinez and Newsome were absent.**

**13 CEO ORAL REPORT**

Corey Aldridge, CEO/General Manager, spoke to the following items:

- METRO's Marketing Department has been awarded 2 Hermes International Awards – a Platinum Award for the "Youth Cruz Free Digital Marketing Campaign" for our social media efforts and a Gold Award for the "Next Stop Video Series," that highlights popular destinations METRO serves throughout the County.
  - METRO was also awarded two Honorable Mention Awards – one for our "One Ride at a Time" video and another for the "How to Ride" video.

- Summer Service begins June 19<sup>th</sup> and ends September 19<sup>th</sup>. The service changes include headway, running time, and routing adjustments as follows:
  1. To better balance passenger loads and create more evenly spaced headways, Routes 1 and 2 will operate every 10 minutes between Watsonville and Santa Cruz. Route 1, along the Soquel corridor, will operate every 20 minutes instead of every 15 minutes and Route 2, along the Capitola corridor, will operate every 20 minutes instead of every 30 minutes, creating combined departures of every 10 minutes between Watsonville and Santa Cruz.
  2. An additional afternoon trip will be added on the weekend to both the Route 40 and 41 schedules serving Davenport and Bonny Doon.
  3. Due to construction on the Murray Street bridge, Route 3A will operate in both directions using the current detour route on 7<sup>th</sup> Avenue. This will mean no service on Seabright south of Broadway.
  4. Due to ramp closures on Highway 1 at Park Avenue, Route 73 will operate through Capitola on Bay and Park Avenues. New stops will be activated which means more service through Capitola for the duration of the detour.
  5. Select trips on Routes 18 and 19 will not operate through the Main Gate onto the UCSC campus. This is to account for less summer demand on campus while maintaining frequent service on the Mission and Bay Street corridors, where service will continue to operate every 15 minutes.
  6. Additionally, starting with the Summer Headways METRO will be including an Employee Spotlight article focusing on staff to highlight the amazing people we have at the agency and the important work they do for our community.
- The construction of the mobile fueling station is nearly complete. Fuel delivery is planned for the first week of June, with commissioning to follow shortly after.
- Training with Supervisors and Dispatchers on the Temporary Fueler Emergency Action Plan has begun and should be completed within the next week. Additional training for Fleet, VSWs, and First Responders will then be scheduled to begin after Memorial Day.
- Ex-Officio Director Northcutt presented the results of the Cabrillo College transportation fee vote, which have been shared with the Board. The student body overwhelmingly supported continuing the fee, with 85% voting in favor. As a result, the contract will be extended for an additional three years, plus one carryover year. I sincerely appreciate Ex-Officio Director Northcutt for the opportunity to collaborate on this initiative and extend my gratitude to all the staff who contributed to making this possible.

- Upcoming events:
  - May 16<sup>th</sup>. METRO and ParaCruz are tabling at the Senior Resource Fair held at the Watsonville City Plaza.
  - May 21<sup>st</sup> is the Touch-A-Truck event held at Depot Hill from noon to 2:00 PM. This event will showcase public works vehicles as a way to engage youth interest.
  - May 31<sup>st</sup>. METRO will be participating in Santa Cruz Veg Fest hosted at the Fairgrounds in Watsonville from 11 AM – 6 PM. The event focuses on environmentally sustainable lifestyles and includes plant-based foods, cruelty free gifts, and environmental advocacy speakers.
  - SMART and METRO will also be hosting a Senior Celebration Dinner at the end of June. Transportation to the Freedom VFW Hall will be provided from METRO transit centers.
- Each Board Member has received a copy of the *Vibes Magazine* Spring Issue, which features an infographic highlighting key statistics on *Reimagine METRO*. These insights showcase the growth in both service and ridership. This marks the first of many promotional efforts aimed at demonstrating the benefits of *Reimagine METRO*. Future campaign assets will include bus shelter advertisements, posters, and social media posts."
- Last week I had the opportunity to meet with the Federal Transit Administration Regional Administrator to discuss METRO's plans to purchase property in Watsonville with the intent of building a satellite maintenance and operations base. The meeting went well and he seemed to be in support of it.

Director Kalantari-Johnson reminded the attendees of the rail trail ribbon cutting being held on May 21, 2025 from 8:30 – 9:30 AM at Bay and California Streets.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

**14 RECESSED TO CLOSED SESSION AT 10:15 AM.**

There were no public comments regarding the closed session for the public employee performance evaluation for the CEO/General Manager.

**SECTION II: CLOSED SESSION**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957(B)(1); CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6**

Agency Designated Representative:

Rebecca Downing, Board Chair

Title/Unrepresented Employee:

Corey Aldridge, CEO/General Manager

Following the Closed Session, the Board may consider potential actions to amend the Employment Agreement of the CEO/General Manager and to adopt a revised Salary Schedule.

*Director Dutra left the meeting at 11:57 AM.*

**RECONVENED TO OPEN SESSION AT 11:58 AM**

**15 REPORT OF CLOSED SESSION ITEMS**

Julie Sherman, General Counsel, reported that the Board has completed its review of the CEO/General Manager and then provided an oral report of the proposed amendments to the CEO/General Manager's employment agreement, reporting that the compensation of the CEO/General Manager is proposed to be adjusted on April 29, 2025, with a 4% increase in salary to \$26,867 per month, along with a retention bonus of \$18,800.

Copies of the proposed Resolution, Amendment and Salary Schedule were made available to the public. There were no public comments.

**ACTION: MOTION TO APPROVE A RESOLUTION APPROVING A COMPENSATION ADJUSTMENT FOR THE CHIEF EXECUTIVE OFFICER (CEO)/GENERAL MANAGER, EFFECTIVE APRIL 29, 2025, AND CORRESPONDING FIRST AMENDMENT TO THE CEO/GENERAL MANAGER'S EMPLOYMENT AGREEMENT, AND APPROVING THE CEO/GENERAL MANAGER SALARY SCHEDULE, EFFECTIVE APRIL 29, 2025.**

**MOTION: DIRECTOR KALANTARI-JOHNSON SECOND: DIRECTOR KOENIG**

**MOTION PASSED WITH 7 AYES (Directors Downing, Kalantari-Johnson, Koenig, Leonor, Lind, Orbach, and Rotkin). Director Quiroz-Carter voted no. Directors Dutra, Martinez, and Newsome were absent.**

**16 ANNOUNCEMENT OF NEXT MEETING**

Board Chair Downing announced the next regular Board meeting will be held on Friday, June 27, 2025 at 9:00 AM at the Capitola Council Chambers, 420 Capitola Avenue, Capitola CA.

**17 ADJOURNMENT**

Board Chair Downing adjourned the meeting at 12:00 PM.

Respectfully Submitted,

Donna Bauer  
Sr. Executive Assistant

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**DATE:** June 27, 2025  
**TO:** Board of Directors  
**FROM:** Chuck Farmer, Chief Financial Officer  
**SUBJECT: ACCEPT AND FILE THE YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF MAY 31, 2025**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the Year-to-Date Monthly Financial Report as of May 31, 2025**

**II. SUMMARY OF ISSUES**

An analysis of Santa Cruz Metropolitan Transit District's (METRO) financial status is prepared monthly in order to inform the Board of Directors (Board) regarding METRO's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year.

This staff report is the web-accessible companion document to the attached PowerPoint presentation titled "Year-to-Date Monthly Financial Report as of May 31, 2025."

Staff recommends that the Board accept and file the attached report.

**III. DISCUSSION/BACKGROUND**

Below are the written explanations of the various charts and graphs in the attached Year-to-Date Monthly Financial Report as of May 31, 2025. The fiscal year has elapsed 92%.

Slide 1

(Cover) Monthly Financial Report as of May 31, 2025

Slide 2

May 2025 Key Financial Highlights

- Service
  - Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$230 vs Budget of \$319
    - Hwy 17 represents 8.7% the total Revenue Service Hours
    - 33 canceled trips, due to Mechanical (15), No Vehicle (13), Traffic (4), and Accident (1)
  - ParaCruz Cost per Trip is \$61 vs Budget of \$90

- Non-Student/Hwy 17 Passengers is 156,675 vs Budget of 125,480
- Kids Ride Free is 37,719
- Financials
  - Total Operating Surplus/(Deficit) is favorable by \$1.2M, driven by lower wages of \$0.4M, fringe of \$0.8M
  - Non-Operating Revenues/Expenses of \$3.6M are favorable vs budget of \$3.4M by \$0.2M driven primarily due to lower TIRCP grant drawdown partially offset by higher sales tax revenues
- Capital
  - Capital spend of \$4.8M, primarily for Hydrogen Buses
- Personnel
  - 407 Active Personnel vs 443 Funded Personnel – *adopted in the September 2024 budget*
    - 45 Vacancies at the end of May – 41 positions are on hold or have had recruitment suspended at this time
  - Recruitment completed for Buyer (started in May), Financial Analyst, Contracts & Purchasing Deputy Director (starting in June)

### Slide 3

(Cover) May 31, 2025 MTD Pre-Close Financials

### Slide 4

May FY25 Monthly Operating Surplus/(Deficit) Actual vs. Budget

- Actuals are \$1.2M favorable to budget – excludes UAL/Bond Payment and Retiree Obligation costs
  - Passenger Fares – favorable by \$73K
  - Labor, Regular – favorable by \$350K, due to funded/vacant positions
  - Fringe Benefits – favorable by \$760K due to retirement and medical insurance savings from funded/vacant positions
  - Labor, OT – unfavorable by \$82K, increased overtime, primarily for Bus Operators
  - Non-Personnel – favorable by \$91K

Slide 5

May 31, 2025 Monthly Operating Revenue and Expenses

- Operating Revenue, net unfavorable by \$73K
  - Passenger Fares - favorable by \$52K
  - Special Transit Fares – favorable by \$21K
- Operating Expense, net favorable by \$1,119K – Favorable wages/fringe driven by funded/vacant positions
  - Labor Regular – favorable by \$350K
  - Fringe Benefits – favorable by \$760K, excludes UAL and Retiree Obligation related costs
  - Labor OT – unfavorable by \$82K
  - Non-Personnel – favorable by \$91K, excludes Bond payment related costs
- Operating Deficit lower by \$1,192K
  - Farebox Recovery – 20.3% vs 15.2% budget
- Non-Operating Revenue/(Expense), net unfavorable by \$35K
  - Sales Tax/including Measure D – favorable by \$155K
  - Federal/State Grants – unfavorable by \$229K
  - Retiree Obligations – unfavorable by \$5K
  - Pension UAL/Bond Payment costs – favorable by \$2K
  - All Other Revenues – favorable by \$33K
- Operating Deficit before Transfers lower by \$1,157K
- Bus Replacement Fund – higher by \$31K due to increased Measure D sales tax revenues
  - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY25 budgeted transfer is \$3.2M
- Operating Deficit after Transfers lower by \$1,126K

Slide 6

(Cover) May 2025, YTD Pre-Close Financials

Slide 7

May YTD FY25 Operating Surplus/(Deficit) Actual vs. Budget

- Actuals are \$5.4M favorable to budget – excludes UAL/Bond Payment and Retiree Obligation costs
  - Passenger Fares – favorable by \$406K
  - Labor, Regular – favorable by \$3,010K, due to funded/vacant positions
  - Fringe Benefits – favorable by \$2,783K due to retirement and medical insurance savings from funded/vacant positions
  - Labor, OT – unfavorable by \$1,960K, increased overtime, primarily for Bus Operators
  - Non-Personnel – favorable by \$1,199K, primarily due to timing of spending and cancelled projects

Slide 8

May 31, 2025 Monthly Operating Revenue and Expenses

- Operating Revenue, net favorable by \$482K
  - Passenger Fares - favorable by \$188K
  - Special Transit Fares – favorable by \$294K
- Operating Expense, net favorable by \$4,920K – Favorable wages/fringe driven by funded/vacant positions
  - Labor Regular – favorable by \$2,821K
  - Fringe Benefits – favorable by \$3,050K, excludes UAL and Retiree Obligation related costs
  - Labor OT – unfavorable by \$1,974K
- Non-Personnel – favorable by \$1,023K, excludes Bond payment related costs
- Operating Deficit lower by \$5,402K
  - Farebox Recovery – 14.8% vs 12.9% budget
- Non-Operating Revenue/(Expense), net unfavorable by \$1,294K, primarily due to lower sales tax and grant drawdowns; partially offset by higher interest revenue and reduced Retiree Obligations
  - Sales Tax/including Measure D – unfavorable by \$507K

- Federal/State Grants – unfavorable by \$1,839K
- Retiree Obligations – favorable by \$224K
- Pension UAL/Bond Payment costs – favorable by \$20K
- All Other Revenues – favorable by \$808K
- Operating Surplus before Transfers higher by \$4,108K
- Bus Replacement Fund – Higher by \$248K due to increased Measure D sales tax revenues
  - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY25 budgeted transfer is \$3.2M
- Operating Deficit after Transfers lower by \$3,860K

Slide 9

(Cover) Capital Spending & Project Completion

Slide 10

May 31, 2025 Capital Budget Spend

Total Capital Projects YTD spending is \$24,232K against full year revised budget of \$116.7M, or 20.8%

- Construction Related Projects – \$768K YTD spending against budget of \$41,000K, or 1.9%
- IT Projects – \$505K YTD spending against budget \$2,004K, or 25.2%
- Facilities Repair & Improvements – \$711K YTD spending against budget of \$2,655K, or 26.8%
- Revenue Vehicle Replacement – \$22,117K YTD spending against budget of \$69,803K, or 31.7%
- Revenue Vehicle Electrification Projects – no spending, no budget
- Non-Revenue Vehicle Replacement – no spending against budget of \$140K, or 0.0%
- Fleet & Maintenance Equipment – no spending against budget of \$755K, or 0.0%
- Miscellaneous – \$131K YTD spending against budget of \$343K, or 38.3%

Slide 11

(Cover) Questions

**IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report pertains to METRO's Financial Stability, Stewardship & Accountability.

**V. FINANCIAL CONSIDERATIONS/IMPACT**

Favorable budget variances in Operating Revenues and Expenses contribute to favorable budget variance in Operating Balance, Year-to-Date as of May 31, 2025.

**VI. ALTERNATIVES CONSIDERED**

There are no alternatives to consider, as this is an accept and file Year-to-Date Monthly Financial Report.

**VII. ATTACHMENTS**

**Attachment A:** Year-to-Date Monthly Financial Report as of May 31, 2025  
Presentation

Prepared by: Cathy Downes, Sr. Financial Analyst

**VIII. APPROVALS**

Chuck Farmer, Chief Financial Officer

A handwritten signature in black ink, appearing to read "Chuck", written over a horizontal line.

Corey Aldridge, CEO/General Manager

A handwritten signature in black ink, appearing to read "Corey", written over a horizontal line.

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# **Year-to-Date Monthly Financial Report as of May 31, 2025**

Board of Directors

*June 27, 2025*

Chuck Farmer, Chief Financial Officer

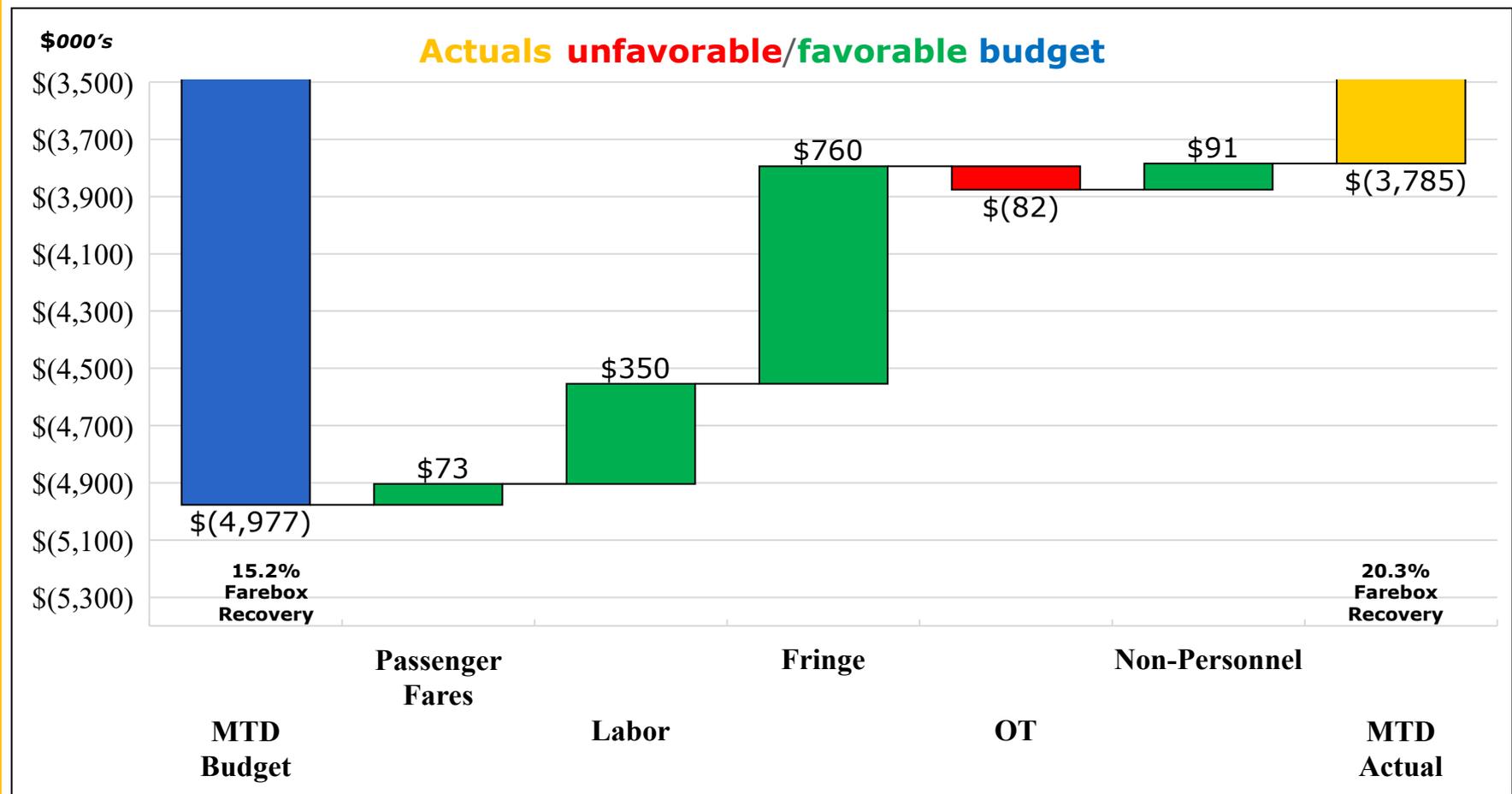
# May 2025 Key Financial Highlights

Service	<ul style="list-style-type: none"> <li>Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$230 vs Budget of \$319             <ul style="list-style-type: none"> <li>Hwy 17 represents 8.7% the total Revenue Service Hours</li> <li>33 canceled trips, due to Mechanical (15), No Vehicle (13), Traffic (4), and Accident (1)</li> </ul> </li> <li>ParaCruz Cost per Trip is \$61 vs Budget of \$90</li> <li>Non-Student/Hwy 17 Passengers is 156,675 vs Budget of 125,480</li> <li>Kids Ride Free is 37,719</li> </ul>
Financials	<ul style="list-style-type: none"> <li>Total Operating Surplus/(Deficit) is favorable by \$1.2M, driven by lower wages of \$0.4M, fringe of \$0.8M</li> <li>Non-Operating Revenues/Expenses of \$3.6M are favorable vs budget of \$3.4M by \$0.2M driven primarily due to lower TIRCP grant drawdown partially offset by higher sales tax revenues</li> </ul>
Capital	<ul style="list-style-type: none"> <li>Capital spending of \$4.8M, primarily for Hydrogen Buses</li> </ul>
Personnel	<ul style="list-style-type: none"> <li>407 Active Personnel vs 443* Funded Personnel             <ul style="list-style-type: none"> <li>45 Vacancies at the end of May – 41 positions are on hold or have had recruitment suspended at this time</li> </ul> </li> <li>Recruitment completed for Buyer (started in May), Financial Analyst, Contracts &amp; Purchasing Deputy Director (starting in June)</li> </ul>

**May 2025,  
MTD Pre-Close Financials**

# May FY25 Monthly Operating Surplus/(Deficit) Actual\* vs. Budget

**Overall \$1.2M favorable**



\* Pre-close financials, subject to adjustments post close; may not foot due to rounding

**May 31, 2025**

Attachment A

**Monthly Operating Revenue and Expenses**

<i>\$ 000's</i>	<b>Actual*</b>	<b>Budget</b>	<b>Fav / (Unfav)</b>
<b>Operating Revenue</b>			
Passenger Fares	\$ 272	\$ 220	\$ 52
Special Transit Fares	695	674	21
<b>Total Operating Revenue</b>	<b>\$ 967</b>	<b>\$ 894</b>	<b>\$ 73</b>
<b>Operating Expense</b>			
Labor - Regular	\$ 2,021	\$ 2,371	\$ 350
Fringe	1,254	2,014	760
Labor - OT	163	81	(82)
Non-Personnel	1,313	1,404	91
<b>Total OpEx</b>	<b>\$ 4,752</b>	<b>\$ 5,871</b>	<b>\$ 1,119</b>
<b>Operating Surplus/(Deficit)</b>	<b>(\$ 3,785)</b>	<b>(\$ 4,977)</b>	<b>\$ 1,192</b>
<i>Farebox Recovery</i>	<i>20.3%</i>	<i>15.2%</i>	<i>5.1%</i>
<b>Non-Operating Revenue/(Expense)</b>			
Sales Tax/including Measure D	\$ 3,043	\$ 2,888	\$ 155
Federal/State/Local Grants	671	900	(229)
Retiree Obligations	(377)	(382)	5
Pension Bond Payment/UAL	(168)	(170)	2
All Other	235	203	33
<b>Total Non-Operating Revenue/(Expense)</b>	<b>\$ 3,404</b>	<b>\$ 3,439</b>	<b>(\$ 35)</b>
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>(\$ 381)</b>	<b>(\$ 1,538)</b>	<b>\$ 1,157</b>
<b>Transfers and Other</b>			
Transfers to Bus Replacement Fund	(\$ 245)	(\$ 213)	(\$ 31)
<b>Operating Surplus/(Deficit) after Transfers</b>	<b>(\$ 626)</b>	<b>(\$ 1,751)</b>	<b>\$ 1,126</b>

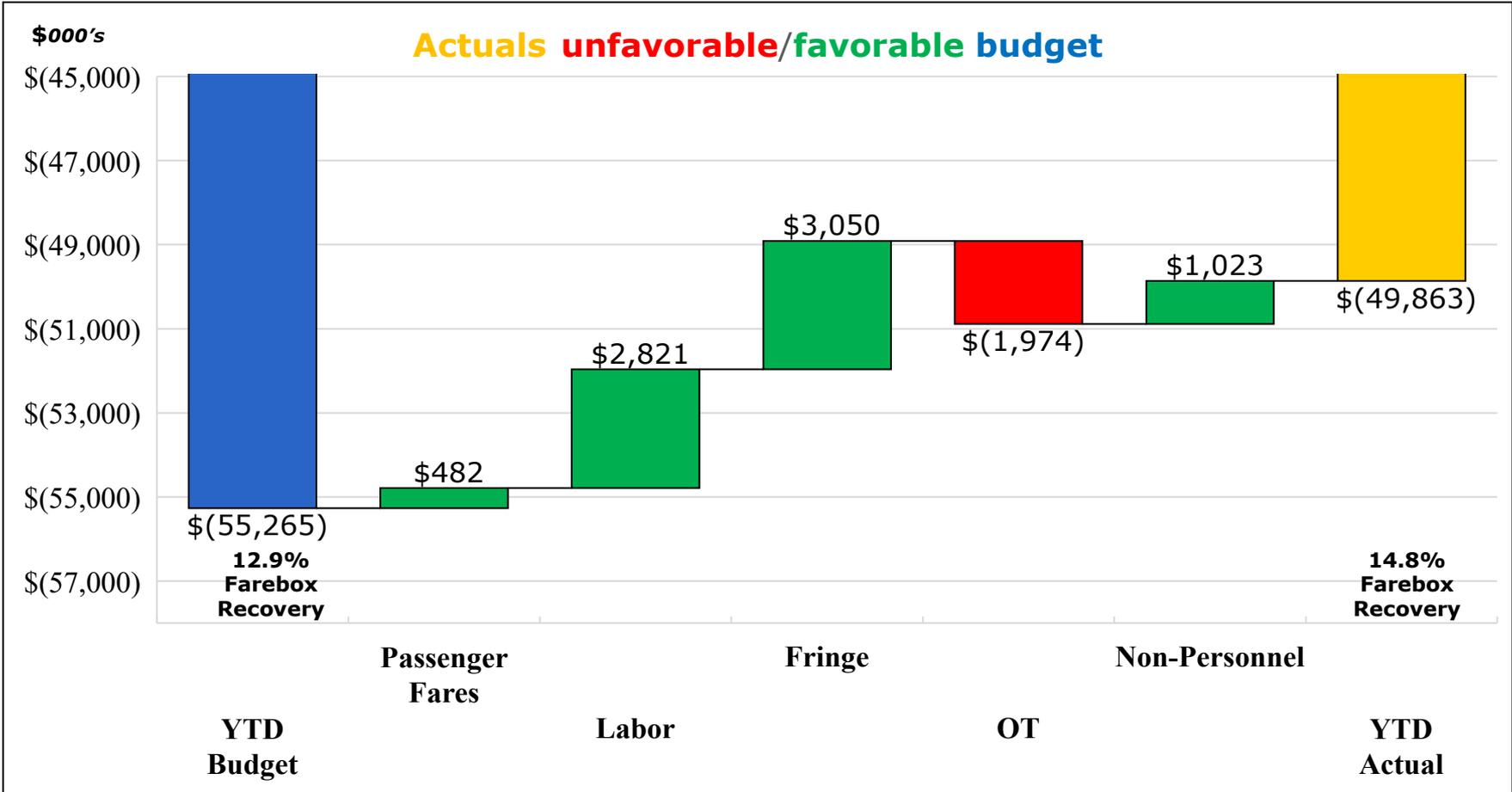
- Total Operating Surplus/(Deficit) is favorable \$1.2M driven by lower wages of \$0.4M, fringe of \$0.8M,
- Non-Operating Revenues/Expenses of \$3.4M are virtually flat to budget primarily due to lower TIRCP grant drawdown partially offset by higher sales tax revenues and interest income
- Sales tax of \$3.0M is 5.4% higher than budget

\* Pre-close financials, subject to adjustments post close

**May 2025,  
YTD Pre-Close Financials**

# May YTD FY25 Operating Surplus/(Deficit) Actual\* vs. Budget

**Overall \$5.4M favorable**



\* Pre-close financials, subject to adjustments post close; may not foot due to rounding

**May 31, 2025**

**YTD Operating Revenue and Expenses**

<i>\$ 000's</i>	<b>Actual*</b>	<b>Budget</b>	<b>Fav / (Unfav)</b>
<b>Operating Revenue</b>			
Passenger Fares	\$ 2,601	\$ 2,414	\$ 188
Special Transit Fares	6,065	5,771	294
<b>Total Operating Revenue</b>	<b>\$ 8,666</b>	<b>\$ 8,184</b>	<b>\$ 482</b>
<b>Operating Expense</b>			
Labor - Regular	\$ 23,166	\$ 25,987	\$ 2,821
Fringe	18,298	21,349	3,050
Labor - OT	2,795	821	(1,974)
Non-Personnel	14,269	15,293	1,023
<b>Total OpEx</b>	<b>\$ 58,529</b>	<b>\$ 63,449</b>	<b>\$ 4,920</b>
<b>Operating Surplus/(Deficit)</b>	<b>(\$ 49,863)</b>	<b>(\$ 55,265)</b>	<b>\$ 5,402</b>
<i>Farebox Recovery</i>	<i>14.8%</i>	<i>12.9%</i>	<i>1.9%</i>
<b>Non-Operating Revenue/(Expense)</b>			
Sales Tax/including Measure D	\$ 29,663	\$ 30,170	(\$ 507)
Federal/State/Local Grants	27,831	29,670	(1,839)
Retiree Obligations	(3,909)	(4,134)	224
Pension Bond Payment/UAL	(1,853)	(1,873)	20
All Other	3,045	2,237	808
<b>Total Non-Operating Revenue/(Expense)</b>	<b>\$ 54,776</b>	<b>\$ 56,070</b>	<b>(\$ 1,294)</b>
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>\$ 4,913</b>	<b>\$ 805</b>	<b>\$ 4,108</b>
<b>Transfers and Other</b>			
Transfers to Bus Replacement Fund	(\$ 2,478)	(\$ 2,230)	(\$ 248)
<b>Operating Surplus/(Deficit) after Transfers</b>	<b>\$ 2,435</b>	<b>(\$ 1,425)</b>	<b>\$ 3,860</b>

- Operating Deficit lower by \$5.4M driven by vacant/funded positions and lower Non-Personnel spending due to timing; partially offset by increased OT
- Non-Operating Revenues of \$54.8M are \$1.3M unfavorable vs budget of \$56.1M driven primarily by lower sales tax and grant drawdowns; partially offset by higher than anticipated interest income and lower Retiree Obligations
- Sales tax of \$29.6M is 1.7% lower than budget
- Bus Replacement Fund higher than budget by \$248K

\* Pre-close financials, subject to adjustments post close; may not foot due to rounding

# Capital Spending

# May 31, 2025 Capital Budget Spend

\$000's	Month to Date	Year to Date	Portfolio Total *	
	Actuals	Actuals	Budget	% Spend
Construction	\$ 3	\$ 768	\$ 41,000	1.9%
IT Projects	-	505	2,004	25.2%
Facilities Upgrades and Improvements	-	711	2,655	26.8%
Revenue Vehicle Replacements and Campaigns	4,756	22,117	69,803	31.7%
Revenue Vehicle Fleet Electrification	-	-	-	0.0%
Non-Revenue Vehicle Purchases and Replacements	-	-	140	0.0%
Fleet & Maintenance Equipment	-	-	755	0.0%
Office Equipment	-	-	-	0.0%
Miscellaneous Projects	-	131	343	38.3%
<b>Total</b>	<b>\$ 4,759</b>	<b>\$ 24,232</b>	<b>\$ 116,699</b>	<b>20.8%</b>

## May Spending of:

- ✓ 4 Hydrogen Buses

## YTD Project Spend, primarily:

- ✓ 19 Hydrogen Buses

## Future Project Spend:

- ✓ 25 Hydrogen Buses\*\*
- ✓ Watsonville Station Redevelopment
- ✓ Hydrogen Fueling Station
- ✓ ERP System
- ✓ Reimagine Metro

\*\* FY25 budget assumed all 53 Hydrogen buses would be delivered

**Questions?**

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**DATE:** June 27, 2025  
**TO:** Board of Directors  
**FROM:** Dawn Crummié, Chief Human Resources Officer  
**SUBJECT: FY26 RENEWAL OF EXCESS WORKERS' COMPENSATION INSURANCE THROUGH PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM)**

## **I. RECOMMENDED ACTION**

**That the Board of Directors authorize the renewal of excess workers' compensation insurance administered by Public Risk Innovation, Solutions, and Management**

## **II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) carries excess workers' compensation insurance through Public Risk Innovation, Solutions, and Management (PRISM).
- PRISM's final proposed premium for excess workers' compensation insurance for FY26 is **\$324,618**.
- Staff recommends that the Board of Directors (Board) authorize payment to PRISM in the amount of \$343,543, which includes a 2023/2024 payroll audit adjustment of \$18,925, for participation in the FY26 excess workers' compensation insurance.

## **III. DISCUSSION/BACKGROUND**

PRISM, formerly known as California State Association of Counties Excess Insurance Authority (CSAC EIA), is a Joint Powers Authority (JPA) formed in 1979 by an assortment of California counties and public agencies for the sole purpose of finding cost-effective insurance solutions and risk management services for its members. METRO has been a member of PRISM since 2003, when it began carrying its Excess Workers' Compensation Insurance for individual worker's compensation claims exceeding \$350,000. PRISM has a contract with Alliant for broker services, which is periodically evaluated and renewed.

PRISM's Version 2 estimated premium for FY26 was \$337,000 to \$348,000. Their final premium proposal has just been received and is \$324,618. This premium proposal is based on METRO's estimated 2025/26 payroll and METRO's workers' compensation claim experience in past years.

PRISM's final premium proposals for the 2021/22, 2022/23, 2023/24 and 2024/25 fiscal years were \$175,613, \$181,528, \$211,418, and \$232,655 respectively. See Attachment B for the history of annual premiums.

Staff recommends that the Board authorize payment to PRISM for the final 2025/26 premium amount of \$324,618, as well as a payroll audit adjustment of \$18,925.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report aligns with the following Strategic Priorities:

- Safety First Culture
- Financial Stability, Stewardship & Accountability

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

METRO's estimated payroll for FY26 is up by 32% from last fiscal year. Accordingly, PRISM's final FY26 premium proposal has increased from last year's final premium proposal substantially, by 40%. A 2023/24 audit adjustment of \$18,925 brings the total due to \$343,543.

Funds to support this insurance are paid out of operating expenses from the G/L Account 502081, Workers' Compensation. Costs are billed to departments based on the number of employees in the department.

#### **VI. CHANGES FROM COMMITTEE**

N/A

#### **VII. ALTERNATIVES CONSIDERED**

None. METRO is legally obligated to provide Workers' Compensation Insurance to its employees, and pricing through PRISM is more favorable than what METRO could obtain on its own due to economies of scale.

#### **VIII. ATTACHMENTS**

**Attachment A:** 2025/26 V2 Premium from PRISM

**Attachment B:** History of Annual Premiums

Prepared by: Joan Jeffries, Purchasing Manager

Board of Directors  
June 27, 2025  
Page 3 of 3

**IX. APPROVALS**

Dawn Crummié,  
Chief Human Resources Officer

DocuSigned by:  
*Dawn Crummie*  
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Approved as to fiscal impact:  
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



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**Attachment A**  
**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM)**  
**EXCESS WORKERS' COMPENSATION PROGRAM**  
**2025/2026 INDIVIDUAL MEMBER RENEWAL TERMS**  
**Santa Cruz Metropolitan Transit District**



	PRESENT	PROPOSED
<b>COVERAGE TERM</b>	July 1, 2024 to July 1, 2025	July 1, 2025 to July 1, 2026
<b>COMPANIES AFFORDING COVERAGE</b>	Public Risk Innovation, Solutions, and Management (PRISM) with reinsurance and excess insurance provided by (see Schedule of Insurers)	Same as present
<b>COVERAGE PROVIDED</b>	Workers' Compensation and Employers' Liability	Same as present
<b>LIMITS</b>	\$ 5,000,000 Employers' Liability Statutory Workers' Compensation <ul style="list-style-type: none"> <li>Limits apply each occurrence for Bodily Injury by accident, and each employee for Occupational Disease</li> <li>Limits are eroded by allocated claims expense</li> </ul>	Same as present
<b>RETENTION</b>	\$ 350,000 each occurrence <ul style="list-style-type: none"> <li>Retention applies each occurrence for Bodily Injury by accident, and each employee for Occupational Disease</li> <li>Self-insured retention is eroded by allocated claims expense</li> </ul>	Same as present
<b>MAJOR EXCLUSIONS (Including but not limited to)</b>	Per PRISM Excess Workers' Compensation and Employers' Liability Memorandum of Coverage (MOC) and excess insurance policy and the following: <ul style="list-style-type: none"> <li>Punitive or exemplary damages, fines or penalties</li> <li>Any payments in excess of the benefits regularly provided by the Workers' Compensation law</li> <li>Labor Code 4850 benefits</li> <li>Labor Code 4856 benefits</li> <li>Education Section Codes 44984 and 45192</li> </ul>	Same as present
<b>PREMIUM AUDIT</b>	Premiums are auditable and adjustable at June 30, 2025 based on actual payroll	Premiums are auditable and adjustable at June 30, 2026 based on actual payroll

**NOTE: THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY FORM IN ANY WAY. PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION**

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**Attachment A**  
**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM)**  
**EXCESS WORKERS' COMPENSATION PROGRAM**  
**2025/2026 INDIVIDUAL MEMBER RENEWAL TERMS**  
**Santa Cruz Metropolitan Transit District**



	PRESENT	PROPOSED																												
<b>4850 BUYBACK</b>	Not purchased	Same as present																												
<b>ESTIMATED ANNUAL PAYROLL</b>	\$ 25,292,650	\$ 33,483,735																												
<b>ADDITIONAL NAMED COVERED PARTY(IES)</b>	None	Same as present																												
<b>ESTIMATED PREMIUM (Annualized)</b>	<table border="0"> <tr> <td>\$ 154,685</td> <td>Pool Premium</td> </tr> <tr> <td>46,824</td> <td>Deposit Premium</td> </tr> <tr> <td>15,751</td> <td>PRISM Administration Fee</td> </tr> <tr> <td>15,395</td> <td>Alliant Broker Fee</td> </tr> <tr> <td><b>\$ 232,655</b></td> <td><b>Total Estimated Deposit Premium</b></td> </tr> <tr> <td>-3,963</td> <td>2022/2023 Payroll Audit Adjustment</td> </tr> <tr> <td><b>\$ 228,692</b></td> <td><b>Total Premium Incl. Payroll Audit Adj.</b></td> </tr> </table> <ul style="list-style-type: none"> <li>• Premium includes a \$1,000 annual risk management subsidy</li> <li>• Premium includes a \$2,000 actuarial subsidy</li> <li>• Premium includes cost for claim audit requirement (audit to include access to all files handled by TPA)</li> </ul>	\$ 154,685	Pool Premium	46,824	Deposit Premium	15,751	PRISM Administration Fee	15,395	Alliant Broker Fee	<b>\$ 232,655</b>	<b>Total Estimated Deposit Premium</b>	-3,963	2022/2023 Payroll Audit Adjustment	<b>\$ 228,692</b>	<b>Total Premium Incl. Payroll Audit Adj.</b>	<table border="0"> <tr> <td>\$ 217,036</td> <td>Pool Premium</td> </tr> <tr> <td>66,637</td> <td>Deposit Premium</td> </tr> <tr> <td>21,473</td> <td>PRISM Administration Fee</td> </tr> <tr> <td>19,472</td> <td>Alliant Broker Fee</td> </tr> <tr> <td><b>\$ 324,618</b></td> <td><b>Total Estimated Deposit Premium</b></td> </tr> <tr> <td>18,925</td> <td>2023/2024 Payroll Audit Adjustment</td> </tr> <tr> <td><b>\$ 343,543</b></td> <td><b>Total Premium Incl. Payroll Audit Adj.</b></td> </tr> </table> <ul style="list-style-type: none"> <li>• Premium includes a \$1,000 annual risk management subsidy</li> <li>• Premium includes a \$2,000 actuarial subsidy</li> <li>• Premium includes cost for claim audit requirement (audit to include access to all files handled by TPA)</li> </ul>	\$ 217,036	Pool Premium	66,637	Deposit Premium	21,473	PRISM Administration Fee	19,472	Alliant Broker Fee	<b>\$ 324,618</b>	<b>Total Estimated Deposit Premium</b>	18,925	2023/2024 Payroll Audit Adjustment	<b>\$ 343,543</b>	<b>Total Premium Incl. Payroll Audit Adj.</b>
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**ALLIANT INSURANCE SERVICES, INC.**  
 Gordon DesCombes, Executive Vice President  
 Nazie Arshi, Senior Vice President  
 Tom E. Corbett, Senior Vice President  
 Seth Cole, Senior Vice President  
 Matt Gowan, Senior Vice President  
 Rhiannon Cabral, Account Executive  
 Paul Hollands, Account Manager  
 Ashley Baltierra, Assistant Account Manager

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Attachment A  
PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM)  
EXCESS WORKERS' COMPENSATION PROGRAM  
2025/2026 INDIVIDUAL MEMBER RENEWAL TERMS  
Santa Cruz Metropolitan Transit District



This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at [www.alliant.com](http://www.alliant.com). For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at [www.ambest.com](http://www.ambest.com). For additional information regarding insurer financial strength ratings visit Standard and Poor's website at [www.standardandpoors.com](http://www.standardandpoors.com).

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

**IMPORTANT NOTICE:** The Non-Admitted and Reinsurance Reform Act (NRRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc

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**Attachment A**  
**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM)**  
**EXCESS WORKERS' COMPENSATION PROGRAM**  
**2024/2025 SCHEDULE OF INSURERS**  
**PRESENT**



Companies Affording Coverage	Limit	California Status	A.M. Best's Guide Rating	Standard & Poor's Rating
<b>Public Risk Innovation, Solutions, and Management</b>	<b>Workers' Compensation and Employers Liability:</b> The difference between <ul style="list-style-type: none"> <li>\$5,000,000 and Individual Member's Retention for each occurrence for Bodily Injury by accident, and each employee for Occupational Disease</li> </ul>	Not Applicable	Not Applicable	Not Applicable
<b>With reinsurance provided by Great American Insurance Company</b>		Not Applicable (reinsurance)	A+ (Superior) Financial Size Category XV (\$2,000,000,000 or greater)	A+ (Stable)
<b>Public Risk Innovation, Solutions, and Management</b>	<b>Workers' Compensation:</b> \$ 45,000,000 each occurrence excess of \$5,000,000	Not Applicable	Not Applicable	Not Applicable
<b>With reinsurance provided by ACE American Insurance Company</b>	*subject to one \$5,000,000 Corridor Retention	Not Applicable (reinsurance)	A++ (Superior) Financial Size Category XV (\$2,000,000,000 or greater)	AA (Stable)
<b>Liberty Insurance Corporation</b> <b>An excess insurance policy</b>	<b>Workers' Compensation:</b> Statutory each occurrence excess of \$50,000,000	Admitted	A (Excellent); Financial Size Category XV (\$2,000,000,000 or greater)	A (Negative)

**NOTE: THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY FORM IN ANY WAY. PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION**

Alliant Insurance Services, Inc. • 18100 Von Karman Avenue • 10<sup>th</sup> Floor • Irvine, CA 92612  
 PHONE (949) 756-0271 • www.alliant.com • License No. 0C36861



**Attachment A**  
**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM)**  
**EXCESS WORKERS' COMPENSATION PROGRAM**  
**2025/2026 SCHEDULE OF INSURERS**  
**PROPOSED**



Companies Affording Coverage	Limit	California Status	A.M. Best's Guide Rating	Standard & Poor's Rating
<b>Public Risk Innovation, Solutions, and Management</b>  <b>With reinsurance provided by Great American Insurance Company</b>	<b>Workers' Compensation and Employers Liability:</b> The difference between <ul style="list-style-type: none"> <li>\$5,000,000 and Individual Member's Retention for each occurrence for Bodily Injury by accident, and each employee for Occupational Disease</li> </ul>	Not Applicable	Not Applicable	Not Applicable
<b>Public Risk Innovation, Solutions, and Management</b>  <b>With reinsurance provided by ACE American Insurance Company</b>	<b>Workers' Compensation:</b> \$ 45,000,000 each occurrence excess of \$5,000,000  *Subject to one \$5,000,000 Corridor Retentions	Not Applicable	Not Applicable	Not Applicable
<b>Liberty Mutual Fire Insurance Corporation</b> <b>An excess insurance policy</b>	<b>Workers' Compensation:</b> Statutory each occurrence excess of \$50,000,000	Admitted	A (Excellent); Financial Size Category XV (\$2,000,000,000 or greater)	A (Stable)

**NOTE: THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY FORM IN ANY WAY. PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION**

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### **History of METRO's Annual Costs for Excess Workers' Compensation Insurance through PRISM**

<b>Term</b>	<b>Final Premium</b>
2021/22	\$175,613
2022/23	\$181,528
2023/24	\$211,418
2024/25	\$232,655

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**DATE:** June 27, 2025  
**TO:** Board of Directors  
**FROM:** Gregory Strecker, Safety, Security and Risk  
Management Director  
**SUBJECT: RECOMMENDED ACTION ON TORT CLAIMS**

**I. RECOMMENDED ACTION**

**That the Board of Directors Approve Staff Recommendations for Claims for the Month of June 2025, as reflected in Section VIII of this report**

**II. SUMMARY**

This staff report provides the Board of Directors with recommendations on claims submitted to the Santa Cruz Metropolitan Transit District (METRO).

**III. DISCUSSION/BACKGROUND**

METRO’s Risk Department received two claims for the month of June 2025 for money or damages. As a public entity, METRO must act “within 45 days after the claim has been presented” (Govt C §912.4(a)). See staff recommendations in paragraph VIII.

**IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report pertains to METRO’s Financial Stability, Stewardship and Accountability.

**V. FINANCIAL CONSIDERATIONS/IMPACT**

None

**VI. CHANGES FROM COMMITTEE**

N/A

**VII. ALTERNATIVES CONSIDERED**

Within the 45-day period, the Board of Directors may take the following actions:

- Reject the claim entirely;
- Allow it in full;
- Allow it in part and reject the balance;
- Compromise it, if the liability or amount due is disputed (Govt C §912.4(a)); or
- Do nothing, and allow the claim to be denied by operation of law (Govt C §912.4 (c)).

**VIII. DESCRIPTION OF CLAIM**

Claimant	Claim #	Description	Recommended Action
Armando Tellez	25-004	Claimant alleges that METRO is liable for expenses related to Bodily Injury. Amount of claim: \$1,000,000	Reject
Liberty Baptist Church of Santa Cruz	25-005	Claimant alleges that METRO is liable for expenses related to Property Damage. Amount of Claim: \$5,000	Reject

Prepared by: Gregory Strecker, Safety Security, & Risk Management Director

**IX. APPROVALS**

Gregory Strecker, Safety, Security  
and Risk Management Director

A handwritten signature in black ink, appearing to read "Gregory Strecker", written over a horizontal line.

Corey Aldridge,  
CEO/General Manager

A handwritten signature in black ink, appearing to read "Corey Aldridge", written over a horizontal line.

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**DATE:** June 27, 2025  
**TO:** Board of Directors  
**FROM:** Gregory Strecker, Safety, Security and Risk Management Director  
**SUBJECT: RENEWAL OF LIABILITY AND VEHICLE PHYSICAL DAMAGE INSURANCE PROGRAM COVERAGE WITH CALTIP FOR FY26**

## **I. RECOMMENDED ACTION**

**That the Board of Directors authorizes payment to the California Transit Indemnity Pool (CalTIP) for \$1,105,702 for participation in the FY26 liability and vehicle physical damage insurance coverage programs**

## **II. SUMMARY**

- Santa Cruz Metropolitan Transit District (METRO) carries liability and vehicle physical damage insurance through California Transit Indemnity Pool (CalTIP), a pool of California public transit agencies established in 1987.
- The Liability Program Contribution Deposit for FY26 for \$969,515 provides for general liability, and public officials' errors and omissions.
- The Vehicle Physical Damage Program Contribution Deposit for FY26 is \$136,187 for vehicle physical damage insurance coverage.
- Staff recommends that the Board of Directors (Board) authorize payment to the CalTIP for \$1,105,702 for participation in the FY26 liability and vehicle physical damage insurance coverage programs.

## **III. DISCUSSION/BACKGROUND**

METRO has been a member of CalTIP since its inception in 1987. Each member agency has a representative on CalTIP's Board of Directors. Chuck Farmer, CFO is METRO's appointed Director to the CalTIP Board and Gregory Strecker, Safety, Security and Risk Management Director, is METRO's appointed alternate Director to the Board.

In 2016 METRO moved to CalTIP's full-service program as there were no internal resources available within METRO to handle the liability and vehicle physical damage insurance coverage program.

Liability: CalTIP's Liability Program provides protection against covered losses for bodily injury or physical damage caused by METRO or a METRO-owned vehicle. The pooled and excess coverage provides general liability, public officials' errors and omissions, and vehicle liability. In past years, CalTIP self-funds or "pools" the first \$2.0M of liability coverage for any claim. The \$2.0M is inclusive of METRO's Self-Insured Retention (SIR), which is \$250K. CalTIP purchases reinsurance and

excess insurance applying to losses that exceed the \$2.0M pooled layer. This year, CalTIP’s board approved increasing its self-insured retention from \$2.0 million to \$2.25 Million. The general liability coverage limit is still \$25M.

The premium for liability coverage for FY26 is \$969,515, an increase of \$183,996 or 23.4% over FY25. This increase in premium is primarily due to an increase in the pool layers, increase in hazard exposures, increase in revenue service miles, increase in total METRO Bus Capitol Assets, and offset with investment earnings.

Vehicle Physical Damage (VPD): The VPD Program provides comprehensive and collision coverage to transit, staff and maintenance vehicles. CalTIP currently self-funds, or “pools”, the first \$100K of coverage over the member agency’s deductible. METRO’s per vehicle deductible is \$500 for non-revenue vehicles and \$5K for buses and paratransit vehicles. CalTIP purchases excess insurance for losses exceeding \$100K and provides currently METRO with coverage up to \$20M per occurrence.

The premium for vehicle physical damage coverage for FY26 is \$136,187, an increase of \$19,122 or 16.3% from FY25. This increase is attributable to one pool layer increased rates.

Below is the table reflecting five years of experience broken out by Liability and Vehicle Physical Damage insurance coverage program:

**Liability Program**

Program Year	2021/22	2022/23	2023/24	2024/25	2025/26
Net Contribution	\$698,677	\$663,604	\$672,628	\$785,519	\$969,515

**Vehicle Physical Damage Program**

Program Year	2021/22	2022/23	2023/24	2024/25	2025/26
Net Contribution	\$46,599	\$93,190	\$96,008	\$117,065	\$136,187

Staff recommends that the Board authorize payment to CalTIP in the amount of \$1,105,702 for participation in the FY26 liability and vehicle physical damage insurance coverage programs.

**IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report aligns with the following METRO Strategic Priorities:

1. Financial Stability, Stewardship & Accountability
2. Service Quality and Delivery

## **V. FINANCIAL CONSIDERATIONS/IMPACT**

The following outlines the elements of the above recommendation:

1. Amount of recommendation: \$1,105,702
2. Source of Funding: \$1,105,702 from the FY26 Operating Budget
3. Expense accounts to charge: Insurance Property - 506011 / Insurance PL & PD - 506015

## **VI. CHANGES FROM COMMITTEE**

N/A

## **VII. ALTERNATIVES CONSIDERED**

- Using an alternate insurance carrier would cause METRO to lose many of the other important services provided by CalTIP, including safety and risk control programs: the Field Service Program, SambaSafety (Electronic Employee Pull Notice) and the Bus Operator Selection Survey (BOSS), to name a few.
- Costs associated with an alternate insurance carrier tend to be much more than a self-insurance indemnity pool market.
- METRO could self-insure – but does not currently have the cash reserves to support such a program.

## **VIII. ATTACHMENTS**

None

Prepared by: Gregory Strecker, Safety, Security and Risk Management Director

**IX. APPROVALS**

Gregory Strecker, Safety, Security,  
and Risk Management Director



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Approved as to fiscal impact:  
Chuck Farmer, Chief Financial Officer



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Corey Aldridge, CEO/General Manager



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**DATE:** June 27, 2025  
**TO:** Board of Directors  
**FROM:** Rina Solorio Gomez, Assistant Operations Manager, ParaCruz  
**SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 5-YEAR LEASE FOR THE PROPERTY LOCATED AT 2880 RESEARCH PARK IN SOQUEL, CA**

**I. RECOMMENDED ACTION**

**That the Board of Directors authorize the CEO/General Manager to execute a Lease Amendment with Soquel III Associates for the ParaCruz Facility at 2880 Research Park in Soquel, extending the term of the Lease Agreement**

**II. SUMMARY**

- The Santa Metropolitan Transit District (METRO) has an existing lease with Imwalle Properties, a California general partnership, for the lease of the property located at 2880 Research Park Drive for METRO's ParaCruz facility.
- The current one-year extended lease term expires on August 31, 2025. All options have been utilized in the current contract, and a new contract would need to be executed for continued use of the property.
- The parties have negotiated an agreement to extend the lease for a five (5) year period, which will terminate on August 31, 2030.

**III. DISCUSSION/BACKGROUND**

METRO's ParaCruz Operations and Facilities offices are located at 2880 Research Park Drive in Soquel. The property has been leased from Soquel III Associates since September 1, 2004. The current lease term and extension options expire on August 31, 2025, necessitating a new contract to be established. Soquel III Associates has requested a five-year contract.

The current monthly rent for the facility is \$15,561.06. Effective September 1, 2025, the base rent for the facility shall be \$16,027.73. All other terms, conditions, covenants or provisions of the lease shall remain unchanged. The lease provides for CPI increases every year on the successive anniversary date of the Commencement Date of the Lease, which is 3% a year.

**IV. FINANCIAL CONSIDERATIONS/IMPACT**

Funding in the estimated amount of \$1,021,121 is budgeted in the FY26 (\$192,333), FY27 (\$198,103), FY28 (\$204,046), FY29 (\$210,167) and FY30

(\$216,472) Paratransit Operating budget within the Facility Lease and Rent (512011) account.

## **V. ALTERNATIVES CONSIDERED**

The only alternative to be considered is to find an alternative lease site for Paratransit Operations. Staff attempted to identify alternative commercial property but the search was not successful.

- METRO currently does not have sufficient space available in any of their current locations.
- It would be a difficult challenge to find an alternative commercial property that possesses the parking, office space, and employee accommodation needed for ParaCruz services by the end of September 2025.

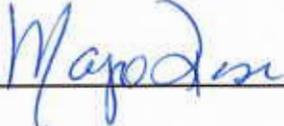
## **VI. ATTACHMENTS**

**Attachment A:** Lease Amendment Number 6

**Attachment B:** Lease Amendment Number 7

Prepared by: Rina Solorio Gomez, Assistant Operations Manager, Paratransit Division

**VII. APPROVALS**

Margo Ross, Chief Operations Officer  \_\_\_\_\_

Approved as to fiscal impact:  
Chuck Farmer, Chief Financial Officer  \_\_\_\_\_

Corey Aldridge, CEO/General Manager  \_\_\_\_\_

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# Attachment A

## Lease Amendment Number 6

This Lease Amendment Number 6 is made this 17<sup>th</sup> day of July, 2024 between Soquel III Associates, a California general partnership (hereinafter referred to as "Landlord"), and Santa Cruz Metropolitan Transit District, a local public agency (hereinafter referred to as "Tenant"), who agree as follows:

RECITALS:

- A. Landlord and Tenant entered into that certain Lease Agreement, dated for reference August 13, 2004 for the premises known as 2880 Research Park Drive, Suite 160, Soquel, California 95073 (hereinafter referred to as the "Lease").
- B. Landlord and Tenant entered into Lease Amendment Number 1 on March 27, 2009 and Lease Amendment Number 2 on September 1, 2014, and Lease Amendment Number 3 on August 26, 2016, and Lease Amendment Number 4 on August 31, 2018, and Lease Amendment Number 5 on August 31, 2021 for the premises known as 2880 Research Park Drive, Suite 160, Soquel, California 95073, which is set to terminate on August 31, 2024.
- C. Tenant desires to extend the term of the Lease and the parties agree to make certain revisions to the Lease as described herein.

NOW THEREFORE, the parties hereto agree as follows:

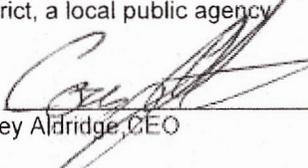
- 1. The term of the Lease shall be extended by a one (1) year period to terminate on August 31, 2025.
- 2. Commencing September 1, 2024, Tenant's base rent shall be \$8,350.00 per month (\$1.67 psf).
- 3. Commencing October 1, 2024 Tenant premises will increase by 4,318 sf to 9,318 sf to restore it to the original size of the Tenant premises before it was reduced by Lease Amendment Number 5. Base Rent to be adjusted accordingly to \$15,561.06 per month (\$1.67 psf).

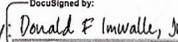
All other terms, conditions, covenants or provisions of the Lease shall remain unchanged.

LANDLORD:  
Soquel III Associates  
A California general partnership

TENANT:  
Santa Cruz Metropolitan Transit  
District, a local public agency

BY: Imwalle Asset Management Company, Manager

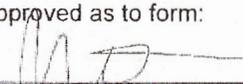
BY:   
Corey Aldridge, CEO

DocuSigned by:  
By:   
Donald F. Imwalle, Jr. President

Date: 7/17/2024

Date: 7/15/2024

Approved as to form:

  
Julie Sherman, District Counsel

# Attachment B

## Lease Amendment Number 7

This Lease Amendment Number 7 is made this \_\_\_\_ day of June 2025 between Soquel III Associates, a California general partnership (hereinafter referred to as "Landlord"), and Santa Cruz Metropolitan Transit District, a local public agency (hereinafter referred to as "Tenant"), who agree as follows:

RECITALS:

- A. Landlord and Tenant entered into that certain Lease Agreement, dated for reference August 13, 2004 for the premises known as 2880 Research Park Drive, Suite 160, Soquel, California 95073 (hereinafter referred to as the "Lease").
- B. Landlord and Tenant entered into Lease Amendment Number 1 on March 27, 2009 and Lease Amendment Number 2 on September 1, 2014, and Lease Amendment Number 3 on August 26, 2016, and Lease Amendment Number 4 on August 31, 2018, and Lease Amendment Number 5 on August 31, 2021 and Lease Amendment Number 6 on July 17, 2024 for the premises known as 2880 Research Park Drive, Suite 160, Soquel, California 95073, which is set to terminate on August 31, 2025.
- C. Tenant currently occupies 9,318 sf and desires to extend the term of the Lease and the parties agree to make certain revisions to the Lease as described herein.

NOW THEREFORE, the parties hereto agree as follows:

- 1. The term of the Lease shall be extended for five (5) years to terminate on August 31, 2030.
- 2. Commencing September 1, 2025, Tenant's base rent shall be \$16,027.73 per month (\$1.72 psf) with annual 3% increases.
- 3. Landlord to provide and apply new paint and install new flooring for the premises with mutually agreed upon materials at no cost to Tenant. Tenant shall manage and perform a staging plan so that the General contractor can paint and install flooring.

All other terms, conditions, covenants or provisions of the Lease shall remain unchanged.

LANDLORD:  
Soquel III Associates  
A California general partnership

TENANT:  
Santa Cruz Metropolitan Transit  
District, a local public agency

BY: Imwalle Asset Management Company, Manager

BY: \_\_\_\_\_  
Corey Aldridge, CEO/GM

By: \_\_\_\_\_  
Donald F. Imwalle, Jr. President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Julie Sherman, General Counsel



**DATE:** June 27, 2025  
**TO:** Board of Directors  
**FROM:** Dawn Crummié, Chief Human Resources Officer  
**SUBJECT: REVISED CLASS SPECIFICATIONS AND WAGE SCALES FOR POSITIONS WITHIN THE CUSTOMER SERVICE DEPARTMENT**

**I. RECOMMENDED ACTION**

**That the Board approve the proposed revisions to classification specifications and associated wage scales for positions within the Customer Service Department, based on the results of a recently completed classification and compensation study**

**II. SUMMARY**

- In response to evolving organizational needs, Santa Cruz Metropolitan Transit District's (METRO) management initiated a comprehensive review of the Customer Service Representative Job Series.
- METRO contracted with an outside agency, Gallagher (formally Koff & Associates), to conduct a total classification and compensation study.
- HR staff collaborated with the department head, SEIU and Gallagher to evaluate the classifications.
- Both METRO and SEIU support the findings and recommendations.
- Staff recommends Board adoption of the revised job descriptions and updated wage scales included in this report.

**III. DISCUSSION/BACKGROUND**

To ensure competitive and equitable compensation practices, Human Resources contracted with Gallagher to conduct a total classification and compensation study for the Customer Service Representative Job Series. The study included benchmarking against ten established public agencies. Gallagher presented a Total Compensation Study which reflected the comparison between agency salaries and benefits. The ten established labor market comparable agencies were:

- Alameda-Contra Costa Transit District
- Central Contra Costa County Transit Authority
- City of Santa Cruz
- County of Santa Cruz
- Golden Gate Bridge, Highway and Transportation District

- Monterey-Salinas Transit District
- Riverside Transit Agency
- San Joaquin Regional Transit District
- Santa Barbara Metropolitan Transit District
- Santa Clara Valley Transportation Authority

Both METRO and SEIU agreed to adopt the median market rate from the study. The results support adjustments to the compensation structure for the Customer Service Representative Job Family.

Staff respectfully request the Board's approval of the proposed classification specifications and wage scales as outlined in the attachments.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This item aligns the following Strategic Plan Priorities:

- Service Quality and Delivery
- Employee Engagement: Attract, Retain and Develop

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

If approved, the total Labor and Fringe Benefit costs for FY26 is estimated at \$42,000.

#### **VI. ALTERNATIVES CONSIDERED**

- Take no action: The option is not recommended as it would not address current organizational and market needs.
- Reject the proposed classification and compensation adjustments. This option is not recommended, as the study was conducted through a collaborative and data-driven process that supports METRO's strategic operational goals.

#### **VII. ATTACHMENTS**

- Attachment A:** Customer Service Representative Job Description  
**Attachment B:** Senior Customer Service Representative Job Description  
**Attachment C:** Customer Service Supervisor Job Description  
**Attachment D:** Updated SEIU Wage Scales

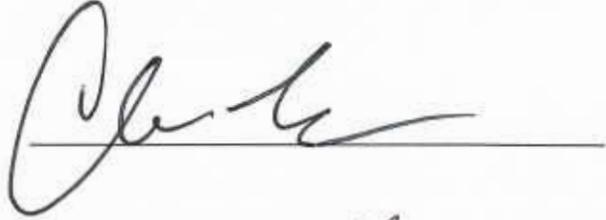
Prepared by: Dawn Crummié, Chief Human Resources Officer  
Monik Delfin, Human Resources Deputy Director

**VIII. APPROVALS**

Dawn Crummié  
Chief Human Resources Officer



Approved as to fiscal impact:  
Chuck Farmer, Chief Financial Officer



Corey Aldridge, CEO/General Manager



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# Attachment A

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

*Class Code: AS109*  
*FLSA Status: Non-exempt*

### **Customer Service Representative**

#### **Bargaining Unit: SEA**

#### **DEFINITION:**

Under general supervision, a Customer Service Representative performs clerical and customer service work related to the provision of information and assistance regarding transit services to customers; participates in transit-related special projects, which may include marketing, public information, and community outreach activities; and performs related work as required.

#### **DISTINGUISHING CHARACTERISTICS:**

Customer Service Representative is the journey level class in the series. An incumbent in this class performs a variety of customer service functions in a call center or information booth and assists with outreach and public relations functions, as assigned. This class may be distinguished from the higher-level class of Senior Customer Service Representative because an incumbent in the latter class serves as an advanced- lead worker over subordinate customer service staff.

#### **EXAMPLES OF DUTIES AND RESPONSIBILITIES:**

*The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.*

- Performs a variety of sales and cashiering activities using print encoding media (PEMs) and/or selling transit tickets, passes, and coupons; operates a cash register and performs credit card transactions; receives applications, takes photographs of customers for purposes of creating identification badges; reconciles booth sales.
- Provides information to the public regarding transit services, including the location of bus stops, routes, detours, fares, transfers, and policies; responds to questions and explains different fare media to customers, photo identification, lost and found, and bus schedule publication and distribution.
- Provides general Paratransit service information; processes in-person and online paratransit diminishing balance orders and applies funds to customer accounts
- Receives and answers public information requests; receives and inputs compliments, complaints, and service improvement suggestions into the customer service database.
- Assists the Communications & Marketing Department by participating in outreach, public relations, and marketing activities and represents Santa Cruz METRO at special events as assigned;; performs data collection from various sources such as interviews with riders, onboard surveys, community partners, and employees as assigned.
- Instructs customers on METRO's customer-facing applications, such as paratransit reservations, fare purchases and pass management, trip planning, real-time applications, customer loyalty, parking, and other related applications
- Monitors and reports on condition and accuracy of customer facing marketing and promotional materials and other posted METRO flyers, policies at METRO facilities; posts and removes



# Attachment A

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

materials as directed Performs assigned duties utilizing revenue, ticketing systems, and equipment, following department procedures.

- Supports preparation of Santa Cruz METRO tickets and passes for ticket agents, vendors, or community partners, including activating bulk quantity media and collecting any related payment
- Maintains various records and information related to ticket and pass sales including sales reports, deposit slips, receipts, invoices, and other documents
- May assist with Paratransit reservations as needed.
- Establish and maintain effective working relationships within the department, other internal divisions, and external agencies, suppliers, vendors, and the public.
- Operates standard office equipment; utilizes computer software in performing job tasks.
- Operates a cash register and photography equipment
- Drive a Santa Cruz METRO vehicle to perform assignments
- Performs related work as required

#### **EMPLOYMENT STANDARDS:**

##### **Knowledge of:**

- Modern office practices, procedures, and equipment, including multi-line telephone systems.
- Applicable Federal, State, and local laws and regulations pertaining to Department of Transportation regulations and policies governing Americans with Disabilities Act (ADA) Fixed Route and Paratransit service.
- Regulations, policies, and procedures affecting Santa Cruz METRO customers.
- Specialized scheduling software.
- Local and regional transportation services.
- Principles and methods of currency counting and cash record-keeping.
- Effective customer service techniques.
- Public speaking techniques.
- Basic mathematics, including percentages and basic statistics.
- Telephone techniques and etiquette.
- The effective use of modern office equipment, personal computers, and standard business software.

##### **Ability to:**

- Provide information to the public in a clear, accurate, and effective manner.
- Count and record currency and passenger fare receipts accurately and safely, in accordance with established procedures.
- Demonstrate excellent public relations skills, obtaining and providing information in a clear, accurate and professional manner.
- Communicate detailed information about local and regional transit systems, including routes and schedules.
- Address customer complaints in a sensitive and tactful manner.
- Assist the Communications & Marketing Department with outreach events, as assigned.
- Maintain a calm demeanor in stressful situations.
- Maintain confidentiality of materials, records, files and other privileged information using tact and discretion.-



# Attachment A

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

- Utilize standard office equipment and computer software and learn to use specialized Santa Cruz METRO software if assigned.
- Drive a Santa Cruz METRO vehicle to perform assignments as required.
- Utilize specialized equipment such as ticketing machines, cash registers, and photo identification printers.
- Communicate clearly and effectively in both oral and written form.
- Establish and maintain effective working relationships within the department and with other divisions, departments, agencies, suppliers, vendors, and the public.
- Ability to handle conflict resolutions and mediate solutions.

#### **MINIMUM QUALIFICATIONS:**

*Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

#### **Education, Training, and Experience:**

Two (2) years of progressively responsible customer service experience in a call center or telephone sales environment.

Experience processing cash transactions is desirable.

Fluency in English and Spanish is desirable.

#### **LICENSES AND CERTIFICATES:**

A valid California Driver's License will be required at the time of appointment and throughout employment.

Must be able to obtain and maintain a current, valid California Class "C" Driver's License.

#### **PHYSICAL AND MENTAL DEMANDS:**

*The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

#### **Physical Demands**

While performing the duties of this job, the employee is frequently required to reach with hands and arms; walk, sit and stand; use finger dexterity; talk and hear, and use a keyboard. Work often requires the repetitive use of both hands to grasp and feel objects; stooping at the waist, and standing. Work may require lifting up to 20 pounds unaided. Specific visual abilities required for this job include close vision, distance vision, the ability to see colors and shades, and the ability to perceive depth.

#### **Mental Demands**

While performing the duties of this job, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work.

#### **Work Environment:**



# Attachment A

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

The employee may work in a standard office, call center or information booth environment where the noise level is usually moderate. May work in the field when needed.

#### **OTHER CONDITIONS OF EMPLOYMENT:**

- Must pass a requisite background check.
- May occasionally work extended hours or hours outside of the regular schedule.

\*Adopted: 12-11-18  
\*BOD Approved: 08-23-19  
\*Revised: 01/14/2025  
\*Job Family: Customer Service  
\*Job Series: Customer Service  
\*Job Series Level: Journey  
Confidential: No



# Attachment B

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

Class Code: AS110  
FLSA Status: Non-exempt

### Senior Customer Service Representative

#### Bargaining Unit: SEA

#### DEFINITION:

Under general supervision, a Senior Customer Service Representative performs lead worker and advanced customer service work related to providing information and assistance regarding transit services to customers; conducts transit-related special projects which may include marketing, public information, and community outreach activities; and performs related work as required

#### DISTINGUISHING CHARACTERISTICS:

Senior Customer Service Representative is the advanced-lead level class in the series. An incumbent in this class serves as a lead worker, performs the more advanced customer service functions in a call center or information booth, and assists with outreach and public relations functions, as assigned. This class may be distinguished from the lower-level class of Customer Service Representative because an incumbent in the latter class performs journey-level duties and does not have formal lead worker responsibilities. This class may be distinguished from the higher-level class of Customer Service Supervisor because an incumbent in the latter class supervises the work of subordinate customer service staff.

#### EXAMPLES OF DUTIES AND RESPONSIBILITIES:

*The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.*

- Serves as a lead worker over subordinate staff by prioritizing, assigning and monitoring work and providing training as needed; may provide input on performance evaluations.
- Performs sales and cashiering activities using print encoding media (PEMs) and/or selling transit tickets, passes, and coupons; operates a cash register and performs credit card transactions; receives applications and takes photographs of customers for purposes of creating identification badges; reconciles booth sales, including sales balancing, discrepancy research, deposit preparation, and necessary reporting for Finance Department; works with bank for change orders.
- Provides information to the public regarding transit services, including the location of bus stops, routes, detours, fares, transfers, and policies; responds to inquiries about pass eligibility, photo identification, lost and found, and bus schedule publication and distribution.
- 
- Provides general Paratransit service information; processes in-person and online paratransit diminishing balance orders and applies funds to customer accounts Receives and responds to public information requests; receives and processes compliments, complaints, and service improvement suggestions and provides responses as directed.
- Oversees Lost & Found program services.
- Assists the Communications & Marketing Department by participating in outreach, public relations, and marketing activities and represents Santa Cruz METRO at special events as assigned; performs data collection from various sources such as interviews with riders, onboard surveys, community partners, and employees, and prepares data for management review, as assigned.
- Teaches and supports customers and customer service staff on METRO customer-facing applications, such as paratransit reservations, fare purchases and pass management, trip planning, real-time applications, customer loyalty, parking, and other related applications



# Attachment B

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

- Monitors and reports on condition and accuracy of customer facing marketing and promotional materials and other posted METRO flyers, policies at METRO facilities; posts and removes materials as directed
- Supports implementation of fare media and systems projects including testing, CSR and customer training
- Coordinates directly with the Communications & Marketing (Customer Service) Manager on daily usage of revenue and ticketing systems, equipment, discrepancies, fare issues, refund requests, and procedures and provides training to customer service staff.
- Prepares Santa Cruz METRO tickets and passes for ticket agents and vendors; reconciles ticket stock and collects payments for tickets and passes sold.
- Processes, tracks, and reconciles ticket and pass requests received via online sales, mail order, and other channels, as well as discounted and complementary pass requests, and related bulk purchase activities.
- Prepares and makes bank deposits for all collected revenues, provides weekly summary deposit recaps of all ticket and pass sales to the Finance Department and other reporting as requested. May assist in audits, resolve technical and reporting issues, and ensures security and compliance with established financial controls.
- Maintains various records and information related to ticket and pass sales including sales reports, deposit slips, receipts, invoices, and other documents; compiles data and prepares reports on sales revenue, cash receipts, and other fare program activities; develops new or ad-hoc reports as requested by management.
- May assist with Paratransit reservations as needed.
- Establish and maintain effective working relationships within the department, other internal divisions, and external agencies, supplies, vendors, and the public.
- Operates standard office equipment; utilizes computer software in performing job tasks.
- Operates a cash register and photography equipment
- Drive a Santa Cruz METRO vehicle to perform assignments
- Performs related work as required Performs work of lower-level class of Customer Service Representative

#### **EMPLOYMENT STANDARDS:**

##### **Knowledge of:**

- Principles and practices of employee leadership, including ways to motivate staff and maximize productivity.
- Modern office practices, procedures, and equipment, including multi-line telephone systems.
- Applicable Federal, State, and local laws and regulations pertaining to Department of Transportation regulations and policies governing Americans with Disabilities Act (ADA) Fixed Route and Paratransit service.
- Regulations, policies, and procedures affecting Santa Cruz METRO customers.
- Specialized scheduling software.
- Local and regional transportation services.
- Principles and methods of currency counting and cash record-keeping.
- Effective customer service techniques.
- Public speaking techniques.
- Basic mathematics including, percentages and basic statistics.
- Telephone techniques and etiquette.



# Attachment B

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

- The effective use of modern office equipment, personal computers, and standard business software.

#### **Ability to:**

- Serve as a lead worker over subordinate staff.
- Provide information to the public in a clear, accurate, and effective manner.
- Count and record currency and passenger fare receipts accurately and safely, in accordance with established procedures.
- Demonstrate excellent public relations skills, obtaining and providing information in a clear, accurate and professional manner.
- Communicate detailed information about local and regional transit systems, including routes and schedules.
- Address customer complaints in a sensitive and tactful manner.
- Assist the Communications & Marketing Department with outreach events, as assigned.
- Maintain a calm demeanor in stressful situations.
- Maintain confidentiality of materials, records, files, and other privileged information using tact and discretion.
- Utilize standard office equipment and computer software and learn to use specialized Santa Cruz METRO software if assigned.
- Drive a Santa Cruz METRO vehicle to perform assignments as required.
- Utilize specialized equipment such as ticketing machines, cash registers, and photo identification printers.
- Communicate clearly and effectively in both oral and written form.
- Establish and maintain effective working relationships within the department and with other divisions, departments, agencies, suppliers, vendors, and the public.
- Ability to handle conflict resolution and mediate solutions.

#### **MINIMUM QUALIFICATIONS:**

*Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

#### **Education, Training, and Experience:**

Three (3) years of progressively responsible customer service experience equivalent to a Customer Service Representative.

Fluency in English and Spanish is desirable.

#### **LICENSES AND CERTIFICATES:**

A valid California Driver's License will be required at the time of appointment and throughout employment.

Must be able to obtain and maintain a current, valid California Class "C" Driver's License.

#### **PHYSICAL AND MENTAL DEMANDS:**

*The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*



# Attachment B

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

#### **Physical Demands**

While performing the duties of this job, the employee is frequently required to reach with hands and arms; walk, sit and stand; use finger dexterity; talk and hear, and use a keyboard. Work often requires the repetitive use of both hands to grasp and feel objects; stooping at the waist, and standing. Work may require lifting up to 20 pounds unaided. Specific visual abilities required for this job include close vision, distance vision, the ability to see colors and shades, and the ability to perceive depth.

#### **Mental Demands**

While performing the duties of this job, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work.

#### **Work Environment:**

The employee may work in a standard office, call center or information booth environment where the noise level is usually moderate. May work in the field when needed.

#### **OTHER CONDITIONS OF EMPLOYMENT:**

- Must pass a requisite background check.
- May occasionally work extended hours or hours outside of the regular schedule.

*Adopted:	12-11-18
*BOD Approved:	08-23-19
*Revised:	01-15-2025
*Job Family:	Customer Service
*Job Series:	Customer Service
*Job Series Level:	Advanced-Lead
*Confidential:	No



# Attachment C

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

*Class Code: OA202*  
*FLSA Status: Non-exempt*

### Customer Service Supervisor

#### Bargaining Unit: SEA

#### **DEFINITION:**

Under direction, a Customer Service Supervisor performs supervisory and customer service work by overseeing and directing the day-to-day functions of the Customer Service Department; provides a variety of information and assistance to customers related to transit services; performs related work as required.

#### **DISTINGUISHING CHARACTERISTICS:**

Customer Service Supervisor is the supervisor level class in the series. An incumbent in this class performs tasks that ensure the day-to-day customer service functions are performed in an effective manner by overseeing and directing staff. This position may be distinguished from the lower level class of Senior Customer Service Representative because an incumbent in the latter class serves as a lead worker over subordinate Customer Service Representatives and performs the more difficult customer service duties.

#### **EXAMPLES OF DUTIES AND RESPONSIBILITIES:**

*The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.*

- Supervises subordinate staff; assigns, directs, and monitors work; provides staff training; evaluates employee performance; initiates or has significant input into disciplinary actions.
- Schedules customer service work assignments, ensuring adequate coverage for all functions; monitors customer interactions, including customer calls, to ensure quality customer service.
- Participates in the recruitment, selection, and on-boarding process of new departmental employees.
- Directs the cash handling activities of customer service staff; balances, reconciles and reports on daily, weekly, and quarterly sales; works with bank to obtain weekly change orders; works with Finance department to ensure internal controls for verifying cash balances and other departmental financial records; may assist with the creation of and/or provide data for financial reports.
- Oversees a variety of departmental programs and services, including Lost and Found services, identification card services, distribution of transit schedules and supplementary route information, school presentations, and other customer service activities.
- Assists in the design, scheduling, implementation, and administration of a variety of special projects, programs, and events related to Santa Cruz METRO's community outreach and public information.
- Reviews, responds to, and resolves customer service complaints in a timely manner, including those escalated by lower level staff; ensures complaints are forwarded to appropriate departments as needed.
- Coordinates with other Santa Cruz METRO departments for needed supplies, equipment, repairs, updates, or other assistance, as needed; orders and purchases materials and supplies for department, as assigned.



# Attachment C

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

- Develops and prepares a variety of reports, internal documents, records, forms, files, statistical data, policies and procedures, as assigned.
- Performs the functions of subordinate staff, as required.
- Basic mathematics including, percentages and basic statistics.
- Operates standard office equipment; utilizes computer software in performing job tasks.
- Drive a Santa Cruz METRO vehicle to perform assignments as required.
- Performs related work as required

#### **EMPLOYMENT STANDARDS:**

##### **Knowledge of:**

- Principles and practices of employee supervision, including performance evaluation and progressive discipline.
- Modern office practices, procedures, and equipment, including multi-line telephone systems.
- Applicable Federal, State, and local laws and regulations pertaining to Department of Transportation regulations and policies governing Americans with Disabilities Act (ADA) Fixed Route and Paratransit service.
- Regulations, policies, and procedures affecting Santa Cruz METRO customers.
- Santa Cruz METRO labor contracts.
- Local and regional transportation services.
- Advanced customer service techniques.
- Money handling procedures including, the accurate and safe counting of large sums of cash.
- Advanced telephone techniques and etiquette.
- Public speaking techniques.
- Intermediate mathematics including, addition, subtraction, multiplication, division, percentages, and basic statistics.
- The effective use of modern office equipment, personal computers, and standard business software.

##### **Ability to:**

- Supervise and motivate subordinate staff effectively.
- Demonstrate excellent public relations skills, obtaining and providing information in a clear, accurate and professional manner.
- Communicate detailed information about local and regional transit systems, including routes and schedules.
- Address customer complaints with tact, discretion, and good judgment.
- Maintain a calm demeanor in stressful situations.
- Count and record currency and receipts accurately and safely, in accordance with established procedures.
- Prepare deposits.
- Assist with designing and preparing a variety of public information, marketing, and planning materials and presentations.
- Drive a Santa Cruz METRO vehicle to perform assignments as required.
- Utilize standard office equipment and computer software and learn to use specialized Santa Cruz METRO software if assigned.



# Attachment C

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

- Utilize specialized equipment such as ticketing machines, cash registers, and photo identification printers.
- Communicate clearly and effectively in both oral and written form.
- Establish and maintain effective working relationships within the department and with other divisions, departments, agencies, suppliers, vendors, and the public.

#### **MINIMUM QUALIFICATIONS:**

*Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

#### **Education, Training, and Experience:**

Two (2) years course work from an accredited college in business administration, communications, public relations, or a related field.

**AND**

Three (3) years of progressively responsible customer service experience equivalent to a Senior Customer Service Representative.

Previous experience serving as a lead and fluency in Spanish is desirable.

#### **LICENSES AND CERTIFICATES:**

A valid California Driver's License will be required at the time of appointment and throughout employment.

Must be able to obtain and maintain a current, valid California Class "C" Driver's License.

#### **PHYSICAL AND MENTAL DEMANDS:**

*The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

#### **Physical Demands**

While performing the duties of this job, the employee is frequently required to reach with hands and arms; walk, sit and stand; use finger dexterity; talk and hear, and use a keyboard. Work often requires the repetitive use of both hands to grasp and feel objects; stooping at the waist, and standing. Work may require lifting up to 20 pounds unaided. Specific visual abilities required for this job include close vision, distance vision, the ability to see colors and shades, and the ability to perceive depth.

#### **Mental Demands**

While performing the duties of this job, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work.

#### **Work Environment:**

The employee may work in a standard office, call center or information booth environment where the noise level is usually moderate. May work in the field when needed.



# Attachment C

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

#### OTHER CONDITIONS OF EMPLOYMENT:

- Must pass a requisite background check.
- May occasionally work extended hours or hours outside of the regular schedule.

\*Adopted: 12-11-18  
\*BOD Approved: 08-23-19  
\*Revised: 00-00-00  
\*Job Family: Customer Service  
\*Job Series: Customer Service  
\*Job Series Level: Supervisor  
\*Confidential: No

# Attachment D

FY25: 4% wage increase, effective June 20, 2024/Adopted by the Board as of August 11, 2023

UNION	Job Code	TITLE	Step 1	1L	1LL	Step 2	2L	2LL	Step 3	3L	3LL	Step 4	4L	4LL	Step 5	5L	5LL	Step 6	6L	6LL
SEP	OA200	Administrative Supervisor	34.56	36.29	38.02	36.29	38.10	39.91	38.10	40.01	41.92	40.01	42.01	44.01	42.01	44.11	46.21	44.11	46.32	48.53
SEP	PO203	Assistant Safety & Training Coordinator	37.74	39.63	41.52	39.63	41.61	43.59	41.61	43.69	45.77	43.69	45.87	48.05	45.87	48.16	50.45	48.16	50.57	52.98
SEP	OA201	Custodial Supervisor	28.36	29.78	31.20	29.78	31.27	32.76	31.27	32.83	34.39	32.83	34.47	36.11	34.47	36.19	37.91	36.19	38.00	39.81
SEP	OA202	Customer Service Supervisor	33.91	35.61	37.31	35.61	37.39	39.17	37.39	39.26	41.13	39.26	41.22	43.18	41.22	43.28	45.34	43.28	45.44	47.60
SEP	OA203	Facilities Maintenance Supervisor	38.79	40.73	42.67	40.73	42.77	44.81	42.77	44.91	47.05	44.91	47.16	49.41	47.16	49.52	51.88	49.52	52.00	54.48
SEP	OA204	Fleet Maintenance Supervisor	44.37	46.59	48.81	46.59	48.92	51.25	48.92	51.37	53.82	51.37	53.94	56.51	53.94	56.64	59.34	56.64	59.47	62.30
SEP	PO220	Maintenance Trainer	37.74	39.63	41.52	39.63	41.61	43.59	41.61	43.69	45.77	43.69	45.87	48.05	45.87	48.16	50.45	48.16	50.57	52.98
SEP	OA205	Parts and Materials Supervisor	35.39	37.16	38.93	37.16	39.02	40.88	39.02	40.97	42.92	40.97	43.02	45.07	43.02	45.17	47.32	45.17	47.43	49.69
SEP	OA209	Payroll Supervisor	40.16	42.17	44.18	42.17	44.28	46.39	44.28	46.49	48.70	46.49	48.81	51.13	48.81	51.25	53.69	51.25	53.81	56.37
SEP	OA206	Revenue Collection Supervisor	29.84	31.33	32.82	31.33	32.90	34.47	32.90	34.55	36.20	34.55	36.28	38.01	36.28	38.09	39.90	38.09	39.99	41.89
SEP	PO204	Safety & Training Coordinator	40.80	42.84	44.88	42.84	44.98	47.12	44.98	47.23	49.48	47.23	49.59	51.95	49.59	52.07	54.55	52.07	54.67	57.27
SEP	OA207	Transit Supervisor	36.57	38.40	40.23	38.40	40.32	42.24	40.32	42.34	44.36	42.34	44.46	46.58	44.46	46.68	48.90	46.68	49.01	51.34
SEP	OA208	Transportation Planning Supervisor	53.38	56.05	58.72	56.05	58.85	61.65	58.85	61.79	64.73	61.79	64.88	67.97	64.88	68.12	71.36	68.12	71.53	74.94
SES	PO200	Accountant I	35.25	37.01	38.77	37.01	38.86	40.71	38.86	40.80	42.74	40.80	42.84	44.88	42.84	44.98	47.12	44.98	47.23	49.48
SES	PO201	Accountant II	38.77	40.71	42.65	40.71	42.75	44.79	42.75	44.89	47.03	44.89	47.13	49.37	47.13	49.49	51.85	49.49	51.96	54.43
SES	PO219	Accountant III	42.30	44.42	46.54	44.42	46.64	48.86	46.64	48.97	51.30	48.97	51.42	53.87	51.42	53.99	56.56	53.99	56.69	59.39
SES	AS113	Accounting Clerk	23.40	24.57	25.74	24.57	25.80	27.03	25.80	27.09	28.38	27.09	28.44	29.79	28.44	29.86	31.28	29.86	31.35	32.84
SES	PP102	Accounting Specialist	34.06	35.76	37.46	35.76	37.55	39.34	37.55	39.43	41.31	39.43	41.40	43.37	41.40	43.47	45.54	43.47	45.64	47.81
SES	PP100	Accounting Technician	27.87	29.26	30.65	29.26	30.72	32.18	30.72	32.26	33.80	32.26	33.87	35.48	33.87	35.56	37.25	35.56	37.34	39.12
SES	AS103	Administrative Assistant	27.12	28.48	29.84	28.48	29.90	31.32	29.90	31.40	32.90	31.40	32.97	34.54	32.97	34.62	36.27	34.62	36.35	38.08
SES	AS102	Administrative Clerk	24.41	25.63	26.85	25.63	26.91	28.19	26.91	28.26	29.61	28.26	29.67	31.08	29.67	31.15	32.63	31.15	32.71	34.27
SES	AS104	Administrative Specialist	29.80	31.29	32.78	31.29	32.85	34.41	32.85	34.49	36.13	34.49	36.21	37.93	36.21	38.02	39.83	38.02	39.92	41.82
SES	PP103	Benefits Technician	28.44	29.86	31.28	29.86	31.35	32.84	31.35	32.92	34.49	32.92	34.57	36.22	34.57	36.30	38.03	36.30	38.12	39.94
SES	PP104	Buyer	29.11	30.57	32.03	30.57	32.10	33.63	32.10	33.71	35.32	33.71	35.40	37.09	35.40	37.17	38.94	37.17	39.03	40.89
SES	AS107	Claims Technician I	25.42	26.69	27.96	26.69	28.02	29.35	28.02	29.42	30.82	29.42	30.89	32.36	30.89	32.43	33.97	32.43	34.05	35.67
SES	AS108	Claims Technician II	28.24	29.65	31.06	29.65	31.13	32.61	31.13	32.69	34.25	32.69	34.32	35.95	34.32	36.04	37.76	36.04	37.84	39.64
SES	SM100	Custodial Service Worker	21.00	22.05	23.10	22.05	23.15	24.25	23.15	24.31	25.47	24.31	25.53	26.75	25.53	26.81	28.09	26.81	28.15	29.49
SES	AS109	Customer Service Representative	25.12	26.38	27.64	26.38	27.70	29.02	27.70	29.09	30.48	29.08	30.53	31.98	30.53	32.06	33.59	32.06	33.66	35.26
SES	AS120	Customer Service Assistant	27.12	28.48	29.84	28.48	29.90	31.32	29.90	31.40	32.90	31.40	32.97	34.54	32.97	34.62	36.27	34.62	36.35	38.08
SES	SC100	Facilities Maintenance Worker I	25.86	27.15	28.44	27.15	28.51	29.87	28.51	29.94	31.37	29.94	31.44	32.94	31.44	33.01	34.58	33.01	34.66	36.31
SES	SC101	Facilities Maintenance Worker II	28.74	30.18	31.62	30.18	31.69	33.20	31.69	33.27	34.85	33.27	34.93	36.59	34.93	36.68	38.43	36.68	38.51	40.34
SES	PO205	Financial Analyst	42.66	44.79	46.92	44.79	47.03	49.27	47.03	49.38	51.73	49.38	51.85	54.32	51.85	54.44	57.03	54.44	57.16	59.88
SES	PO207	Grants/Legislative Analyst	39.53	41.51	43.49	41.51	43.59	45.67	43.59	45.77	47.95	45.77	48.06	50.35	48.06	50.46	52.86	50.46	52.98	55.50
SES	PO218	HR Analyst I	33.24	34.90	36.56	34.90	36.65	38.40	36.65	38.48	40.31	38.48	40.40	42.32	40.40	42.42	44.44	42.42	44.54	46.66
SES	PO212	HR Analyst II	36.57	38.40	40.23	38.40	40.32	42.24	40.32	42.34	44.36	42.34	44.46	46.58	44.46	46.68	48.90	46.68	49.01	51.34
SES	AS111	Human Resources Clerk	24.63	25.86	27.09	25.86	27.15	28.44	27.15	28.51	29.87	28.51	29.94	31.37	29.94	31.44	32.94	31.44	33.01	34.58
SES	AS112	Human Resources Specialist	27.09	28.44	29.79	28.44	29.86	31.28	29.86	31.35	32.84	31.35	32.92	34.49	32.92	34.57	36.22	34.57	36.30	38.03
SES	PP105	Human Resources Technician	28.44	29.86	31.28	29.86	31.35	32.84	31.35	32.92	34.49	32.92	34.57	36.22	34.57	36.30	38.03	36.30	38.12	39.94
SES	TO103	Information Technology Project Coordinator	35.10	36.86	38.62	36.86	38.70	40.54	38.70	40.64	42.58	40.64	42.67	44.70	42.67	44.80	46.93	44.80	47.04	49.28
SES	TO101	Information Technology Support Analyst I	28.74	30.18	31.62	30.18	31.69	33.20	31.69	33.27	34.85	33.27	34.93	36.59	34.93	36.68	38.43	36.68	38.51	40.34
SES	TO102	Information Technology Support Analyst II	31.91	33.51	35.11	33.51	35.19	36.87	35.19	36.95	38.71	36.95	38.80	40.65	38.80	40.74	42.68	40.74	42.78	44.82
SES	SM101	Lead Custodial Service Worker	25.21	26.47	27.73	26.47	27.79	29.11	27.79	29.18	30.57	29.18	30.64	32.10	30.64	32.17	33.70	32.17	33.78	35.39
SES	SC102	Lead Facilities Maintenance Worker	34.49	36.21	37.93	36.21	38.02	39.83	38.02	39.92	41.82	39.92	41.92	43.92	41.92	44.02	46.12	44.02	46.22	48.42
SES	AS114	Legal Secretary	24.63	25.86	27.09	25.86	27.15	28.44	27.15	28.51	29.87	28.51	29.94	31.37	29.94	31.44	32.94	31.44	33.01	34.58
SES	PP111	Marketing Specialist	30.21	31.72	33.23	31.72	33.31	34.90	33.31	34.98	36.65	34.98	36.73	38.48	36.73	38.57	40.41	38.57	40.50	42.43
SES	AS121	Mobility Training Coordinator	31.60	33.18	34.76	33.18	34.84	36.50	34.84	36.58	38.32	36.58	38.41	40.24	38.41	40.33	42.25	40.33	42.35	44.37
SES	PP106	Paralegal I	35.25	37.01	38.77	37.01	38.86	40.71	38.86	40.80	42.74	40.80	42.84	44.88	42.84	44.98	47.12	44.98	47.23	49.48
SES	PP107	Paralegal II	38.77	40.71	42.65	40.71	42.75	44.79	42.75	44.89	47.03	44.89	47.13	49.37	47.13	49.49	51.85	49.49	51.96	54.43
SES	AS115	Paratransit Eligibility Coordinator	35.25	37.01	38.77	37.01	38.86	40.71	38.86	40.80	42.74	40.80	42.84	44.88	42.84	44.98	47.12	44.98	47.23	49.48
SES	AS122	Payroll Administrator	31.51	33.09	34.67	33.09	34.74	36.39	34.74	36.48	38.22	36.48	38.30	40.12	38.30	40.22	42.14	40.22	42.23	44.24
SES	AS116	Payroll Specialist	28.44	29.86	31.28	29.86	31.35	32.84	31.35	32.92	34.49	32.92	34.57	36.22	34.57	36.30	38.03	36.30	38.12	39.94

9.8D.1

# Attachment D

FY25: 4% wage increase, effective June 20, 2024/Adopted by the Board as of August 11, 2023

UNION	Job Code	TITLE	Step 1	1L	1LL	Step 2	2L	2LL	Step 3	3L	3LL	Step 4	4L	4LL	Step 5	5L	5LL	Step 6	6L	6LL
SES	PO202	Planning Aide	22.70	23.84	24.98	23.84	25.03	26.22	25.03	26.28	27.53	26.28	27.59	28.90	27.59	28.97	30.35	28.97	30.42	31.87
SES	PO211	Planning Data Analyst	36.50	38.33	40.16	38.32	40.24	42.16	40.24	42.25	44.26	42.25	44.36	46.47	44.36	46.58	48.80	46.58	48.91	51.24
SES	PO213	Purchasing Agent	34.93	36.68	38.43	36.68	38.51	40.34	38.51	40.44	42.37	40.44	42.46	44.48	42.46	44.58	46.70	44.58	46.81	49.04
SES	PP108	Purchasing Assistant	32.03	33.63	35.23	33.63	35.31	36.99	35.31	37.08	38.85	37.08	38.93	40.78	38.93	40.88	42.83	40.88	42.92	44.96
SES	AS119	Revenue Account Coordinator	24.55	25.78	27.01	25.78	27.07	28.36	27.07	28.42	29.77	28.42	29.84	31.26	29.84	31.33	32.82	31.33	32.90	34.47
SES	AS118	Revenue Collection Clerk	22.09	23.19	24.29	23.19	24.35	25.51	24.35	25.57	26.79	25.57	26.85	28.13	26.85	28.19	29.53	28.19	29.60	31.01
SES	PO217	Safety and Training Program Specialist I	41.13	43.19	45.25	43.19	45.35	47.51	45.35	47.62	49.89	47.62	50.00	52.38	50.00	52.50	55.00	52.50	55.13	57.76
SES	PO214	Safety and Training Program Specialist II	45.74	48.03	50.32	48.03	50.43	52.83	50.43	52.95	55.47	52.95	55.60	58.25	55.60	58.38	61.16	58.38	61.30	64.22
SES	PP110	Scheduling Analyst	35.25	37.01	38.77	37.01	38.86	40.71	38.86	40.80	42.74	40.80	42.84	44.88	42.84	44.98	47.12	44.98	47.23	49.48
SES	PP101	Senior Accounting Technician	30.98	32.53	34.08	32.53	34.16	35.79	34.16	35.87	37.58	35.87	37.66	39.45	37.66	39.54	41.42	39.54	41.52	43.50
SES	AS110	Senior Customer Service Representative	30.15	31.66	33.17	31.66	33.24	34.82	33.24	34.90	36.56	34.90	36.65	38.40	36.64	38.47	40.30	38.47	40.39	42.31
SES	PO206	Senior Financial Analyst	46.91	49.26	51.61	49.26	51.72	54.18	51.72	54.31	56.90	54.31	57.03	59.75	57.03	59.88	62.73	59.88	62.87	65.86
SES	PO216	Senior Systems Administrator	52.93	55.58	58.23	55.58	58.36	61.14	58.36	61.28	64.20	61.28	64.34	67.40	64.34	67.56	70.78	67.56	70.94	74.32
SES	PO210	Senior Transportation Planner	47.46	49.83	52.20	49.83	52.32	54.81	52.32	54.94	57.56	54.94	57.69	60.44	57.69	60.57	63.45	60.57	63.60	66.63
SES	PO215	Systems Administrator	48.10	50.51	52.92	50.51	53.04	55.57	53.04	55.69	58.34	55.69	58.47	61.25	58.47	61.39	64.31	61.39	64.46	67.53
SES	PO208	Transportation Planner I	35.59	37.37	39.15	37.37	39.24	41.11	39.24	41.20	43.16	41.20	43.26	45.32	43.26	45.42	47.58	45.42	47.69	49.96
SES	PO209	Transportation Planner II	39.53	41.51	43.49	41.51	43.59	45.67	43.59	45.77	47.95	45.77	48.06	50.35	48.06	50.46	52.86	50.46	52.98	55.50
SEV	TO100	Electronic Technician	36.57	38.40	40.23	38.40	40.32	42.24	40.32	42.34	44.36	42.34	44.46	46.58	44.46	46.68	48.90	46.68	49.01	51.34
SEV	SC106	Lead Mechanic	39.44	41.41	43.38	41.41	43.48	45.55	43.48	45.65	47.82	45.65	47.93	50.21	47.93	50.33	52.73	50.33	52.85	55.37
SEV	AS106	Lead Parts and Materials Clerk	31.45	33.02	34.59	33.02	34.67	36.32	34.67	36.40	38.13	36.40	38.22	40.04	38.22	40.13	42.04	40.13	42.14	44.15
SEV	SM105	Lead Vehicle Service Worker	28.02	29.42	30.82	29.42	30.89	32.36	30.89	32.43	33.97	32.43	34.05	35.67	34.05	35.75	37.45	35.75	37.54	39.33
SEV	SC103	Mechanic I	29.58	31.06	32.54	31.06	32.61	34.16	32.61	34.24	35.87	34.24	35.95	37.66	35.95	37.75	39.55	37.75	39.64	41.53
SEV	SC104	Mechanic II	32.87	34.51	36.15	34.51	36.24	37.97	36.24	38.05	39.86	38.05	39.95	41.85	39.95	41.95	43.95	41.95	44.05	46.15
SEV	SC105	Mechanic III	36.16	37.97	39.78	37.97	39.87	41.77	39.87	41.86	43.85	41.86	43.95	46.04	43.95	46.15	48.35	46.15	48.46	50.77
SEV	AS105	Parts and Materials Clerk	26.22	27.53	28.84	27.53	28.91	30.29	28.91	30.36	31.81	30.36	31.88	33.40	31.88	33.47	35.06	33.47	35.14	36.81
SEV	SC107	Upholsterer I	26.33	27.65	28.97	27.65	29.03	30.41	29.03	30.48	31.93	30.48	32.00	33.52	32.00	33.60	35.20	33.60	35.28	36.96
SEV	SC108	Upholsterer II	28.95	30.40	31.85	30.40	31.92	33.44	31.92	33.52	35.12	33.52	35.20	36.88	35.20	36.96	38.72	36.96	38.81	40.66
SEV	SC109	Vehicle Body Repair Mechanic	28.95	30.40	31.85	30.40	31.92	33.44	31.92	33.52	35.12	33.52	35.20	36.88	35.20	36.96	38.72	36.96	38.81	40.66
SEV	SM104	Vehicle Service Detailer	25.67	26.95	28.23	26.95	28.30	29.65	28.30	29.72	31.14	29.72	31.21	32.70	31.21	32.77	34.33	32.77	34.41	36.05
SEV	SM102	Vehicle Service Worker I	21.00	22.05	23.10	22.05	23.15	24.25	23.15	24.31	25.47	24.31	25.53	26.75	25.53	26.81	28.09	26.81	28.15	29.49
SEV	SM103	Vehicle Service Worker II	23.33	24.50	25.67	24.50	25.73	26.96	25.73	27.02	28.31	27.02	28.37	29.72	28.37	29.79	31.21	29.79	31.28	32.77

Longevity Pay is based only on length of service.

Notes: \* Adding Customer Service Assistant to the SEA Chapter. Position and wage approved on BOD 06.26.2020. Adding HR Analyst I to the SEA Chapter. Position and wage approved on BOD 01.28.2022. Adding IT Project Coordinator to the SEA Chapter. Position and wage approved on BOD 03.25.2022. Adding Mobility Training Coordinator. Position and wage approved on BOD 06.24.2022. Adding Accountant III. Position and wage approved on BOD 09.23.2022. Adding Maintenance Trainer. Position and wage approved on BOD 02.24.2023. Adding Payroll Administrator and Payroll Supervisor. Positions and wages approved on BOD 10.27.2023. Adding Marketing Specialist Position and wages approved on BOD 12.15.2023. Updated wages scales for the Custodial, Facilities Maintenance, Vehicle Service and Planning Data Analyst Series to be approved on BOD 08.23.2024. Updated wages scales for the Customer Service Series to be approved on BOD 06.27.2025.

## 9.8D.2

# Attachment D

FY26: 4% wage increase, effective June 19, 2025/Adopted by the Board as of August 11, 2023

UNION	Job Code	TITLE	Step 1	1L	1LL	Step 2	2L	2LL	Step 3	3L	3LL	Step 4	4L	4LL	Step 5	5L	5LL	Step 6	6L	6LL
SEP	OA200	Administrative Supervisor	35.94	37.74	39.54	37.74	39.63	41.52	39.63	41.61	43.59	41.61	43.69	45.77	43.69	45.87	48.05	45.87	48.16	50.45
SEP	PO203	Assistant Safety & Training Coordinator	39.25	41.21	43.17	41.21	43.27	45.33	43.27	45.43	47.59	45.43	47.70	49.97	47.70	50.09	52.48	50.09	52.59	55.09
SEP	OA201	Custodial Supervisor	29.49	30.96	32.43	30.96	32.51	34.06	32.51	34.14	35.77	34.14	35.85	37.56	35.85	37.64	39.43	37.64	39.52	41.40
SEP	OA202	Customer Service Supervisor	35.27	37.03	38.79	37.03	38.88	40.73	38.88	40.82	42.76	40.82	42.86	44.90	42.86	45.00	47.14	45.00	47.25	49.50
SEP	OA203	Facilities Maintenance Supervisor	40.34	42.36	44.38	42.36	44.48	46.60	44.48	46.70	48.92	46.70	49.04	51.38	49.04	51.49	53.94	51.49	54.06	56.63
SEP	OA204	Fleet Maintenance Supervisor	46.14	48.45	50.76	48.45	50.87	53.29	50.87	53.41	55.95	53.41	56.08	58.75	56.08	58.88	61.68	58.88	61.82	64.76
SEP	PO220	Maintenance Trainer	39.25	41.21	43.17	41.21	43.27	45.33	43.27	45.43	47.59	45.43	47.70	49.97	47.70	50.09	52.48	50.09	52.59	55.09
SEP	OA205	Parts and Materials Supervisor	36.81	38.65	40.49	38.65	40.58	42.51	40.58	42.61	44.64	42.61	44.74	46.87	44.74	46.98	49.22	46.98	49.33	51.68
SEP	OA209	Payroll Supervisor	41.77	43.86	45.95	43.86	46.05	48.24	46.05	48.35	50.65	48.35	50.77	53.19	50.77	53.31	55.85	53.31	55.98	58.65
SEP	OA206	Revenue Collection Supervisor	31.03	32.58	34.13	32.58	34.21	35.84	34.21	35.92	37.63	35.92	37.72	39.52	37.72	39.61	41.50	39.61	41.59	43.57
SEP	PO204	Safety & Training Coordinator	42.43	44.55	46.67	44.55	46.78	49.01	46.78	49.12	51.46	49.12	51.58	54.04	51.58	54.16	56.74	54.16	56.87	59.58
SEP	OA207	Transit Supervisor	38.03	39.93	41.83	39.93	41.93	43.93	41.93	44.03	46.13	44.03	46.23	48.43	46.23	48.54	50.85	48.54	50.97	53.40
SEP	OA208	Transportation Planning Supervisor	55.52	58.30	61.08	58.30	61.22	64.14	61.22	64.28	67.34	64.28	67.49	70.70	67.49	70.86	74.23	70.86	74.40	77.94
SES	PO200	Accountant I	36.66	38.49	40.32	38.49	40.41	42.33	40.41	42.43	44.45	42.43	44.55	46.67	44.55	46.78	49.01	46.78	49.12	51.46
SES	PO201	Accountant II	40.32	42.34	44.36	42.34	44.46	46.58	44.46	46.68	48.90	46.68	49.01	51.34	49.01	51.46	53.91	51.46	54.03	56.60
SES	PO219	Accountant III	43.99	46.19	48.39	46.19	48.50	50.81	48.50	50.93	53.36	50.93	53.48	56.03	53.48	56.15	58.82	56.15	58.96	61.77
SES	AS113	Accounting Clerk	24.34	25.56	26.78	25.56	26.84	28.12	26.84	28.18	29.52	28.18	29.59	31.00	29.59	31.07	32.55	31.07	32.62	34.17
SES	PP102	Accounting Specialist	35.42	37.19	38.96	37.19	39.05	40.91	39.05	41.00	42.95	41.00	43.05	45.10	43.05	45.20	47.35	45.20	47.46	49.72
SES	PP100	Accounting Technician	28.98	30.43	31.88	30.43	31.95	33.47	31.95	33.55	35.15	33.55	35.23	36.91	35.23	36.99	38.75	36.99	38.84	40.69
SES	AS103	Administrative Assistant	28.20	29.61	31.02	29.61	31.09	32.57	31.09	32.64	34.19	32.64	34.27	35.90	34.27	35.98	37.69	35.98	37.78	39.58
SES	AS102	Administrative Clerk	25.39	26.66	27.93	26.66	27.99	29.32	27.99	29.39	30.79	29.39	30.86	32.33	30.86	32.40	33.94	32.40	34.02	35.64
SES	AS104	Administrative Specialist	30.99	32.54	34.09	32.54	34.17	35.80	34.17	35.88	37.59	35.88	37.67	39.46	37.67	39.55	41.43	39.55	41.53	43.51
SES	PP103	Benefits Technician	29.58	31.06	32.54	31.06	32.61	34.16	32.61	34.24	35.87	34.24	35.95	37.66	35.95	37.75	39.55	37.75	39.64	41.53
SES	PP104	Buyer	30.27	31.78	33.29	31.78	33.37	34.96	33.37	35.04	36.71	35.04	36.79	38.54	36.79	38.63	40.47	38.63	40.56	42.49
SES	AS107	Claims Technician I	26.44	27.76	29.08	27.76	29.15	30.54	29.15	30.61	32.07	30.61	32.14	33.67	32.14	33.75	35.36	33.75	35.44	37.13
SES	AS108	Claims Technician II	29.37	30.84	32.31	30.84	32.38	33.92	32.38	34.00	35.62	34.00	35.70	37.40	35.70	37.49	39.28	37.49	39.36	41.23
SES	SM100	Custodial Service Worker	21.84	22.93	24.02	22.93	24.08	25.23	24.08	25.28	26.48	25.28	26.54	27.80	26.54	27.87	29.20	27.87	29.26	30.65
SES	AS109	Customer Service Representative	26.12	27.43	28.74	27.43	28.80	30.17	28.80	30.24	31.68	30.24	31.75	33.26	31.75	33.34	34.93	33.34	35.01	36.68
SES	AS120	Customer Service Assistant	28.20	29.61	31.02	29.61	31.09	32.57	31.09	32.64	34.19	32.64	34.27	35.90	34.27	35.98	37.69	35.98	37.78	39.58
SES	SC100	Facilities Maintenance Worker I	26.89	28.23	29.57	28.23	29.64	31.05	29.64	31.12	32.60	31.12	32.68	34.24	32.68	34.31	35.94	34.31	36.03	37.75
SES	SC101	Facilities Maintenance Worker II	29.89	31.38	32.87	31.38	32.95	34.52	32.95	34.60	36.25	34.60	36.33	38.06	36.33	38.15	39.97	38.15	40.06	41.97
SES	PO205	Financial Analyst	44.37	46.59	48.81	46.59	48.92	51.25	48.92	51.37	53.82	51.37	53.94	56.51	53.94	56.64	59.34	56.64	59.47	62.30
SES	PO207	Grants/Legislative Analyst	41.11	43.17	45.23	43.17	45.33	47.49	45.33	47.60	49.87	47.60	49.98	52.36	49.98	52.48	54.98	52.48	55.10	57.72
SES	PO218	HR Analyst I	34.57	36.30	38.03	36.30	38.12	39.94	38.12	40.03	41.94	40.03	42.03	44.03	42.03	44.13	46.23	44.13	46.34	48.55
SES	PO212	HR Analyst II	38.03	39.93	41.83	39.93	41.93	43.93	41.93	44.03	46.13	44.03	46.23	48.43	46.23	48.54	50.85	48.54	50.97	53.40
SES	AS111	Human Resources Clerk	25.62	26.90	28.18	26.90	28.25	29.60	28.25	29.66	31.07	29.66	31.14	32.62	31.14	32.70	34.26	32.70	34.34	35.98
SES	AS112	Human Resources Specialist	28.17	29.58	30.99	29.58	31.06	32.54	31.06	32.61	34.16	32.61	34.24	35.87	34.24	35.95	37.66	35.95	37.75	39.55
SES	PP105	Human Resources Technician	29.58	31.06	32.54	31.06	32.61	34.16	32.61	34.24	35.87	34.24	35.95	37.66	35.95	37.75	39.55	37.75	39.64	41.53
SES	TO103	Information Technology Project Coordinator	36.50	38.33	40.16	38.33	40.25	42.17	40.25	42.26	44.27	42.26	44.37	46.48	44.37	46.59	48.81	46.59	48.92	51.25
SES	TO101	Information Technology Support Analyst I	29.89	31.38	32.87	31.38	32.95	34.52	32.95	34.60	36.25	34.60	36.33	38.06	36.33	38.15	39.97	38.15	40.06	41.97
SES	TO102	Information Technology Support Analyst II	33.19	34.85	36.51	34.85	36.59	38.33	36.59	38.42	40.25	38.42	40.34	42.26	40.34	42.36	44.38	42.36	44.48	46.60
SES	SM101	Lead Custodial Service Worker	26.22	27.53	28.84	27.53	28.91	30.29	28.91	30.36	31.81	30.36	31.88	33.40	31.88	33.47	35.06	33.47	35.14	36.81
SES	SC102	Lead Facilities Maintenance Worker	35.87	37.66	39.45	37.66	39.54	41.42	39.54	41.52	43.50	41.52	43.60	45.68	43.60	45.78	47.96	45.78	48.07	50.36
SES	AS114	Legal Secretary	25.62	26.90	28.18	26.90	28.25	29.60	28.25	29.66	31.07	29.66	31.14	32.62	31.14	32.70	34.26	32.70	34.34	35.98
SES	PP111	Marketing Specialist	31.42	32.99	34.56	32.99	34.64	36.29	34.64	36.37	38.10	36.37	38.19	40.01	38.19	40.10	42.01	40.10	42.11	44.12
SES	AS121	Mobility Training Coordinator	32.86	34.50	36.14	34.50	36.23	37.96	36.23	38.04	39.85	38.04	39.94	41.84	39.94	41.94	43.94	41.94	44.04	46.14
SES	PP106	Paralegal I	36.66	38.49	40.32	38.49	40.41	42.33	40.41	42.43	44.45	42.43	44.55	46.67	44.55	46.78	49.01	46.78	49.12	51.46
SES	PP107	Paralegal II	40.32	42.34	44.36	42.34	44.46	46.58	44.46	46.68	48.90	46.68	49.01	51.34	49.01	51.46	53.91	51.46	54.03	56.60
SES	AS115	Paratransit Eligibility Coordinator	36.66	38.49	40.32	38.49	40.41	42.33	40.41	42.43	44.45	42.43	44.55	46.67	44.55	46.78	49.01	46.78	49.12	51.46
SES	AS122	Payroll Administrator	32.77	34.41	36.05	34.41	36.13	37.85	36.13	37.94	39.75	37.94	39.84	41.74	39.84	41.83	43.82	41.83	43.92	46.01
SES	AS116	Payroll Specialist	29.58	31.06	32.54	31.06	32.61	34.16	32.61	34.24	35.87	34.24	35.95	37.66	35.95	37.75	39.55	37.75	39.64	41.53

## 9.8D.3

# Attachment D

FY26: 4% wage increase, effective June 19, 2025/Adopted by the Board as of August 11, 2023

UNION	Job Code	TITLE	Step 1	1L	1LL	Step 2	2L	2LL	Step 3	3L	3LL	Step 4	4L	4LL	Step 5	5L	5LL	Step 6	6L	6LL
SES	PO202	Planning Aide	23.61	24.79	25.97	24.79	26.03	27.27	26.03	27.33	28.63	27.33	28.70	30.07	28.70	30.14	31.58	30.14	31.65	33.16
SES	PO211	Planning Data Analyst	37.96	39.86	41.76	39.86	41.85	43.84	41.85	43.94	46.03	43.94	46.14	48.34	46.14	48.45	50.76	48.45	50.87	53.29
SES	PO213	Purchasing Agent	36.33	38.15	39.97	38.15	40.06	41.97	40.06	42.06	44.06	42.06	44.16	46.26	44.16	46.37	48.58	46.37	48.69	51.01
SES	PP108	Purchasing Assistant	33.31	34.98	36.65	34.98	36.73	38.48	36.73	38.57	40.41	38.57	40.50	42.43	40.50	42.53	44.56	42.53	44.66	46.79
SES	AS119	Revenue Account Coordinator	25.53	26.81	28.09	26.81	28.15	29.49	28.15	29.56	30.97	29.56	31.04	32.52	31.04	32.59	34.14	32.59	34.22	35.85
SES	AS118	Revenue Collection Clerk	22.97	24.12	25.27	24.12	25.33	26.54	25.33	26.60	27.87	26.60	27.93	29.26	27.93	29.33	30.73	29.33	30.80	32.27
SES	PO217	Safety and Training Program Specialist I	42.78	44.92	47.06	44.92	47.17	49.42	47.17	49.53	51.89	49.53	52.01	54.49	52.01	54.61	57.21	54.61	57.34	60.07
SES	PO214	Safety and Training Program Specialist II	47.57	49.95	52.33	49.95	52.45	54.95	52.45	55.07	57.69	55.07	57.82	60.57	57.82	60.71	63.60	60.71	63.75	66.79
SES	PP110	Scheduling Analyst	36.66	38.49	40.32	38.49	40.41	42.33	40.41	42.43	44.45	42.43	44.55	46.67	44.55	46.78	49.01	46.78	49.12	51.46
SES	PP101	Senior Accounting Technician	32.22	33.83	35.44	33.83	35.52	37.21	35.52	37.30	39.08	37.30	39.17	41.04	39.17	41.13	43.09	41.13	43.19	45.25
SES	AS110	Senior Customer Service Representative	31.36	32.93	34.50	32.93	34.58	36.23	34.58	36.31	38.04	36.31	38.13	39.95	38.13	40.04	41.95	40.04	42.04	44.04
SES	PO206	Senior Financial Analyst	48.79	51.23	53.67	51.23	53.79	56.35	53.79	56.48	59.17	56.48	59.30	62.12	59.30	62.27	65.24	62.27	65.38	68.49
SES	PO216	Senior Systems Administrator	55.05	57.80	60.55	57.80	60.69	63.58	60.69	63.72	66.75	63.72	66.91	70.10	66.91	70.26	73.61	70.26	73.77	77.28
SES	PO210	Senior Transportation Planner	49.36	51.83	54.30	51.83	54.42	57.01	54.42	57.14	59.86	57.14	60.00	62.86	60.00	63.00	66.00	63.00	66.15	69.30
SES	PO215	Systems Administrator	50.02	52.52	55.02	52.52	55.15	57.78	55.15	57.91	60.67	57.91	60.81	63.71	60.81	63.85	66.89	63.85	67.04	70.23
SES	PO208	Transportation Planner I	37.01	38.86	40.71	38.86	40.80	42.74	40.80	42.84	44.88	42.84	44.98	47.12	44.98	47.23	49.48	47.23	49.59	51.95
SES	PO209	Transportation Planner II	41.11	43.17	45.23	43.17	45.33	47.49	45.33	47.60	49.87	47.60	49.98	52.36	49.98	52.48	54.98	52.48	55.10	57.72
SEV	TO100	Electronic Technician	38.03	39.93	41.83	39.93	41.93	43.93	41.93	44.03	46.13	44.03	46.23	48.43	46.23	48.54	50.85	48.54	50.97	53.40
SEV	SC106	Lead Mechanic	41.02	43.07	45.12	43.07	45.22	47.37	45.22	47.48	49.74	47.48	49.85	52.22	49.85	52.34	54.83	52.34	54.96	57.58
SEV	AS106	Lead Parts and Materials Clerk	32.71	34.35	35.99	34.35	36.07	37.79	36.07	37.87	39.67	37.87	39.76	41.65	39.76	41.75	43.74	41.75	43.84	45.93
SEV	SM105	Lead Vehicle Service Worker	29.14	30.60	32.06	30.60	32.13	33.66	32.13	33.74	35.35	33.74	35.43	37.12	35.43	37.20	38.97	37.20	39.06	40.92
SEV	SC103	Mechanic I	30.76	32.30	33.84	32.30	33.92	35.54	33.92	35.62	37.32	35.62	37.40	39.18	37.40	39.27	41.14	39.27	41.23	43.19
SEV	SC104	Mechanic II	34.18	35.89	37.60	35.89	37.68	39.47	37.68	39.56	41.44	39.56	41.54	43.52	41.54	43.62	45.70	43.62	45.80	47.98
SEV	SC105	Mechanic III	37.61	39.49	41.37	39.49	41.46	43.43	41.46	43.53	45.60	43.53	45.71	47.89	45.71	48.00	50.29	48.00	50.40	52.80
SEV	AS105	Parts and Materials Clerk	27.27	28.63	29.99	28.63	30.06	31.49	30.06	31.56	33.06	31.56	33.14	34.72	33.14	34.80	36.46	34.80	36.54	38.28
SEV	SC107	Upholsterer I	27.38	28.75	30.12	28.75	30.19	31.63	30.19	31.70	33.21	31.70	33.29	34.88	33.29	34.95	36.61	34.95	36.70	38.45
SEV	SC108	Upholsterer II	30.11	31.62	33.13	31.62	33.20	34.78	33.20	34.86	36.52	34.86	36.60	38.34	36.60	38.43	40.26	38.43	40.35	42.27
SEV	SC109	Vehicle Body Repair Mechanic	30.11	31.62	33.13	31.62	33.20	34.78	33.20	34.86	36.52	34.86	36.60	38.34	36.60	38.43	40.26	38.43	40.35	42.27
SEV	SM104	Vehicle Service Detailer	26.70	28.04	29.38	28.04	29.44	30.84	29.44	30.91	32.38	30.91	32.46	34.01	32.46	34.08	35.70	34.08	35.78	37.48
SEV	SM102	Vehicle Service Worker I	21.84	22.93	24.02	22.93	24.08	25.23	24.08	25.28	26.48	25.28	26.54	27.80	26.54	27.87	29.20	27.87	29.26	30.65
SEV	SM103	Vehicle Service Worker II	24.26	25.47	26.68	25.47	26.74	28.01	26.74	28.08	29.42	28.08	29.48	30.88	29.48	30.95	32.42	30.95	32.50	34.05

Longevity Pay is based only on length of service.

Notes: \* Adding Customer Service Assistant to the SEA Chapter. Position and wage approved on BOD 06.26.2020. Adding HR Analyst I to the SEA Chapter. Position and wage approved on BOD 01.28.2022. Adding IT Project Coordinator to the SEA Chapter. Position and wage approved on BOD 03.25.2022. Adding Mobility Training Coordinator. Position and wage approved on BOD 06.24.2022. Adding Accountant III. Position and wage approved on BOD 09.23.2022. Adding Maintenance Trainer. Position and wage approved on BOD 02.24.2023. Adding Payroll Administrator and Payroll Supervisor. Positions and wages approved on BOD 10.27.2023. Adding Marketing Specialist Position and wages approved on BOD 12.15.2023. Updated wages scales for the Custodial, Facilities Maintenance, Vehicle Service and Planning Data Analyst Series to be approved on BOD 08.23.2024. Updated wages scales for the Customer Service Series to be approved on BOD 06.27.2025.

# 9.8D.4



**DATE:** June 27, 2025  
**TO:** Board of Directors  
**FROM:** John Urgo, Chief Planning and Innovation Officer  
**SUBJECT:** **CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A FIVE-YEAR EXTENSION AMENDMENT (EIGHTH AMENDMENT) TO THE CONTRACT FOR TRANSIT SERVICES WITH THE UNIVERSITY OF CALIFORNIA, SANTA CRUZ (UCSC).**

**I. RECOMMENDED ACTION**

**That the Board of Directors authorize the CEO to execute an Eighth Amendment to the Contract for Transit Services with the University of California, Santa Cruz (UCSC), which will extend the Contract for a five-year term, beginning July 1, 2025.**

**II. SUMMARY**

- Santa Cruz Metropolitan Transit District (METRO) entered into a written Contract for Transit Services with the University of California, Santa Cruz (UCSC) on September 1, 2010.
- METRO and UCSC have executed various Extension Amendments, including the most recent one that began on July 1, 2021, and is terminating on June 30, 2025.
- METRO and UCSC would like to extend the Contract for a five-year term with modifications (Attachment A).

**III. DISCUSSION/BACKGROUND**

METRO and UCSC have entered into formal agreements for transit services since 1972, with revisions and amendments extending through the mid 1990's. A restructured Contract for Transit Services became effective on September 1, 2010, which the parties have extended for various terms since that time. The Contract recognizes that the parties have a mutual desire to provide transportation to UCSC students, faculty and staff that is utilized to the maximum extent possible at an affordable rate. The University issues a METRO approved UCSC Bus Pass to eligible students, faculty and staff that is valid without payment of an additional fare on any METRO fixed route bus excluding Highway 17. The Contract provides compensation to METRO for additional service and lost fare revenue.

The amended Contract includes the following key changes:

- Total compensation will increase 3.5% per year, compared to 2% in the most recent contract. In recent years, METRO's operating costs, including labor, benefits, fuel, and other operating supplies, have increased a

minimum of 5% per year. This change brings annual compensation closer in line with increases in METRO's annual operating costs.

- Rather than providing a credit for dropped service on a per trip basis, METRO will credit UCSC for dropped trips only if the total number of monthly dropped trips is equal to or greater than 3% of the total monthly scheduled trips on any routes serving Main Campus or Coastal Science Campus. This change reduces the administrative burden of documenting and crediting individual trips when dropped service is below the 3% threshold.

The Contract does not protect METRO from service disruptions specifically due to labor actions, such as graduate student researcher strikes, which are common occurrences on the UCSC campus. METRO's Memorandum of Understanding (MOU) with its fixed route operating union, the International Association of Sheet Metal, Air, Rail and Transportation workers (SMART Local 0023), provides that operators shall not be required to enter upon any property involved in a labor dispute or to go through or work behind any bona fide labor organization picket line, where entering property involved in a labor dispute or going through a bona fide labor organization's picket line will result in potential damage to METRO equipment or physical injury to the employee or where physical injury to persons in the picket line could result or where a member of METRO employee's immediate family is involved in a labor dispute.

In practice, METRO avoids routes that intersect with picket lines or labor activity to ensure the safety of its operators, vehicles and customers. Under the new Contract, UCSC Transportation and Parking Services (TAPS) may continue to charge METRO up to \$8,000 per day during labor actions – assessing service penalties even when METRO continues to operate to the base of campus – provided traffic is otherwise flowing.

The Contract also includes a "Force Majeure" clause that exempts both parties from liability for service delays or cancellations caused by events such as earthquakes, fires, floods, epidemics, pandemics, and quarantine restrictions. While this language appears to protect both parties equally, it effectively allows the University to avoid paying for service it committed to purchasing through the Contract – service that METRO includes in its annual operating budget. When service is canceled due to a Force Majeure event, METRO will bear the costs of bus operators, vehicles, maintenance, and support staff allocated for that service. For example, during the COVID-19 pandemic, the University withheld payment to METRO for several months while service was reduced, reserving \$3 million that otherwise would have been paid to METRO. Meanwhile, UCSC students, faculty, and staff continued to benefit from passes valid on all local METRO routes.

Despite the caveats above, staff recommends that the Board authorize the CEO to execute the Eighth Amendment to the Contract for Transit Services with UCSC, as the Contract represents the mutual desires of both parties to provide

transportation services to university students, faculty and staff and accounts for a significant portion of METRO's fare revenue.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

Executing the Eighth Amendment to the Contract for Transit Services with the University of California, Santa Cruz (UCSC) aligns with the following Strategic Priorities:

- Financial Stability, Stewardship and Accountability
- Service Quality and Delivery
- Strategic Alliances and Community Outreach

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

UCSC has agreed to restore compensation for transit services to the amounts budgeted before the COVID-19 pandemic, with increases of 3.5% per year to account for METRO's rising operating costs:

- \$5,147,249 for the period of July 1, 2025 through June 30, 2026;
- \$5,327,402 for the period of July 1, 2026 through June 30, 2027;
- \$5,513,861 for the period of July 1, 2027 through June 30, 2028;
- \$5,706,846 for the period of July 1, 2028 through June 30, 2029; and,
- \$5,906,586 for the period of July 1, 2029 through June 30, 2030.

The amounts above represent maximum contract value. METRO will reimburse UCSC for service dropped due staffing shortages, equipment failures or labor actions. Historically, METRO has dropped less than 2% of service due to these factors.

A force majeure event, as described above, could reduce the contract value significantly depending on the extent of the event. For example, the service reductions put in place as result of the COVID-19 pandemic reduced revenue \$1 million in FY20 and \$2 million in FY21.

#### **VI. CHANGES FROM COMMITTEE**

None.

#### **VII. ALTERNATIVES CONSIDERED**

The Board could consider not extending the Contract, which terminates on June 30, 2025. This is not recommended by staff as the Contract represents the mutual desires of both parties to provide transportation services to University students, faculty and staff and accounts for a significant portion of METRO's fare revenue.

The Board could also recommend changes to the Contract’s compensation structure. Instead of basing payments on service operated or passenger trips, UCSC could adopt a per-student transportation fee dedicated to METRO that would tie METRO’s total compensation to overall enrollment. This approach, similar to METRO’s agreement with Cabrillo College, would better align revenue with enrollment and protect METRO from revenue losses due to service disruptions beyond its control—provided the University continues to assess the student transportation fee, as it did during the COVID-19 pandemic. It would also ensure that the fee students pay more directly reflects the benefit they receive: a transit pass valid on all local METRO routes.

## **VIII. ATTACHMENTS**

**Attachment A:** Eighth Amendment to the Contract for Transit Services with Regents of the University of California Santa Cruz

Prepared by: John Urgo, Chief Planning and Innovation Officer

**IX. APPROVALS**

John Uργο,  
Chief Planning and Innovation Officer



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Approved as to fiscal impact:  
Chuck Farmer, Chief Financial Officer



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Corey Aldridge, CEO/General Manager



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# Attachment A

## EIGHTH AMENDMENT TO THE CONTRACT FOR TRANSIT SERVICES WITH REGENTS OF THE UNIVERSITY OF CALIFORNIA SANTA CRUZ

This Eighth Amendment to the Contract for Transit Services amends the Contract for Transit Services with the Regents of the University of California, dated effective September 1, 2010 (the “2010 Contract”), and is made effective July 1, 2025 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California, (“Santa Cruz METRO”), and the Regents of the University of California, on behalf of its Santa Cruz campus, (the “University”). This Eighth Amendment, the 2010 Contract, and the University Terms and Conditions of Purchase (attached here to as Addendum A), collectively constitute the entirety of the agreement between the parties and may be referred to herein as the “Contract” or the “Agreement”.

### I. RECITALS

- 1.01 Whereas Santa Cruz METRO provides public transportation services throughout the County of Santa Cruz according to published schedules and routes;
- 1.02 Whereas, Santa Cruz METRO desires to continue to make stops on the University campus as part of METRO’s pre-existing routes within, to and from the University and throughout the County of Santa Cruz;
- 1.03 Whereas, University desires that students, faculty and staff utilize the existing METRO services at an affordable rate in an effort to maximize accessibility for students, faculty, and staff;
- 1.04 Whereas Santa Cruz METRO and University entered into a Contract for Transit Services, hereinafter “Contract” effective September 1, 2010 for a one-year initial term;
- 1.05 Whereas, Paragraph 5.01 of the Contract allows the parties to renew the Contract by the parties executing extensions to the Contract;
- 1.06 Whereas, the parties extended the Contract for additional terms (through January 1, 2021) pursuant to various Extension Amendments; and
- 1.07 Whereas, the parties extended the Contract for an additional four (4) year term, effective July 1, 2021 (Seventh Amendment).
- 1.08 Whereas, the parties now desire to extend the Contract for an additional five (5) year term, effective July 1, 2025 (Eighth Amendment).

# Attachment A

Now therefore, Santa Cruz METRO and University agree to amend specific sections of the 2010 Contract as follows: for each section set forth below, the language of the 2010 Contract is deleted in its entirety and replaced with the following provisions corresponding to the 2010 Contract section number. For the avoidance of doubt, section numbers shall correspond to section numbers as listed in the 2010 contract. Section numbers below that do not appear in the 2010 Contract are additional sections.

## II. SCOPE OF AGREEMENT

- 2.01 University will issue a METRO approved "UCSC Bus Pass" to eligible students, faculty and staff based on enrollment or employment status under such terms and conditions as University deems appropriate in its sole discretion. Such "UCSC Bus Pass" shall be valid without payment of an additional fare on any Santa Cruz METRO fixed route bus, except those in operation on the Highway 17 Express route.
- 2.02 University shall provide Santa Cruz METRO with any changes to the "UCSC Bus Pass" ten (10) calendar days in advance of any implementation.
- 2.03 University agrees to expeditiously implement this Agreement and to identify a transportation coordinator whose job functions shall include marketing transit resources to the University community.

## III. COMPENSATION

- 3.01 University shall pay Santa Cruz METRO a payment of \$5,147,249, which represents an annual increase in total compensation of 3.5%, for the period of July 1, 2025 through June 30, 2026. Santa Cruz METRO shall bill the University on a monthly basis for \$428,937 during this period.
- 3.02 University shall pay Santa Cruz METRO a payment of \$5,327,402, which represents an annual increase in total compensation of 3.5%, for the period of July 1, 2026 through June 30, 2027. Santa Cruz METRO shall bill the University on a monthly basis for \$443,950 during this period.
- 3.03 University shall pay Santa Cruz METRO a payment of \$5,513,861, which represents an annual increase in total compensation of 3.5%, for the period of July 1, 2027 through June 30, 2028. Santa Cruz METRO shall bill the University on a monthly basis for \$459,488 during this period.
- 3.04 University shall pay Santa Cruz METRO a payment of \$5,706,846, which represents an annual increase in total compensation of 3.5%, for the period of July 1, 2028 through June 30, 2029. Santa Cruz METRO shall bill the University on a monthly basis for \$475,571 during this period.
- 3.05 University shall pay Santa Cruz METRO a payment of \$5,906,586, which represents an annual increase in total compensation of 3.5%, for the period of July 1, 2029 through June 30, 2030. Santa Cruz METRO shall bill the University on a monthly basis for \$ 492,216 during this period.

# Attachment A

## IV. SUPPLEMENTAL SERVICES

4.01 At the request of the University, Santa Cruz METRO shall consider the operation of scheduled supplemental services, which are defined as transit services that are not currently in regular fixed-route operation or provided for in the Santa Cruz METRO budget. These Supplemental Services shall only be provided on a Route Guarantee Basis with the costs paid for by the University and are limited to the following Routes:

A. None at this time

4.02 Santa Cruz METRO shall provide an invoice to the University for the supplemental services requested. Reimbursement for these services shall be based on the rates set forth in Paragraph 4.03 of providing the service.

4.03 Santa Cruz METRO shall bill the University on a monthly basis for the approved scheduled supplemental services reflected in section 4.01A at the following rates:

A. Bus Hourly Rate

- i. The Bus Hourly Rate for agreed upon supplemental services shall be billed at the rate of \$159/hour.
- ii. The Bus Hourly Rate for agreed upon supplemental services shall be billed to the University for every service hour that is provided for the supplemental service trips.

# Attachment A

## V. PERFORMANCE PENALTY

5.01 Santa Cruz METRO shall document, on a monthly basis, any and all scheduled trips on any routes in paragraph 5.03 and those at the Coastal Science Campus of the University. Santa Cruz METRO shall also document all dropped service, which includes all trips, stops, and routes not serviced, for any reason, by Santa Cruz METRO, and reported by day, by trip, and by route, with a summary of the total scheduled service trips dropped, to the University on a monthly basis. “Main Campus” shall be defined as all transit stops, twenty-six (26) in total, set forth as “Transit Stop” in Exhibit A. Coastal Science Campus consists of three (3) stops: One (1) located in front of the Seymour Marine Discovery Center and two (2) located at the Coastal Biology Building.

A. Dropped Service: Santa Cruz METRO shall categorize dropped service according to the following:

- i. Service trips cancelled due to staffing shortage or equipment failures
- ii. Service trips that normally would operate through the Main Campus but do not due to any sanctioned or unsanctioned labor actions (including picket lines) or informational gatherings or picket lines established, whether or not endorsed by bona fide labor organizations, *where traffic is unimpeded*, and where there was no direct threat to METRO equipment, METRO bus operators or METRO customers. In the event that there is a disagreement between the parties as to whether there was a direct threat to METRO equipment, METRO bus operators, or METRO customers, deference will be given to the METRO bus driver’s in-the-moment assessment of the situation, but whether traffic at that time and at that location was unimpeded and free flowing will be determinative.

5.02 The University shall be credited for qualifying dropped service as follows:

A. Should the total number of monthly dropped trips under 5.01(A)(i) or 5.01(A)ii be equal to or greater than 3% of the total monthly scheduled trips on any routes serving Main Campus or Coastal Science Campus, these drops shall result in a credit of the full purchase price per trip for all trips dropped based on section 5.02(B) in that month. Should the total number of monthly dropped trips under 5.01(A)(i) not be equal to or greater than 3% of the total monthly scheduled trips on any routes serving Main Campus or Coastal Science Campus no credit based on section 5.02(B) shall be due to the University in that month.

Dropped trips under 5.01(A)(ii) shall result in a credit of fifty per cent (50%) of the purchased price per trip dropped based on section 5.02(B).

The performance penalty shall not apply to trips dropped due to a request by the University, trips dropped in which the University and METRO are in agreement that there was likely a direct threat to METRO equipment, METRO bus operators, or METRO customer, or trips dropped due to a Force Majeure event, as defined below.

# Attachment A

B. Purchased price per trip shall be calculated by dividing the total compensation due for the month when the trips occurred by the number of scheduled trips on Campus Routes over that same month period. For the avoidance of doubt, and as an example to show how to calculate the purchased price per trip cost: for November 2025 if there are 4480 scheduled trips on campus routes, divide \$428,937 by 4480, and the per trip cost is \$95.74.

5.03 Santa Cruz METRO routes serving the main campus of the University (“Campus Routes”) currently include the following:

- A. Route 11
- B. Route 18
- C. Route 19
- D. Route 20

## VI. SERVICE STANDARDS

6.01 METRO Transit Services on Campus Routes shall be provided per a schedule mutually and reasonably agreed upon by Santa Cruz METRO and University. Parties agree to meet in the following months during the Term and jointly review upcoming quarterly METRO Transit Services on Campus Routes as well as additional ways the parties can collaborate and improve services to students.

- Fall quarter service – meet in June
- Winter quarter service – meet in October
- Spring quarter service – meet in January
- Summer quarter service – meet in March

6.02 Santa Cruz METRO shall document, and report to University monthly, each occasion a regularly scheduled transit stop, where any number of passengers are waiting, is passed up and another METRO bus arrival is not imminent on Campus Routes (“Pass-By”).

6.03 Santa Cruz METRO shall, when operationally feasible, immediately deploy additional buses to any affected stops anytime a Pass-By should occur, at no additional charge to University.

# Attachment A

## VII. MISCELLANEOUS PROVISIONS

7.01 All other terms and conditions of the 2010 Contract shall remain the same and each party further agrees to be bound by those terms and conditions during the Extension period.

7.02 Article 9(B) of the University's Terms and Conditions, attached as Addendum A, is deleted in its entirety and replaced with the following:

*Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit of not less than \$15,000,000 per occurrence*

7.03 Article 27 of the University's Terms and Conditions, attached as Addendum A, is deleted in its entirety and replaced with the following:

***Force Majeure.*** *Neither party will be liable for delays or cessation of service, or cessation of need of service, due to causes beyond the Party's control, including, but not restricted to, war, civil disturbances, earthquakes, fires, floods, epidemics and pandemics, and quarantine restrictions (a "Force Majeure Event"). In the event a Force Majeure Event results in delay or cessation of service obligations of METRO, the University will, not be required to pay for such services not performed as a result of such force majeure event, and METRO, likewise, will not be required to pay the performance penalty under section V for such services. For the avoidance of doubt, a Force Majeure Event does not include events that are reasonably foreseeable and does not include labor actions or strikes at the University that do not impede the flow of traffic.*

7.04 Articles 2-4, 7, 11, 13, 14(A-B), 15-16, 17(A-D, F), 20, 23, 26, 27, and 31 of the University's Terms and Conditions, attached as Addendum A are deleted. The remainder of the Articles of the University's Terms and Conditions are expressly incorporated herein.

7.05 UC FAIR WAGE / FAIR WORK PROFESSIONAL SERVICES EXEMPTION is hereby incorporated pursuant to Article 25 of the University's Terms and Conditions, attached as Addendum A.

7.06 From time-to-time, University may purchase fare-free Cruz On-Demand service for UCSC Bus Pass holders or Highway 17 passes, both at cost, on an as-needed basis. Santa Cruz METRO shall bill the University on a monthly basis for any Cruz On-Demand service or Highway 17 passes purchased by the University.

## VIII. NOTICES

8.01 The addresses where notices shall be sent are as follows:

UNIVERSITY

# Attachment A

Dan Henderson  
Executive Director, Transportation and Parking Services  
University of California  
MS: TAPS Carriage House  
1156 High Street  
Santa Cruz, CA 95064

and

Ed Reiskin  
Vice Chancellor & Chief Financial Officer  
University of California  
MS: Chancellor's Office  
1156 High Street  
Santa Cruz, CA 95064

Santa Cruz METRO:

Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060  
Attention: CEO/General Manager

Notices must be sent via overnight delivery or by certified mail with return receipt requested, and with an electronic courtesy copy, to the other party's representative as identified above.

# Attachment A

## IX. TERM AND TERMINATION

- 9.01 This Eighth Amendment shall commence on July 1, 2025, and shall continue through June 30, 2030 (the “Term”). The Contract may be renewed for succeeding terms by the parties executing extensions to the Contract, and can be terminated by either party under the termination provisions as detailed in section 9.03 herein.
- 9.02 The Parties agree to review and discuss the terms of this Eighth Amendment on a yearly basis, or at more frequent intervals during the Term, should circumstances necessitate for either party. Any mutually agreed upon changes to any sections of this Eighth Amendment made during the Term shall be enacted via addendums to this extension signed by both parties.
- 9.03 Either party may terminate this Contract with 60 days’ advance notice in writing to the other party.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first written above.

SANTA CRUZ METROPOLITAN  
TRANSIT DISTRICT

REGENTS OF THE  
UNIVERSITY OF CALIFORNIA

BY: \_\_\_\_\_  
Corey Aldridge  
CEO/General Manager

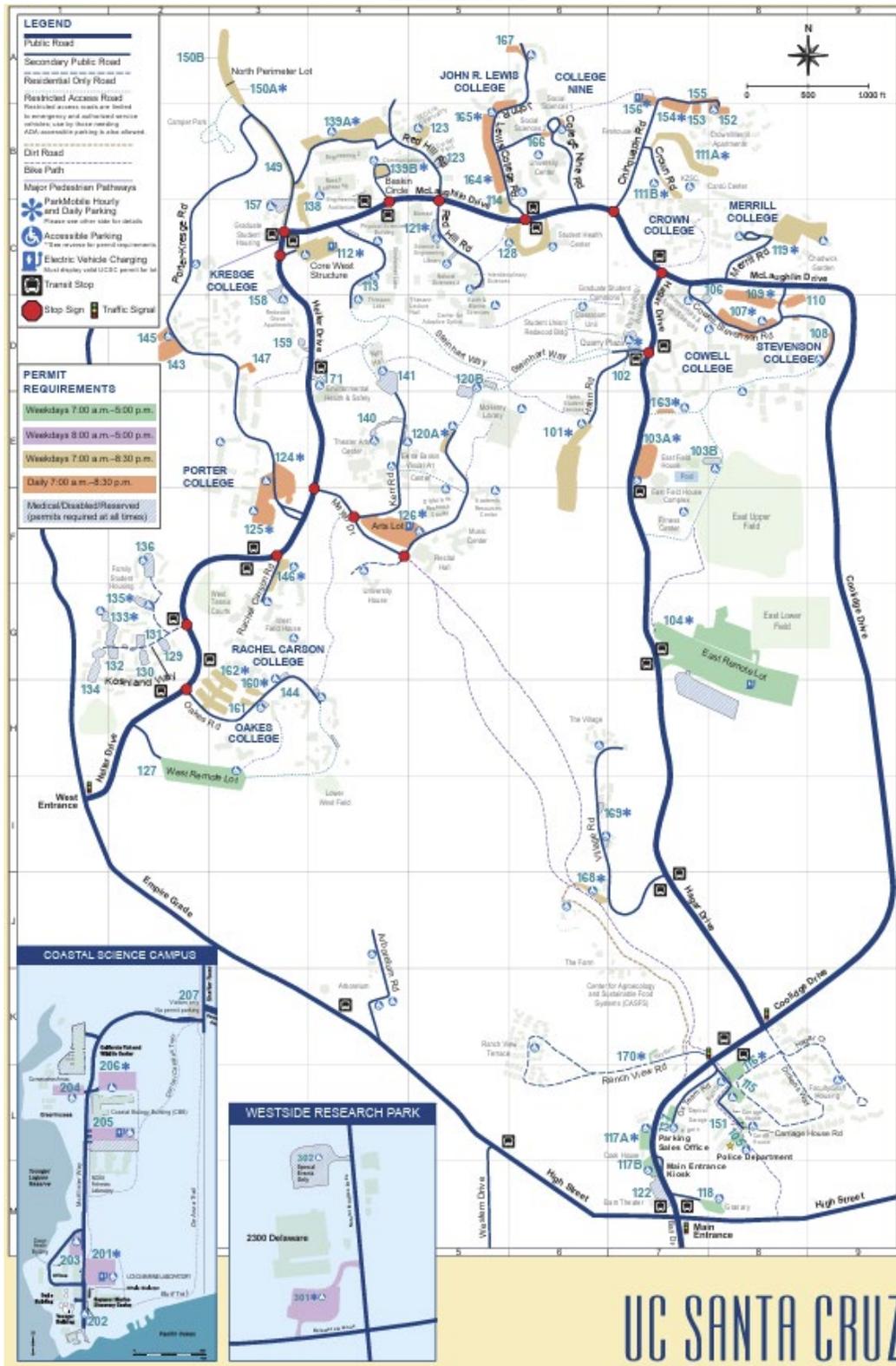
BY: \_\_\_\_\_  
Ed Reiskin  
Vice Chancellor and Chief Financial Officer

Approved as to form:

\_\_\_\_\_  
Julie A. Sherman  
District Counsel

# Attachment A

## EXHIBIT A



# Attachment A

## ADDENDUM A UNIVERSITY TERMS AND CONDITIONS OF PURCHASE

### ARTICLE 1 – GENERAL

The equipment, materials, or supplies (“Goods”) and/or services (“Services”) furnished by Supplier (together, the “Goods and Services”) and covered by the UC Purchase Order (“PO”) and/or other agreement (which, when combined with these Terms and Conditions and any other documents incorporated by reference, will constitute the “Agreement”) are governed by the terms and conditions set forth herein. As used herein, the term "Supplier" includes Supplier and its sub-suppliers at any tier. As used herein, “UC” refers to The Regents of the University of California, a corporation described in California Constitution Art. IX, Sec. 9, on behalf of the UC Locations identified in the Agreement and/or the PO. UC and Supplier individually will be referred to as “Party” and collectively as “Parties.” Any defined terms not defined in these Terms and Conditions of Purchase will have the meaning ascribed to such term in any of the other documents incorporated in and constituting the Agreement. No other terms or conditions will be binding upon the Parties unless accepted by them in writing. Written acceptance or shipment of all or any portion of the Goods, or the performance of all or any portion of the Services, covered by the Agreement, will constitute Supplier’s unqualified acceptance of all of the Agreement’s terms and conditions. The terms of any proposal referred to in the Agreement are included and made a part of the Agreement only to the extent the proposal specifies the Goods and/or Services ordered, the price therefor, and the delivery thereof, and then only to the extent that such terms are consistent with the terms and conditions of the Agreement.

### ARTICLE 2 – TERM AND TERMINATION

- A. As applicable, the term of the Agreement (“Initial Term”) will be stated in the Agreement. Following the Initial Term, the Agreement may be extended by written mutual agreement.
- B. UC’s obligation to proceed is conditioned upon the appropriation of state, federal and other sources of funds not controlled by UC (“Funding”). UC will have the right to terminate the Agreement without damage, penalty, cost or further obligation in the event that through no action or inaction on the part of UC, the Funding is withdrawn.
- C. UC may, by written notice stating the extent and effective date thereof, terminate the Agreement for convenience in whole or in part, at any time. The effective date of such termination shall be consistent with any requirements for providing notice specified in the Agreement, or immediate if no such terms are set forth in the Agreement. As specified in the termination notice, UC will pay Supplier as full compensation the pro rata Agreement price for performance through the later of the date that (i) UC provided Supplier with notice of termination or (ii) Supplier’s provision of Goods and/or Services will terminate.
- D. UC may by written notice terminate the Agreement for Supplier’s breach of the Agreement, in whole or in part, at any time, if Supplier refuses or fails to comply with the provisions of the Agreement, or so fails to make progress as to endanger performance and does not cure such failure within five (5) business days, or fails to supply the Goods and/or Services within the time specified or any written extension thereof. In such event, UC may purchase or otherwise secure Goods and/or Services and, except as otherwise provided herein, Supplier will be liable to UC for any excess costs UC incurs thereby.
- E. UC’s Appendix – Data Security, Appendix – BAA, and/or Appendix – GDPR will control in the event that one or more appendices are incorporated into the Agreement and conflicts with the provisions of this Article.

### ARTICLE 3 – PRICING, INVOICING METHOD, AND SETTLEMENT METHOD AND TERMS.

Pricing is set forth in the Agreement or Purchase Order, and the amount UC is charged and responsible for shall not exceed the amount specified in the Agreement unless UC has given prior written approval. Unless otherwise agreed in writing by UC, Supplier will use the invoicing method and payment settlement method (and will extend the terms applicable to such settlement method) set forth in UC’s Supplier Invoicing, Terms & Settlement Matrix. UC will pay Supplier, upon submission of acceptable invoices, for Goods and/or Services provided and accepted. Invoices must be itemized and reference the Agreement or Purchase Order number. UC will not pay shipping, packaging or handling expenses, unless specified in the Agreement or Purchase Order. Unless otherwise provided, freight is to be FOB destination. Any of Supplier’s expenses that UC agrees to reimburse will be reimbursed under UC’s Travel Policy, which may be found at <http://www.ucop.edu/central-travel-management/resources/index.html>. Where applicable, Supplier will pay all taxes imposed on Supplier in connection with its performance under the Agreement, including any federal, state and local income, sales, use, excise and other taxes or assessments. Notwithstanding any other provision to the contrary, UC will not be responsible for any fees, interest or surcharges Supplier wishes to impose.

# Attachment A

## **ARTICLE 4 – INSPECTION.**

The Goods and/or Services furnished will be exactly as specified in the Agreement, free from all defects in Supplier's performance, design, skill and materials, and, except as otherwise provided in the Agreement, will be subject to inspection and test by UC at all times and places. If, prior to final acceptance, any Goods and/or Services furnished are found to be incomplete, or not as specified, UC may reject them, require Supplier to correct them at the sole cost of Supplier, or require provision of such Goods and/or Services at a reduction in price that is equitable under the circumstances. If Supplier is unable or refuses to correct such deficiencies within a time UC deems reasonable, UC may terminate the Agreement in whole or in part. Supplier will bear all risks as to rejected Goods and/or Services and, in addition to any costs for which Supplier may become liable to UC under other provisions of the Agreement, will reimburse UC for all transportation costs, other related costs incurred, or payments to Supplier in accordance with the terms of the Agreement for unaccepted Goods and/or Services and materials and supplies incidental thereto. Notwithstanding final acceptance and payment, Supplier will be liable for latent defects, fraud or such gross mistakes as amount to fraud.

## **ARTICLE 5 – ASSIGNED PERSONNEL; CHARACTER OF SERVICES**

Supplier will provide the Services as an independent contractor and furnish all equipment, personnel and materiel sufficient to provide the Services expeditiously and efficiently, during as many hours per shift and shifts per week, and at such locations as UC may so require. Supplier will devote only its best-qualified personnel to work under the Agreement. Should UC inform Supplier that anyone providing the Services is not working to this standard, Supplier will immediately remove such personnel from providing Services and he or she will not 0again, without UC's written permission, be assigned to provide Services. At no time will Supplier or Supplier's employees, sub-suppliers, agents, or assigns be considered employees of UC for any purpose, including but not limited to workers' compensation provisions. Supplier shall not have the power nor right to bind or obligate UC, and Supplier shall not hold itself out as having such authority. Supplier shall be responsible to UC for all Services performed by Supplier's employees, agents and subcontractors, including being responsible for ensuring payment of all unemployment, social security, payroll, contributions and other taxes with respect to such employees, agents and subcontractors.

# Attachment A

## ARTICLE 6 – WARRANTIES

In addition to the warranties set forth in Articles 11, 12, 17, 23, 24, 25 and 26 herein, Supplier makes the following warranties. Supplier acknowledges that failure to comply with any of the warranties in the Agreement will constitute a material breach of the Agreement and UC will have the right to terminate the Agreement without damage, penalty, cost or further obligation.

- A. General Warranties. Supplier represents, warrants and covenants that: (i) Supplier is free to enter into this Agreement and that Supplier is not, and will not become, during the Term, subject to any restrictions that might restrict or prohibit Supplier from performing the Services or providing the Goods ordered hereunder; (ii) Supplier will comply with all applicable laws, rules and regulations in performing Supplier's obligations hereunder; (iii) the Goods and/or Services shall be rendered with promptness and diligence and shall be executed in a skilled manner by competent personnel, in accordance with the prevailing industry standards; and if UC Appendix Data Security is NOT included: (iv) Supplier has developed a business interruption and disaster recovery program and is executing such program to assess and reduce the extent to which Supplier's hardware, software and embedded systems may be susceptible to errors or failures in various crisis (or force majeure) situations; (v) if Supplier uses electronic systems for creating, modifying, maintaining, archiving, retrieving or transmitting any records, including test results that are required by, or subject to inspection by an applicable regulatory authority, then Supplier represents and warrants that Supplier's systems for electronic records are in compliance; and (vi) Supplier agrees that the Goods and/or Services furnished under the Agreement will be covered by the most favorable warranties Supplier gives to any customer for the same or substantially similar goods or services, or such other more favorable warranties as specified in the Agreement. The rights and remedies so provided are in addition to and do not limit any rights afforded to UC by any other article of the Agreement.
- B. Permits and Licenses. Supplier agrees to procure all necessary permits or licenses and abide by all applicable laws, regulations and ordinances of the United States and of the state, territory and political subdivision or any other country in which the Goods and/or Services are provided.
- C. Federal and State Water and Air Pollution Laws. Where applicable, Supplier warrants that it complies with the requirements in UC Business and Finance Bulletin BUS-56 (Material Management; Purchases from Entities Violating State or Federal Water or Air Pollution Laws). Consistent with California Government Code 4477, these requirements do not permit UC to contract with entities in violation of Federal or State water or air pollution laws.
- D. Web Accessibility Requirements. As applicable to the Supplies and/or Services being provided under the Agreement, Supplier warrants that:
1. It complies with California and federal disability laws and regulations; and
  2. The Goods and/or Services will conform to the accessibility requirements of WCAG 2.0AA.
  3. Supplier agrees to promptly respond to and resolve any complaint regarding accessibility of its Goods and/or Services;
- E. General Accessibility Requirements. Supplier warrants that:
1. It will comply with California and federal disability laws and regulations;
  2. Supplier will promptly respond to remediate to any identified accessibility defects in the Goods and Services to conform to WCAG 2.0 AA; and
  3. Supplier agrees to promptly respond to and use reasonable efforts to resolve and remediate any complaint regarding accessibility of its Goods and/or Services.
- F. Warranty of Quiet Enjoyment. Supplier warrants that Supplier has the right of Quiet Enjoyment in, and conveys the right of Quiet Enjoyment to UC for UC's use of, any and all intellectual property that will be needed for Supplier's provision, and UC's use of, the Goods and/or Services provided by Supplier under the Agreement.
- G. California Child Abuse and Neglect Reporting Act ("CANRA"). Where applicable, Supplier warrants that it complies with CANRA.
- H. Debarment and Suspension. Supplier warrants that it is not presently debarred, suspended, proposed for debarment, or declared ineligible for award of federal contracts or participation in federal assistance programs or activities.
- I. UC Trademark Licensing Code of Conduct. If the Goods will bear UC's name (including UC campus names, abbreviations of these names, UC logos, UC mascots, or UC seals) or other trademarks owned by UC, Supplier warrants that it holds a valid license from UC and complies with the Trademark Licensing Code of Conduct policy, available at <http://policy.ucop.edu/doc/3000130/TrademarkLicensing>.
- J. Outsourcing (Public Contract Code section 12147) Compliance. Supplier warrants that if the Agreement will displace UC employees, no funds paid under the Agreement will be used to train workers who are located outside of the United States, or plan to relocate outside the United States as part of the Agreement. Additionally, Supplier warrants that no work will be performed under the Agreement with workers outside the United States, except as described in Supplier's bid. If Supplier or its sub-supplier performs the Agreement with workers outside the United States during the life of the Agreement and Supplier did not describe such work in its bid, Supplier acknowledges and agrees that (i) UC may terminate the Agreement without further obligation for noncompliance, and (ii) Supplier will forfeit to UC the amount UC paid for the percentage of work that was performed with workers outside the United States and not described in Supplier's bid.

# Attachment A

## ARTICLE 7 – INTELLECTUAL PROPERTY, COPYRIGHT, PATENTS, AND DATA RIGHTS

### A. Goods and/or Services Involving Work Made for Hire.

1. Unless UC indicates that the Goods and/or Services do not involve work made for hire, Supplier acknowledges and agrees that any deliverables provided to UC by Supplier in the performance of the Agreement, and any intellectual property rights therein, (hereinafter the "Deliverables") will be owned by UC. The Deliverables will be considered "work made for hire" under U.S. copyright law and all right, title, and interest to and in such Deliverables including, but not limited to, any and all copyrights or trademarks, will be owned by UC. In the event that it is determined that UC is not the owner of such Deliverables under the "work made for hire" doctrine of U.S. copyright law, Supplier hereby irrevocably assigns to UC all right, title, and interest to and in such Deliverables and any copyrights or trademarks thereto.
2. The Deliverables must be new and original. Supplier must not use any pre-existing copyrightable or trademarked images, writings, or other proprietary materials (hereinafter "Pre-Existing Materials") in the Deliverables without UC's prior written permission. In the event that Supplier uses any Pre-Existing Materials in the Deliverables in which Supplier has an ownership interest, UC is hereby granted, and will have, a non-exclusive, royalty-free, irrevocable, perpetual, paid-up, worldwide license (with the right to sublicense) to make, have made, copy, modify, make derivative works of, use, perform, display publicly, sell, and otherwise distribute such Pre-Existing Materials in connection with the Deliverables.
3. Whenever any invention or discovery is made or conceived by Supplier in the course of or in connection with the Agreement, Supplier will promptly furnish UC with complete information with respect thereto and UC will have the sole power to determine whether and where a patent application will be filed and to determine the disposition of title to and all rights under any application or patent that may result.
4. Supplier is specifically subject to an obligation to, and hereby does, assign all right, title and interest in any such intellectual property rights to UC as well as all right, title and interest in tangible research products embodying any such inventions whether the inventions are patentable or not. Supplier agrees to promptly execute any additional documents or forms that UC may require in order to effectuate such assignment.

### B. Goods and/or Services Not Involving Work Made for Hire.

1. If the Goods and/or Services do not involve work made for hire, and in the event that Supplier uses any Pre-Existing Materials in the Deliverables in which Supplier has an ownership interest, UC is hereby granted, and will have, a non-exclusive, royalty-free, irrevocable, perpetual, paid-up, worldwide license (with the right to sublicense) to make, have made, copy, modify, make derivative works of, use, perform, display publicly, sell, and otherwise distribute such Pre-Existing Materials in connection with the Deliverables.
2. The Deliverables must be new and original. Supplier must not use any Pre-Existing Materials in the Deliverables without UC's prior written permission.
3. Whenever any invention or discovery is made or conceived by Supplier in the course of or in connection with the Agreement, Supplier will promptly furnish UC complete information with respect thereto and UC will have the sole power to determine whether and where a patent application will be filed and to determine the disposition of title to and all rights under any application or patent that may result.
4. Supplier is specifically subject to an obligation to, and hereby does, assign all right, title and interest in any such intellectual property rights to UC as well as all right, title and interest in tangible research products embodying any such inventions whether the inventions are patentable or not. Supplier agrees to promptly execute any additional documents or forms that UC may require in order to effectuate such assignment.

### C. General. Should the Goods and/or Services become, or in Supplier's opinion be likely to become, the subject of a claim of infringement of any patent, copyright, trademark, trade name, trade secret, or other proprietary or contractual right of any third party, Supplier will provide written notice to UC of the circumstances giving rise to such claim or likely claim. In the event that UC receives notice of a claim of infringement or is made a party to or is threatened with being made a party to any claim of infringement related to the Goods and/or Services, UC will provide Supplier with notice of such claim or threat. Following receipt of such notice, Supplier will either (at Supplier's sole election) (i) procure for UC the right to continue to use the affected portion of the Goods and/or Services, or (ii) replace or otherwise modify the affected portion of the Goods and/or Services to make them non-infringing, or obtain a reasonable substitute product for the affected portion of the Goods and/or Services, provided that any replacement, modification or substitution under this paragraph does not effect a material change in the Goods and/or Services' functionality. If none of the foregoing options is reasonably acceptable to UC, UC will have the right to terminate the Agreement without damage, penalty, cost or further obligation.

### D. UC Rights to Institutional Information. Institutional Information shall belong exclusively to UC and unless expressly provided, this Agreement shall not be construed as conferring on Supplier any patent, copyright, trademark, license right or trade secret owned or obtained by UC. Any right for Supplier to use Institutional Information is solely provided on a non-exclusive basis, and only to the extent required for Supplier to provide the Goods or Services under the Agreement. As used herein, "Institutional Information" means any information or data created, received, and/or collected by UC or on its behalf, including but not limited to application logs, metadata and data derived from such data.

# Attachment A

## ARTICLE 8 – INDEMNITY AND LIABILITY

To the fullest extent permitted by law, Supplier will defend, indemnify, and hold harmless UC, its officers, employees, and agents, from and against all losses, expenses (including, without limitation, reasonable attorneys' fees and costs), damages, and liabilities of any kind resulting from or arising out of the Agreement, including the performance hereunder of Supplier, its officers, employees, agents, sub-suppliers, or anyone directly or indirectly employed by Supplier, or any person or persons under Supplier's direction and control, provided such losses, expenses, damages and liabilities are due or claimed to be due to the acts or omissions of Supplier, its officers, employees, agents, sub-suppliers, or anyone directly or indirectly employed by Supplier, or any person or persons under Supplier's direction and control. UC agrees to provide Supplier with prompt notice of any such claim or action and to permit Supplier to defend any claim or action, and that UC will cooperate fully in such defense. UC retains the right to participate in the defense against any such claim or action, and the right to consent to any settlement, which consent will not unreasonably be withheld.

In the event Appendix DS applies to this Agreement, Supplier shall reimburse or otherwise be responsible for any costs, fines or penalties imposed against UC as a result of Supplier's Breach of Institutional Information and/or failure to cooperate with UC's response to such Breach. As used herein, "Breach" means: (1) any disclosure of Institutional Information to an unauthorized party or in an unlawful manner; (2) unauthorized or unlawful acquisition of information that compromises the security, confidentiality or integrity of Institutional Information and/or IT Resources; and (3) the acquisition, access, use, or disclosure of Protected Health Information or medical information in a manner not permitted under the Health Insurance Portability and Accountability Act (HIPAA) or California law. "IT Resources" means IT infrastructure, cloud services, software, and/or hardware with computing and/or networking capability that is Supplier owned/managed, or UC-owned, or a personally owned device that stores Institutional Information, is connected to UC systems, is connected to UC networks, or is used for UC business.

# Attachment A

## ARTICLE 9 – INSURANCE

Supplier, at its sole cost and expense, will insure its activities in connection with providing the Goods and/or Services and obtain, keep in force, and maintain the following insurance with the minimum limits set forth below, unless UC specifies otherwise:

- A. Commercial Form General Liability Insurance (contractual liability included) with limits as follows:
  1. Each Occurrence \$ 1,000,000
  2. Products/Completed Operations Aggregate \$ 2,000,000
  3. Personal and Advertising Injury \$ 1,000,000
  4. General Aggregate \$ 2,000,000
- B. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit of not less than one million dollars (\$1,000,000) per occurrence. (Required only if Supplier drives on UC premises or transports UC employees, officers, invitees, or agents in the course of supplying the Goods and/or Services to UC.)
- C. If applicable, Professional Liability Insurance with a limit of two million dollars (\$2,000,000) per occurrence or claim with an aggregate of not less than two million dollars (\$2,000,000). If this insurance is written on a claims-made form, it will continue for three years following termination of the Agreement. The insurance will have a retroactive date of placement prior to or coinciding with the effective date of the Agreement.
- D. Workers' Compensation as required by applicable state law and Employer's Liability with limits of one million dollars (\$1,000,000) per occurrence. Workers' Compensation as required by applicable state law and Employer's Liability with limits of one million dollars (\$1,000,000) per occurrence.
- E. If applicable, Supplier Fidelity Bond or Crime coverage for the dishonest acts of its employees in a minimum amount of one million dollars (\$1,000,000). Supplier will endorse such policy to include a "Regents of the University of California Coverage" or "Joint Payee Coverage" endorsement. UC and, if so requested, UC's officers, employees, agents and sub-suppliers will be named as "Loss Payee, as Their Interest May Appear" in such Fidelity Bond.
- F. In the event Appendix DS applies to this Agreement, Supplier, at its sole cost and expense, will obtain, keep in force, and maintain one or more insurance policies that provide coverage for technology, professional liability, data protection, and/or cyber liability. Typically referred to as Privacy, Technology and Data Security Liability, Cyber Liability, or Technology Professional Liability insurance, it will cover liabilities for financial loss due to the acts, omissions, or intentional misconduct of Supplier, its officers, employees, agents, sub-suppliers, or anyone directly or indirectly employed by Supplier, or any person or persons under Supplier's direction and control, in connection with the performance of this Agreement, as well as all Supplier costs, including damages it is obligated to pay UC or any third party, that are associated with any confirmed or suspected Breach or compromise of Institutional Information. In some cases, Professional Liability policies may include some coverage for data breaches or loss of Institutional Information. Regardless of the type of policy(ies) in place, such coverage will include without limitation: (i) costs to notify parties whose data were lost or compromised; (ii) costs to provide credit monitoring and credit restoration services to parties whose data were lost or compromised; (iii) costs associated with third party claims arising from the confirmed or suspected Breach or loss of Institutional Information, including litigation costs and settlement costs; (iv) any investigation, enforcement, fines and penalties, or similar miscellaneous costs; and (v) any payment made to a third party as a result of extortion related to a confirmed or suspected Breach. The following insurance coverage is based on the highest Protection Level Classification of Institutional Information identified in Exhibit 1 to Appendix DS:
  1. P1 - This insurance policy must have minimum limits of \$500,000 each occurrence and \$500,000 in the aggregate.
  2. P2 - This insurance policy must have minimum limits of \$1,000,000 each occurrence and \$1,000,000 in the aggregate.
  3. P3 and P4, less than 70,000 records - this insurance policy must have minimum limits of \$5,000,000 each occurrence and \$5,000,000 in the aggregate.
  4. P3 and P4, 70,000 or more records - this insurance policy must have minimum limits of \$10,000,000 each occurrence and \$10,000,000 in the aggregate.

Protection Level Classifications are defined in the UC Systemwide Information Security Classification of Information and IT Resources:

<https://security.ucop.edu/policies/institutional-information-and-it-resource-classification.html>

# Attachment A

- G. Additional other insurance in such amounts as may be reasonably required by UC against other insurable risks relating to performance. If the above insurance is written on a claims-made form, it will continue for three years following termination of the Agreement. The insurance will have a retroactive date of placement prior to or coinciding with the effective date of the Agreement. If the above insurance coverage is modified, changed or cancelled, Supplier will provide UC with not less than fifteen (15) days' advance written notice of such modification, change, or cancellation, and will promptly obtain replacement coverage that complies with this Article.
- I. The coverages referred to under A and B of this Article must include UC as an additional insured. It is understood that the coverage and limits referred to under A, B and C of this Article will not in any way limit Supplier's liability. Supplier will furnish UC with certificates of insurance (and the relevant endorsement pages) evidencing compliance with all requirements prior to commencing work under the Agreement. Such certificates will:
  - 1. Indicate that The Regents of the University of California has been endorsed as an additional insured for the coverage referred to under A and B of this Article. This provision will only apply in proportion to and to the extent of the negligent acts or omissions of Supplier, its officers, agents, or employees.
  - 2. Include a provision that the coverage will be primary and will not participate with or be excess over any valid and collectible insurance or program of self-insurance carried or maintained by UC.

## ARTICLE 10 – USE OF UC NAME AND TRADEMARKS

Supplier will not use the UC name, abbreviation of the UC name, trade names and/or trademarks (i.e., logos and seals) or any derivation thereof, in any form or manner in advertisements, reports, or other information released to the public, or place the UC name, abbreviations, trade names and/or trademarks or any derivation thereof on any consumer goods, products, or services for sale or distribution to the public, without UC's prior written approval. Supplier agrees to comply at all times with California Education Code Section 92000.

## ARTICLE 11 – FEDERAL FUNDS

Supplier who supplies Goods and/or Services certifies and represents its compliance with the following clauses, as applicable. Supplier shall promptly notify UC of any change of status with regard to these certifications and representations. These certifications and representations are material statements upon which UC will rely.

- A. For commercial transactions involving funds on a federal contract (federal awards governed by the FAR), the following provisions apply, as applicable:
  - 1. FAR 52.203-13, Contractor Code of Business Ethics and Conduct;
  - 2. FAR 52.203-17, Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights;
  - 3. FAR 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements;
  - 4. FAR 52.219-8, Utilization of Small Business Concerns;
  - 5. FAR 52.222-17, Non-displacement of Qualified Workers;
  - 6. FAR 52.222-21, Prohibition of Segregated Facilities;
  - 7. FAR 52.222-26, Equal Opportunity;
  - 8. FAR 52.222-35, Equal Opportunity for Veterans;
  - 9. FAR 52.222-36, Equal Opportunity for Workers with Disabilities;
  - 10. FAR 52.222-37, Employment Reports on Veterans;
  - 11. FAR 52.222-40, Notification of Employee Rights Under the National Labor Relations Act;
  - 12. FAR 52.222-41, Service Contract Labor Standards;
  - 13. FAR 52.222-50, Combating Trafficking in Persons;
  - 14. FAR 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment - Requirements;
  - 15. FAR 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services - Requirements;
  - 16. FAR 52.222-54, Employment Eligibility Verification;
  - 17. FAR 52.222-55, Minimum Wages Under Executive Order 13658;
  - 18. FAR 52.222-62, Paid Sick Leave under Executive Order 13706;
  - 19. FAR 52.224-3, Privacy Training;
  - 20. FAR 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations;
  - 21. FAR 52.233-1, Disputes; and
  - 22. FAR 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels.
- B. For non-commercial transactions involving funds on a federal contract, the UC Appendix titled '*Federal Government Contracts Special terms and Conditions (Non-Commercial Items or Services)*' and located at [www.ucop.edu/procurement-services/policies-forms/index.html](http://www.ucop.edu/procurement-services/policies-forms/index.html) is hereby incorporated herein by this reference.
- C. For transactions involving funds on a federal grant or cooperative agreement (federal awards governed by eCFR Title 2, Subtitle A, Chapter II, Part 200) the following provisions apply, as applicable:

# Attachment A

1. Rights to Inventions. If Supplier is a small business firm or nonprofit organization, and is providing experimental, development, or research work under this transaction, Supplier must comply with the requirements of 3 CFR Part 401, "Rights to Inventions Made by nonprofit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements".
  2. Clean Air Act. Supplier agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
  3. Byrd Anti-Lobbying. Supplier certifies that it will not, and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352.
  4. Procurement of Recovered Materials. If Supplier is a state agency or agency of a political subdivision of a state, then Supplier must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act.
- D. In these provisions, the term "contractor" as used therein will refer to Supplier, and the terms "Government" or "Contracting Officer" as used therein will refer to UC. Where a purchase of items is for fulfillment of a specific U.S. Government prime or subcontract, additional information and/or terms and conditions may be included in an attached supplement. By submitting an invoice to UC, Supplier is representing to UC that, at the time of submission:
1. Neither Supplier nor its principals are presently debarred, suspended, or proposed for debarment by the U.S. government (see FAR 52.209-6);
  2. Supplier has filed all compliance reports required by the Equal Opportunity clause (see FAR 52.222-22); and
  3. Any Supplier representations to UC about U.S. Small Business Administration or state and local classifications, including but not limited to size standards, ownership, and control, are accurate and complete.
  4. Byrd Anti-Lobbying. Supplier certifies that it will not, and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352.

## ARTICLE 12 – EQUAL OPPORTUNITY AFFIRMATIVE ACTION

Supplier will abide by the requirements set forth in Executive Orders 11246 and 11375. Where applicable, Supplier will comply with 41 CFR

§§ 60-1.4(a), 60-300.5(a) and 60-741.5(a), incorporated by reference with this statement: **“This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.”**

With respect to activities occurring in the State of California, Supplier agrees to adhere to the California Fair Employment and Housing Act. Supplier will provide UC on request a breakdown of its labor force by groups as specified by UC, and will discuss with UC its policies and practices relating to its affirmative action programs. Supplier will not maintain or provide facilities for employees at any establishment under its control that are segregated on a basis prohibited by federal law. Separate or single-user restrooms and necessary dressing or sleeping areas must be provided, however, to ensure privacy.

## ARTICLE 13 – LIENS

Supplier agrees that upon UC’s request, Supplier will submit a sworn statement setting forth the work performed or material furnished by sub-suppliers and material men, and the amount due and to become due to each, and that before the final payment called for under the Agreement, will upon UC’s request submit to UC a complete set of vouchers showing what payments have been made for such work performed or material furnished. Supplier will promptly notify UC in writing, of any claims, demands, causes of action, liens or suits brought to its attention that arise out of the Agreement. UC will not make final payment until Supplier, if required, delivers to UC a complete release of all liens arising out of the Agreement, or receipts in full in lieu thereof, as UC may require, and if required in either case, an affidavit that as far as it has knowledge or information, the receipts include all the labor and materials for which a lien could be filed; but Supplier may, if any sub-supplier refuses to furnish a release or receipt in full, furnish a bond satisfactory to UC to indemnify it against any claim by lien or otherwise. If any lien or claim remains unsatisfied after all payments are made, Supplier will refund to UC all monies that UC may be compelled to pay in discharging such lien or claim, including all costs and reasonable attorneys' fees.

# Attachment A

## ARTICLE 14 – PREMISES WHERE SERVICES ARE PROVIDED

- A. Cleaning Up. Supplier will at all times keep UC premises where the Services are performed and adjoining premises free from accumulations of waste material or rubbish caused by its employees or work of any of its sub-suppliers, and, at the completion of the Services; will remove all rubbish from and about the premises and all its tools, scaffolding, and surplus materials, and will leave the premises "broom clean" or its equivalent, unless more exactly specified. In case of dispute between Supplier and its sub-suppliers as to responsibility for the removal of the rubbish, or if it is not promptly removed, UC may remove the rubbish and charge the cost to Supplier.
- B. Environmental, Safety, Health and Fire Protection. Supplier will take all reasonable precautions in providing the Goods and Services to protect the health and safety of UC employees and members of the public and to minimize danger from all hazards to life and property, and will comply with all applicable environmental protection, health, safety, and fire protection regulations and requirements (including reporting requirements). In the event that Supplier fails to comply with such regulations and requirements, UC may, without prejudice to any other legal or contractual rights of UC, issue an order stopping all or any part of the provision of the Goods and/or Services; thereafter a start order for resumption of providing the Goods and/or Services may be issued at UC's discretion. Supplier will not be entitled to make a claim for extension of time or for compensation or damages by reason of or in connection with such stoppage. Supplier will have sole responsibility for the safety of all persons employed by Supplier and its sub-suppliers on UC premises, or any other person who enters upon UC premises for reasons relating to the Agreement. Supplier will at all times maintain good order among its employees and all other persons who come onto UC's premises at Supplier's request and will not engage any unfit or unskilled person to provide the Goods and/or Services. Supplier will confine its employees and all other persons who come onto UC's premises at Supplier's request or for reasons relating to the Agreement and its equipment to that portion of UC's premises where the Services are to be provided or to roads leading to and from such work sites, and to any other area which UC may permit Supplier to use. Supplier will take all reasonable measures and precautions at all times to prevent injuries to or the death of any of its employees or any other person who enters upon UC premises at Supplier's request. Such measures and precautions will include, but will not be limited to, all safeguards and warnings necessary to protect workers and others against any conditions on the premises that could be dangerous and to prevent accidents of any kind whenever the Goods and/or Services are being provided in proximity to any moving or operating machinery, equipment or facilities, whether such machinery, equipment or facilities are the property of or are being operated by, Supplier, its sub-suppliers, UC or other persons. To the extent compliance is required, Supplier will comply with all relevant UC safety rules and regulations when on UC premises.
- C. Tobacco-free Campus. UC is a tobacco-free institution. Use of cigarettes, cigars, oral tobacco, electronic cigarettes and all other tobacco products is prohibited on all UC owned or leased sites.

## ARTICLE 15 – LIABILITY FOR UC - FURNISHED PROPERTY

Supplier assumes complete liability for any materials UC furnishes to Supplier in connection with the Agreement and Supplier agrees to pay for any UC materials Supplier damages or otherwise is not able to account for to UC's satisfaction. UC furnishing to Supplier any materials in connection with the Agreement will not, unless otherwise expressly provided in writing by UC, be construed to vest title thereto in Supplier.

## ARTICLE 16 – COOPERATION

Supplier and its sub-suppliers, if any, will cooperate with UC and other suppliers and will so provide the Services that other cooperating suppliers will not be hindered, delayed or interfered with in the progress of their work, and so that all of such work will be a finished and complete job of its kind.

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## ARTICLE 17 – ADDITIONAL TERMS APPLICABLE TO THE FURNISHING OF GOODS

The terms in this Article have special application to the furnishing of Goods:

- A. Price Decreases. Supplier agrees immediately to notify UC of any price decreases from its suppliers, and to pass through to UC any price decreases.
- B. Declared Valuation of Shipments. Except as otherwise provided in the Agreement, all shipments by Supplier under the Agreement for UC's account will be made at the maximum declared value applicable to the lowest transportation rate or classification and the bill of lading will so note.
- C. Title. Title to the Goods purchased under the Agreement will pass directly from Supplier to UC at the f.o.b. point shown, or as otherwise specified in the Agreement, subject to UC's right to reject upon inspection.
- D. Changes. Notwithstanding the terms in Article 34, Amendments, UC may make changes within the general scope of the Agreement in drawings and specifications for specially manufactured Goods, place of delivery, method of shipment or packing of the Agreement by giving notice to Supplier and subsequently confirming such changes in writing. If such changes affect the cost of or the time required for performance of the Agreement, UC and Supplier will agree upon an equitable adjustment in the price and/or delivery terms. Supplier may not make changes without UC's written approval. Any claim of Supplier for an adjustment under the Agreement must be made in writing within thirty (30) days from the date Supplier receives notice of such change unless UC waives this condition in writing. Nothing in the Agreement will excuse Supplier from proceeding with performance of the Agreement as changed hereunder. Supplier may not alter or misbrand, within the meaning of the applicable Federal and State laws, the Goods furnished.
- E. Forced, Convict and Indentured Labor. Supplier warrants that no foreign-made Goods furnished to UC pursuant to the Agreement will be produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction. If UC determines that Supplier knew or should have known that it was breaching this warranty, UC may, in addition to terminating the Agreement, remove Supplier from consideration for UC contracts for a period not to exceed one year. This warranty is in addition to any applicable warranties in Articles 6 and 11.
- F. Export Control. Supplier agrees to provide UC (the contact listed on the Purchase Order) with written notification that identifies the export-controlled Goods and such Goods' export classification if any of the Goods is export-controlled under the International Traffic in Arms Regulations (ITAR) (22 CFR §§ 120-130), the Export Administration Regulations (15 CFR §§ 730-774) 500 or 600 series, or controlled on a military strategic goods list. Supplier agrees to provide UC (the contact listed on the Purchase Order) with written notification if Supplier will be providing information necessary for the operation, installation (including on-site installation), maintenance (checking), repair, overhaul, and refurbishing of the Goods that is beyond a standard user manual (i.e. "Use" technology as defined under the EAR 15 CFR § 772.1), or "Technical Data" (as defined under the ITAR 22 CFR § 120.10).

## ARTICLE 18 – CONFLICT OF INTEREST

Supplier affirms that, to the best of Supplier's knowledge, no UC employee who has participated in UC's decision-making concerning the Agreement has an "economic interest" in the Agreement or Supplier. A UC employee's "economic interest" means:

- A. An investment worth \$2,000 or more in Supplier or its affiliate;
- B. A position as director, officer, partner, trustee, employee or manager of Supplier or its affiliate;
- C. Receipt during the past 12 months of \$500 in income or \$440 in gifts from Supplier or its affiliate; or
- D. A personal financial benefit from the Agreement in the amount of \$250 or more.

In the event of a change in these economic interests, Supplier will provide written notice to UC within thirty (30) days after such change, noting such changes. Supplier will not be in a reporting relationship to a UC employee who is a near relative, nor will a near relative be in a decision making position with respect to Supplier.

## ARTICLE 19 – AUDIT REQUIREMENTS

The Agreement, and any pertinent records involving transactions relating to this Agreement, is subject to the examination and audit of the Auditor General of the State of California or Comptroller General of the United States or designated Federal authority for a period of up to five (5) years after final payment under the Agreement. UC, and if the underlying grant, cooperative agreement or federal contract so provides, the other contracting Party or grantor (and if that be the United States or an instrumentality thereof, then the Comptroller General of the United States) will have access to and the right to examine Supplier's pertinent books, documents, papers, and records involving transactions and work related to the Agreement until the expiration of five (5) years after final payment under the Agreement. The examination and audit will be confined to those matters connected with the performance of the Agreement, including the costs of administering the Agreement.

# Attachment A

## ARTICLE 20 – PROHIBITION ON UNAUTHORIZED USE OR DISCLOSURE OF INSTITUTIONAL INFORMATION

- A. Prohibition on Access, Use and Disclosure of Institutional Information. Supplier will not access, use or disclose Institutional Information, other than to carry out the purposes for which UC disclosed the Institutional Information to Supplier, except as required by applicable law, or as otherwise authorized in writing by UC prior to Supplier's disclosure. Supplier shall have the limited right to disclose Institutional Information to Supplier's employees provided that: (i) Supplier shall disclose only such Institutional Information as is necessary for the Supplier to perform its obligations under this Agreement, and (ii) Supplier informs such employees of the obligations governing the access, use and disclosure of Institutional Information prior to Supplier's disclosure. Supplier shall be liable for any breach of this Agreement by its employees. For avoidance of doubt, this provision prohibits Supplier from using for its own benefit Institutional Information and any information derived therefrom. For the avoidance of doubt, the sale of Institutional Information is expressly prohibited.
- B. Compliance with Applicable Laws and Industry Best Practices. Supplier agrees to comply with all applicable state, federal, and foreign laws, as well as industry best practices, governing the collection, access, use, disclosure, safeguarding and destruction of Institutional Information. Supplier agrees to protect the privacy and security of Institutional Information according to all applicable laws and industry best practices, and no less rigorously than it protects its own information, but in no case less than reasonable care.
- C. Confidential Institutional Information. Supplier agrees to hold UC's Confidential Institutional Information, and any information derived therefrom, in strict confidence. Confidential Institutional Information shall be defined as any Institutional Information which is (i) marked as "Confidential" at the time of disclosure; (ii) if disclosed orally, identified at the time of such oral disclosure as confidential, and reduced to writing as "Confidential" within thirty (30) days of such oral disclosure; and (iii) if not marked as "Confidential," information that would be considered by a reasonable person in the relevant field to be confidential given its content and the circumstances of its disclosure. Confidential Information will not be considered confidential to the extent that: (i) Supplier can demonstrate by written records was known to Supplier prior to the effective date of the Agreement; (ii) is currently in, or in the future enters, the public domain other than through a breach of the Agreement or through other acts or omissions of Supplier; (iii) is obtained lawfully from a third party; or (iv) is disclosed under the California Public Records Act or legal process. For the avoidance of doubt, as applicable to Supplier's Services, Confidential Institutional Information may include any information that identifies or is capable of identifying a specific individual, including but not limited to:
1. Personally identifiable information,
  2. Protected Health Information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the HIPAA regulations (including, but not limited to 45 C.F.R. § 160.103),
  3. Medical information as defined by California Civil Code § 56.05,
  4. Cardholder data,
  5. Student records, or
  6. Individual financial information that is subject to laws restricting the use and disclosure of such information, including but not limited to:
    - a. Article 1, Section 1 of the California Constitution; the California Information Practices Act (Civil Code § 1798 *et seq.*);
    - b. The federal Gramm-Leach-Bliley Act (15 U.S.C. §§ 6801(b) and 6805(b)(2));
    - c. The federal Family Educational Rights and Privacy Act (20 U.S.C. § 1232g);
    - d. The federal Fair and Accurate Credit Transactions Act (15 U.S.C. § 1601 *et seq.*);
    - e. The Fair Credit Reporting Act (15 U.S.C. § 1681 *et seq.*), and
    - f. Applicable international privacy laws, including, but not limited to the General Data Protection Regulation.
- D. Required Disclosures of Institutional Information. If Supplier is required by a court of competent jurisdiction or an administrative body to disclose Institutional Information, Supplier will notify UC in writing immediately upon receiving notice of such requirement and prior to any such disclosure (unless Supplier is prohibited by law from doing so), to give UC an opportunity to oppose or otherwise respond to such disclosure. To the extent Supplier still required to disclose Institutional Information, Supplier will furnish only that portion that is legally required and will exercise all reasonable efforts to obtain reliable assurance that confidential treatment will be afforded to any Confidential Institutional Information.
- E. No Offshoring. Supplier's transmission, transportation or storage of Institutional Information outside the United States, or access of Institutional Information from outside the United States, is prohibited except with prior written authorization by UC.
- F. Conflict in Terms. UC's Appendix – Data Security, Appendix – BAA, and/or Appendix GDPR will control in the event that one or more appendices is incorporated into the Agreement and conflicts with the provisions of this Article.
- G. Acknowledgement. Supplier acknowledges that remedies at law would be inadequate to protect UC against any actual or threatened breach of this Section by Supplier, and, without prejudice to any other rights and remedies otherwise available to UC, Supplier agrees to the granting of injunctive relief in UC's favor without proof of actual damages.

## ARTICLE 21 – UC WHISTLEBLOWER POLICY

UC is committed to conducting its affairs in compliance with the law, and has established a process for reporting and investigating suspected improper governmental activities. Please visit <http://www.ucop.edu/uc-whistleblower/> for more information.

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**ARTICLE 22 – SUSTAINABLE PROCUREMENT GUIDELINES**

Supplier will conduct business using environmentally, socially, and economically sustainable products and services (defined as products and services with a lesser or reduced effect on human health and the environment, and which generate benefits to the University as well as to society and the economy, while remaining within the carrying capacity of the environment), to the maximum possible extent consistent with the Agreement, and with the University of California Sustainable Practices Policy (<https://policy.ucop.edu/doc/3100155>) and the University of California Sustainable Procurement Guidelines: (<https://www.ucop.edu/procurement-services/files/sustainableprocurementguidelines.pdf>).

In accordance with the University of California Sustainable Practices Policy, Supplier will adhere to the following requirements and standards, as applicable. Supplier acknowledges that failure to comply with any of the sustainability standards and requirements in the Agreement will constitute a material breach of the Agreement and UC will have the right to terminate the Agreement without damage, penalty, cost or further obligation.

- A. Sustainability Marketing Standards. Supplier sustainability related claims, where applicable, must meet UC recognized certifications and standards set forth in the UC Sustainable Procurement Guidelines and/or meet the standards of Federal Trade Commission's (FTC) Green Guides.
- B. Electronic Transfer of Supplier Information. Suppliers, when interacting with the UC, shall be prohibited from providing hard copies of presentations, marketing material, or other informational materials. Suppliers will be required to present all information in electronic format that is easily transferable to UC staff. Materials may be provided in hard copy or physical format if specifically required or requested by a UC representative.
- C. Packaging Requirements. All packaging must be compliant with the Toxics in Packaging Prevention Act (AB 455) and must meet all additional standards and requirements set forth in the UC Sustainable Practices Policy. In addition, UC requires that all packaging meet at least one of the criteria listed below:
  1. Uses bulk packaging;
  2. Uses reusable packaging (e.g. totes reused by delivery service for next delivery);
  3. Uses innovative packaging that reduces the weight of packaging, reduces packaging waste, or utilizes packaging that is a component of the product;
  4. Maximizes recycled content and/or meets or exceeds the minimum post-consumer content level for packaging in the U.S. Environmental Protection Agency Comprehensive Procurement Guidelines;
  5. Uses locally recyclable or certified compostable material.
- D. Foodservice Foam Ban. As of 2018, the University no longer allows packaging foam or expanded polystyrene (EPS) for takeaway containers or other food service items, in any University-owned or -operated food service facility.
- E. Product Packaging Foam Ban. Beginning January 1st, 2020, the University will prohibit all contracted and non-contracted suppliers from selling or distributing packaging foam (other than that utilized for laboratory supply or medical packaging) to UC campuses. Packaging foam is defined as any open or closed cell, solidified, polymeric foam used for cushioning or packaging, including but not limited to: low-density polyethylene foam, polypropylene foam, polystyrene foam (i.e. expanded polystyrene (EPS)), polyurethane foam, polyethylene foam, polyvinyl chloride (PVC) foam, and microcellular foam. Not included in this ban are easily biodegradable, plant-based foams such as those derived from corn or mushrooms.
- F. E-Waste Recycling Requirements. All recyclers of UC electronic equipment must be e-Steward certified by the Basel Action Network (BAN).
- G. Hosted and Punch-out Catalog Requirements. Suppliers enabled with eProcurement hosted catalog functionality must clearly identify products with UC-recognized certifications, as defined by the UC Sustainable Procurement Guidelines, in both hosted and punch-out catalog e-procurement environments.

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**ARTICLE 23 – PATIENT PROTECTION AND AFFORDABLE CARE ACT (PPACA) EMPLOYER SHARED RESPONSIBILITY**

If the Services involve Supplier furnishing UC with temporary or supplementary staffing, Supplier warrants that:

- A. If Supplier is an Applicable Large Employer (as defined under Treasury Regulation Section 54.4980H-1(a)(4)):
  - 1. Supplier offers health coverage to its full-time employees who are performing Services for UC;
  - 2. Supplier’s cost of enrolling such employees in Supplier’s health plan is factored into the fees for the Services; and
  - 3. The fees for the Services are higher than what the Services would cost if Supplier did not offer health coverage to such full-time employees.
- B. If Supplier is not an Applicable Large Employer (as defined above):
  - 1. Supplier offers group health coverage to its full-time employees who are performing Services for UC and such coverage is considered Minimum Essential Coverage (as defined under Treasury Regulation Section 1-5000A-2) and is Affordable (as defined under Treasury Regulation Section 54.4980H-5(e)); or
  - 2. Supplier’s full-time employees who are performing services for UC have individual coverage and such coverage satisfies the PPACA requirements for mandated individual coverage.

Supplier acknowledges that UC is relying on these warranties to ensure UC’s compliance with the PPACA Employer Shared Responsibility provision.

**ARTICLE 24 - PREVAILING WAGES**

Unless UC notifies Supplier that the Services are not subject to prevailing wage requirements, Supplier will comply, and will ensure that all sub-suppliers comply, with California prevailing wage provisions, including but not limited to those set forth in Labor Code sections 1770, 1771, 1771.1, 1772, 1773, 1773.1, 1774, 1775, 1776, 1777.5, and 1777.6. For purposes of the Agreement, the term “sub-supplier” means a person or firm, of all tiers, that has a contract with Supplier or with a sub-supplier to provide a portion of the Services. The term sub- supplier will not include suppliers, manufacturers, or distributors. Specifically, and not by way of limitation, if apprenticeship occupations are involved in providing the Services, Supplier will be responsible for ensuring that Supplier and any sub-suppliers comply with Labor Code Section 1777.5. Supplier and sub-supplier may not provide the Services unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5 and 1771.1. Notwithstanding the foregoing provisions, Supplier will be solely responsible for tracking and ensuring proper payment of prevailing wages regardless if Services are partially or wholly subject to prevailing wage requirements. In every instance, Supplier will pay not less than the UC Fair Wage (defined as \$13 per hour as of 10/1/15, \$14 per hour as of 10/1/16, and \$15 per hour as of 10/1/17) for Services being performed at a UC Location (defined as any location owned or leased by UC).

The California Department of Industrial Relations (DIR) has ascertained the general prevailing per diem wage rates in the locality in which the Services are to be provided for each craft, classification, or type of worker required to provide the Services. A copy of the general prevailing per diem wage rates will be on file at each UC Location’s procurement office, and will be made available to any interested party upon request. Supplier will post at any job site:

- A. Notice of the general prevailing per diem wage rates, and
- B. Any other notices required by DIR rule or regulation.

By this reference, such notices are made part of the Agreement. Supplier will pay not less than the prevailing wage rates, as specified in the schedule and any amendments thereto, to all workers employed by Supplier in providing the Services. Supplier will cause all subcontracts to include the provision that all sub-suppliers will pay not less than the prevailing rates to all workers employed by such sub- suppliers in providing the Services. The Services are subject to compliance monitoring and enforcement by the DIR. Supplier will forfeit, as a penalty, not more than \$200 for each calendar day or portion thereof for each worker that is paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any portion of the Services provided by Supplier or any sub-supplier. The amount of this penalty will be determined pursuant to applicable law. Such forfeiture amounts may be deducted from the amounts due under the Agreement. If there are insufficient funds remaining in the amounts due under the Agreement, Supplier will be liable for any outstanding amount remaining due. Supplier will also pay to any worker who was paid less than the prevailing wage rate for the work or craft for which the worker was employed for any portion of the Services, for each day, or portion thereof, for which the worker was paid less than the specified prevailing per diem wage rate, an amount equal to the difference between the specified prevailing per diem wage rate and the amount which was paid to the worker. Review of any civil wage and penalty assessment will be made pursuant to California Labor Code section 1742.

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**ARTICLE 25 – FAIR WAGE/FAIR WORK**

If the Agreement is for Services that will be performed at one or more UC Locations, does not solely involve furnishing Goods, and are not subject to extramural awards containing sponsor-mandated terms and conditions, Supplier warrants that it is in compliance with applicable federal, state and local working conditions requirements, including but not limited to those set forth in Articles 11, 12 and 14 herein, and that Supplier pays its employees performing the Services no less than the UC Fair Wage. Supplier agrees UC may conduct such UC Fair Wage/Fair Work interim compliance audits as UC reasonably requests, as determined in UC's sole discretion. Supplier agrees to post UC Fair Wage/Fair Work notices, in the form supplied by UC, in public areas (such as break rooms and lunch rooms) frequented by Supplier employees who perform Services.

For Services rendered (actual spend) not subject to prevailing wage requirements in excess of \$100,000 in a year (under the Agreement or any combination of agreements for the same service), Supplier will (i) at Supplier's expense, provide an annual independent verification (<https://www.ucop.edu/procurement-services/for-suppliers/fwfw-resources-suppliers.html>) performed by a licensed public accounting firm (independent accountant) or the Supplier's independent internal audit department (<http://na.theiia.org/standards-guidance/topics/Pages/Independence-and-Objectivity.aspx>) in compliance with UC's required verification standards and procedures (<https://www.ucop.edu/procurement-services/for-suppliers/fwfw-resources-suppliers.html>), concerning Supplier's compliance with this provision, and (ii) ensure that in the case of a UC interim audit, its independent accountant/independent internal auditor makes available to UC its UC Fair Wage/Fair Work work papers for the most recent verification period. Supplier agrees to provide UC with a UC Fair Wage/Fair Work verification annually, in a form acceptable to UC, no later than ninety days after the end of the 12-month period in which \$100,000 in spend is reached.

The Fair Wage Fair Work annual independent verification requirement does not extend to contracts for professional services or consulting for which pre-certification has been provided to UC (<https://www.ucop.edu/procurement-services/for-suppliers/fwfw-resources-suppliers.html>). Please see the UC Procurement/Supply Chain Management Policy BUS-43 (<https://www.ucop.edu/procurement-services/policies-forms/business-and-finance/index.html>) for the definition of professional services and consulting.

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**ARTICLE 26 – MEDICAL DEVICES**

This Article applies when the Goods and/or Services involve UC purchasing or leasing one or more medical devices from Supplier, or when Supplier uses one or more medical devices in providing Goods and/or Services to UC.

Medical Device as used herein will have the meaning provided by the U.S. Food and Drug Administration (“FDA”) and means an instrument, apparatus, implement, machine, contrivance, implant, in vitro reagent, or other similar or related article, including a component part, or accessory which is: (i) recognized in the official National Formulary, or the United States Pharmacopoeia, or any supplement to them; (ii) intended for use in the diagnosis of disease or other conditions, or in the cure, mitigation, treatment, or prevention of disease, in humans or other animals, or (iii) intended to affect the structure or any function of the body of humans or other animals, and which does not achieve any of its primary intended purposes through chemical action within or on the body of humans or other animals and which is not dependent upon being metabolized for the achievement of any of its primary intended purposes.

Supplier warrants that prior to UC’s purchase or lease of any Medical Device or Supplier’s use of any Medical Device in providing Goods and/or Services hereunder, Supplier will: (i) perform security testing and validation for each such Goods and/or Services or Medical Device, as applicable; (ii) perform security scans to detect malware on any software embedded within any Goods and/or Services or Medical Device, as applicable, in order to verify that the software does not contain any known malware; (iii) conduct a vulnerability scan encompassing all ports and fuzz testing; and (iv) provide UC with reports for (i) – (iii). Supplier warrants that any Good or Medical Device is compliant with FDA’s most current guidance or regulation for the quality system related to the cybersecurity and the Management of Cybersecurity in Medical Devices, and that Supplier will maintain compliance with any updates to such guidance or regulations.

Throughout Supplier’s performance of this Agreement, Supplier will provide UC with reasonably up-to-date patches, firmware and security updates for any Medical Device provided to UC, and any other Medical Device used in the course of providing Services, as applicable. All such patches and other security updates will be made available to UC within thirty (30) days of its commercial release or as otherwise recommended by Supplier or Supplier’s sub-supplier, whichever is earlier.

Supplier warrants that all software and installation media not specifically required for any Medical Device used by Supplier or Goods and/or Services delivered to UC under this Agreement as well as files, scripts, messaging services and data will be removed from all such Goods and/or Services or Medical Device following installation, and that all hardware ports and drivers not required for use or operation of such Goods and/or Services or Medical Device will be disabled at time of installation. In addition, Medical Devices must be configured so that only Supplier-approved applications will run on such Medical Devices.

Supplier agrees that UC may take any and all actions that it, in its sole discretion, deems necessary to address, mitigate and/or rectify any real or potential security threat, and that no such action, to the extent such action does not compromise device certification, will impact, limit, reduce or negate Supplier’s warranties or any of Supplier’s other obligations hereunder.

Supplier warrants that any Medical Device provided to UC, and any other Medical Device used in the course of providing such Goods and/or Services, meet and comply with all cyber-security guidance and similar standards promulgated by the FDA and any other applicable regulatory body.

If the Goods and/or Services entail provision or use of a Medical Device, Supplier will provide UC with a completed Manufacturer Disclosure Statement for Medical Device Security (MDS2) form for each such Medical Device before UC is obligated to purchase or lease such Medical Device or prior to Supplier’s use of such device in its performance of Services. If Supplier provides an MDS2 form to UC concurrently with its provision of Goods and/or Services, UC will have a reasonable period of time to review such MDS2 form, and if the MDS2 form is unacceptable to UC, then UC in its sole discretion may return the Goods or terminate the Agreement with no further obligation to Supplier.

**ARTICLE 27 – FORCE MAJEURE**

Neither Party will be liable for delays due to causes beyond the Party’s control (including, but not restricted to, war, civil disturbances, earthquakes, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather).

**ARTICLE 28 – ASSIGNMENT AND SUBCONTRACTING**

Except as to any payment due hereunder, Supplier may not assign or subcontract the Agreement without UC’s written consent. In case such consent is given, the assignee or subcontractor will be subject to all of the terms of the Agreement.

**ARTICLE 29 – NO THIRD-PARTY RIGHTS**

Nothing in the Agreement, express or implied, is intended to make any person or entity that is not a signer to the Agreement a third-party beneficiary of any right created by this Agreement or by operation of law.

**ARTICLE 30 – OTHER APPLICABLE LAWS**

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Any provision required to be included in a contract of this type by any applicable and valid federal, state or local law, ordinance, rule or regulations will be deemed to be incorporated herein.

**ARTICLE 31 – NOTICES**

A Party must send any notice required to be given under the Agreement by overnight delivery or by certified mail with return receipt requested, to the other Party’s representative at the address specified by such Party.

**ARTICLE 32 – SEVERABILITY**

If a provision of the Agreement becomes, or is determined to be, illegal, invalid, or unenforceable, that will not affect the legality, validity or enforceability of any other provision of the Agreement or of any portion of the invalidated provision that remains legal, valid, or enforceable.

**ARTICLE 33 – WAIVER**

Waiver or non-enforcement by either Party of a provision of the Agreement will not constitute a waiver or non-enforcement of any other provision or of any subsequent breach of the same or similar provision.

**ARTICLE 34 – AMENDMENTS**

The Parties may make changes in the Goods and/or Services or otherwise amend the Agreement, but only by a writing signed by both Parties’ authorized representatives. In the event there is a Material Change to the Agreement, the parties agree to meet and confer in good faith in order to modify the terms of the Agreement. A Material Change as used herein refers to:

- A. A change to the scope of Goods and/or Services to be provided by Supplier, as agreed to by UC;
- B. A change in the Institutional Information Supplier is required to create, receive, maintain or transmit in performance of the Agreement, such that the Protection Level Classification of such Institutional Information changes;
- C. Changes in the status of the parties;
- D. Changes in flow down terms from external parties; and
- E. Changes in law or regulation applicable to this Agreement.

Each party shall notify the other party upon the occurrence of a Material Change.

**ARTICLE 35 – GOVERNING LAW AND VENUE**

California law will control the Agreement and any document to which it is appended. The exclusive jurisdiction and venue for any and all actions arising out of or brought under the Agreement is in a state court of competent jurisdiction, situated in the county in the State of California in which the UC Location is located or, where the procurement covers more than one UC Location, the exclusive venue is Alameda County, California.

**ARTICLE 36 – ASSISTANCE IN LITIGATION OR ADMINISTRATIVE PROCEEDINGS**

Supplier will make itself and its employees, subcontractors, or agents assisting Supplier in the performance of its obligations reasonably available to UC at no cost to UC to testify as witnesses, or otherwise, in the event of investigations, or proceedings against UC, its directors, officers, agents, or employees relating to the Goods or Services.

**ARTICLE 37 – SUPPLIER TERMS**

Any additional terms that Supplier includes in an order form or similar document will be of no force and effect, unless UC expressly agrees in writing to such terms.

**ARTICLE 38 – SURVIVAL CLAUSE**

Upon expiration or termination of the Agreement, the following provisions will survive: WARRANTIES; INTELLECTUAL PROPERTY, COPYRIGHT, PATENTS, AND DATA RIGHTS; INDEMNITY AND LIABILITY; USE OF UC NAMES AND TRADEMARKS; LIABILITY FOR UC-FURNISHED PROPERTY; COOPERATION; TERMS APPLICABLE TO THE FURNISHING OF GOODS; AUDIT REQUIREMENTS; PROHIBITION ON UNAUTHORIZED USE OR DISCLOSURE OF INSTITUTIONAL INFORMATION; GOVERNING LAW AND VENUE, and, to the extent incorporated into the Agreement, the terms of the APPENDIX–DATA SECURITY, APPENDIX–BAA, and/or APPENDIX–GDPR.

# Attachment A

## DRAFT

### SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

#### ARTICLE 39 – CONTRACTING FOR COVERED SERVICES

Covered Services, for the purpose of this Agreement, are defined as work customarily performed by bargaining unit employees at the University in the categories of services described in Regents Policy 5402, and American Federation of State, County, and Municipal Employees (AFSCME) Collective Bargaining Agreement Article 5. Covered Services include, but are not necessarily limited to, the following services: cleaning, custodial, janitorial, or housekeeping services; food services; laundry services; grounds keeping; building maintenance (excluding skilled crafts); transportation and parking services; and security services.

Unless UC notifies Supplier that the Services are not Covered Services, Supplier warrants that it is in compliance with applicable federal, state and local working conditions requirements, including but not limited to those set forth in in other Articles of the Agreement. In accordance with Regents Policy 5402 and AFSCME Collective Bargaining Agreement Article 5, Supplier also warrants that it pays its employees performing the Covered Services at UC locations the equivalent value of the wages and benefits – as determined in the Wage and Benefit Parity Appendix – received by UC employees providing similar services at the same, or nearest UC location.

Supplier agrees UC may conduct such compliance audits as UC reasonably requests, and determined at UC's sole discretion. Supplier agrees to post UC Contracting for Covered Services notices, in the template supplied by UC, in a prominent and accessible place (such as break rooms and lunch rooms) where it may be easily seen by workers who perform Covered Services. The term "Supplier" includes Supplier and its Sub-Suppliers at any tier. Supplier also agrees to:

- (a) upon UC's request, provide verification of an independent audit performed by Supplier's independent auditor or independent internal audit department (<http://na.theiia.org/standards-guidance/topics/Pages/Independence-and-Objectivity.aspx>) and at Supplier's expense; and
- (b) ensure that, in the case of a UC interim audit, Supplier's auditor makes available to UC its Contracting for Covered Services work papers for the most recently audited time period. Supplier agrees to provide UC requested verification, in a form acceptable to UC, no later than ninety days after receiving UC's request.

*Santa Cruz Metropolitan  
Transit District*



**DATE:** June 27, 2025  
**TO:** Board of Directors  
**FROM:** Freddy Rocha, Maintenance Deputy Director  
**SUBJECT: CONSIDERATION OF AWARD OF CONTRACT TO MANSFIELD OIL COMPANY OF GAINESVILLE, INC. FOR BULK FUEL AND FUELING SERVICES NOT TO EXCEED \$1,175,760**

**I. RECOMMENDED ACTION**

**That the Board of Directors award a contract to Mansfield Oil Company of Gainesville, Inc. for Bulk Fuel and Fueling Services through September 30, 2027 in an amount not to exceed \$1,175,760**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) requires diesel fuel to operate its diesel engine buses.
- METRO's current cooperative purchase agreement with Mansfield Oil Company of Gainesville, Inc (Mansfield Oil Company) for these services expires on June 30, 2025, with no renewal options.
- Staff recommends entering into a new Cooperative Purchase Agreement with Mansfield Oil Company through OMNIA Partners, a cooperative purchasing organization for public sector procurement.

**III. DISCUSSION/BACKGROUND**

METRO requires diesel fuel to power its fleet of diesel engine buses. METRO's current contract with Mansfield Oil through OMNIA Partners will expire on June 30, 2025, with no remaining options to renew.

Staff explored whether any other contracts were available through purchasing cooperatives and identified a Supplier Services Agreement between Region XIV Education Services Center and Mansfield Oil Company, which permits public agencies to utilize the contract. OMNIA Partners administers this Supplier Services Agreement. As a member of OMNIA Partners, METRO can utilize this contract.

Pricing under the new Cooperative Purchase Agreement with Mansfield Oil will be based on OPIS Daily Rates, with discounts applied pursuant to METRO's fuel usage. Over the past thirteen years, staff have found Mansfield Oil's pricing to be fair and reasonable and have been satisfied with the bulk fueling services provided.

Staff recommends that the Board award a new Cooperative Purchase Agreement to Mansfield Oil Company for Bulk Fuel and Fueling Services in an amount not to exceed \$1,175,760. Mansfield Oil will provide all services in accordance with METRO's specifications and the requirements of the contract. Freddy Rocha, Maintenance Deputy Director, will serve as the Contract Administrator and will ensure contract compliance.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This contract award supports the strategic priority of Service Quality and Delivery.

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

The value of the contract is anticipated not to exceed \$1,175,760 for fuel and services through September 30, 2027. Funds to support this contract are included in the Fleet Fiscal Year 2026 Fuels and Lubes – Revenue Vehicles (504012) Operating Budget. As this is a multi-year contract, the Department Manager will be accountable for budgeting the costs in future years, including any option years.

#### **VI. CHANGES FROM COMMITTEE**

N/A

#### **VII. ALTERNATIVES CONSIDERED**

The Board could direct staff to issue METRO's own procurement for bulk fuel and fueling services. However, this alternative is not recommended, as pricing available through this purchasing cooperative is likely to be more favorable due to economies of scale.

#### **VIII. ATTACHMENTS**

**Attachment A:** Price Calculations

Prepared by: Tanya Gilliam, Purchasing Agent

**IX. APPROVALS**

Freddy Rocha  
Maintenance Deputy Director



Approved as to fiscal impact:  
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



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# Attachment A

## Price Calculations for Mansfield Oil Contract through OMNIA

	markup and freight per unit	estimated annual usage (gallons)	Annual markup and freight	estimated OPIS price before additions	Annual price before additions	Total Annual price	with 5% annual increases for 2026 & 2027
Mansfield markup	\$0.00480						
freight	\$0.05650						
<b>total additions</b>	\$0.061	133,000	\$8,152.90	\$3.17	\$ 421,610.00	\$ 429,762.90	
				<b>2025 (7 months, July-Dec)</b>	\$ 250,695.03	\$ 250,695.03	
				<b>2026 (12 months)</b>	\$ 429,762.90	\$ 451,251.05	
				<b>2027 (9 months)</b>	\$ 322,322.18	\$ 473,813.60	
					<b>\$ 1,002,780.10</b>	<b>\$ 1,175,759.67</b>	

OPIS average this year

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**DATE:** June 27, 2025  
**TO:** Board of Directors  
**FROM:** Freddy Rocha, Maintenance Deputy Director  
**SUBJECT: CONSIDERATION OF AWARD OF CONTRACT TO T&J LEWIS, INC. D/B/A CLASSIC GRAPHICS FOR BUS BODY REPAIR AND PAINT SERVICES IN AN AMOUNT NOT TO EXCEED \$1,150,000**

**I. RECOMMENDED ACTION**

**That the Board of Directors award a contract to T&J Lewis Inc. d/b/a Classic Graphics (Classic Graphics) for Bus Body Repair and Paint Services in an amount not to exceed \$500,000, and authorize the CEO/General Manager to:**

- 1) Execute the Classic Graphics contract for an initial three (3)-year term, with options to extend the contract for two 2-year terms for a total potential term of seven years; and**
- 2) Execute future amendments with Classic Graphics to exercise the option terms and increase the not to exceed (NTE) amount as necessary for a total contract value of \$1,150,000 for the full seven (7) years.**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) has a need for Bus Body Repair and Paint Services.
- A formal Request for Proposals (RFP) was conducted to solicit proposals from qualified firms. Three (3) firms submitted proposals for METRO's review.
- A 3-member evaluation team composed of METRO staff reviewed and evaluated the proposals, and is recommending that the METRO Board of Directors (Board) award a contract to the highest ranked proposer, Classic Graphics, in an amount not to exceed \$500,000 with two 2-year options, for a maximum not to exceed amount of \$1,150,000.

**III. DISCUSSION/BACKGROUND**

METRO requires bus body repair and paint services from an outside vendor, as METRO does not have the staff or facilities to perform these services. Services required range from repair of minor scrapes and dings resulting from normal wear and tear to complete repaints following major accidents, as well as midlife repaints.

Classic Graphics is METRO's current provider for these services; however, the existing contract will expire on June 30, 2025 with no further options to renew.

On March 10, 2025, METRO advertised RFP No. 25-14, distributed notices via Bonfire (METRO's e-procurement portal) to 79 firms, including 10 Disadvantaged Business Enterprises (DBEs), and emailed notices to all Mailchimp subscribers. On April 18, 2025, proposals were received and opened from three (3) firms. A list of these firms is provided in Attachment A. A three (3) member evaluation team composed of METRO staff reviewed and evaluated the proposals.

The evaluation team used the following criteria as contained in the RFP: <b>Evaluation Criteria</b>	<b>Points</b>
Price	35
Experience and Qualifications	30
Proposed Turnaround Time for Repaints/Repairs	20
References	15
Participation in Sustainability Initiative	5
<b>Total Points Possible</b>	<b>105</b>

Classic Graphics was determined to be the highest ranked firm whose proposal fulfills the requirements of the RFP, with costs that are fair and reasonable.

Staff is recommending that the METRO Board award a three-year contract to Classic Graphics for Bus Body Repair and Paint Services in an amount not to exceed \$500,000 and authorize the CEO/General Manager to execute the Classic Graphics contract. Staff is also recommending that the Board authorize the CEO/General Manager to execute future contract extensions with Classic Graphics, for a total contract amount not to exceed \$1,150,000 and a total term not to exceed seven years.

Classic Graphics will provide services meeting all METRO's specifications and requirements of the contract. Freddy Rocha, Maintenance Deputy Director, will serve as the Contract Administrator and will ensure contract compliance.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

The award of this contract would align with the following Strategic Priorities:

1. Safety First Culture
2. Service Quality and Delivery
3. State of Good Repair

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

The base value of the contract is \$500,000 for the first three (3) years. Should all options be exercised, the total seven (7)-year value of the contract is anticipated to be approximately \$1,150,000. Funds to support this contract are included in the current fiscal year's Fleet Maintenance FY25 Out Repair – Revenue Vehicles

(503353) Operating budget. Since this is a multi-year contract, the Department Manager will be accountable for budgeting the costs in future years, including any exercised option years.

**VI. CHANGES FROM COMMITTEE**

N/A

**VII. ALTERNATIVES CONSIDERED**

None, as Santa Cruz METRO does not have the staff or facilities to perform these services.

**VIII. ATTACHMENTS**

**Attachment A:** List of Responding Firms

**Attachment B:** Contract with Classic Graphics

**Note: A full copy of the Contract is available on request.**

Prepared by: Tanya Gilliam, Purchasing Agent

**IX. APPROVALS**

Freddy Rocha,  
Maintenance Deputy Director



Approved as to fiscal impact:  
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



# Attachment A



**Responding Firms for RFP No. 25-14**

## **Bus Body Repair and Painting Services**

**Received by April 18, 2025 at 5:00 PM**

Ken's Autobody & Striping	Santa Cruz, CA
Laguna Auto Body Inc.	Milpitas, CA
T J Lewis Inc. d/b/a Classic Graphics	Newark, CA

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# Attachment B

## PROFESSIONAL SERVICES CONTRACT FOR BUS BODY REPAIR AND PAINT SERVICES (25-14)

THIS CONTRACT is made effective on July 1, 2025 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ("Santa Cruz METRO"), a political subdivision of the State of California, and T&J LEWIS INC. d/b/a CLASSIC GRAPHICS ("Contractor").

### 1. RECITALS

#### 1.1 Santa Cruz METRO's Primary Objective

Santa Cruz METRO, a public entity whose primary objective is providing public transportation, has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

#### 1.2 Santa Cruz METRO's Need for Bus Body Repair and Paint Services

Santa Cruz METRO has the need for Bus Body Repair and Paint Services. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated March 10, 2025, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit A.

#### 1.3 Contractor's Proposal

Contractor is a firm qualified to provide Bus Body Repair and Paint Services and whose principal place of business is 7969 Enterprise Drive, Newark, California 94560. Pursuant to the Request for Proposals issued by Santa Cruz METRO, Contractor submitted a proposal for Bus Body Repair and Paint Services, which is attached hereto and incorporated herein by reference as Exhibit B.

#### 1.4 Selection of Contractor and Intent of Contract

On June 27, 2025, Santa Cruz METRO selected Contractor as the Proposer whose proposal was most advantageous to Santa Cruz METRO to provide the Bus Body Repair and Paint Services described herein. This Contract is intended to fix the provisions of these services.

Santa Cruz METRO and Contractor agree as follows:

### 2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

#### 2.1 Documents Incorporated in this Contract

This Contract shall consist of the following documents, all of which are incorporated herein and made a part hereof by reference thereto. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments mutually agreed by both parties.

- 1) This Contract

# Attachment B

2) Exhibit A

Santa Cruz METRO's "Request for Proposals" dated March 10, 2025.

3) Exhibit B (Contractor's Proposal)

Contractor's Proposal to Santa Cruz METRO for Bus Body Repair and Paint Services, as accepted by Santa Cruz METRO.

2.2 Conflicts

In the event of conflict between or among the terms of the Contract Documents, the order of precedence, from highest to lowest, will be this Contract; Exhibit A; Exhibit B.

2.3 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. **DEFINITIONS**

3.1 General

The terms below (or pronouns in place of them) have the following meaning in the Contract:

- 3.1.1 CONTRACT – The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Part IV, Section 12.15 of the General Conditions to the Contract.
- 3.1.2 CONTRACTOR (or CONSULTANT) – The Proposer selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued March 10, 2025.
- 3.1.3 CONTRACTOR'S STAFF – Employees of Contractor.
- 3.1.4 DAYS – Calendar days.
- 3.1.6 PROPOSER – Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued March 10, 2025.
- 3.1.7 PROVISION – Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the Contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.
- 3.1.8 SCOPE OF WORK (OR "WORK") – The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. **TIME OF PERFORMANCE**

4.1 Term

# Attachment B

The term of this Contract will be for a period not to exceed **three (3)** years and shall commence upon the execution of the Contract by Santa Cruz METRO.

At the option of Santa Cruz METRO, this Contract agreement may be renewed for two (2) additional two (2) year terms. Option terms may be exercised by METRO in single or multiple year periods.

Prior to each anniversary date for the option years, Contractor shall be allowed to request an increase in rates for services. Increases may not exceed the annual percentage change in the San Francisco-Oakland-San Jose Consumer Price Index for all urban consumers. In all cases, Santa Cruz METRO may deny the increase, or cancel the contract if a requested price increase is not acceptable.

## 5. COMPENSATION

### 5.1 Terms of Payment

Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO's written approval of Contractor's written invoice for said work.

The maximum compensation that Santa Cruz METRO has authorized to be expended for this Contract will not exceed **\$500,000**. Contractor understands and agrees that if it exceeds the maximum amount payable under this Contract, it does so at its own risk.

### 5.2 Invoices

Contractor shall submit invoices with a Workday contract number provided by Santa Cruz METRO on a monthly basis. Contractor's invoices shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the Contract.

Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

## 6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand, or three (3) days after posting if sent by registered mail, receipt requested, to a party hereto at the address hereinunder set forth, or to such other address as a party may designate by notice pursuant hereto.

# Attachment B

Santa Cruz METRO

Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060

Attention: Corey Alridge, CEO

CONTRACTOR

Classic Graphics  
7969 Enterprise Drive  
Newark, CA 94560

Attention: Tracy S. Lewis

7. **ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS**

The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by facsimile or other electronic method by either of the parties, and each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this Contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Each party further agrees that this Contract may be executed in two or more counterparts, each of which will be deemed an original, and all of which constitute one and the same instrument.

8. **AUTHORITY**

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

# Attachment B

Signed on \_\_\_\_\_

Santa Cruz METRO –  
SANTA CRUZ METROPOLITAN TRANSIT  
DISTRICT

Corey Aldridge, CEO/General Manager

\_\_\_\_\_

Contractor –  
T&J LEWIS INC. d/b/a CLASSIC GRAPHICS

Tracy S. Lewis, President

 \_\_\_\_\_

Approved as to Form:

Julie A. Sherman, General Counsel

 \_\_\_\_\_

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**DATE:** June 27, 2025

**TO:** Board of Directors

**FROM:** Margo Ross, Chief Operations Officer

**SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 3<sup>RD</sup> CONTRACT AMENDMENT WITH NEW FLYER OF AMERICA TO INCREASE THE CONTRACT TOTAL BY \$647,816.40 FOR AN EXTENDED PROPULSION SYSTEM WARRANTY FOR METRO'S FORTY-FOUR NEW FLYER BUSES**

## **I. RECOMMENDED ACTION**

**That the Board of Directors authorize the CEO/General Manager to execute a 3<sup>rd</sup> contract amendment with New Flyer of America, in a form approved by legal counsel, to increase the contract authority by \$647,816.40 for the purchase of an extended propulsion system warranty.**

## **II. SUMMARY**

- In September 2023, the Santa Cruz Metropolitan Transit District (METRO) Board of Directors (Board) authorized the purchase of forty-eight (48) 40-foot New Flyer Fuel Cell Electric Buses (FCEBs), and METRO entered into a contract with New Flyer of America (New Flyer) for this purpose.
- In July 2023, METRO received \$20.4M in grant funds from the FY23 Federal Transit Administration (FTA) Bus and Bus Facilities Program to buy FCEBs to replace older diesel and Compressed Natural Gas (CNG) buses, to develop a workforce-training plan, and to purchase an extended battery (propulsion system) warranty and spare parts.
- Staff are asking that the Board approve the execution of an amendment to the New Flyer contract to purchase an extended propulsion system warranty in the amount of \$647,816.40.

## **III. DISCUSSION/BACKGROUND**

On December 14, 2018, the California Air Resources Board (CARB) passed the Innovative Clean Transit (ICT) regulation, which set a goal of fully transitioning all bus fleets in the state to Zero Emission Buses (ZEBs) by 2040. This regulation requires transit agencies to submit a rollout plan detailing their plans to transition their fleets to ZEBs.

On January 27, 2023, the METRO Board adopted a resolution that approved METRO's ZEB Rollout Plan and authorized the CEO/General Manager to submit

the ZEB Rollout Plan to CARB in accordance with the ICT regulations, ZEB Transition Plan, and ZEB rollout.

Under the Department of General Services (DGS) contract, METRO purchased forty-four (44) New Flyer Xcelsior CHARGE H2 XHE40 next generation Low Floor Plus (LFP) Buses, at a cost of \$1,399,018.42 per vehicle. Staff is recommending that the Board authorize the CEO/General Manager to execute a contract amendment, in a form approved by legal counsel, on behalf of METRO to purchase the extended warranty from New Flyer, which will ensure METRO's New Flyer vehicles are maintained beyond the base warranty of 300,000 miles for the propulsion system.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This amendment aligns with the following strategic priorities:

- Financial Stability, Stewardship & Accountability
- Service Quality and Delivery

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

If the recommendations contained in this report are adopted, the funding for the extended warranty for the propulsion system on the New Flyer buses is available in the FY23 FTA Bus and Bus Facilities grant.

#### **VI. ALTERNATIVES CONSIDERED**

- Do nothing and METRO will lose the ability to extend the useful life of the newly purchased New Flyer vehicles, as well as the grant funding designated for the battery warranty extension.

#### **VII. ATTACHMENTS**

None.

Prepared by: Margo Ross, Chief Operations Officer  
Joan Jeffries, Purchasing Manager

**VIII. APPROVALS**

Approved as to fiscal impact:  
Chuck Farmer, CFO

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Corey Aldridge, CEO/General Manager

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**DATE:** June 27, 2025  
**TO:** Board of Directors  
**FROM:** Derek Toups, Planning and Innovation Deputy Director  
**SUBJECT: CONSIDERATION OF AWARD OF CONTRACTS TO KUBA, INC., LITTLEPAY, INC., AND WORLDPAY, LLC FOR CONTACTLESS CREDIT AND DEBIT CARD TRANSIT FARE PAYMENT SYSTEM FOR AN AGGREGATE AMOUNT NOT TO EXCEED \$2,100,000**

**I. RECOMMENDED ACTION**

**That the Board of Directors award contracts for a Contactless Credit and Debit Card Transit Fare Payment System. Specifically, award contracts to Kuba, Inc. for payment acceptance devices in an amount not to exceed \$1,250,000, with a contract contingency of \$250,000, to Littlepay, Inc., for transit fare processing services in an amount not to exceed \$500,000, with a contract contingency of \$100,000, and approve a merchant services agreement with Worldpay, LLC; and authorize the CEO/General Manager to execute the contracts in forms approved by legal counsel.**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) has a need for a contactless credit and debit card open-loop fare payment system to improve customer convenience and reduce the use of cash for fare payment, which slows the boarding process and is costly to manage.
- METRO's current primary fare collection is through cash fareboxes which have reached the end of their useful life.
- The California Department of General Services (DGS) issued Requests for Proposals in 2021 for payment acceptance devices (PADs), transit fare calculation, and payment processing services, and selected multiple contractors in each category. METRO staff evaluated offerings from the DGS vendor list and selected Kuba, Inc. (Kuba) for PADs and Littlepay, Inc. (Littlepay) for transit fare processing.
- Littlepay has a downstream merchant services agreement with Worldpay, LLC (Worldpay) to provide the payment processing (acquirer) services.
- All three contracts will be funded from METRO's FY23 Transit and Intercity Rail Capital Program (TIRCP) grant and will have an initial term of five years.

### III. DISCUSSION/BACKGROUND

METRO's existing fare collection system consists of Genfare Odyssey® fareboxes that were deployed in 2011 and have reached the end of their useful life, a mobile ticketing app powered by Masabi, Ltd., which launched in 2020, Square® point-of-sale terminals, an e-commerce payment gateway for METRO's website, and in-person customer service centers powered by Block, Inc. Digital ticketing technologies have advanced considerably in the past five years and now offer improved customer convenience, while lowering the cost of fare collection for transit agencies. METRO has been working with the State of California's Integrated Traveler Project (Cal-ITP), to determine METRO's fare collection needs and to implement a suitable modern fare collection system.

In September 2020, METRO launched a mobile fare payment app, the METRO Splash Pass, to provide a contactless fare payment option during the COVID pandemic and to provide a convenient alternative to carrying cash or having to reload a fare card at a transit center. In FY24, twenty-three percent of tickets and passes were purchased through the app, demonstrating that METRO customers are willing to adopt new fare payment options.

Contactless credit and debit card payment (also referred to as "open loop" or contactless "EMV" which stands for Europay, MasterCard and Visa) allows a rider to simply tap a contactless-enabled credit or debit card (including Apple Pay and Google Wallet) on a PAD device when boarding a transit vehicle, adding another convenient fare payment option for METRO riders. This is the same method of payment commonly used to pay for groceries, coffee, and other routine purchases at retail stores. With open payments, there is no need to purchase a pass at a transit center before boarding, and no need to download an app.

There are three components of the open payment system: (1) PADs that will be installed on all METRO buses, (2) back-end transit processing software to calculate fares, and (3) a payment processor or "merchant acquirer" to process bank cards and allow the passengers' banks to communicate and deposit fares with METRO's bank. Together these systems will allow METRO to accurately and securely collect and deposit funds with its bank.

In 2021, the State of California's DGS issued Requests for Proposals for hardware PADs (Category A), transit processor services to perform fare calculation (Category B), and payment processing services to provide the acquirer interface to the bank. DGS awarded Master Service Agreements to multiple contractors in each category. The procurement process followed by the State and the executed contracts are all Federal Transit Administration-compliant.

In April 2025, METRO solicited proposals from all eligible contractors for the Category A PAD devices and Category B fare processing services. METRO received proposals from five contractors and also received demonstrations from

all of the respondents. An evaluation committee consisting of representatives from Planning & Innovation, Finance, Operations, Customer Service, and Fleet conducted interviews of the finalists, and selected Kuba for PADs and Littlepay for transit fare processing. Littlepay has a downstream merchant services agreement with Worldpay to provide the payment processing (acquirer) services as a part of the fare calculation and settlement process.

METRO requested pricing to install PADs at all doors on the entire fixed-route bus fleet, with the option of installing PADs on the ParaCruz buses. Having PADs installed at all doors would enable METRO to implement a policy for all-door boarding. All-door boarding is currently employed on the UCSC campus, and staff is exploring the use of all-door boarding elsewhere in the system, such as on the upcoming Rapid Corridor project on Routes 1 and 2.

Staff recommends that the Board authorize the CEO/General Manager to execute contracts, in forms approved by legal counsel, with (1) Kuba, in an amount not to exceed \$1,250,000, with a contract contingency of \$250,000, for a total not-to-exceed amount of \$1,500,000; and (2) Littlepay, in an amount not to exceed \$500,000, with a contract contingency of \$100,000, for a total not-to-exceed amount of \$600,000. Staff also recommends that the Board authorize the CEO/General Manager to execute a downstream merchant services agreement with Worldpay to provide the merchant acquiring bank interface for Littlepay.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

The award of these contracts support the following Strategic Priorities:

1. Financial Stability, Stewardship & Accountability
2. Service Quality and Delivery
3. Internal and External Technology

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

METRO, through our partnership with the Capital Corridor Joint Powers Authority (CCJPA), was awarded \$1,726,000 in funding from the Transit and Intercity Rail Capital Program (TIRCP) in FY23 to develop the contactless open payment system for the METRO bus fleet that provides connecting bus service to the Amtrak Capitol Corridor train, in order to have a connected regional fare payment system for riders of both systems.

The not-to-exceed value of all three contracts is \$1,750,000. The addition of contingencies would bring the total authorized for the project to \$2,100,000. METRO will apply funding from the CCJPA's \$1,726,000 FY23 (Cycle 6) TIRCP grant to develop the contactless open payment system for the METRO bus fleet. Operating and credit and debit card fees from Littlepay and Worldpay will be

deducted from farebox revenues. The funding is expected to cover the base cost of Kuba and Littlepay services and support for an initial term of five years.

**VI. CHANGES FROM COMMITTEE**

N/A

**VII. ALTERNATIVES CONSIDERED**

The Board could choose not to award contracts to Kuba, Littlepay, and Worldpay. That would require METRO to either re-commence a new purchasing process, or to continue to rely on outdated cash farebox equipment that is beyond its useful life. Genfare announced it would end support for Odyssey® fareboxes at the end of 2025. Staff does not recommend this alternative.

**VIII. ATTACHMENTS**

None.

**Note: A full copy of the Contracts are available on request.**

Prepared by: Pete Rasmussen, Transportation Planner II

**IX. APPROVALS**

Derek Toups,  
Planning and Innovation Deputy Director 

Approved as to fiscal impact:  
Chuck Farmer, CFO 

Corey Aldridge, CEO/General Manager 

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**DATE:** June 27, 2025

**TO:** Board of Directors

**FROM:** Freddy Rocha, Maintenance Deputy Director

**SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 4<sup>TH</sup> AMENDMENT EXTENDING THE CONTRACT FOR TWO YEARS WITH EAST BAY TIRE CO. FOR PURCHASE, DELIVERY AND SERVICING OF METRO'S REVENUE AND NON-REVENUE TIRES, INCREASING THE CONTRACT TOTAL BY \$685,100**

**I. RECOMMENDED ACTION**

**That the Board of Directors authorize the CEO/General Manager to execute a fourth amendment, in a form approved by legal counsel, to exercise the option to extend the contract for two years with East Bay Tire Co. for Purchase, Delivery and Servicing of METRO's Revenue and Non-Revenue Tires, increasing the contract total by \$685,100 for the additional two-year period, thereby increasing the total contract authority from \$1,131,000 to \$1,816,100**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) has a contract with East Bay Tire Co. for Purchase, Delivery and Servicing of METRO's Revenue and Non-Revenue Tires that may be renewed for one additional two-year term.
- In accordance with the provisions of the contract, East Bay Tire Co. has requested a 5% increase in tire prices due to overall increases of 8-10% they have experienced since the last contract renewal two years ago.
- East Bay Tire Co. has performed its duties well under this contract, and therefore staff recommends that the Board of Directors (Board) authorize the two-year extension with the 5% increase in tire prices.

**III. DISCUSSION/BACKGROUND**

METRO has a contract with East Bay Tire Co. for Purchase, Delivery and Servicing of METRO's Revenue and Non-Revenue Tires that was established on May 21, 2021 for a two-year period, with two optional two-year extensions. The current term expired May 20, 2025. Per Freddy Rocha, Maintenance Deputy Director, over the past two years the quality of service provided by East Bay Tire Co. has been acceptable. East Bay Tire Co. has reviewed the contract provisions and has requested a 5% increase in prices due to overall increases of 8-10% that they have experienced since the last time this contract was renewed.

Staff has reviewed the increase request, verified the increased costs, which are attributable to inflation and tariff-related circumstances, and has determined the proposed 5% increase is reasonable under such changed circumstances.

Staff recommends that METRO exercise the last remaining option for a two-year contract extension with East Bay Tire Co. and increase the total not-to-exceed authority by \$685,100 to fully fund the next two years. Staff further recommends that the Board authorize the CEO/General Manager to sign the 4<sup>th</sup> amendment, in a form approved by legal counsel, on behalf of METRO. Freddy Rocha, Maintenance Deputy Director, will continue to serve as the Contract Administrator and will ensure contract compliance.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This contract aligns to the following strategic priorities:

1. Service Quality and Delivery
2. State of Good Repair

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

This contract has a total not to exceed of \$1,131,000. Additional funds in an amount of \$685,100 are requested for approval at this time. The new contract total not to exceed would be \$1,816,100.

Funds to support this contract are included in the Fleet Maintenance FY25 & FY26 Tires & Tubes (504021) Operating Budget and planned for the FY27 Operating Budget.

#### **VI. CHANGES FROM COMMITTEE**

N/A

#### **VII. ALTERNATIVES CONSIDERED**

- The Board could direct staff to issue a new formal procurement for these services. However, staff are satisfied with the performance of East Bay Tire Co., and do not see an advantage in spending the time required for a formal procurement when there is still an option to extend the current competitively-procured contract.

#### **VIII. ATTACHMENTS**

None.

Prepared by: Ian Berry, Purchasing Assistant  
Joan Jeffries, Purchasing Manager

**IX. APPROVALS**

Freddy Rocha  
Maintenance Deputy Director



Approved as to fiscal impact:  
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



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THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

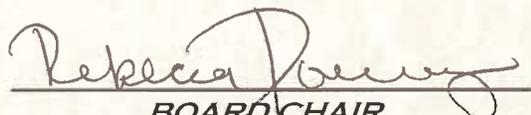
***CERTIFICATE OF APPRECIATION***

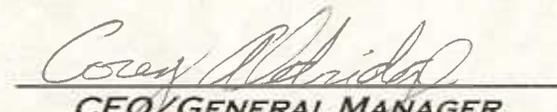
To

**ARASELI CAMPOS  
TRANSIT SUPERVISOR**

**FOR THE COMPLETION OF 10 YEARS OF SERVICE  
BETWEEN 2015 AND 2025**

**GIVEN THIS 27TH DAY OF JUNE 2025**

  
BOARD CHAIR

  
CEO/GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

***CERTIFICATE OF APPRECIATION***

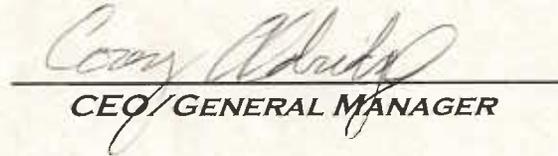
To

**JUAN CASTILLO**  
**TRANSIT SUPERVISOR**

**FOR THE COMPLETION OF 10 YEARS OF SERVICE  
BETWEEN 2015 AND 2025**

**GIVEN THIS 27TH DAY OF JUNE 2025**

  
BOARD CHAIR

  
CEO / GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

***CERTIFICATE OF APPRECIATION***

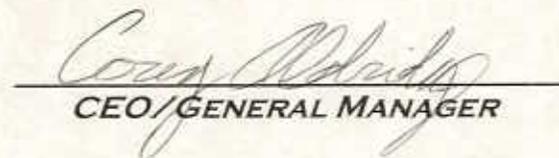
To

**FRANCISCA FERNANDES  
BUS OPERATOR**

**FOR THE COMPLETION OF 10 YEARS OF SERVICE  
BETWEEN 2015 AND 2025**

**GIVEN THIS 27TH DAY OF JUNE 2025**

  
BOARD CHAIR

  
CEO/GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

***CERTIFICATE OF APPRECIATION***

To

**JUAN GARCIA  
BUS OPERATOR**

**FOR THE COMPLETION OF 10 YEARS OF SERVICE  
BETWEEN 2015 AND 2025**

**GIVEN THIS 27TH DAY OF JUNE 2025**

  
BOARD CHAIR

  
CEO/GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

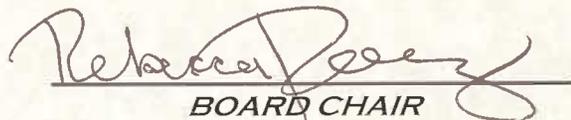
***CERTIFICATE OF APPRECIATION***

To

**LANEA HIGHTOWER  
TRANSIT SUPERVISOR**

**FOR THE COMPLETION OF 10 YEARS OF SERVICE  
BETWEEN 2015 AND 2025**

**GIVEN THIS 27TH DAY OF JUNE 2025**

  
BOARD CHAIR

  
CEO / GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

***CERTIFICATE OF APPRECIATION***

To

**AMY LONA  
BUS OPERATOR**

**FOR THE COMPLETION OF 10 YEARS OF SERVICE  
BETWEEN 2015 AND 2025**

**GIVEN THIS 27TH DAY OF JUNE 2025**

  
BOARD CHAIR

  
CEO/GENERAL MANAGER



**RESOLUTION OF APPRECIATION FOR THE SERVICES OF MIKE ROTKIN  
AS A MEMBER OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
BOARD OF DIRECTORS**

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, Santa Cruz County, requiring strong public representation, appointed Mike Rotkin as a member of the Board of Directors of METRO; and

**WHEREAS**, Mike Rotkin served for multiple terms in the capacity of an Ex-Officio Director and Board Director from April 1979 through May 2025; and

**WHEREAS**, Mike Rotkin provided METRO with strong leadership and insightful guidance during his terms in office; and

**WHEREAS**, during the time that Mike Rotkin served on the METRO Board of Directors and the Santa Cruz Civic Improvement Corporation (SCCIC) Board, some highlights of the accomplishments were: buses were retrofitted with passenger lifts; a telecommunications system was established; authorized funding for the Soquel Park-and-Ride Lot; Lift Line and Community Bridges were engaged with for paratransit services until such services were brought in-house; implemented the beach shuttle program in Santa Cruz and Capitola; participated in METRO's Bus Rodeos; development of the METRO Transit Center and Watsonville Maintenance and Operations Facility; construction of the METRO maintenance facility in Santa Cruz; improvements to Felton Fair Transit Center; procurement of 16-bit microcomputers for runcutting, scheduling, and vehicle blocking; installation of emergency generators; contracted with UC Santa Cruz (UCSC) and Cabrillo College on student fares; established an advertising policy for buses and bus stops/shelters; implemented bus stop improvements (turnouts, shelters, signage, etc.); supported the Fixed Guideway Measure on 1984 ballot; contracted for security services; developed a transfer policy with Monterey-Salinas Transit; supported call boxes on Highway 17; transitioned maintenance employees from the City of Santa Cruz to within District; emphasized the safety of Bus Operators and passengers; considered the consolidation of District facilities; implemented the ticket and billing project; developed an aggregate billing system for fareboxes; created bus service on Highway 17; revised paint schemes of buses; discussed the environmental impacts of buses; provided bi-lingual information at bus stops and in the Headways passenger guide; supported a bus replacement plan; constructed a fueling station; established the METRO Advisory Committee (MAC); sponsored Leadership Santa Cruz; worked to support positive labor relations; provided Wi-Fi on Highway 17 buses; created in-house District Counsel; added front-mounted bike racks to buses; approved construction of the Scotts Valley and Watsonville Transfer Centers; discussed reconstruction of earthquake damaged facilities and the demolition of the Watsonville Maintenance and Operations Facility; approved Santa Claus riding on bus routes during the holidays; coordinated bus layover service at the Greyhound Terminal; contracted with San Jose State University for bus service;

established service to the Santa Cruz County Fair; authorized an Employee Incentive Program; adopted METRO's Drug and Alcohol Policy, authorized the use of lobbyists to represent METRO's interests at the state and federal levels; established a Smoking Policy at bus stops and transit centers; approved purchases of clean diesel, compressed natural gas (CNG), and zero-emission (battery-electric and hydrogen-electric) buses; approved annual senior dinners within METRO's community; participated in First Night Santa Cruz; established METRO's records retention schedule; implemented holiday shopper shuttles; incorporated changes to METRO's Conflict of Interest Code; implemented an Adopt a Bus Stop Bench/Shelter Program; broke ground for the Judy K. Souza Operations Facility component of the MetroBase Project; supported renovations to the Watsonville Transit Center and Pacific Station; increased ridership; responded to a structural deficit; restructured fares; performed a comprehensive operational analysis; supported Measure D; rebranded bus stops; approved bus on shoulder and rapid bus transit initiatives; supported ADA compliance at METRO facilities; supported Senate Bill 1 to increase public transit funding in California; procured onboard bus security surveillance equipment; implemented an articulated bus pilot project with UCSC; established a passenger code of conduct and service suspension/exclusion policies for fixed route, paratransit and transit facilities; supported the unified corridor investment study; revised Board member Bylaws; supported a long-range bus replacement plan; addressed impacts of COVID-19 pandemic; performed an on-demand micro-transit pilot program; supported the pension obligation bond to refinance CalPERS UAL; joined the Pajaro Regional Flood Management Agency benefit assessment for levee operations and maintenance; implemented an enterprise resource planning program; adopted a social equity and community funding policy; created the Reimagine METRO bus network; adopted the Youth Ride Free Program; adopted CUPCAA (California Uniform Public Construction Cost Accounting Act Ordinance) for efficient implementation of public works projects; and supported the redevelopment of Pacific Station and the Watsonville Transit Center; and

**WHEREAS**, the quality of public transit service in Santa Cruz County was improved dramatically as a result of the dedication, commitment and efforts of Mike Rotkin; and

**WHEREAS**, Mike Rotkin completed his long tenure as a Member of the Board of Directors in May 2025.

**NOW, THEREFORE, BE IT RESOLVED**, that the METRO Board of Directors does hereby commend Mike Rotkin for his efforts in the advancement of public transportation service in Santa Cruz County and expresses appreciation for such efforts on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be presented to the family of Mike Rotkin and that a copy of this resolution be entered into the official records of METRO as a lasting tribute to his extraordinary service and legacy.

**PASSED AND ADOPTED** this 27<sup>th</sup> day of June 2025.

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

**APPROVED:**

\_\_\_\_\_  
REBECCA DOWNING, Board Chair

**ATTEST:**

\_\_\_\_\_  
COREY ALDRIDGE, CEO/General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
JULIE SHERMAN, District Counsel

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# VERBAL PRESENTATION

## METRO ADVISORY COMMITTEE (MAC) SEMI-ANNUAL ORAL REPORT

Veronica Elsea, MAC Chair

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# SUPPORTING DOCUMENTATION FOR ITEM 13A - ADDED 6/24/25

*Santa Cruz Metropolitan  
Transit District*



**DATE:** June 27, 2025

**TO:** Board of Directors

**FROM:** Dawn Crummié, Chief Human Resources Officer

**SUBJECT: PUBLIC HEARING ON THE STATUS OF JOB VACANCIES,  
RECRUITMENT, AND RETENTION EFFORTS AT SANTA CRUZ METRO**

## **I. RECOMMENDED ACTION**

**NONE**

## **II. SUMMARY**

Assembly Bill (AB) 2561 requires public agencies to monitor vacancy rates and present information on the status of job vacancies as well as recruitment and retention efforts at a public hearing annually and before adopting the final budget. The goal of AB 2561 is to ensure that agencies maintain sufficient staffing to provide reliable and efficient services to the public.

## **III. DISCUSSION/BACKGROUND**

As of January 1, 2025, AB 2561 mandates that public agencies in California assess and report on staffing vacancies to enhance transparency and address workforce challenges. The legislation requires agencies to present the status of vacancies and recruitment and retention efforts during a public hearing before the governing board at least once per fiscal year, specifically prior to the adoption of the final budget. Additionally, agencies must identify any policies, procedures, and recruitment activities that may be impeding the hiring process.

In compliance with AB 2561, our agency has conducted a comprehensive review of staffing levels across all bargaining groups. See below our snap-shot effective 06/23/25.

<b>Representative Group</b>	<b>Total Budgeted Positions</b>	<b>Number of vacancies</b>	<b>Vacancy Percentage</b>
SMART Fixed Route	250	23	9%
SMART Paracruz	49	2	4%
SEIU	125	16	13%
Unrepresented/Management	23	3	13%

# SUPPORTING DOCUMENTATION FOR ITEM 13A - ADDED 6/24/25

Board of Directors

June 27, 2025

Page 2 of 3

The analysis indicates that none of the units currently meet or exceed the 20% vacancy threshold that would necessitate additional reporting requirements under the law.

We remain committed to ongoing monitoring of staffing levels and will continue to implement effective recruitment and retention strategies to ensure compliance with AB 2561 and maintain operational efficiency.

METRO reviews the status of open positions on a weekly basis. Positions are posted on METRO's website and on job posting sites. The Human Resources staff participates in various job fair events throughout the county on a regular basis. METRO offers signing bonuses and incentives for employees who refer an applicant that is hired, for the more challenging positions to fill such as Mechanics. Additionally, METRO has not identified any policies or procedures that are an obstacle to recruiting.

## **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This item aligns the following Strategic Plan Priorities:

- Service Quality and Delivery
- Employee Engagement: Attract, Retain and Develop

## **V. FINANCIAL CONSIDERATIONS/IMPACT**

N/A

## **VI. ALTERNATIVES CONSIDERED**

N/A

## **VII. ATTACHMENTS**

N/A

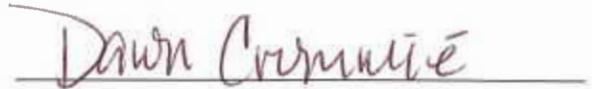
Prepared by: Dawn Crummié, Chief Human Resources Officer

# SUPPORTING DOCUMENTATION FOR ITEM 13A - ADDED 6/24/25

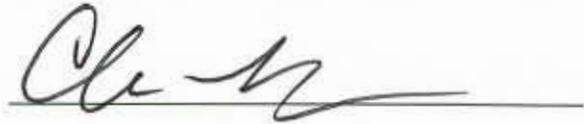
Board of Directors  
June 27, 2025  
Page 3 of 3

## VIII. APPROVALS

Dawn Crummié  
Chief Human Resources Officer

A handwritten signature in dark ink, reading "Dawn Crummié", written over a horizontal line.

Approved as to fiscal impact:  
Chuck Farmer, Chief Financial Officer

A handwritten signature in dark ink, appearing to be "Chuck Farmer", written over a horizontal line.

Corey Aldridge, CEO/General Manager

A handwritten signature in dark ink, reading "Corey Aldridge", written over a horizontal line.

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**DATE:** June 27, 2025

**TO:** Board of Directors

**FROM:** Chuck Farmer, Chief Financial Officer

**SUBJECT: ADOPTION OF SANTA CRUZ METRO'S FINAL FY26 AND FY27 OPERATING BUDGETS AND FY26 CAPITAL BUDGET PORTFOLIO**

**I. RECOMMENDED ACTION**

**That the Board of Directors approve the adoption of the Final FY26 and FY27 Operating Budget and FY26 Capital Budget.**

**II. SUMMARY**

- The FY26 and FY27 Operating Budget, and FY26 Capital Budget-Portfolio are presented this month for Board of Directors (Board) and public review. A public hearing has been scheduled for 9:00 am, or as soon thereafter as possible, during the June 27, 2025 board meeting.
- On September 27, 2024, the Board adopted the Revised FY25 and FY26 Operating Budget. Santa Cruz Metro produces a 2-year rolling Budget. This Budget revises the September 2024 FY26 Budget and presents a new FY27 Operating Budget.
- The 5 – Year Plan for Santa Cruz Metropolitan Transit District (Metro) is presented in Attachment B. It depicts the proposed two-year FY26 and FY27 Operating Budget and Forecasts for FY28 to FY30.
- The proposed two-year FY26 and FY27 Consolidated Operating Expense Budgets in Attachment C total \$82,918,533 and \$86,314,917, respectively. The total Operating Revenue Budget is \$78,904,683 in FY26 and \$83,873,201 in FY27. This budget reflects available data regarding revenues and expenses. The Final two-year Budget is being presented to the Board of Directors on June 27, 2025.
- In addition, Metro will be transferring:
  - \$2,577,583 in FY26 and 2,444,226 in FY27 to the Capital Budget (Bus Replacement Fund)
  - \$1,000,000 in FY26 and FY27 for Grant matching
  - \$849,096 in FY26 and \$697,295 in FY27 to Operating Reserve Replenishment
  - \$8,440,529 in FY26 and \$6,583,237 in FY27 from the COVID-19 Recovery Fund
- The year-over-year Operating Budget growth of approximately \$3,949,300 in expenses in FY26 is detailed in Sections B and C.
- Metro held a Budget Workshop with the Unions on May 12, 2025 to answer questions about the two-year FY26 and FY27 Operating Budget and the FY26 Capital Budget-Portfolio and to obtain input from its union partners.

- The Authorized and Funded Personnel lists are presented in Attachment D.
- The FY26 Capital Budget-Portfolio – Attachment E totals \$84,246,785
- Staff recommends that the Board receive input on the FY26 and FY27 Operating Budget and FY26 Capital Budget-Portfolio, provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets, and forward the Budget to the full Board for initiation at the Public Hearing and final adoption on June 27, 2025.

### III. DISCUSSION/BACKGROUND

The Board of Directors must adopt the Final FY26 and FY27 Operating Budget and FY26 Capital Budget-Portfolio by June 30, 2025. The FY26 and FY27 Operating Budget and the FY26 Capital Budget-Portfolio are presented this month for Board and public review. A public hearing has been scheduled for 9:00 am, June 27, 2025

On September 27, 2024, the Board adopted the Revised FY25 and FY26 Operating Budgets. Santa Cruz Metro produces a 2-year rolling Budget. This Budget revises the September 2024 FY26 Operating Budget and presents a new FY27 Operating Budget.

Metro held a Budget Workshop with the Unions on May 12, 2025 to answer questions about the two-year FY26 and FY27 Operating Budget and FY26 Capital Budget-Portfolio to obtain input from its union partners.

The presentation of financials on the Summary page in Attachment C are presented in this format:

**Operating Revenues** are directly associated with ridership and represent the amounts paid by the rider or organizations to use transit services. The categories include Passenger-paid fares (Local and Highway 17 Fares) and Organization-paid fares (Special Transit contracts, contracts with the local colleges, and Highway 17 partners).

**Operating Expenses** are the expenses associated with the operation of the transit agency and goods and services purchased for the operation of the system, such as Labor (Salaries & Wages), Fringe Benefits, Non-Personnel Expenses (Services, Materials and Supplies, Utilities, Insurance, and Other expenses). This provides a quick and easy view of the Farebox/Contract Recovery.

The Non-Operating Revenue and Expenses section provides insight into revenue and expenses that are not directly or/and immediately impacted by increase/decrease of ridership.

**Non-Operating Revenues** represent external sources such as Sales Tax Revenue, Federal/State Grants, and all other forms of income (Advertising, Rental, etc.) that is used to support Metro operations and capital investments.

**Non-Operating Expenses** are costs such as the Pension UAL costs (previously reported as part of Fringe benefits) which are the additional costs incurred to cover the shortfall of pension funding and the payments for the Sales Tax Revenue Bond payments.

This presentation aligns Metro's financial reporting more closely to other transportation agencies and allows for an easier comparison of revenues and costs related to ridership and external sources.

## **Attachment C – Page 1**

### **A. Operating Revenues**

Operating Revenues, related to ridership, total \$10,694K in FY26 and \$11,179K in FY27. Major Operating Revenue assumptions in the FY26 Budget over the FY25 Revised Budget, adopted in September 2024, include:

- Passenger Fares – overall increase of \$414K, or 15.3%. Ridership is expected to increase by 10.0% for Fixed Route/Non-Students, 5.0% for Paratransit, and 15.0% for Highway 17
- Special Transit Contracts – overall increase of \$801K, or 11.8%; primarily due the City/County of Santa Cruz increased usage, LCTOP Grant for Youth Cruz Free increase, along with contractual increases for UCSC, Cabrillo, and Highway 17 partners

FY27 will see increases of 4.5% overall for Operating Revenue sources based on anticipated ridership increases of 7.0% for Fixed Route/Non-Students, 5.0% for Paratransit, and 10.0% for Highway 17.

### **B. Operating Expenses**

Operating Expenses, excluding Pension UAL/Sales Tax Revenue Bond payments and Retiree Obligations (which are discussed in Section C), total \$72,429K in FY26 and \$74,649K in FY27. Operating Expenses assumptions in the FY26 Budget over the FY25 Revised Budget, adopted in September 2024, include:

**Personnel Expenses** (Labor and Fringe Benefits) decreased overall by \$609K, or 1.2%, vs. FY25 Budget

- Regular Labor Costs – decrease \$657K, or 2.3%
  - COLA of 4% along with contractual items of step and longevity increases
  - Net decrease of 30.5 FTE positions:

Unfunded Positions – Van Operator (2 FTE), Accountant III, Revenue Account Program Manager, Contracts & Purchasing Manager (6 months), Bus Operators (30 FTE), Transit Supervisor (4 FTE), Special Project Manager, Customer Service Representative

Partially offset by new Funded positions – Provisional Communications Specialist, Paratransit Clerk, Fleet Maintenance Supervisor, Lead Mechanic, Mechanic I/II (3 FTE), Dispatcher/Scheduler, Financial Analyst, Contracts & Purchasing Deputy Director

- Overtime – virtually flat as most vacancies were filled in FY25
- Fringe Benefits costs – virtually flat compared to FY25 as a result of increased costs offset by reduction in headcount

**Non-Personnel Expenses** Excluding Sales Tax Revenue Bond related costs (which are represented in Section C below) increased by 20.5% or \$3,436K vs FY25 Budget

- Services – increase 22.4%, or \$1,593K, primarily due to:
  - Professional/Technical Fees increase 23.2% due to Strategic Services and Marketing Campaigns

- Temporary Help increase 100% primarily to assist with Strategic Services and Marketing Campaigns
- Outside Repair Revenue Vehicles increase 59.6% due to preventive bus maintenance contract, engine replacement on Highway 17 and SD ARTICS (6 buses), battery replacement on 9 hybrid buses
- Uniforms & Laundry increase 59.8% due to increased staff
- Security Services increase 12.2% due to Pacific Station redevelopment requiring alternate passenger pick up location
- Partially offset by decreases in Accounting & Audit Fees of 4%, Custodial Services of 28.6%, and Outside Repair Other Vehicles of 15.1%
- Materials & Supplies – decrease of 0.4%, or \$25K, due to:
  - Fuel & Lube Revenue Vehicles decrease of 47.3% due to projected lower costs CNG costs as a result of new hydrogen cell buses coming into service in the fall
  - Hydrogen Fuel Revenue Vehicles increase of 100%
  - Tires & Tubes increase of 48.6% due to increased tire needs for the 53 hydrogen buses
  - Revenue Vehicle Parts increase of 55.9% due to increased inventory needs for the new hydrogen buses
  - Printing increase of 45.8% to support Strategic Services and Marketing Campaigns
  - Postage & Mailing increase of 135.8% to support Strategic Services and Marketing Campaigns
- Utilities – increase of 1.8%, or \$19K, primarily due to estimated increase for Propulsion Power and Telecommunications; partially offset by lower Gas & Electric and Water & Sewer
- Casualty & Liability – increase of 81.9%, or \$749K, related to across the board increases of insurance premiums and Settlement costs
- Taxes – decrease of 4.8%, or \$3K, due to lower license and permit fees
- Misc. Expense – increase of 7.6%, or \$79K, primarily due to increased Advertising for Strategic Services and Marketing Campaigns; partially offset by reduced Employee Training costs
- Interest Expense & Debt Service
  - Interest Expense Bridge Loan – increase of 100%, or \$1,055K, related to the line of credit related to the hydrogen bus purchase
  - Debt Service – Interest Expense POB and Principal POB are discussed in Section C below

- Leases & Rentals – decrease of 7.4%, or \$30K, primarily due to the planned purchase of the Watsonville parking lot in fall FY26; partially offset by increased costs for ParaCruz facilities as a result of increased space, and increased Equipment Rental for Porta Potties needed at the temporary location during the Pacific Station redevelopment.

Major Operating Expense assumptions in the FY27 Budget over the FY26 Budget include:

**Personnel Expenses** (Labor and Fringe Benefits) increased overall by \$2,999K, or 5.7%, excluding the Pension UAL and Retiree Obligation costs (which are represented in Section C below)

- Wages – increase \$1,148K, or 4.2%
  - Contractual items of step and longevity increases
  - Net increase of 9.5 FTE, Bus Operators
- Overtime – flat to FY26
- Fringe Benefits costs– increase \$1,851K, or 7.8%
  - Anticipated increase in Medical insurance premiums, effective in January 2026
  - Step and longevity increases, along with the increase of 9.5 FTE impact to Annual, Sick, and Holiday payments

**Non-Personnel Expenses** Excluding Sales Tax Bond related costs (which are represented in Section C below) decreased by 3.9%, or \$780K; primarily due to non-recurring costs from FY26; partially offset by increased Hydrogen Fuel costs as more of the new buses are put into service.

### **C. Non-Operating Revenue/(Expense)**

Non-Operating Revenue/(Expense) totals \$57,722K in FY26 and \$61,029K in FY27. Non-Operating Revenue/(Expense) assumptions in the FY26 Budget over the FY25 Revised Budget, adopted in September 2024, include:

#### **Sales Tax Revenues**

- 1979 Gross Sales Tax (1/2 cent) – a decrease of 4.0%, or \$1,102K, a conservative estimate based on overall inflation and decline of amounts received in FY25
- 2016 Net Sales Tax (Measure D) – a decrease of 4.0%, or \$171K, the projected increase mirrors the anticipated forecast in the 1979 Gross Sales Tax (1/2 cent).

#### **Federal/State Grants**

- Transportation Development Act (TDA-LTF) - increase of 7.2%, or \$630K, as per recent allocations
- Transportation Development Act (TDA-STA, including SB1) - decrease of 21.8%, or \$1,310K, as per recent allocations
- FTA 5307 – increase 3.2%, or \$195K, as per recent allocations
- FTA STIC – increase 2.4%, or \$133K, as per recent allocations

- LCTOP – increase 57.8%, or \$309K, the funding supports the Youth Cruz Free Program and is reported in the Operation Revenues section in the financials
- Transit and Intercity Rail Capital Program (TIRCP), Workforce Training – decrease of 35.6%, or \$178K, due to Employee Workforce Training for new Hydrogen Bus & Infrastructure pushed into FY27
- Transit and Intercity Rail Capital Program (TIRCP), Service Expansion – decrease of 18.5%, or \$1,999K, due to anticipated drawdown in FY26 to support the service expansion

#### **All Other Revenue**

- Advertising Income – decrease of 67.4%, or \$81K, as a result of limited availability of space for advertising on buses after the launch of the One Ride at a Time campaign
- Rental Income – virtually flat to FY25
- Interest Income – decrease of 8.0%, or \$174K, based on current trends and the cash balance at the Treasury
- All Other Income – virtually flat to FY25

#### **Retiree Obligations** - previously reported in Fringe

Increase 10.3% or \$468K, primarily due to increased medical costs

#### **Pension UAL/Sales Tax Revenue Bond Debt Service**

Increase 13.5% or \$654K primarily due to the Pension UAL payment based on the CalPERS Actuarial report from June 2023

Overall increases in Non-Operating Revenue/Expense Sources budgeted in FY27 of 5.7%, or \$3,307K, primarily driven by:

- New 2026 Sales Tax – increase of 100%
- FTA 5307/STIC – increase of 4.0%
- TIRCP Grant – decrease of 14.7%
- All Other Revenue – decrease of 22.0%
- Retiree Obligation – increase of 11.4%
- Pension UAL – increase of 11.1%

#### **Attachment C – Page 4**

#### **D. Transfers & Operating Balance**

Operating Deficit Balance before Transfers total \$4,013,850 in FY26 and \$2,441,716 in FY27. Assumptions in the FY26 budget over the FY25 Revised budget, adopted in September 2024, include:

- Transfers to Capital Budget/Bus Replacement Fund of \$3,000K is a decrease of 4.3% or \$136K. This amount is consistent with the goal to honor our commitment to the Capital Budget and maintain assets in a state of good repair by committing a minimum

of \$3.0M each year from the Measure D and TDA-STA transfer from Operating, along with STA-SGR that goes directly to the Capital Budget.

- Available Measure D revenues are 3.2%, or \$76K, higher than FY25
- STA-SGR grant is 46.2%, or \$363K, lower than FY25
- TDA – STA including SB1 transfer is 100%, or \$151K, higher
- Total Transfer to Bus Replacement Fund is \$3,000K in FY26
- Transfers to/(from) Operating and Capital Reserve Fund of \$1,860K is a decrease of 74.8%, or \$5,530K
  - Fuel Tax – decrease by 100%, or \$146K, due to the Fuel tax credit expiring in December 2024
  - Reserves Replenishments – decrease by 31.8%, or \$396K, transfer to the Operational Sustainability Reserve Fund to meet target balance of three (3) months of the average operating expenses for the most current fiscal year’s budget, in accordance with Metro’s Revised Reserves Policy, adopted on November 15, 2019).
  - Operating and Capital Reserve Fund – the \$1,000K transfer is lower by 75%, or \$3,000K; amount had been increased during the time that COVID related grants were available and are committed 100% towards the local match for multiple Capital Projects (detailed in Attachment B).
- Transfers from Covid Recovery Fund of \$8,441K is an increase of 23.3%; Funds from the COVID Recovery Fund will be reinvested in the FY26 Budget and beyond to sustain services and will be primarily allocated to one-time programs and initiatives

An overall decrease in the budgeted Transfers & Operating Balance in FY27 is 16.7%, or \$2,142K

- Capital Budget/Bus Replacement Fund decrease by 5.1%, or \$123K
- Reserves Replenishments decrease by 17.9%, or \$152K
- Covid Recovery Fund transfer decrease by 22.0%, or \$1,857K

### **E. Capital Budget**

The FY26 Capital Budget-Portfolio as shown in Attachment E totals \$84,247K.

The current FY26 Capital Budget-Portfolio consists of ongoing projects rolled forward from FY25 along with new projects which are funded by a variety of sources.

In FY18, a new capital Budget funding strategy was adopted by the Board that results in a minimum of \$3.0M per year being dedicated to the annual capital Budget. This new strategy created the “Bus Replacement Fund” and establishes consistent annual transfers of STA-SB1 funds and Measure D funds to the capital Budget that are needed to provide funding and stability for the required local match for obsolete fixed-route buses and Paratransit vehicles.

Annual unspent Measure D and STA-SGR funds will 'accumulate' in the Bus Replacement Fund until they are allocated to specific projects and spent on new replacement buses and vans.

The following amounts are dedicated to the Bus Replacement Fund in FY26:

- (2016 Net Sales Tax) – Measure D - \$2,426K (transfer from Operating Budget)
- TDA-STA, including SB1 - \$151K (transfer from Operating Budget)
- STA-SGR - \$422K (goes directly to the Capital Budget)
- Total = \$3,000K

Noteworthy ongoing capital project activity (> \$100K) this fiscal year includes:

- Ongoing Construction Related Projects:
  - Ongoing – Metro Owned ParaCruz Facility Project – \$50K from the Operating & Capital Reserve Fund and is anticipated to be spent in FY26. The project is identified as critical to move the agency forward towards a sustainable future, in support of the Metro 10-Year Strategic Business Plan and was approved by the Board on November 15, 2019.
  - Ongoing – Pacific Station/Metro Center Redevelopment with the City of Santa Cruz – \$4,491K, over four years, \$3,991K from the Bus Replacement Fund and the remaining \$500K from The Transit and Intercity Rail Capital Program (TIRCP) grant toward the redevelopment of the facility. Only the \$500K from the TIRCP grant is remaining and in the FY26 Portfolio.
  - Ongoing - Temporary Hydrogen Fueling Station - \$1,756K from the Operating & Capital Reserve Fund in order to procure a temporary hydrogen fueler to bridge the gap between delivery of hydrogen fuel cell buses and the completion of the permanent hydrogen fueling station.
  - Ongoing – Hydrogen Fueling Station – \$11,846K funded by a \$8,792K TIRCP grant and \$2,976K from the Operating & Capital Reserve Fund, and the remaining \$78K from Federal 5339(b) Funds for the design and construction of a permanent hydrogen fueling station. Metro will partner with several experts in the industry to design and construct the fueling station.
  - Ongoing – Rapid Bus Enhancement - \$9,757K funded by a \$5,357K TIRCP grant and \$4,400K from the Operating & Capital Reserve Fund to provide transit enhancements along the Soquel Drive Corridor in the County of Santa Cruz, from La Fonda Avenue to Freedom Boulevard.
  - Ongoing – Watsonville Parking Lot - \$4,100K from the Operating & Capital Reserve Fund to purchase and develop the property we have been leasing for the last year
  - Ongoing – Watsonville Station Redevelopment - \$10,182K funded by \$8,500 from the TIRCP grant and \$1,682K from Regional Early Action Planning (REAP 2.0) Grant, of which \$1,600K is anticipated to be spent in FY26. Funds will be used to redevelop the Watsonville Transit Center into

an updated Transit and Mobility Center, with a four-story, 60+-unit, net-zero affordable housing development, to assist in serving historically disadvantaged communities with increased access to affordable housing and supporting mode shift from Single Occupancy Vehicle (SOV) use to transit.

- Ongoing- IT Projects
  - Ongoing – Enterprise Resource Planning (ERP) System – The current financial system was purchased in the late 1990’s, more than 20 years ago. The new system incorporates Core Financials, Fixed Assets, HCM, Payroll, Purchasing, and Budgeting for a more efficient and integrated system. As we wrap up the implementation in FY26 the spending of \$200K is funded from the Operating & Capital Reserve Fund
  - Ongoing – Integrated Ticketing & Schedule Optimization - \$507K from the TIRCP grant that will seek to increase transit ridership by improving the customer experience through the implementation of contactless payments via contactless debit or credit card tap and go. Phase 2 will involve schedule optimization across local and regional agencies in order to reduce transfer times.
- Ongoing – Facilities Upgrades and Improvements
  - Ongoing – Maintenance Facility Upgrades - \$1,300K from TIRCP grant for the infrastructure improvement and modifications needed to maintain and support the addition of hydrogen cell buses to Metro’s fleet
- New & Ongoing – Vehicle Replacement & Infrastructure Projects – Santa Cruz Metro has been awarded grants from a variety of Federal, State, and local agencies to replace aging revenue and non-revenue (service) vehicles which are in alignment with Santa Cruz Metro’s strategy to begin replacing its fossil-fueled bus fleet with all zero emission buses by 2040.
  - Ongoing - Hydrogen Fuel Cell buses (53) to assist in the replacement of obsolete CNG and Diesel vehicles \$69,961K, of which \$41,814K will be spent in FY26; vehicles are expected to be delivered in 2025 for testing and acceptance
  - New – Seven ParaCruz vans - \$1,000K from the Operating & Capital Reserve Funds
- Miscellaneous – reflects a proposed transfer of \$500K from the Operating & Capital Reserve Funds to the FY26 Capital Budget-Portfolio for small projects, typically costing less than \$100K, that are identified throughout the year and do not qualify for Federal or State grants.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report pertains to Metro’s Financial Stability, Stewardship & Accountability.

**V. FINANCIAL CONSIDERATIONS/IMPACT**

- The proposed two-year FY26 and FY27 Consolidated Operating Expense Budgets in Attachment C total \$82,918,533 and \$86,314,917, respectively. The total Operating Revenue Budget is \$78,904,683 in FY26 and \$83,873,201 in FY27. This budget reflects available data regarding revenues and expenses. The Final two-year Budget is being presented to the Board of Directors on June 27, 2025.
- In addition, Metro will be transferring \$2,577,583 in FY26 and 2,444,226 in FY27 to the Capital Budget (Bus Replacement Fund); \$1,000,000 in FY26 and FY27 for Grant matching; \$849,096 in FY26 and \$697,295 in FY27 to Operating Reserve Replenishment; \$8,440,529 in FY26 and \$6,583,237 in FY27 from the COVID-19 Recovery Fund
- The FY26 Capital Budget-Portfolio– Attachment E totals \$84,246,785

**VI. ALTERNATIVES CONSIDERED**

There are no recommended alternatives at this time. Staff recommends that the Board of Directors take input on the FY26 and FY27 Operating Budget and FY26 Capital Budget-Portfolio and provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets.

**VII. ATTACHMENTS**

- Attachment A:** Presentation of FY26 and FY27 Operating Budgets and FY26 Capital Budget-Portfolio
- Attachment B:** 5 – Year Budget Plan
- Attachment C:** FY26 and FY27 Operating Budgets
- Attachment D:** Authorized and Funded Personnel
- Attachment E** FY26 Capital Budget-Portfolio
- Attachment F:** FY26 Board Member Travel
- Attachment G:** FY26 & FY27 Employee Incentive Program
- Attachment H:** FY26 Board Authorized Metro Support Activities
- Attachment I:** FY26 & FY27 Memberships
- Attachment J:** Preliminary Schedule of Reserve Balances
- Attachment K:** Measure D: 5-Year Program of Projects (FY26 – FY30)
- Attachment L:** Resolution Acceptance of Budget

Prepared By: Cathy Downes, Sr. Financial Analyst

**VIII. APPROVALS:**

Approved as to fiscal impact:  
Chuck Farmer, Chief Financial Officer



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Corey Aldridge, CEO/General Manager



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# **FY26 & FY27 Operating Budget Review**

Board of Directors

*June 27, 2025*

Chuck Farmer, Chief Financial Officer

# Overview of Today's Presentation

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- FY26 Final Operating Budget
  - FY25 – FY26 Budget Summary
  - Changes from May Budget
  - Budget Funding Sources
  - Transfers
  - FTE Changes
- FY27 Final Operating Budget
  - FY26 – FY27 Budget Summary
- Operating Budget Risks
- Projected Operating Reserves
- FY26 Capital Budget/Portfolio
- FY26 & FY27 Additional Information
- Budget Timeline
- Appendix

# **FY26 Final Operating Budget**

# FY26 Budget Summary - Final

\$000's	FY25 Budget	FY26 Budget	Year over Year Change	Year over Year Change %
<b>Operating Revenue</b>				
Passenger Fares	\$ 2,703	\$ 3,118	\$ 414	15.3%
Special Transit Contracts	6,776	7,576	801	11.8%
<b>Total Operating Revenues</b>	<b>\$ 9,479</b>	<b>\$ 10,694</b>	<b>\$ 1,215</b>	<b>12.8%</b>
<b>Operating Expense</b>				
Labor - Regular	\$ 28,287	\$ 27,630	(\$ 657)	(2.3%)
Labor - OT	896	935	39	4.4%
Fringe	23,647	23,656	9	0.0%
Non-Personnel	16,772	20,208	3,436	20.5%
<b>Total OpEx</b>	<b>\$ 69,602</b>	<b>\$ 72,429</b>	<b>\$ 2,827</b>	<b>4.1%</b>
<b>Operating Surplus/(Deficit)</b>	<b>(\$ 60,123)</b>	<b>(\$ 61,735)</b>	<b>(\$ 1,612)</b>	<b>2.7%</b>
<i>Farebox/Contract Recovery</i>	<i>13.6%</i>	<i>14.8%</i>		
<b>Non-Operating Revenue/(Expense)</b>				
Sales Tax/including Measure D	\$ 31,808	\$ 30,536	(\$ 1,272)	(4.0%)
Federal/State Grants	26,780	26,309	(471)	(1.8%)
TIRCP Grant	11,300	9,123	(2,177)	(19.3%)
Retiree Obligations	(4,524)	(4,992)	(468)	10.3%
Pension UAL/Bond Payment	(4,843)	(5,497)	(654)	13.5%
All Other	2,496	2,243	(253)	(10.1%)
<b>Total Non-Operating Revenue</b>	<b>\$ 63,017</b>	<b>\$ 57,722</b>	<b>(\$ 5,295)</b>	<b>(8.4%)</b>
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>\$ 2,894</b>	<b>(\$ 4,014)</b>	<b>(\$ 6,908)</b>	<b>(238.7%)</b>

- Projected Operational Expense growth of \$2.8M, or 4.1%, outpace Operating Revenue growth of \$1.2M, or 12.8%, driven by pay increases, benefit increases, inflation, and one-time nonrecurring costs for Strategic Services programs
- Non-Operating Revenue/Expense decrease \$5.3M, primarily due to lower sales taxes and reduced grant allocations

# FY25 – FY26 Final Budget Walkdown

\$000's

<b>Adopted FY25 Operating Surplus before Transfers</b>	<b>\$ 2,894</b>
<b>Changes in Operating Revenue</b>	
Ridership increases for FR of 10.0%, Hwy 17 of 15.0%, ParaCruz of 5.0%	\$ 414
Special Transit Contracts increase, primarily City/County of Santa Cruz and LCTOP Grant for the Youth Cruz Free program	801
	<u>\$ 1,215</u>
<b>Changes in Operating Expense</b>	
Updated Active FTE Salary/Fringe, net decrease 30.5 FTE	\$ 609
Strategic Services and Marketing Campaigns	(1,035)
Net increase for Hybrid Batteries (9), Engine replacement for Hwy 17 (3) and ARTIC (3) buses	(347)
New Preventive Maintenance contract for buses	(180)
Increase Parts Inventory/Tires due to purchase of 53 Hydrogen buses	(691)
Property, PD & Liability, Other insurance	(665)
Line of Credit/Bridge Loan Interest	(1,080)
Net decrease fuel costs	1,026
All Other	(464)
	<u>(\$ 2,827)</u>
<b>Changes in Non-Operating Revenue/(Expense)</b>	
Sales Tax/including Measure D	(\$ 1,272)
Net, Federal/State/Local Grants	(471)
TIRCP Grants	(2,177)
Retiree Obligations	(468)
Pension UAL/Bond Payment	(654)
All Other, primarily Advertising and Interest Income	(253)
	<u>(\$ 5,295)</u>
<b>FY26 Operating Deficit before Transfers - Updated</b>	<u><u>(\$ 4,014)</u></u>

- Excluding one-time Strategic Marketing campaigns and Line of Credit/Bridge Loan, Final FY26 Budget Operating Loss would be \$1.9M
- Sales Tax projection based on current outlook, expected to be down 4% YOY, County of SC shows 2% growth – potential upside of \$1.9M

# FY26 Changes from May 2025 Presentation

<i>\$000's</i>	May FY26 Budget	Changes	Final June FY26 Budget
<b>Operating Revenue</b>			
Passenger Fares	\$ 3,283	(\$ 166)	\$ 3,118
Special Transit Contracts	7,193	384	7,576
<b>Total Operating Revenues</b>	<b>\$ 10,476</b>	<b>\$ 218</b>	<b>\$ 10,694</b>
<b>Operating Expense</b>			
Labor - Regular	\$ 29,123	(\$ 1,492)	\$ 27,630
Labor - OT	896	39	935
Fringe	25,656	(2,000)	23,656
Non-Personnel	20,134	74	20,208
<b>Total OpEx</b>	<b>\$ 75,808</b>	<b>(\$ 3,379)</b>	<b>\$ 72,429</b>
	<b>Operating Surplus/(Deficit)</b>	<b>\$ 3,597</b>	<b>(\$ 61,735)</b>
	<i>Farebox/Contract Recovery</i>	<i>13.8%</i>	<i>14.8%</i>
<b>Non-Operating Revenue/(Expense)</b>			
Sales Tax/including Measure D	\$ 30,536	-	\$ 30,536
Federal/State Grants	26,301	7	26,309
TIRCP Grant	9,123	-	9,123
Retiree Obligations	(4,992)	-	(4,992)
Pension UAL/Bond Payment*	(5,497)	-	(5,497)
All Other	2,243	-	2,243
	<b>Total Non-Operating Revenue</b>	<b>\$ 7</b>	<b>\$ 57,722</b>
	<b>Operating Surplus/(Deficit) before Transfers</b>	<b>\$ 3,604</b>	<b>(\$ 4,014)</b>

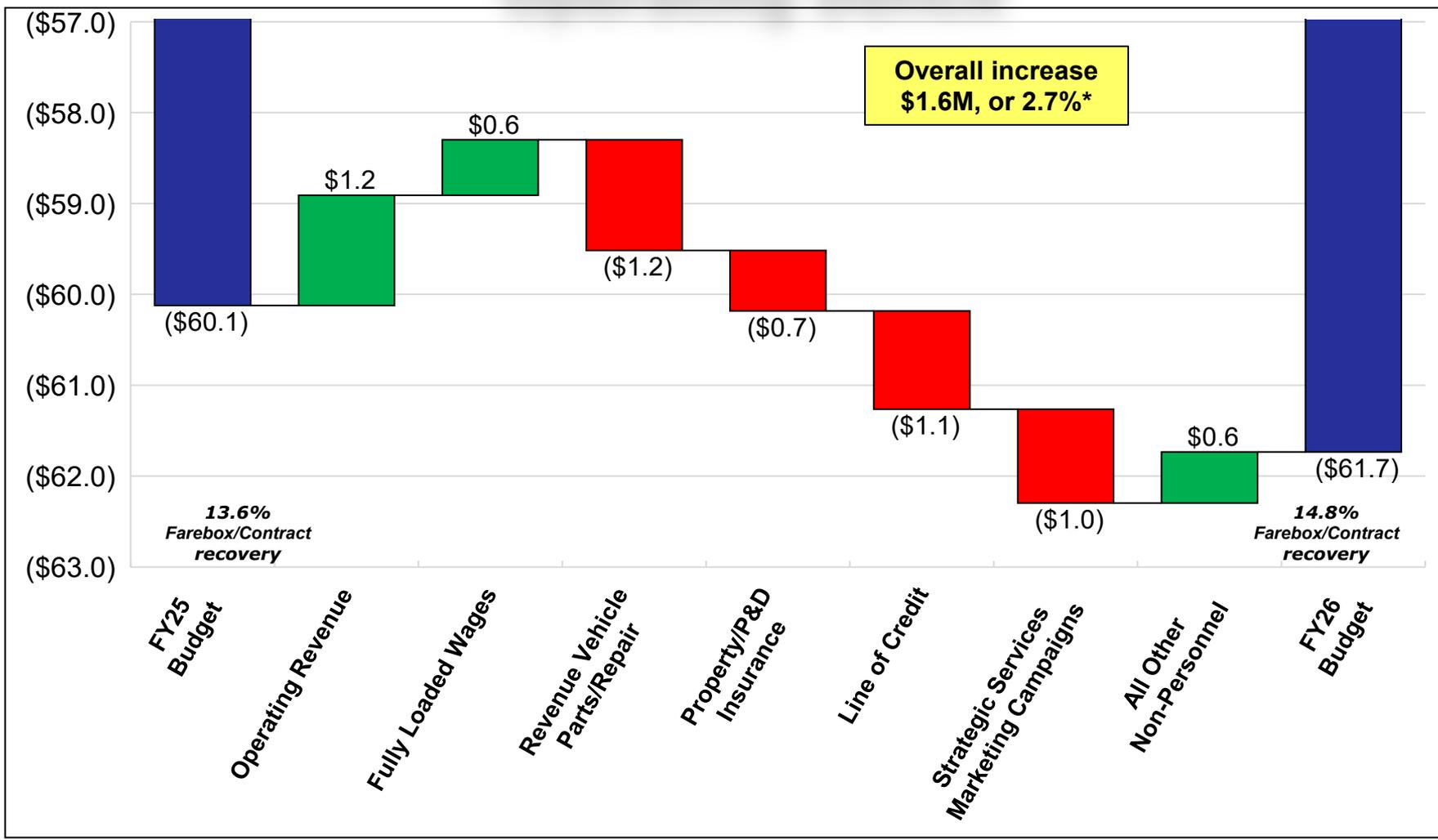
# FY26 Walkdown from May 2025 Presentation

\$000's

<b>FY26 May 2025 Operating Deficit before Transfers</b>	<b>(\$ 7,618)</b>
<b>Changes in Operating Revenue</b>	
Ridership decreases for FR of 4.7% and Hwy 17 of 6.4%	(\$ 166)
Special Transit Contracts increase, primarily LCTOP Grant for the Youth Cruz Free program	384
	<hr/> <b>\$ 218</b>
<b>Changes in Operating Expense</b>	
Update Active FTE Salary/Fringe, net decrease 22.5 FTE	\$ 2,453
Reduced Worker's Comp Insurance	1,000
Reduced lease costs for Watsonville due to planned purchase of property	117
All Other, primarily reduced Settlement costs	(191)
	<hr/> <b>\$ 3,379</b>
<b>Changes in Non-Operating Revenue/(Expense)</b>	
Net, Federal/State/Local Grants	\$ 7
	<hr/> <b>\$ 7</b>
<b>FY26 Operating Deficit before Transfers - Updated</b>	<hr/> <b>(\$ 4,014)</b> <hr/>

# FY25-FY26 Final Budget Drivers of Operating Deficit

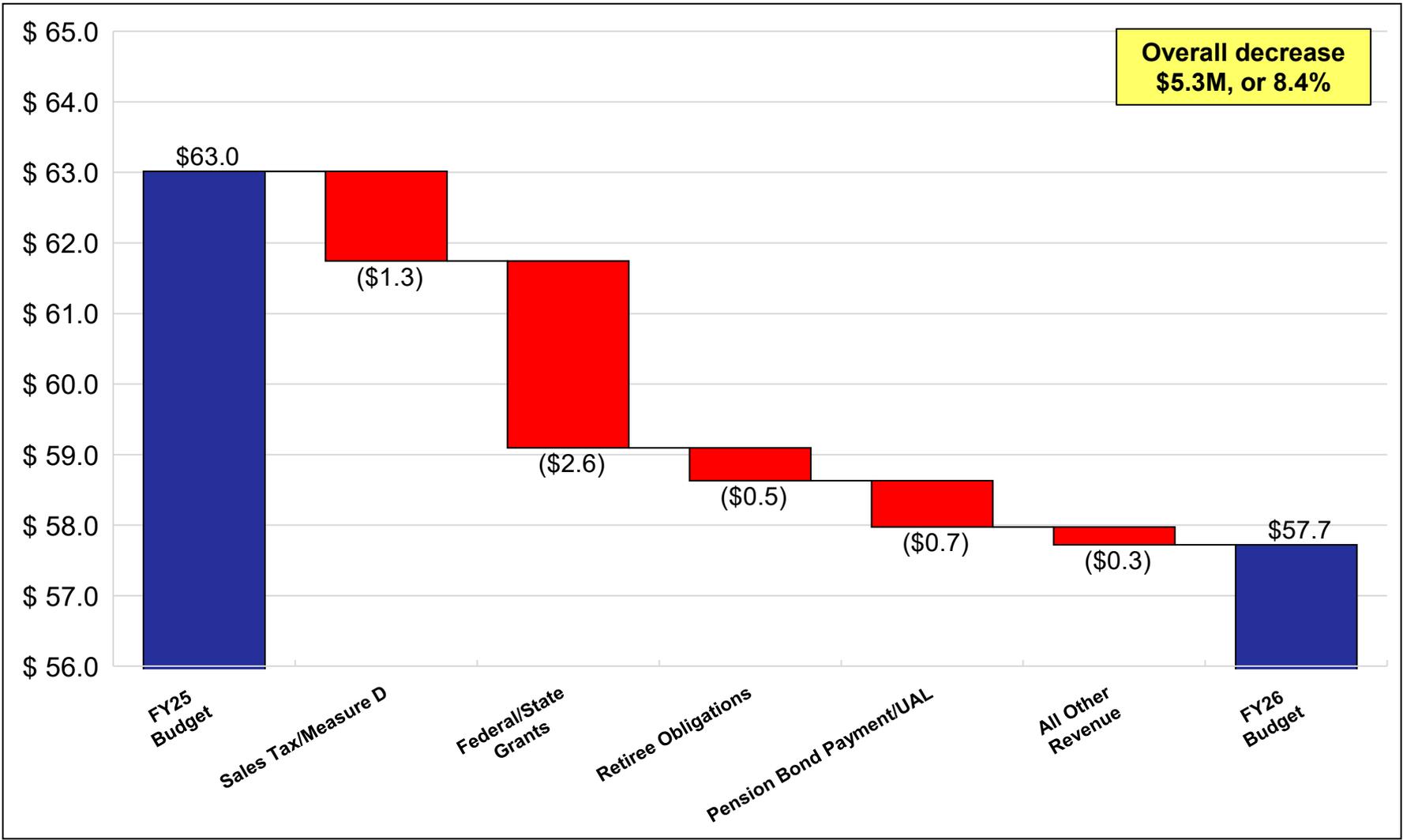
\$ in millions



\* Excluding one-time charges for Line of Credit and Strategic Marketing Campaigns, Operating Deficit declines \$0.5M, or 0.8%

# FY25-FY26 **Final** Budget Drivers of Non-Operating - Revenue/Expense

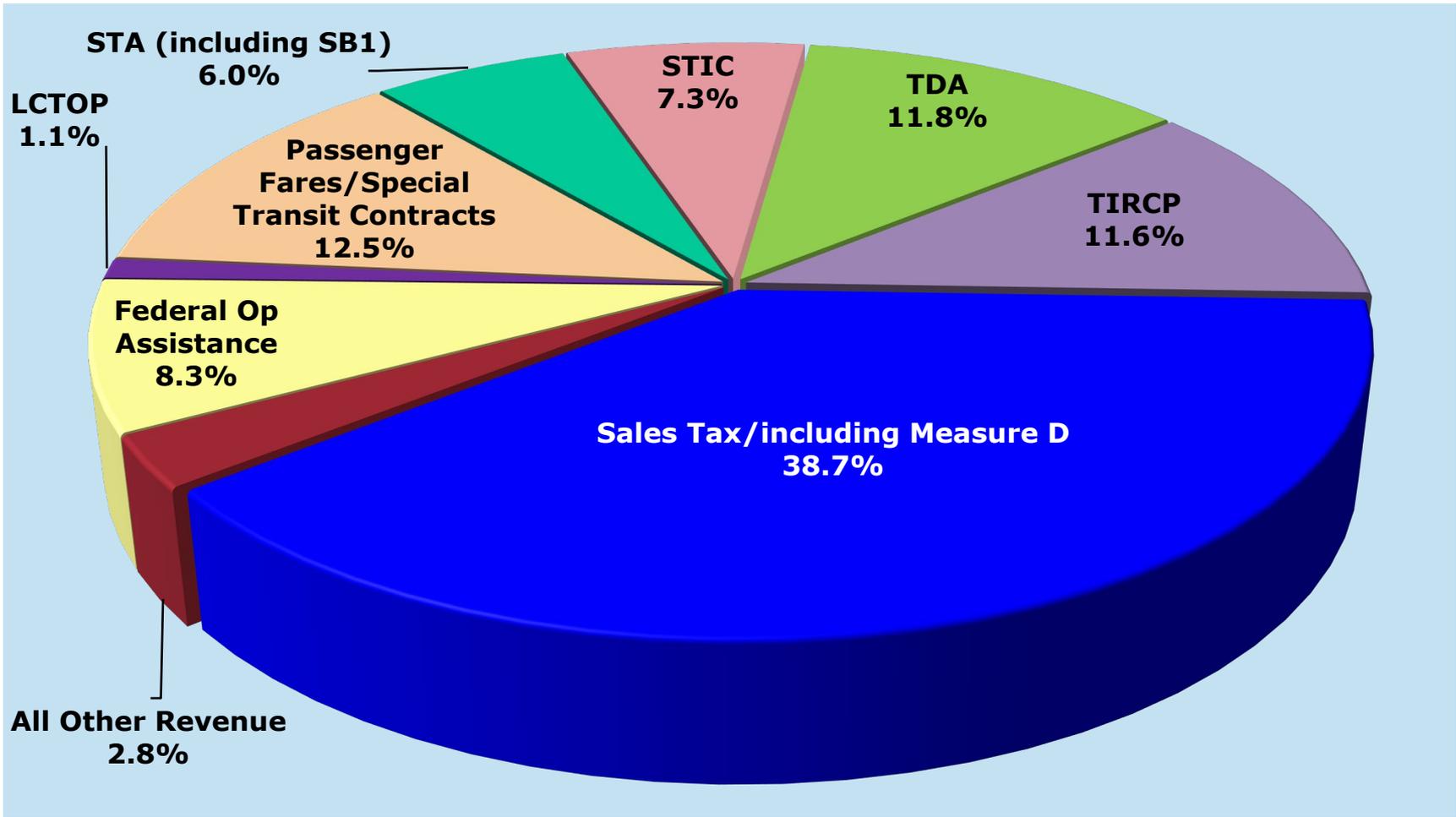
\$ in millions



# FY26 Final Budget Income – Funding Source

\$ in millions

Operating Revenue total - \$78.9M\*



Sales Tax/including Measure D	\$ 30.5	LCTOP	\$ 0.8	STIC	\$ 5.7	
TIRCP	9.1	Passenger Fares/Special Transit Contracts	9.8	TDA	9.3	
Federal Op Assistance	6.5	STA (including SB1)	4.7	All Other Revenue	2.2	
					<b>Total</b>	<b>\$ 78.9</b>

\* Numbers may not foot due to rounding

# Transfers – Consolidated Final

Total transfers decrease \$5.3M, or 54.6%, vs. FY25 budget

- CalPERs UAL & OPEB liability – decreased to zero, as the fund balance of \$10M was reached in FY25
- Fuel Tax Credit – decreased to zero, has not been renewed
- Grant Matching Operating/Capital Reserves – decreased to \$1M from \$4M; amount had been increased during the time that COVID related grants were available

\$000's	FY25 Budget	FY26 Budget	Year over Year Change	Year over Year Change %
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>\$ 2,894</b>	<b>(\$ 4,014)</b>	<b>(\$ 6,908)</b>	<b>(238.7%)</b>
<b>Transfers and Other</b>				
Capital/Bus Replacment Fund	\$ 2,351	\$ 2,578	\$ 227	9.7%
CalPERs UAL & OPEB liability	2,000	-	(2,000)	(100.0%)
Fuel Tax Credit	146	-	(146)	(100.0%)
Grant Matching Operating/Capital Reserves	4,000	1,000	(3,000)	(75.0%)
Reserve Replenishments	1,245	849	(396)	(31.8%)
<b>Total Operating/Capital Transfers</b>	<b>\$ 9,741</b>	<b>\$ 4,427</b>	<b>(\$ 5,314)</b>	<b>(54.6%)</b>
<b>Operating Surplus/(Deficit) after Transfers</b>	<b>(\$ 6,847)</b>	<b>(\$ 8,441)</b>	<b>(\$ 1,593)</b>	<b>23.3%</b>
Funding (To)/From COVID Recovery Fund	\$ 6,847	\$ 8,441	\$ 1,593	23.3%
<b>OPERATING BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	

13B.A.11

# FY24 – FY27 FTE Budget

Department	Funded FY24 2023	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Administration - 1100	4.0	4.0	3.0	3.0
Finance - 1200	11.0	11.0	9.0	8.0
Customer Service - 1300	11.0	10.0	9.0	9.0
Marketing - 1325	2.0	3.0	4.0	4.0
Human Resources - 1400	7.0	7.0	7.0	7.0
Information Technology - 1500	6.0	6.0	6.0	6.0
Planning, Grants, Governmental Affairs - 1600	5.0	6.0	6.0	6.0
Safety, Security, and Risk Management - 1800	2.0	2.0	2.0	2.0
Purchasing - 1900	4.0	4.0	4.5	4.0
Inventory Mgmt - 2000	5.0	5.0	5.0	5.0
Facilities Maintenance - 2200	18.0	17.0	17.0	17.0
Paratransit - 3100	45.0	49.0	49.0	49.0
Operations - 3200	18.0	27.0	24.0	25.0
Bus Operators - 3300	155.0	250.0	220.0	230.0
Fleet Maintenance - 4100	38.0	42.0	47.0	47.0
<b>Total Full-Time Equivalents (FTEs)</b>	<b>331.0</b>	<b>443.0</b>	<b>412.5</b>	<b>422.0</b>

**YoY Increase** **112.0** **(30.5)** **9.5**

- Increase in headcount from FY24 to FY25 and beyond primarily driven by Reimagine Metro
- Bus operators account for 75 of the 91 net FTE increase projected through FY27

# FY25 – FY26 Budget FTE Changes

<b>FY25 Budgeted FTE Headcount</b>	<b>443.0</b>	
<b>Unfunding</b>		
Van Operator - Paratransit	(2.0)	1 FTE Convert to Paratransit Clerk, 1 Unfunded
Provisional HR Analyst I - HR	(1.0)	Convert to Full-Time Position
Accountant III - Finance	(1.0)	Unfunded
Revenue Account Program Manager - Finance	(1.0)	Convert to Finance Analyst Position
Provisional Sr. Accounting Tech - Finance	(1.0)	Convert to Full-Time Position
Contracts & Purchasing Manager (6 months)	(0.5)	Convert to Contracts & Purchasing Deputy Director
Customer Service Representative	(1.0)	Unfunded
Special Project Manager	(1.0)	Unfunded
Transit Supervisors	(4.0)	Unfunded
Bus Operators 20 FTE	<u>(30.0)</u>	Unfunded
<b>Sub Total</b>	<b>(42.5)</b>	
<b>Funding</b>		
Provisional Communications Specialist - Marketing	1.0	Provisional
Paratransit Clerk - Paratransit	1.0	Convert from Van Operator
Fleet Maintenance Supervisor - Fleet	1.0	Reimagine Metro
Lead Mechanic - Fleet	1.0	Reimagine Metro
Mechanic I-II - 3 FTE - Fleet	3.0	Reimagine Metro
Dispatcher/Scheduler - Paratransit	1.0	Reimagine Metro
HR Analyst I - HR	1.0	Convert from Provisional
Financial Analyst - Finance	1.0	Convert from Revenue Account Manager
Sr. Accounting Technician - Finance	1.0	Convert from Provisional
Contracts & Purchasing Deputy Director	<u>1.0</u>	Convert from Contracts & Purchasing Manager
<b>Sub Total</b>	<b>12.0</b>	
<b>Net FTE Change</b>	<b>(30.5)</b>	Excluding Bus Operators, 0.5 lower
<b>FY26 Budget FTE Headcount</b>	<b><u>412.5</u></b>	

# **FY27 Operating Budget**

# FY27 Budget Summary

\$000's	FY26 Budget	FY27 Budget	Year over Year Change	Year over Year Change %
<b>Operating Revenue</b>				
Passenger Fares	\$ 3,118	\$ 3,367	\$ 250	8.0%
Special Transit Contracts	7,576	7,811	235	3.1%
<b>Total Operating Revenues</b>	<b>\$ 10,694</b>	<b>\$ 11,179</b>	<b>\$ 485</b>	<b>4.5%</b>
<b>Operating Expense</b>				
Labor - Regular	\$ 27,630	\$ 28,779	\$ 1,148	4.2%
Labor - OT	935	935	(0)	(0.0%)
Fringe	23,656	25,507	1,851	7.8%
Non-Personnel	20,208	19,428	(780)	(3.9%)
<b>Total OpEx</b>	<b>\$ 72,429</b>	<b>\$ 74,649</b>	<b>\$ 2,219</b>	<b>3.1%</b>
<b>Operating Surplus/(Deficit)</b>	<b>(\$ 61,735)</b>	<b>(\$ 63,470)</b>	<b>(\$ 1,735)</b>	<b>2.8%</b>
<i>Farebox/Contract Recovery</i>	<i>14.8%</i>	<i>15.0%</i>		
<b>Non-Operating Revenue/(Expense)</b>				
Sales Tax/including Measure D	\$ 30,536	\$ 30,536	-	0.0%
Federal/State Grants	26,309	25,975	(334)	(1.3%)
TIRCP Grant	9,123	7,825	(1,298)	(14.2%)
Retiree Obligations	(4,992)	(5,561)	(569)	11.4%
Pension UAL/Bond Payment	(5,497)	(6,105)	(608)	11.1%
All Other	2,243	1,749	(494)	(22.0%)
<b>Total Non-Operating Revenue</b>	<b>\$ 57,722</b>	<b>\$ 61,029</b>	<b>\$ 3,307</b>	<b>5.7%</b>
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>(\$ 4,014)</b>	<b>(\$ 2,442)</b>	<b>\$ 1,572</b>	<b>(39.2%)</b>

- Projected Operational Expense growth of \$2.2M, or 3.1%, outpace Operating Revenue growth of \$0.5M, or 4.5%, driven by step and longevity pay increases, increase Bus Operators (10 FTE), and benefit increases
- Non-Operating Revenue/Expense increase \$3.3M, primarily due to 2026 Sales Tax, partially offset by lower grant allocations and interest income, and increased UAL and Retiree Obligations

# FY26 – FY27 Final Budget Walk down

\$000's

**FY26 Operating Deficit before Transfers - Updated** (\$ 4,014)

**Changes in Operating Revenue**

Ridership increases for FR of 7.0%, Hwy 17 of 10.0%, ParaCruz of 5.0%	\$ 250
Special Transit Contracts increase, primarily contractual increases	235
	<u>\$ 485</u>

**Changes in Operating Expense**

Updated Active FTE Salary/Fringe, contractual Step/Longevity pay increase, including 9.5 FTE increase (Bus Operators)	(\$ 1,558)
Increased Medical, Dental, Vision costs	(1,441)
Net increase fuel conversion to Hydrogen from CNG/Diesel	(2,746)
<i>Savings from non-recurring or reduced costs:</i>	
Strategic Services and Marketing Campaigns,	310
Hybrid Batteries (9), Engine replacement for Hwy 17 (3) and ARTIC (3) buses	880
Parts Inventory/Buy America audits due to purchase of 53 Hydrogen buses	764
Line of Credit/Bridge Loan Interest and fees	1,080
Security Services w/Pac Station reopening	299
Post production support & Workday Consultant	255
All Other	(63)
	<u>(\$ 2,219)</u>

**Changes in Non-Operating Revenue/(Expense)**

2026 Sales Tax measure	\$ 6,609
Net, Federal/State/Local Grants	(334)
TIRCP Grant	(1,298)
Retiree Obligations	(569)
Pension UAL/Bond Payment	(608)
All Other, primarily Interest Income	(494)
	<u>\$ 3,307</u>

**FY27 Operating Deficit before Transfers - Updated** (\$ 2,442)

- Excluding one-time Strategic Marketing campaigns FY27 Budget Operating Loss would be \$1.7M
- Sales Tax projection assumes 2026 Sales Tax ballot measure is passed in fall 2026

# **FY26 – FY27 Operating Budget Risks**

# FY26 & FY27 Operating Budget Risks

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- **Revenues**

- Passenger Fares and Paratransit Fares
  - Fluctuations in Paid Ridership
  - Cancellation of Bus Trips, Service
- Special Transit Contracts
  - Change in Contracts
- Sales Tax and TDA – LTF
  - Consumer spending uncertain as inflation continues and the country faces a possible recession
  - Passage of 2026 Sales Tax ballot measure
- Federal FTA 5307, STIC, 5311
  - Subject to appropriation/reauthorization
- RTC and delegation of funding to Metro
- Economic downturn from recession
- Natural disaster such as fires, floods or earthquakes

# FY26 & FY27 Operating Budget Risks

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- **Expenses**

- Bus engine and other mechanical failures
- Fuel costs volatility
- Workers Comp Insurance
- Medical Insurance
  - Final costs come out in January 2026
- Contract renewals and rebids
  - Costs could come in higher than budgeted
- Settlement Costs
  - Costs could come in higher than previous years
- Aging Fleet
  - Increased maintenance costs
- Changes in unfunded mandates

**Projected Operating Reserve  
Balances  
As of June 30, 2025  
(estimate)**

# FY25 Operating Reserves as of 06/30/2025:

*(estimate as of 6/18/2025)*

**\$2.6M**



**Fully Funded**

**\$1.0M**



**Fully Funded**

**\$20.7M**



**Fully Funded**

**\$3.0M**



**Fully Funded**

**No minimum Balances for these Funds**

**Bus  
Replacement  
Fund\*\***

**\$8.8M**

**Operating &  
Capital  
Reserve Fund\*\***

**\$14.9M\*\*\***

**COVID  
Recovery  
Fund**

**\$28.1M\*\*\***

**UAL &  
OPEB**

**\$10.0M**

**Fully Funded**

\* Balances in the various Reserve categories are aligned with Metro Reserve Fund policy (revised and adopted by the Board on Nov 15, 2019). Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR

\*\* Balances committed for Projects in the FY26 Capital Portfolio

\*\*\* Estimated Balance includes Grant Receivables of \$29.2M

# FY26 Operating Reserves as of 06/30/2026:

*(estimate as of 6/18/2025)*

**\$2.6M**



**Fully Funded**

**\$1.0M**



**Fully Funded**

**\$21.6M**



**Fully Funded**

**\$3.0M**



**Fully Funded**

---

**No minimum Balances for these Funds**

**Bus  
Replacement  
Fund\*\***



**\$6.3M**

**Operating &  
Capital  
Reserve Fund\*\***



**\$5.4M**

**COVID  
Recovery  
Fund**



**\$19.6M**

**UAL &  
OPEB**



**\$10.0M**

**Fully Funded**

---

\* Balances in the various Reserve categories are aligned with Metro Reserve Fund policy (revised and adopted by the Board on Nov 15, 2019). Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR

\*\* Balances committed for Projects in the FY26 Capital Portfolio

# Reserve Fund Explanations/Uses

Fund Title	Explanation and Use:
Operating and Capital Reserve Fund	Support operations and grant matching for Capital projects
Operations Sustainability Reserve Fund	3 Months of Reserves to cover all Operating Expenses
CalPERS UAL & OPEB Liability Reserve	Pay down future CalPERS unfunded pension liability and supplement the increasing costs for retiree health care liabilities
Cash Flow Reserve Fund	Funding to cover the timing of cash “inflows” and “outflows” during various time frames
COVID Recovery Reserve Fund	Reserves to cover operating losses as METRO recovers from COVID and help extend the Fiscal Cliff another year or two
Workers Compensation Reserve Fund	Funds set aside for the possible payment on the long term portion of workers compensation
Liability Insurance Reserve Fund	Funds set aside to pay the cost of outstanding liability and physical damage claims

# **FY26 Capital Budget/Portfolio**

# FY26 Capital Budget Summary

<i>\$000's</i>	FY26	Portfolio Total *
Construction Related Projects	\$ 21,803	\$ 46,322
IT Projects	707	3,245
Facilities Upgrades & Improvements	1,300	1,500
Revenue Vehicle Replacement	43,389	71,536
Revenue Vehicle Electrification Projects	-	-
Non-Revenue Vehicle Replacement	160	160
Fleet & Maintenance Equipment	-	-
Miscellaneous	500	500
<b>Total</b>	<b>\$ 67,859</b>	<b>\$ 123,263</b>

- Only projects with identified and approved funding are represented
- Portfolio Total includes FY25 and prior spending as well as FY26 and beyond spending for multi year projects

# FY25 Capital Budget Projects, *continued*

Project	FY25 and Prior	FY26 Budget	FY27 and Beyond	Total Portfolio
<b>Construction Related Projects</b>				
Paracruz Facility	\$ 139	\$ 50	-	\$ 189
Pacific Station Redevelopment	3,991	500	-	4,491
Bus Rapid Enhancements	-	1,951	7,806	9,757
Watsonville Parking Lot	200	4,100	-	4,300
Watsonville Station Development	200	1,600	8,582	10,382
Hydrogen Fueling Station	594	11,846	-	12,440
Temporary Hydrogen Fueling Station	3,007	1,756	-	4,763
<b>Total Construction Related Projects</b>	<b>\$ 8,131</b>	<b>\$ 21,803</b>	<b>\$ 16,388</b>	<b>\$ 46,322</b>
<b>IT Projects</b>				
Workday - ERP	\$ 2,538	\$ 200	-	\$ 2,738
Integrated Ticketing and Scheduling	-	507	-	507
<b>Total IT Projects</b>	<b>\$ 2,538</b>	<b>\$ 707</b>	<b>-</b>	<b>\$ 3,245</b>
<b>Facilities Upgrades and Improvements</b>				
Maintenance Facilities Upgrades	\$ 200	\$ 1,300	-	\$ 1,500
<b>Total Facilities Upgrades and Improvements</b>	<b>\$ 200</b>	<b>\$ 1,300</b>	<b>-</b>	<b>\$ 1,500</b>
<b>Revenue Vehicles</b>				
44 - 40' Hydrogen Fuel Cell Buses	\$ 28,147	\$ 24,167	-	\$ 52,314
9 - 60" Hydrogen Fuel Cell Buses	-	17,647	-	17,647
Bus Wraps for Fuel Cell Buses	-	575	-	575
7 - Paracruz Vans	-	1,000	-	1,000
<b>Total Revenue Vehicles</b>	<b>\$ 28,147</b>	<b>\$ 43,389</b>	<b>-</b>	<b>\$ 71,536</b>

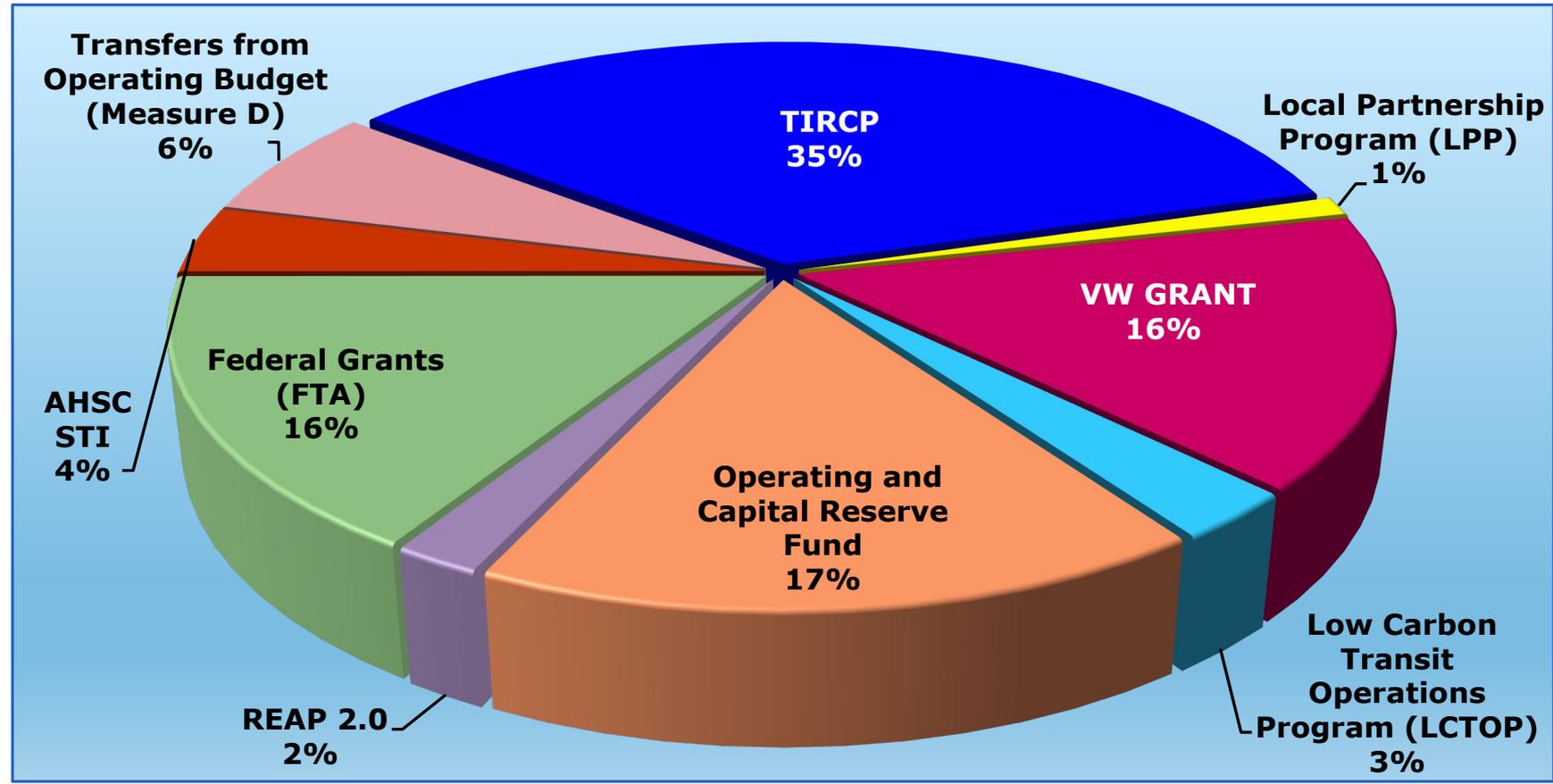
# FY26 Capital Budget Projects, *continued*

Project	FY25 and Prior	FY26 Budget	FY27 and Beyond	Total Portfolio
<b><u>Non-Revenue Vehicles</u></b>				
2 - Fleet Cars	-	\$ 80	-	\$ 80
1 - Fleet Truck	-	80	-	80
<b>Total Non-Revenue Vehicles</b>	-	<b>\$ 160</b>	-	<b>\$ 160</b>
<b><u>Miscellaneous</u></b>				
Capital Contingency	-	\$ 500	-	\$ 500
<b>Total Miscellaneous</b>	-	<b>\$ 500</b>	-	<b>\$ 500</b>
<b>Total Capital Projects</b>	<b>\$ 39,016</b>	<b>\$ 67,859</b>	<b>\$ 16,388</b>	<b>\$ 123,263</b>

- FY25 and Prior includes projects currently on-going and expected to continue into FY26 and beyond
- Hydrogen Fuel Cell buses spending between Fiscal Years dependent on acceptance of buses – could move more spending from FY25 into FY26
- Total Spending primarily driven by Hydrogen Fuel Cell buses and Hydrogen Fueling stations (Permanent and Temporary)
- Only projects with identified and approved funding are represented

# FY26 Capital Budget/Portfolio\* Funding Source

\$ in millions



Federal Grants (FTA)	\$ 13.5	Transfers from Operating Budget (Measure D)	\$ 5.6
REAP 2.0	1.7	TIRCP	29.4
Local Partnership Program (LPP)	0.9	VW GRANT	13.4
Low Carbon Transit Operations Program (LCTOP)	2.4	Operating and Capital Reserve Fund	14.1
AHSC STI	3.3	<b>Total Capital Portfolio</b>	<b>\$ 84.2</b>

\* Projects that are funded and may or may not have yet been started. All commitments from the prior year rollover into the new year. excludes prior years spending

# Appendix

# FY26 Operating Revenue Assumptions

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- **Operating Revenue**

- Passenger Fares increase \$414K, or 15.3%, increased ridership across all modes
  - Fixed Route increase \$155K, or 10.7%
  - Paratransit increase \$11K, or 5.0%
  - Highway 17 Fares increase \$247K, or 24.3%
- Special Transit Contracts increase \$801K, or 11.8% due to contractual increases
  - UCSC increase \$174K, or 3.5%
  - Cabrillo College decrease \$24K, or 3.9%, per contract
  - City/County of Santa Cruz increase \$295K, or 347.1%
  - Highway 17 increase \$46K, or 8.0%
  - LCTOP Grant for Youth Cruz Free increase \$309K, 57.8%
- Overall increase \$1,215K, or 12.8%, vs FY25 Budget

# FY26 Operating Expense Assumptions

**Personnel** – Overall decrease \$609K, or 1.2%

- Regular Labor Costs – decrease \$657K, or 2.3%
  - COLA of 4% along with step and longevity increases
  - Net decrease of 30.5 FTE positions
- Overtime costs – virtually flat to FY25
- Fringe costs - virtually flat to FY25
- **Non-Personnel** - Overall increase \$3,436K, or 20.5%
- Strategic Services and Marketing Campaigns – increase \$1,035K, or 100.0%
- Outside Repair Revenue Vehicles - increase \$532K, or 59.6% primarily due to new preventive bus maintenance contract, battery replacement on 9 hybrid buses, and Engine replacement on San Diego ARTICs (3) and Highway 17 (3) buses
- Revenue Vehicle Parts - increase \$751K, or 55.9%, primarily related to the purchase of 53 Hydrogen Buses
- Casualty & Liability – increase \$749K, or 81.9%, primarily due to insurance costs
- Interest costs for bridge loan - \$1,055K or 100%
- Fuel for Revenue Vehicles – net decrease by \$1,026K, or 27.7%, primarily due to reduced CNG costs, partially offset by hydrogen fuel

# FY26 Non-Operating Revenue/Expense Assumptions

---

- **Revenue** – Overall decrease \$4,173, or 5.8%
  - 1979 Sales Tax, including Measure D - decrease \$1,272K, or 4.0%
  - Federal/State Grants, net decrease \$2,648K, or 7.0%
    - TDA-STA – decrease \$1,310K, or 21.8%
    - TIRCP – decrease \$2,177K, or 19.3%
    - FTA 5307/STIC – increase \$328K, or 2.8%
    - TDA-LTF – increase \$630K, or 7.2%
  - Interest Income - decrease \$174K, or 8.0%, based on current trends and the cash balance at the Treasury
  - All Other Revenues decrease \$79K, or 24.5%, primarily due to reduced advertising revenues
- **Expense** – Overall increase \$1,122K, or 12.0%
  - Retiree Obligation increase \$468K, or 10.3%, *previously reported as part of Fringe in Operating Expense*
  - Unfunded Accrued Liability (UAL) increase of \$654K, or 13.5% based on the CalPERS Actuarial report

# FY27 Operating Revenue Assumptions

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- **Operating Revenue**

- Passenger Fares increase \$250K, or 8.0%, increased ridership across all modes
  - Fixed Route increase \$112K, or 7.0%
  - Paratransit increase \$11K, or 5.0%
  - Highway 17 Fares increase \$126K, or 10.0%
- Special Transit Contracts increase \$235K, or 3.1% due to contractual increases
  - UCSC increase \$180K, or 3.5%
  - Highway 17 increase \$12K, or 2.0%
  - LCTOP Grant for Youth Cruz Free increase \$42K, 5.0%
- Overall increase \$485K, or 4.5%, vs FY26 Budget

# **FY27 Operating Expense Assumptions**

**Personnel** – Overall increase \$2,999K, or 5.7%

- Regular Labor Costs – increase \$1,148K, or 4.2%
  - Contractual step and longevity increases
  - Net increase of 9.5 FTE (Bus Operators)
- Overtime costs – flat to FY26
- Fringe costs - increase of \$1,851K, or 7.8%, primarily a result of increase costs for Medical/Dental/Vision insurance, including the increase of 9.5 FTE, that along with step/longevity impact Annual, Sick, and Holiday payments

**Non-Personnel** - Overall decrease \$780K, or 3.9%, primarily due to non-recurring costs from FY26, partially offset by higher fuel costs

- Strategic Services and Marketing Campaigns – decrease \$190K, or 18.4%
- Services - decrease \$1,927K, or 22.7% primarily due to major bus repairs (15 buses) along with Buy America audit for HFCB completed in FY26, as well as reduced security costs with the reopening of Pacific Station
- Revenue Vehicle Parts - decrease \$517K, or 24.7%, related to the purchase of 53 Hydrogen Buses in FY26
- Interest costs for bridge loan – decrease \$1,055K, or 100%
- Fuel for Revenue Vehicles – net increase by \$2,746K, or 103%, primarily due to increased hydrogen fuel volume

# FY27 Non-Operating Revenue/Expense Assumptions

---

- **Revenue** – Overall increase \$4,484, or 6.6%
  - 2026 Sales Tax – increase \$6,609K, or 100%
  - Federal/State Grants, net decrease \$1,631K, or 4.6%
    - TDA-STA – decrease \$819K, or 17.4%
    - TIRCP – decrease \$1,297K, or 14.7%
    - FTA 5307/STIC – increase \$479K, or 4.0%
  - Interest Income - decrease \$500K, or 25.0%, based on projected trends and cash balance at the Treasury
  - All Other Revenues – virtually flat to FY26
- **Expense** – Overall increase \$1,177K, or 11.2%
  - Retiree Obligation increase \$569K, or 11.4%, *previously reported as part of Fringe in Operating Expense*
  - Unfunded Accrued Liability (UAL) increase of \$608K, or 11.1% based on the CalPERS Actuarial report

# Board Authorized Metro Public Support Activities

Santa Cruz County Fair Special Route to Fairgrounds & Free Fares to the Fairgrounds	Trunk or Treat (Soquel/Santa Cruz & Watsonville)
Christmas Parade - Tentatively Santa Cruz & Watsonville	One Ride at a Time Events – ORAT 1-Year Anniversary Party, World Wetland’s Day, Beach Clean-Ups, Youth Field Trips, etc.
4th of July Parades - Tentatively Scotts Valley, Aptos, & Watsonville	Youth Cruz Free Events – school outreach, events, etc. Grades K – 12
Leadership Santa Cruz	Press Events – to launch new campaigns to the public; including launch of Reimagine METRO Phase 2 & Free Fare Pilot Program
Santa Cruz County Chamber of Commerce Business Expo	Senior Events – for ParaCruz
Earth Day Event - SJ State University, Pacific Station, & potentially Watsonville	Transit Equity Day
CA Clean Air Day Event - Pacific Station & potentially Watsonville	Downtown Santa Cruz Kids Day
Stuff the Bus – Potentially one in November or December	Downtown Day (for UCSC students)
Back to School Nights	Career Fairs
Monarch Migration Festival	Metro Open House Events
Transition and Resource Fair - ParaCruz Event	Tabling Events @ UCSC & Cabrillo College
Farmers Market Events - Watsonville & Santa Cruz	Health Fairs
Fun Day	Touch a Truck

# Board Authorized Metro Public Support Activities - Continued

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County School Events & Open Houses	Art about Big Basin
Family Fun Day	Watsonville Strawberry Festival - TBD
Pedestrian Safety - Aptos Stroll	Transit Month - September
Week without Driving - Free Fares, tentative	Blue Innovation Day
UCSC Cornucopia Event	County Chamber of Commerce After Hours Events - TBD
Open Art Studios	

# Board Authorized Metro Employee Activities

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Annual Employee Picnic	Internal Employee Event
Holiday Party	Transit Worker Appreciation Day
Roadeo	Operator Appreciation Day
Veterans Day	Customer Service Appreciation Day
Fundraisers - Food & Toy Drives - TBD	

# Dues & Memberships

<u>Department</u>	<u>Details of Spending</u>	<u>FY26</u>	<u>FY27</u>
<b>Administration</b>	APTA	\$ 44,139	\$ 45,022
	CALACT	1,227	1,252
	Chat GPT	240	240
	Community Transportation Assn of America	4,538	4,629
	CTA	20,942	21,361
	CTE Center for Transportation	5,817	5,933
	Eastern Contra Costa Transit Agency	3,500	3,560
	Hydrogen Fuel Cell Bus Council DC	2,000	2,000
	Mercury News	241	246
	Monterey Bay Economic Partnership	5,000	5,100
	Santa Cruz Chamber of Commerce	1,700	1,700
	SC Sentinel	175	179
	The Bus Coalition	8,500	8,670
	The Pajaronian	72	73
	<b>Total</b>	<b>\$ 98,091</b>	<b>\$ 99,965</b>
<b>Finance</b>	CSMFO Membership	\$ 220	\$ 220
	GFOA Membership	280	280
		<b>Total</b>	<b>\$ 500</b>
<b>Customer Service</b>	Transportation Research Board, Misc TBD	\$ 500	\$ 510
		<b>Total</b>	<b>\$ 500</b>
<b>Human Resources</b>	CalChamber	\$ 988	\$ 1,008
	CALPELRA	1,163	1,186
	John Dash	685	685
	NCHRA	581	593
	SHRM	973	992
	<b>Total</b>	<b>\$ 4,390</b>	<b>\$ 4,464</b>

# Dues & Memberships - Continued

<u>Department</u>	<u>Details of Spending</u>	<u>FY26</u>	<u>FY27</u>
<b>Planning</b>	Professional Associations	\$ 1,764	\$ 1,850
	<b>Total</b>	<b>\$ 1,764</b>	<b>\$ 1,850</b>
<b>Safety &amp; Risk Management</b>	Professional Associations	\$ 465	\$ 474
	<b>Total</b>	<b>\$ 465</b>	<b>\$ 474</b>
<b>Purchasing</b>	Amazon Prime	\$ 550	\$ 550
	Costco	130	130
	<b>Total</b>	<b>\$ 680</b>	<b>\$ 680</b>
<b>Fleet</b>	All Data New	\$ 1,103	\$ 1,158
	Allison Transmission Software	2,200	2,310
	Cummins Insite Fleet Books Software	3,300	3,465
	Mitchell Online Vehicle Manuals	600	630
	RA Automotive Software- CARB Solutions INC	1,500	1,575
	SCR TTC Membership For Trainings	1,000	1,050
	Valley John Deere Software - Annual	2,600	2,730
	ZEB Transmission Software	1,100	1,155
<b>Total</b>	<b>\$ 13,403</b>	<b>\$ 14,073</b>	
<b>Grand Total</b>		<b>\$ 119,793</b>	<b>\$ 122,516</b>

## Board Member Travel

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### American Public Transportation Association (APTA) Meetings

Annual Conference September 2025 Boston, MA Two Board Members	Legislative Conference April 2026 Washington, SC Three Board Members
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### California Transit Association (CTA) Meetings

Annual Meeting November 2025 Long Beach, CA One Board Member	Legislative Conference TBD in 2026 TBD One Board Member
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### Additional Travel

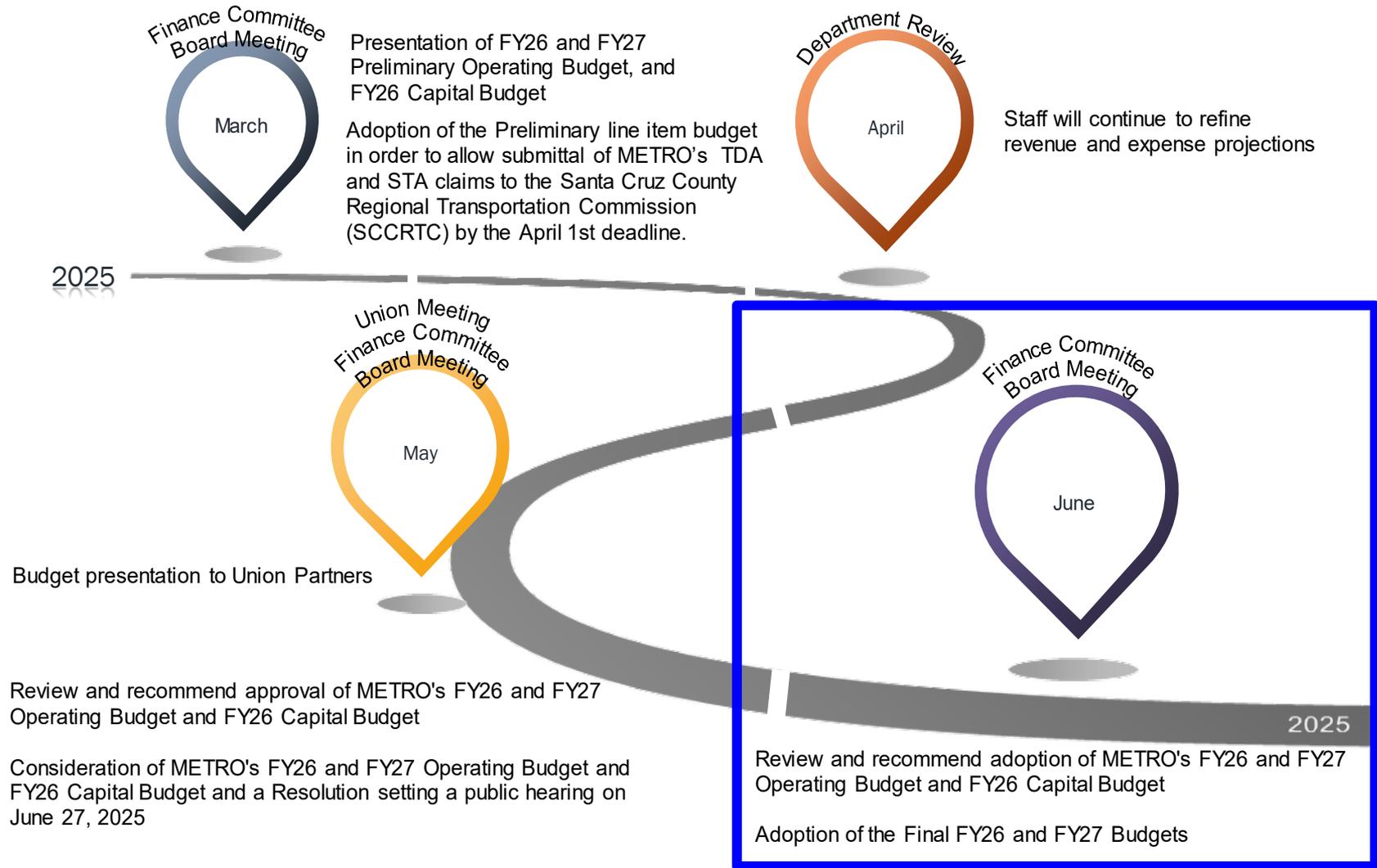
Meetings with legislators and government officials in Washington, San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board Members meeting with CEO/General Manager and Staff.

## Employee Incentive Programs:

Event/Activity	FY26	FY27	Department
Welcome Kits for New Hires	\$ 3,308	\$ 3,374	HR
	1,000	1,020	Finance
	2,000	2,100	Customer Service
	2,000	2,000	Facilities
Employee Appreciation Events	5,000	5,100	Operations
	2,000	2,100	Fleet
	300	300	Purchasing
	500	500	Inventory Management
	30,000	30,600	Administration
	2,750	2,800	ParaCruz
Awards	5,000	5,100	Fixed Route
	4,000	4,080	Administration
Bus Roadeo	20,000	21,000	Risk/Safety
<b>Total</b>	<b>\$ 77,858</b>	<b>\$ 80,074</b>	

# Budget Timeline



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# Attachment B

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT As of July 31, 2025

	September-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR	PLAN FY28	Increase/(Decrease) \$ VAR	% VAR	PLAN FY29	Increase/(Decrease) \$ VAR	% VAR	PLAN FY30	Increase/(Decrease) \$ VAR	% VAR
<b>Operating Revenue</b>																
Passenger Fares	\$ 2,703,351	\$ 3,117,567	\$ 414,216	15.3%	\$ 3,367,476	\$ 249,909	8.0%	\$ 3,436,893	\$ 69,417	2.1%	\$ 3,507,770	\$ 70,877	2.1%	\$ 3,577,561	\$ 69,791	2.0%
Special Transit Contracts	6,775,537	7,576,412	800,875	11.8%	7,811,025	234,613	3.1%	8,027,781	216,756	2.8%	8,251,704	223,923	2.8%	8,483,001	231,297	2.8%
<b>Total Operating Revenue</b>	<b>\$ 9,478,888</b>	<b>\$ 10,693,979</b>	<b>\$ 1,215,091</b>	<b>12.8%</b>	<b>\$ 11,178,501</b>	<b>\$ 484,522</b>	<b>4.5%</b>	<b>\$ 11,464,674</b>	<b>\$ 286,173</b>	<b>2.6%</b>	<b>\$ 11,759,474</b>	<b>\$ 294,800</b>	<b>2.6%</b>	<b>\$ 12,060,562</b>	<b>\$ 301,088</b>	<b>2.6%</b>
<b>Operating Expense</b>																
Labor - Regular	\$ 28,287,148	\$ 27,630,455	\$ (656,693)	(2.3%)	\$ 28,778,560	\$ 1,148,105	4.2%	\$ 29,622,159	\$ 843,599	2.9%	\$ 30,308,445	\$ 686,286	2.3%	\$ 30,836,586	\$ 528,141	1.7%
Labor - OT	895,506	934,802	39,296	4.4%	934,772	(30)	(0.0%)	953,423	18,651	2.0%	972,463	19,040	2.0%	987,052	14,589	1.5%
Fringe	23,647,392	23,656,094	8,702	0.0%	25,506,972	1,850,878	7.8%	27,297,921	1,790,949	7.0%	29,292,637	1,994,716	7.3%	30,602,928	1,310,291	4.5%
Non-Personnel	16,771,903	20,208,039	3,436,136	20.5%	19,428,427	(779,612)	(3.9%)	18,322,603	(1,105,824)	(5.7%)	18,560,008	237,405	1.3%	18,590,143	30,135	0.2%
<b>Total Operating Expense</b>	<b>\$ 69,601,949</b>	<b>\$ 72,429,390</b>	<b>\$ 2,827,441</b>	<b>4.1%</b>	<b>\$ 74,648,731</b>	<b>\$ 2,219,341</b>	<b>3.1%</b>	<b>\$ 76,196,106</b>	<b>\$ 1,547,375</b>	<b>2.1%</b>	<b>\$ 79,133,553</b>	<b>\$ 2,937,447</b>	<b>3.9%</b>	<b>\$ 81,016,709</b>	<b>\$ 1,883,156</b>	<b>2.4%</b>
<b>Operating Surplus/(Deficit)</b>	<b>\$ (60,123,061)</b>	<b>\$ (61,735,411)</b>	<b>\$ (1,612,350)</b>	<b>2.7%</b>	<b>\$ (63,470,230)</b>	<b>\$ (1,734,819)</b>	<b>2.8%</b>	<b>\$ (64,731,432)</b>	<b>\$ (1,261,202)</b>	<b>2.0%</b>	<b>\$ (67,374,079)</b>	<b>\$ (2,642,647)</b>	<b>4.1%</b>	<b>\$ (68,956,147)</b>	<b>\$ (1,582,068)</b>	<b>2.3%</b>
<i>Farebox/Contract Recovery</i>	<i>13.6%</i>	<i>14.8%</i>			<i>15.0%</i>			<i>15.0%</i>			<i>14.9%</i>			<i>14.9%</i>		
<b>Non-Operating Revenue/(Expense)</b>																
Sales Tax/including Measure D	\$ 31,808,185	\$ 30,535,858	\$ (1,272,327)	(4.0%)	\$ 37,145,351	\$ 6,609,493	21.6%	\$ 58,113,306	\$ 20,967,955	56.4%	\$ 59,275,573	\$ 1,162,267	2.0%	\$ 60,461,084	\$ 1,185,511	2.0%
Federal/State Grants	26,779,951	26,308,747	(471,204)	(1.8%)	25,975,151	(333,596)	(1.3%)	25,987,407	12,256	0.0%	26,221,689	234,282	0.9%	26,552,783	331,094	1.3%
TIRCP Grant	11,300,000	9,122,925	(2,177,075)	(19.3%)	7,825,211	(1,297,714)	(14.2%)	-	(7,825,211)	(100.0%)	-	-	0.0%	-	-	0.0%
Retiree Obligations	(4,524,245)	(4,991,802)	(467,557)	10.3%	(5,560,722)	(568,920)	11.4%	(6,195,176)	(634,454)	11.4%	(6,902,728)	(707,552)	11.4%	(7,390,782)	(488,054)	7.1%
Pension Bond Payment/UAL	(4,843,039)	(5,497,341)	(654,302)	13.5%	(6,105,464)	(608,123)	11.1%	(6,712,812)	(607,348)	9.9%	(7,323,108)	(610,296)	9.1%	(7,404,710)	(81,602)	1.1%
All Other Revenue	2,495,888	2,243,174	(252,714)	(10.1%)	1,748,987	(494,187)	(22.0%)	1,259,433	(489,554)	(28.0%)	766,121	(493,312)	(39.2%)	773,112	6,991	0.9%
<b>Total Non-Operating Revenue/(Expense)</b>	<b>\$ 63,016,740</b>	<b>\$ 57,721,561</b>	<b>\$ (5,295,179)</b>	<b>(8.4%)</b>	<b>\$ 61,028,514</b>	<b>\$ 3,306,953</b>	<b>5.7%</b>	<b>\$ 72,452,158</b>	<b>\$ 11,423,644</b>	<b>18.7%</b>	<b>\$ 72,037,547</b>	<b>\$ (414,611)</b>	<b>(0.6%)</b>	<b>\$ 72,991,487</b>	<b>\$ 953,940</b>	<b>1.3%</b>
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>\$ 2,893,679</b>	<b>\$ (4,013,850)</b>	<b>\$ (6,907,529)</b>	<b>(238.7%)</b>	<b>\$ (2,441,716)</b>	<b>\$ 1,572,134</b>	<b>(39.2%)</b>	<b>\$ 7,720,726</b>	<b>\$ 10,162,442</b>	<b>(416.2%)</b>	<b>\$ 4,663,468</b>	<b>\$ (3,057,258)</b>	<b>(39.6%)</b>	<b>\$ 4,035,340</b>	<b>\$ (628,128)</b>	<b>(13.5%)</b>
<b>Transfers and Other</b>																
Transfers to Capital/Operating & Capital Reserve Fund	\$ (9,740,971)	\$ (4,426,679)	\$ 5,314,292	(54.6%)	\$ (4,141,521)	\$ 285,158	(6.4%)	\$ (4,591,415)	\$ (449,894)	10.9%	\$ (4,211,656)	\$ 379,759	(8.3%)	\$ (4,242,644)	\$ (30,988)	0.7%
(To)/From COVID Recovery Fund	6,847,292	8,440,529	1,593,237	23.3%	6,583,237	(1,857,292)	(22.0%)	(3,129,311)	(9,712,548)	(147.5%)	(451,812)	2,677,499	(85.6%)	207,304	659,116	(145.9%)
<b>Operating Surplus/(Deficit) after Transfers</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	

**13B.B.1**

FY26-FY27\_OpEX\_Budget\_20Jun2025  
Summary Report

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# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT As of July 31, 2025

	September-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
<b>Operating Revenue</b>							
Passenger Fares	\$ 2,703,351	\$ 3,117,567	\$ 414,216	15.3%	\$ 3,367,476	\$ 249,909	8.0%
Special Transit Contracts	6,775,537	7,576,412	800,875	11.8%	7,811,025	234,613	3.1%
<b>Total Operating Revenue</b>	<b>\$ 9,478,888</b>	<b>\$ 10,693,979</b>	<b>\$ 1,215,091</b>	<b>12.8%</b>	<b>\$ 11,178,501</b>	<b>\$ 484,522</b>	<b>4.5%</b>
<b>Operating Expense</b>							
Labor - Regular	\$ 28,287,148	\$ 27,630,455	\$ (656,693)	(2.3%)	\$ 28,778,560	\$ 1,148,105	4.2%
Labor - OT	895,506	934,802	39,296	4.4%	934,772	(30)	(0.0%)
Fringe	23,647,392	23,656,094	8,702	0.0%	25,506,972	1,850,878	7.8%
Non-Personnel	16,771,903	20,208,039	3,436,136	20.5%	19,428,427	(779,612)	(3.9%)
<b>Total Operating Expense</b>	<b>\$ 69,601,949</b>	<b>\$ 72,429,390</b>	<b>\$ 2,827,441</b>	<b>4.1%</b>	<b>\$ 74,648,731</b>	<b>\$ 2,219,341</b>	<b>3.1%</b>
<b>Operating Surplus/(Deficit)</b>	<b>\$ (60,123,061)</b>	<b>\$ (61,735,411)</b>	<b>\$ (1,612,350)</b>	<b>2.7%</b>	<b>\$ (63,470,230)</b>	<b>\$ (1,734,819)</b>	<b>2.8%</b>
<i>Farebox/Contract Recovery</i>	<i>13.6%</i>	<i>14.8%</i>			<i>15.0%</i>		
<b>Non-Operating Revenue/(Expense)</b>							
Sales Tax/including Measure D	\$ 31,808,185	\$ 30,535,858	\$ (1,272,327)	(4.0%)	\$ 37,145,351	\$ 6,609,493	21.6%
Federal/State Grants	26,779,951	26,308,747	(471,204)	(1.8%)	25,975,151	(333,596)	(1.3%)
TIRCP Grant	11,300,000	9,122,925	(2,177,075)	(19.3%)	7,825,211	(1,297,714)	(14.2%)
Retiree Obligations	(4,524,245)	(4,991,802)	(467,557)	10.3%	(5,560,722)	(568,920)	11.4%
Pension Bond Payment/UAL	(4,843,039)	(5,497,341)	(654,302)	13.5%	(6,105,464)	(608,123)	11.1%
All Other Revenue	2,495,888	2,243,174	(252,714)	(10.1%)	1,748,987	(494,187)	(22.0%)
<b>Total Non-Operating Revenue/(Expense)</b>	<b>\$ 63,016,740</b>	<b>\$ 57,721,561</b>	<b>\$ (5,295,179)</b>	<b>(8.4%)</b>	<b>\$ 61,028,514</b>	<b>\$ 3,306,953</b>	<b>5.7%</b>
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>\$ 2,893,679</b>	<b>\$ (4,013,850)</b>	<b>\$ (6,907,529)</b>	<b>(238.7%)</b>	<b>\$ (2,441,716)</b>	<b>\$ 1,572,134</b>	<b>(39.2%)</b>
<b>Transfers and Other</b>							
Transfers to Capital/Operating & Capital Reserve Fund	\$ (9,740,971)	\$ (4,426,679)	\$ 5,314,292	(54.6%)	\$ (4,141,521)	\$ 285,158	(6.4%)
(To)/From COVID Recovery Fund	6,847,292	8,440,529	4,054,948	23.3%	6,583,237	(1,857,292)	(22.0%)
<b>Operating Surplus/(Deficit) after Transfers</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

### REVENUE SOURCES

REVENUE SOURCE	September-24	June-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR	FY27	\$ VAR	% VAR	
<b>Passenger Fares</b>								
Fixed Route Fares	\$ 1,441,612	1,596,191	\$ 154,579	10.7%	\$ 1,707,923	\$ 111,732	7.0%	
Paratransit Fares	220,205	231,215	11,010	5.0%	242,776	11,561	5.0%	
Highway 17 Fares	1,017,294	1,264,624	247,330	24.3%	1,391,087	126,463	10.0%	
Park & Ride Revenue	24,240	25,537	1,297	5.4%	25,690	153	0.6%	
<b>Special Transit Contracts</b>								
UCSC	4,973,187	5,147,249	174,062	3.5%	5,327,403	180,154	3.5%	
Cabrillo	606,957	583,388	(23,569)	(3.9%)	583,388	-	0.0%	
City/County of SC	85,000	380,000	295,000	347.1%	380,000	-	0.0%	
Shaffer	2,456	2,303	(153)	(6.2%)	2,165	(138)	(6.0%)	
Highway 17 Payments								
VTA	390,150	425,878	35,728	9.2%	434,396	8,518	2.0%	
San Jose State	-	-	-	2.0%	-	-	2.0%	
Amtrak	182,873	193,380	10,507	5.7%	197,248	3,868	2.0%	
<b>Sales Tax/including Measure D</b>								
1979 Gross Sales Tax (1/2 cent)	27,539,554	26,437,972	(1,101,582)	(4.0%)	26,437,972	-	0.0%	
2026 Gross Sales Tax (1/2 cent)	-	-	-	0.0%	6,609,493	6,609,493	100.0%	
2016 Net Sales Tax (Measure D)	4,268,631	4,097,886	(170,745)	(4.0%)	4,097,886	-	0.0%	
<b>Federal/State Grants</b>								
Transp Dev Act (TDA - LTF) Funds	8,701,057	9,330,817	629,760	7.2%	9,330,817	-	0.0%	
FTA Sec 5307 - Op Assistance*	6,030,232	6,225,348	195,116	3.2%	6,474,362	249,014	4.0%	
FTA Sec 5311 - Rural Op Asst*	274,943	301,434	26,491	9.6%	308,035	6,601	2.2%	
FTA Sec 5307 - ARPA	-	-	-	0.0%	-	-	0.0%	
Medicare Subsidy	400	400	-	0.0%	400	-	0.0%	
TIRCP Grant - Workforce Training	500,000	322,000	(178,000)	(35.6%)	322,000	-	0.0%	
TIRCP Grant - Service Expansion	10,800,000	8,800,925	(1,999,075)	(18.5%)	7,503,211	(1,297,714)	(14.7%)	
LCTOP Grant - Zero Fares for all	-	-	-	0.0%	-	-	0.0%	
LCTOP Grant - Youth Cruz Free	534,914	844,214	309,300	57.8%	886,425	42,211	5.0%	
TDA - STA - Operating (Includes SB1)	6,014,492	4,704,272	(1,310,220)	(21.8%)	3,885,202	(819,070)	(17.4%)	
STIC - Op Assistance	5,613,279	5,746,476	133,197	2.4%	5,976,335	229,859	4.0%	
Fuel Tax Credit	145,548	-	(145,548)	(100.0%)	-	-	0.0%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

### REVENUE SOURCES

REVENUE SOURCE	September-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
<b>All Other Revenue</b>							
Commissions	-	-	-	0.0%	-	-	0.0%
Advertising Income	120,624	39,270	(81,354)	(67.4%)	41,234	1,964	5.0%
Rent Income - SC Pacific Station	-	-	-	0.0%	-	-	0.0%
Rent Income - Scotts Valley	29,961	30,459	498	1.7%	31,172	713	2.3%
Rent Income - Watsonville TC	41,259	40,845	(414)	(1.0%)	41,330	485	1.2%
Interest Income	2,174,044	2,000,000	(174,044)	(8.0%)	1,500,000	(500,000)	(25.0%)
Other Non-Transp Revenue - LCFS Credits	6,000	6,120	120	2.0%	6,242	122	2.0%
Other Non-Transp Revenue - CNG Sales	71,000	72,420	1,420	2.0%	73,868	1,448	2.0%
Other Non-Transp Revenue - All Other	53,000	54,060	1,060	2.0%	55,141	1,081	2.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 81,862,912</b>	<b>\$ 78,904,683</b>	<b>\$ (2,958,229)</b>	<b>(3.6%)</b>	<b>\$ 83,873,201</b>	<b>\$ 4,968,518</b>	<b>6.3%</b>
<b>TRANSFERS TO CAPITAL/OPERATING &amp; CAPITAL R</b>	<b>\$ (9,740,971)</b>	<b>\$ (4,426,679)</b>	<b>\$ 5,314,292</b>	<b>(54.6%)</b>	<b>\$ (4,141,521)</b>	<b>\$ 285,158</b>	<b>(6.4%)</b>
<b>TRANSFERS (TO) / FROM COVID-19 RECOVERY FUN</b>	<b>\$ 6,847,292</b>	<b>\$ 8,440,529</b>	<b>\$ 1,593,237</b>	<b>23.3%</b>	<b>\$ 6,583,237</b>	<b>\$ (1,857,292)</b>	<b>(22.0%)</b>
<b>TOTAL REVENUE SOURCES</b>	<b>\$ 78,969,233</b>	<b>\$ 82,918,533</b>	<b>\$ 3,949,300</b>	<b>5.0%</b>	<b>\$ 86,314,917</b>	<b>\$ 3,396,384</b>	<b>4.1%</b>

\* FTA funding is used solely to fund labor expense

<b>TOTAL EXPENSES</b>	<b>78,969,233</b>	<b>82,918,533</b>	<b>3,949,300</b>	<b>5.0%</b>	<b>86,314,917</b>	<b>3,396,384</b>	<b>4.1%</b>
<b>TRANSFERS TO CAPITAL (BUS REPLACEMENT FUND)</b>	<b>2,350,723</b>	<b>2,577,583</b>	<b>226,860</b>	<b>9.7%</b>	<b>2,444,226</b>	<b>(133,357)</b>	<b>(5.2%)</b>
<b>TRANSFERS TO OPERATING &amp; CAPITAL RESERVE FUNDS</b>							
<b>OPERATING &amp; CAPITAL RESERVE FUNDS</b>	<b>5,244,700</b>	<b>1,849,096</b>	<b>(3,395,604)</b>	<b>(64.7%)</b>	<b>1,697,295</b>	<b>(151,801)</b>	<b>(8.2%)</b>
<b>UAL &amp; OPEB</b>	<b>2,000,000</b>	<b>-</b>	<b>(2,000,000)</b>	<b>(100.0%)</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>FUEL TAX CREDIT</b>	<b>145,548</b>	<b>-</b>	<b>(145,548)</b>		<b>-</b>	<b>-</b>	
<b>SURPLUS/(DEFICIT)</b>	<b>(6,847,292)</b>	<b>(8,440,529)</b>	<b>(1,593,237)</b>		<b>(6,583,237)</b>	<b>1,857,292</b>	

Revenue - (Expenses + Transfer to Capital Budget + Fuel Tax Credit)

Attachment C  
**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY26 & FY27 OPERATING BUDGET**  
**Transfers & Operating Balance**

TRANSFERS	September-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
<b>Transfers to Capital Budget</b>							
2016 Net Sales Tax Measure D*	\$ (2,350,723)	\$ (2,426,538)	\$ (75,815)	3.2%	\$ (2,303,412)	\$ 123,126	(5.1%)
TDA - STA - Operating , Includes SB1	-	(151,045)	(151,045)	100.0%	(140,814)	10,231	(6.8%)
<b>Total</b>	<b>\$ (2,350,723)</b>	<b>\$ (2,577,583)</b>	<b>\$ (226,860)</b>	<b>9.7%</b>	<b>\$ (2,444,226)</b>	<b>\$ 133,357</b>	<b>(5.2%)</b>
<b>Transfers to/(from) Operating &amp; Capital Reserve Fund</b>							
CalPERS UAL & OPEB	\$ (2,000,000)	\$ -	\$ 2,000,000	(100.0%)	\$ -	\$ -	0.0%
Fuel Tax Credit**	(145,548)	-	145,548	(100.0%)	-	-	0.0%
Operating & Capital Reserve Fund	(4,000,000)	(1,000,000)	3,000,000	(75.0%)	(1,000,000)	-	0.0%
Reserves Replenishment	(1,244,700)	(849,096)	395,604	(31.8%)	(697,295)	151,801	(17.9%)
<b>Total</b>	<b>\$ (7,390,248)</b>	<b>\$ (1,849,096)</b>	<b>\$ 5,541,152</b>	<b>(75.0%)</b>	<b>\$ (1,697,295)</b>	<b>\$ 151,801</b>	<b>(8.2%)</b>
<hr/>							
<b>TOTAL OPERATING/CAPITAL TRANSFERS</b>	<b>\$ (9,740,971)</b>	<b>\$ (4,426,679)</b>	<b>\$ 5,314,292</b>	<b>(54.6%)</b>	<b>\$ (4,141,521)</b>	<b>\$ 285,158</b>	<b>(6.4%)</b>
<hr/>							
<b>Transfers (To) / From Covid-19 Recovery Fund</b>							
Transfers (To) / From Covid-19 Recovery Fund	\$ 6,847,292	\$ 8,440,529	\$ 1,593,237	23.3%	\$ 6,583,237	\$ (1,857,292)	(22.0%)
<b>Total</b>	<b>\$ 6,847,292</b>	<b>\$ 8,440,529</b>	<b>\$ 1,593,237</b>	<b>23.3%</b>	<b>\$ 6,583,237</b>	<b>\$ (1,857,292)</b>	<b>(22.0%)</b>
<hr/>							
<b>TOTAL REVENUE</b>	<b>\$ 81,862,912</b>	<b>\$ 78,904,683</b>	<b>\$ (2,958,229)</b>	<b>(3.6%)</b>	<b>\$ 83,873,201</b>	<b>\$ 4,968,518</b>	<b>6.3%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 78,969,233</b>	<b>\$ 82,918,533</b>	<b>\$ 3,949,300</b>	<b>5.0%</b>	<b>\$ 86,314,917</b>	<b>\$ 3,396,384</b>	<b>4.1%</b>
<b>TOTAL OPERATING/CAPITAL TRANSFERS</b>	<b>\$ (9,740,971)</b>	<b>\$ (4,426,679)</b>	<b>\$ 5,314,292</b>	<b>(54.6%)</b>	<b>\$ (4,141,521)</b>	<b>\$ 285,158</b>	<b>(6.4%)</b>
<b>TOTAL COVID TRANSFERS</b>	<b>\$ 6,847,292</b>	<b>\$ 8,440,529</b>	<b>\$ 1,593,237</b>	<b>23.3%</b>	<b>\$ 6,583,237</b>	<b>\$ (1,857,292)</b>	<b>(22.0%)</b>
<hr/>							
<b>OPERATING BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### CONSOLIDATED EXPENSES

ACCOUNT	September-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
<b>LABOR</b>								
501011 Bus Operator Pay	\$ 16,261,500	\$ 15,321,685	\$ (939,815)	(5.8%)	\$ 16,242,602	\$ 920,917	6.0%	
501013 Bus Operator OT	788,222	812,576	24,354	3.1%	828,924	16,348	2.0%	
501021 Other Salaries	12,025,648	12,308,770	283,122	2.4%	12,535,958	227,188	1.8%	
501023 Other OT	107,284	122,226	14,942	13.9%	105,848	(16,378)	(13.4%)	
<b>Totals</b>	<b>\$ 29,182,654</b>	<b>\$ 28,565,257</b>	<b>\$ (617,397)</b>	<b>\$ 0</b>	<b>\$ 29,713,332</b>	<b>\$ 1,148,075</b>	<b>4.0%</b>	
<b>FRINGE BENEFITS</b>								
502011 Medicare and Social Security	\$ 507,627	\$ 500,589	\$ (7,038)	(1.4%)	\$ 520,252	\$ 19,663	3.9%	
502021 Retirement Normal Contribution	3,698,631	3,559,853	(138,778)	(3.8%)	3,671,844	111,991	3.1%	
502022 Retirement UAL Contribution	665,836	1,316,034	650,198	97.7%	1,922,000	605,966	46.0%	
502031 Medical Insurance	14,998,215	15,474,746	476,531	3.2%	17,448,403	1,973,657	12.8%	
502041 Dental Insurance	582,692	514,364	(68,328)	(11.7%)	531,936	17,572	3.4%	
502045 Vision Insurance	133,110	129,552	(3,558)	(2.7%)	136,545	6,993	5.4%	
502051 Life Insurance	64,441	61,051	(3,390)	(5.3%)	66,272	5,221	8.6%	
502060 State Disability Insurance (SDI)	395,619	412,588	16,969	4.3%	466,430	53,842	13.0%	
502061 Long Term Disability Insurance	218,862	204,316	(14,546)	(6.6%)	208,957	4,641	2.3%	
502071 State Unemployment Insurance (SUI)	50,176	46,256	(3,920)	(7.8%)	49,068	2,812	6.1%	
502081 Workers Compensation Insurance	1,412,830	1,500,000	87,170	6.2%	1,500,000	-	0.0%	
502101 Holiday Pay	1,037,317	1,017,879	(19,438)	(1.9%)	1,063,801	45,922	4.5%	
502103 Floating Holiday	170,305	175,498	5,193	3.0%	174,195	(1,303)	(0.7%)	
502109 Sick Leave Pay	1,593,987	1,562,479	(31,508)	(2.0%)	1,633,848	71,369	4.6%	
502111 Annual Leave	2,754,177	2,964,408	210,231	7.6%	3,045,029	80,621	2.7%	
502121 Other Paid Absences	243,143	238,547	(4,596)	(1.9%)	249,352	10,805	4.5%	
502251 Physical Exam Renewals	26,250	31,875	5,625	21.4%	29,499	(2,376)	(7.5%)	
502253 Driver's License Renewal	7,049	7,152	103	1.5%	7,489	337	4.7%	
502999 Other Fringe Benefits	277,206	246,743	(30,463)	(11.0%)	264,774	18,031	7.3%	
<b>Totals</b>	<b>\$ 28,837,473</b>	<b>\$ 29,963,930</b>	<b>\$ 1,126,457</b>	<b>3.9%</b>	<b>\$ 32,989,694</b>	<b>\$ 3,025,764</b>	<b>10.1%</b>	

**Attachment C**  
**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY26 & FY27 OPERATING BUDGET**  
**CONSOLIDATED EXPENSES**

ACCOUNT	September-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
<b>SERVICES</b>							
503011 Accounting and Audit Fees	\$ 58,437	\$ 56,096	\$ (2,341)	(4.0%)	\$ 57,213	\$ 1,117	2.0%
503012 Administrative and Bank Fees	455,632	503,439	47,807	10.5%	488,007	(15,432)	(3.1%)
503031 Professional and Technical Fees	1,951,135	2,404,185	453,050	23.2%	1,597,608	(806,577)	(33.5%)
503032 Legislative Services	142,638	148,116	5,478	3.8%	153,470	5,354	3.6%
503033 Legal Services	613,430	636,601	23,171	3.8%	649,334	12,733	2.0%
503034 Pre Employment Exams	11,810	13,670	1,860	15.7%	13,848	178	1.3%
503041 Temporary Help	-	225,000	225,000	100.0%	60,000	(165,000)	(73.3%)
503161 Custodial Services	7,000	5,000	(2,000)	(28.6%)	5,000	-	0.0%
503162 Uniforms and Laundry	74,842	119,563	44,721	59.8%	122,793	3,230	2.7%
503171 Security Services	1,130,000	1,268,000	138,000	12.2%	969,000	(299,000)	(23.6%)
503172 Software as a Service	-	869,719	869,719	100.0%	891,145	21,426	2.5%
503221 Classified and Legal Advertising	24,280	25,244	964	4.0%	25,729	485	1.9%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	100,000	105,000	5,000	5.0%	107,700	2,700	2.6%
503352 Outside Repair Equipment	1,523,204	780,168	(743,036)	(48.8%)	780,198	30	0.0%
503353 Outside Repair Revenue Vehicles	892,790	1,424,800	532,010	59.6%	569,740	(855,060)	(60.0%)
503354 Outside Repair Other Vehicles	40,000	33,943	(6,057)	(15.1%)	35,641	1,698	5.0%
503363 Haz Waste Disposal	89,000	89,000	-	0.0%	89,000	-	0.0%
<b>Totals</b>	<b>\$ 7,114,198</b>	<b>\$ 8,707,544</b>	<b>\$ 1,593,346</b>	<b>22.4%</b>	<b>\$ 6,615,426</b>	<b>\$ (2,092,118)</b>	<b>(24.0%)</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### CONSOLIDATED EXPENSES

ACCOUNT	September-24		June-25		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET		BUDGET		\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25		FY26							
<b>MATERIALS &amp; SUPPLIES</b>										
504011 Fuels and Lubricants Non Revenue Vehicles	\$ 73,960	\$	75,500	\$	1,540	2.1%	\$ 79,100	\$ 3,600	4.8%	
504012 Fuels and Lubricants Revenue Vehicles	3,699,770		1,950,841		(1,748,929)	(47.3%)	1,299,057	(651,784)	(33.4%)	
504014 Hydrogen Fuels Revenue Vehicles	-		723,116		723,116	100.0%	4,120,614	3,397,498	469.8%	
504021 Tires and Tubes Revenue/Non Revenue Vehicles	328,350		488,000		159,650	48.6%	539,500	51,500	10.6%	
504191 Revenue Vehicle Parts	1,341,870		2,092,450		750,580	55.9%	1,575,412	(517,038)	(24.7%)	
504205 Freight Out	5,000		3,500		(1,500)	(30.0%)	3,675	175	5.0%	
504211 Postage And Mailing	18,600		43,850		25,250	135.8%	44,305	455	1.0%	
504214 Promotional Items	50,000		52,500		2,500	5.0%	53,550	1,050	2.0%	
504215 Printing	277,444		404,448		127,004	45.8%	397,601	(6,847)	(1.7%)	
504217 Photo Supply and Processing	500		650		150	30.0%	650	-	0.0%	
504311 Office Supplies	86,704		56,217		(30,487)	(35.2%)	58,629	2,412	4.3%	
504313 Computer Supplies	-		32,300		32,300	100.0%	32,946	646	2.0%	
504315 Safety Supplies	36,150		34,596		(1,554)	(4.3%)	34,831	235	0.7%	
504316 Covid 19 Supplies	-		-		-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	72,500		25,000		(47,500)	(65.5%)	25,000	-	0.0%	
504409 Repair and Maint Supplies	122,400		100,000		(22,400)	(18.3%)	100,000	-	0.0%	
504417 Tenant Repairs	1,000		-		(1,000)	(100.0%)	-	-	0.0%	
504421 Parts & Supplies Non Inventory	40,250		41,250		1,000	2.5%	43,350	2,100	5.1%	
504511 Small Tools Under \$1000	29,300		34,750		5,450	18.6%	36,350	1,600	4.6%	
504515 Employee Tool Replacement	3,000		3,000		-	0.0%	3,150	150	5.0%	
<b>Totals</b>	<b>\$ 6,186,798</b>	<b>\$</b>	<b>6,161,968</b>	<b>\$</b>	<b>(24,830)</b>	<b>(0.4%)</b>	<b>\$ 8,447,720</b>	<b>\$ 2,285,752</b>	<b>37.1%</b>	
<b>UTILITIES</b>										
505010 Propulsion Power	\$ 185,000	\$	220,000	\$	35,000	18.9%	\$ 228,800	\$ 8,800	4.0%	
505011 Gas and Electric	446,000		421,700		(24,300)	(5.4%)	438,560	16,860	4.0%	
505021 Water Sewer and Garbage	196,300		185,000		(11,300)	(5.8%)	190,250	5,250	2.8%	
505031 Telecommunications	223,730		242,877		19,147	8.6%	252,974	10,097	4.2%	
<b>Totals</b>	<b>\$ 1,051,030</b>	<b>\$</b>	<b>1,069,577</b>	<b>\$</b>	<b>18,547</b>	<b>1.8%</b>	<b>\$ 1,110,584</b>	<b>\$ 41,007</b>	<b>3.8%</b>	
<b>CASUALTY &amp; LIABILITY</b>										
506011 Insurance Premiums for Property	\$ 93,833	\$	160,430	\$	66,597	71.0%	\$ 176,472	\$ 16,042	10.0%	
506015 Insurance Premiums for Physical Damage and Liability	551,986		1,137,263		585,277	106.0%	1,194,119	56,856	5.0%	
506021 Insurance Premiums Other	102,250		115,141		12,891	12.6%	126,654	11,513	10.0%	
506123 Settlement Costs	166,206		250,000		83,794	50.4%	250,000	-	0.0%	
506127 Repairs To District Property	-		-		-	0.0%	-	-	0.0%	
<b>Totals</b>	<b>\$ 914,275</b>	<b>\$</b>	<b>1,662,834</b>	<b>\$</b>	<b>748,559</b>	<b>81.9%</b>	<b>\$ 1,747,245</b>	<b>\$ 84,411</b>	<b>5.1%</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### CONSOLIDATED EXPENSES

ACCOUNT	September-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
<b>TAXES</b>								
507051 Fuel Taxes	\$ 18,900	\$ 19,500	\$ 600	3.2%	\$ 20,475	\$ 975	5.0%	
507201 Licenses and Permits	32,600	28,040	(4,560)	(14.0%)	29,142	1,102	3.9%	
507999 Other Taxes	15,700	16,450	750	4.8%	16,650	200	1.2%	
Totals	\$ 67,200	\$ 63,990	\$ (3,210)	(4.8%)	\$ 66,267	\$ 2,277	3.6%	
<b>MISC EXPENSE</b>								
509011 Dues and Subscriptions	\$ 108,129	\$ 119,793	\$ 11,664	10.8%	\$ 122,516	\$ 2,723	2.3%	
509081 Advertising District Promotions	124,000	279,400	155,400	125.3%	281,988	2,588	0.9%	
509101 Employee Incentive Programs	45,538	77,858	32,320	71.0%	80,074	2,216	2.8%	
509121 Employee Training	620,612	480,592	(140,020)	(22.6%)	491,737	11,145	2.3%	
509122 Board of Directors Travel	3,324	3,490	166	5.0%	3,560	70	2.0%	
509123 Employee Travel	104,634	124,354	19,720	18.8%	128,807	4,453	3.6%	
509125 Local Meeting Expense	17,584	17,058	(526)	(3.0%)	17,430	372	2.2%	
509127 Board Of Directors' Fees	8,850	8,850	-	0.0%	9,027	177	2.0%	
509150 Contributions	-	-	-	0.0%	-	-	0.0%	
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%	
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 1,032,671	\$ 1,111,395	\$ 78,724	7.6%	\$ 1,135,139	\$ 23,744	2.1%	
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>								
511102 Interest Expense Bridge Loan	\$ -	\$ 1,055,000	\$ 1,055,000	100.0%	\$ -	\$ (1,055,000)	(100.0%)	
511103 Interest Expense POB	1,376,786	1,316,724	(60,062)	(4.4%)	1,249,297	(67,427)	(5.1%)	
524000 Principal - POB	2,800,417	2,864,583	64,166	2.3%	2,934,167	69,584	2.4%	
Totals	\$ 4,177,203	\$ 5,236,307	\$ 1,059,104	25.4%	\$ 4,183,464	\$ (1,052,843)	(20.1%)	
<b>LEASES &amp; RENTALS</b>								
512011 Facility Lease and Rent	\$ 390,781	\$ 335,431	\$ (55,350)	(14.2%)	\$ 281,605	\$ (53,826)	(16.0%)	
512061 Equipment Rental	14,950	40,300	25,350	169.6%	24,441	(15,859)	(39.4%)	
Totals	\$ 405,731	\$ 375,731	\$ (30,000)	(7.4%)	\$ 306,046	\$ (69,685)	(18.5%)	
<b>PERSONNEL TOTAL</b>								
	\$ 58,020,127	\$ 58,529,187	\$ 509,060	0.9%	\$ 62,703,026	\$ 4,173,839	7.1%	
<b>NON-PERSONNEL TOTAL</b>								
	20,949,106	24,389,346	3,440,240	16.4%	23,611,891	(777,455)	(3.2%)	
<b>TOTAL OPERATING EXPENSES</b>								
	<b>\$ 78,969,233</b>	<b>\$ 82,918,533</b>	<b>\$ 3,949,300</b>	<b>5.0%</b>	<b>\$ 86,314,917</b>	<b>\$ 3,396,384</b>	<b>4.1%</b>	

Attachment C  
**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY25 & FY26 OPERATING BUDGET**  
**Departmental Expenses**

	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET		BUDGET					\$ VAR		
	FY25	FY26	\$ VAR	% VAR	\$ VAR	% VAR				
1100 Administration	\$ 1,702,077	\$ 1,314,444	\$ (387,633)	(22.8%)	\$ 1,350,754	\$ 36,310	2.8%			
1200 Finance	7,361,387	8,709,661	1,348,274	18.3%	7,544,465	(1,165,196)	(13.4%)			
1300 Customer Service	1,196,404	1,143,536	(52,868)	(4.4%)	1,201,293	57,757	5.1%			
1325 Marketing	1,463,964	2,805,748	1,341,784	91.7%	2,539,687	(266,061)	(9.5%)			
1400 Human Resources	1,292,398	1,427,720	135,322	10.5%	1,466,272	38,552	2.7%			
1500 Information Technology	2,176,439	2,460,161	283,722	13.0%	2,281,715	(178,446)	(7.3%)			
1600 Planning, Grants, Governmental Affairs	1,260,441	1,270,734	10,293	0.8%	1,290,021	19,287	1.5%			
1700 District Counsel	616,754	637,801	21,047	3.4%	650,534	12,733	2.0%			
1800 Safety, Security, and Risk Management	1,675,582	2,010,712	335,130	20.0%	1,737,214	(273,498)	(13.6%)			
1900 Purchasing	541,612	808,262	266,650	49.2%	637,944	(170,318)	(21.1%)			
2000 Inventory Management	565,137	613,899	48,762	8.6%	630,073	16,174	2.6%			
2200 Facilities Maintenance	4,560,667	3,768,499	(792,168)	(17.4%)	3,882,290	113,791	3.0%			
3100 Paratransit	5,484,564	5,858,253	373,689	6.8%	6,094,631	236,378	4.0%			
3200 Operations	4,421,812	4,330,294	(91,518)	(2.1%)	4,555,307	225,013	5.2%			
3300 Bus Operators	27,548,699	25,222,249	(2,326,450)	(8.4%)	27,310,072	2,087,823	8.3%			
4100 Fleet Maintenance	12,576,801	14,228,449	1,651,648	13.1%	15,659,648	1,431,199	10.1%			
9005 Retired Employee Benefits	4,524,245	6,307,836	1,783,591	39.4%	7,482,722	1,174,886	18.6%			
700 SCCIC	250	275	25	10.0%	275	-	0.0%			
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 78,969,233</b>	<b>\$ 82,918,533</b>	<b>\$ 3,949,300</b>	<b>5.0%</b>	<b>\$ 86,314,917</b>	<b>\$ 3,396,384</b>	<b>4.1%</b>			

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1100 Administration

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>LABOR</b>										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	765,763		426,777		(338,986)	(44.3%)	446,908	20,131	4.7%	
501023 Other OT	5,449		5,710		261	4.8%	5,824	114	2.0%	
<b>Totals</b>	<b>\$ 771,212</b>	<b>\$</b>	<b>\$ 432,487</b>	<b>\$</b>	<b>(338,725)</b>	<b>(43.9%)</b>	<b>\$ 452,732</b>	<b>\$ 20,245</b>	<b>4.7%</b>	
<b>FRINGE BENEFITS</b>										
502011 Medicare and Social Security	\$ 13,815	\$	\$ 8,050	\$	(5,765)	(41.7%)	\$ 8,476	\$ 426	5.3%	
502021 Retirement Normal Contribution	119,052		87,518		(31,534)	(26.5%)	90,987	3,469	4.0%	
502022 Retirement UAL Contribution	22,202		-		(22,202)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	72,489		78,480		5,991	8.3%	87,541	9,061	11.5%	
502041 Dental Insurance	4,336		3,213		(1,123)	(25.9%)	3,264	51	1.6%	
502045 Vision Insurance	1,080		834		(246)	(22.8%)	861	27	3.2%	
502051 Life Insurance	4,986		2,765		(2,221)	(44.5%)	4,848	2,083	75.3%	
502060 State Disability Insurance (SDI)	10,766		6,662		(4,104)	(38.1%)	7,599	937	14.1%	
502061 Long Term Disability Insurance	4,138		2,343		(1,795)	(43.4%)	2,410	67	2.9%	
502071 State Unemployment Insurance (SUI)	560		336		(224)	(40.0%)	348	12	3.6%	
502081 Workers Compensation Insurance	15,910		13,200		(2,710)	-17.0%	13,200	-	0.0%	
502101 Holiday Pay	27,563		15,768		(11,795)	(42.8%)	16,637	869	5.5%	
502103 Floating Holiday	34,255		18,366		(15,889)	(46.4%)	19,396	1,030	5.6%	
502109 Sick Leave Pay	41,343		23,651		(17,692)	(42.8%)	24,956	1,305	5.5%	
502111 Annual Leave	71,890		61,248		(10,642)	(14.8%)	66,912	5,664	9.2%	
502121 Other Paid Absences	6,461		3,696		(2,765)	(42.8%)	3,899	203	5.5%	
502251 Physical Exam Renewals	-		150		150	100.0%	150	-	0.0%	
502253 Driver's License Renewal	-		-		-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	58,970		15,990		(42,980)	(72.9%)	15,993	3	0.0%	
<b>Totals</b>	<b>\$ 509,816</b>	<b>\$</b>	<b>\$ 342,270</b>	<b>\$</b>	<b>(167,546)</b>	<b>(32.9%)</b>	<b>\$ 367,477</b>	<b>\$ 25,207</b>	<b>7.4%</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1100 Administration

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	87,781	173,400	85,619	97.5%	153,873	(19,527)	(11.3%)
503032 Legislative Services	142,638	148,116	5,478	3.8%	153,470	5,354	3.6%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	4,000	4,000	-	0.0%	4,080	80	2.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	10,865	9,308	(1,557)	(14.3%)	9,494	186	2.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 245,284</b>	<b>\$ 334,824</b>	<b>\$ 89,540</b>	<b>36.5%</b>	<b>\$ 320,917</b>	<b>\$ (13,907)</b>	<b>(4.2%)</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1100 Administration

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>MATERIALS &amp; SUPPLIES</b>								
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%	
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	
504211 Postage And Mailing	5,000	6,500	1,500	30.0%	6,825	325	5.0%	
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	
504215 Printing	2,382	2,504	122	5.1%	2,554	50	2.0%	
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%	
504311 Office Supplies	25,872	20,000	(5,872)	(22.7%)	21,000	1,000	5.0%	
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%	
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%	
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%	
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%	
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%	
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%	
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ 33,254	\$ 29,004	\$ (4,250)	(12.8%)	\$ 30,379	\$ 1,375	4.7%	
<b>UTILITIES</b>								
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%	
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%	
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>CASUALTY &amp; LIABILITY</b>								
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%	
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1100 Administration

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>TAXES</b>										
507051 Fuel Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
507201 Licenses and Permits	-	-	-	-	-	0.0%	-	-	0.0%	
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>MISC EXPENSE</b>										
509011 Dues and Subscriptions	\$ 91,696	\$ 98,091	\$ 6,395	7.0%	\$ 99,965	\$ 1,874	1.9%			
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%			
509101 Employee Incentive Programs	8,000	34,000	26,000	325.0%	34,680	680	2.0%			
509121 Employee Training	2,660	2,793	133	5.0%	2,849	56	2.0%			
509122 Board of Directors Travel	3,324	3,490	166	5.0%	3,560	70	2.0%			
509123 Employee Travel	15,000	15,000	-	0.0%	15,300	300	2.0%			
509125 Local Meeting Expense	11,081	11,635	554	5.0%	11,868	233	2.0%			
509127 Board Of Directors' Fees	8,850	8,850	-	0.0%	9,027	177	2.0%			
509150 Contributions	-	-	-	0.0%	-	-	0.0%			
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%			
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%			
Totals	\$ 140,611	\$ 173,859	\$ 33,248	23.6%	\$ 177,249	\$ 3,390	1.9%			
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>										
511102 Interest Expense Bridge Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%			
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%			
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
<b>LEASES &amp; RENTALS</b>										
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
512061 Equipment Rental	1,900	2,000	100	5.3%	2,000	-	0.0%			
Totals	\$ 1,900	\$ 2,000	\$ 100	5.3%	\$ 2,000	\$ -	0.0%			
<b>PERSONNEL TOTAL</b>										
	\$ 1,281,028	\$ 774,757	\$ (506,271)	(39.5%)	\$ 820,209	\$ 45,452	5.9%			
<b>NON-PERSONNEL TOTAL</b>										
	\$ 421,049	\$ 539,687	\$ 118,638	28.2%	\$ 530,545	\$ (9,142)	(1.7%)			
<b>TOTAL OPERATING EXPENSES</b>										
	\$ 1,702,077	\$ 1,314,444	\$ (387,633)	(22.8%)	\$ 1,350,754	\$ 36,310	2.8%			

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1200 Finance

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>LABOR</b>										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	1,043,518		920,583		(122,935)	(11.8%)	829,787	(90,796)	(9.9%)	
501023 Other OT	6,156		2,500		(3,656)	(59.4%)	2,500	-	0.0%	
<b>Totals</b>	<b>\$ 1,049,674</b>	<b>\$ 923,083</b>	<b>\$ (126,591)</b>	<b>(12.1%)</b>	<b>\$ 832,287</b>	<b>\$ (90,796)</b>	<b>(9.8%)</b>			
<b>FRINGE BENEFITS</b>										
502011 Medicare and Social Security	\$ 18,667	\$ 16,797	\$ (1,870)	(10.0%)	\$ 15,171	\$ (1,626)	(9.7%)			
502021 Retirement Normal Contribution	133,397	116,410	(16,987)	(12.7%)	103,574	(12,836)	(11.0%)			
502022 Retirement UAL Contribution	30,029	-	(30,029)	(100.0%)	-	-	0.0%			
502031 Medical Insurance	269,112	223,712	(45,400)	(16.9%)	249,547	25,835	11.5%			
502041 Dental Insurance	14,200	11,769	(2,431)	(17.1%)	11,970	201	1.7%			
502045 Vision Insurance	2,970	2,502	(468)	(15.8%)	2,583	81	3.2%			
502051 Life Insurance	1,599	1,365	(234)	(14.6%)	1,407	42	3.1%			
502060 State Disability Insurance (SDI)	14,546	13,901	(645)	(4.4%)	13,602	(299)	(2.2%)			
502061 Long Term Disability Insurance	6,830	5,302	(1,528)	(22.4%)	4,820	(482)	(9.1%)			
502071 State Unemployment Insurance (SUI)	1,232	1,008	(224)	(18.2%)	1,044	36	3.6%			
502081 Workers Compensation Insurance	35,003	10,800	(24,203)	-69.1%	10,800	-	-			
502101 Holiday Pay	38,739	35,046	(3,693)	(9.5%)	31,597	(3,449)	(9.8%)			
502103 Floating Holiday	24,412	18,654	(5,758)	(23.6%)	18,654	-	0.0%			
502109 Sick Leave Pay	58,106	52,569	(5,537)	(9.5%)	47,396	(5,173)	(9.8%)			
502111 Annual Leave	107,323	120,921	13,598	12.7%	109,036	(11,885)	(9.8%)			
502121 Other Paid Absences	9,078	8,214	(864)	(9.5%)	7,406	(808)	(9.8%)			
502251 Physical Exam Renewals	-	-	-	0.0%	-	-	0.0%			
502253 Driver's License Renewal	-	-	-	0.0%	-	-	0.0%			
502999 Other Fringe Benefits	12,130	8,170	(3,960)	(32.6%)	8,179	9	0.1%			
<b>Totals</b>	<b>\$ 777,373</b>	<b>\$ 647,140</b>	<b>\$ (130,233)</b>	<b>(16.8%)</b>	<b>\$ 636,786</b>	<b>\$ (10,354)</b>	<b>(1.6%)</b>			

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 1200 Finance

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
SERVICES								
503011 Accounting and Audit Fees	\$ 58,187	\$ 55,846	\$ (2,341)	(4.0%)	\$ 56,963	\$ 1,117	2.0%	
503012 Administrative and Bank Fees	455,632	503,414	47,782	10.5%	487,982	(15,432)	(3.1%)	
503031 Professional and Technical Fees	146,406	22,172	(124,234)	(84.9%)	25,190	3,018	13.6%	
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%	
503033 Legal Services	-	-	-	0.0%	-	-	0.0%	
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%	
503041 Temporary Help	-	75,000	75,000	100.0%	-	(75,000)	(100.0%)	
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%	
503171 Security Services	-	-	-	0.0%	-	-	0.0%	
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%	
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%	
503352 Outside Repair Equipment	10,000	-	(10,000)	(100.0%)	-	-	0.0%	
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%	
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	<b>\$ 670,225</b>	<b>\$ 656,432</b>	<b>\$ (13,793)</b>	<b>(2.1%)</b>	<b>\$ 570,135</b>	<b>\$ (86,297)</b>	<b>(13.1%)</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1200 Finance

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>MATERIALS &amp; SUPPLIES</b>										
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
504012 Fuels and Lubricants Revenue Vehicles	-		-		-	0.0%	-	-	0.0%	
504014 Hydrogen Fuels Revenue Vehicles	-		-		-	0.0%	-	-	0.0%	
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-		-		-	0.0%	-	-	0.0%	
504191 Revenue Vehicle Parts	-		-		-	0.0%	-	-	0.0%	
504205 Freight Out	-		-		-	0.0%	-	-	0.0%	
504211 Postage And Mailing	-		-		-	0.0%	-	-	0.0%	
504214 Promotional Items	-		-		-	0.0%	-	-	0.0%	
504215 Printing	2,216		1,100		(1,116)	(50.4%)	1,100	-	0.0%	
504217 Photo Supply and Processing	-		-		-	0.0%	-	-	0.0%	
504311 Office Supplies	-		2,327		2,327	100.0%	2,443	116	5.0%	
504313 Computer Supplies	-		-		-	0.0%	-	-	0.0%	
504315 Safety Supplies	-		-		-	0.0%	-	-	0.0%	
504316 Covid 19 Supplies	-		-		-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	-		-		-	0.0%	-	-	0.0%	
504409 Repair and Maint Supplies	-		-		-	0.0%	-	-	0.0%	
504417 Tenant Repairs	-		-		-	0.0%	-	-	0.0%	
504421 Parts & Supplies Non Inventory	-		-		-	0.0%	-	-	0.0%	
504511 Small Tools Under \$1000	-		-		-	0.0%	-	-	0.0%	
504515 Employee Tool Replacement	-		-		-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ 2,216	\$	\$ 3,427	\$	\$ 1,211	54.6%	\$ 3,543	\$ 116	3.4%	
<b>UTILITIES</b>										
505010 Propulsion Power	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
505011 Gas and Electric	-		-		-	0.0%	-	-	0.0%	
505021 Water Sewer and Garbage	-		-		-	0.0%	-	-	0.0%	
505031 Telecommunications	-		-		-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ -	\$	\$ -	\$	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>CASUALTY &amp; LIABILITY</b>										
506011 Insurance Premiums for Property	\$ 93,833	\$	\$ 160,430	\$	\$ 66,597	71.0%	\$ 176,472	\$ 16,042	10.0%	
506015 Insurance Premiums for Physical Damage and Liability	457,113		936,201		479,088	104.8%	983,004	46,803	5.0%	
506021 Insurance Premiums Other	102,250		115,141		12,891	12.6%	126,654	11,513	10.0%	
506123 Settlement Costs	-		-		-	0.0%	-	-	0.0%	
506127 Repairs To District Property	-		-		-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ 653,196	\$	\$ 1,211,772	\$	\$ 558,576	85.5%	\$ 1,286,130	\$ 74,358	6.1%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 1200 Finance

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET		BUDGET		\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25		FY26							
<b>TAXES</b>										
507051 Fuel Taxes	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
507201 Licenses and Permits	-		-		-	0.0%	-	-	0.0%	
507999 Other Taxes	-		-		-	0.0%	-	-	0.0%	
Totals	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
<b>MISC EXPENSE</b>										
509011 Dues and Subscriptions	\$ 500		\$ 500		\$ -	0.0%	\$ 500	\$ -	0.0%	
509081 Advertising District Promotions	-		-		-	0.0%	-	-	0.0%	
509101 Employee Incentive Programs	1,000		1,000		-	0.0%	1,020	20	2.0%	
509121 Employee Training	20,000		20,000		-	0.0%	20,400	400	2.0%	
509122 Board of Directors Travel	-		-		-	0.0%	-	-	0.0%	
509123 Employee Travel	10,000		10,000		-	0.0%	10,200	200	2.0%	
509125 Local Meeting Expense	-		-		-	0.0%	-	-	0.0%	
509127 Board Of Directors' Fees	-		-		-	0.0%	-	-	0.0%	
509150 Contributions	-		-		-	0.0%	-	-	0.0%	
509996 Debt Issuance Costs	-		-		-	0.0%	-	-	0.0%	
509999 Other Misc Expense	-		-		-	0.0%	-	-	0.0%	
Totals	\$ 31,500		\$ 31,500		\$ -	0.0%	\$ 32,120	\$ 620	2.0%	
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>										
511102 Interest Expense Bridge Loan	\$ -		\$ 1,055,000		\$ 1,055,000	100.0%	\$ -	\$ (1,055,000)	(100.0%)	
511103 Interest Expense POB	1,376,786		1,316,724		(60,062)	(4.4%)	1,249,297	(67,427)	(5.1%)	
524000 Principal - POB	2,800,417		2,864,583		64,166	2.3%	2,934,167	69,584	2.4%	
Totals	\$ 4,177,203		\$ 5,236,307		\$ 1,059,104	25.4%	\$ 4,183,464	\$ (1,052,843)	(20.1%)	
<b>LEASES &amp; RENTALS</b>										
512011 Facility Lease and Rent	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
512061 Equipment Rental	-		-		-	0.0%	-	-	0.0%	
Totals	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
<b>PERSONNEL TOTAL</b>										
	\$ 1,827,047		\$ 1,570,223		\$ (256,824)	(14.1%)	\$ 1,469,073	\$ (101,150)	(6.4%)	
<b>NON-PERSONNEL TOTAL</b>										
	\$ 5,534,340		\$ 7,139,438		\$ 1,605,098	29.0%	\$ 6,075,392	\$ (1,064,046)	(14.9%)	
<b>TOTAL OPERATING EXPENSES</b>										
	\$ 7,361,387		\$ 8,709,661		\$ 1,348,274	18.3%	\$ 7,544,465	\$ (1,165,196)	(13.4%)	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1300 Customer Service

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	BUDGET FY26	BUDGET FY27	\$ VAR	% VAR		\$ VAR	% VAR	
<b>LABOR</b>										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	576,158	562,223	562,223	580,792	(13,935)	(2.4%)	580,792	18,569	3.3%	
501023 Other OT	5,004	5,000	5,000	5,104	(4)	(0.1%)	5,104	104	2.1%	
<b>Totals</b>	<b>\$ 581,162</b>	<b>\$ 567,223</b>	<b>\$ 567,223</b>	<b>\$ 585,896</b>	<b>\$ (13,939)</b>	<b>(2.4%)</b>	<b>\$ 585,896</b>	<b>\$ 18,673</b>	<b>3.3%</b>	
<b>FRINGE BENEFITS</b>										
502011 Medicare and Social Security	\$ 10,363	\$ 10,108	\$ 10,108	\$ 10,435	(255)	(2.5%)	\$ 10,435	\$ 327	3.2%	
502021 Retirement Normal Contribution	76,856	73,633	73,633	75,032	(3,223)	(4.2%)	75,032	1,399	1.9%	
502022 Retirement UAL Contribution	16,635	-	-	-	(16,635)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	256,832	263,144	263,144	293,534	6,312	2.5%	293,534	30,390	11.5%	
502041 Dental Insurance	12,168	10,780	10,780	10,950	(1,388)	(11.4%)	10,950	170	1.6%	
502045 Vision Insurance	2,700	2,502	2,502	2,583	(198)	(7.3%)	2,583	81	3.2%	
502051 Life Insurance	1,274	1,469	1,469	1,513	195	15.3%	1,513	44	3.0%	
502060 State Disability Insurance (SDI)	8,077	8,364	8,364	9,355	287	3.6%	9,355	991	11.8%	
502061 Long Term Disability Insurance	5,057	4,794	4,794	4,819	(263)	(5.2%)	4,819	25	0.5%	
502071 State Unemployment Insurance (SUI)	1,120	1,008	1,008	1,044	(112)	(10.0%)	1,044	36	3.6%	
502081 Workers Compensation Insurance	31,821	13,950	13,950	13,950	(17,871)	-56.2%	13,950	-	-	
502101 Holiday Pay	21,522	21,053	21,053	21,740	(469)	(2.2%)	21,740	687	3.3%	
502103 Floating Holiday	4,326	5,195	5,195	5,454	869	20.1%	5,454	259	5.0%	
502109 Sick Leave Pay	32,285	31,578	31,578	32,609	(707)	(2.2%)	32,609	1,031	3.3%	
502111 Annual Leave	70,302	67,036	67,036	68,903	(3,266)	(4.6%)	68,903	1,867	2.8%	
502121 Other Paid Absences	5,045	4,933	4,933	5,097	(112)	(2.2%)	5,097	164	3.3%	
502251 Physical Exam Renewals	-	-	-	-	-	0.0%	-	-	0.0%	
502253 Driver's License Renewal	-	-	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	6,250	2,220	2,220	2,229	(4,030)	(64.5%)	2,229	9	0.4%	
<b>Totals</b>	<b>\$ 562,633</b>	<b>\$ 521,767</b>	<b>\$ 521,767</b>	<b>\$ 559,247</b>	<b>\$ (40,866)</b>	<b>(7.3%)</b>	<b>\$ 559,247</b>	<b>\$ 37,480</b>	<b>7.2%</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1300 Customer Service

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	3,500	3,000	(500)	(14.3%)	3,150	150	5.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	600	1,000	400	66.7%	1,020	20	2.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 4,100</b>	<b>\$ 4,000</b>	<b>\$ (100)</b>	<b>(2.4%)</b>	<b>\$ 4,170</b>	<b>\$ 170</b>	<b>4.3%</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1300 Customer Service

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>MATERIALS &amp; SUPPLIES</b>								
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%	
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	
504211 Postage And Mailing	400	4,000	3,600	900.0%	4,080	80	2.0%	
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	
504215 Printing	2,000	2,100	100	5.0%	2,142	42	2.0%	
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%	
504311 Office Supplies	4,000	4,200	200	5.0%	4,284	84	2.0%	
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%	
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%	
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%	
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%	
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%	
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%	
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ 6,400	\$ 10,300	\$ 3,900	60.9%	\$ 10,506	\$ 206	2.0%	
<b>UTILITIES</b>								
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%	
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%	
505031 Telecommunications	1,500	1,575	75	5.0%	1,607	32	2.0%	
<b>Totals</b>	\$ 1,500	\$ 1,575	\$ 75	5.0%	\$ 1,607	\$ 32	2.0%	
<b>CASUALTY &amp; LIABILITY</b>								
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%	
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1300 Customer Service

ACCOUNT	Sep-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses and Permits	11,000	13,040	2,040	18.5%	13,692	652	5.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ 11,000	\$ 13,040	\$ 2,040	18.5%	\$ 13,692	\$ 652	5.0%
<b>MISC EXPENSE</b>							
509011 Dues and Subscriptions	\$ 500	\$ 500	\$ -	0.0%	\$ 510	\$ 10	2.0%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	2,000	2,000	-	0.0%	2,100	100	5.0%
509121 Employee Training	12,119	12,425	306	2.5%	12,674	249	2.0%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	7,500	7,875	375	5.0%	8,033	158	2.0%
509125 Local Meeting Expense	315	331	16	5.1%	338	7	2.1%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 22,434	\$ 23,131	\$ 697	3.1%	\$ 23,655	\$ 524	2.3%
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense Bridge Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	7,175	2,500	(4,675)	(65.2%)	2,520	20	0.8%
Totals	\$ 7,175	\$ 2,500	\$ (4,675)	(65.2%)	\$ 2,520	\$ 20	0.8%
<b>PERSONNEL TOTAL</b>							
	\$ 1,143,795	\$ 1,088,990	\$ (54,805)	(4.8%)	\$ 1,145,143	\$ 56,153	5.2%
<b>NON-PERSONNEL TOTAL</b>							
	\$ 52,609	\$ 54,546	\$ 1,937	3.7%	\$ 56,150	\$ 1,604	2.9%
<b>TOTAL OPERATING EXPENSES</b>							
	\$ 1,196,404	\$ 1,143,536	\$ (52,868)	(4.4%)	\$ 1,201,293	\$ 57,757	5.1%

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1325 Marketing and Public Relations

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>LABOR</b>										
501011 Bus Operator Pay	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-		-		-	0.0%	-	-	0.0%	
501021 Other Salaries	305,848		366,134		60,286	19.7%	377,761	11,627	3.2%	
501023 Other OT	-		-		-	0.0%	-	-	0.0%	
Totals	\$ 305,848		\$ 366,134		\$ 60,286	19.7%	\$ 377,761	\$ 11,627	3.2%	
<b>FRINGE BENEFITS</b>										
502011 Medicare and Social Security	\$ 5,194		\$ 6,502		\$ 1,308	25.2%	\$ 6,827	\$ 325	5.0%	
502021 Retirement Normal Contribution	37,641		44,716		7,075	18.8%	45,823	1,107	2.5%	
502022 Retirement UAL Contribution	7,420		-		(7,420)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	59,693		95,736		36,043	60.4%	106,796	11,060	11.6%	
502041 Dental Insurance	2,872		4,470		1,598	55.6%	4,548	78	1.7%	
502045 Vision Insurance	810		1,112		302	37.3%	1,148	36	3.2%	
502051 Life Insurance	455		780		325	71.4%	802	22	2.8%	
502060 State Disability Insurance (SDI)	4,049		5,382		1,333	32.9%	6,119	737	13.7%	
502061 Long Term Disability Insurance	1,928		2,410		482	25.0%	2,410	-	0.0%	
502071 State Unemployment Insurance (SUI)	784		448		(336)	(42.9%)	464	16	3.6%	
502081 Workers Compensation Insurance	9,546		4,200		(5,346)	-56.0%	4,200	-	-	
502101 Holiday Pay	9,533		13,553		4,020	42.2%	14,230	677	5.0%	
502103 Floating Holiday	7,385		8,728		1,343	18.2%	9,164	436	5.0%	
502109 Sick Leave Pay	14,299		20,328		6,029	42.2%	21,345	1,017	5.0%	
502111 Annual Leave	18,831		36,477		17,646	93.7%	44,963	8,486	23.3%	
502121 Other Paid Absences	2,235		3,178		943	42.2%	3,336	158	5.0%	
502251 Physical Exam Renewals	-		-		-	0.0%	-	-	0.0%	
502253 Driver's License Renewal	-		-		-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	2,040		2,070		30	1.5%	2,074	4	0.2%	
Totals	\$ 184,715		\$ 250,090		\$ 65,375	35.4%	\$ 274,249	\$ 24,159	9.7%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1325 Marketing and Public Relations

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	528,401	1,323,000	794,599	150.4%	1,077,110	(245,890)	(18.6%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	120,000	120,000	100.0%	60,000	(60,000)	(50.0%)
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 528,401</b>	<b>\$ 1,443,000</b>	<b>\$ 914,599</b>	<b>173.1%</b>	<b>\$ 1,137,110</b>	<b>\$ (305,890)</b>	<b>(21.2%)</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1325 Marketing and Public Relations

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>MATERIALS &amp; SUPPLIES</b>								
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%	
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	
504211 Postage And Mailing	11,700	33,000	21,300	182.1%	33,000	-	0.0%	
504214 Promotional Items	50,000	52,500	2,500	5.0%	53,550	1,050	2.0%	
504215 Printing	241,000	362,544	121,544	50.4%	362,544	-	0.0%	
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%	
504311 Office Supplies	1,500	1,500	-	0.0%	1,530	30	2.0%	
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%	
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%	
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%	
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%	
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%	
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%	
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	<b>\$ 304,200</b>	<b>\$ 449,544</b>	<b>\$ 145,344</b>	<b>47.8%</b>	<b>\$ 450,624</b>	<b>\$ 1,080</b>	<b>0.2%</b>	
<b>UTILITIES</b>								
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%	
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%	
505031 Telecommunications	-	780	780	100.0%	819	39	5.0%	
<b>Totals</b>	<b>\$ -</b>	<b>\$ 780</b>	<b>\$ 780</b>	<b>100.0%</b>	<b>\$ 819</b>	<b>\$ 39</b>	<b>5.0%</b>	
<b>CASUALTY &amp; LIABILITY</b>								
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%	
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1325 Marketing and Public Relations

ACCOUNT	Sep-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
<b>MISC EXPENSE</b>							
509011 Dues and Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
509081 Advertising District Promotions	124,000	279,400	155,400	125.3%	281,988	2,588	0.9%
509101 Employee Incentive Programs	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	7,000	7,000	-	0.0%	7,140	140	2.0%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	9,000	9,000	-	0.0%	9,180	180	2.0%
509125 Local Meeting Expense	800	800	-	0.0%	816	16	2.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 140,800	\$ 296,200	\$ 155,400	110.4%	\$ 299,124	\$ 2,924	1.0%
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense Bridge Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
<b>PERSONNEL TOTAL</b>	<b>\$ 490,563</b>	<b>\$ 616,224</b>	<b>\$ 125,661</b>	<b>25.6%</b>	<b>\$ 652,010</b>	<b>\$ 35,786</b>	<b>5.8%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>\$ 973,401</b>	<b>\$ 2,189,524</b>	<b>\$ 1,216,123</b>	<b>124.9%</b>	<b>\$ 1,887,677</b>	<b>\$ (301,847)</b>	<b>(13.8%)</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 1,463,964</b>	<b>\$ 2,805,748</b>	<b>\$ 1,341,784</b>	<b>91.7%</b>	<b>\$ 2,539,687</b>	<b>\$ (266,061)</b>	<b>(9.5%)</b>

**Attachment C**  
**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY26 & FY27 OPERATING BUDGET**  
**1400 Human Resources**

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25	FY26						
<b>LABOR</b>								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	655,755	713,500	57,745	8.8%	728,099	14,599	2.0%	
501023 Other OT	1,000	1,000	-	0.0%	1,020	20	2.0%	
Totals	\$ 656,755	\$ 714,500	\$ 57,745	8.8%	\$ 729,119	\$ 14,619	2.0%	
<b>FRINGE BENEFITS</b>								
502011 Medicare and Social Security	\$ 11,689	\$ 13,192	\$ 1,503	12.9%	\$ 13,513	\$ 321	2.4%	
502021 Retirement Normal Contribution	83,305	89,614	6,309	7.6%	90,681	1,067	1.2%	
502022 Retirement UAL Contribution	18,870	-	(18,870)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	152,287	156,998	4,711	3.1%	175,111	18,113	11.5%	
502041 Dental Insurance	7,208	5,832	(1,376)	(19.1%)	5,928	96	1.6%	
502045 Vision Insurance	1,890	1,946	56	3.0%	2,009	63	3.2%	
502051 Life Insurance	1,027	1,027	-	0.0%	1,059	32	3.1%	
502060 State Disability Insurance (SDI)	9,108	10,918	1,810	19.9%	12,114	1,196	11.0%	
502061 Long Term Disability Insurance	4,338	4,338	-	0.0%	4,338	-	0.0%	
502071 State Unemployment Insurance (SUI)	784	784	-	0.0%	812	28	3.6%	
502081 Workers Compensation Insurance	22,274	30,300	8,026	36.0%	30,300	-	-	
502101 Holiday Pay	24,311	27,415	3,104	12.8%	28,082	667	2.4%	
502103 Floating Holiday	14,726	17,876	3,150	21.4%	18,265	389	2.2%	
502109 Sick Leave Pay	36,464	41,125	4,661	12.8%	42,125	1,000	2.4%	
502111 Annual Leave	68,060	102,479	34,419	50.6%	107,695	5,216	5.1%	
502121 Other Paid Absences	5,697	6,424	727	12.8%	6,580	156	2.4%	
502251 Physical Exam Renewals	-	-	-	0.0%	-	-	0.0%	
502253 Driver's License Renewal	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	4,110	4,110	-	0.0%	4,117	7	0.2%	
Totals	\$ 466,148	\$ 514,378	\$ 48,230	10.3%	\$ 542,729	\$ 28,351	5.5%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 1400 Human Resources

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	96,464	103,092	6,628	6.9%	102,996	(96)	(0.1%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	11,810	13,670	1,860	15.7%	13,848	178	1.3%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	19,280	20,244	964	5.0%	20,649	405	2.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 127,554</b>	<b>\$ 137,006</b>	<b>\$ 9,452</b>	<b>7.4%</b>	<b>\$ 137,493</b>	<b>\$ 487</b>	<b>0.4%</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 1400 Human Resources

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
	FY25	FY26					
<b>MATERIALS &amp; SUPPLIES</b>							
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%
504205 Freight Out	-	-	-	0.0%	-	-	0.0%
504211 Postage And Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	1,108	8,000	6,892	622.0%	1,186	(6,814)	(85.2%)
504217 Photo Supply and Processing	500	650	150	30.0%	650	-	0.0%
504311 Office Supplies	-	2,327	2,327	100.0%	2,443	116	5.0%
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 1,608</b>	<b>\$ 10,977</b>	<b>\$ 9,369</b>	<b>582.6%</b>	<b>\$ 4,279</b>	<b>\$ (6,698)</b>	<b>(61.0%)</b>
<b>UTILITIES</b>							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>

**Attachment C**  
**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY26 & FY27 OPERATING BUDGET**  
**1400 Human Resources**

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>TAXES</b>								
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%	
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>MISC EXPENSE</b>								
509011 Dues and Subscriptions	\$ 4,055	\$ 4,390	\$ 335	8.3%	\$ 4,464	\$ 74	1.7%	
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%	
509101 Employee Incentive Programs	3,150	3,308	158	5.0%	3,374	66	2.0%	
509121 Employee Training	24,878	33,161	8,283	33.3%	34,404	1,243	3.7%	
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%	
509123 Employee Travel	5,250	7,000	1,750	33.3%	7,350	350	5.0%	
509125 Local Meeting Expense	3,000	3,000	-	0.0%	3,060	60	2.0%	
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%	
509150 Contributions	-	-	-	0.0%	-	-	0.0%	
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%	
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 40,333	\$ 50,859	\$ 10,526	26.1%	\$ 52,652	\$ 1,793	3.5%	
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>								
511102 Interest Expense Bridge Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%	
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>LEASES &amp; RENTALS</b>								
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>PERSONNEL TOTAL</b>								
	\$ 1,122,903	\$ 1,228,878	\$ 105,975	9.4%	\$ 1,271,848	\$ 42,970	3.5%	
<b>NON-PERSONNEL TOTAL</b>								
	\$ 169,495	\$ 198,842	\$ 29,347	17.3%	\$ 194,424	\$ (4,418)	(2.2%)	
<b>TOTAL OPERATING EXPENSES</b>								
	\$ 1,292,398	\$ 1,427,720	\$ 135,322	10.5%	\$ 1,466,272	\$ 38,552	2.7%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 1500 Information Technology

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>LABOR</b>								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	679,554	692,268	12,714	1.9%	711,321	19,053	2.8%	
501023 Other OT	501	500	(1)	(0.2%)	510	10	2.0%	
<b>Totals</b>	<b>\$ 680,055</b>	<b>\$ 692,768</b>	<b>\$ 12,713</b>	<b>1.9%</b>	<b>\$ 711,831</b>	<b>\$ 19,063</b>	<b>2.8%</b>	
<b>FRINGE BENEFITS</b>								
502011 Medicare and Social Security	\$ 12,046	\$ 12,712	\$ 666	5.5%	\$ 13,056	\$ 344	2.7%	
502021 Retirement Normal Contribution	89,919	93,224	3,305	3.7%	94,482	1,258	1.3%	
502022 Retirement UAL Contribution	19,462	-	(19,462)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	128,711	117,214	(11,497)	(8.9%)	130,747	13,533	11.5%	
502041 Dental Insurance	5,911	4,575	(1,336)	(22.6%)	4,644	69	1.5%	
502045 Vision Insurance	1,620	1,668	48	3.0%	1,722	54	3.2%	
502051 Life Insurance	1,014	1,118	104	10.3%	1,150	32	2.9%	
502060 State Disability Insurance (SDI)	9,388	10,520	1,132	12.1%	11,704	1,184	11.3%	
502061 Long Term Disability Insurance	4,767	4,804	37	0.8%	4,820	16	0.3%	
502071 State Unemployment Insurance (SUI)	672	672	-	0.0%	696	24	3.6%	
502081 Workers Compensation Insurance	19,092	6,750	(12,342)	-64.6%	6,750	-	-	
502101 Holiday Pay	24,799	26,168	1,369	5.5%	26,873	705	2.7%	
502103 Floating Holiday	25,056	26,577	1,521	6.1%	27,385	808	3.0%	
502109 Sick Leave Pay	37,197	39,252	2,055	5.5%	40,309	1,057	2.7%	
502111 Annual Leave	57,861	85,774	27,913	48.2%	87,640	1,866	2.2%	
502121 Other Paid Absences	5,813	6,133	320	5.5%	6,297	164	2.7%	
502251 Physical Exam Renewals	-	-	-	0.0%	-	-	0.0%	
502253 Driver's License Renewal	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	11,980	11,980	-	0.0%	11,986	6	0.1%	
<b>Totals</b>	<b>\$ 455,308</b>	<b>\$ 449,141</b>	<b>\$ (6,167)</b>	<b>(1.4%)</b>	<b>\$ 470,261</b>	<b>\$ 21,120</b>	<b>4.7%</b>	

**Attachment C**  
**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY26 & FY27 OPERATING BUDGET**  
**1500 Information Technology**

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	21,000	288,000	267,000	1271.4%	33,660	(254,340)	(88.3%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	869,719	869,719	100.0%	891,145	21,426	2.5%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	976,426	121,800	(854,626)	(87.5%)	125,210	3,410	2.8%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 997,426</b>	<b>\$ 1,279,519</b>	<b>\$ 282,093</b>	<b>28.3%</b>	<b>\$ 1,050,015</b>	<b>\$ (229,504)</b>	<b>(17.9%)</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1500 Information Technology

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>MATERIALS &amp; SUPPLIES</b>								
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%	
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	
504211 Postage And Mailing	-	-	-	0.0%	-	-	0.0%	
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	
504215 Printing	-	-	-	0.0%	-	-	0.0%	
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%	
504311 Office Supplies	33,200	900	(32,300)	(97.3%)	918	18	2.0%	
504313 Computer Supplies	-	32,300	32,300	100.0%	32,946	646	2.0%	
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%	
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%	
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%	
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%	
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%	
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ 33,200	\$ 33,200	\$ -	0.0%	\$ 33,864	\$ 664	2.0%	
<b>UTILITIES</b>								
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%	
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%	
505031 Telecommunications	1,650	1,733	83	5.0%	1,768	35	2.0%	
<b>Totals</b>	\$ 1,650	\$ 1,733	\$ 83	5.0%	\$ 1,768	\$ 35	2.0%	
<b>CASUALTY &amp; LIABILITY</b>								
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%	
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1500 Information Technology

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>TAXES</b>										
507051 Fuel Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
507201 Licenses and Permits	-	-	-	-	-	0.0%	-	-	0.0%	
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>MISC EXPENSE</b>										
509011 Dues and Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
509081 Advertising District Promotions	-	-	-	-	-	0.0%	-	-	0.0%	
509101 Employee Incentive Programs	-	-	-	-	-	0.0%	-	-	0.0%	
509121 Employee Training	6,400	1,400	(5,000)	(78.1%)	11,528	10,128	723.4%			
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%			
509123 Employee Travel	2,400	2,400	-	0.0%	2,448	48	2.0%			
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%			
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%			
509150 Contributions	-	-	-	0.0%	-	-	0.0%			
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%			
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%			
Totals	\$ 8,800	\$ 3,800	\$ (5,000)	(56.8%)	\$ 13,976	\$ 10,176	267.8%			
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>										
511102 Interest Expense Bridge Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%			
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%			
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
<b>LEASES &amp; RENTALS</b>										
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%			
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
<b>PERSONNEL TOTAL</b>										
	\$ 1,135,363	\$ 1,141,909	\$ 6,546	0.6%	\$ 1,182,092	\$ 40,183	3.5%			
<b>NON-PERSONNEL TOTAL</b>										
	\$ 1,041,076	\$ 1,318,252	\$ 277,176	26.6%	\$ 1,099,623	\$ (218,629)	(16.6%)			
<b>TOTAL OPERATING EXPENSES</b>										
	\$ 2,176,439	\$ 2,460,161	\$ 283,722	13.0%	\$ 2,281,715	\$ (178,446)	(7.3%)			

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1600 Grants/Planning

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	BUDGET FY26	BUDGET FY27	\$ VAR	% VAR		\$ VAR	% VAR	
<b>LABOR</b>										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	602,682	669,987	669,987	678,982	67,305	11.2%	678,982	8,995	1.3%	
501023 Other OT	12,000	12,596	12,596	12,848	596	5.0%	12,848	252	2.0%	
<b>Totals</b>	<b>\$ 614,682</b>	<b>\$ 682,583</b>	<b>\$ 682,583</b>	<b>\$ 691,830</b>	<b>\$ 67,901</b>	<b>11.0%</b>	<b>\$ 691,830</b>	<b>\$ 9,247</b>	<b>1.4%</b>	
<b>FRINGE BENEFITS</b>										
502011 Medicare and Social Security	\$ 10,822	\$ 12,296	\$ 12,296	\$ 12,610	\$ 1,474	13.6%	\$ 12,610	\$ 314	2.6%	
502021 Retirement Normal Contribution	77,698	84,260	84,260	85,157	6,562	8.4%	85,157	897	1.1%	
502022 Retirement UAL Contribution	17,214	-	-	-	(17,214)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	181,846	192,825	192,825	215,101	10,979	6.0%	215,101	22,276	11.6%	
502041 Dental Insurance	8,567	8,987	8,987	9,138	420	4.9%	9,138	151	1.7%	
502045 Vision Insurance	1,620	1,668	1,668	1,722	48	3.0%	1,722	54	3.2%	
502051 Life Insurance	910	1,014	1,014	1,044	104	11.4%	1,044	30	3.0%	
502060 State Disability Insurance (SDI)	8,434	10,176	10,176	11,307	1,742	20.7%	11,307	1,131	11.1%	
502061 Long Term Disability Insurance	3,856	3,856	3,856	3,856	-	0.0%	3,856	-	0.0%	
502071 State Unemployment Insurance (SUI)	672	672	672	696	-	0.0%	696	24	3.6%	
502081 Workers Compensation Insurance	19,092	6,000	6,000	6,000	(13,092)	-68.6%	6,000	-	-	
502101 Holiday Pay	22,154	25,170	25,170	25,815	3,016	13.6%	25,815	645	2.6%	
502103 Floating Holiday	13,675	16,936	16,936	17,395	3,261	23.8%	17,395	459	2.7%	
502109 Sick Leave Pay	33,230	37,757	37,757	38,728	4,527	13.6%	38,728	971	2.6%	
502111 Annual Leave	57,468	79,686	79,686	89,890	22,218	38.7%	89,890	10,204	12.8%	
502121 Other Paid Absences	5,192	5,900	5,900	6,052	708	13.6%	6,052	152	2.6%	
502251 Physical Exam Renewals	-	-	-	-	-	0.0%	-	-	0.0%	
502253 Driver's License Renewal	-	-	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	4,080	4,080	4,080	4,086	-	0.0%	4,086	6	0.1%	
<b>Totals</b>	<b>\$ 466,530</b>	<b>\$ 491,283</b>	<b>\$ 491,283</b>	<b>\$ 528,597</b>	<b>\$ 24,753</b>	<b>5.3%</b>	<b>\$ 528,597</b>	<b>\$ 37,314</b>	<b>7.6%</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 1600 Grants/Planning

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
<b>SERVICES</b>							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	151,677	29,653	(122,024)	(80.4%)	30,246	593	2.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	30,000	30,000	100.0%	-	(30,000)	(100.0%)
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 151,677</b>	<b>\$ 59,653</b>	<b>\$ (92,024)</b>	<b>(60.7%)</b>	<b>\$ 30,246</b>	<b>\$ (29,407)</b>	<b>(49.3%)</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1600 Grants/Planning

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>MATERIALS &amp; SUPPLIES</b>								
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%	
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	
504211 Postage And Mailing	-	-	-	0.0%	-	-	0.0%	
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	
504215 Printing	16,620	2,500	(14,120)	(85.0%)	2,625	125	5.0%	
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%	
504311 Office Supplies	-	1,163	1,163	100.0%	1,221	58	5.0%	
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%	
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%	
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%	
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%	
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%	
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%	
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ 16,620	\$ 3,663	\$ (12,957)	(78.0%)	\$ 3,846	\$ 183	5.0%	
<b>UTILITIES</b>								
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%	
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%	
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>CASUALTY &amp; LIABILITY</b>								
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%	
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1600 Grants/Planning

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>TAXES</b>										
507051 Fuel Taxes	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
507201 Licenses and Permits	-		-		-	0.0%	-	-	0.0%	
507999 Other Taxes	-		-		-	0.0%	-	-	0.0%	
Totals	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
<b>MISC EXPENSE</b>										
509011 Dues and Subscriptions	\$ 840		\$ 1,764		\$ 924	110.0%	\$ 1,850	\$ 86	4.9%	
509081 Advertising District Promotions	-		-		-	0.0%	-	-	0.0%	
509101 Employee Incentive Programs	-		-		-	0.0%	-	-	0.0%	
509121 Employee Training	4,164		13,116		8,952	215.0%	14,046	930	7.1%	
509122 Board of Directors Travel	-		-		-	0.0%	-	-	0.0%	
509123 Employee Travel	5,928		18,672		12,744	215.0%	19,606	934	5.0%	
509125 Local Meeting Expense	-		-		-	0.0%	-	-	0.0%	
509127 Board Of Directors' Fees	-		-		-	0.0%	-	-	0.0%	
509150 Contributions	-		-		-	0.0%	-	-	0.0%	
509996 Debt Issuance Costs	-		-		-	0.0%	-	-	0.0%	
509999 Other Misc Expense	-		-		-	0.0%	-	-	0.0%	
Totals	\$ 10,932		\$ 33,552		\$ 22,620	206.9%	\$ 35,502	\$ 1,950	5.8%	
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>										
511102 Interest Expense Bridge Loan	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
511103 Interest Expense POB	-		-		-	0.0%	-	-	0.0%	
524000 Principal - POB	-		-		-	0.0%	-	-	0.0%	
Totals	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
<b>LEASES &amp; RENTALS</b>										
512011 Facility Lease and Rent	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
512061 Equipment Rental	-		-		-	0.0%	-	-	0.0%	
Totals	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
<b>PERSONNEL TOTAL</b>										
	\$ 1,081,212		\$ 1,173,866		\$ 92,654	8.6%	\$ 1,220,427	\$ 46,561	4.0%	
<b>NON-PERSONNEL TOTAL</b>										
	\$ 179,229		\$ 96,868		\$ (82,361)	(46.0%)	\$ 69,594	\$ (27,274)	(28.2%)	
<b>TOTAL OPERATING EXPENSES</b>										
	\$ 1,260,441		\$ 1,270,734		\$ 10,293	0.8%	\$ 1,290,021	\$ 19,287	1.5%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1800 Safety, Security & Risk

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>LABOR</b>										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	199,503		197,616		(1,887)	(0.9%)	207,501	9,885	5.0%	
501023 Other OT	279		293		14	5.0%	299	6	2.0%	
<b>Totals</b>	<b>\$ 199,782</b>	<b>\$</b>	<b>\$ 197,909</b>	<b>\$</b>	<b>(1,873)</b>	<b>(0.9%)</b>	<b>\$ 207,800</b>	<b>\$ 9,891</b>	<b>5.0%</b>	
<b>FRINGE BENEFITS</b>										
502011 Medicare and Social Security	\$ 3,520	\$	\$ 3,577	\$	57	1.6%	\$ 3,756	\$ 179	5.0%	
502021 Retirement Normal Contribution	26,266		26,219		(47)	(0.2%)	27,169	950	3.6%	
502022 Retirement UAL Contribution	5,685		-		(5,685)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	25,620		61,733		36,113	141.0%	68,867	7,134	11.6%	
502041 Dental Insurance	2,761		2,666		(95)	(3.4%)	2,706	40	1.5%	
502045 Vision Insurance	540		556		16	3.0%	574	18	3.2%	
502051 Life Insurance	338		338		-	0.0%	348	10	3.0%	
502060 State Disability Insurance (SDI)	2,744		2,961		217	7.9%	3,367	406	13.7%	
502061 Long Term Disability Insurance	1,446		1,446		-	0.0%	1,446	-	0.0%	
502071 State Unemployment Insurance (SUI)	224		224		-	0.0%	232	8	3.6%	
502081 Workers Compensation Insurance	6,364		2,400		(3,964)	-62.3%	2,400	-	-	
502101 Holiday Pay	7,311		7,408		97	1.3%	7,779	371	5.0%	
502103 Floating Holiday	5,432		6,233		801	14.7%	6,545	312	5.0%	
502109 Sick Leave Pay	10,966		11,112		146	1.3%	11,668	556	5.0%	
502111 Annual Leave	17,612		22,320		4,708	26.7%	23,437	1,117	5.0%	
502121 Other Paid Absences	1,714		1,736		22	1.3%	1,824	88	5.1%	
502251 Physical Exam Renewals	-		-		-	0.0%	-	-	0.0%	
502253 Driver's License Renewal	-		-		-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	6,010		2,010		(4,000)	(66.6%)	2,012	2	0.1%	
<b>Totals</b>	<b>\$ 124,553</b>	<b>\$</b>	<b>\$ 152,939</b>	<b>\$</b>	<b>28,386</b>	<b>22.8%</b>	<b>\$ 164,130</b>	<b>\$ 11,191</b>	<b>7.3%</b>	

**Attachment C**  
**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY26 & FY27 OPERATING BUDGET**  
**1800 Safety, Security & Risk**

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	51,842	52,233	391	0.8%	54,105	1,872	3.6%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	1,100,000	1,250,000	150,000	13.6%	950,000	(300,000)	(24.0%)
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	65,000	65,000	100.0%	70,000	5,000	7.7%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 1,151,842</b>	<b>\$ 1,367,233</b>	<b>\$ 215,391</b>	<b>18.7%</b>	<b>\$ 1,074,105</b>	<b>\$ (293,128)</b>	<b>(21.4%)</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1800 Safety, Security & Risk

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>MATERIALS &amp; SUPPLIES</b>								
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%	
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	
504211 Postage And Mailing	-	-	-	0.0%	-	-	0.0%	
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	
504215 Printing	-	200	200	100.0%	210	10	5.0%	
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%	
504311 Office Supplies	-	500	500	100.0%	525	25	5.0%	
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%	
504315 Safety Supplies	4,800	5,040	240	5.0%	5,141	101	2.0%	
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%	
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%	
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%	
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%	
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ 4,800	\$ 5,740	\$ 940	19.6%	\$ 5,876	\$ 136	2.4%	
<b>UTILITIES</b>								
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%	
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%	
505031 Telecommunications	600	1,400	800	133.3%	2,082	682	48.7%	
<b>Totals</b>	\$ 600	\$ 1,400	\$ 800	133.3%	\$ 2,082	\$ 682	48.7%	
<b>CASUALTY &amp; LIABILITY</b>								
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%	
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%	
506123 Settlement Costs	166,206	250,000	83,794	50.4%	250,000	-	0.0%	
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ 166,206	\$ 250,000	\$ 83,794	50.4%	\$ 250,000	\$ -	0.0%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1800 Safety, Security & Risk

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
<b>MISC EXPENSE</b>							
509011 Dues and Subscriptions	\$ 443	\$ 465	\$ 22	5.0%	\$ 474	\$ 9	1.9%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	16,388	20,000	3,612	22.0%	21,000	1,000	5.0%
509121 Employee Training	3,324	7,000	3,676	110.6%	3,560	(3,440)	(49.1%)
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	7,644	8,026	382	5.0%	8,187	161	2.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 27,799	\$ 35,491	\$ 7,692	27.7%	\$ 33,221	\$ (2,270)	(6.4%)
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense Bridge Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
<b>PERSONNEL TOTAL</b>							
	\$ 324,335	\$ 350,848	\$ 26,513	8.2%	\$ 371,930	\$ 21,082	6.0%
<b>NON-PERSONNEL TOTAL</b>							
	\$ 1,351,247	\$ 1,659,864	\$ 308,617	22.8%	\$ 1,365,284	\$ (294,580)	(17.7%)
<b>TOTAL OPERATING EXPENSES</b>							
	\$ 1,675,582	\$ 2,010,712	\$ 335,130	20.0%	\$ 1,737,214	\$ (273,498)	(13.6%)

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1900 Purchasing

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	BUDGET FY26	BUDGET FY27	\$ VAR	% VAR		\$ VAR	% VAR	
<b>LABOR</b>										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	-	0.0%
501021 Other Salaries	293,793	373,162	373,162	373,162	79,369	27.0%	351,662	(21,500)	(5.8%)	(5.8%)
501023 Other OT	2,067	-	-	-	(2,067)	(100.0%)	-	-	-	0.0%
<b>Totals</b>	<b>\$ 295,860</b>	<b>\$ 373,162</b>	<b>\$ 373,162</b>	<b>\$ 373,162</b>	<b>\$ 77,302</b>	<b>26.1%</b>	<b>\$ 351,662</b>	<b>\$ (21,500)</b>	<b>(5.8%)</b>	<b>(5.8%)</b>
<b>FRINGE BENEFITS</b>										
502011 Medicare and Social Security	\$ 5,249	\$ 8,047	\$ 8,047	\$ 8,047	2,798	53.3%	\$ 6,227	\$ (1,820)	(22.6%)	(22.6%)
502021 Retirement Normal Contribution	38,982	59,047	59,047	59,047	20,065	51.5%	45,093	(13,954)	(23.6%)	(23.6%)
502022 Retirement UAL Contribution	8,438	-	-	-	(8,438)	(100.0%)	-	-	-	0.0%
502031 Medical Insurance	89,277	137,742	137,742	137,742	48,465	54.3%	113,938	(23,804)	(17.3%)	(17.3%)
502041 Dental Insurance	3,601	5,169	5,169	5,169	1,568	43.5%	4,254	(915)	(17.7%)	(17.7%)
502045 Vision Insurance	1,080	1,390	1,390	1,390	310	28.7%	1,148	(242)	(17.4%)	(17.4%)
502051 Life Insurance	572	793	793	793	221	38.6%	590	(203)	(25.6%)	(25.6%)
502060 State Disability Insurance (SDI)	4,091	6,659	6,659	6,659	2,568	62.8%	5,583	(1,076)	(16.2%)	(16.2%)
502061 Long Term Disability Insurance	2,410	3,374	3,374	3,374	964	40.0%	2,410	(964)	(28.6%)	(28.6%)
502071 State Unemployment Insurance (SUI)	448	560	560	560	112	25.0%	464	(96)	(17.1%)	(17.1%)
502081 Workers Compensation Insurance	12,728	15,300	15,300	15,300	2,572	20.2%	15,300	-	-	-
502101 Holiday Pay	10,929	16,888	16,888	16,888	5,959	54.5%	13,016	(3,872)	(22.9%)	(22.9%)
502103 Floating Holiday	5,259	12,888	12,888	12,888	7,629	145.1%	7,049	(5,839)	(45.3%)	(45.3%)
502109 Sick Leave Pay	16,392	25,332	25,332	25,332	8,940	54.5%	19,525	(5,807)	(22.9%)	(22.9%)
502111 Annual Leave	31,008	122,727	122,727	122,727	91,719	295.8%	35,156	(87,571)	(71.4%)	(71.4%)
502121 Other Paid Absences	2,561	3,958	3,958	3,958	1,397	54.5%	3,051	(907)	(22.9%)	(22.9%)
502251 Physical Exam Renewals	-	-	-	-	-	0.0%	-	-	-	0.0%
502253 Driver's License Renewal	-	-	-	-	-	0.0%	-	-	-	0.0%
502999 Other Fringe Benefits	2,070	4,050	4,050	4,050	1,980	95.7%	2,074	(1,976)	(48.8%)	(48.8%)
<b>Totals</b>	<b>\$ 235,095</b>	<b>\$ 423,924</b>	<b>\$ 423,924</b>	<b>\$ 423,924</b>	<b>\$ 188,829</b>	<b>80.3%</b>	<b>\$ 274,878</b>	<b>\$ (149,046)</b>	<b>(35.2%)</b>	<b>(35.2%)</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 1900 Purchasing

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>SERVICES</b>								
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%	
503031 Professional and Technical Fees	-	-	-	0.0%	-	-	0.0%	
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%	
503033 Legal Services	-	-	-	0.0%	-	-	0.0%	
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%	
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%	
503171 Security Services	-	-	-	0.0%	-	-	0.0%	
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%	
503221 Classified and Legal Advertising	1,000	1,000	-	0.0%	1,000	-	0.0%	
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%	
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%	
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%	
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>0.0%</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1900 Purchasing

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>MATERIALS &amp; SUPPLIES</b>										
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -		\$ -		\$ -	0.0%	\$ -		\$ -	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-		-		-	0.0%	-		-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-		-		-	0.0%	-		-	0.0%
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-		-		-	0.0%	-		-	0.0%
504191 Revenue Vehicle Parts	-		-		-	0.0%	-		-	0.0%
504205 Freight Out	-		-		-	0.0%	-		-	0.0%
504211 Postage And Mailing	-		-		-	0.0%	-		-	0.0%
504214 Promotional Items	-		-		-	0.0%	-		-	0.0%
504215 Printing	-		-		-	0.0%	-		-	0.0%
504217 Photo Supply and Processing	-		-		-	0.0%	-		-	0.0%
504311 Office Supplies	1,000		500		(500)	(50.0%)	500		-	0.0%
504313 Computer Supplies	-		-		-	0.0%	-		-	0.0%
504315 Safety Supplies	-		-		-	0.0%	-		-	0.0%
504316 Covid 19 Supplies	-		-		-	0.0%	-		-	0.0%
504317 Cleaning Supplies	-		-		-	0.0%	-		-	0.0%
504409 Repair and Maint Supplies	-		-		-	0.0%	-		-	0.0%
504417 Tenant Repairs	-		-		-	0.0%	-		-	0.0%
504421 Parts & Supplies Non Inventory	-		-		-	0.0%	-		-	0.0%
504511 Small Tools Under \$1000	-		-		-	0.0%	-		-	0.0%
504515 Employee Tool Replacement	-		-		-	0.0%	-		-	0.0%
<b>Totals</b>	\$ 1,000		\$ 500		\$ (500)	(50.0%)	\$ 500		\$ -	0.0%
<b>UTILITIES</b>										
505010 Propulsion Power	\$ -		\$ -		\$ -	0.0%	\$ -		\$ -	0.0%
505011 Gas and Electric	-		-		-	0.0%	-		-	0.0%
505021 Water Sewer and Garbage	-		-		-	0.0%	-		-	0.0%
505031 Telecommunications	-		-		-	0.0%	-		-	0.0%
<b>Totals</b>	\$ -		\$ -		\$ -	0.0%	\$ -		\$ -	0.0%
<b>CASUALTY &amp; LIABILITY</b>										
506011 Insurance Premiums for Property	\$ -		\$ -		\$ -	0.0%	\$ -		\$ -	0.0%
506015 Insurance Premiums for Physical Damage and Liability	-		-		-	0.0%	-		-	0.0%
506021 Insurance Premiums Other	-		-		-	0.0%	-		-	0.0%
506123 Settlement Costs	-		-		-	0.0%	-		-	0.0%
506127 Repairs To District Property	-		-		-	0.0%	-		-	0.0%
<b>Totals</b>	\$ -		\$ -		\$ -	0.0%	\$ -		\$ -	0.0%

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1900 Purchasing

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>TAXES</b>										
507051 Fuel Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
507201 Licenses and Permits	-	-	-	-	-	0.0%	-	-	0.0%	
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>MISC EXPENSE</b>										
509011 Dues and Subscriptions	\$ 365	\$ 680	\$ 315	86.3%	\$ 680	\$ -	0.0%			
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%			
509101 Employee Incentive Programs	-	300	300	100.0%	300	-	0.0%			
509121 Employee Training	2,223	2,323	100	4.5%	2,423	100	4.3%			
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%			
509123 Employee Travel	5,791	6,081	290	5.0%	6,203	122	2.0%			
509125 Local Meeting Expense	278	292	14	5.0%	298	6	2.1%			
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%			
509150 Contributions	-	-	-	0.0%	-	-	0.0%			
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%			
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%			
Totals	\$ 8,657	\$ 9,676	\$ 1,019	11.8%	\$ 9,904	\$ 228	2.4%			
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>										
511102 Interest Expense Bridge Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%			
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%			
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
<b>LEASES &amp; RENTALS</b>										
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%			
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
<b>PERSONNEL TOTAL</b>										
<b>NON-PERSONNEL TOTAL</b>										
<b>TOTAL OPERATING EXPENSES</b>										
	\$ 530,955	\$ 797,086	\$ 266,131	50.1%	\$ 626,540	\$ (170,546)	(21.4%)			
	\$ 10,657	\$ 11,176	\$ 519	4.9%	\$ 11,404	\$ 228	2.0%			
	\$ 541,612	\$ 808,262	\$ 266,650	49.2%	\$ 637,944	\$ (170,318)	(21.1%)			

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 2000 Inventory Management

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
<b>LABOR</b>							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	312,302	330,779	18,477	5.9%	347,299	16,520	5.0%
501023 Other OT	1,856	18,000	16,144	869.8%	-	(18,000)	(100.0%)
Totals	\$ 314,158	\$ 348,779	\$ 34,621	11.0%	\$ 347,299	\$ (1,480)	(0.4%)
<b>FRINGE BENEFITS</b>							
502011 Medicare and Social Security	\$ 5,633	\$ 6,268	\$ 635	11.3%	\$ 6,307	\$ 39	0.6%
502021 Retirement Normal Contribution	41,873	44,080	2,207	5.3%	45,673	1,593	3.6%
502022 Retirement UAL Contribution	9,062	-	(9,062)	(100.0%)	-	-	0.0%
502031 Medical Insurance	81,639	88,119	6,480	7.9%	98,287	10,168	11.5%
502041 Dental Insurance	3,996	3,876	(120)	(3.0%)	3,948	72	1.9%
502045 Vision Insurance	1,350	1,390	40	3.0%	1,435	45	3.2%
502051 Life Insurance	689	793	104	15.1%	817	24	3.0%
502060 State Disability Insurance (SDI)	4,391	5,186	795	18.1%	5,654	468	9.0%
502061 Long Term Disability Insurance	2,861	2,892	31	1.1%	2,892	-	0.0%
502071 State Unemployment Insurance (SUI)	560	560	-	0.0%	580	20	3.6%
502081 Workers Compensation Insurance	15,910	15,300	(610)	-3.8%	15,300	-	-
502101 Holiday Pay	11,756	12,584	828	7.0%	13,212	628	5.0%
502103 Floating Holiday	5,029	5,867	838	16.7%	6,160	293	5.0%
502109 Sick Leave Pay	17,633	18,875	1,242	7.0%	19,818	943	5.0%
502111 Annual Leave	37,169	43,231	6,062	16.3%	45,391	2,160	5.0%
502121 Other Paid Absences	2,755	2,949	194	7.0%	3,095	146	5.0%
502251 Physical Exam Renewals	-	-	-	0.0%	-	-	0.0%
502253 Driver's License Renewal	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,100	2,100	-	0.0%	2,105	5	0.2%
Totals	\$ 244,406	\$ 254,070	\$ 9,664	4.0%	\$ 270,674	\$ 16,604	6.5%

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 2000 Inventory Management

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	2,310	3,550	1,240	53.7%	3,550	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 2,310</b>	<b>\$ 3,550</b>	<b>\$ 1,240</b>	<b>53.7%</b>	<b>\$ 3,550</b>	<b>\$ -</b>	<b>0.0%</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 2000 Inventory Management

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>MATERIALS &amp; SUPPLIES</b>										
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
504012 Fuels and Lubricants Revenue Vehicles	-		-		-	0.0%	-	-	0.0%	
504014 Hydrogen Fuels Revenue Vehicles	-		-		-	0.0%	-	-	0.0%	
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-		-		-	0.0%	-	-	0.0%	
504191 Revenue Vehicle Parts	-		-		-	0.0%	-	-	0.0%	
504205 Freight Out	-		-		-	0.0%	-	-	0.0%	
504211 Postage And Mailing	-		-		-	0.0%	-	-	0.0%	
504214 Promotional Items	-		-		-	0.0%	-	-	0.0%	
504215 Printing	-		-		-	0.0%	-	-	0.0%	
504217 Photo Supply and Processing	-		-		-	0.0%	-	-	0.0%	
504311 Office Supplies	332		1,500		1,168	351.8%	1,550	50	3.3%	
504313 Computer Supplies	-		-		-	0.0%	-	-	0.0%	
504315 Safety Supplies	-		-		-	0.0%	-	-	0.0%	
504316 Covid 19 Supplies	-		-		-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	-		-		-	0.0%	-	-	0.0%	
504409 Repair and Maint Supplies	-		-		-	0.0%	-	-	0.0%	
504417 Tenant Repairs	-		-		-	0.0%	-	-	0.0%	
504421 Parts & Supplies Non Inventory	-		-		-	0.0%	-	-	0.0%	
504511 Small Tools Under \$1000	-		-		-	0.0%	-	-	0.0%	
504515 Employee Tool Replacement	-		-		-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ 332		\$ 1,500		\$ 1,168	351.8%	\$ 1,550	\$ 50	3.3%	
<b>UTILITIES</b>										
505010 Propulsion Power	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
505011 Gas and Electric	-		-		-	0.0%	-	-	0.0%	
505021 Water Sewer and Garbage	-		-		-	0.0%	-	-	0.0%	
505031 Telecommunications	-		-		-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
<b>CASUALTY &amp; LIABILITY</b>										
506011 Insurance Premiums for Property	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
506015 Insurance Premiums for Physical Damage and Liability	-		-		-	0.0%	-	-	0.0%	
506021 Insurance Premiums Other	-		-		-	0.0%	-	-	0.0%	
506123 Settlement Costs	-		-		-	0.0%	-	-	0.0%	
506127 Repairs To District Property	-		-		-	0.0%	-	-	0.0%	
<b>Totals</b>	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 2000 Inventory Management

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>TAXES</b>										
507051 Fuel Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
507201 Licenses and Permits	-	-	-	-	-	0.0%	-	-	0.0%	
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>MISC EXPENSE</b>										
509011 Dues and Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
509081 Advertising District Promotions	-	-	-	-	-	0.0%	-	-	0.0%	
509101 Employee Incentive Programs	-	-	500	-	500	100.0%	500	-	0.0%	
509121 Employee Training	2,100	-	5,000	-	2,900	138.1%	5,000	-	0.0%	
509122 Board of Directors Travel	-	-	-	-	-	0.0%	-	-	0.0%	
509123 Employee Travel	1,621	-	500	-	(1,121)	(69.2%)	1,500	1,000	200.0%	
509125 Local Meeting Expense	210	-	-	-	(210)	(100.0%)	-	-	0.0%	
509127 Board Of Directors' Fees	-	-	-	-	-	0.0%	-	-	0.0%	
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%	
509996 Debt Issuance Costs	-	-	-	-	-	0.0%	-	-	0.0%	
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 3,931	\$ 6,000	\$ 2,069	52.6%	\$ 7,000	\$ 1,000	16.7%			
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>										
511102 Interest Expense Bridge Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
511103 Interest Expense POB	-	-	-	-	-	0.0%	-	-	0.0%	
524000 Principal - POB	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>LEASES &amp; RENTALS</b>										
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>PERSONNEL TOTAL</b>										
	\$ 558,564	\$ 602,849	\$ 44,285	7.9%	\$ 617,973	\$ 15,124	2.5%			
<b>NON-PERSONNEL TOTAL</b>										
	\$ 6,573	\$ 11,050	\$ 4,477	68.1%	\$ 12,100	\$ 1,050	9.5%			
<b>TOTAL OPERATING EXPENSES</b>										
	\$ 565,137	\$ 613,899	\$ 48,762	8.6%	\$ 630,073	\$ 16,174	2.6%			

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 2200 Facilities Maintenance

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>LABOR</b>								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	1,068,129	963,248	(104,881)	(9.8%)	993,531	30,283	3.1%	
501023 Other OT	19,992	20,995	1,003	5.0%	20,995	-	0.0%	
Totals	\$ 1,088,121	\$ 984,243	\$ (103,878)	(9.5%)	\$ 1,014,526	\$ 30,283	3.1%	
<b>FRINGE BENEFITS</b>								
502011 Medicare and Social Security	\$ 19,460	\$ 17,515	\$ (1,945)	(10.0%)	\$ 18,104	\$ 589	3.4%	
502021 Retirement Normal Contribution	143,179	126,175	(17,004)	(11.9%)	128,904	2,729	2.2%	
502022 Retirement UAL Contribution	30,991	-	(30,991)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	498,609	540,039	41,430	8.3%	602,421	62,382	11.6%	
502041 Dental Insurance	26,436	24,994	(1,442)	(5.5%)	25,404	410	1.6%	
502045 Vision Insurance	4,860	4,726	(134)	(2.8%)	4,879	153	3.2%	
502051 Life Insurance	2,154	1,933	(221)	(10.3%)	1,999	66	3.4%	
502060 State Disability Insurance (SDI)	15,161	14,483	(678)	(4.5%)	16,234	1,751	12.1%	
502061 Long Term Disability Insurance	8,729	7,741	(988)	(11.3%)	7,856	115	1.5%	
502071 State Unemployment Insurance (SUI)	2,016	1,904	(112)	(5.6%)	1,972	68	3.6%	
502081 Workers Compensation Insurance	57,277	44,550	(12,727)	-22.2%	44,550	-	-	
502101 Holiday Pay	40,499	36,490	(4,009)	(9.9%)	37,776	1,286	3.5%	
502103 Floating Holiday	6,557	-	(6,557)	(100.0%)	-	-	0.0%	
502109 Sick Leave Pay	60,741	54,732	(6,009)	(9.9%)	56,662	1,930	3.5%	
502111 Annual Leave	136,646	123,833	(12,813)	(9.4%)	130,837	7,004	5.7%	
502121 Other Paid Absences	9,491	8,550	(941)	(9.9%)	8,852	302	3.5%	
502251 Physical Exam Renewals	-	-	-	0.0%	-	-	0.0%	
502253 Driver's License Renewal	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	6,490	4,510	(1,980)	(30.5%)	4,527	17	0.4%	
Totals	\$ 1,069,296	\$ 1,012,175	\$ (57,121)	(5.3%)	\$ 1,090,977	\$ 78,802	7.8%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 2200 Facilities Maintenance

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	646,400	34,040	(612,360)	(94.7%)	34,040	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	7,000	5,000	(2,000)	(28.6%)	5,000	-	0.0%
503162 Uniforms and Laundry	9,050	10,525	1,475	16.3%	10,600	75	0.7%
503171 Security Services	30,000	18,000	(12,000)	(40.0%)	19,000	1,000	5.6%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	100,000	105,000	5,000	5.0%	107,700	2,700	2.6%
503352 Outside Repair Equipment	511,700	565,210	53,510	10.5%	555,900	(9,310)	(1.6%)
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	89,000	89,000	-	0.0%	89,000	-	0.0%
<b>Totals</b>	<b>\$ 1,393,150</b>	<b>\$ 826,775</b>	<b>\$ (566,375)</b>	<b>(40.7%)</b>	<b>\$ 821,240</b>	<b>\$ (5,535)</b>	<b>(0.7%)</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 2200 Facilities Maintenance

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)				
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR			
<b>MATERIALS &amp; SUPPLIES</b>										
504011 Fuels and Lubricants Non Revenue Vehicles	\$ 3,500	\$ 3,500	\$ -	0.0%	\$ 3,500	\$ -	0.0%			
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%			
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%			
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%			
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%			
504205 Freight Out	-	-	-	0.0%	-	-	0.0%			
504211 Postage And Mailing	-	-	-	0.0%	-	-	0.0%			
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%			
504215 Printing	-	8,000	8,000	100.0%	8,500	500	6.3%			
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%			
504311 Office Supplies	2,300	2,300	-	0.0%	2,300	-	0.0%			
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%			
504315 Safety Supplies	11,100	14,056	2,956	26.6%	14,650	594	4.2%			
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%			
504317 Cleaning Supplies	60,000	14,750	(45,250)	(75.4%)	14,237	(513)	(3.5%)			
504409 Repair and Maint Supplies	122,400	100,000	(22,400)	(18.3%)	100,000	-	0.0%			
504417 Tenant Repairs	1,000	-	(1,000)	(100.0%)	-	-	0.0%			
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%			
504511 Small Tools Under \$1000	7,200	7,750	550	7.6%	8,000	250	3.2%			
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%			
Totals	\$ 207,500	\$ 150,356	\$ (57,144)	(27.5%)	\$ 151,187	\$ 831	0.6%			
<b>UTILITIES</b>										
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
505011 Gas and Electric	425,000	396,700	(28,300)	(6.7%)	412,560	15,860	4.0%			
505021 Water Sewer and Garbage	196,300	185,000	(11,300)	(5.8%)	190,250	5,250	2.8%			
505031 Telecommunications	120,500	127,500	7,000	5.8%	131,150	3,650	2.9%			
Totals	\$ 741,800	\$ 709,200	\$ (32,600)	(4.4%)	\$ 733,960	\$ 24,760	3.5%			
<b>CASUALTY &amp; LIABILITY</b>										
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%			
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%			
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%			
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%			
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 2200 Facilities Maintenance

ACCOUNT	Sep-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Taxes	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses and Permits	21,600	15,000	(6,600)	(30.6%)	15,450	450	3.0%
507999 Other Taxes	15,700	16,450	750	4.8%	16,650	200	1.2%
Totals	\$ 37,300	\$ 31,450	\$ (5,850)	(15.7%)	\$ 32,100	\$ 650	2.1%
<b>MISC EXPENSE</b>							
509011 Dues and Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	1,500	2,000	500	33.3%	2,000	-	0.0%
509121 Employee Training	15,000	15,000	-	0.0%	15,000	-	0.0%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	5,000	5,300	300	6.0%	5,300	-	0.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 21,500	\$ 22,300	\$ 800	3.7%	\$ 22,300	\$ -	0.0%
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense Bridge Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	2,000	32,000	30,000	1500.0%	16,000	(16,000)	(50.0%)
Totals	\$ 2,000	\$ 32,000	\$ 30,000	1500.0%	\$ 16,000	\$ (16,000)	(50.0%)
<b>PERSONNEL TOTAL</b>							
	\$ 2,157,417	\$ 1,996,418	\$ (160,999)	(7.5%)	\$ 2,105,503	\$ 109,085	5.5%
<b>NON-PERSONNEL TOTAL</b>							
	\$ 2,403,250	\$ 1,772,081	\$ (631,169)	(26.3%)	\$ 1,776,787	\$ 4,706	0.3%
<b>TOTAL OPERATING EXPENSES</b>							
	\$ 4,560,667	\$ 3,768,499	\$ (792,168)	(17.4%)	\$ 3,882,290	\$ 113,791	3.0%

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 3100 Paratransit

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>LABOR</b>										
501011 Bus Operator Pay	\$ 1,731,005	\$ 1,718,160	\$ 1,731,005	\$ 1,718,160	\$ (12,845)	(0.7%)	\$ 1,758,840	\$ 40,680	2.4%	
501013 Bus Operator OT	288,192	302,616	288,192	302,616	14,424	5.0%	308,664	6,048	2.0%	
501021 Other Salaries	632,319	762,240	632,319	762,240	129,921	20.5%	762,798	558	0.1%	
501023 Other OT	52,980	55,632	52,980	55,632	2,652	5.0%	56,748	1,116	2.0%	
<b>Totals</b>	<b>\$ 2,704,496</b>	<b>\$ 2,838,648</b>	<b>\$ 2,704,496</b>	<b>\$ 2,838,648</b>	<b>\$ 134,152</b>	<b>5.0%</b>	<b>\$ 2,887,050</b>	<b>\$ 48,402</b>	<b>1.7%</b>	
<b>FRINGE BENEFITS</b>										
502011 Medicare and Social Security	\$ 46,533	\$ 48,294	\$ 46,533	\$ 48,294	\$ 1,761	3.8%	\$ 49,252	\$ 958	2.0%	
502021 Retirement Normal Contribution	310,587	314,127	310,587	314,127	3,540	1.1%	318,304	4,177	1.3%	
502022 Retirement UAL Contribution	67,218	-	67,218	-	(67,218)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	1,146,072	1,180,241	1,146,072	1,180,241	34,169	3.0%	1,316,539	136,298	11.5%	
502041 Dental Insurance	51,308	47,087	51,308	47,087	(4,221)	(8.2%)	47,874	787	1.7%	
502045 Vision Insurance	13,230	13,622	13,230	13,622	392	3.0%	14,063	441	3.2%	
502051 Life Insurance	5,954	6,045	5,954	6,045	91	1.5%	6,247	202	3.3%	
502060 State Disability Insurance (SDI)	36,253	39,728	36,253	39,728	3,475	9.6%	44,166	4,438	11.2%	
502061 Long Term Disability Insurance	18,949	19,357	18,949	19,357	408	2.2%	19,788	431	2.2%	
502071 State Unemployment Insurance (SUI)	5,488	5,488	5,488	5,488	-	0.0%	5,684	196	3.6%	
502081 Workers Compensation Insurance	155,921	279,450	155,921	279,450	123,529	79.2%	279,450	-	-	
502101 Holiday Pay	87,307	89,942	87,307	89,942	2,635	3.0%	92,365	2,423	2.7%	
502103 Floating Holiday	4,712	5,888	4,712	5,888	1,176	25.0%	6,183	295	5.0%	
502109 Sick Leave Pay	136,189	140,170	136,189	140,170	3,981	2.9%	143,947	3,777	2.7%	
502111 Annual Leave	229,482	234,864	229,482	234,864	5,382	2.3%	245,738	10,874	4.6%	
502121 Other Paid Absences	20,462	21,077	20,462	21,077	615	3.0%	21,655	578	2.7%	
502251 Physical Exam Renewals	2,550	4,600	2,550	4,600	2,050	80.4%	1,600	(3,000)	(65.2%)	
502253 Driver's License Renewal	530	116	530	116	(414)	(78.1%)	300	184	158.6%	
502999 Other Fringe Benefits	7,450	11,420	7,450	11,420	3,970	53.3%	11,469	49	0.4%	
<b>Totals</b>	<b>\$ 2,346,195</b>	<b>\$ 2,461,516</b>	<b>\$ 2,346,195</b>	<b>\$ 2,461,516</b>	<b>\$ 115,321</b>	<b>4.9%</b>	<b>\$ 2,624,624</b>	<b>\$ 163,108</b>	<b>6.6%</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 3100 Paratransit

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
SERVICES								
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%	
503031 Professional and Technical Fees	98,640	47,395	(51,245)	(52.0%)	54,288	6,893	14.5%	
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%	
503033 Legal Services	-	-	-	0.0%	-	-	0.0%	
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%	
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms and Laundry	13,712	14,300	588	4.3%	14,346	46	0.3%	
503171 Security Services	-	-	-	0.0%	-	-	0.0%	
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%	
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%	
503352 Outside Repair Equipment	2,500	2,500	-	0.0%	2,550	50	2.0%	
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%	
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	<b>\$ 114,852</b>	<b>\$ 64,195</b>	<b>\$ (50,657)</b>	<b>(44.1%)</b>	<b>\$ 71,184</b>	<b>\$ 6,989</b>	<b>10.9%</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 3100 Paratransit

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>MATERIALS &amp; SUPPLIES</b>										
504011 Fuels and Lubricants Non Revenue Vehicles	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%
504012 Fuels and Lubricants Revenue Vehicles		-		-		-	0.0%		-	0.0%
504014 Hydrogen Fuels Revenue Vehicles		-		-		-	0.0%		-	0.0%
504021 Tires and Tubes Revenue/Non Revenue Vehicles		-		-		-	0.0%		-	0.0%
504191 Revenue Vehicle Parts		-		-		-	0.0%		-	0.0%
504205 Freight Out		-		-		-	0.0%		-	0.0%
504211 Postage And Mailing		1,500		350		(1,150)	(76.7%)		400	14.3%
504214 Promotional Items		-		-		-	0.0%		-	0.0%
504215 Printing		4,099		5,500		1,401	34.2%		4,500	(18.2%)
504217 Photo Supply and Processing		-		-		-	0.0%		-	0.0%
504311 Office Supplies		3,500		3,500		-	0.0%		4,000	14.3%
504313 Computer Supplies		-		-		-	0.0%		-	0.0%
504315 Safety Supplies		1,500		3,500		2,000	133.3%		2,500	(28.6%)
504316 Covid 19 Supplies		-		-		-	0.0%		-	0.0%
504317 Cleaning Supplies		1,500		-		(1,500)	(100.0%)		-	0.0%
504409 Repair and Maint Supplies		-		-		-	0.0%		-	0.0%
504417 Tenant Repairs		-		-		-	0.0%		-	0.0%
504421 Parts & Supplies Non Inventory		-		-		-	0.0%		-	0.0%
504511 Small Tools Under \$1000		-		-		-	0.0%		-	0.0%
504515 Employee Tool Replacement		-		-		-	0.0%		-	0.0%
<b>Totals</b>	<b>\$</b>	<b>12,099</b>	<b>\$</b>	<b>12,850</b>	<b>\$</b>	<b>751</b>	<b>6.2%</b>	<b>\$</b>	<b>11,400</b>	<b>\$ (1,450) (11.3%)</b>
<b>UTILITIES</b>										
505010 Propulsion Power	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%
505011 Gas and Electric		21,000		25,000		4,000	19.0%		26,000	4.0%
505021 Water Sewer and Garbage		-		-		-	0.0%		-	0.0%
505031 Telecommunications		15,000		28,600		13,600	90.7%		30,530	6.7%
<b>Totals</b>	<b>\$</b>	<b>36,000</b>	<b>\$</b>	<b>53,600</b>	<b>\$</b>	<b>17,600</b>	<b>48.9%</b>	<b>\$</b>	<b>56,530</b>	<b>\$ 2,930 5.5%</b>
<b>CASUALTY &amp; LIABILITY</b>										
506011 Insurance Premiums for Property	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%
506015 Insurance Premiums for Physical Damage and Liability		94,873		201,062		106,189	111.9%		211,115	5.0%
506021 Insurance Premiums Other		-		-		-	0.0%		-	0.0%
506123 Settlement Costs		-		-		-	0.0%		-	0.0%
506127 Repairs To District Property		-		-		-	0.0%		-	0.0%
<b>Totals</b>	<b>\$</b>	<b>94,873</b>	<b>\$</b>	<b>201,062</b>	<b>\$</b>	<b>106,189</b>	<b>111.9%</b>	<b>\$</b>	<b>211,115</b>	<b>\$ 10,053 5.0%</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 3100 Paratransit

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)				
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR			
<b>TAXES</b>												
507051 Fuel Taxes	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
507201 Licenses and Permits		-		-		-	0.0%		-	0.0%		
507999 Other Taxes		-		-		-	0.0%		-	0.0%		
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
<b>MISC EXPENSE</b>												
509011 Dues and Subscriptions	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
509081 Advertising District Promotions		-		-		-	0.0%		-	0.0%		
509101 Employee Incentive Programs		2,500		2,750		250	10.0%		2,800	50		
509121 Employee Training		6,000		6,000		-	0.0%		6,000	-		
509122 Board of Directors Travel		-		-		-	0.0%		-	-		
509123 Employee Travel		8,500		7,000		(1,500)	(17.6%)		7,000	-		
509125 Local Meeting Expense		-		-		-	0.0%		-	-		
509127 Board Of Directors' Fees		-		-		-	0.0%		-	-		
509150 Contributions		-		-		-	0.0%		-	-		
509996 Debt Issuance Costs		-		-		-	0.0%		-	-		
509999 Other Misc Expense		-		-		-	0.0%		-	-		
Totals	\$	17,000	\$	15,750	\$	(1,250)	(7.4%)	\$	15,800	\$	50	0.3%
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>												
511102 Interest Expense Bridge Loan	\$	-	\$	-	\$	-	0.0%	\$	-	-	0.0%	
511103 Interest Expense POB		-		-		-	0.0%		-	-	0.0%	
524000 Principal - POB		-		-		-	0.0%		-	-	0.0%	
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	-	0.0%	
<b>LEASES &amp; RENTALS</b>												
512011 Facility Lease and Rent	\$	156,749	\$	208,332	\$	51,583	32.9%	\$	214,582	\$	6,250	3.0%
512061 Equipment Rental		2,300		2,300		-	0.0%		2,346		46	2.0%
Totals	\$	159,049	\$	210,632	\$	51,583	32.4%	\$	216,928	\$	6,296	3.0%
<b>PERSONNEL TOTAL</b>												
	\$	5,050,691	\$	5,300,164	\$	249,473	4.9%	\$	5,511,674	\$	211,510	4.0%
<b>NON-PERSONNEL TOTAL</b>												
	\$	433,873	\$	558,089	\$	124,216	28.6%	\$	582,957	\$	24,868	4.5%
<b>TOTAL OPERATING EXPENSES</b>												
	\$	5,484,564	\$	5,858,253	\$	373,689	6.8%	\$	6,094,631	\$	236,378	4.0%

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 3200 Operations Non Drivers

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>LABOR</b>								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	2,125,338	2,124,050	(1,288)	(0.1%)	2,232,910	108,860	5.1%	
501023 Other OT	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	<b>\$ 2,125,338</b>	<b>\$ 2,124,050</b>	<b>\$ (1,288)</b>	<b>(0.1%)</b>	<b>\$ 2,232,910</b>	<b>\$ 108,860</b>	<b>5.1%</b>	
<b>FRINGE BENEFITS</b>								
502011 Medicare and Social Security	\$ 38,176	\$ 38,786	\$ 610	1.6%	\$ 40,884	\$ 2,098	5.4%	
502021 Retirement Normal Contribution	285,150	277,874	(7,276)	(2.6%)	290,008	12,134	4.4%	
502022 Retirement UAL Contribution	61,715	-	(61,715)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	810,902	679,879	(131,023)	(16.2%)	796,057	116,178	17.1%	
502041 Dental Insurance	39,963	32,398	(7,565)	(18.9%)	34,638	2,240	6.9%	
502045 Vision Insurance	7,290	6,672	(618)	(8.5%)	7,172	500	7.5%	
502051 Life Insurance	3,263	3,224	(39)	(1.2%)	3,550	326	10.1%	
502060 State Disability Insurance (SDI)	29,758	32,082	2,324	7.8%	36,655	4,573	14.3%	
502061 Long Term Disability Insurance	13,839	13,014	(825)	(6.0%)	13,496	482	3.7%	
502071 State Unemployment Insurance (SUI)	3,024	2,688	(336)	(11.1%)	2,900	212	7.9%	
502081 Workers Compensation Insurance	85,915	339,600	253,685	295.3%	339,600	-	-	
502101 Holiday Pay	80,233	81,097	864	1.1%	85,580	4,483	5.5%	
502103 Floating Holiday	12,471	23,740	11,269	90.4%	23,995	255	1.1%	
502109 Sick Leave Pay	120,351	121,642	1,291	1.1%	128,365	6,723	5.5%	
502111 Annual Leave	275,749	305,320	29,571	10.7%	328,490	23,170	7.6%	
502121 Other Paid Absences	18,806	19,007	201	1.1%	20,055	1,048	5.5%	
502251 Physical Exam Renewals	1,750	1,925	175	10.0%	1,964	39	2.0%	
502253 Driver's License Renewal	370	600	230	62.2%	612	12	2.0%	
502999 Other Fringe Benefits	4,710	14,570	9,860	209.3%	14,625	55	0.4%	
<b>Totals</b>	<b>\$ 1,893,435</b>	<b>\$ 1,994,118</b>	<b>\$ 100,683</b>	<b>5.3%</b>	<b>\$ 2,168,646</b>	<b>\$ 174,528</b>	<b>8.8%</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 3200 Operations Non Drivers

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	110,000	20,000	(90,000)	(81.8%)	20,400	400	2.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	1,608	1,688	80	5.0%	1,722	34	2.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	3,000	3,150	150	5.0%	3,213	63	2.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 114,608</b>	<b>\$ 24,838</b>	<b>\$ (89,770)</b>	<b>(78.3%)</b>	<b>\$ 25,335</b>	<b>\$ 497</b>	<b>2.0%</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 3200 Operations Non Drivers

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR	
<b>MATERIALS &amp; SUPPLIES</b>								
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%	
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%	
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	
504211 Postage And Mailing	-	-	-	0.0%	-	-	0.0%	
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	
504215 Printing	8,019	12,000	3,981	49.6%	12,240	240	2.0%	
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%	
504311 Office Supplies	12,000	12,000	-	0.0%	12,240	240	2.0%	
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%	
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%	
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%	
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%	
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%	
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%	
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	<b>\$ 20,019</b>	<b>\$ 24,000</b>	<b>\$ 3,981</b>	<b>19.9%</b>	<b>\$ 24,480</b>	<b>\$ 480</b>	<b>2.0%</b>	
<b>UTILITIES</b>								
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%	
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%	
505031 Telecommunications	16,480	11,189	(5,291)	(32.1%)	11,413	224	2.0%	
<b>Totals</b>	<b>\$ 16,480</b>	<b>\$ 11,189</b>	<b>\$ (5,291)</b>	<b>(32.1%)</b>	<b>\$ 11,413</b>	<b>\$ 224</b>	<b>2.0%</b>	
<b>CASUALTY &amp; LIABILITY</b>								
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%	
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%	
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 3200 Operations Non Drivers

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
<b>TAXES</b>										
507051 Fuel Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
507201 Licenses and Permits	-	-	-	-	-	0.0%	-	-	0.0%	
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>MISC EXPENSE</b>										
509011 Dues and Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
509081 Advertising District Promotions	-	-	-	-	-	0.0%	-	-	0.0%	
509101 Employee Incentive Programs	5,000	5,000	5,000	5,000	-	0.0%	5,100	100	2.0%	
509121 Employee Training	6,000	10,000	10,000	10,000	4,000	66.7%	10,200	200	2.0%	
509122 Board of Directors Travel	-	-	-	-	-	0.0%	-	-	0.0%	
509123 Employee Travel	6,000	10,000	10,000	10,000	4,000	66.7%	10,200	200	2.0%	
509125 Local Meeting Expense	900	-	-	-	(900)	(100.0%)	-	-	0.0%	
509127 Board Of Directors' Fees	-	-	-	-	-	0.0%	-	-	0.0%	
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%	
509996 Debt Issuance Costs	-	-	-	-	-	0.0%	-	-	0.0%	
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 17,900	\$ 25,000	\$ 25,000	\$ 25,000	\$ 7,100	39.7%	\$ 25,500	\$ 500	2.0%	
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>										
511102 Interest Expense Bridge Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
511103 Interest Expense POB	-	-	-	-	-	0.0%	-	-	0.0%	
524000 Principal - POB	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<b>LEASES &amp; RENTALS</b>										
512011 Facility Lease and Rent	\$ 234,032	\$ 127,099	\$ 127,099	\$ 127,099	\$ (106,933)	(45.7%)	\$ 67,023	\$ (60,076)	(47.3%)	
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 234,032	\$ 127,099	\$ 127,099	\$ 127,099	\$ (106,933)	(45.7%)	\$ 67,023	\$ (60,076)	(47.3%)	
<b>PERSONNEL TOTAL</b>										
	\$ 4,018,773	\$ 4,118,168	\$ 4,118,168	\$ 4,118,168	\$ 99,395	2.5%	\$ 4,401,556	\$ 283,388	6.9%	
<b>NON-PERSONNEL TOTAL</b>										
	\$ 403,039	\$ 212,126	\$ 212,126	\$ 212,126	\$ (190,913)	(47.4%)	\$ 153,751	\$ (58,375)	(27.5%)	
<b>TOTAL OPERATING EXPENSES</b>										
	\$ 4,421,812	\$ 4,330,294	\$ 4,330,294	\$ 4,330,294	\$ (91,518)	(2.1%)	\$ 4,555,307	\$ 225,013	5.2%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 3300 Bus Operators

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25	FY26						
<b>LABOR</b>								
501011 Bus Operator Pay	\$ 14,530,495	\$ 13,603,525	\$ (926,970)	(6.4%)	\$ 14,483,762	\$ 880,237	6.5%	
501013 Bus Operator OT	500,030	509,960	9,930	2.0%	520,260	10,300	2.0%	
501021 Other Salaries	-	-	-	0.0%	-	-	0.0%	
501023 Other OT	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 15,030,525	\$ 14,113,485	\$ (917,040)	(6.1%)	\$ 15,004,022	\$ 890,537	6.3%	
<b>FRINGE BENEFITS</b>								
502011 Medicare and Social Security	\$ 256,858	\$ 240,964	\$ (15,894)	(6.2%)	\$ 256,583	\$ 15,619	6.5%	
502021 Retirement Normal Contribution	1,864,260	1,702,056	(162,204)	(8.7%)	1,803,299	101,243	5.9%	
502022 Retirement UAL Contribution	270,714	-	(270,714)	(100.0%)	-	-	0.0%	
502031 Medical Insurance	5,831,232	5,527,655	(303,577)	(5.2%)	6,354,705	827,050	15.0%	
502041 Dental Insurance	286,184	231,225	(54,959)	(19.2%)	243,378	12,153	5.3%	
502045 Vision Insurance	65,610	60,048	(5,562)	(8.5%)	64,832	4,784	8.0%	
502051 Life Insurance	29,298	25,740	(3,558)	(12.1%)	27,860	2,120	8.2%	
502060 State Disability Insurance (SDI)	200,206	198,092	(2,114)	(1.1%)	230,026	31,934	16.1%	
502061 Long Term Disability Insurance	119,910	106,040	(13,870)	(11.6%)	110,860	4,820	4.5%	
502071 State Unemployment Insurance (SUI)	28,000	24,640	(3,360)	(12.0%)	26,680	2,040	8.3%	
502081 Workers Compensation Insurance	795,513	357,300	(438,213)	-55.1%	357,300	-	0.0%	
502101 Holiday Pay	525,603	487,818	(37,785)	(7.2%)	524,013	36,195	7.4%	
502103 Floating Holiday	-	-	-	0.0%	-	-	0.0%	
502109 Sick Leave Pay	821,204	762,139	(59,065)	(7.2%)	818,767	56,628	7.4%	
502111 Annual Leave	1,213,345	1,141,088	(72,257)	(6.0%)	1,225,158	84,070	7.4%	
502121 Other Paid Absences	123,208	114,323	(8,885)	(7.2%)	122,842	8,519	7.5%	
502251 Physical Exam Renewals	19,250	22,500	3,250	16.9%	22,950	450	2.0%	
502253 Driver's License Renewal	5,749	6,036	287	5.0%	6,157	121	2.0%	
502999 Other Fringe Benefits	51,530	46,600	(4,930)	(9.6%)	55,130	8,530	18.3%	
Totals	\$ 12,507,674	\$ 11,054,264	\$ (1,453,410)	(11.6%)	\$ 12,250,540	\$ 1,196,276	10.8%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 3300 Bus Operators

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	3,500	44,000	40,500	1157.1%	44,800	800	1.8%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 3,500</b>	<b>\$ 44,000</b>	<b>\$ 40,500</b>	<b>1157.1%</b>	<b>\$ 44,800</b>	<b>\$ 800</b>	<b>1.8%</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 3300 Bus Operators

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
MATERIALS & SUPPLIES							
504011 Fuels and Lubricants Non Revenue Vehicles	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels and Lubricants Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504014 Hydrogen Fuels Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504021 Tires and Tubes Revenue/Non Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
504191 Revenue Vehicle Parts	-	-	-	0.0%	-	-	0.0%
504205 Freight Out	-	-	-	0.0%	-	-	0.0%
504211 Postage And Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	0.0%
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	1,000	2,000	1,000	100.0%	2,040	40	2.0%
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Parts & Supplies Non Inventory	-	-	-	0.0%	-	-	0.0%
504511 Small Tools Under \$1000	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 1,000</b>	<b>\$ 2,000</b>	<b>\$ 1,000</b>	<b>100.0%</b>	<b>\$ 2,040</b>	<b>\$ 40</b>	<b>2.0%</b>

**Attachment C**  
**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**  
**FY26 & FY27 OPERATING BUDGET**  
**3300 Bus Operators**

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
	BUDGET FY25	BUDGET FY26	\$ VAR	% VAR		\$ VAR	% VAR
MISC EXPENSE							
509011 Dues and Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	5,000	5,000	-	0.0%	5,100	100	2.0%
509121 Employee Training	1,000	1,000	-	0.0%	1,020	20	2.0%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	-	2,500	2,500	100.0%	2,550	50	2.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 6,000	\$ 8,500	\$ 2,500	41.7%	\$ 8,670	\$ 170	2.0%
PERSONNEL TOTAL	\$ 27,538,199	\$ 25,167,749	\$ (2,370,450)	(8.6%)	\$ 27,254,562	\$ 2,086,813	8.3%
NON-PERSONNEL TOTAL	\$ 10,500	\$ 54,500	\$ 44,000	419.0%	\$ 55,510	\$ 1,010	1.9%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 27,548,699</b>	<b>\$ 25,222,249</b>	<b>\$ (2,326,450)</b>	<b>(8.4%)</b>	<b>\$ 27,310,072</b>	<b>\$ 2,087,823</b>	<b>8.3%</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 4100 Fleet

ACCOUNT	Sep-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
<b>LABOR</b>							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	2,764,986	3,206,203	441,217	16.0%	3,286,607	80,404	2.5%
501023 Other OT	-	-	-	0.0%	-	-	0.0%
Totals	\$ 2,764,986	\$ 3,206,203	\$ 441,217	16.0%	\$ 3,286,607	\$ 80,404	2.5%
<b>FRINGE BENEFITS</b>							
502011 Medicare and Social Security	\$ 49,602	\$ 57,481	\$ 7,879	15.9%	\$ 59,051	\$ 1,570	2.7%
502021 Retirement Normal Contribution	370,466	420,900	50,434	13.6%	427,658	6,758	1.6%
502022 Retirement UAL Contribution	80,181	-	(80,181)	(100.0%)	-	-	0.0%
502031 Medical Insurance	1,026,317	1,315,652	289,335	28.2%	1,467,604	151,952	11.5%
502041 Dental Insurance	56,016	60,837	4,821	8.6%	61,842	1,005	1.7%
502045 Vision Insurance	11,070	12,788	1,718	15.5%	13,202	414	3.2%
502051 Life Insurance	4,901	6,539	1,638	33.4%	6,747	208	3.2%
502060 State Disability Insurance (SDI)	38,647	47,474	8,827	22.8%	52,945	5,471	11.5%
502061 Long Term Disability Insurance	19,804	22,605	2,801	14.1%	22,736	131	0.6%
502071 State Unemployment Insurance (SUI)	4,592	5,264	672	14.6%	5,452	188	3.6%
502081 Workers Compensation Insurance	130,464	360,900	230,436	176.6%	360,900	-	-
502101 Holiday Pay	105,058	121,479	16,421	15.6%	125,086	3,607	3.0%
502103 Floating Holiday	7,010	8,550	1,540	22.0%	8,550	-	0.0%
502109 Sick Leave Pay	157,587	182,217	24,630	15.6%	187,628	5,411	3.0%
502111 Annual Leave	361,431	417,404	55,973	15.5%	435,783	18,379	4.4%
502121 Other Paid Absences	24,625	28,469	3,844	15.6%	29,311	842	3.0%
502251 Physical Exam Renewals	2,700	2,700	-	0.0%	2,835	135	5.0%
502253 Driver's License Renewal	400	400	-	0.0%	420	20	5.0%
502999 Other Fringe Benefits	19,180	15,360	(3,820)	(19.9%)	15,407	47	0.3%
Totals	\$ 2,470,051	\$ 3,087,019	\$ 616,968	25.0%	\$ 3,283,157	\$ 196,138	6.4%

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 4100 Fleet

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR
	FY25	FY26					
SERVICES							
503011 Accounting and Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Administrative and Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Professional and Technical Fees	9,200	310,000	300,800	3269.6%	10,500	(299,500)	(96.6%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	41,162	42,500	1,338	3.3%	44,625	2,125	5.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	8,113	12,200	4,087	50.4%	12,811	611	5.0%
503353 Outside Repair Revenue Vehicles	892,790	1,424,800	532,010	59.6%	569,740	(855,060)	(60.0%)
503354 Outside Repair Other Vehicles	40,000	33,943	(6,057)	(15.1%)	35,641	1,698	5.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 991,265</b>	<b>\$ 1,823,443</b>	<b>\$ 832,178</b>	<b>84.0%</b>	<b>\$ 673,317</b>	<b>\$ (1,150,126)</b>	<b>(63.1%)</b>

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 4100 Fleet

ACCOUNT	Sep-24	June-25	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	\$ VAR	% VAR		FY27	\$ VAR	% VAR
	FY25	FY26						
<b>MATERIALS &amp; SUPPLIES</b>								
504011 Fuels and Lubricants Non Revenue Vehicles	\$ 70,460	\$ 72,000	\$ 1,540	2.2%	\$ 75,600	\$ 3,600	5.0%	
504012 Fuels and Lubricants Revenue Vehicles	3,699,770	1,950,841	(1,748,929)	(47.3%)	1,299,057	(651,784)	(33.4%)	
504014 Hydrogen Fuels Revenue Vehicles	-	723,116	723,116	100.0%	4,120,614	3,397,498	469.8%	
504021 Tires and Tubes Revenue/Non Revenue Vehicles	328,350	488,000	159,650	48.6%	539,500	51,500	10.6%	
504191 Revenue Vehicle Parts	1,341,870	2,092,450	750,580	55.9%	1,575,412	(517,038)	(24.7%)	
504205 Freight Out	5,000	3,500	(1,500)	(30.0%)	3,675	175	5.0%	
504211 Postage And Mailing	-	-	-	0.0%	-	-	0.0%	
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	
504215 Printing	-	-	-	0.0%	-	-	0.0%	
504217 Photo Supply and Processing	-	-	-	0.0%	-	-	0.0%	
504311 Office Supplies	3,000	3,500	500	16.7%	3,675	175	5.0%	
504313 Computer Supplies	-	-	-	0.0%	-	-	0.0%	
504315 Safety Supplies	17,750	10,000	(7,750)	(43.7%)	10,500	500	5.0%	
504316 Covid 19 Supplies	-	-	-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	11,000	10,250	(750)	(6.8%)	10,763	513	5.0%	
504409 Repair and Maint Supplies	-	-	-	0.0%	-	-	0.0%	
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%	
504421 Parts & Supplies Non Inventory	40,250	41,250	1,000	2.5%	43,350	2,100	5.1%	
504511 Small Tools Under \$1000	22,100	27,000	4,900	22.2%	28,350	1,350	5.0%	
504515 Employee Tool Replacement	3,000	3,000	-	0.0%	3,150	150	5.0%	
Totals	\$ 5,542,550	\$ 5,424,907	\$ (117,643)	(2.1%)	\$ 7,713,646	\$ 2,288,739	42.2%	
<b>UTILITIES</b>								
505010 Propulsion Power	\$ 185,000	\$ 220,000	\$ 35,000	18.9%	\$ 228,800	\$ 8,800	4.0%	
505011 Gas and Electric	-	-	-	0.0%	-	-	0.0%	
505021 Water Sewer and Garbage	-	-	-	0.0%	-	-	0.0%	
505031 Telecommunications	68,000	70,100	2,100	3.1%	73,605	3,505	5.0%	
Totals	\$ 253,000	\$ 290,100	\$ 37,100	14.7%	\$ 302,405	\$ 12,305	4.2%	
<b>CASUALTY &amp; LIABILITY</b>								
506011 Insurance Premiums for Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
506015 Insurance Premiums for Physical Damage and Liability	-	-	-	0.0%	-	-	0.0%	
506021 Insurance Premiums Other	-	-	-	0.0%	-	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	
506127 Repairs To District Property	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

### FY26 & FY27 OPERATING BUDGET

#### 4100 Fleet

ACCOUNT	Sep-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Taxes	\$ 18,900	\$ 19,500	\$ 600	3.2%	\$ 20,475	\$ 975	5.0%
507201 Licenses and Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ 18,900	\$ 19,500	\$ 600	3.2%	\$ 20,475	\$ 975	5.0%
<b>MISC EXPENSE</b>							
509011 Dues and Subscriptions	\$ 9,730	\$ 13,403	\$ 3,673	37.7%	\$ 14,073	\$ 670	5.0%
509081 Advertising District Promotions	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Programs	1,000	2,000	1,000	100.0%	2,100	100	5.0%
509121 Employee Training	507,744	344,374	(163,370)	(32.2%)	345,493	1,119	0.3%
509122 Board of Directors Travel	-	-	-	0.0%	-	-	0.0%
509123 Employee Travel	15,000	15,000	-	0.0%	15,750	750	5.0%
509125 Local Meeting Expense	1,000	1,000	-	0.0%	1,050	50	5.0%
509127 Board Of Directors' Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509996 Debt Issuance Costs	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 534,474	\$ 375,777	\$ (158,697)	(29.7%)	\$ 378,466	\$ 2,689	0.7%
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense Bridge Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease and Rent	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	1,575	1,500	(75)	(4.8%)	1,575	75	5.0%
Totals	\$ 1,575	\$ 1,500	\$ (75)	(4.8%)	\$ 1,575	\$ 75	5.0%
<b>PERSONNEL TOTAL</b>							
	\$ 5,235,037	\$ 6,293,222	\$ 1,058,185	20.2%	\$ 6,569,764	\$ 276,542	4.4%
<b>NON-PERSONNEL TOTAL</b>							
	\$ 7,341,764	\$ 7,935,227	\$ 593,463	8.1%	\$ 9,089,884	\$ 1,154,657	14.6%
<b>TOTAL OPERATING EXPENSES</b>							
	\$ 12,576,801	\$ 14,228,449	\$ 1,651,648	13.1%	\$ 15,659,648	\$ 1,431,199	10.1%

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 9005 Retirees

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25	BUDGET FY26	BUDGET FY26	BUDGET FY27	\$ VAR	% VAR		\$ VAR	% VAR	
FRINGE BENEFITS										
502011 Medicare and Social Security	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
502021 Retirement Normal Contribution	-	-	-	-	-	0.0%	-	-	0.0%	
502022 Retirement UAL Contribution	-	1,316,034	1,316,034	1,922,000	605,966	46.0%	1,922,000	605,966	46.0%	
502031 Medical Insurance	4,367,577	4,815,577	448,000	5,371,608	556,031	11.5%	5,371,608	556,031	11.5%	
502041 Dental Insurance	57,165	56,486	(679)	57,450	964	1.7%	57,450	964	1.7%	
502045 Vision Insurance	15,390	16,128	738	16,612	484	3.0%	16,612	484	3.0%	
502051 Life Insurance	6,007	6,108	101	6,291	183	3.0%	6,291	183	3.0%	
502060 State Disability Insurance (SDI)	-	-	-	-	-	0.0%	-	-	0.0%	
502061 Long Term Disability Insurance	-	-	-	-	-	0.0%	-	-	0.0%	
502071 State Unemployment Insurance (SUI)	-	-	-	-	-	0.0%	-	-	0.0%	
502081 Workers Compensation Insurance	-	-	-	-	-	0.0%	-	-	0.0%	
502101 Holiday Pay	-	-	-	-	-	0.0%	-	-	0.0%	
502103 Floating Holiday	-	-	-	-	-	0.0%	-	-	0.0%	
502109 Sick Leave Pay	-	-	-	-	-	0.0%	-	-	0.0%	
502111 Annual Leave	-	-	-	-	-	0.0%	-	-	0.0%	
502121 Other Paid Absences	-	-	-	-	-	0.0%	-	-	0.0%	
502251 Physical Exam Renewals	-	-	-	-	-	0.0%	-	-	0.0%	
502253 Driver's License Renewal	-	-	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	78,106	97,503	19,397	108,761	11,258	11.5%	108,761	11,258	11.5%	
<b>Totals</b>	<b>\$ 4,524,245</b>	<b>\$ 6,307,836</b>	<b>\$ 1,783,591</b>	<b>\$ 7,482,722</b>	<b>\$ 1,174,886</b>	<b>18.6%</b>	<b>\$ 7,482,722</b>	<b>\$ 1,174,886</b>	<b>18.6%</b>	
<b>PERSONNEL TOTAL</b>	<b>\$ 4,524,245</b>	<b>\$ 6,307,836</b>	<b>\$ 1,783,591</b>	<b>\$ 7,482,722</b>	<b>\$ 1,174,886</b>	<b>18.6%</b>	<b>\$ 7,482,722</b>	<b>\$ 1,174,886</b>	<b>18.6%</b>	
<b>NON-PERSONNEL TOTAL</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>					
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 4,524,245</b>	<b>\$ 6,307,836</b>	<b>\$ 1,783,591</b>	<b>\$ 7,482,722</b>	<b>\$ 1,174,886</b>	<b>18.6%</b>	<b>\$ 7,482,722</b>	<b>\$ 1,174,886</b>	<b>18.6%</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 1700 District Counsel

ACCOUNT	Sep-24		June-25		Increase/(Decrease)		PLAN FY27	Increase/(Decrease)		
	BUDGET FY25		BUDGET FY26		\$ VAR	% VAR		\$ VAR	% VAR	
SERVICES										
503011 Accounting and Audit Fees	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
503012 Administrative and Bank Fees	-		-		-	0.0%	-	-	0.0%	
503031 Professional and Technical Fees	3,324		1,200		(2,124)	(63.9%)	1,200	-	0.0%	
503032 Legislative Services	-		-		-	0.0%	-	-	0.0%	
503033 Legal Services	613,430		636,601		23,171	3.8%	649,334	12,733	2.0%	
503034 Pre Employment Exams	-		-		-	0.0%	-	-	0.0%	
503041 Temporary Help	-		-		-	0.0%	-	-	0.0%	
503161 Custodial Services	-		-		-	0.0%	-	-	0.0%	
503162 Uniforms and Laundry	-		-		-	0.0%	-	-	0.0%	
503171 Security Services	-		-		-	0.0%	-	-	0.0%	
503172 Software as a Service	-		-		-	0.0%	-	-	0.0%	
503221 Classified and Legal Advertising	-		-		-	0.0%	-	-	0.0%	
503225 Graphic Services	-		-		-	0.0%	-	-	0.0%	
503351 Outside Repair Buildings and Improvements	-		-		-	0.0%	-	-	0.0%	
503352 Outside Repair Equipment	-		-		-	0.0%	-	-	0.0%	
503353 Outside Repair Revenue Vehicles	-		-		-	0.0%	-	-	0.0%	
503354 Outside Repair Other Vehicles	-		-		-	0.0%	-	-	0.0%	
503363 Haz Waste Disposal	-		-		-	0.0%	-	-	0.0%	
<b>Totals</b>	<b>\$ 616,754</b>		<b>\$ 637,801</b>		<b>\$ 21,047</b>	<b>3.4%</b>	<b>\$ 650,534</b>	<b>\$ 12,733</b>	<b>2.0%</b>	
PERSONNEL TOTAL	\$ -		\$ -		\$ -	0.0%	\$ -	\$ -	0.0%	
NON-PERSONNEL TOTAL	\$ 616,754		\$ 637,801		\$ 21,047	3.4%	\$ 650,534	\$ 12,733	2.0%	
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 616,754</b>		<b>\$ 637,801</b>		<b>\$ 21,047</b>	<b>3.4%</b>	<b>\$ 650,534</b>	<b>\$ 12,733</b>	<b>2.0%</b>	

# Attachment C

## SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY26 & FY27 OPERATING BUDGET 700 SCCIC

ACCOUNT	Sep-24 BUDGET FY25	June-25 BUDGET FY26	Increase/(Decrease)		PLAN FY27	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
<b>SERVICES</b>							
503011 Accounting and Audit Fees	\$ 250	\$ 250	\$ -	0.0%	\$ 250	\$ -	0.0%
503012 Administrative and Bank Fees	-	25	25	100.0%	25	-	0.0%
503031 Professional and Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temporary Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms and Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503172 Software as a Service	-	-	-	0.0%	-	-	0.0%
503221 Classified and Legal Advertising	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Outside Repair Buildings and Improvements	-	-	-	0.0%	-	-	0.0%
503352 Outside Repair Equipment	-	-	-	0.0%	-	-	0.0%
503353 Outside Repair Revenue Vehicles	-	-	-	0.0%	-	-	0.0%
503354 Outside Repair Other Vehicles	-	-	-	0.0%	-	-	0.0%
503363 Haz Waste Disposal	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 250</b>	<b>\$ 275</b>	<b>\$ 25</b>	<b>10.0%</b>	<b>\$ 275</b>	<b>\$ -</b>	<b>0.0%</b>
<hr/>							
PERSONNEL TOTAL	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
NON-PERSONNEL TOTAL	\$ 250	\$ 275	\$ 25	10.0%	\$ 275	\$ -	0.0%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 250</b>	<b>\$ 275</b>	<b>\$ 25</b>	<b>10.0%</b>	<b>\$ 275</b>	<b>\$ -</b>	<b>0.0%</b>

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Summary

Department	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Administration - 1100	4.00	3.00	3.00
Finance - 1200	11.00	9.00	8.00
Customer Service - 1300	10.00	9.00	9.00
Marketing - 1325	3.00	4.00	4.00
Human Resources - 1400	7.00	7.00	7.00
Information Technology - 1500	6.00	6.00	6.00
Planning, Grants, Governmental Affairs - 1600	6.00	6.00	6.00
District Counsel - 1700	0.00	0.00	0.00
Safety, Security, and Risk Management - 1800	2.00	2.00	2.00
Purchasing - 1900	4.00	4.50	4.00
Inventory Mgmt - 2000	5.00	5.00	5.00
Facilities Maintenance - 2200	17.00	17.00	17.00
Paratransit - 3100	49.00	49.00	49.00
Operations - 3200	27.00	24.00	25.00
Bus Operators - 3300	250.00	220.00	230.00
Fleet Maintenance - 4100	42.00	47.00	47.00
<b>Total Full-Time Equivalent (FTEs)</b>	<b>443.00</b>	<b>412.50</b>	<b>422.00</b>

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Administration - 1100

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
CEO/General Manager	1.00	1.00	1.00
Chief Operations Officer **	1.00	0.00	0.00
Sr. Executive Assistant*	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>

*Changes since September Adopted FTE Authorized/Funded*

*\*Title change from Executive Assistant*

*Changes for FY26/FY27 Budget Cycle*

*\*\* Move COO to Operations 3200*

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Finance - 1200

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Chief Financial Officer (CFO)	1.00	1.00	1.00
Finance Deputy Director	1.00	1.00	1.00
Accountant II/III	2.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00
Senior Accounting Technician*	1.00	1.00	1.00
Payroll Supervisor	1.00	1.00	1.00
Payroll Administrator	1.00	1.00	1.00
Senior Financial Analyst/Financial Analyst **	1.00	2.00	1.00
Revenue Account Program Manager***	1.00	0.00	0.00
Special Project Manager ***	1.00	0.00	0.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>11.00</b>	<b>9.00</b>	<b>8.00</b>

*\*Senior Accounting Technician Provisional through FY25*

***Changes since September Adopted FTE Authorized/Funded***

*\*\* Addition of 1 FTE Senior Financial Analyst approved at Oct 2024 BoD meeting*

***Changes for FY26/FY27 Budget Cycle***

*\*\*\* Unfunded Revenue Account Program Manager, Accountant III, Speical Project Manager*

*\* Convert Provisional Sr Accounting Technician to Regular*

*\*\*\*\* Re-Fund Financial Analyst, Unfund Sr Financial Analyst in FY27*

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Customer Service - 1300

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Communications & Marketing Manager **	1.00	1.00	1.00
Mobility Training Coordinator	1.00	1.00	1.00
Customer Service Manager	0.00	0.00	0.00
Customer Service Supervisor	0.00	0.00	0.00
Customer Service Coordinator	0.00	0.00	0.00
Customer Service Representative*	6.00	5.00	5.00
Senior Customer Service Representative	2.00	2.00	2.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>10.00</b>	<b>9.00</b>	<b>9.00</b>

*Changes since September Adopted FTE Authorized/Funded*

*\*\* Title change from Customer Experience Manager*

*\* Unfund 1 FTE Customer Service Representative,*

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Marketing - 1325

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Chief Communications & Marketing Officer *	1.00	1.00	1.00
Marketing Specialist	2.00	2.00	2.00
Communications Specialist**	0.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>

*Changes since September Adopted FTE Authorized/Funded*

*\* Title change from Marketing and Communications Director*

**Changes for FY26/FY27 Budget Cycle**

*\*\* Added Communications Specialist, Provisional through FY28*

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Human Resources - 1400

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Chief Human Resources Officer **	1.00	1.00	1.00
Human Resources Deputy Director	1.00	1.00	1.00
HR Analyst I / II*	4.00	4.00	4.00
Paralegal II	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

\* HR Analyst I (1 FTE), provisional funded through FY25

**Changes since September Adopted FTE Authorized/Funded**

\*\* Title change from Human Resources Director

**Changes for FY26/FY27 Budget Cycle**

\* Convert Provisional HR Analyst I (1 FTE) to Regular

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Information Technology - 1500

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Information Technology and ITS Director	1.00	1.00	1.00
Senior Full Stack Developer	1.00	1.00	1.00
Full Stack Developer **	1.00	1.00	1.00
Business Systems Program Manager	1.00	1.00	1.00
Systems Administrator/Senior	1.00	1.00	1.00
Information Technology Support Analyst I/II	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

\*\* Full Stack Developer Provisional through FY26

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Planning, Grants, Governmental Affairs - 1600

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Chief Planning & Innovation Officer **	1.00	1.00	1.00
Planning & Innovation Deputy Director ***	1.00	1.00	1.00
Grants/Legislative Analyst	1.00	1.00	1.00
Transportation Planner I/II	1.00	1.00	1.00
Planning Data Analyst	1.00	1.00	1.00
Schedule Analyst	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

*Changes since September Adopted FTE Authorized/Funded*

*\*\* Title change from Planning and Development Director*

*\*\*\* Title change from Capital Planning and Grants Program Manager*

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) District Counsel - 1700

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
District Counsel	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00
Paralegal II	0.00	0.00	0.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Safety, Security, and Risk Management - 1800

<b>Position Title</b>	<b>Funded FY25 2024</b>	<b>Funded FY26 2025</b>	<b>Funded FY27 2025</b>
Safety, Security and Risk Director	1.00	1.00	1.00
Safety and Training Program Specialist I	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Purchasing - 1900

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Contracts & Purchasing Deputy Director *	0.00	1.00	1.00
Contracts & Purchasing Manager *	1.00	0.50	0.00
Purchasing Agent	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>4.00</b>	<b>4.50</b>	<b>4.00</b>

*Changes since September Adopted FTE Authorized/Funded*

*\* Created/Funded Contracts & Purchasing Deputy Director position, - approved at April BoD meeting*

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Inventory Management - 2000

<b>Position Title</b>	<b>Funded FY25 2024</b>	<b>Funded FY26 2025</b>	<b>Funded FY27 2025</b>
Parts and Materials Manager	1.00	1.00	1.00
Lead Parts and Materials Clerk	1.00	1.00	1.00
Parts and Materials Clerk	3.00	3.00	3.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Facilities Maintenance - 2200

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Facilities Maintenance Manager *	0.00	0.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Lead Facilities Maintenance Worker	1.00	1.00	1.00
Facilities Maintenance Worker II	4.00	4.00	4.00
Facilities Maintenance Worker I	2.00	2.00	2.00
Custodial Supervisor	1.00	1.00	1.00
Lead Custodial Service Worker	1.00	1.00	1.00
Custodial Service Worker	6.00	6.00	6.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>

*Changes since September Adopted FTE Authorized/Funded*

*\*Unfunded Facilities Maintenance Manager*

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Paratransit - 3100

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Assistant Operations Manager: Paratransit	1.00	1.00	1.00
Dispatcher/Scheduler*	7.00	8.00	8.00
Paratransit Clerk I-II-III**	0.00	1.00	1.00
Paratransit Supervisor	3.00	3.00	3.00
Van Operator	38.00	36.00	36.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>49.00</b>	<b>49.00</b>	<b>49.00</b>

*Changes since September Adopted FTE Authorized/Funded*

*\*\* Addition of 1 FTE Dispatcher/Scheduler approved at March 2025 BoD meeting*

*Changes for FY26/FY27 Budget Cycle*

*\*\* Unfund 2 FTE Van Operator, Fund Paratransit Clerk*

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Operations - 3200

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Chief Operations Officer **	0.00	1.00	1.00
Deputy Director of Operations	1.00	1.00	1.00
Assistant Operations Manager Fixed Route	1.00	1.00	1.00
Transit Supervisor***	19.00	15.00	16.00
Safety & Training Coordinator	3.00	3.00	3.00
Administrative Supervisor	1.00	1.00	1.00
Administrative Assistant *	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>27.00</b>	<b>24.00</b>	<b>25.00</b>

\* Administrative Assistant provisional funded through FY27

**Changes for FY26/FY27 Budget Cycle**

\*\* Move COO from Admin 1100

\*\*\* Unfund Transit Supervisor (4 FTE), Refund 1 FTE in FY27

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Bus Operators - 3300

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Bus Operators *	250.00	220.00	230.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>250.00</b>	<b>220.00</b>	<b>230.00</b>

*42 Bus Operators are Provisional, as of April 1, 2025*

**Changes for FY26/FY27 Budget Cycle**

*\* Unfunded 30 FTE in FY26, Refund 10 FTE in FY27*

# Attachment D

## FY26 & FY27 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Fleet Maintenance - 4100

Position Title	Funded FY25 2024	Funded FY26 2025	Funded FY27 2025
Maintenance Deputy Director	1.00	1.00	1.00
Maintenance Manager	1.00	0.00	0.00
Maintenance Trainer	1.00	0.00	0.00
Fleet Maintenance Supervisor*	2.00	3.00	3.00
Lead Mechanic***	4.00	5.00	5.00
Mechanic III	3.00	3.00	3.00
Mechanic I - II **	17.00	20.00	20.00
Senior Accounting Technician	1.00	1.00	1.00
Lead Vehicle Service Worker	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00
Vehicle Service Worker I - II	7.00	9.00	9.00
Electronic Technician	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>42.00</b>	<b>47.00</b>	<b>47.00</b>

***Changes since September Adopted FTE Authorized/Funded***

\* Addition of 1 FTE Fleet Maintenance Supervisor, Defund Maintenance Trainer approved at Oct 2024 BoD meeting

\*\* Addition of 3 FTE Mechanic I-II approved at Dec 2024 BoD meeting

***Changes for FY26/FY27 Budget Cycle***

\*\*\* Fund 1 FTE Lead Mechanic, total of 5

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY26 CAPITAL BUDGET/PORTFOLIO - ANTICIPATED SPENDING  
AS OF JUNE 27, 2025**

		PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	BUS REPLACEMENT FUND		OPERATING & CAPITAL RESERVE FUND	TOTAL		
															\$3M PER YEAR (MEASURE D + SB1 STA&SGR)	
			FEDERAL FUNDS	TIRCP	REAP 2.0	LCTOP	LPP	VW GRANT	AHSC STI	STA-SGR (SB 1)	MEASURE D (XFR FROM OPER BUDGET)					
<b>Construction Related Projects</b>																
1	19-0001	New METRO Owned Paracruz Facility-FY20 LPP (Grant Match for 5339(b))	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000		
2	19-0002	Pacific Station/Metro Center Redevelopment w/ City of SC	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000		
3	23-0010	Rapid Bus Enhancements - Soquel Drive & Main Street Cor	\$ -	\$ 1,071,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 880,000	\$ 1,951,400		
4	24-0009	Watsonville Parking Lot (Construction & Buildings)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,100,000	\$ 4,100,000		
5	24-0014	Watsonville Station Redevelopment	\$ -	\$ 1,335,690	\$ 264,310	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000		
6	23-0005b	New Hydrogen Fueling Station + Project Management	\$ 78,400	\$ 8,792,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,975,600	\$ 11,846,000		
7	25-0002	Temporary Fueling Station	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,755,828	\$ 1,755,828		
		Subtotal	\$ 78,400	\$ 11,699,090	\$ 264,310	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,761,428	\$ 21,803,228		
<b>IT Projects</b>																
8	19-0004	ERP Consultant & System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000		
9	24-0013	Integrated Ticketing and Schedule Optimization	\$ -	\$ 507,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 507,000		
		Subtotal	\$ -	\$ 507,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 707,000		
<b>Facilities Upgrades &amp; Improvements</b>																
10	23-0005c	Maintenance Facility Upgrades	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000		
		Subtotal	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000		
<b>Revenue Vehicle Purchases, Replacements &amp; Campaigns</b>																
11	23-0001	44 HFCBs: \$1.44M/Bus (TIRCP,LPP,BRF,VW,FTA 5339 a & b + HVIP: \$258K/Bus) FY25: 22 Buses; FY26: 22 Buses)	\$ 800,000	\$ 4,401,614	\$ -	\$ 2,390,810	\$ 918,000	\$ 9,120,000	\$ 3,319,997	\$ -	\$ 3,216,651	\$ -	\$ -	\$ 24,167,072		
12	24-0015	9 HFCBs: \$2.13M/Bus (FTA FY23 5339b , FTA FY22-24 5339a, VW Grant, BRF: SGR, HVIP:\$258K/Bus)	\$ 12,552,882	\$ -	\$ -	\$ -	\$ -	\$ 4,320,000	\$ -	\$ -	\$ 774,003	\$ -	\$ -	\$ 17,646,885		
13	26-0001	Bus Wrap for New Flyer FCEBs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 575,000	\$ -	\$ -	\$ 575,000		
14	26-0002	7 Paracruz Vans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000		
		Subtotal	\$ 13,352,882	\$ 4,401,614	\$ -	\$ 2,390,810	\$ 918,000	\$ 13,440,000	\$ 3,319,997	\$ -	\$ 5,565,654	\$ -	\$ -	\$ 43,388,957		
<b>Revenue Vehicle Purchases, Replacements &amp; Campaigns-Fleet Electrification Projects</b>																
		Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Non-Revenue Vehicle Purchases &amp; Replacements</b>																
15	26-0003	Fleet Cars (3) - Toyota Corolla	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000		
16	26-0004	Fleet Truck (1) - 12 Passenger Van	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000		
		Subtotal	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 160,000		
<b>Misc.</b>																
17	23-0004	Misc Capital Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000		
		Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000		
<b>TOTAL CAPITAL PROJECTS</b>			<b>\$ 13,511,282</b>	<b>\$ 17,907,704</b>	<b>\$ 264,310</b>	<b>\$ 2,390,810</b>	<b>\$ 918,000</b>	<b>\$ 13,440,000</b>	<b>\$ 3,319,997</b>	<b>\$ -</b>	<b>\$ 5,565,654</b>	<b>\$ 10,541,428</b>	<b>\$ 67,859,185</b>			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY26 CAPITAL BUDGET/PORTFOLIO - ANTICIPATED SPENDING  
AS OF JUNE 27, 2025**

PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	BUS REPLACEMENT FUND		OPERATING & CAPITAL RESERVE FUND	TOTAL
									\$3M PER YEAR (MEASURE D + SB1 STA&SGR)			
	FEDERAL FUNDS	TIRCP	REAP 2.0	LCTOP	LPP	VW GRANT	AHSC STI	RESTRICTED	RESTRICTED	STA-SGR (SB 1)		
<b>CAPITAL PROGRAM FUNDING</b>												
<b>Federal Sources of Funds:</b>												
Federal Grants (FTA)	\$ 13,511,282											\$ 13,511,282
USDOT 2022 Multimodal Projects Discretionary Grant (MPDG)	\$ -											\$ -
<b>State /Other Sources of Funds:</b>												
CalTrans Clean CA Transit Program												\$ -
REAP 2.0			\$ 264,310									\$ 264,310
Low Carbon Transit Operations Program (LCTOP)				\$ 2,390,810								\$ 2,390,810
Local Partnership Program (LPP)					\$ 918,000							\$ 918,000
State Transit Assistance (STA)-Prior Years												\$ -
Transfers from Operating Budget (STA-SB1)												\$ -
STA-SGR (SB1)									\$ -			\$ -
Transfers from Operating Budget (Measure D)										\$ 5,565,654		\$ 5,565,654
TIRCP		\$ 17,907,704										\$ 17,907,704
VW GRANT						\$ 13,440,000						\$ 13,440,000
AHSC STI							\$ 3,319,997					\$ 3,319,997
<b>Local Sources of Funds:</b>												
Operating and Capital Reserve Fund											\$ 10,541,428	\$ 10,541,428
<b>TOTAL CAPITAL FUNDING BY FUNDING SOURCE</b>	<b>\$ 13,511,282</b>	<b>\$ 17,907,704</b>	<b>\$ 264,310</b>	<b>\$ 2,390,810</b>	<b>\$ 918,000</b>	<b>\$ 13,440,000</b>	<b>\$ 3,319,997</b>	<b>\$ -</b>	<b>\$ 5,565,654</b>	<b>\$ 10,541,428</b>	<b>\$ 67,859,185</b>	
Restricted Funds	\$ 13,511,282	\$ 17,907,704	\$ 264,310	\$ 2,390,810	\$ 918,000	\$ 13,440,000	\$ 3,319,997	\$ -	\$ 5,565,654			\$ 57,317,757
Unrestricted Funds										\$ 10,541,428		\$ 10,541,428
<b>TOTAL CAPITAL FUNDING</b>	<b>\$ 13,511,282</b>	<b>\$ 17,907,704</b>		<b>\$ 2,390,810</b>	<b>\$ 918,000</b>	<b>\$ 13,440,000</b>	<b>\$ 3,319,997</b>	<b>\$ -</b>	<b>\$ 5,565,654</b>	<b>\$ 10,541,428</b>	<b>\$ 67,859,185</b>	
* NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.												

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 FY26 CAPITAL BUDGET/PORTFOLIO  
 AS OF JUNE 27, 2025

PROJECT/ACTIVITY	FEDERAL FUNDS	TIRCP	REAP 2.0	LCTOP	LPP	VW GRANT	AHSC STI	BUS REPLACEMENT FUND					OPERATING & CAPITAL RESERVE FUND	TOTAL
								\$3M PER YEAR (MEASURE D + SB1 STA&SGR)						
								STA-SB1 (XFR FROM OPER BUDGET)	RESTRICTED	RESTRICTED	MEASURE D (XFR FROM OPER BUDGET)	OPERATING & CAPITAL RESERVE FUND		
<b>Construction Related Projects</b>														
1	19-0001	New METRO Owned Paracruz Facility-FY20 LPP (Grant Match for 5339(b))	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
2	19-0002	Pacific Station/Metro Center Redevelopment w/ City of SC	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
3	23-0010	Rapid Bus Enhancements - Soquel Drive & Main Street Corridor	\$ -	\$ 5,357,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,400,000	\$ 9,757,000
4	24-0009	Watsonville Parking Lot (Land & Construction & Buildings)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,100,000	\$ 4,100,000
5	24-0014	Watsonville Station Redevelopment	\$ -	\$ 8,500,000	\$ 1,682,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,182,000
6	23-0005b	New Hydrogen Fueling Station + Project Management	\$ 78,400	\$ 8,792,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,975,600	\$ 11,846,000
7	25-0002	Temporary Fueling Station	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,755,828	\$ 1,755,828
		Subtotal	\$ 78,400	\$ 23,149,000	\$ 1,682,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,281,428	\$ 38,190,828
<b>IT Projects</b>														
8	19-0004	ERP Consultant & System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
9	24-0013	Integrated Ticketing and Schedule Optimization	\$ -	\$ 507,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 507,000
		Subtotal	\$ -	\$ 507,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 707,000
<b>Facilities Upgrades &amp; Improvements</b>														
10	23-0005c	Maintenance Facility Upgrades	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000
		Subtotal	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000
<b>Revenue Vehicle Purchases, Replacements &amp; Campaigns</b>														
11	23-0001	44 HFCBs: \$1.44M/Bus (TIRCP,LPP,BRF,VW,FTA 5339 a & b + HVIP: \$258K/Bus) FY25: 22 Buses; FY26: 22 Buses)	\$ 800,000	\$ 4,401,614	\$ -	\$ 2,390,810	\$ 918,000	\$ 9,120,000	\$ 3,319,997	\$ -	\$ -	\$ 3,216,651	\$ -	\$ 24,167,072
12	24-0015	5339a, VW Grant, BRF, SGR, HVIP:\$258K/Bus)	\$ 12,552,882	\$ -	\$ -	\$ -	\$ -	\$ 4,320,000	\$ -	\$ -	\$ -	\$ 774,003	\$ -	\$ 17,646,885
13	26-0001	Bus Wrap for New Flyer FCEBs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 575,000	\$ -	\$ 575,000
14	26-0002	7 Paracruz Vans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
		Subtotal	\$ 13,352,882	\$ 4,401,614	\$ -	\$ 2,390,810	\$ 918,000	\$ 13,440,000	\$ 3,319,997	\$ -	\$ -	\$ 5,565,654	\$ -	\$ 43,388,957
<b>Revenue Vehicle Purchases, Replacements &amp; Campaigns-Fleet Electrification Projects</b>														
		Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Non-Revenue Vehicle Purchases &amp; Replacements</b>														
15	26-0003	Fleet Cars (3) - Toyota Corolla	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000
16	26-0004	Fleet Truck (1) - 12 Passenger Van	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
		Subtotal	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 160,000
<b>Misc.</b>														
17	23-0004	Misc Capital Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
		Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
<b>TOTAL CAPITAL PROJECTS</b>			\$ 13,511,282	\$ 29,357,614	\$ 1,682,000	\$ 2,390,810	\$ 918,000	\$ 13,440,000	\$ 3,319,997	\$ -	\$ -	\$ 5,565,654	\$ 14,061,428	\$ 84,246,785

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 FY26 CAPITAL BUDGET/PORTFOLIO  
 AS OF JUNE 27, 2025

PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	BUS REPLACEMENT FUND			OPERATING & CAPITAL RESERVE FUND	TOTAL
	FEDERAL FUNDS	TIRCP	REAP 2.0	LCTOP	LPP	VW GRANT	AHSC STI	\$3M PER YEAR (MEASURE D + SB1 STA&SGR)						
								STA-SB1 (XFR FROM OPER BUDGET)	RESTRICTED STA-SGR (SB 1)	RESTRICTED MEASURE D (XFR FROM OPER BUDGET)				
<b>CAPITAL PROGRAM FUNDING</b>														
<b>Federal Sources of Funds:</b>														
Federal Grants (FTA)	\$ 13,511,282													\$ 13,511,282
USDOT 2022 Multimodal Projects Discretionary Grant (MPDG)	\$ -													\$ -
<b>State /Other Sources of Funds:</b>														
CalTrans Clean CA Transit Program														\$ -
REAP 2.0			\$ 1,682,000											\$ 1,682,000
Low Carbon Transit Operations Program (LCTOP)				\$ 2,390,810										\$ 2,390,810
Local Partnership Program (LPP)					\$ 918,000									\$ 918,000
State Transit Assistance (STA)-Prior Years									\$ -					\$ -
Transfers from Operating Budget (STA-SB1)														\$ -
STA-SGR (SB1)										\$ -				\$ -
Transfers from Operating Budget (Measure D)											\$ 5,565,654			\$ 5,565,654
TIRCP		\$ 29,357,614												\$ 29,357,614
VW GRANT						\$ 13,440,000								\$ 13,440,000
AHSC STI							\$ 3,319,997							\$ 3,319,997
<b>Local Sources of Funds:</b>														
Operating and Capital Reserve Fund												\$ 14,061,428		\$ 14,061,428
<b>TOTAL CAPITAL FUNDING BY FUNDING SOURCE</b>	<b>\$ 13,511,282</b>	<b>\$ 29,357,614</b>	<b>\$ 1,682,000</b>	<b>\$ 2,390,810</b>	<b>\$ 918,000</b>	<b>\$ 13,440,000</b>	<b>\$ 3,319,997</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,565,654</b>	<b>\$ 14,061,428</b>	<b>\$ 84,246,785</b>		
Restricted Funds	\$ 13,511,282	\$ 29,357,614	\$ 1,682,000	\$ 2,390,810	\$ 918,000	\$ 13,440,000	\$ 3,319,997	\$ -	\$ -	\$ 5,565,654		\$ 70,185,357		
Unrestricted Funds								\$ -			\$ 14,061,428	\$ 14,061,428		
<b>TOTAL CAPITAL FUNDING</b>	<b>\$ 13,511,282</b>	<b>\$ 29,357,614</b>		<b>\$ 2,390,810</b>	<b>\$ 918,000</b>	<b>\$ 13,440,000</b>	<b>\$ 3,319,997</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,565,654</b>	<b>\$ 14,061,428</b>	<b>\$ 84,246,785</b>		
* NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.														

## **Board Member Travel**

### **FY26**

#### **American Public Transportation Association (APTA) Meetings**

Annual Conference  
September 2025  
Boston, MA  
Two Board Members

Legislative Conference  
April 2026  
Washington, DC  
Three Board Members

#### **California Transit Association (CTA) Meetings**

Annual Meeting  
November 2025  
Long Beach, CA  
One Board Member

Legislative Conference  
TBD in 2026  
TBD  
One Board Member

#### **Additional Travel**

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with CEO/General Manager and staff.

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# Attachment G

## Employee Incentive Programs

### FY26/FY27

Event/Activity	FY26	FY27	Department
Welcome Kits for New Hires	\$ 3,308	\$ 3,374	HR
	1,000	1,020	Finance
	2,000	2,100	Customer Service
	2,000	2,000	Facilities
Employee Appreciation Events	5,000	5,100	Operations
	2,000	2,100	Fleet
	300	300	Purchasing
	500	500	Inventory Management
	30,000	30,600	Administration
	2,750	2,800	ParaCruz
Awards	5,000	5,100	Fixed Route
	4,000	4,080	Administration
Bus Roadeo	20,000	21,000	Risk/Safety
<b>Total</b>	<b>\$ 77,858</b>	<b>\$ 80,074</b>	

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## Attachment H

# Board Authorized METRO Public/Employee Support Activities

Santa Cruz County Fair Special Route to Fairgrounds & Free Fares to the Fairgrounds	Transit Equity Day
Christmas Parade - Tentatively Santa Cruz & Watsonville	Downtown Santa Cruz Kids Day
4th of July Parades - Tentatively Scotts Valley, Aptos, & Watsonville	Downtown Day (for UCSC students)
Leadership Santa Cruz	Career Fairs
Santa Cruz County Chamber of Commerce Business Expo	Metro Open House Events
Earth Day Event - SJ State University, Pacific Station, & potentially Watsonville	Tabling Events @ UCSC & Cabrillo College
CA Clean Air Day Event - Pacific Station & potentially Watsonville	Health Fairs
Stuff the Bus – Potentially one in November or December	Touch a Truck
Back to School Nights	County School Events & Open Houses
Monarch Migration Festival	Family Fun Day
Transition and Resource Fair - ParaCruz Event	Pedestrian Safety - Aptos Stroll
Farmers Market Events - Watsonville & Santa Cruz	Week without Driving - Free Fares, tentative
Trunk or Treat (Soquel/Santa Cruz & Watsonville)	UCSC Cornucopia Event
One Ride at a Time Events – ORAT 1-Year Anniversary Party, World Wetland's Day, Beach Clean-Ups, Youth Field Trips, etc.	Art about Big Basin
Youth Cruz Free Events – school outreach, events, etc. Grades K – 12	Watsonville Strawberry Festival - TBD
Press Events – to launch new campaigns to the public; including launch of Reimagine METRO Phase 2 & Free Fare Pilot Program	Transit Month - September
Senior Events – for ParaCruz	Blue Innovation Day
	County Chamber of Commerce After Hours Events - TBD
	Open Art Studios
	Annual Employee Picnic
	Holiday Party
	Roadeo
	Veterans Day
	Internal Employee Event
	Transit Worker Appreciation Day
	Operator Appreciation Day
	Customer Service Appreciation Day
	Fundraisers - Food & Toy Drives - TBD

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# Dues & Memberships

Attachment I

## FY26/FY27

<u>Department</u>	<u>Details of Spending</u>	<u>FY26</u>	<u>FY27</u>
<b>Administration</b>	APTA	\$ 44,139	\$ 45,022
	CALACT	1,227	1,252
	Chat GPT	240	240
	Community Transportation Assn of America	4,538	4,629
	CTA	20,942	21,361
	CTE Center for Transportation	5,817	5,933
	Eastern Contra Costa Transit Agency	3,500	3,560
	Hydrogen Fuel Cell Bus Council DC	2,000	2,000
	Mercury News	241	246
	Monterey Bay Economic Partnership	5,000	5,100
	Santa Cruz Chamber of Commerce	1,700	1,700
	SC Sentinel	175	179
	The Bus Coalition	8,500	8,670
	The Pajaronian	72	73
	<b>Total</b>	<b>\$ 98,091</b>	<b>\$ 99,965</b>
	<b>Finance</b>	CSMFO Membership	\$ 220
GFOA Membership		280	280
<b>Total</b>	<b>\$ 500</b>	<b>\$ 500</b>	
<b>Customer Service</b>	Transportation Research Board, Misc TBD	\$ 500	\$ 510
	<b>Total</b>	<b>\$ 500</b>	<b>\$ 510</b>
<b>Human Resources</b>	CalChamber	\$ 988	\$ 1,008
	CALPELRA	1,163	1,186
	John Dash	685	685
	NCHRA	581	593
	SHRM	973	992
<b>Total</b>	<b>\$ 4,390</b>	<b>\$ 4,464</b>	
<b>Planning</b>	Professional Associations	\$ 1,764	\$ 1,850
	<b>Total</b>	<b>\$ 1,764</b>	<b>\$ 1,850</b>
<b>Safety &amp; Risk Management</b>	Professional Associations	\$ 465	\$ 474
	<b>Total</b>	<b>\$ 465</b>	<b>\$ 474</b>
<b>Purchasing</b>	Amazon Prime	\$ 550	\$ 550
	Costco	130	130
<b>Total</b>	<b>\$ 680</b>	<b>\$ 680</b>	
<b>Fleet</b>	All Data New	\$ 1,103	\$ 1,158
	Allison Transmission Software	2,200	2,310
	Cummins Insite Fleet Books Software	3,300	3,465
	Mitchell Online Vehicle Manuals	600	630
	RA Automotive Software- CARB Solutions INC	1,500	1,575
	SCR TTC Membership For Trainings	1,000	1,050
	Valley John Deere Software - Annual	2,600	2,730
	ZEB Transmission Software	1,100	1,155
<b>Total</b>	<b>\$ 13,403</b>	<b>\$ 14,073</b>	
<b>Grand Total</b>	<b>\$ 119,793</b>	<b>\$ 122,516</b>	

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY25 SCHEDULE OF RESERVE ACCOUNT BALANCES-PRE-CLOSE PRE-AUDIT  
AS OF 06/18/25

1	A	C	D	E	F	G	H	I	J	K	L	N	O	P	S	U	V	W	X	Y	
	Fund Title		Explanation and Use:		Post Audit Balance at 6/30/24 (Before Capital Commitments)		ESTIMATED Additions/ (Withdrawals) in FY25		ESTIMATED Balance at 6/30/25 *		Board Adopted Minimum or Target Level		% Funded		ESTIMATED Capital Budget Commitments (FY26 Anticipated Spending - 06/27/2025)		ESTIMATED Balance at 6/30/25 (After FY26 Anticipated Spending Capital Commitments and Replenishments from Grants in FY26)	Suggested Guidelines:		Board Adopted Recommendation:	
2																					
3	Operating and Capital Reserve Fund (formerly - Operating / Capital Reserves)		Liquid and unrestricted assets that an organization can use to support its operations in the event of an unanticipated loss of revenue or increase in expenses. Includes Alternative Fuel Tax Rebates transferred from the Operating Budget and any excess revenues above actual expenses		\$ 14,805,424		\$ 126,551		\$ 14,931,975		N/A		N/A		\$ 10,541,428		\$ 4,390,547	Any use of Operating and Capital Reserves above CEO executive authority will be brought to the BOD for consideration. To be used as the local match for capital grants.		There is no Board Adopted Minimum Balance established; this fund shall not be used to support recurring operating expenditures.	
4																					
5	Operations Sustainability Reserve Fund (formerly - Operating Reserves)		Funds set aside to protect the organization's essential services and funding requirements during periods of economic downturn or natural disasters. Target = three month's operating expenses (Payroll and Accounts Payable).		\$ 19,742,308		\$ 988,327		\$ 20,730,635		\$ 20,730,635		100%		\$ -		\$ 20,730,635	GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.		Fund Operations Sustainability Reserve Fund to target level that equals three (3) months of the average operating expenses for the most current fiscal year's budget, to be adjusted annually through the budget process (adopted Revised Reserves Policy on Nov. 15 2019; <u>Target Minimum Balance to be met within three (3) years of the Adoption of the Revised Reserves Policy</u> )	
6																					
7	Cash Flow Reserve Fund (formerly - Cash Flow Reserves)		Funds set aside to "cash flow" capital and/or operating expenses incurred before receiving reimbursements from various funding sources (Annual FTA 5307 (& STIC), STA, etc).		\$ 3,000,000		\$ -		\$ 3,000,000		\$ 3,000,000		100%		\$ -		\$ 3,000,000	Staff will manage flexibility of Cash Flow Reserve Fund, according to project levels and capital needs as they fluctuate from year to year.		Fund Cash Flow Reserve Fund to minimum or target levels; set annually through the budget process.	
8																					
9																					
11	COVID Recovery Fund (estimated balances, not currently included in the Reserves Policy)		The current FY20 Operating budget is expecting to have a carryover at the end of the fiscal year due to reimbursement of FTA qualifying operating expenses related to the CARES act and FEMA reimbursements in FY20		\$ 28,089,963		\$ -		\$ 28,089,963		N/A		N/A		\$ -		\$ 28,089,963	METRO will reinvest the funds into the FY22 Operating budget and beyond, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted		-	
12																					
13	Bus Replacement Fund (estimated balances, not currently included in the Reserves Policy)		In FY18, a new capital budget funding strategy was adopted by the Board that results in \$3M per year being dedicated to the annual capital budget. This new strategy created the "Bus Replacement Fund" and establishes consistent annual transfers of STA funds and Measure D funds to the capital budget that are needed to provide funding and stability for the required local match for obsolete fixed-route buses and Paratransit vehicles.		\$ 9,140,234		\$ (327,481)		\$ 8,812,753		N/A		N/A		\$ 5,565,654		\$ 3,247,099	Annual unspent Measure D, STA, and SGR funds will 'accumulate' in the Bus Replacement Fund until they are allocated to specific projects and spent on new replacement buses and vans and improvements.		\$3M per year being dedicated to the annual capital budget	
14																					
15	UAL & OPEB Fund (estimated balances, not currently included in the Reserves Policy)		Used to Pay down the CalPERS Unfunded Accrued Liability		\$ 8,000,000		\$ 2,000,000		\$ 10,000,000		N/A		N/A		\$ -		\$ 10,000,000		N/A	\$2M per year being dedicated to the fund	
16																					
17																					
18	Workers Compensation Reserve Fund (formerly - Workers Compensation Reserves)		Funds set aside to finance the (discounted) long term portion of workers' compensation liability, as of the end of the fiscal year.		\$ 2,634,307		\$ -		\$ 2,634,307		\$ 2,634,307		100%		\$ -		\$ 2,634,307	GASB #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported workers' compensation claims.		Fund Workers' Comp Reserves to minimum or target levels; a bi-annual study of potential liability areas and risk shall be the basis for determining minimum reserves.	
19																					
20	Liability Insurance Reserve Fund (formerly - Liability Insurance Reserves)		Funds set aside to pay the cost of outstanding liability and physical damage claims + proposed employment practices liability claims. (Self Insured Retention - SIR - \$250K each program)		\$ 1,020,177		\$ -		\$ 1,020,177		\$ 1,020,177		100%		\$ -		\$ 1,020,177	GASB #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported liability and physical damage claims.		Fund Liability Insurance Reserves to minimum or target levels; calculated annually based on the 5-year rolling average of outstanding claims at fiscal year end + \$250K each SIR.	
21																					
22					\$ 86,432,413		\$ 2,787,397		\$ 89,219,810						\$ 16,107,082		\$ 73,112,728				
23									A *						B		D = A - B + C				
24					* Estimated Balance (A) includes Grants Receivable: \$29.2M																
25																					

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# Attachment K

Measure D: 5-Year Program of Projects (FY25/26-FY29/30)  
 Agency: **Santa Cruz METRO**  
 Expenditure Plan Category: Transportation for E&D

	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30
<b>Estimated Annual Measure D Allocations</b>	<b>\$4,097,886</b>	<b>\$4,097,886</b>	<b>\$4,179,844</b>	<b>\$4,263,441</b>	<b>\$4,348,710</b>
<i>(update for your agency per RTC notice)</i>					

Name/Road/ Limits	Description, complete streets components	Total Measure D	FY26	FY27	FY28	FY29	FY30	Total cost estimate	Other Funds \$	Other fund sources	Est. Construction start date	Major project? * (yes/no)
Fixed route - 7 operators (average cost of Operator with benefits plus cost of mileage driven in year)	frequency, span of service - Routes 35, 40, 41, 1, 72, 75, 79		884,807	952,665	1,002,295	1,048,355	1,094,758					
Fixed route - 4 operators (average cost of Operator with benefits plus cost of mileage driven in year)	Extra Board staffing to ensure reliability/delivery of all service		505,604	544,380	572,740	599,060	625,576					
Fixed route - 1 operator (average cost of Operator with benefits plus cost of mileage driven in year)	Route 1 weekend - 17 additional trips to provide 30 minute frequency in/outbound for 8 hours during the days		126,401	136,095	143,185	149,765	156,394					
Sustaining of ParaCruz service levels	2 operator minus farebox recovery		154,536	161,334	168,944	177,416	220,340					
<b>Total Operations support</b>			<b>1,671,348</b>	<b>1,794,474</b>	<b>1,887,164</b>	<b>1,974,596</b>	<b>2,097,068</b>					
Capital - vehicle replacement & improvements	Funds will be used to maintain METRO's fixed-route and ParaCruz bus fleet in a state of good repair.		2,426,538	2,303,412	2,292,680	2,288,845	2,251,642					
<i>Fixed-route bus and ParaCruz operations</i>	Measure D funding received by METRO will be used to increase Fixed-route service, sustain ParaCruz service, maintain service reliability, and to allow for the purchase of new Fixed-route buses and ParaCruz vans.	20,987,767	\$4,097,886	\$4,097,886	\$4,179,844	\$4,263,441	\$4,348,710			<i>Fares, 1979 Sales Tax, TDA, FTA 5307, STA, STIC, Fuel Tax Credits</i>	<i>Non-applicable</i>	<i>Non-applicable</i>

<b>Estimated Annual Measure D Expenditures</b>	<b>\$4,097,886</b>	<b>\$4,097,886</b>	<b>\$4,179,844</b>	<b>\$4,263,441</b>	<b>\$4,348,710</b>
Carry over to next fiscal year	\$0	\$0	\$0	\$0	\$0
<b>Annual Interest Earnings on Measure D Revenues</b>		\$0	\$0	\$0	\$0

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**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No.  
On the Motion of Director:  
Duly Seconded by Director:  
The Following Resolution is:

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
TO ADOPT A BUDGET FOR FISCAL YEARS 2026 AND 2027**

**WHEREAS**, it is in the interest of the Santa Cruz Metropolitan Transit District to adopt a budget for each fiscal year; and

**WHEREAS**, a budget for Capital and Operating expenses and revenues has been developed for fiscal years 2026 and 2027;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**, that the budget attached hereto as Attachment B – Attachment L and presented to the Board of Directors is hereby adopted

**PASSED AND ADOPTED** this 27<sup>th</sup> Day of June 2025 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors -

Approved:  
Rebecca Downing, Chair

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# Attachment L

Resolution No. \_\_\_\_\_  
Page 2 of 2

Attest:

Corey Aldrige, CEO/General Manager \_\_\_\_\_

Approved as to form:

Julie A. Sherman, General Counsel \_\_\_\_\_

VERBAL PRESENTATION

CEO ORAL REPORT

Corey Aldridge

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